



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From:** 1<sup>st</sup> October 2022 to 30<sup>th</sup> September 2023

**Charity name:** Kingfishers Swimming Club

**Charity registration number:** 1093018

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objects of the Club shall be the teaching, development and practice of swimming, diving, synchro, open water, water polo for its members and shall, where appropriate, be to compete.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The instruction and development by teaching and coaching of swimming skills, technique, best practice, and sportsmanship whether for leisure, competition, fitness, performance or the preservation of life - to benefit the people of Scarborough and the surrounding area.</b></p> <p><b>The club operates junior and senior Development and Performance squads and a Masters division (age 18 years and over) and operates in pool, lake and sea across multiple skill and age ranges and is open to all.</b></p> <p><b>In conjunction with the Borough Council (now North Yorkshire Council's) leisure services partner, Everyone Active, who run a learn to swim programme, the club provides a pathway for the development of skills and training in technique with the option to run link sessions with Everyone Active. This means any interested swimmer can continue progression in their chosen sport for leisure or competition whilst first experiencing what the club can offer.</b></p> <p><b>Club governance and operation is in keeping with the rules, regulations and best practices of the national governing</b></p>

		body for swimming in England (Swim England, formerly the Amateur Swimming Association or ASA) to which the club is affiliated.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The Trustees ensure the club provides opportunities to local adults and children to obtain a wide range of swimming skills across multiple disciplines with teaching and coaching available to all (supported by a confidential hardship fund if required) from qualified and experienced coaching, teaching and volunteer staff from the community who are trained and supported to a high level, in exchange for the donation of time in pursuit of their personal commitment to give back to their community.</b></p> <p><b>The club values diversity and promotes equality and challenges discrimination. It ensures all trustees and volunteers complete swimming specific safeguarding training and DBS checks and are suitably trained in their chosen area of involvement. The club is Swim Mark accredited through Swim England in relation to governance, compliance, finance and community involvement. This is subject to annual update and biennial reassessment.</b></p> <p><b>The Public Benefit is achieved for residents of the borough and surrounding area, and for visitors, by:</b></p> <p><b>:: Provision of accessible, affordable and timely structured sessions for swimmers to enjoy and benefit from participation, in a safe and encouraging environment - to learn, develop or excel in swimming as a leisure, fitness or performance activity.</b></p> <p><b>:: Encouraging community participation in amateur sport by teaching, developing and coaching in the practice of swimming and the preservation of life.</b></p> <p><b>:: Development and funding of a Youth Leadership and Development programme in conjunction with Swim England North East Region to provide tailored training, development and experience for 14 - 18 year olds looking to enhance their personal development, leadership and life skills.</b></p>

		<p><b>:: Provision of the opportunity for volunteering, work experience and personal development by local residents taking part in schemes such as the Duke of Edinburgh Award or schemes administered by other community or charitable bodies if appropriate and where safeguarding compliant.</b></p> <p><b>:: Cross Charity support with the sharing of expertise, administration, equipment and personnel. This includes, for example; event organisers, qualified coaches, teachers, gala and meet officials including judges, referees and timekeepers in support of other community groups, such as the recent joint organisation of the Special Olympics local regional event (part of a national programme) run in association with Scarborough Disabled Swimming Group.</b></p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The club's current objects do not include the provision or making of grants.</b>
Policy on social investment including program related investment	Para 1.38	<p><b>The club operates a programme to create a safe, welcoming and diverse community for those with a passion for swimming or wishing to serve the swimming community.</b></p> <p><b>The club actively encourages personal development and volunteering to benefit others with programmes such as the Youth Leadership and Development Programme for 14 - 18 year olds who get the chance to assist coaches and teachers of younger members, or by internship for those wishing to gain experience, skills and community involvement through the Duke of Edinburgh Award or similar schemes.</b></p> <p><b>The club seeds and promotes regular pool and open water challenges for those wishing to fulfil a personal, community, individual or team challenge such as swimming the Yorkshire Coast, the English Channel or Loch Lomond, providing leadership, training, organisation, equipment, technical</b></p>

