

Company registration number: 04186674

Charity registration number: 1093006

# Footprints Conductive Education Centre Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

# **Footprints Conductive Education Centre Ltd**

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## **Footprints Conductive Education Centre Ltd**

### **Reference and Administrative Details**

<b>Trustees</b>	Jenny Byrne
	Alison Brooks
	Carole Luckwell
	Nicholas Jepson
	Rebecca Brooksbank
	James Jones
	David Allum
	Robert Evans
	Richard Andrews
	Rebecca Brooksbank
<b>Secretary</b>	Rebecca Brooksbank
<b>Senior Management Team</b>	Emma-Jane Graham
	Nathalie Bailey-Flitter
<b>Principal Office</b>	Footprints Conductive Education Centre The Iona School, 310 Sneinton Dale Nottingham NG3 7DN
<b>Company Registration Number</b>	04186674
<b>Charity Registration Number</b>	1093006
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Footprints Conductive Education Centre Ltd**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

#### **Trustees**

Jenny Byrne

Alison Brooks

Carole Luckwell

Nicholas Jepson

Rebecca Brooksbank

James Jones

David Allum (appointed 7 July 2021)

Robert Evans (appointed 7 July 2021)

Richard Andrews (appointed 5 May 2021)

David Winnett (resigned 5 May 2021)

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 26/3/2001. As amended by certificate of incorporation on change of name dated 25/4/2018. It has no share capital and the liability of each member in the event of winding up is limited to £1.

##### ***Recruitment and appointment of trustees***

Trustee vacancies are advertised on our website and social media platforms.

##### ***Major risks and management of those risks***

As with many charities, we are largely reliant on income generated from fundraising, public donations and grants and trusts. In light of the current financial climate we are acutely aware of the reliance on these income streams. The most significant financial risk that we face is that this funding dries up putting significant financial pressure on the organisation.

To ensure that this financial risk is mitigated we have this as one of the main operational objectives for the 2020 - 2025 strategy.

#### **Objectives and activities**

##### ***Objects and aims***

To improve the lives of disabled children and their families through providing educational, welfare and health services.

# Footprints Conductive Education Centre Ltd

## Trustees' Report

### Activities

Footprints Conductive Education Centre is a Nottingham-based charity with a significant impact. We work with babies and pre-school children with neuro disabilities and genetic conditions such as cerebral palsy and Down's syndrome. What we do transforms lives.

As a result of the worldwide coronavirus pandemic, on 17th March 2020, we took the tough decision to close Footprints' doors to protect our vulnerable children and families.

Like most charities, we saw a significant downturn in fund-raising and income and were forced to furlough some staff. However, we similarly understood that our families needed us more than ever whilst in isolation.

Being responsive, we launched weekly 'Zoom' sessions (following our usual classroom-based timetable but with staff based at home working from their laptops). Zoom technology helped ensure the ongoing provision of Conductive Education and its benefits to the children, plus this virtual delivery model provided much-needed emotional support to the parents.

Our annual Children in Need parents' survey (summer 2020) found that:

- 100% of respondents agreed that their child has thrived by attending Conductive Education sessions;
- 100% of respondents believe that grant funders and donors are vital in helping Footprints CEC change and save lives;
- 100% of respondents said that during the lockdown, support for their child outside of Footprints ranged from limited to non-existent;
- 100% of respondents felt that Footprints went above and beyond expectations by providing support for families during the lockdown.

In August 2020, we began a phased return to classroom based sessions and operated at capacity up to our Christmas break. Unfortunately, due to the worsening picture and a peak in infections, we found ourselves again having to make the heart-breaking decision to close the doors and revert to virtual sessions from January 2021.

In March 2021, we cautiously restarted group sessions (to our parents' vast relief). A welcome £21,000 donation from Global's Make Some Noise, with sound and vision equipment donated and installed by XMA and Exertis, allowed us to run group face-to-face sessions also accessible to families at home for the first time.

We are proud of how the Footprints team responded to the crisis and continued to put our children and families first. Feedback from families, and our learning, will shape the services offered now and in the future. Our mission, however, remains the same - to provide Conductive Education and other services to help children with mobility and communication problems develop the skills they need to thrive and achieve their potential. We're committed to creating a safe, positive, supportive and fun environment where parents and carers receive practical assistance, information and training to support their children in their own homes.

