



DOROTHYPARKES

Community Centre

**THE DOROTHY PARKES CENTRE
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

REGISTERED CHARITY NUMBER: 1093189

THE DOROTHY PARKES CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION

Charitable Incorporated Organisation:	Conversion dated 14 th February 2022
Registered Charity Number:	1093189
Chair:	Mr P Martin
Trustees:	Mrs J Andrews Mr R Harsh appointed 01/08/23 Mr D R Ingram Mrs L Johnson Miss J K Jones Ms J Mckirdy Rev S Moore appointed 28/11/23 Mrs Z Nembhard Mr A Singh Mr S Williets
Registered Office:	The Dorothy Parkes Centre Church Road Smethwick West Midlands B67 6EH
Bankers:	HSBC 168 Warstone Lane Birmingham B18 6NP
Independent Examiner:	Mrs A Madden Curo Chartered Accountants

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

The Board present their annual report and financial statements of the charity for the year ended 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

CHAIRPERSON'S REPORT

I am delighted to write a brief report as an introduction to the Trustee's Report and Financial Statements for the year ended 31st March 2024. As Chair of Trustees for only a little over two years, I am aware that I am following a committed number of previous Chairs and Trustees who have supported the work of the Dorothy Parkes Centre, encouraging and offering advice to those members of staff and volunteers who have made the DPC what it has become over some twenty-four years. Anyone visiting the DPC, receiving the welcome of those who work there, enjoying the company of others, and using the services the Centre offers can only be grateful for the vision of those at Old Church who saw the need for such a Centre and generated the finance to launch it.

I welcome to the Board the Reverend Sara Moore, Vicar of Old Church since July 2023. It was a previous Incumbent of Old Church who took the initiative to develop the church hall into the Dorothy Parkes Centre. The Centre management acts independently of the church in the day-to-day running of the Centre yet that link between Old Church and the Dorothy Parkes Centre is the foundation on which the successful Centre has been created. I thank all the Trustees for their generous commitment of time, drawing on rich experience and insight.

Whilst this Report is strictly of what happened in the year to the end of March 2024, in its activities the real world rarely follows the accounting year. It is important to record, as I did last year, that the Centre has no turn-to source of cash, available in a crisis. The DPC receives no regular funding from the Church of England, from Old Church nor from Sandwell Council or other local and national bodies. As such, the DPC is very largely dependent on monies granted from charitable bodies and other sources of funds and on using its own resources, principally the hiring out of the Centre halls and meeting rooms. The funds we receive pay for the projects for which they are given including the salaries of the staff, and the overheads of running the Centre including the continual refurbishment and improvement that is needed to satisfy the needs of our users. The Trustees acknowledge with gratitude the work of the staff, as well as the large numbers of volunteers who give generously and freely of their time. Without their cheerful enthusiasm and warm welcome to our users and visitors, there would be no Dorothy Parkes Centre.

A detailed outline of the activities of the Dorothy Parkes Centre together with the sources of funds and their uses is provided in the pages that follow. It is a truism to say that we live in difficult times with families and individuals striving to maintain some sort of quality of life in a world where costs rise and many services have become less reliable. Despite the challenges, the accounts for 2024 suggest a significant surplus, redressing the figures of last year. The overall financial stability of the Centre is healthy.

It is a delight to record our continuing steps in moving the Centre to a stronger place in terms of the vision for the future and a strategy for getting there. I welcome Christina Murray who has joined the Centre as Projects Manager, a position we have hoped to fill for some time, given the ambition of the Centre. Through the generosity of Global's Make Some Noise, the Centre now has a bright, shiny new kitchen, equipped to

support classes of those wishing to develop their healthy eating and kitchen skills. The kitchen has been a long-held aspiration, using the produce of the Centre Allotment Project and elsewhere to enhance community experience and provide interactive fun sessions to teach the whole family how to cook healthy meals from scratch. The Community Kitchen is a great Centre resource. I thank all those – staff and Centre users, for their patience in coping with the disruption that was the consequence of building and installation work. We are pleased to note that the Conifers Day Nursery that provides a significant community asset has been using parts of the DPC space for some seven years. We look forward to a rewarding, on-going arrangement.

