

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE**

**COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS  
FOR  
YEAR ENDED 31 MARCH 2024**

**Company Registration Number 04428280  
Charity Number 1093087**

**DERBY COMMUNITY ACCOUNTANCY SERVICE**

Babington Lodge  
128 Green Lane  
Derby  
DE1 1RY

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

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# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **The Board of Trustees**

Martin Townsend	Chair
Gill Geddes	
Phil Stanyer	Treasurer to 27 <sup>th</sup> September 2023
Cllr Tony Morley	Resigned 13 <sup>th</sup> July 2023
Helen Bovey	
Carolyn Jennings	
Wendy Amis	
Grant Forrest	
Cllr Marilyn Franks	Appointed 13 <sup>th</sup> July 2023
Shane Chaddha	Appointed Treasurer 27 <sup>th</sup> September 2023

### **Registered office**

Agricultural Business Centre  
Agricultural Way  
Bakewell  
DE45 1AH

### **Independent Examiner**

Mark Newey ACMA  
Community Accountant  
Derby Community Accountancy Service  
Babington Lodge  
128 Green Lane  
Derby  
DE1 1RY

### **Bankers**

Co-operative Bank  
P.O Box 25  
Skelmersdale  
WN8 6WT

### **Investment Advisers**

Evelyn Partners  
55 St Pauls Street  
Leeds  
LS1 2TE

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 MARCH 2024**

The trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

#### **Structure, Governance and Management of DDCVS**

Derbyshire Dales Council for Voluntary Service (hereinafter referred to as DDCVS), as a Company Limited by Guarantee and Registered Charity is governed by its Memorandum and Articles of Association adopted on 30th April 2002 and amended by special resolution dated 29th September 2005 and further amended by special resolution on 21<sup>st</sup> October 2021.

DDCVS has a Board of Trustees / Directors that is responsible for the governance of DDCVS. A third of trustees must seek re-election at every AGM. The Trustees may appoint additional members to the Board of Trustees to fill vacancies or to bring additional skills and experience to the governance of the organisation. Trustees appointed by the Board of Trustees must seek re-election at the next AGM.

The Board currently meets at least five times a year, and makes the use of sub-groups to address particular topics, such as policy review.

DDCVS has Full members and Associate members. Full members have the right to vote at AGMs and EGMs and can nominate people for election to the Board of Trustees. Documents are circulated prior to every AGM informing the membership of the procedures for electing new members to the Board of Trustees and inviting nominations.

New trustees are appointed on the basis that they have appropriate skills and knowledge commensurate with the governance of a Charitable Company, and have knowledge and experience relating to the voluntary and community sector, the area of benefit or communities of interest, or have other specific areas of knowledge or experience that have been identified by the Trustees as valuable to the governance and development of DDCVS.

Trustees are inducted into the organisation by having an initial meeting with the Chair of the Trustees; attending a Board meeting as an observer; being provided with relevant information from DDCVS, The Charity Commission and Companies House about the roles and responsibilities of Charity Trustees and Company Directors; information relating directly to DDCVS (e.g. copies of recent annual reports); and information from the National Association for Voluntary and Community Action (NAVCA) relating to the role of Councils for Voluntary Service in a national context. Trustees are encouraged to attend training courses and conferences that will support their role as a Trustee. The Board of Trustees is periodically subject to a skills audit exercise to identify training needs, and gaps on the Board that can be filled through recruitment. The Charity recently adopted a Trustee Management Policy that lays out guidelines for recruitment, induction and ongoing management and support of trustees.

The Trustees delegate a large amount of the day-to-day decisions involved in the running of DDCVS to the paid staff, and in particular to the Chief Executive Officer (CEO). The CEO reports directly to the Board meetings. However, some decisions are made at Board level, having taken appropriate advice both from the CEO and Finance Manager and other relevant individuals and organisations. Decisions that require Board level agreement might be those that will have a significant financial or operational impact, or that will make significant changes to the way DDCVS is governed and administered.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **Risk Management**

Major risks to which DDCVS might be exposed have been identified by the Board based on information provided by the CEO and Finance Manager. A financial risk monitor document is presented at Board meetings, and a risk register is held and maintained by DDCVS. Where significant risks are identified, a strategy for mitigating those risks will be developed by senior staff and presented to the Board of Trustees for approval. A 'three levels of assurance' approach is taken for each identified risk. The main areas of risk identified by DDCVS, and measures taken to mitigate those risks are as follows.