		<p>expertise, resources and support.</p> <p>Support is also given for teams and individuals raising money for other causes by involvement in competition or sporting events.</p> <p>The club have also founded and organised new events to promote good sportsmanship and community spirit amongst younger members just finding their feet, or harbouring uncertainties about their participation in the sport.</p> <p>As a member of SaDSA, the district swimming organisation, the club provides officials and a venue for events involving neighbouring amateur community swimming clubs in this economically challenged area of the East of England.</p>
Contribution made by volunteers	Para 1.38	<p><b>Volunteers are encouraged to give back to the local community by giving time to the club in exchange for fully funded training and support across technical, managerial and professional areas or in being trained and developed as officials and judges under British Swimming in support of the Swim England development pathway.</b></p> <p><b>This helps to ensure progression for those who want to, to develop further in the sport of swimming or in governance of swimming. It also enables the building of a legacy for the future and for individuals to fulfil a desire to give back to their community.</b></p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The club is successful in maintaining enough active participants and volunteers over time, particularly in recovering membership and volunteers following the disruption caused by the Covid-19 pandemic.</b></p> <p><b>In providing a safe and positive environment for swimmers from a young age (there is no upper limit) swimmers can develop, learn new skills, compete if they wish and fulfil personal dreams, goals or targets whilst preserving life, in water.</b></p> <p><b>Volunteers can learn new skills and develop in support of swimming and the local community whilst they fulfil personal passions, objectives and performance targets.</b></p> <p><b>This year a new Head Coach has been engaged and the coaching and teaching team of volunteers and mentors refocused with a new athlete pathway for development and performance streams across the skill and age range of the membership. This has reinforced the direction of the club for both competitive and non-competitive swimmers and the development of volunteer and club support from members and their families.</b></p> <p><b>Kingfishers Swimming Club swimmers succeed in local and regional competitions with many personal best times and there is a development route for leisure or non-competitive swimmers. There is also a pathway for those returning to swimming to be encouraged to participate in their chosen sport.</b></p> <p><b>The club has responded and developed strongly as an organisation in recent years as legislative requirements and expectations increase. It has taken full advantage of the facilities offered by Scarborough Sports Village and North Yorkshire Water Park where its Open Water base is located.</b></p> <p><b>It trains and develops volunteers on a continual basis, who become multiskilled and can assist the club in delivering best</b></p>

		<p>in class services, whilst offering support and development for members, other charitable or community organisations and the local community – all in pursuit of the fulfilment of its objectives as a charity.</p> <p>Further, in helping those in the local borough and district, and in the interests of opening access to swimming for all, the club offers support and expertise in the planning and delivery of events either in partnership with the club or independent of the club, such as with the Scarborough and District Disabled Swimming Club (SDSG), another registered charity.</p> <p>As referenced above, organisation is well established with SDSG for the running of the local regional meet as part of the national Special Olympics event 2023. The club is providing organisational support, volunteers, officials and judges, equipment, timekeeping and results recording.</p> <p>Club volunteers are available to support and encourage other clubs and groups in the local community, to support aquatic events for the benefit of all members of society in the area.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	-
Performance of fundraising activities against objectives set	Para 1.41	-
Investment performance against objectives	Para 1.41	-
Other		-

## Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p><b>The club has continued to experience increases in the cost of venue hire, education, training and development of volunteers and other costs due to higher inflation in the cost of goods and services. Careful review of operations, use of pool lanes etc. against the financial pressures on members and those attending galas and meets, along with prudent management of existing resources has meant the club has kept any price increases to a bare minimum.</b></p> <p><b>The club suffered the loss of a longstanding Head Coach early in the year and went through an internal review of short, medium and long term objectives, resulting in the appointment of a new Head Coach after a period of shared responsibility amongst the poolside team.</b></p> <p><b>The club invested heavily in professional education and development of this team and successfully recruited others from outside, which built the team at this crucial time.</b></p> <p><b>The new Head Coach has embedded the revised development and performance pathways mentioned above and the club continues to invest in additional higher level qualification in partnership with Yorkshire Swimming Association and Swim England North East.</b></p> <p><b>This will help rebuild swimmer numbers, maintenance of which was a challenge at the time of the former coach retiring from the club.</b></p> <p><b>Restructuring of the entry level Technique Squad sessions with a more innovative use of the pool times and layout has increased potential swimmer numbers early on for Club Night (Wednesdays) with an influx of young enthusiastic swimmers. This also helps support cashflow to meet costs and investment in volunteer development.</b></p> <p><b>The club has therefore used a proportion of reserves set aside for training and development to support development of services for swimmers across the club from entry technique development to support by coaches and Team Managers</b></p>
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		<p>at away galas. This is a challenge as most competitions outside the local SaDSA district leagues involve travelling to Leeds, Sheffield, Hull or Sunderland. This has resulted in the revision and rebuilding of Coaching support along with a new Expenses Policy to encourage volunteers to support club swimmers when away, but within fair, equitable and supportive financial reimbursement for proper expenses whilst meeting budgetary requirements.</p> <p>The club continues to benefit from investment in paperless administration of membership and accounting processes, cashless operation generally by the use of direct debits to increase efficiencies and reduce costs and volunteer time in the running of the club. This has resulted in a greater focus of talent on provision of better services rather than in general administration.</p> <p>The club continues to maintain full and proper cash reserves despite investment in volunteers and has benefited from working alongside the Community Sports Development Officer at Scarborough Borough Council (now North Yorkshire Council) and the regional Development Officer of Swim England North East, in the implementation of club support measures (for example in the funding of training needs in conjunction with Yorkshire Swimming Association) and the managing of facility hire costs with the pool operator Everyone Active. This helps the club plan for the future with more certainty.</p> <p>The club continues to have positive community support from members and the local community, local residents and businesses in the successful promotion of its fundraising events. Following the departure of the club fundraising lead the club is planning new events and opportunities for raising additional funds under a new lead.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>A cash reserve is held to cover liabilities and contractual payments in the event of closure of the club or to meet any unexpected expenditure or claim and for any projects against which funds have been raised or collected in advance.</b></p>



		<p>The reserve also enables the club to manage in the event of a temporary short term or medium term closure for public health reasons.</p> <p>The operating reserve excluding temporary closure of the pool facility, is to cover contractual costs, and notice periods in commercial and employment contracts.</p> <p>A project reserve fund is held for the protection of monies collected for any specified reason, such as a channel swim or fundraising for kit or uniform prior to delivery of the project.</p>
Amount of reserves held	Para 1.22	The current cash reserves are £36,919.
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>The charity is funded by its members via:</b></p> <p>(a) An annual membership upon which a refund of tax paid by donors can be claimed from HMRC as Gift Aid.</p> <p>(b) Recovery of operating costs and fees by monthly subscription from members based on their training session fees.</p> <p>(c) Fundraising activities and donations for specific projects such as a Channel Swim or similar challenge event, or by corporate or individual donation to the club for general use, which may be subject to a tax refund under HMRC Gift Aid rules.</p>
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		<b>(d) Fundraising projects for specific causes such as additional equipment or for the replacement of existing items.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	-
A description of the principal risks facing the charity	Para 1.46	-
Other		-

## Structure, Governance and Management

Description of charity's trusts:		-
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution approved by the national governing body for swimming in England (Swim England).</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are elected individually at an AGM from registered members in good standing to serve a term of years, subject to re-election, as governed by the constitution and with a maximum size of committee, with the ability to co-opt members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>Trustees are provided with online resources and guidance documents prior to and after election concerning suitability to stand, duties and responsibilities in relation to the role.</b></p> <p><b>As the charity provides services for minors all trustees are safeguarding trained in the protection of children and subject to enhanced DBS checks.</b></p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>The club and all members are affiliated to Swim England and the Institute of Swimming and are supported regionally by Swim England North East Region and by Yorkshire Swimming Association.</b></p> <p><b>Swim England mandatory codes of behaviour, safeguarding and governance apply and compliance is reviewed annually under the national governing body's SwimMark scheme.</b></p> <p><b>The club is a member of the Yorkshire Swimming Association.</b></p> <p><b>The club is also a member of the Royal Lifesaving Society (RLSS) and The Royal National Lifeboat Institution (RNLI).</b></p>

