

Trustees' Annual Report 2020

Period: From 1st October 2019 - 30th September 2020

Charity name: Kingfishers Swimming Club

Charity registration number: 1093018

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Club shall be the teaching, development and practice of swimming, diving, synchro, open water, water polo for its members and shall, where appropriate, be to compete.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The instruction and development by teaching and coaching of swimming skills, technique, best practice, and sportsmanship whether for leisure, competition, fitness, performance or the preservation of life - to benefit the people of Scarborough and the surrounding area.</p> <p>The club operates junior and senior squads, masters and triathlon groups either directly or by affiliation and operates in pool, lake and sea across multiple skill and age ranges and is open to all.</p> <p>In conjunction with the Borough Council's chosen learn to swim provider the club provides a pathway for development of skills and training in technique via link sessions so any interested swimmer can continue progression in their chosen sport for leisure or competition whilst first experiencing what the club can offer.</p> <p>Club governance and operation is in keeping with the rules, regulations and best practices of the national governing body for swimming in England (Swim England/ASA) to which the club is affiliated.</p>



<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The club provides opportunities to obtain a wide range of swimming skills across multiple disciplines with teaching and coaching available to all (supported by a confidential hardship fund) from qualified and experienced coaching, teaching and volunteer staff from the community and trained and supported to a high level in exchange for the donation of time in pursuit of their personal commitment to give back to their community.</p> <p>The club values diversity and promotes equality and challenges discrimination. It ensures all trustees and volunteers complete industry specific safeguarding training and are subject to DBS checks and are suitably trained in their chosen area of involvement. The club is Swim Mark accredited through Swim England in relation to governance, compliance, finance and community involvement.</p> <p>The Public Benefit is achieved for residents of the borough and surrounding area, and for visitors, by:</p> <p>:: Provision of accessible, affordable and timely structured sessions for swimmers to enjoy and benefit from participation in a safe and encouraging environment - to learn, develop or excel in swimming as a leisure, fitness or performance activity.</p> <p>:: Encouraging community participation in amateur sport by teaching, developing and coaching in the practice of swimming and the preservation of life.</p> <p>:: Development and funding of a Youth Leadership and Development programme in conjunction with Swim England North East Region to provide tailored training, development and experience for 14 - 18 year olds looking to enhance their personal development and life skills.</p> <p>:: Provision of the opportunity for</p>
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		volunteering, work experience and personal development by local residents taking part in schemes such as the Duke of Edinburgh Award.
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Additional Information (Optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The club's current objects do not promote the making of grants.
Policy on social investment including program related investment	Para 1.38	<p>The club operates a programme to create a safe, welcoming and diverse community for those with a passion for swimming or wishing to serve the swimming community.</p> <p>The club actively encourages personal development and volunteering to benefit others with programmes such as the Youth Leadership and Development Programme for 14 - 18 year olds who get the chance to assist coaches and teachers of younger members, or by internship for those wishing to gain experience, skills and community involvement through the Duke of Edinburgh Award or similar schemes.</p> <p>The club seeds and promotes regular pool and open water challenges for those wishing to fulfil a personal or community individual or team challenge such as swimming the Yorkshire Coast or the English Channel, providing leadership, training, organisation, equipment, technical resources and support.</p> <p>Support is also given for teams and individuals raising money for other causes by involvement in competition or sporting events.</p> <p>The club have also founded and organised new events to promote good sportsmanship and community spirit amongst younger members just finding their feet or harbouring uncertainties</p>



		<p>about their participation in the sport.</p> <p>As a member of SaDSA, the district swimming organisation, the club provides officials and a venue for events involving neighbouring communities.</p>
Contribution made by volunteers	Para 1.38	<p>Volunteers are encouraged to give back to the local community by giving time to the club in exchange for fully funded training and support across technical, managerial and professional areas or in being trained and developed as officials and judges under British Swimming in support of the Swim England development pathway which helps to ensure progression for those who want to, to develop further in the sport of swimming or in governance of swimming.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The club is successful in maintaining sufficient numbers of active participants and volunteers over time.</p> <p>In providing a safe and positive environment for swimmers from a young age (there is no upper limit) swimmers can develop, learn new skills, compete if they wish and fulfil personal dreams, goals or targets whilst preserving life, in water.</p> <p>Volunteers can learn new skills and develop in support of swimming and the local community and fulfil personal passions and performance targets.</p> <p>The squads and groups succeed in local and regional competitions with many personal best times and there is a route for leisure swimmers, and those returning to swimming to participate in their chosen sport.</p> <p>The club has responded and developed strongly as an organisation in recent years as legislative requirements and expectations increase, and has taken full advantage of new facilities offered by a move to Scarborough Sports Village and expansion of activities at North Yorkshire Water Park where its Open Water base is located.</p> <p>It trains and develops volunteers on a continual basis, who become multiskilled and can assist the club deliver best in class services for members, and the local community, in the pursuit of the fulfilment of its objectives as a charity.</p>



