

DOROTHYPARKES

Community Centre

**THE DOROTHY PARKES CENTRE
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

REGISTERED CHARITY NUMBER: 1093189

THE DOROTHY PARKES CENTRE
LEGAL AND ADMINISTRATIVE INFORMATION

Charitable Incorporated Organisation:	Conversion dated 14 th February 2022	
Registered Charity Number:	1093189	
Chair:	Mr P Martin	
Trustees:	Mrs J Andrews	appointed 24/05/22
	Mrs S Broster	appointed 20/09/22
		resigned 06/12/22
	Ms G Gould	resigned 30/06/23
	Mr R Harsh	appointed 01/08/23
	Mr D R Ingram	
	Mrs L Johnson	appointed 20/09/22
	Miss J K Jones	
	Ms J Mckirdy	
	Mrs Z Nembhard	appointed 19/07/22
	Mr A Singh	appointed 20/09/22
	Mr S Williets	
Registered Office:	The Dorothy Parkes Centre Church Road Smethwick West Midlands B67 6EH	
Bankers:	HSBC 168 Warstone Lane Birmingham B18 6NP	
Independent Examiner:	Mrs A Madden Curo Chartered Accountants	

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Board present their annual report and financial statements of the charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

CHAIRPERSON'S REPORT

I am delighted to write a brief report as an introduction to the *Trustee's Report and Financial Statements* for the year ended 31st March 2023. As Chair of Trustees only since January 2022, I am aware that I am following a committed number of previous Chairs who have offered their services freely and willingly to the Dorothy Parkes Centre, leading it since its formation some twenty-three years ago. Anyone visiting the DPC, receiving the welcome of those who work and use the services, and becoming aware of the qualities of the place can only be grateful for the vision of those who saw the need for such a Centre and generated the finance to launch it. I welcome to the Board new Trustees, Stella Broster, Ravi Harsh, Louise Johnson, Zaida Nembhard, and Amardeep Singh. I am grateful for the experience and insights that they are pleased to share. It is a sadness that Stella Broster has been forced to resign from the Board due to her other extensive commitments. We also regret the loss to the Board of Gill Gould, at one time its Vice-chair, who has resigned having moved from the area. I thank them both for their time, effort, and commitment whilst serving as Trustees.

Whilst this Report is strictly of what happened in the year to the end of March 2023, in its activities the real world rarely follows the accounting year. I have felt flexible to note what is important. It is important to record, as I did last year that the Centre has no turn-to source of cash, available in a crisis. The DPC receives no regular funding from the Church of England, from Old Church nor from Sandwell Council or other local and national bodies. There is a reserve fund but one that grows slowly from year to year through prudent book-keeping. As such, the DPC is entirely dependent on monies granted from charitable bodies and other sources of funds and using its own resources, principally the hiring out of the Centre halls and meeting rooms. The funds we receive pay for the projects for which they are given including the salaries of the staff, and the overheads of running the Centre including the continual refurbishment and improvement that is needed to satisfy the needs of our users. The Trustees acknowledge with gratitude the work of the staff, as well as the large numbers of volunteers who give generously and freely of their time. Without their cheerful enthusiasm and warm welcome to our users and visitors, there would be no Dorothy Parkes Centre.

A detailed outline of the activities of the Dorothy Parkes Centre together with the sources of funds and their uses is provided in the pages that follow. It is a truism to say that we live in difficult times with an economy adjusting to Brexit or not, a community adjusting to Covid or not, and families and individuals striving to maintain some sort of quality of life in a world where costs rise, and many services have become less reliable. It is perhaps not surprising then that the Annual Accounts show an excess in its Annual Budget of expenditure over income in 2022-23. In some ways, this is probably a hang-over from the tremors of managing the Centre through a pandemic. The overall financial stability of the Centre is not under threat. And we will do better next year.

It is a delight to record our first steps in moving the Centre to a stronger place in terms of the vision for the future and a strategy for getting there. I congratulate Jodie on her appointment as Centre Manager, a

position that we have long needed but are only now sufficiently confident to make. Jodie takes on the role of maintaining the high quality of resource offered by the Centre, the management and maintenance of all that the Centre makes available inside its door – and elsewhere. We look to the time when we will recruit a Project and Activities Manager – even if that is not the title, looking to our growing liaisons outside the walls and to projects and activities still in the minds of others and where the DPC would be perfectly equipped to contribute. And as none of these things stands still, we will continue to rely on Rob for his sharp strategic mind and engaging leadership.