		<p>The club is a member of the Scarborough and District Swimming Association and hosts events promoting swimming, friendly galas and other competitive league events for local swimmers just starting out in their swim journey in the sport, or for leisure.</p> <p>The club offers support and volunteers to Scarborough and District Disabled Swimming Group as part of the club's commitment to outreach for a wider participation in swimming by the local and regional community.</p>
Relationship with any related parties	Para 1.51	-
Other		-

## Reference and Administrative details

Charity name	<b>Kingfishers Swimming Club</b>
Other name the charity uses	-
Registered charity number	<b>1093018</b>
Charity's principal address	<b>33 Milton Avenue Scarborough YO12 4ES</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Colin Simmons</b>	Executive Committee Member and Chair		
2	<b>Brian De-Alker</b>	Executive Committee Member and Honorary Treasurer, Assistant Coach, Teacher		
3	<b>Vicky Gough</b>	Executive Committee Member and Honorary Secretary		
4	<b>Paula Ambury</b>	Committee Member Open Water Secretary		
5	<b>Shaun Vasey</b>	Committee Member Open Meets Secretary		
6	<b>Kath Minghella</b>	Membership Secretary and Masters Secretary		
7	<b>Charlotte Adams</b>	Committee Member Juniors/Seniors Assistant Coach	17.11.2022 – 06.02.2023	
8	<b>Kay Noble</b>	Committee Member Fundraising	17.11.2022 – 25.06.2023	
9	<b>Debbie Fox</b>	Committee Member Poolside/ Safeguarding	17.11.2022 – 27.06.2023	
10	<b>Nicola Bailey</b>	Committee Member Poolside Leader/Technique Squad		
11	<b>Michael Draper</b>	Committee Member Juniors/Seniors Assistant Coach		
12	<b>Martina Baloch</b>	Committee Member		
13				
14				
15				
16				

**Corporate trustees – names of the directors at the date the report was approved:**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity:**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>Colin Simmons</b>		
<b>Brian De-Alker</b>		
<b>Vicky Gough</b>		

**Funds held as custodian trustees on behalf of others:**

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of Adviser	Name	Address
Independent Examiner	Asquith & Company Accountants Ltd	Rowan House 7 West Bank Scarborough YO12 5DX

**Name of chief executive or names of senior staff members (Optional information)**

Mark Asquith

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>B E De-Alker</i>	
Full name(s)	Brian De-Alker	
Position (eg Secretary, Chair, etc)	Honorary Treasurer Trustee	
Date	20/07/2024	



**KINGFISHERS SWIMMING CLUB**

**CHARITY COMMISSION REGISTERED NUMBER 1093018**

**FINANCIAL STATEMENTS**

**30<sup>TH</sup> SEPTEMBER 2023**

**KINGFISHERS SWIMMING CLUB**  
**CHARITY COMMISSION REGISTERED NUMBER 1093018**

**Contents of Financial Statements**  
**for the year ended 30<sup>th</sup> September 2023**

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**KINGFISHERS SWIMMING CLUB**  
**CHARITY COMMISSION REGISTERED NUMBER 1093018**  
**RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED**  
**30<sup>TH</sup> SEPTEMBER 2023**