Additional Information (Optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	-
Performance of fundraising activities against objectives set	Para 1.41	-
Investment performance against objectives	Para 1.41	-
Other		-

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Following a change in costs in recent years with a new venue and pricing structure the club has continued to offset additional operational costs with use of existing cash balances, fundraising and prudent management of other administrative expenditure where possible.</p> <p>During Covid-19 in 2020 the club completed whilst closed due to public health restrictions a complete overhaul of the management, processing and recording of membership information, communications, invoicing and payment processing with the installation of a new management portal and switching to cashless payments by direct debit to increase efficiencies and reduce costs and volunteer input in the running of the club. This has resulted in a greater focus of talent on provision of better services.</p> <p>A cash surplus has been maintained and the club has benefited from a Discretionary Grant from Scarborough Borough Council and the implementation of club support measures reducing facility hire costs by the pool operator Everyone Active in conjunction with the council. This has helped ensure the club can re-open when permitted with reduced swimmer numbers during the Covid-19 pandemic.</p> <p>The club has also had great community support from members, local residents and businesses in the successful promotion of its Christmas prize draw to date which is raising money for the next financial period to enable the club to invest in equipment for the pool with the addition of backstroke start ledges for 8 lanes and freestanding deck pace clocks to assist those with a visual impairment in timing calculations and performance training.</p>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>A cash reserve is held to cover liabilities and contractual payments in the event of closure of the club or to meet any unexpected expenditure, plus a Covid reserve to enable the club to continue if numbers returning from Covid closures are less than is normally financially sustainable in the short to medium term.</p> <p>The operating reserve excluding Covid was increased from 2 weeks to 6 weeks of contractual costs to cover notice periods in commercial contracts and employment.</p>
Amount of reserves held	Para 1.22	The current operating cash reserve is £18,500 including a temporary Covid reserve of £10,000.
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern		-

Additional Information (Optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity is funded by its members via:</p> <p>(a) An annual membership upon which a refund of tax paid by donors can be claimed from HMRC as Gift Aid.</p> <p>(b) Recovery of operating costs and fees by monthly subscription from members based on their training session fees</p>
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		<p>(c) Fundraising activities and donations for specific projects such as a Channel Swim or similar challenge or by corporate or individual donation to the club for general use, which may be subject to a tax refund under HMRC rules.</p> <p>(d) Fundraising projects for specific causes such as additional equipment or replacement of existing items.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	-
A description of the principal risks facing the charity	Para 1.46	-
Other		-

Structure, Governance and Management

Description of charity's trusts:		-
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution approved by the national governing body for swimming in England (Swim England).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post, name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected individually at an AGM from registered members in good standing to serve a term of years, subject to re-election, as governed by the constitution and with a maximum size of committee, with the ability to co-opt members.

Additional Information (Optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are provided with online resources and guidance documents prior to and after election concerning suitability to stand, duties, and responsibilities in relation to the role. As the charity provides services for minors all trustees are safeguarding trained in the protection of children and subject to DBS checks.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The club is affiliated to Swim England (ASA) and supported regionally by Swim England North East Region.
Relationship with any related parties	Para 1.51	-
Other		-



Reference and Administrative Details

Charity name	Kingfishers Swimming Club
Other name the charity uses	-
Registered charity number	1093018
Charity's principal address	33 Milton Avenue Scarborough YO12 4ES

Names of the charity trustees who manage the charity:

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Simmons	Chair		
2	Susan Clubley	Honorary Treasurer		
3	Amanda Lee	Honorary Secretary	Nov 2019 - Jan 2020	
4	Vicky Gough	Committee Member Hon Secretary	Nov 2019 - Jan 2020 Feb 2020 Onwards	
5	Paula Ambury	Open Water Secretary		
6	Shaun Vasey	Open Meets Secretary		
7	Sherril Clark	Coach/Youth Leadership		
8	Kath Minghella	Masters Secretary		
9	Charlotte Adams	Coach Seniors/Juniors		
10	Kay Noble	Fundraising		
11	Debbie Fox	Committee Member		
12	Nicola Bailey	Technique Groups		
13	Brian De-Alker	Compliance Administrator		
14				
15				
16				
17				
18				
19				

Corporate trustees – names of the directors at the date the report was approved:

Director name		

Name of trustees holding title to property belonging to the charity:

Trustee name	Dates acted if not for whole year	
Colin Simmons		
Amanda Lee	Nov 2019 - Jan 2020	
Vicky Gough	Feb 2020 onwards	
Sue Clubley		

Funds Held As Custodian Trustees On Behalf Of Others

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Additional information (Optional)

Names and Addresses of Advisers (Optional Information):

Type of adviser	Name	Address
Independent Examiner	Asquith & Company Accountants Ltd	Rowan House 7 West Bank Scarborough YO12 5DX

Name of chief executive or names of senior staff members (Optional information):