And because nothing stands still and we are now thinking about what will come next, the Centre continues to rely on Rob for his sharp strategic mind and engaging leadership.

I commend this Report to you. It is a record of good things.

Paul Martin (Chair)

TRUSTEES

The Trustees are responsible for the administration and management of the Centre and are Trustees for the purposes of Charity Law. The Trustees who served during the period are set out above in the Legal and Administrative Information and are collectively known as the Board of Trustees.

Paul Martin has remained as Chair, and we have welcomed new Trustee Revered Sara Moore. The Trustees have a wealth of skills, knowledge, experience and we have youth and diversity, increasing the strength and depth of our Board and making it a fair representation of the community we serve.

No remuneration was paid to any Trustee.

PRINCIPAL ACTIVITIES AND OBJECTS OF THE CHARITY

The principal object of the Dorothy Parkes Centre (DPC) is to promote the benefit of the inhabitants of Smethwick, Sandwell, and the neighbourhood by associating together with the Local Authorities and Health Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for advancement, recreation, and leisure time occupation with the object of improving the conditions and quality of life.

ACTIVITIES DURING THE PERIOD

REGULAR ACTIVITIES

The Dorothy Parkes Centre attracts an average of 750 people per week. It is a Centre informed by the community being served. There are regular consultations and engagements through open days, social media, and a user-friendly website. There is a regular meeting of a Support and Development Group made up of local stakeholders.

The DPC secured funding this year for new projects which included Community Care Packages, Warm Welcome Space, Anticipatory Care Project, Your Health Matters, Winter Warm Packages, and Art in Bloom. We secured extension funding for our Loss Matters and Community Offer projects to continue into 2024. The DPC hosted big events celebrating the King's Coronation, welcoming Shakespeare's First Folio to Smethwick for the first time ever, and Where We Grow at our Community Allotment. We took our Art Group and Places of Welcome group on a number of day trips. We were able to host free Family Law

Clinics in partnership with Talbots Law Solicitors and ran some of our regular fundraisers including Bingo, Indoor Car Boot Sales, Summer and Winter Fayres and Ladies Fashion Show.

The DPC funded activities and projects which took place at various points throughout the year included:

Community Allotment	Community Litter Pick	Yoga
Knitting & Crochet	Gentle Yoga	Gentle Exercise
Art Works for Wellbeing	Youth Club/N-Gage	Nature Buddies
School Uniform Giveaway	Community Offer	Afternoon Tea
Loss Matters	Places of Welcome	Community Care Packages
Warm Welcome Space	Jewellery Making	Community Cinema/Theatre
Your Health Matters	Anticipatory Care Project	Winter Warm Packages
Art in Bloom	Cosy Communities	Chatty Café
Fun Fit	Basic Writing Skills	

External groups and activities which have been held at the Centre throughout the year include:

Taekwondo	CMJ Studios	GKR Karate
Polling Station	Women and Theatre	Make Good Art
PB Fitness	Kumon Tutoring	Sew with Kim
Steps to Work	Girls Friendly Society	Council Surgeries
NHS Mental Health Support	Let's Talk Hope	Slimming World
Good Afternoon Club	Smethwick Heritage	Ghanaian Groups
Police Surgeries	Your Health Sandwell	Digi-Comm
Baby, Birth & Beyond	Loveworld Smethwick	Living Well Taking Control

Providing the wide range of activities, events, projects and services listed above helps us in our aim to continue the legacy of Miss Dorothy Parkes and provide opportunities to bring people and organisations together in a spirit of friendship and equality, enabling our local community to thrive and enjoy a better quality of life.