As a small charity, we are so grateful to our volunteer fundraisers, donors and supporters, giving time and energy to raise money to provide children with disabilities the best start. These past months have been exceptional the fantastic support received when we were close to despair has been phenomenal.

We were thankful to be offered three months PR support from Nottingham based Jennie Holland PR. Jennie's timely gift helped us through a very difficult time as a small charity, helping us to promote our #keepfootprintsafloat campaign.

The 2.6 Challenge quite literally helped us over a hurdle in April 2020. The national event replaced organised activities such as the London Landmarks Half Marathon and the London Marathon. We combined this with our fundraising campaign to Keep Footprints Afloat and were so lucky to have terrific help from:

Laurence, aged six, who ran 20 laps of his garden throughout lockdown, raising £3,041. Laurence's brother, Alistair, has Down's syndrome, and Laurence wanted to help. Joseph and his dad, Les, set off on their tandem and raised £4,303.

## **Footprints Conductive Education Centre Ltd**

### **Trustees' Report**

Elsie set herself a challenge to walk 26 steps and raised £1,300.

To help promote the 2.6 Challenge and our Keep Footprints Afloat campaign, Chesney Hawkes donated tickets for an online gig along with a video to lift our spirits!

To say that we are grateful to everyone that joined in the challenge and raised more than £12,000 within a few weeks is an understatement.

At a time when our families were feeling even more isolated than usual, the virtual pub quiz became our entertainment. Huge thanks to one of our parents, Beth Fisher, for running her Pub Quiz (which raised almost £500!) along with Helen Studholme who also organised a weekly online Children's Quiz, which quickly became popular with children and parents alike as it helped to raise spirits and was something to look forward to each week. Helen gave a lot of her time to plan and host the Friday afternoon quiz, and we're immensely grateful for her support.

Raising almost £12,000 for Footprints, Martin Young's 28 peaks in 28 days, Scarlett Baumber's three-mile challenge, Tom Jink's Head Shave and Dave Taylor's Great North Run.

Kitty's challenge to learn 'head, shoulders, knees and toes' raised more than £2,300!

Unable to plan for the Little Footprints Ball 2020, Lisa Fox set up regular online prize draws to raise funds, and from April 2020 to March 2021, she raised £21,405!

We were also very fortunate to secure BBC Children in Need funding for the third time, securing £30,000 per year (for three years) for our life-transforming project.

2020/21 and the emergence of the COVID Pandemic presented Footprints CEC with the most significant challenge in our history.

The absence of any fundraising events for an entire calendar year represented a substantial loss of income.

Thankfully, we were able to take advantage of some emergency grants distributed during the first lockdown, which helped secure our immediate future. However, we acknowledge that competition for ongoing /future grant funding is challenging, with all charities in a similar position.

#### ***Objectives, strategies and activities***

We follow the principles and practices of Conductive Education, a holistic education approach we use to help children with disabilities consciously learn the life skills that come more naturally to others. These skills include communicating, eating and drinking, problem-solving and playing, not just literacy and numeracy.

Conductive Education is not a 'therapy' or a 'treatment', but a method of teaching practical ways to manage the additional challenges that accompany a disability.

Our starting point is always what a child can achieve, not the barriers they face. We involve family members in all our education sessions as we believe this improves the outcomes for the child.

#### ***Public benefit***

Parents or carers of children who have physical disabilities (and who may also have associated difficulties that affect their learning) are frequently confused and/or disappointed with the range of treatment or educational options available. Footprints CEC provides free, early intervention support at a time when the parents may be struggling, feeling isolated or finding it difficult coming to terms with their child's diagnosis (or possibly no diagnosis but they know something is not quite right). At Footprints CEC, parents are participants in the teaching process and their work is recognised as the most important influence in their child's development.

## **Footprints Conductive Education Centre Ltd**

### **Trustees' Report**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Financial review**

The difficult decision was made during the 2021 financial year to sell the property that had been acquired the previous year. There were extensive issues uncovered which prevented us from being in a position to create a suitable home for the charity for now and the future. Therefore, while the house prices were on the rise a sale was secured and the property was sold.