The Dorothy Parkes Centre contributes as best it can to the health and well-being of its community – all its users and all those who commit their time and energy as members of staff, as Trustees, as volunteers across a range of projects. It should be said again – we are all exceedingly grateful to those who contribute to the presence of the Dorothy Parkes Centre in Smethwick for without committed, enthusiastic contributions, there would be nothing to report, no Dorothy Parkes Centre.

I commend this Report to you. It is a record of good things.

Paul Martin (Chair)

TRUSTEES

The Trustees are responsible for the administration and management of the Centre and are Trustees for the purposes of Charity Law. The Trustees who served during the period are set out above in the Legal and Administrative Information and are collectively known as the Board of Trustees.

Paul Martin has remained as Chair and we have welcomed new Trustees Stella Broster, Ravi Harsh, Louise Johnson, Zaida Nembhard, and Amardeep Singh. The new Trustees have added a wealth of skills, knowledge, experience as well as youth and diversity, increasing the strength and depth of our Board and making it a better representation of the community we serve. Stella Broster and Gill Gould have resigned this year and we thank them both for their time, effort, and commitment whilst serving as Trustees.

No remuneration was paid to any Trustee.

PRINCIPAL ACTIVITIES AND OBJECTS OF THE CHARITY

The principal object of the company is to promote the benefit of the inhabitants of Smethwick, Sandwell, and the neighbourhood by associating together with the Local Authorities and Health Authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for advancement, recreation, and leisure time occupation with the object of improving the conditions and quality of life.

ACTIVITIES DURING THE PERIOD

REGULAR ACTIVITIES

The Dorothy Parkes Centre (DPC) attracts an average of 750 people per week. It is a Centre informed by the community being served. There are regular consultations and engagements through open days, social media, and a user-friendly website. There is a regular meeting of a Support and Development Group made up of local stakeholders.

The DPC secured funding this year for new projects which included Your Health Matters, Cosy Communities, Chatty Cafe, Rewire, and Community Mile. We secured one year extension funding for our

Youth Club, Loss Matters and Community Offer projects. The DPC hosted big events celebrating the Queen's Platinum Jubilee and then mourning the loss of Queen Elizabeth II by showing a live viewing of the funeral, the latter receiving national press coverage. The DPC funded activities and projects which took place at various points throughout the year, and these include:

Community Allotment	Community Litter Pick	Yoga
Knitting & Crochet	Gentle Yoga	Gentle Exercise
Art Works for Wellbeing	Youth Club	Nature Buddies
School Uniform Giveaway	Community Offer	Afternoon Tea
This Girl Can	Loss Matters	Places of Welcome
Community Mile	Jewellery Making	Community Cinema/Theatre
Science Shows	Baby Brunch	Your Health Matters
Rewire	Cosy Communities	Chatty Café

Basic English Writing Skills

External groups and activities which have been held at the Centre throughout the year include:

Taekwondo	CMJ Studios	GKR Karate
Polling Station	Women and Theatre	Reiki
PB Fitness	Kumon Tutoring	Sew with Kim
Steps to Work	Sandwell BEAM	Girls Friendly Society
NHS Mental Health Support	Let's Talk Hope	Slimming World
Good Afternoon Club	Smethwick Heritage	Centre Spot Football
Ghanaian Groups	My Body Belongs to Me	Fit Steps
Council Surgeries	Police Surgeries	Everyone Health
Baby, Birth & Beyond	Loveworld Smethwick	Chroma Therapies
Meditation	Digi-Comm	Sandwell Lions Prostate Testing

Living Well Taking Control

CENTRE DEVELOPMENTS

In 2022/23 we completed the Pilotlight360 programme and as a result recruited five new Trustees, strengthened our staffing structure, and developed a five-year Business Plan. The Business Plan has provided a focus, asking where we are currently and where we strive to be as an organisation after five years and beyond. The Centre aspires to:

- promote the **acceptance** by all of all, an inclusive, all-embracing community.
- increase the **visibility** of all, thinking particularly of those communities that can be overlooked in the grand plans.

