

Baglan Community Church

Financial Statements and Trustees Report

**for the Year Ending
5th April 2021.**

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BAGLAN COMMUNITY CHURCH
Income & Expenditure
For The Year Ended 5th April 2021

		2021	2021	2020	2020
	Notes				
INCOME:					
Weekly Offerings:					
Sunday Offerings					
Donations		367.60		21185.70	
Gift Aid		11126.81		5004.52	
Gift Aid Tax Rebate		56712.00		58591.00	
		16697.51		16391.98	
			84903.92		101173.20
Other Income:					
Special Causes & Fundraising	1	865.00		235.32	
Miscellaneous Income	2	15635.25		57570.06	
Community,Church&SocialEvent	3	0.00		7566.95	
Youth & Children’s Work	6	408.00		2514.50	
Coffee Shop		0.00		12262.17	
HMRC Furlough Grant		2017.22			
			18925.47		80149.00
TOTAL INCOME			103829.39		181322.20
EXPENDITURE					
Salary		50358.66		77087.79	
Youth & Children’s Work	6	1181.38		5174.52	
Payment for Preachers		0.00		545.00	
Insurance		2287.48		2222.13	
Special Causes & Fundraising	1	14549.53		17754.40	
Community, Church & Social	3	260.00		10738.18	
Pastoral Care		159.16		227.41	
Mini Bus	4	1140.25		3081.46	
Coffee Shop		0.00		10293.47	
Miscellaneous	5	11262.82		19840.08	
Depreciation		27089.66		29531.86	

Utilities	7	7147.88	15473.99
Mortgage Interest		2555.33	2448.14
:			
TOTAL EXPENDITURE		117992.15	194418.43
		-14162.76	-13096.23

**Notes to Income & Expenditure
For The Year Ended 5th April 2021**

Note	Income	Expenditure
s	£	£
1 Special Causes & Fundraising Events		
Tim & Jess Steele		1800.00
Swansea University Christian Union		300.00
Kampala		504.00
C.A.P.		3000.00
Eduardo in Peru	100.00	3800.00
Tough Talk		1200.00
Highfields		1800.00
Emerson – Compassion		336.00
Christian Vision		100.00
Lockdown Shopping	765.00	954.53
Sunday Lunches		755.00
2 Miscellaneous Income:		
Bank Interest		112.36
Flat Rent		5500.00
Centre Room Hire		8520.00
Solar Panels		1489.15
Miscellaneous Income (<100)		13.74

3	Community, Church & Social Events:		
	Miscellaneous (<100)		260.00
4	Mini Bus		
	Fuel		331.86
	Insurance		808.39
	Service & Repairs		0.00
	Tax		0.00
	MOT		0.00
5	Miscellaneous Expenditure		
	Office Costs		1508.13
	FIEC		2448.00
	CCLI Licence		472.01
	Centre Maintenance		2759.12
	Right Now Media		759.17
	Books		630.82
	Bank Charges		82.93
	Cleaning Supplies		907.28
	Miscellaneous Expenditure (<100)		1695.36
6.	Youth & Children's Work		
	Youth & Children's Work – Urban Saints		252.00
	Youth & Children's Work – Youth Weekend	323.00	500.00
	Youth & Children's Work – Miscellaneous	85.00	429.38
7	Utilities		
	Electricity		2091.95
	Gas		2148.82
	Water		2010.00

BT	482.78
Waste	257.00
TV Licence	157.33

BAGLAN COMMUNITY CHURCH
Notes to Income & Expenditure
For The Year Ended 5th April 2021