CENTRE DEVELOPMENTS

Our Business Plan, which is a working document, has provided a focus, asking where we are currently and where we strive to be as an organisation after five years and beyond. The Centre aspires to:

- promote the **acceptance** by all of all, an inclusive, all-embracing community.
- increase the **visibility** of all, thinking particularly of those communities that can be overlooked in the grand plans.
- rejoice in **diversity** and develop the instincts of **gratitude** and **celebration**.

- encourage individuals and groups to create a sense of **belonging**.
- nurture **learning** and a proper sense of **education**.

The focus for us and our new projects this year has been around providing support due to the cost-of-living crisis. We have issued 226 free Community Care Packages supporting 311 adults and 214 children. The packages have included essential hygiene products such as toothpaste, shampoo, deodorant, shower gel, sanitary products, and handwash, as well as cleaning products such as washing up liquid, surface cleaner, toilet gel, toilet rolls and black sacks. We gave out 100 Winter Warm Packs, which include radiator bleed keys, electric throw blankets, draft excluders and flasks, so supporting people in keeping warm and reducing energy costs. The Anticipatory Care Project provided six months of free proactive healthcare and support targeted at people of all ages living with frailty, multiple long-term conditions and/or complex needs so helping them to stay independent and healthy for as long as possible at home, in the place they call home or in their local community. We supported a total of 141 people through this project.

In July 2023, our Youth Club project came to an end after four years of funding from BBC Children in Need; the project supported over 200 children in its final year. It is a project which is very much needed in our area and we are working hard with consultations and discussions with potential key partners and funders to help us set up another youth provision. The N-Gage Youth Club for 5–11-year-olds and Nature Buddies sessions have continued and have supported 300 families.

Community Allotment & Kitchen

There has been some significant progress at the allotment and in the kitchen and this has allowed us to expand our provision in these areas in 2024 - 25. The allotment now has a pond, a vertical growing wall, wildflower area and composting station, so helping to increase the biodiversity on the plot. There has been so much activity on this project over the last twelve months and we thank the 42 volunteers who contributed 1,100 hours to the project. In total there have been 666 beneficiaries including school children from two local primary schools and one high school. In addition, there have been families through Nature Buddies, Apna Wellness Sikh community group, Sandwell Children's Trust Youth Justice Service, three local businesses, residents and staff from 'Achieve Together', a local residential care home. Two creative arts projects have taken place including Where We Grow and Black Country-Green Futures. The allotment enables people to learn and connect with nature and produce in a fun and engaging way. It can help with rehabilitation, increase confidence, physical and mental health and self-esteem.

Funding from Global's Make Some Noise for a new community kitchen was confirmed in June 2023 and received in April 2024. The installation took place in May-June and the kitchen officially opened on 3rd July 2024. We have Family Cooking Courses scheduled for Summer 2024 and Adult Cooking Courses in Autumn/Winter 2024. There are exciting plans for an extensive food provision at Dorothy Parkes Centre which links our allotment and kitchen with the use of fresh organic produce and surplus food to create healthy meals on a budget and reduce the environmental impact of food waste.

Recognition

The Centre was not selected to receive the King's Award for Voluntary Service, which was extremely disappointing. However, the National Assessment Committee stressed that the very fact that we were nominated independently for this honour shows how highly local people think of us; the Committee was impressed by our substantial achievements in supporting our local community. The Centre was recognised at the Smethwick Community Awards for our contribution to Smethwick and one of our long serving volunteers, Andrew Johnson, received the Volunteer of the Year Award.

Our Community Allotment project was nominated for the Community Award at the West Midlands Combined Authority Environment Awards and in December it received national recognition when awarded

the Best Community Garden of the Year by ITV gardener, David Domoney. David visited the plot and presented us with a cheque for £1,000. The award featured in a centre page spread in the Daily Express.