As the whole of the 2021 year was through the height of the Covid-19 pandemic we have been extremely cautious in ensuring that the charity operates effectively and efficiently and we are pleased to close the year with a smaller surplus than had been anticipated but a surplus none the less.

This surplus (and some additional unrestricted reserves) has been designated to two new projects (Covid recovery fund and Change Management project) that will help protect the charity during the continued fallout following the Covid-19 pandemic and the rebuilding of foundations of the charity hereafter.

#### ***Policy on reserves***

It is our policy to hold free reserves equivalent to the value of approximately six months expenditure relating to fixed costs and contractual obligations.

## Footprints Conductive Education Centre Ltd

### Trustees' Report

#### Statement of Trustees' Responsibilities

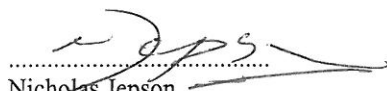
The trustees (who are also the directors of Footprints Conductive Education Centre Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 9/12/2021 and signed on its behalf by:

  
.....  
Nicholas Jepson  
Trustee

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.



## Footprints Conductive Education Centre Ltd

### Independent Examiner's Report to the trustees of Footprints Conductive Education Centre Ltd

#### Independent examiner's report to the trustees of Footprints Conductive Education Centre Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

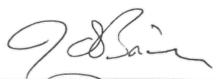
#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 8/12/2021  
Date:.....

## Footprints Conductive Education Centre Ltd

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	88,605	-	88,605	195,827
Charitable activities	3	20,870	123,021	143,891	126,328
Other trading activities	5	105,576	-	105,576	72,342
Investment income	6	245	-	245	545
Total Income		<u>215,296</u>	<u>123,021</u>	<u>338,317</u>	<u>395,042</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>(164,612)</u>	<u>(124,656)</u>	<u>(289,268)</u>	<u>(264,352)</u>
Total Expenditure		<u>(164,612)</u>	<u>(124,656)</u>	<u>(289,268)</u>	<u>(264,352)</u>
Net income/(expenditure)		50,684	(1,635)	49,049	130,690
Transfers between funds		<u>(110,000)</u>	<u>110,000</u>	<u>-</u>	<u>-</u>
Net movement in funds		(59,316)	108,365	49,049	130,690
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>343,423</u>	<u>1,635</u>	<u>345,058</u>	<u>214,368</u>
Total funds carried forward	17	<u><u>284,107</u></u>	<u><u>110,000</u></u>	<u><u>394,107</u></u>	<u><u>345,058</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 17.

## Footprints Conductive Education Centre Ltd

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	195,827	-	195,827
Charitable activities	3	19,123	107,205	126,328
Other trading activities	5	72,342	-	72,342
Investment income	6	545	-	545
Total income		<u>287,837</u>	<u>107,205</u>	<u>395,042</u>
<b>Expenditure on:</b>				
Charitable activities	7	<u>(140,507)</u>	<u>(123,845)</u>	<u>(264,352)</u>
Total expenditure		<u>(140,507)</u>	<u>(123,845)</u>	<u>(264,352)</u>
Net income/(expenditure)		<u>147,330</u>	<u>(16,640)</u>	<u>130,690</u>
Net movement in funds		147,330	(16,640)	130,690
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>196,093</u>	<u>18,275</u>	<u>214,368</u>
Total funds carried forward	17	<u><u>343,423</u></u>	<u><u>1,635</u></u>	<u><u>345,058</u></u>

**Footprints Conductive Education Centre Ltd**

**(Registration number: 04186674)  
Balance Sheet as at 31 March 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	-	360,000
<b>Current assets</b>			
Debtors	13	714	627
Cash at bank and in hand	14	397,321	168,591
		398,035	169,218
<b>Creditors: Amounts falling due within one year</b>	15	(3,928)	(9,160)
<b>Net current assets</b>		394,107	160,058
<b>Total assets less current liabilities</b>		394,107	520,058
<b>Creditors: Amounts falling due after more than one year</b>	16	-	(175,000)
<b>Net assets</b>		394,107	345,058
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	17	110,000	1,635
<b>Unrestricted income funds</b>			
Unrestricted funds		284,107	343,423
<b>Total funds</b>	17	394,107	345,058