#### **Funding coming to an end:**

Much of the funding received by DDCVS is time-limited and restricted, and a high proportion of the funding comes via local authorities and the Integrated Care Board (ICB). The Board is kept apprised of the current situation regarding funding through the reports received from the Finance Manager, including the provision of cash-flow forecasts to identify potential funding gaps. Where a particular funding stream is known to be coming to an end, or considered to be at risk, a full assessment of the impact of the withdrawal of that funding will be made, and plans put in place to identify and bring in new funding, if this is considered necessary and appropriate.

#### **Major increases in running costs:**

By careful budgeting, based on extrapolations from actual expenditure in previous periods and assessment of likely changes to the operating environment of DDCVS, it is expected that DDCVS is unlikely to find itself placed in difficulty by significant unpredicted expenditure. The development of a healthy unrestricted reserve, in line with DDCVS's reserves policy, provides a buffer against unpredictable expenditure. The application of the principles of 'Full Cost Recovery' when making funding applications and bidding for contracts also helps to ensure that DDCVS does not find itself short of basic running costs.

#### **Financial loss due to fraud or human error:**

DDCVS has systems and financial procedures in place that minimize the risk of fraud or human error. These systems are reviewed on a regular basis to ensure that they are still fit for purpose. Any errors in financial reporting and recording are investigated and actions taken to ensure that they are not repeated.

#### **Costs related to employment:**

Direct employment costs are carefully budgeted. Indirect costs that might arise from employment (e.g. redundancy payments) are covered by having a level of unrestricted reserves that would enable the organisation to meet its statutory obligations to staff, and by having appropriate insurances in place to cover costs incurred as a result of legal action, employment tribunals etc.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **Breach of contract:**

DDCVS holds a number of contracts (or similar agreements) with funding bodies and other agencies. DDCVS aims to ensure that the terms of these contracts are adhered to through the effective management and administration of those contracts. DDCVS also has insurances in place to cover the costs incurred as a result of any legal action. DDCVS risk assesses new contracts to ensure that it is not committing itself to a contract that could be damaging to the organisation.

### **Leasing of property:**

DDCVS currently leases office space. DDCVS mitigates risks relating to this by ensuring that the terms of the lease are appropriate to the needs of DDCVS; that a contingency is in place in the Annual Budget to cover the costs of moving premises; and that insurances are in place to ensure the continuation of business in the event of a move.

### **Failure of Information and Communications Technology (ICT) systems:**

Like many organisations, a significant amount of DDCVS's business is conducted through electronic communication. A long-term failure of these systems would have a serious impact on DDCVS's ability to conduct its day-to-day work. An IT strategy is in place to ensure that data is stored and backed-up securely; that hardware and software are maintained to a fit-for-purpose standard. DDCVS has now moved to a cloud-based system which enables very effective remote working. DDCVS regularly reviews its policies and procedures relating to cyber security and puts new measures in place to protect its data.

### **Objectives and Activities of DDCVS and Public Benefit**

The Objects of DDCVS, as stated in its governing document, are as follows.

3.1: To promote any charitable purposes for the benefit of the community primarily, but not exclusively, in the local government district of Derbyshire Dales (hereinafter called the area of benefit) and, in particular the advancement of education, the protection of health and the relief of poverty, distress and sickness.

3.2: To promote and organize co-operation and partnerships in the achievement of the above purposes and to that end, to bring together in council, representatives of the voluntary and other organisations and statutory authorities in the area of benefit.

In accordance with these objects, DDCVS has the following aims:

- Work with local voluntary organisations, statutory agencies and communities to identify needs and facilitate improved service provision to meet those needs.
- Work with local voluntary and community organisations to enable them to function effectively and deliver quality services.
- Facilitate effective communication and collaboration amongst local voluntary and community groups.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 MARCH 2024**

- Represent the views of the Voluntary and Community Sector (VCS), and wider communities at a strategic level, ensuring their views are taken into account by policy makers.
- Facilitate effective communication between the voluntary and statutory sectors and wider communities.