- rejoice in **diversity** and develop the instincts of **gratitude** and **celebration**.
- encourage individuals and groups to create a sense of **belonging**.
- nurture **learning** and a proper sense of **education**.

The focus for us and our new projects this year has been around social interaction and healthy lifestyles. Your Health Matters and the Community Mile are both based around physical activity, so increasing social interaction and learning together about the positive impact of a healthy lifestyle. Cosy Communities and Chatty Café (which was mentioned by Ben Shepherd on Good Morning Britain) focus more on informal ways of getting to know people naturally with the bonus of Cosy Communities including elements of arts and crafts which can be replicated at home.

Recognition

We were delighted to be part of the Birmingham 2022 Commonwealth Games celebrations which included being recognised as a 'Bostin Place' with 'Bostin People' in Sandwell. We were equally delighted to be nominated for The Conservation Volunteers Heroes Awards 2022 and receive the award for Community Network Group of the Year for the work on our Community Allotment Plot. The project was also nominated for the Community Award at the West Midlands Combined Authority Environment Awards. The Centre has been nominated for the Queens Awards for Voluntary Services and the outcome will be known later in 2023.

Partnerships

We have continued to work in formal partnership with St Albans Community Association delivering the Community Offer in Smethwick and with Singlepoint Plus and Breathing Space Therapeutic Services delivering Rewire. We remain keen on working with other local providers and developing positive relationships with many organisations across the borough. We would like to thank North Smethwick Development Trust, Femtinos, Bearwood Community Hub, Black Country Touring, Friends of Thimblemill Brook, Bearwood Allotments, SCIPS, Benson Community Project, Litterwatch Sandwell, Sandwell Council of Voluntary Organisations, Smethwick Police, Sandwell Council, Conifers Day Nursery, Warley Woods Community Trust, New Beginnings, Smethwick Old Church and Uplands Manor Primary School for working together with us and helping us to reach more members of our local community.

Efficiency

We continue to make positive progress in our quest to become a more efficient organisation. This year we upgraded our Sage Accounts software to improve our accounting and invoices processes and we improved our card payment procedures. We continue to take online bookings and payments and, linked in with our Customer Relationship Management system and Electronic Point of Sale System, we are becoming more efficient and less reliant on paper.

Uplands Manor

We have continued to sub-let the facilities at Uplands Manor Primary School during out of school hours. This is a great arrangement for both parties and means that local community groups can hire out the sports hall, playing fields, and/or Multi-Use Gaming Area during evenings and weekends. This is another example of a way in which we have tried to diversify our sources of income.

MAINTENANCE OF THE BUILDING

Thanks to funding from The Rowlands Trust, we installed a new PA system in our hall. This was a much-needed resource and has enabled us to offer a high-quality sound system for our community groups, private hirers, and events/conferences. This improves our room hire offer with resources appropriate to a professional venue.

We have reached an agreement with Utilita as part of their Solar for Schools and Community Buildings to have solar panels installed at our Centre. The installation will take place in August and the anticipated energy savings over a 25-year lifespan is £25,750.

Our Community Allotment project has expanded, and we now have a second plot in partnership with the allotment committee. In May 2023 we received a Community Green Grant from the West Midlands Combined Authority which will allow us to continue the project for another year and increase the biodiversity on the Community Plot by installing a pond, a wildflower area, and a vertical green wall. We have had support from businesses such as LV Insurance and Colas Ltd, providing staff for volunteer days helping us to develop and maintain our plots.

In 2023 we had our five-year periodic electrical installation check alongside all annual checks including the moveable walls service, PAT testing, emergency lighting, hot water urn, fire equipment/alarm, intruder alarm, gas safety certificate & pest control services.

In June 2023, we were thrilled to hear that we had been successful in application for support from Global's Make Some Noise appeal and as a result, we will be able to fund the installation of a new kitchen. This will provide a safe and accessible facility for us to deliver cooking classes, using produce from our Community Allotment plot.