**Footprints Conductive Education Centre Ltd**

**(Registration number: 04186674)**  
**Balance Sheet as at 31 March 2021**

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 8 to 21 were approved by the trustees, and authorised for issue on ~~7<sup>th</sup>~~ ~~DECEMBER 2021~~ and signed on their behalf by:



Rebecca Brooksbank  
Company Secretary and Trustee

## **Footprints Conductive Education Centre Ltd**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

Footprints Conductive Education Centre Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## **Footprints Conductive Education Centre Ltd**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £1000 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life.

#### **Asset class**

Land & buildings

#### **Depreciation method and rate**

Shown at cost

## **Footprints Conductive Education Centre Ltd**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

##### **Pensions**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.



## Footprints Conductive Education Centre Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 2 Income from donations and legacies

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	75,244	75,244	195,827
Grants, including capital grants;			
Government grants	13,361	13,361	-
	<u>88,605</u>	<u>88,605</u>	<u>195,827</u>

#### 3 Income from charitable activities

	Unrestricted funds			
	General £	Restricted funds £	Total 2021 £	Total 2020 £
Grants & donations	-	123,021	123,021	107,205
Activities contributions	20,870	-	20,870	19,123
	<u>20,870</u>	<u>123,021</u>	<u>143,891</u>	<u>126,328</u>

## Footprints Conductive Education Centre Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
HMRC JRS	13,361	-	13,361
Nottingham Community Foundation	8,000	-	8,000
Postcode Trust	4,572	-	4,572
Sylvia Adams Foundation	3,000	-	3,000
Coop Local Giving	2,989	-	2,989
National Lottery Covid 19 Crisis Fund	-	63,633	63,633
Children in Need	-	34,143	34,143
Globals Make Some Noise	-	21,000	21,000
Samworh Foundation	20,000	4,245	24,245
The Jones 1986 Charitable Trust	30,000	-	30,000
Lady Hind	5,000	-	5,000
Sundry	1,683	-	1,683
	<u>88,605</u>	<u>123,021</u>	<u>211,626</u>

#### 5 Income from other trading activities

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Local fundraising and street collection income	101,187	101,187	69,425
Property rental income	4,389	4,389	2,917
	<u>105,576</u>	<u>105,576</u>	<u>72,342</u>

#### 6 Investment income

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	245	245	545
	<u>245</u>	<u>245</u>	<u>545</u>

## Footprints Conductive Education Centre Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 7 Expenditure on charitable activities

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds £	2021 £	2020 £
Staff costs	82,587	84,726	167,313	173,003
Fundraising & communications	2,439	-	2,439	12,906
IT costs	-	15,185	15,185	1,646
Office costs	1,463	2,678	4,141	8,776
Premises costs	-	21,559	21,559	21,376
Professional fees	6,403	500	6,903	11,779
Staff expenses	1,619	-	1,619	4,867
Elm Avenue	20,101	-	20,101	29,649
Bank charges	-	8	8	-
Bad debts	-	-	-	350
Grant repaid	50,000	-	50,000	-
	<u>164,612</u>	<u>124,656</u>	<u>289,268</u>	<u>264,352</u>

#### 8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 9 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2021 £	2020 £
Independent examination	840	840
Other financial services	2,215	1,012
	<u>3,055</u>	<u>1,852</u>

#### 10 Staff costs

The aggregate payroll costs were as follows:

## Footprints Conductive Education Centre Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2021

	2021 £	2020 £
<b>Staff costs during the year were:</b>		
Wages and salaries	158,272	162,053
Social security costs	5,893	7,506
Pension costs	3,148	3,444
	<u>167,313</u>	<u>173,003</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Average number of employees	<u>13</u>	<u>12</u>

8 (2020 - 8) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £3,148 (2020 - £3,444).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £35,886 (2020 - £36,609).

