

Contact sheet for the Parent Committee of
The Parade Community Preschool

Friday 22nd October 2022

Name of setting Address Telephone contact	Parade Community Preschool Doyle Avenue Portsmouth PO2 9NE
Name of Leader Correspondence address Telephone Contact Email address	Catherine Robinson paradepreschool@hotmail.com 02392651231

Details of current Committee

Office	Name
Chair Secretary Treasurer/Accounts Vice Chair Acting Chair Parent Representatives:	Tracy Tolley Liz Tunstall Jo Bennett/Jason Blackman Carol Harris Carol Harris Clive Robinson

Agenda:

Friday October 22nd 2022 at 4.15pm

Agenda:

1. Apologies
2. Minutes of Previous AGM circulated
3. Matters Arising

4. Chairs Report
5. Bursars Report (budget review and expenditure)
6. Secretary's Report
7. Managers Report
8. Items for discussions (review of child levels – spaces available – fund raising ideas)
9. Date of Next Meeting
10. Any other business

Minutes

Minutes of Virtual Zoom committee meeting held 22nd October 2021 at 4.45pm

Attending: Cathy Robinson, Tracy Tolley, Liz Tunstall, Carol Harris, Clive Robinson.

Agenda:

Item 1: Apologies from: Jo Bennett, Jason Blackman due to work commitments but Re Elected. (points added via zoom meeting during the day)

Item 2: Minutes for last AGM 23rd October 2021. Circulated and Agreed.

Item 3: There was no matter arising.

Item 4: Catherine Robinson gave report on groups progress:

Preschool has 91 children in attendance. This is an increase on September 2021.

The preschool is full to capacity and has a high level of SEN needs.

The preschool held a successful Pink October Fund Raising event and will be holding a Jumper Day for Save the Children.

The setting has resumed stay and play sessions for the Autumn Term.

Parent can still request Virtual tours should they prefer.

Preschool costs have increased with continued PPE costs, however the setting is in a safe financial position.

Thank you to those of you that have attended this meeting via the requested zoom format.

We understand that many parents are in full time employment and appreciate the time and commitment that you give to preschool.

The preschool will be closed on 6th December as Staff are having in house Safeguarding training.

The setting has been awarded the National Portage Stamp of Approval Award for delivery of inclusive early years education for the second year.

The setting continues to work closely with other professionals, such as the Family Hub and Portage to ensure a high standard of care and education.

Not only are we happy to be celebrating this achievement but we are also celebrating serving our local community, including staying open during lockdown.

During this time our online learning programme proved to be successful so we have continued using many aspects of this to stay connected with our parents at home.

We would like to welcome Danielle to our preschool team. Danielle is not a new face, but was in fact a former student of the preschool. She also attended the setting as a work experience placement.

The preschool continues to grow as a team, forever adapting to new styles of learning and restyling our care and teaching to fit in with new guidelines, such as the revised EYFS and the continuation of Covid 19.

We continue to push the preschool into looking forward on our 22nd year, and strive to continue our professional development as a team and part of our local community.

I would like to thank our returning friends and families of the preschool committee.

And thank for joining our committee,

Treasurers Report:

The Parade Community Preschool

Unrestricted receipts and payments Accounts

For Year Ending 31 August 2022

Total fees for 31 Aug 2022				£323,745.65
Local authority funding				
fundraising				£0
Total fee income				£323,745.65

Total staff costs 30 September				£208,000.00
Pension costs				£7028.49
HMRC costs				£39,272.37
Grocery and cleaning costs				£12904.32
Cleaning bill				£5413.20
telephone				£1514.00
Other Wings service contract				£3012.27
Repairs/maintainance				£14,037.00
Other substriptions (PCC, Aqua aid, EYA)				£24,814.00
rent				£7750.00

Total outgoings				£323745.65
Total Deficit				0.00

Total Deficit for September 2022				£0.00
Fund Raising				0.00
Total				£0.00

Item 6

Secretary's Report:

Cathy briefed the meeting on the success of Pink Fund Raising and the efficiency of Noodle Now the online E Learning Training.

Team discussed the effects that the Covid Pandemic has had on children and plans as guidelines continue to change.

Item 7: Tracy Tolley Chair Person

I would like to begin by welcoming back our existing committee members and to welcome new parents who may be considering joining our group.

The preschool has 87 children attending which is an increase on last years figures. Our preschool sessions are full.

The setting had some face to face open days in the summer to welcome new families. The continued Virtual Tours have been a huge success and encouraged lots of new parents and children. These are obviously successful and worth continuing

The preschool is in a safe financial position but have added continued rising costs due to Covid and PPE costs. Sadly the setting has been given no additional support to help with funding and the cost of living crisis.

I would like to take the opportunity to congratulate Cathy our manager and lead SENCO for the success of the past years, with the added strain of Covid and the continuous success of the preschool.

Thank you to all of those that have attended the meeting virtually.

The preschool feels that parent involvement is very important and can only make for a better preschool community.

Item 8: Cathy further discussed there is no spaces available and has contacted Early Years to notify them of this.

Item 9: date of next meeting Friday November 25th at 4.45pm

Focus for the meeting: plans for the Christmas Party and Christmas Songs.
After work staff Christmas meal

Item 10: no AOB. Meeting ended at 5.45pm