VOLUNTEERS

The Board of Trustees extend their thanks to all the volunteers who support the staff team to deliver the service seven days a week. There is a strong team of volunteers all of whom support the Centre in many ways. This year, volunteers have been recruited and supported by our Community Navigator, Fionnuala. In total, 32 volunteers have supported the Centre in the last year.

At our Centre, we are proud to take on and support work experience placements. This year, we have had five placements from local high schools, colleges, and universities. Each placement spends a week with us, learning different roles and gaining a food hygiene certificate via our training provider, valid for three years.

STAFFING

There was a major change in our staffing structure this year with the creation of a Centre Manager role. The Board has seen this position to be key to the delivery of long-term plans of the Centre, to ensure the continuing growth of the Centre. It is an appointment long overdue. Our Centre Manager is responsible for the day-to-day running of the Community Centre, allowing our CEO to focus on the Business, Strategic, and Finance areas of our organisation. Jodie Griffiths, our Administrator, was promoted to Centre Manager following a successful application and Trudi Blake was successful in her application to take on the vacant Administrator role, following several months helping as a volunteer at the Centre. In June 2023 we welcomed Usha Chopra to the team as Community Allotment Plot Assistant, supporting Paul Randall, our Allotment Plot Lead. This post was created thanks to funding from the West Midlands Combined Authority.

There are 13 members of staff at the Dorothy Parkes Centre including three full time staff members. The team is led by the CEO, Robert Bruce, who is supported by Jodie Griffiths (Centre Manager), Trudi Blake (Administrator), Fionnuala O'Brien (Community Navigator), Tessa Taylor (Bookkeeper), Vince Nelson & Ashley Green (Caretakers), Nicola Nolan (Cleaner), Nicky Pinnock (Senior Youth Worker), Haleema Kousar, Karl Blick (Youth Workers), Paul Randall (Community Allotment Plot Lead) and Usha Chopra (Community Allotment Plot Assistant).

This year we said goodbye to Jabeen Nabi (Youth Worker), and we will soon be losing the remaining members of our Youth Club team, Nicky Pinnock, Haleema Kousar, and Karl Blick when our Youth provision finishes. We wish them all every success in their future endeavours and thank them for their service at Dorothy Parkes Centre.

All staff are up to date with their training, covering First Aid, Fire Marshal, Safeguarding Adults, Safeguarding Children, Food Safety, Health & Safety, Data Protection and Equality and Diversity. The Board of Trustees would like to thank the staff team for their continued commitment to providing a service to the local community.

FINANCIAL REPORT

Charitable Trust Funding

None of the work carried out at the Dorothy Parkes Centre would be possible without the generous support of the following grant-making Charitable Trusts and businesses who all supported our Centre between April 2022 and March 2023:

Richard Kilcuppes	Heart of England - Arts Council	BBC Children in Need
Magic Little Grant	Sandwell Healthy Lifestyle	Harborne Parish Lands
Lord Austin Trust	Arnold Clark Community Fund	ASDA
SCVO Positive Mental Health	Social Care Support Network	The Limoges Trust
SCVO Commonwealth Grant	Garfield Weston	B2022 Small Grant
Geoff Hill Charitable Trust	The National Lottery - Awards for All	Sir John Sumner
The Grimmitt Trust	SCVO Covid-19 Community Recovery	SCIPS – DigiComm
The Rowlands Trust	The Roger & Douglas Turner Trust	SCVO Vision 2030
Power to Change	Creative Black Country - Cosy Communities	The W. E. Dunn Trust

The financial position at the end of 2022/23 was a deficit of £20,771.

£261,952 was secured during this financial year. £157,387 of this funding was for core costs and £104,565 was restricted funding. Income gained from a combination of private and community room hire was £92,848, an increase of £22,586 on last year which was impacted by Covid. We gained £3,009 from kitchen sales, which was an increase on last years amount of £1,134 due to an increase in footfall following the end of Covid restrictions. There was an increase of £4,313 in our own fundraising income compared to last year. We are still committed to doing more fundraising events and raising more funds for the Centre this year.