Partnerships

We have continued to work in formal partnership with St Albans Community Association delivering the Community Offer in Smethwick and with Singlepoint Plus and Breathing Space Therapeutic Services delivering Rewire. We remain keen on working with other local providers and developing positive relationships with many organisations across the Borough. We would like to thank Bearwood Community Hub, Black Country Touring, Friends of Thimblemill Brook, Bearwood Allotments, SCIPS, Litterwatch Sandwell, Sandwell Council of Voluntary Organisations, Smethwick Police, Sandwell Council, Conifers Day Nursery, Smethwick Old Church, Powered by CAN, Incredible Surplus and Uplands Manor Primary School for working together with us and helping us to reach more members of our local community.

In December we became members of Communities in Sync, a dynamic partnership of quality health, social care and well-being providers working together to improve the lives of people in the local community, as we look to create impactful and cost-effective partnership projects in Sandwell. In December, our membership of Sandwell Community Hubs ceased when they were wound up.

Efficiency

We continue to make positive progress in our quest to become a more efficient organisation. We had solar panels installed thanks to Utilita as part of their Solar for Schools and Community Buildings initiative and the anticipated energy savings over a 25-year lifespan is £25,750. We are becoming less reliant on paper and our new kitchen is modern and energy efficient. We are composting tea bags and food waste and have piloted an 'Upcycling' project using items that would have otherwise gone to landfill. We can now pay bills and invoices online rather than via cheque, which is now more secure, efficient and cost effective. We continue to work on a plan to make the Centre as energy efficient as possible.

Uplands Manor

We have continued to sub-let the facilities at Uplands Manor Primary School during out of school hours. This is a great arrangement for both parties and means that local community groups can hire out the sports hall, playing fields, and/or Multi-Use Gaming Areas during evenings and weekends. This is another example of a way in which we have tried to diversify our sources of income.

MAINTENANCE OF THE BUILDING

All annual checks including the moveable walls service, PAT testing, emergency lighting, hot water urn, fire equipment/alarm, intruder alarm, gas safety certificate & pest control services have been carried out with any remedial actions completed.

The biggest area of development has been in the kitchen. The old kitchen has been completely stripped out and a new, bright, modern, accessible kitchen has been installed. It is more efficient and has been future proofed. The development also saw the introduction of a small café area in the foyer which means that the kitchen now has more privacy for cooking courses.

There is a maintenance plan in place, and subject to funding, we would like to renovate our toilets and decorate the halls and foyer. Conifers Day Nursery has expressed an interest in developing the small rear car park and extending their outdoor provision into this area.

VOLUNTEERS

The Board of Trustees extends their thanks to all the volunteers who support the staff team to deliver the service seven days a week. There is a strong team of volunteers all of whom support the Centre in many ways. This year, volunteers have been recruited and supported by our Community Navigator, Fionnuala. In total, 45 volunteers have supported the Centre in the last year.

At our Centre, we are proud to take on and support work experience placements. This year, we have had three placements from local high schools. Each placement spends a week with us, learning different roles and gaining a food hygiene certificate via our training provider, valid for three years.

STAFFING

The team has remained relatively stable this year and each member of staff continues to complete all mandatory training, receiving support via regular support meetings. In September we achieved the Thrive at Work Foundation award, and we are now close to achieving the Bronze award. This demonstrates that we understand the importance of good health (including mental health) and wellbeing, and the ways in which these may affect productivity and performance at work in general. We have appropriate ways of communicating this with staff including noticeboards and newsletters. These are in addition to a safe working environment which facilitates employees making healthy choices.

In April 2024, we recruited a Projects Manager, Christina Murray. This is a new role at the Centre and a new addition to the Senior Leadership Team. This is now a key role for us, managing our existing projects whilst developing and leading new projects. The role includes the evaluation and monitoring of existing projects and community consultation around potential new projects. The Board of Trustees felt that the time was right to introduce this role on an initial six-month basis with a view to the role developing and salary costs being covered within the respective budgets of each project. The staff departures in the last year were our three Youth Workers, Nicky Pinnock, Haleema Kousar, and Karl Blick who were made redundant when the Youth Club project ended.