DDCVS engages in the following activities to meet these aims:

- Information to the VCS through our website, social media and e-mail bulletins.
- Training opportunities for the voluntary sector on a diverse range of topics all related to improving the effectiveness, sustainability and quality of their organisations.
- Extensive support to VCS organisations that need advice, help and support in the running of their organisations. This can range from a one-off piece of advice about a particular concern, through to hundreds of hours of support in major organisational development projects.
- Advice and support in identifying funding sources and making funding applications, and in income diversification / social enterprise.
- The promotion and administration of a small grants programme and other grants programmes to benefit local voluntary organisations.
- Running projects with a focus on supporting people in need, and a community development programme, such as Social Prescribing.
- Providing a base for other voluntary organisations.
- Providing practical services such as photocopying, equipment loans and providing meeting space. These services are used by a wide range of organisations large and small.
- Developing joint projects with other organisations in both the voluntary and statutory sector.
- Developing collaborative working between voluntary sector organisations in the area.
- Representing the VCS at strategic level by attending Derbyshire Dales Place Alliance, and the Health and Wellbeing Partnership; by acting as a Board Member of the Peak District Partnership; by serving on the sub-committees of the PDP; and by being involved in various forums relating to themes such as youth, older people, health and the environment.

The Trustees of DDCVS have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **Achievements and performance**

During the year, DDCVS has made achievements in the following areas of work.

#### **Practical Support**

DDCVS continues to support the local voluntary sector by providing low-cost practical services such as financial work, photocopying, loan of equipment and the provision of meeting space.

#### **Information, advice, training and development support**

We delivered advice, information, support and training to one-hundred and thirty-three local organisations during the year. A wide variety of support was offered to clients ranging from simple one-off pieces of advice about constitutional issues or funding applications, through to the development of major projects and full organisational reviews. The provision of advice about sources of funding and making effective funding applications continues to be a very busy area of work, as does the governance of charities, charitable companies and community interest companies.

DDCVS ran a number of on-line networking events, members' events and funding events for local groups and other agencies, and these were well attended. We run an on-line series of events called Spotlight which provides local organisations with an opportunity to highlight their service and projects.

#### **Projects and other notable pieces of work**

##### **Estate Regeneration Project – Hurst Farm Estate.**

The Regeneration Project on Hurst Farm in Matlock has again been a considerable piece of work for DDCVS during the year, and considerable progress has been made by working closely in partnership with Derbyshire Dales District Council, Platform Housing, Friends of Hurst Farm, Hurst Farm Social Club, and many others. This year saw the establishment of Hurst Farm Regeneration Ltd, a Community Benefit Society that will deliver the HLF funded Heritage Trail project and will manage the woodland and green spaces around the Estate. A Business Manager and Ranger have been appointed, along with an Apprentice who is employed by DDDC.

#### **Social Prescribing**

Our Social Prescribing service, New Connections, had a very successful year. A fourth member of the team joined during the year enabling us to work with more clients and achieve more outcomes for people using the service. During the year we worked with a remarkable almost 700 clients across the Derbyshire Dales.

#### **Social Connectedness**

A Social Connectedness Development Worker was appointed during the year. This role has a focus on supporting small groups and communities to bring together people who may be experiencing loneliness and isolation.



# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **Children and Young people**

A Children and Young People's Development Worker was appointed during the year. This is a new post funded by Public Health. The role will focus on supporting people running voluntary-led groups for children and young people and developing new groups.

### **Community Voice**

The Community Voice project aims to provide reliable information about Covid and other health and wellbeing matters to the community, and to gather views and information that can be fed back to Public Health and the Integrated Care Board(ICB). A regular newsletter is produced, and our staff member attends many forums and networking events to promote the project.

### **Grants Programmes**

DDCVS has continued to manage Derbyshire Dales District Council's small grants programme very successfully. This, combined with additional funding from Derbyshire ICB and Derbyshire County Council Public Health, is administered as the Better Derbyshire Dales Fund, and has given grants to many local voluntary and community organisations.