Reserves Policy

The Charity has no guaranteed source of long-term income and hence aims to maintain reserves at the level required to fund one year's operations without additional charitable income. The merit of this policy has been seen in the past and we are attempting to rebuild our reserves to the desired level over the next three years. The balance held in unrestricted funds on 31st March 2023 was £107,675. A further £37,515 was held in restricted funds.

ORGANISATION

The Charity is governed by a Board of Trustees, which delegates certain decisions to Trustees, Sub-committees, or Employees. The Charity employs a Chief Executive Officer who has delegated authority to take day-to-day decisions on the running and management of the Charity and to act as manager of other employees of the Centre. The Chief Executive Officer reports to the Board at each Board meeting.

Risk Management

The Trustees have reviewed the major risks to which the charity is exposed and have established systems intended to mitigate those risks. These include:

- The operation of a scheme of delegation of decision-making between the Board, any subgroups of the Board set up for specific purposes and the Chief Executive Officer.
- The monitoring and review of operational decisions at Board meetings, which take place six times a year, now supported by a regular report.
- The monitoring and review of monthly management accounts by the Board.
- The maintenance of policies and procedures governing the key areas of activity and financial decision-making are reviewed and updated on an annual basis.
- The requirement for two named signatories to sign cheques on behalf of the Centre.
- The existence of contracts and service level agreements to govern working arrangements with our most significant partner organisations.

PLANS FOR THE FUTURE

The DPC strives to have a positive impact on people's lives, and this is central to the priorities for the next five years. To meet the growing needs of the community in these challenging times, over the next five years the DPC hopes to:

- maintain an income of £250,000 per year with modest increase year by year through restricted and unrestricted grants and trading activities
- develop relationships with charitable sources that would allow a degree of long-term security in planning

To meet the growing needs of the community in these challenging times, the DPC will work to:

- maximise the use of resources – cash, buildings, facilities, staff and volunteers, experience, and knowledge to the benefit of the community.
- maximise the impact through beneficial relationships with others in the sector and with those that have appropriate resources.

Across a range of activities, the DPC strives to achieve the following:

- 1) to be one of the best places to work in Sandwell
- 2) to grow and expand services
- 3) to make key contributions to the community and environment
- 4) to drive through transformational improvements in our services
- 5) to be a flagship community centre in Sandwell

There are plans to further improve facilities within the Centre and to strengthen and increase staffing capacity. Our community will need support with the cost-of-living crisis. We intend on consulting with our community and local providers to ensure that we are offering as much support as possible.

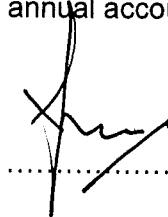
STATEMENT OF BOARD RESPONSIBILITIES

The Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are responsible and prudent;
- State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding of the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 26th September 2023, following approval of the annual accounts by the Board of Trustees on 26th September 2023, and signed on its behalf by;



.....

Date..... 26.09.23

Mr Paul Martin (Chair)

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE DOROTHY PARKES CENTRE
FOR THE YEAR ENDED 31 MARCH 2023**

I report to the Charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 12 to 18.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

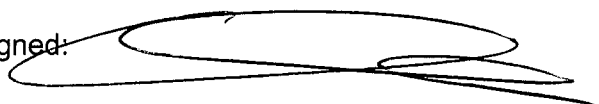
Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Anna Madden 11/10/23

Relevant professional qualification or body: FCA

Address: Curo Chartered Accountants, Curo House, Greenbox, Westonhall Road, Stoke Prior, Bromsgrove, Worcestershire, B60 4AL

Date:

THE DOROTHY PARKES CENTRE

**INCOME & EXPENDITURE ACCOUNT AND
STATEMENT OF FINANCIAL ACTIVITIES, TO 31.03.2023**

Incoming Resources		2022/23			2021/22
	Notes	Unrestricted	Restricted	Total	Total
Voluntary Income		51,493	104,565	156,058	239,006
Charitable Activities	8	105,792	-	105,792	76,033
Bank Interest	4	102	-	102	95
Total Incoming Resources		157,387	104,565	261,952	315,134
Expenditure					
	Notes				
Cost of generating funds		2,135	-	2,135	115
Charitable Activities		146,848	133,115	279,963	268,172
Governance Costs		625	-	625	575
Total Expenditure		149,608	133,115	282,723	268,862
Surplus/(Deficit) for year		7,779	(28,550)	(20,771)	46,272
Gross transfer between funds		-	-	-	-
Reconciliation of Funds					
Total funds brought forward		97,181	68,780	165,961	119,689
Add surplus/(deficit)		7,779	(28,550)	(20,771)	46,272
Transfer between funds		2,715	(2,715)	-	-
Total funds carried forward	11	107,675	37,515	145,190	165,961

Details of incoming resources and resources used are given in the Notes to the Financial Statements.

