

Company no. 04167878  
Charity no. 1092914

**Hartcliffe and Withywood Community  
Partnership  
Report and Audited Financial Statements  
31 March 2024**

## Hartcliffe and Withywood Community Partnership

### Reference and administrative details

**For the year ended 31 March 2024**

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<b>Company number</b>	04167878
<b>Charity number</b>	1092914
<b>Registered office and operational address</b>	@symes Community Building Symes District Centre Peterson Avenue Hartcliffe Bristol BS13 0BE
<b>Trustees</b>	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:  Janice Bohin Helen Holland Robert Page (resigned 31 July 2024) Karen Richards (resigned 29 August 2024) Rosa Targett (appointed 31 July 2024) Sue Walker Terry Wright
<b>Key management personnel</b>	Carrie Chamberlin
<b>Auditors</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD
<b>Bankers</b>	The Co-Operative Bank PO Box 250 Skelmersdale WN8 6WT  Triodos Bank Deanery Road Bristol BS1 5AS

## **Hartcliffe and Withywood Community Partnership**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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The trustees present their report and the audited financial statements for the period ended 31 March 2024.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2019).

#### **Public Benefit**

The trustees have considered and have had due regard to the Charity Commission's guidance on public benefit. Our main activities and those who benefit from our service are described below.

**Hartcliffe and Withywood Community Partnership (HWCP)** is an organisation led by the community, representing and working on behalf of a community on the southern edge of Bristol. HWCP was established in 1998 to lead the regeneration of an area of South Bristol, which is in the lowest 10% of multiply deprived wards in England. It is an isolated area of Bristol known for its lack of engagement with the rest of the city, as well as with political and economic life. We work with a wide range of partners, from residents to local and national organisations, to help tackle some of the inter-generational health and poverty-related issues that exist in the area.

#### **Our Vision**

For all people in the communities we serve to have an equal chance to lead successful, healthy and happy lives.

#### **Mission**

HWCP is a community-led organisation that creates a sustainable and supportive local environment for people to feel empowered, realise their potential, and create positive change.

#### **Our Values**

- To provide a platform for all community voices to be included and heard;
- To learn from the voices and experiences of our communities to enable us to build on existing strengths and assets; and
- To drive aspirations by enabling people to influence and participate in what matters to them.

#### **Our Community Development Work**

We are here to make Hartcliffe, Withywood, (and surrounding areas) places that work for everybody. We help ensure the community can make decisions about local issues, initiate activities and projects, and promote local partnership work.

Our aim is to create a sustainable and supportive local environment in which people can feel empowered, realise their potential, and create positive change.

Through our Place Based Social Action (PBSA) and Community Development work, we aim to respond to the following challenges:

- Connecting People
- Supporting Safe Spaces
- Skills Building for Young People

## Hartcliffe and Withywood Community Partnership

### Report of the trustees

**For the year ended 31 March 2024**

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#### Connecting People

We aim to provide a role of connector within the community. Bringing people and organisations together to solve or alleviate some of the challenges listed above.

During the year, we have worked in partnership with **over 50 organisations**, creating more opportunities for local people to access services and activities. This has broken down barriers between different parts of the community and/or community and services.

#### Supporting Safe Spaces

We aim to support and provide a safe community space for people to seek support, make friends, grow skills, confidence, and take ownership of local solutions, by:

- Facilitating activities;
- Providing opportunities for people to volunteer;
- Providing opportunities for people to start new activities; and
- Signposting people to support and services.

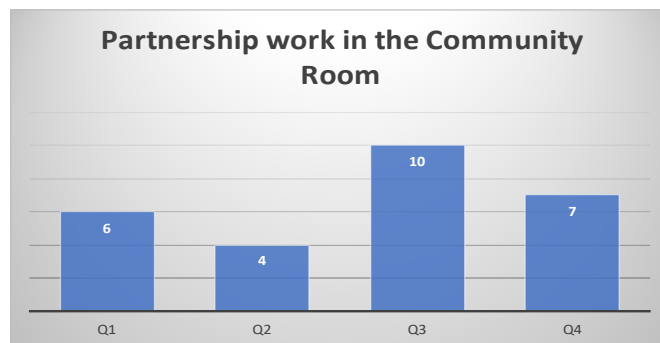
All our staff across the organisation are able to signpost and refer people who come into the building asking for our help. During the year, we received **1,944 enquiries**, and we were able to provide the needed information and/or referrals to support activities or services within the community.