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Tangible fixed assets

	Land and buildings £	Total £
<b>Cost</b>		
At 1 April 2020	360,000	360,000
Disposals	<u>(360,000)</u>	<u>(360,000)</u>
At 31 March 2021	-	-
<b>Depreciation</b>		
At 31 March 2021	<u>-</u>	<u>-</u>
<b>Net book value</b>		
At 31 March 2021	<u>-</u>	<u>-</u>
At 31 March 2020	<u>360,000</u>	<u>360,000</u>

## Footprints Conductive Education Centre Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 13 Debtors

	2021 £	2020 £
Trade debtors	714	627

#### 14 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	627	338
Cash at bank	396,694	168,253
	<u>397,321</u>	<u>168,591</u>

#### 15 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	1,200	3,643
Other taxation and social security	1,142	2,482
Other creditors	1,586	3,035
	<u>3,928</u>	<u>9,160</u>

#### 16 Creditors: amounts falling due after one year

	2021 £	2020 £
Other loans	-	175,000

# Footprints Conductive Education Centre Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2021

### 17 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General Fund	343,423	165,296	(114,612)	(230,000)	164,107
<i>Designated</i>					
Covid Recovery Fund	-	-	-	60,000	60,000
Change Management Fund	-	-	-	60,000	60,000
	-	-	-	120,000	120,000
<b>Total Unrestricted funds</b>	<u>343,423</u>	<u>165,296</u>	<u>(114,612)</u>	<u>(110,000)</u>	<u>284,107</u>
<b>Restricted funds</b>					
New building fund	-	-	-	110,000	110,000
Pre-school services & Gym Club	1,635	34,143	(35,778)	-	-
Covid 19 Crisis	-	63,633	(63,633)	-	-
Digital Transformation	-	21,000	(21,000)	-	-
PPE	-	4,245	(4,245)	-	-
<b>Total restricted funds</b>	<u>1,635</u>	<u>123,021</u>	<u>(124,656)</u>	<u>110,000</u>	<u>110,000</u>
<b>Total funds</b>	<u>345,058</u>	<u>288,317</u>	<u>(239,268)</u>	<u>-</u>	<u>394,107</u>
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
<i>General</i>					
General Fund	130,093	284,920	(110,857)	39,267	343,423
<b>Restricted funds</b>					
New building fund	66,000	2,917	(29,650)	(39,267)	-
Pre-school services & Gym Club	18,275	107,205	(123,845)	-	1,635
<b>Total restricted funds</b>	<u>84,275</u>	<u>110,122</u>	<u>(153,495)</u>	<u>(39,267)</u>	<u>1,635</u>
<b>Total funds</b>	<u>214,368</u>	<u>395,042</u>	<u>(264,352)</u>	<u>-</u>	<u>345,058</u>

## Footprints Conductive Education Centre Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2021

The specific purposes for which the funds are to be applied are as follows:

**Covid Recovery Fund:** To ensure the charity can continue to operate effectively and efficiently in the aftermath of the Covid pandemic while income remains adversely affected and costs have increased to make a safe service provision for users.

**Change Management:** To support and train staff to the highest level.

**New building fund:** For moving to a new home suitable for both now and in the future.

**The Pre-school services & Gym Club Fund:** Providing educational and social activities to users of the services.

**Covid 19 Crisis Fund:** To ensure the charity can continue to operate effectively and efficiently in the aftermath of the Covid pandemic while income remains adversely affected and costs have increased to make a safe service provision for users.

**Digital Transformation Fund:** To support staff to deliver the service through improved digital resources.

#### 18 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds
	General £	Designated £	£	£
Current assets	168,035	120,000	110,000	398,035
Current liabilities	(3,928)	-	-	(3,928)
Total net assets	<u>164,107</u>	<u>120,000</u>	<u>110,000</u>	<u>394,107</u>
	Unrestricted funds		Restricted funds	Total funds at 31 March 2020
	General £	£	£	£
Tangible fixed assets	360,000	-	-	360,000
Current assets	167,583	1,635	-	169,218
Current liabilities	(9,160)	-	-	(9,160)
Creditors over 1 year	<u>(175,000)</u>	-	-	<u>(175,000)</u>
Total net assets	<u>343,423</u>	<u>1,635</u>	<u>1,635</u>	<u>345,058</u>

#### 19 Related party transactions

There were no related party transactions in the year.