DDCVS also managed the Public Health Locality Fund and was able to fund a number of excellent projects with this money.

DDCVS has continued to manage funding for the 'Growing Golden Opportunities' programme focusing on the Emotional Health and Wellbeing of Children and Young People.

DDCVS won a tender to manage the Community Resilience Grants programme, part of the UK Shared Prosperity Fund, on behalf of Derbyshire Dales District Council. This is an exciting opportunity to fund local organisations and we have already funded a number of excellent projects. The funding is available until March 2025.

### **Staff and Trustee Development**

Staff training and development is an important part of the ethos of DDCVS. Again staff members have engaged in a wide range of training and learning opportunities that will support their work for DDCVS and their own personal development.

### **Governance, Management and Administration**

Once again, DDCVS worked hard to make best use of its resources. DDCVS maintains a healthy level of free reserves relative to its turnover. Our turnover increased during the year.

Our Policy Review Sub-Group continued to meet, reviewing all policies on a cyclical basis, and making recommendations to the Board about changes to policy and the development of new policies.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

### **YEAR ENDED 31 MARCH 2024**

Evelyn Partners again managed our investments during the year. A review of the investments was undertaken and the return on them continued to be satisfactory. Work has been done to gain more income from our cash deposits. Two new interest-bearing accounts have been opened with the first deposits being made in April 2024.

We have been working towards adopting a new accounts package which we hope will lead to further improvements in our financial management and reporting.

Once again, a significant number of new members were recruited, and this reflected our increased emphasis on ensuring we have a good level of membership within the organisation.

We continued to work toward the targets in our Forward Plan, with the main focus being on increasing income, and on reviewing our approach to membership.

### **Partnerships**

The development of effective partnerships with statutory and voluntary agencies, and the representation of the voluntary sector at a strategic level formed an important part of DDCVS's work. During the year, DDCVS was engaged in many partnership groups including the following:

- Derbyshire Dales 'Place' group
- Dales Health and Wellbeing Partnership
- Dales Local Integration Group
- Derbyshire Community Foundation grants panels
- Derby & Derbyshire Infrastructure Alliance (DDIA)
- Peak District Partnership
- Financial Inclusion sub-group.
- Mental Health sub-group.
- The UKSPF Board for the Dales.

### **Plans for the future**

In the coming year, we will focus on the following priorities.

- Continue to deliver high quality information, advice, training and support to local voluntary and not-for-profit organisations.
- Continue to deliver the Estate Regeneration project of Hurst Farm.
- Further develop our Social Prescribing service.
- Deliver Social Connectedness
- Deliver the Community Voice Project.
- Deliver support for groups working with Children and Young People.
- Administer the Better Derbyshire Dales Fund, the Public Health Locality Fund, Social Connectedness Fund, Community Resilience Grants and the Growing Golden Opportunities Fund.
- Adopt a new Client Management System.
- Adopt a new accounts package.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

### **Responsibilities of the Board of Trustees**

Company law requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Board of Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Company will continue on that basis.

The Board of Trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985 and any subsequent revisions of that act. The Board of Trustees is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Board of Trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out at the start of this report.

### **Accountants**

Derby Community Accountancy Service were again appointed as DDCVS's auditors during the year.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Board of Trustees on **21<sup>st</sup> August 2024** and signed on its behalf by:

**Martin Townsend**

Martin Townsend  
Chair of Derbyshire Dales CVS

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

### **YEAR ENDED 31 MARCH 2024**

I report on the accounts of the company for the year ended 31 March 2024 which are set out on pages 11 to 24.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**M Newey**

Mark Newey ACMA  
Derby Community Accountancy Service  
Babington Lodge  
128 Green Lane  
Derby DE1 1RY