#### Symes Community Room

The Symes community room is a free-to-use space within our Resource Centre, for groups, organisations and community members. During the year we have seen an increase in the regular activities and drop-in services being offered and extended our organisational partnerships.

Organisations we have worked with:

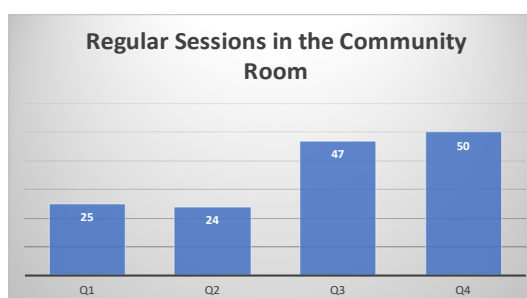
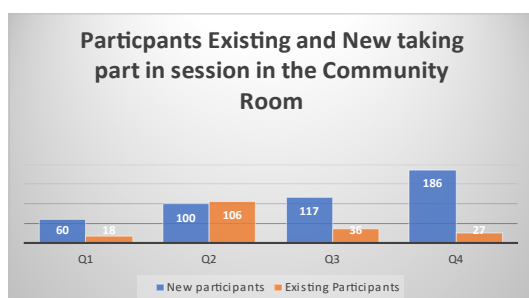
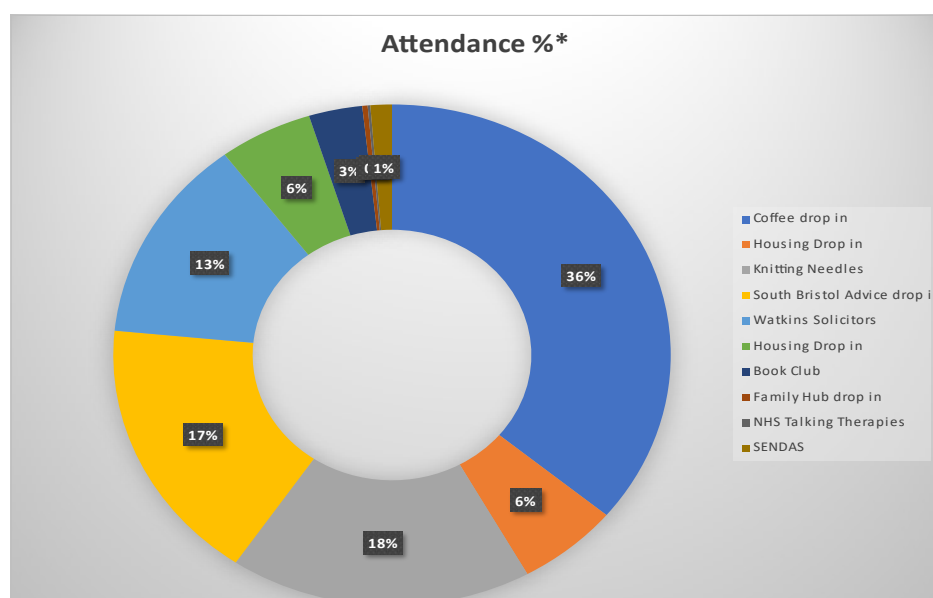
- Watkins Solicitors
- South Bristol Advice Service
- Hawkspring
- Shelter
- Bristol Libraries
- NHS Talking Therapies
- Caring in Bristol
- Next Link
- Bristol City Council
- CHAS
- Bristol Family Hubs
- SENDAS



## Hartcliffe and Withywood Community Partnership

### Report of the trustees

For the year ended 31 March 2024



### Long-term collaboration

One of our very successful partnerships has been with Creative Shift. This is an art support programme that aims to help people feel well and improve their well-being. Participants are referred through social prescribing, local GPs, and other organisations.

### Skills Building for Young People

We aim to develop opportunities for young people to learn new skills, build confidence, and achieve their aspirations so they have better prospects and access to employment.

We support a programme of activities for children, young people and families, term-time and during the holidays. We work with others to ensure there is at least one activity per day during the week.

