

Contact sheet for the Parent Committee of
The Parade Community Preschool

Friday 20TH October 2023

Name of setting Address Telephone contact	Parade Community Preschool Doyle Avenue Portsmouth PO2 9NE
Name of Leader Correspondence address Telephone Contact Email address	Catherine Robinson paradepreschool@hotmail.com 02392651231

Details of current Committee

Office	Name
trustees	Tracy Tolley Liz Tunstall Jo Bennett and Jason Blackman Carol Harris Clive Robinson

Agenda:

Friday October 20TH 2023 at 4.15pm

Agenda:

1. Apologies
2. Minutes of Previous *AGM* circulated
3. Matters Arising
4. Chairs Report
5. Bursars Report (budget review and expenditure)
6. Secretary's Report
7. Managers Report
8. Items for discussions (review of child levels - spaces available
- fund raising ideas)
9. Date of Next Meeting
10. Any other business

Minutes

Minutes of Virtual Zoom committee meeting held 20TH October 2023 at 4.15pm

Attending: Cathy Robinson, Tracy Tolley, Liz Tunstall, Carol Harris and Clive Robinson

Agenda:

Item 1: Apologies from: Jo and Jason due to work commitments but Re Elected.
(points added via zoom meeting during the day)

Item 2: Minutes for last AGM 22nd October 2022. Circulated and Agreed.

Item 3: There was no matter arising.

Item 4: Catherine Robinson gave report on groups progress:

Preschool has 91 children in attendance. This is an increase on September 2021.

The preschool is full to capacity and has a high level of SEN needs.

The preschool held a successful Pink October Fund Raising event and will be holding a Jumper Day for Save the Children.

The setting has resumed stay and play sessions for the Autumn Term. This year they will be held 29th and 30th August.

Parent can still request Virtual tours should they prefer.

Thank you to those of you that have attended this meeting via the requested zoom format.

We understand that many parents are in full time employment and appreciate the time and commitment that you give to preschool.

The preschool will be closed on 6th December as Staff are having in house Safeguarding training.

The setting has been awarded the National Portage Stamp of Approval Award for delivery of inclusive early years education for the third year.

The setting continues to work closely with other professionals, such as the Family Hub and Portage to ensure a high standard of care and education. We now hold monthly Parent Hubs with Portsmouth Parent Voice.

Our online learning programme and Facebook Page continues to be successful so we will carry on using many aspects of this to stay connected with our parents at home.

We would like to welcome Julie Wiggins to our preschool team. Julie is not a new face, but was in fact a former parent of the preschool.

The preschool continues to grow as a team, forever adapting to new styles of learning and restyling our care and teaching to fit in with new guidelines, such as the revised EYFS and the continuation of SEN.

We continue to push the preschool into looking forward on our 24th year, and strive to continue our professional development as a team and part of our local community.

I would like to thank our returning friends and families of the preschool committee.

And thank for joining our committee,

Treasurers

Report:

The Parade Community Preschool

Unrestricted receipts and payments Accounts

For Year Ending 31 August 2023

Total fees for 31 Aug 2023				£266,612
Local authority funding				
fundraising				£0
Total fee income				£266,612

Total staff costs 30 September				£187200
Pension costs				£9876
HMRC costs				£401800
Grocery and cleaning costs				£4983
Cleaning bill				£5413.20
telephone				£1617
Other Wings service contract				£3247
Repairs/maintainance				£4000
Other substriptions (PCC, Aqua aid, EYA)				£1726
rent				£7750.00

Total outgoings				£266,612
Total Deficit				0.00

Total Deficit for September 2023				£0.00
Fund Raising				0.00
Total				£0.00

Item 6

Secretary's Report:

Cathy briefed the meeting on the success of Pink Fund Raising and the efficiency of Noodle Now the online E Learning Training.

Team discussed the effects that the Covid Pandemic has had on children and plans as DFE guidelines continue to change.

Item 7: Deputy Manager

I would like to begin by welcoming back our existing committee members and to welcome new parents who may be considering joining our group.

The preschool has 91 children attending which is an increase on last years figures. Our preschool sessions are full.

The setting has face to face open days in the summer to welcome new families. We continue Virtual Tours as these are popular and encourage lots of new parents and children. These are obviously successful and worth continuing for working parents.

The preschool is in a safe financial position but have added continued rising costs due to the cost of living crisis. Sadly the setting has been given no additional support to help with funding and the cost of living crisis.

I would like to take the opportunity to congratulate Cathy our manager and lead SENCO for the success of the past years, with the added strain that low funding and the rise in many bills has the future of the preschool.

Thank you to all of those that have attended the meeting virtually.

The preschool feels that parent involvement is very important and can only make for a better preschool community.

Item 8: Cathy further discussed there is no spaces available and has contacted Early Years to notify them of this.

Item 9: date of next meeting Thursday November 30th at 4.45pm

Focus for the meeting: plans for the Christmas Party and Christmas Songs.
After work staff Christmas meal

Item 10: no AOB. Meeting ended at 5.45pm