There are 12 members of staff at the Dorothy Parkes Centre including four full time staff members. The team is led by the CEO, Robert Bruce, who is supported by Jodie Griffiths (Centre Manager), Christina Murray (Projects Manager), Trudi Blake (Administrator), Fionnuala O'Brien (Community Navigator), Tessa Taylor (Bookkeeper), Vince Nelson, Ashley Green and Carl Harris (Caretakers), Nicola Nolan (Cleaner), Paul Randall (Community Allotment Plot Lead) and Usha Chopra (Community Allotment Plot Assistant). The Board of Trustees would like to thank the staff team for their continued commitment to providing a service to the local community.

FINANCIAL REPORT

Charitable Trust Funding

None of the work carried out at the Dorothy Parkes Centre would be possible without the generous support of the following grant-making Charitable Trusts and businesses who all supported our Centre between April 2023 and March 2024:

SCVO Vision 2030 Coronation Grant
SCVO Vision 2030 Health Event
Baron Davenport's Charity
Lord Austin Trust
Harborne Parish Lands Charity
SCVO - V2030 Main Grant
Creative Black Country - Seed Fund

Community Green Grants
Cole Charitable Trust
George Henry Collins
Global's Make Some Noise
SCVO Vision 2030 Digital Survey
SCVO - Anticipatory Care Fund
SCH Capacity Building Fund

The Saintbury Trust
Richard Kilcuppes
The G.J.W Turner Trust
The Limoges Trust
The Grimmitt Trust
British Gas
The Cultivation Street

Recovery College - Pilot Project	Enfinium Community Fund	W.E.Dunn Trust
ASDA - Empowering Local Communities	Geoff Hill Charitable Trust	The Bob Willis Fund
Creative Lives - Know Your Neighbourhood	The Roger & Douglas Turner Trust	The National Lottery
Sandwell Welcoming Spaces 2023-24	Community Matters Fund	
Heart of England - Inclusive Communities Fund		

The financial position at the end of 2023/24 was a surplus of £42,372.

£357,548 was secured during this financial year. £181,309 of this funding was for core costs and £176,239 was restricted funding. Income gained from a combination of private and community room hire was £107,417, an increase of £14,569 on last year. We gained £3,671 from kitchen sales, which was an increase on last year's amount of £662. There was an increase of £1,780 in our own fundraising income compared to last year. We are still committed to organising more fundraising events and raising more funds for the Centre this year.

Reserves Policy

The Charity has no guaranteed source of long-term income and hence aims to maintain reserves at the level required to fund a minimum of three months operations without additional charitable income. The merit of this policy has been seen in the past and we are attempting to rebuild our reserves to the desired level over the next three years. The balance held in unrestricted funds on 31st March 2024 was £123,509. A further £64,053 was held in restricted funds.

ORGANISATION

The Charity is governed by a Board of Trustees, which delegates certain decisions to Trustees, Sub-committees, or Employees. The Charity employs a Chief Executive Officer who has delegated authority to take day-to-day decisions on the running and management of the Charity and to act as manager of other employees of the Centre. The Chief Executive Officer reports to the Board at each Board meeting.

Risk Management

The Trustees have reviewed the major risks to which the charity is exposed and have established systems intended to mitigate those risks. These include:

- The operation of a scheme of delegation of decision-making between the Board, any subgroups of the Board set up for specific purposes, and the Chief Executive Officer.
- The monitoring and review of operational decisions at Board meetings, which take place six times a year, now supported by a regular report.
- The monitoring and review of monthly management accounts by the Board.
- The maintenance of policies and procedures governing the key areas of activity and financial decision-making are reviewed and updated on an annual basis.
- The requirement for two named signatories to sign cheques/approve bank payments on behalf of the Centre.
- The existence of contracts and service level agreements to govern working arrangements with our most significant partner organisations.