Over the last year we have facilitated and/or supported **36** different types of regular activities in the community, which have included sports, dance and creative arts. **1,968** people took part and **461** for the first time. We supported **39** one off sessions/events with **1,490** people attending.

The **Hartcliffe BMX Club** is a firm favourite with young people and in September 2023, HWCP became the lead partner for the club. We support a weekly session during April and October and regularly have over **20** young people in attendance.

## Hartcliffe and Withywood Community Partnership

### Report of the trustees

#### For the year ended 31 March 2024

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##### Communications

HWCP communicates with the community and other organisations through our WHAM! Magazine, fortnightly e-news bulletin, and through social media, which can be accessed through this link: <https://hwcp.org.uk/wham/>.

##### Building

The Symes Resource Centre provides office space for organisations that provide support in South Bristol and meeting space for organisations, groups, and the Hartcliffe Library.

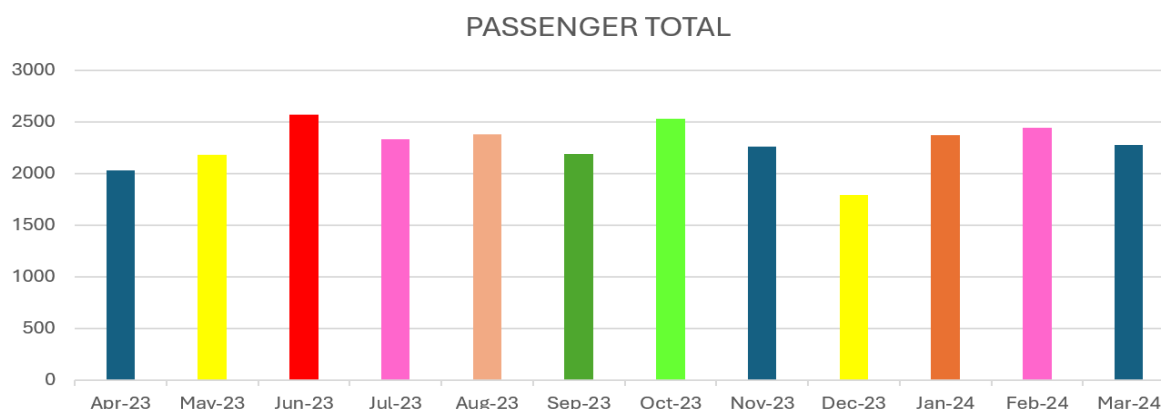
We provide office and meeting space for the following tenants:

- Hawkspring, Drug & Alcohol support
- Hartcliffe Library
- Southern Arc (Next Link), Domestic Violence support
- NHS Dementia
- DHI (Developing Health & Independence), Addiction Rehabilitation Centre

##### Community Transport - CATT

CATT was set up to assist residents living in the areas of Hartcliffe and Withywood. This service was created to help those residents who are less able to access local public transport due to mobility or other health-related problems.

During and after the restrictions to movement put in place by the government due to the pandemic our membership and journey numbers decreased. However we are pleased to report that we are getting close to being back to pre-pandemic levels.



##### Structure, Governance and Management

The charity is a company limited by guarantee, and the governing documents are the Memorandum and Articles/Constitution.

The Board takes the decisions regarding annual budgets and agreement of policies. During 2020 the trustees introduced various committees to enable them to scrutinise specific areas of responsibility. The Human Resources (HR) Committee and the Finance Committee continue to meet quarterly. The Health and Safety Committee meets twice a year.

## **Hartcliffe and Withywood Community Partnership**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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All committees have Chair's feedback to the Board of Trustees, highlighting any issues or decisions that need to be taken. Salary reviews are conducted annually by the Board; however, pay increases are not guaranteed and are based on the company's performance.

We reviewed our staff roles and structure and created senior roles to lead our community work and community transport work. This structural change has proved effective and enabled us to develop our offer to the community.

#### **Financial Review**

HWCP's financial position at the end of the reporting period (March 2024), is satisfactory, as all projects are within budget, and we have an adequate level of reserves.

The trustees have put a reserves policy in place to ensure that the Charity has sufficient funds to continue its core activity through unpredictable circumstances such as the withdrawal of funding or unexpected expenditure. This policy continues to be reviewed in light of the impact of the cost-of-living crisis and high inflation.

At 31 March 2024, we have a General Fund of £302,032 which leaves a figure of £125,091 once the wind down costs are removed.