**THE DOROTHY PARKES CENTRE
BALANCE SHEET
As at 31.03.2023**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2023	Prior Year 2022
FIXED ASSETS					
Tangible Assets	5	5,472	-	5,472	2,416
CURRENT ASSETS					
Debtors	6	14,350	-	14,350	17,855
Cash at bank & in hand	10	96,442	37,515	133,957	154,832
Total current assets		110,792	37,515	148,307	172,687
LIABILITIES					
Creditors - amounts falling Due within one year	7	8,589	-	8,589	9,142
Total net current assets		102,203	37,515	139,718	163,545
TOTAL ASSETS LESS CURRENT LIABILITIES					
NET ASSETS		107,675	37,515	145,190	165,961
Reserves					
Unrestricted				107,675	97,182
Restricted	11			37,515	68,780
TOTAL CHARITY FUNDS				145,190	165,962

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under section 144 of the Charities Act 2011 and that members have not required the charity to obtain an audit.

The Trustees acknowledge their responsibilities for complying with the requirements of Section 130 of the Charities Act 2011 with respect to accounting records and the preparation of the accounts.

Approved by the Trustees of the Dorothy Parkes Centre on 26th September 2023, and signed on behalf of the board:-

Mr Paul Martin (Chair)

Date: 26.09.23



THE DOROTHY PARKES CENTRE

Notes to the financial statements for the year ending 31st March 2023.

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£). The financial statements are rounded to the nearest £1.

The Charity has taken advantage of the provisions in the statement of recommended practice for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Income and Expenditure Account

The Statement of Financial Activities (SoFA) on page 12 of these accounts is also the Income and Expenditure account. The Company has no unrealised gains or losses and consequently the net income and expenditure for the year is the same as the net movements of funds as shown in the SoFA.

Incoming resources

All incoming resources are included in the SoFA on an accruals basis when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where restrictions are placed on incoming resources by the donor these are placed in restricted funds.

Since the charitable purposes of the Centre are based on running a community centre at the Dorothy Parkes Centre to promote activities promoting healthy living in mind, body and spirit, it has been decided that income generated from the use of the Centre for such activities should be classified as incoming resources from charitable activities and that this represents the most appropriate accounting policy.

Voluntary income consists of grants received or receivable. Grant applications are made to a wide range of funding bodies by the Chief Executive Officer.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they are allocated to activities on a basis consistent with the use of the resources.

As the charitable objects of the Dorothy Parkes Centre include managing and administering the Centre, we consider that the majority of our costs, other than those which fall specifically under other expenditure categories under SORP (FRS 102), should be categorised as costs of charitable activities. These include the costs of maintaining the Centre and the salary costs of Centre staff as well as the costs of pursuing particular projects at the Centre. It is considered that this represents the most appropriate accounting policy for the disclosure of these transactions.

Governance costs include legal costs, the costs of preparing our annual accounts, the cost of independent examination and the costs of board and committee meetings. Although it is no longer a requirement under SORP

(FRS 102) to show governance costs separately they have been shown in the SoFA as a matter of transparency and for the benefit of funders.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets less their estimated residual value, over their expected useful lives, at the following rates,

Computer equipment	33% p/a of cost
Office equipment	25% - 100% p/a of cost
Leasehold improvements	14.3% p/a of cost

Equipment purchased for a specific project is depreciated over the planned or expected life of the project.

Depreciation is charged from the year in which the asset is acquired. See Note 5.

Debtors

Grants receivable are recognised when the Centre has met the conditions required to receive the grant but have not yet received the associated cash at the end of the financial year.

Creditors

Customer security bonds represent amounts paid by those hiring rooms at the Centre. These amounts are repayable if the customer adheres to the agreed conditions of their room hire.