		<u>2023</u>		<u>2022</u>
<b>RECEIPTS</b>				
Donation, legacies, grants and other similar receipts		-		-
Gift Aid claim on donations, subscriptions and fees		2988		-
Operating activities to further the charity's objectives				
Subscriptions	16090		17442	
Entrance fees, training sessions and competition fees	<u>61642</u>	77732	<u>61536</u>	78978
Operating activities to generate funds				
Sale of badges, clothes and programmes	956		658	
Fundraising events, raffles and prize draws	1993		3840	
Open water fundraising	<u>1968</u>	4917	<u>4796</u>	9294
Investment income		<u>146</u>		<u>12</u>
<b>Total receipts</b>		<u><u>85783</u></u>		<u><u>88284</u></u>
<b>PAYMENTS</b>				
Payment for generating funds				
Costs of badges, clothing and provisions		1112		2035
Charitable payments				
Management and administration	2260		2888	
Donations	<u>333</u>	2593	<u>282</u>	3170
Charitable activities				
Pool, lifeguard and hall hire	57660		46817	
Swimming coaches	107		7300	
Open water expenses	1987		8778	
Travelling	2570		562	
Affiliation fees and insurance	5828		5141	
Trophies and competition expenses	11138		8749	
Examination fees and courses	4884		950	
Merchant card fees	<u>928</u>	85102	<u>917</u>	79214
Support costs				
Management and administration				
Independent examiner's fee	1299		1421	
Professional fee	<u>-</u>	1299	<u>70</u>	1491
<b>Other payments</b>				
Purchase of assets retained for the charity's own use		<u>4400</u>		<u>647</u>
<b>Total payments</b>		<u><u>94506</u></u>		<u><u>86557</u></u>
<b>Net receipts payments</b>		<b>(8723)</b>		1727
<b>Cash funds last year end</b>		<u>45642</u>		<u>43915</u>
<b>Cash funds this year end</b>		<u><u>36919</u></u>		<u><u>45642</u></u>

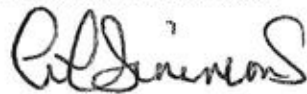
**KINGFISHERS SWIMMING CLUB**  
**CHARITY COMMISSION REGISTERED NUMBER 1093018**  
**STATEMENT OF ASSETS AND LIABILITIES AT**  
**30<sup>TH</sup> SEPTEMBER 2023**

	<u>2023</u>	<u>2022</u>
<b>CASH FUNDS</b>		
Bank and cash balances		
Bank deposit accounts	20910	24264
Bank current account	15918	21287
Cash account	91	91
<b>TOTAL CASH FUNDS</b>	<u><b>36919</b></u>	<u><b>45642</b></u>
	£	
Assets retained for the charity's own use:		
Fixed Assets:		
Tangible Assets at valuation		
Boat and trailer	2500	
Canoe trailer	375	
Generator, propane heater	220	
Canoe, paddles, spray deck, lifejackets and helmets	1500	
Container	1500	
Cylinder buoys and pump	325	
Rescue mannequins	450	
Trophies and medals	1400	
Other equipment	1500	
Sound and lighting equipment	325	
Laptops and cases	590	
Ipad	200	
Flag	200	
Camera	160	
Samsung tablets and cases	590	
Presentation podium	440	
Wedges	1346	
Large Timer Clocks	1286	
Bouys	200	
Laptop	400	
Starting Blocks	4000	
Stock	1440	
Intangible Assets at cost		
Website	3312	
Liabilities:		
Independent examiner's fees	1140	
Professional fees	-	
	<u><u>          </u></u>	

These Financial Statements were approved by the Board of Trustees on .....17/11/23.....

and were signed on its behalf by:-

COLIN SIMMONS – CHAIRMAN .....

A handwritten signature in black ink, appearing to read 'Colin Simmons', written over the dotted line.

**KINGFISHERS SWIMMING CLUB**  
**CHARITY NUMBER 1093018**  
**INDEPENDENT EXAMINER'S REPORT YEAR ENDED 30 SEPTEMBER 2023**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act
- To follow the applicable Directions given by the Charity Commission under section 145(5)(b) and the Act, and
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities act or
- The accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to obtain a proper understanding of the accounts to be reached.

Date

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Mark J N Asquith FCCA

**Asquith & Co Accountants Ltd**  
**Rowan House**  
**7 West Bank**  
**Scarborough**  
**North Yorkshire**  
**YO12 5DX**