Date: **21<sup>st</sup> August 2024**

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2024**

		Unrestricted Funds	Restricted Funds	Total Funds Year to 31 Mar 2024	Total Funds Year to 31 Mar 2023
	Note	£	£	£	£
<b>Income from:</b>					
Donations	3	-	-	-	-
Charitable activities	4	66,609	687,889	754,498	387,655
Investment income	5	-	-	-	-
<b>Total incoming resources</b>		<u>66,609</u>	<u>687,889</u>	<u>754,498</u>	<u>387,655</u>
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities		<u>90,896</u>	<u>518,652</u>	<u>609,548</u>	<u>454,497</u>
<b>Total expenditure</b>	6	<u>90,896</u>	<u>518,652</u>	<u>609,548</u>	<u>454,497</u>
<b>Net income (expenditure)</b>		(24,287)	169,237	144,950	(66,842)
Transfer between funds		-	-	-	-
<b>Net movement in funds</b>		<u>(24,287)</u>	<u>169,237</u>	<u>144,950</u>	<u>(66,842)</u>
<b>Unrealised gain/(loss) on investments</b>		2,176	-	2,176	(4,091)
<b>Fund balances at 1 Apr 2023</b>		<u>171,742</u>	<u>146,654</u>	<u>318,396</u>	<u>389,329</u>
<b>Fund balances at 31 March 2024</b>		<u><u>149,631</u></u>	<u><u>315,891</u></u>	<u><u>465,522</u></u>	<u><u>318,396</u></u>

The company had no new or discontinued activities during the year.

The notes on pages 13 to 24 form part of these financial statements.

# DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET YEAR ENDED 31 MARCH 2024

		2024	2023
	Note	£	£
<b>Fixed assets</b>			
UK Investments	10	85,657	83,481
<b>Current assets</b>			
Debtors	11	6,364	98,577
Cash at bank and in hand		408,118	243,907
		<u>414,482</u>	<u>342,484</u>
<b>Creditors: amounts falling due within one year</b>	12	(34,617)	(107,569)
<b>Net current assets</b>		<u>379,865</u>	<u>234,915</u>
<b>Total assets less current liabilities</b>		<u>465,522</u>	<u>318,396</u>
<b>Net assets</b>		<u>465,522</u>	<u>318,396</u>
<b>The funds of the charity:</b>			
Restricted	13	315,891	146,654
Unrestricted – general reserves	13	149,631	171,742
<b>TOTAL CHARITY FUNDS</b>		<u>465,522</u>	<u>318,396</u>

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:-

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the directors and authorised for issue on **21st August 2024** and are signed on their behalf by:

**Martin Townsend**  
Martin Townsend  
Director

Company Registration Number: 04428280

**The notes on pages 13 to 24 form part of these financial statements.**

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

### **1. Accounting policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Company information**

Derbyshire Dales Council for Voluntary Service is a company limited by guarantee not having any share capital. The company's registered office is at the Agricultural Business Centre, Agricultural Way, Bakewell, DE45 1AH. At the end of the year there were 8 Trustees, each of whom, under the terms of the Memorandum and Articles of Association, had undertaken to contribute the sum not exceeding £1 in the event of a winding up of the company.

#### **1.1 Accounting convention**

These accounts have been prepared in accordance with FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2016. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in Sterling which is the functional currency of the company. Monetary amounts in these financial statements to the nearest £.

The accounts have been prepared on historical cost convention apart from fixed asset investments which are carried at market value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the accounts, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### **1.3 Charitable Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### **1.4 Incoming resources**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers.

# DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

### 1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in the support of the charitable activities.

### 1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less. Bank overdrafts are shown within borrowings in current liabilities.

### 1.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### 1.9 Financial instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

#### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.



**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
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**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**2. Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimated and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

**3. Donations**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds Year to 31 Mar 2024 £</b>	<b>Total Funds Year to 31 Mar 2023 £</b>
Donations and fundraising	-	-	-	-
	-	-	-	-

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
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**YEAR ENDED 31 MARCH 2024**