Deferred income represents amounts of cash received by the Centre in relation to grants awarded to the Centre for activities in future years.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in accordance with the charitable objects of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for specific purposes. The costs of raising and administering such funds are charged against the specific restricted fund. The aim and use of each material restricted fund is set out in Note 11, detailed analysis of movement of funds.

Funds are transferred from restricted to unrestricted funds to reflect the cost of tangible fixed assets purchased in full or in part from unrestricted funds. The net book value of the tangible fixed assets is held within the unrestricted funds. No such transfers have been made in the current year.

The Charity has no endowment funds.

2. INCOME

Income is attributable solely to continuing operations and derives from one activity, that of charitable activity within the Dorothy Parkes Centre.

3. OPERATING SURPLUS

This is stated after charging depreciation on owned assets of £2,416 in 2022/23 (£960 in 2021/22).

4. INVESTMENT INCOME

£102 investment income was earned in 2022/23, £95 in the preceding year.

**5. TANGIBLE FIXED ASSETS
(Equipment)**

Cost

At 1st April 2022	41,570
Additions	5,472
Disposals	-
At 31st March 2023	<u>47,042</u>

Accumulated depreciation

At 1st April 2022	39,154
Charge for the year	2,416
Disposals	-
At 31st March 2023	<u>41,570</u>

Net book value at 31st March 2022	<u>2,416</u>
Net book value at 31st March 2023	<u>5,472</u>

6. DEBTORS

Amounts falling due within one year

	31st March 2023	31st March 2022
Trade debtors	9,082	13,158
Grants receivable	-	-
Taxation	-	-
Prepayments and accrued income	<u>5,268</u>	<u>4,697</u>
	<u>14,350</u>	<u>17,855</u>

7. CREDITORS**31st March 2023****31st March 2022**

Amounts falling due within one year

Customer security bonds	-	-
Taxation and social security	2,934	2,905
Trade creditors	3,940	3,636
Deferred income	1,000	1,693
Receipts in advance	715	908
	<u>8,589</u>	<u>9,142</u>

8. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2022/23	2021/22
Kitchen sales	3,009	1,134
Room hire	92,848	70,262
Fundraising	8,324	4,011
Sundry recharges	1,611	626
	<u>105,792</u>	<u>76,033</u>

9. RESOURCES EXPENDED

Resources expended include the following:-

Independent examiner's fee	625	600
Staff costs, including both salaried and agency staff:-		
Gross wages and salaries	151,807	132,054
Employers' National Insurance contributions	4,803	3,477
Employers' pension contributions	2,490	1,971

The average number of employees during 2022/23 was 3 full-time and 10 part-time employees, including agency staff. Staffing levels were consistent throughout the year.

10. CASH HELD ON BEHALF OF THIRD PARTIES

The Centre currently holds balances in its bank accounts on behalf of one community group.

The amount held at 31st March 2023 was £268 (£268 at 31st March 2022).

11. RESTRICTED FUNDS

Detailed analysis of movement of funds for the year ended 31st March 2023

Fund	Opening balance	Income	Expenditure	Transfer between funds	Closing balance
Youth Work	2,440	-	-		2,440
BBC Children in Need	4,040	33,041	28,341		8,740
Maintenance Fund	-	3,258	-	2,715	543
CIL Fund	477	-	-		477
Elderly Projects	-	3,267	3,267		-
Science Shows	12,023	-	12,023		-
Allotment Project	2,602	-	2,602		-
This Girl Can	4,092	-	4,092		-
Loss Matters	2,083	-	1,831		252
Baby Brunch	4,912	1,488	6,848		(448)
Youth - Uplands	5,000	-	2,977		2,023
Sandwell Healthy Lifestyle	4,764	2,500	7,264		-
Places of Welcome	987	1,162	1,538		611
Community Offer	25,360	34,574	45,296		14,638
Cosy Communities		1,407	1,157		250
Loss Matters 23		4,170			4,170
SCIPS digital grant		802	380		422
Jubilee fund		10,745	10,745		-
Rewire project		8,151	4,754		3,397
	68,780	104,565	133,115	2,715	37,515