FIXED ASSETS

Notes		Net Book Value 05/04/2020	New Purchases	Depreciation	Net Book Value 05/04/2021
		£	£	£	£
8	Furniture	8463.16	0.00	2602.18	5860.98
9	Computer Equipment	1168.15	625.07	1135.72	657.50
10	Musical Equipment	1229.30	0.00	798.32	430.98
11	P.A. System	1493.65	113.00	656.43	950.22
12	Electrical	10075.69	346.97	4116.97	6305.69
13	Miscellaneous Equipment	162.44	0.00	98.49	63.95
14	Kitchen Equipment	477.00	0.00	278.02	198.98
15	Mini Bus	6566.40	0.00	4377.60	2188.80
16	Centre Land & Buildings	164000.00	0.00	4000.00	160000.00
16	Purchase Costs	6265.51	0.00	152.81	6112.70
17	Renovation Costs	375919.27	0.00	8873.12	367046.15
		<hr/>			
Total Fixed Assets		575820.57	1085.04	27089.66	<hr/> 549815.95 <hr/>

18 Reserve Account

A Reserve Fund has been set up in a separate bank account in order to protect the payment of salaries and rent.

BAGLAN COMMUNITY CHURCH
Balance Sheet
As At 5th April 2021

	Notes	2021	2021	2020	2020
FIXED ASSETS					
Furniture	8	5860.98		8463.16	
Computer Equipment	9	657.50		1168.15	
Musical Equipment	10	430.98		1229.30	
P.A. System	11	950.22		1493.65	
Electrical Equipment	12	6305.69		10075.69	
Miscellaneous Equipment	13	63.95		162.44	
Kitchen Equipment	14	198.98		477.00	
Mini Bus	15	2188.80		6566.40	
FIXED ASSETS – THE CENTRE					
Land and Building	16	166112.70		170265.51	
Renovation Costs	17	367046.15		375919.27	
TOTAL FIXED ASSETS			549815.95	575820.57	
CURRENT ASSETS					
Cash at bank and in hand					
Barclays Community Account		40991.28		6282.03	
Barclays Saver Account		114729.45		114908.18	
Barclays Centre Account		0.00		26140.77	
Petty Cash		71.66		71.66	
Barclays BCC Football Club		549.11		549.11	
Santander Reserve Account	18	8818.41		8818.41	
TOTAL CURRENT ASSETS			165159.91	156770.16	
LIABILITIES					
		71203.02		74655.13	

TOTAL ASSETS	<u>643772.84</u>	<u>657935.60</u>
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REPRESENTED BY:

Reserves at 6 th April 2020	657935.60	671031.83
Surplus/Deficit for Year	-14162.76	-13096.23
Reserves at 6 th April 2021	<u>643772.84</u>	<u>657935.60</u>

REPRESENTED BY:

General Fund	634954.43	649117.19
Reserve Fund	17 8818.41	8818.41
	<u>643772.84</u>	<u>657935.60</u>

These Accounts were approved by the Trustees and signed on their behalf by

P Neil Tallamy


Date: 26th January 2022

Financial Statements
for the Year ended 5 April 2021

Independent Examiner's Report to the Trustees of Baglan Community Church

I report on the accounts of Baglan Community Church for the year ended 5 April 2021, which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

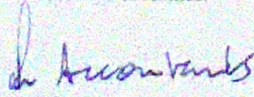
In connection with our examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


PML Accountants
Chartered Certified Accountants
56a Station Road
Port Talbot
West Glamorgan
SA13 1LZ

Date: 21 December 2021

**Baglan Community Church
Trustees Report**

Registered Charity Number 1093275

Church Address

The Centre
Lodge Drive.
Baglan
Port Talbot
SA12 8UB

Registered Address

18 Baglan Heights
Baglan
Port Talbot
SA12 8UF

Trustees

Mr Peter Neil Tallamy
Mr Leigh Davies
Mr Andrew George Wood
Mr John Andrew Buckley
Mr James Vile (From 10/10/2021)
Mr Andrew Connelly (From 7/11/2021)
Mrs Susan Helen Wood (Until 13/10/2021)
Mrs Susan Helen Davies (Until 13/10/2021)
Mrs Suzanne Claire Buckley (Until 13/10/2021)
Mrs Diane Parry (Until 28/07/2020).
Mr Phillip Stephen William Parry (Until 28/07/2020)

Bankers

Barclays Bank plc.
9 The Parade
Neath
SA11 1RE

Independent Examiner

PML Accountants
Chartered Certified Accountants
56a Station Road
Port Talbot
SA13 1LZ

Governing Document.