**4. Income from charitable activities**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds Year to 31 Mar 2024</b>	<b>Total Funds Year to 31 Mar 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
CYPN (Localities)	-	--	-	4,228
D&D ICB	-	46,363	46,363	46,213
D&D ICB (Small Grants)	-	1,350	1,350	1,500
D&D PCN (Soc Prescribing)	-	146,384	146,384	109,295
DCC	-	15,378	15,378	15,378
DCC - Community Voice	-	25,000	25,000	6,250
DCC - Contain	-	-	-	9,000
DCC - Cost of Living	-	-	-	13,875
DCC - GGO Fund	-	95,000	95,000	-
DCC - Public Health (Small Grants)	-	9,000	9,000	9,000
DCC - Social Connectedness	-	35,000	35,000	-
DDDC - Better Derbyshire Dales Fund	-	38,450	38,450	39,538
DDDC - Hurst Farm	-	103,658	103,658	49,992
Engagement Fund	-	-	-	(225)
Living Well with Pain (South)	-	888	888	-
Living Well (Small Grants)	-	-	-	(400)
Localities & Places	-	24,097	24,097	27,827
MIND Derbyshire	-	4,200	4,200	-
Social Connectedness Enablement Fund	-	1,000	1,000	-
Social prescribing Mobility Scooter	-	1,195	1,195	500
Supporting Dementia	-	7,956	7,956	-
Ukraine in Heart	-	-	-	500
UKSPF	-	132,970	132,970	-
DDDC	31,161	-	31,161	31,161
Project & Service Delivery	28,226	-	28,226	16,158
Administrative Services	238	-	238	85
Reprographic Services	3,159	-	3,159	3,115
Equipment & Room Hire	3,825	-	3,825	4,665
	<u>66,609</u>	<u>687,889</u>	<u>754,498</u>	<u>387,655</u>

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
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**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**5. Investment income**

	<b>Total Funds Year to 31 Mar 2024 £</b>	<b>Total Funds Year to 31 Mar 2023 £</b>
Bank interest receivable (unrestricted)	-	-

**6. Analysis of expenditure (unrestricted and restricted)**

	<b>Total Funds Year to 31 March 2024 £</b>	<b>Total Funds Year to 31 March 2023 £</b>
Employment costs	357,989	294,747
Staff Travel	5,217	3,248
Telecommunications/IT	15,407	12,259
Events/Meetings	1,939	764
Project Grants	192,647	115,992
Community Involvement	-	13
Professional fees	2,399	2,257
Publications and subscriptions	1,235	1,324
Staff training & development	350	661
Staff Recruitment	1,788	56
Supplies and services	30,577	23,176
	<b>609,548</b>	<b>454,497</b>

Expenditure on charitable activities was £609,548 (2023: £454,497) of which £518,652 was restricted (2023: £374,387).

# DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

**YEAR ENDED 31 MARCH 2024**

### 7. Net (expenditure)/income

Net (expenditure)/income for the year is stated after charging/(crediting):

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Independent Examiner's Fees	<b><u>1,280</u></b>	<b><u>1,200</u></b>

### 8. Directors and key management personnel

During the year trustees did not receive remuneration.

The key management personnel of the charity consist of the trustees and the Chief Executive Officer.

### 9. Employees

The average monthly number of persons employed during the year was

	<b>Year to 31 Mar 2024</b>	<b>Year to 31 Mar 2023</b>
	<b>No</b>	<b>No</b>
Charitable activities	<b><u>9</u></b>	<b><u>8</u></b>

#### **Employment costs**

	<b>Year to 31 Mar 2024</b>	<b>Year to 31 Mar 2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>318,413</b>	261,286
Social security costs	<b>21,178</b>	16,027
Pension costs	<b>18,398</b>	17,434
	<b><u>357,989</u></b>	<b><u>294,747</u></b>

No employee earned more than £60,000 per annum.

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
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**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**10. Fixed Asset Investments**

	2024 £	2023 £
<b>UK Quoted Investments</b>		
Market Value at start of year	83,481	87,572
Acquisitions at Cost	-	-
Disposals at opening book value	-	-
Net unrealised investment loss/gains	2,176	(4,091)
	<u>85,657</u>	<u>83,481</u>
Market Value at end of year	<u>85,657</u>	<u>83,481</u>
Historical Cost at end of year	<u>52,145</u>	<u>52,145</u>
The investment portfolio consists of the following UK investment:		
Evelyn Partners Managed Investment Fund	<u>85,657</u>	<u>83,481</u>

**11. Debtors**

	2024 £	2023 £
Trade debtors	6,364	98,577
Accrued Income	-	-
	<u>6,364</u>	<u>98,577</u>