PLANS FOR THE FUTURE

The DPC strives to have a positive impact on people's lives, and this is central to the priorities for the next five years. To meet the growing needs of the community in these challenging times, over the next five years the DPC aspires to:

- maintain an income of £250,000 per year with modest increase year by year through restricted and unrestricted grants and trading activities
- develop relationships with charitable sources that would allow a degree of long-term security in planning

To meet the growing needs of the community in these challenging times, the DPC will work to:

- maximise the use of resources – cash, buildings, facilities, staff and volunteers, experience, and knowledge to the benefit of the community.
- maximise the impact through beneficial relationships with others in the sector and with those that have appropriate resources.

Across a range of activities, the DPC strives to achieve the following:

- 1) to be one of the best places to work in Sandwell
- 2) to grow and expand services
- 3) to make key contributions to the community and environment
- 4) to drive through transformational improvements in our services
- 5) to be a flagship community centre in Sandwell

There are plans to further improve facilities within the Centre and to strengthen and increase staffing capacity. Our community will need support with the cost-of-living crisis. We will continue to consult with our community and local providers to ensure that we are offering as much support as possible.

STATEMENT OF BOARD RESPONSIBILITIES

The Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are responsible and prudent;
- State whether the policies adopted are in accordance with the Charities Act 2011 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for the safeguarding of the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 24.09.24, following approval of the annual accounts by the Board of Trustees on 24.09.24, and signed on its behalf by;

.....

Date..... 24.09.24
Mr Paul Martin (Chair)

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE DOROTHY PARKES CENTRE
FOR THE YEAR ENDED 31 MARCH 2024**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 13 to 19.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Anna Madden

Relevant professional qualification or body: FCA

Address: Curo Chartered Accountants, Curo House, Greenbox, Weston Hall Road, Stoke Prior, Bromsgrove, Worcestershire, B60 4AL

Date: 30/9/24

THE DOROTHY PARKES CENTRE

**INCOME & EXPENDITURE ACCOUNT AND
STATEMENT OF FINANCIAL ACTIVITIES, TO 31.03.2024**

Incoming Resources		2023/24			2022/23
	Notes	Unrestricted	Restricted	Total	Total
Voluntary Income		59,074	176,239	235,313	156,058
Charitable Activities	8	122,095	-	122,095	105,792
Bank Interest	4	140	-	140	102
Total Incoming Resources		181,309	176,239	357,548	261,952
Expenditure					
	Notes				
Cost of generating funds		3,124	-	3,124	2,135
Charitable Activities		161,626	149,701	311,327	279,963
Governance Costs		725	-	725	625
Total Expenditure		165,475	149,701	315,176	282,723
Surplus/(Deficit) for year		15,834	26,538	42,372	(20,771)
Gross transfer between funds		-	-	-	-
Reconciliation of Funds					
Total funds brought forward		107,675	37,515	145,190	165,961
Add surplus/(deficit)		15,834	26,538	42,372	(20,771)
Transfer between funds		-	-	-	-
Total funds carried forward	11	123,509	64,053	187,562	145,190

Details of incoming resources and resources used are given in the Notes to the Financial Statements.

**THE DOROTHY PARKES CENTRE
BALANCE SHEET
As at 31.03.2024**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2024	Prior Year 2023
FIXED ASSETS					
Tangible Assets	5	3,287	-	3,287	5,472
CURRENT ASSETS					
Debtors	6	32,987	-	32,987	14,350
Cash at bank & in hand	10	106,340	64,053	170,393	133,957
Total current assets		139,327	64,053	203,380	148,307
LIABILITIES					
Creditors - amounts falling Due within one year	7	19,105	-	19,105	8,589
Total net current assets		120,222	64,053	184,275	139,718
TOTAL ASSETS LESS CURRENT LIABILITIES					
NET ASSETS		123,509	64,053	187,562	145,190
Reserves					
Unrestricted				123,509	107,675
Restricted	11			64,053	37,515
TOTAL CHARITY FUNDS				187,562	145,190

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under section 144 of the Charities Act 2011 and that members have not required the charity to obtain an audit.