Baglan Community Church was registered as a charity on 1st April 2002

The current governing document is the Constitution dated 16th June 2002 and amended 22nd April 2009.

No alterations may be made to the constitution without a resolution being passed by a simple majority of the members voting at a Church Business Meeting of which at least 21 days' notice has been given specifying the matter to be discussed.

Recruitment and Appointment of Trustees.

New trustees are appointed in accordance with Baglan's constitution. Potential trustees are provided with copies of the Charity Commission's guideline leaflets on trusteeship. They are also advised of their responsibilities and given copies of Baglan's constitution and most recent accounts.

Risk Management.

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The church has adopted a 'child protection' policy, and all who work with our children and young people are provided with a copy of the document and are subject to the necessary DBS checks. We have also expanded our 'Safeguarding' to include work with Adults at Risk.

We have reviewed and re-written our Health and Safety Policy and plan to undertake the necessary risk assessments.

We review our Insurance policy to ensure that all prospective liability situations are adequately covered.

Food Handling training is undertaken where appropriate and relevant certificates obtained.

The Trustees are well aware of their responsibilities regarding the financial control of the charity, and robust procedures are in place.

Objectives and Activities.

These are set out in our Constitution. The principal purpose of the Church is the advancement of the Christian faith

Public Benefit

The Trustees are aware of the Charity Commissioners requirements regarding the provision of Public Benefit and this is evidenced in the following section.

Achievement and Performance.

In March 2020, as a result of the spread of COVID 19, we were no longer able to meet as a church in person. Church life was very different as a result:

Leadership

The Leadership team of Pastor and Elders have equal voting powers and used to meet on a monthly basis to discuss the leading and spiritual welfare of the church. As soon as the nation went into lockdown they began to meet on zoom twice a week to discuss the pastoral needs of the church and to understand how to apply the rules and guidance issued by Welsh Government. They also regularly discussed how best to minister to the church online and how to care for the community. They were also very keen to continue to spread the gospel. Church life was turned on its head. Normally, as a leadership and care team, there is a need to focus on the minority of people who are not in church due to sickness etc. Suddenly, the whole church were unable to attend and many were in need of spiritual care and guidance.

Online Videos

We already had the technology in place to livestream services. In that respect we were able to respond more quickly to the new situation than most. Our first service online had over 1500 views. The ones following regularly had several hundred views.

Discovering the number of unchurched people that were watching led to the church making a decision to construct an online Sunday service which was geared towards those with little biblical knowledge. The format was to have 3 pre recorded songs, either by a soloist or the church band (recorded in individual homes) a short Christian testimony, a 10 minute gospel message and a kids talk by our Youth Pastor. Over the months we received several messages from people all over the country expressing gratitude for what we were doing.

Neil then began a midweek series going through the book of Revelation, followed by a Sunday series in the book of Philippians.

Each day we also recorded short video devotionals for the church, mainly by Neil, called 'Breakfast bites'. Some church members contributed also. James Vile began a weekly Saturday devotional called 'the Full English'.

We also ran an online Alpha course for several folk, one of whom professed faith in Christ.

Midweek meetings

Some of the house groups continued on zoom, and we introduced a midweek and Sunday zoom prayer meeting.

There were also zoom quizzes and youth zoom meetings.

Throughout the week the youth would often have challenges to occupy them.