**12. Creditors: Amounts falling due within one year**

	2024 £	2023 £
Grants in Advance	32,750	105,177
Accruals	1,867	2,392
	<u>34,617</u>	<u>107,569</u>

**DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE  
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**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**13. Analysis of movements in unrestricted and restricted funds**

	At 1 Apr 2023 £	Incoming £	Outgoing £	Unrealised (Loss)/Gain £	Transfers	At 31Mar 2024 £
<b>Unrestricted- General Reserves</b>	<b>171,742</b>	<b>66,609</b>	<b>(90,896)</b>	<b>2,176</b>	<b>-</b>	<b>149,631</b>
<b>Total unrestricted funds</b>	<b>171,742</b>	<b>66,609</b>	<b>(90,896)</b>	<b>2,176</b>	<b>-</b>	<b>149,631</b>
 CYPN (Localities)	 3,913	 -	 (987)	 -	 -	 2,926
D&D ICB	-	46,363	(46,363)	-	-	-
D&D ICB (Small Grants)	-	1,350	(1,350)	-	-	-
D&D PCN (Social Prescribing)	-	146,384	(146,384)	-	-	-
DCC	-	15,378	(15,378)	-	-	-
DCC - Community Voice	-	25,000	(25,000)	-	-	-
DCC - Cost of Living	4,500	-	(4,500)	-	-	-
DCC - GGO fund	-	95,000	-	-	-	95,000
DCC - GGO for CYP	70,911	-	(8,832)	-	-	62,079
DCC - Public Health (Small Grants)	545	9,000	(9,126)	-	-	419
DCC - Social Connectedness	21,714	35,000	(21,633)	-	-	35,081
DDDC- Better Derbyshire Dales fund	-	38,450	(38,450)	-	-	-
DDDC- Hurst Farm	-	103,658	(99,803)	-	-	3,855
Engagement fund	9,702	-	(4,383)	-	-	5,319
Live Well with Pain (South)	-	888	(29)	-	-	859
Living Well (Small Grants)	7,600	-	(6,038)	-	-	1,562
Localities & Place	18,840	24,097	(38,519)	-	-	4,418
MIND Derbyshire	-	4,200	(4,200)	-	-	-
Peak Partners	7,949	-	-	-	-	7,949
Social Connect Enablement fund	-	1,000	-	-	-	1,000
Social Prescribing Mobility Scooter	500	1,195	(1,695)	-	-	-
Supporting Dementia	-	7,956	(2,238)	-	-	5,718
Ukraine in Heart	480	-	(480)	-	-	-
UKSPF	-	132,970	(43,264)	-	-	89,706
 <b>Total restricted funds</b>	 <b>146,654</b>	 <b>687,889</b>	 <b>(518,652)</b>	 <b>-</b>	 <b>-</b>	 <b>315,891</b>
 <b>Total funds</b>	 <b>318,396</b>	 <b>754,498</b>	 <b>(609,548)</b>	 <b>2,176</b>	 <b>-</b>	 <b>465,522</b>

# DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

**YEAR ENDED 31 MARCH 2024**

### **14. Analysis of net assets between funds**

	<b>Tangible fixed assets £</b>	<b>Other net assets £</b>	<b>Total £</b>
<b>Unrestricted funds</b>			
Unrestricted Reserves	85,657	63,974	149,631
<b>Restricted funds</b>			
CYPN (Localities)	-	2,926	2,926
DCC - GGO fund	-	95,000	95,000
DCC - GGO for CYP	-	62,079	62,079
DCC - Public Health (Small Grants)	-	419	419
DCC - Social Connectedness	-	35,081	35,081
DDDC - Hurst Farm	-	3,855	3,855
Engagement fund	-	5,319	5,319
Live Well with Pain (South)	-	859	859
Living Well (Small Grants)	-	1,562	1,562
Localities & Places	-	4,418	4,418
Peak Partners	-	7,949	7,949
Social Connected Enablement fund	-	1,000	1,000
Supporting Dementia	-	5,718	5,718
UKSPF	-	89,706	89,706
<b>Total funds</b>	<u>85,657</u>	<u>379,865</u>	<u>465,522</u>

### **15. Related party transactions**

The charity had no related party transactions that required disclosure.