The Trustees acknowledge their responsibilities for complying with the requirements of Section 130 of the Charities Act 2011 with respect to accounting records and the preparation of the accounts.

Approved by the Trustees of the Dorothy Parkes Centre on 24.09.24, and signed on behalf of the board:-

Mr Paul Martin (Chair)

Date: 24.09.24

THE DOROTHY PARKES CENTRE

Notes to the financial statements for the year ending 31st March 2024.

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£). The financial statements are rounded to the nearest £1.

The Charity has taken advantage of the provisions in the statement of recommended practice for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Income and Expenditure Account

The Statement of Financial Activities (SoFA) on page 13 of these accounts is also the Income and Expenditure account. The Company has no unrealised gains or losses and consequently the net income and expenditure for the year is the same as the net movements of funds as shown in the SoFA.

Incoming resources

All incoming resources are included in the SoFA on an accruals basis when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where restrictions are placed on incoming resources by the donor these are placed in restricted funds.

Since the charitable purposes of the Centre are based on running a community centre at the Dorothy Parkes Centre to promote activities promoting healthy living in mind, body and spirit, it has been decided that income generated from the use of the Centre for such activities should be classified as incoming resources from charitable activities and that this represents the most appropriate accounting policy.

Voluntary income consists of grants received or receivable. Grant applications are made to a wide range of funding bodies by the Chief Executive Officer.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they are allocated to activities on a basis consistent with the use of the resources.

As the charitable objects of the Dorothy Parkes Centre include managing and administering the Centre, we consider that the majority of our costs, other than those which fall specifically under other expenditure categories under SORP (FRS 102), should be categorised as costs of charitable activities. These include the costs of maintaining the Centre and the salary costs of Centre staff as well as the costs of pursuing particular projects at the Centre. It is considered that this represents the most appropriate accounting policy for the disclosure of these transactions.

Governance costs include legal costs, the costs of preparing our annual accounts, the cost of independent examination and the costs of board and committee meetings. Although it is no longer a requirement under SORP

(FRS 102) to show governance costs separately they have been shown in the SoFA as a matter of transparency and for the benefit of funders.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets less their estimated residual value, over their expected useful lives, at the following rates,

Computer equipment	33% p/a of cost
Office equipment	25% - 100% p/a of cost
Leasehold improvements	14.3% p/a of cost

Equipment purchased for a specific project is depreciated over the planned or expected life of the project.

Depreciation is charged from the year in which the asset is acquired. See Note 5.

Debtors

Grants receivable are recognised when the Centre has met the conditions required to receive the grant but have not yet received the associated cash at the end of the financial year.

Creditors

Customer security bonds represent amounts paid by those hiring rooms at the Centre. These amounts are repayable if the customer adheres to the agreed conditions of their room hire.

Deferred income represents amounts of cash received by the Centre in relation to grants awarded to the Centre for activities in future years.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in accordance with the charitable objects of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes. The costs of raising and administering such funds are charged against the specific restricted fund. The aim and use of each material restricted fund is set out in Note 11, detailed analysis of movement of funds.

Funds are transferred from restricted to unrestricted funds to reflect the cost of tangible fixed assets purchased in full or in part from unrestricted funds. The net book value of the tangible fixed assets is held within the unrestricted funds. No such transfers have been made in the current year.

The Charity has no endowment funds.

2. INCOME

Income is attributable solely to continuing operations and derives from one activity, that of charitable activity within the Dorothy Parkes Centre.