Community

We wanted to help the community in whatever way we could and also continue to spread the gospel message. We therefore, in connection with local authority and other organisations, offered to shop for people who were unable to get out. We offered to pay for the shopping also. We discovered however that families and neighbours were mostly helping with this need. What we did have significant take up with was our offer to buy and deliver Sunday lunches to over 70's in Baglan. Over a period of 10 weeks we delivered approximately 200 meals. Most of our advertising for this was on Facebook and our initiative received warm approval from the people of Baglan.

Church Walks

When the rules relaxed to allow up to 50 to meet outdoors we organised church walks. It was so lovely to see people again after such a long time.

New Facilities Manager

In September 2020 Steve Dennis started work as our Facilities Manager. He began putting together all the necessary documentation and helped the leadership team with preparation for reopening. He also began a program of maintenance works with our buildings overseer.

November 2020 Reopening

The church began meeting in person again in November. Services were limited in number to 50 people to begin with. Prior to reopening we put in place a risk assessment and measures to maintain social distancing and enable people to feel safe. Neil produced a walk through video to help people to see what would happen when they arrive.

Christmas 2020

Not being able to seat many people due to social distancing rules and not being able to sing, Neil devised a carol service which was performance and video based. We held two carol services on Dec 13th but had to cancel the next two services due to the onset of a new COVID variant. Fortunately the first services were filmed and we were able to produce a video for Youtube instead.

Installation of New Video Equipment

As the COVID situation continued we realised that some things in church life, indeed, life in general, had changed forever. Now, many more people were watching and interacting online. Before our second reopening, in Easter 2021, a small team from the church installed a new camera and live-streaming system in the building. We now have a state of the art visual studio on the ground floor with cables running to the main hall. The livestream experience is now multi camera with very good audio/visual quality, which makes the experience of those watching at home more enjoyable.

The need for people to be unified

Throughout the pandemic the nation has been divided in its views on whether we should be in lockdown and whether the number of restrictions should be in place. The church has a similar split of views. The leadership have been conscious of the potential for these issues to become divisive and so have encouraged members to be understanding of differing views and to show grace. The congregation has consequently been unified throughout the pandemic.

Finance

Helen Wood and Julie Wood have been working together on the accounts. Due to the pandemic Helen didn't step down as planned but prepared the annual accounts for audit. Nigel Irwin will take responsibility for the next set of accounts.

The Trustees are well aware of their responsibilities regarding the financial control of the charity, and robust procedures are in place.

Financial Review.

The results for the year are set out in pages 3 – 8 of the financial statements.

Payment of Trustees

Notwithstanding the fact that Peter Neil Tallamy is a Trustee of the charity, he is entitled to an agreed remuneration in his position as Minister of the Church.

Reserves Policy.

The total funds of £643,772.84 are made up of fixed assets and Bank balances, the latter amount being £165,159.91 of which Restricted funds total £8,818.41. The remainder is free of restrictions. The Charity's practice is to have sufficient Bank balances to cover working capital requirements over a three month period. In the light of this, free reserves need to be no less than £25,200.

Principal Funding Sources.

Our main income is derived from the generous giving of our members and the resultant gift aid income. We also obtain grant funding, where it is available, for major property repairs and renewals.

Investment Policy.

The charity only uses Bank accounts, ensuring that cash not immediately required is placed on an interest bearing account. Stock market investments are not considered to be in accordance with the ethical standpoint of a Christian Church.

Future Developments.

We intend to continue to develop our ministries in accordance with our Objectives and Activities, ensuring that we are good stewards of the resources and talents that God has provided us with as we seek to share the love of Jesus with a needy world.

Pensions.

The Church, as an employer, has established work place pensions for all eligible staff.

Statement of Trustees Responsibilities.

The trustees are responsible for preparing the financial statements in accordance with applicable law and U.K. Generally Accepted Accounting Practice.

Charity law requires the trustees to prepare financial statements for each financial year. Under the law the trustees have elected to prepare the financial statements in accordance with the United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at the time the financial position of the charity and to enable them to ensure that the financial statements comply with Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other.