### **16. Leasehold Commitment**

The charity entered into a 12 year lease on 1<sup>st</sup> April 2008 for the rental of the business premises. The term of the lease is at an annual rental of £10,790 plus VAT and thereafter reviewed every three years at market value.

# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

### **Description of Funds**

#### **CYPN (Localities)**

Funding to support work related to the Children and Young People Network.

#### **D&D ICB and D&D ICB (Small Grants)**

Funding for the core activities of the CVS, developing and providing information to local voluntary and community groups and providing small grants to community groups in the Derbyshire Dales for health and well-being activities.

#### **D&D PCN (Social Prescribing)**

Funding to develop and deliver a Social Prescribing service in the Derbyshire Dales that will link patients referred from GP surgeries in the Derbyshire Dales Primary Care Network with appropriate services and support from the voluntary, community and non-profit sector and inform and support the development of new and additional services that would be beneficial to patients in the Derbyshire Dales.

#### **DCC**

Funding to deliver core activities of the CVS – supporting local and voluntary community groups and engaging in strategic work with statutory and voluntary sector partners.

#### **DCC – Community Voice**

Funding to support Derbyshire in the dissemination of health and wellbeing advice and information following COVID-19.

#### **DCC – Cost of Living**

Assisting voluntary groups within the Derbyshire Dales to fund activities to help alleviate the impact of the rise in the cost of living for those in need.

#### **DCC – GGO fund**

The Growing Golden Opportunities grants project is to promote an asset-based community approach to positively impact upon the emotional wellbeing of children and young people in the Derbyshire Dales.

#### **DCC – GGO for CYP**

The Growing Golden Opportunities project for Children and Young People funding to improve the emotional health and well being of children and young people in the Derbyshire Dales.

#### **DCC – Public Health (Small Grants)**

Funding for grants to support the work of new or existing community/voluntary groups or organisation working within the Derbyshire Dales for health and wellbeing activities.



# **DERBYSHIRE DALES COUNCIL FOR VOLUNTARY SERVICE COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **YEAR ENDED 31 MARCH 2024**

#### **DCC – Social Connectedness**

Funding from Derbyshire Dales Health & Wellbeing Partnership to develop a district wide Action Group, develop an action plan to raise the profile of social connectedness and fund projects which improve social connectedness for people who are lonely or isolated, or at risk of being lonely or isolated and monitor the progress.

#### **DDDC – Better Derbyshire Dales Fund**

Funding to support the work of new or existing community/voluntary groups or organisations that are working within the Derbyshire Dales, administered on behalf of Derbyshire Dales District Council.

#### **DDDC – Hurst Farm**

Funding to work strategically with the community and partner organisations to meet the needs of the community of Hurst Farm and develop and deliver the Estate Regeneration Plan.

#### **Engagement Fund**

Funds to provide individual funding payments to participants of Social Prescribing.

#### **Live Well with Pain (South)**

Funding for the establishment of two chronic pain peer support groups in Ashbourne and Wirksworth.

#### **Living Well (Small Grants)**

Funding to focus on adult mental health in the Derbyshire Dales.

#### **Localities and Place**

Fund to provide support for families and communities to address vulnerability.

#### **MIND Derbyshire**

Funding via MIND Derbyshire for the development and delivery of nature prescriptions in conjunction with the RSPB and the Peak District National Park Authority.

#### **Peak Partners**

Grant to develop and explore ways in which local organisations could work together more effectively to tackle local issues.

#### **Social Connectedness Enablement Fund**

A discretionary fund to support voluntary and community groups working to improve social connectedness

#### **Social Prescribing Mobility Scooter**

Raising funds from awarding bodies to fund a mobility scooter for one of our social prescribing clients in the Derbyshire Dales.

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**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2024**

**Supporting Dementia**

A project to help fund supportive activities for those living with dementia and for their carers.

**Ukraine in Heart**

Supporting a group of Ukrainian women to organise activities for themselves and other residents in Ashbourne.

**UKSPF**

The UK Shared Prosperity Fund is to enable the awarding of Community Resilience grants as part of the UK Government's levelling up agenda.