3. OPERATING SURPLUS

This is stated after charging depreciation on owned assets of £2,185 in 2023/24 (2,416 in 2022/23).

4. INVESTMENT INCOME

£140 investment income was earned in 2023/24, £102 in the preceding year.

5. TANGIBLE FIXED ASSETS
(Equipment)

Cost

At 1st April 2023	47,042
Additions	-
Disposals	-
At 31st March 2024	<u>47,042</u>

Accumulated depreciation

At 1st April 2023	41,570
Charge for the year	2,185
Disposals	-
At 31st March 2024	<u>43,755</u>

Net book value at 31st March 2023	<u>5,472</u>
Net book value at 31st March 2024	<u>3,287</u>

6. DEBTORS

Amounts falling due within one year

	31st March 2024	31st March 2023
Trade debtors	22,734	9,082
Grants receivable	-	-
Taxation	-	-
Prepayments and accrued income	10,253	5,268
	<u>32,987</u>	<u>14,350</u>

7. CREDITORS**31st March 2024****31st March 2023**

Amounts falling due within one year

Customer security bonds	-	-
Taxation and social security	3,849	2,934
Trade creditors	2,855	3,940
Deferred income	10,918	1,000
Receipts in advance	1,483	715
	<u>19,105</u>	<u>8,589</u>

8. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**2023/24****2022/23**

Kitchen sales	3,671	3,009
Room hire	107,417	92,848
Fundraising	10,104	8,324
Sundry recharges	903	1,611
	<u>122,095</u>	<u>105,792</u>

9. RESOURCES EXPENDED

Resources expended include the following:-

Independent examiner's fee	725
Staff costs, including both salaried and agency staff:-	
Gross wages and salaries	134,580
Employers' National Insurance contributions	4,303
Employers' pension contributions	2,292

The average number of employees during 2023/24 was 3 full-time and 7 part-time employees, including agency staff. We lost three part time staff in August when the youth club finished.

10. CASH HELD ON BEHALF OF THIRD PARTIES

The Centre currently holds balances in its bank accounts on behalf of one community group. The amount held at 31st March 2024 was £0 (£268 at 31st March 2023).

11. RESTRICTED FUNDS

Detailed analysis of movement of funds for the year ended 31st March 2024

Fund	Opening balance	Income	Expenditure	Transfer between funds	Closing balance
Youth Work Support	2,440	-	-	-	2,440
BBC Children in Need	8,740	-	8,740	-	-
Maintenance Fund	543	-	-	-	543
CIL Fund	477	-	-	-	477
Elderly Projects	-	800	800	-	-
Care Packages	-	2,966	2,495	-	471
Community Green Grant	-	26,477	22,223	-	4,254
Community Offer	14,638	48,215	50,719	-	12,134
Art for Wellbeing	-	1,000	1,000	-	-
Bereavement	252	-	252	-	-
Youth - Uplands	2,023	-	180	-	1,843
Baby Brunch	(448)	1,465	1,017	-	-
Kitchen	-	500	2,238	-	(1,738)
Places of Welcome	611	-	315	-	296
Cosy Communities	250	352	602	-	-
Loss Matters 23	4,170	-	4,170	-	-
SCIPS digital grant	422	-	422	-	-
Welcoming Spaces	-	3,300	2,200	-	1,100
Rewire	3,397	8,268	8,197	-	3,468
Coronation Event	-	500	500	-	-
Anticipatory Care Grant	-	25,000	25,000	-	-
Your Health Matters	-	5,000	5,000	-	-
Loss Matters (RC)	-	2,336	2,336	-	-
Creative Black Country	-	850	850	-	-
National Grid	-	9,945	9,945	-	-
Sandwell Community Hubs	-	28,765	-	-	28,765
Bob Willis Fund	-	5,000	-	-	5,000
Health Event	-	500	500	-	-
Art in Bloom	-	5,000	-	-	5,000
	37,515	176,239	149,701	-	64,053