Mark Asquith

Exemptions From Disclosure

Reason for non-disclosure of key personnel details:

Other Optional Information



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)	<i>B E De-Alker</i>	
Full name(s)	Brian De-Alker	
Position (eg Secretary, Chair, etc)	Membership and Compliance Trustee	
Date	05 March 2021	

KINGFISHERS SWIMMING CLUB

CHARITY COMMISSION REGISTERED NUMBER 1093018

FINANCIAL STATEMENTS

30TH SEPTEMBER 2020

KINGFISHERS SWIMMING CLUB
CHARITY COMMISSION REGISTERED NUMBER 1093018

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for the year ended 30th September 2020

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KINGFISHERS SWIMMING CLUB
CHARITY COMMISSION REGISTERED NUMBER 1093018
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED
30TH SEPTEMBER 2020

		<u>2020</u>	<u>2019</u>
RECEIPTS			
Donation, legacies, grants and other similar receipts		12141	750
Tax claim on donations, subscriptions and fees		6911	-
Operating activities to further the charity's objectives			
Subscriptions	18149		20435
Entrance fees, training sessions and competition fees	<u>35906</u>	54055	<u>68443</u>
Operating activities to generate funds			
Sale of badges, clothes and programmes	491		1954
Fundraising events, raffles and tuckshop	3308		739
Open water fundraising	<u>-</u>	3799	<u>9204</u>
Investment income		<u>9</u>	<u>6</u>
Total receipts		<u><u>76915</u></u>	<u><u>101531</u></u>
PAYMENTS			
Payment for generating funds			
Costs of badges, clothing and provisions		3025	4910
Charitable payments			
Management and administration	3972		6327
Donations	719		532
Repayment of Tax Claim	<u>-</u>	4691	<u>6454</u>
Charitable activities			
Pool, lifeguard and hall hire	30603		51717
Swimming coaches	3745		6400
Open water expenses	2319		7316
Travelling	331		1267
Affiliation fees and insurance	5749		5778
Trophies and competition expenses	4796		10686
Examination fees and courses	591		3656
Merchant card fees	<u>644</u>	48779	<u>1112</u>
Support costs			-
Management and administration			
Independent examiner's fee	1344		1140
Professional fee	<u>336</u>	1680	<u>270</u>
Other payments			
Purchase of assets retained for the charity's own use		<u>1560</u>	<u>561</u>
Total payments		<u><u>59735</u></u>	<u><u>108125</u></u>
Net receipts payments		17180	-6594
Cash funds last year end		<u>19373</u>	<u>25967</u>
Cash funds this year end		<u><u>36553</u></u>	<u><u>19373</u></u>

KINGFISHERS SWIMMING CLUB
CHARITY COMMISSION REGISTERED NUMBER 1093018
STATEMENT OF ASSETS AND LIABILITIES AT
30TH SEPTEMBER 2020

	<u>2020</u>	<u>2019</u>
CASH FUNDS		
Bank and cash balances		
Bank deposit accounts	21262	6849
Bank current account	15200	12499
Cash account	91	25
	<hr/>	<hr/>
TOTAL CASH FUNDS	<u>36553</u>	<u>19373</u>
	£	
Assets retained for the charity's own use:		
Fixed Assets:		
Tangible Assets at valuation		
Boat and trailer	2500	
Canoe trailer	375	
Generator, propane heater	220	
Canoe, paddles, spray deck, lifejackets and helmets	1500	
Container	1500	
Cylinder buoys and pump	325	
Rescue mannequins	450	
Trophies and medals	1400	
Other equipment	1500	
Sound and lighting equipment	325	
Laptops and cases	590	
Ipad	200	
Flag	200	
Camera	160	
Samsung tablets and cases	590	
Presentation podium	440	
Stock	2100	
Intangible Assets at cost		
Website	3312	
Liabilities:		
Independent examiner's fees	1140	
Professional fees	300	
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These Financial Statements were approved by the Board of Trustees on

and were signed on its behalf by:-

COLIN SIMMONS – CHAIRMAN

KINGFISHERS SWIMMING CLUB
CHARITY NUMBER 1093018
INDEPENDENT EXAMINER'S REPORT YEAR ENDED 30 SEPTEMBER 2020

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act
- To follow the applicable Directions given by the Charity Commission under section 145(5)(b) and the Act, and
- To state whether particular matters have come to my attention.

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities act or
- The accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to obtain a proper understanding of the accounts to be reached.

Date

Mark J N Asquith FCCA

Asquith & Co Accountants Ltd
Rowan House
7 West Bank
Scarborough
North Yorkshire
YO12 5DX

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Signature 1

Signed by Brian De-Alker using authentication code RzNIZWZrJnl/bjxU at IP address 2.29.89.169, on 2021/02/12 15:15:42 Z.

Brian De-Alker's e-mail address is: treasurer@kingfishersswimmingclub.org.uk.