The trustees have allocated these reserves to mitigate against the following risks:

- £38,000 is allocated in case our main tenant does not renew their lease.

This leaves £87,091 to allocate in the 2024-25 budgets to mitigate against the increased costs and the impact of the cost-of-living crisis.

#### **Designated Funds**

The trustees have reviewed our current Designated Funds in line with our future plans:

- £39,787 for the purchase of replacement minibuses.
- £59,761 for major repairs to the building.

We have transferred money from our general funds towards purchasing a replacement minibus and essential alternations due to legislation updates on our latch testing roof equipment, we hope these will take place during the next financial year.

The trustees review and replenish designated funds as and when the need is identified.

Financial risks are identified by the Business Manager, which are then assessed by the Finance Committee who report to the Board so that any mitigating action can be taken.

#### **Our Future**

We will continue to progress our plans on bringing our services, support and activities together to work in a joined-up way so we can use resources, knowledge and skills in the most efficient way, as well as create a vibrant, responsive environment.

We will talk to the community to help us identify our priorities.

## **Hartcliffe and Withywood Community Partnership**

### **Report of the trustees**

#### **For the year ended 31 March 2024**

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We will ensure our organisational structure is fit for purpose and enables us to deliver our services and support in a safe, efficient and sustainable way.

The key to building a stable future is working on the following areas:

- Embedding a monitoring and evaluation framework so we can demonstrate impact, understand what works and where we need to focus our efforts;
- Listening to the community and continue to focus on children and young people and health inequalities;
- Fundraising for our community development work that is identified in our strategic plan;
- Developing our workforce and those working in the area with various learning and development opportunities; and
- Working with partners in South Bristol to share learning and resources to enable us to build community resilience.



## Hartcliffe and Withywood Community Partnership

### Report of the trustees

**For the year ended 31 March 2024**

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#### Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### Auditors

Godfrey Wilson Limited were re-appointed as auditors to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 7 November 2024 and signed on their behalf by

*jbohin*

Janice Bohin  
Trustee

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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#### **Opinion**

We have audited the financial statements of Hartcliffe and Withywood Community Partnership (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, balance sheet, statement of cash flows and the related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 7 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of the trustees**

As explained more fully in the trustees' responsibilities statement set out in the trustees' report, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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##### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The procedures we carried out and the extent to which they are capable of detecting irregularities, including fraud, are detailed below:

(1) We obtained an understanding of the legal and regulatory framework that the charity operates in, and assessed the risk of non-compliance with applicable laws and regulations. Throughout the audit, we remained alert to possible indications of non-compliance.

(2) We reviewed the charity's policies and procedures in relation to:

- Identifying, evaluating and complying with laws and regulations, and whether they were aware of any instances of non-compliance;
- Detecting and responding to the risk of fraud, and whether they were aware of any actual, suspected or alleged fraud; and
- Designing and implementing internal controls to mitigate the risk of non-compliance with laws and regulations, including fraud.

(3) We inspected the minutes of trustee meetings.

(4) We enquired about any non-routine communication with regulators and reviewed any reports made to them.

(5) We reviewed the financial statement disclosures and assessed their compliance with applicable laws and regulations.

(6) We performed analytical procedures to identify any unusual or unexpected transactions or balances that may indicate a risk of material fraud or error.

(7) We assessed the risk of fraud through management override of controls and carried out procedures to address this risk. Our procedures included:

- Testing the appropriateness of journal entries;
- Assessing judgements and accounting estimates for potential bias;
- Reviewing related party transactions; and
- Testing transactions that are unusual or outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. Irregularities that arise due to fraud can be even harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Alison Godfrey*

Date: 8 November 2024

**Alison Godfrey FCA**  
**(Senior Statutory Auditor)**

For and on behalf of:  
**GODFREY WILSON LIMITED**  
Chartered accountants and statutory auditors  
5th Floor Mariner House  
62 Prince Street  
Bristol  
BS1 4QD

## Hartcliffe and Withywood Community Partnership

### Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2024

	Note	Restricted £	Unrestricted £	2024 Total £	2023 Total £
<b>Income from:</b>					
Donations and legacies	3	-	100	<b>100</b>	500
Charitable activities	4	312,785	280,052	<b>592,837</b>	600,544
Investments		-	5,670	<b>5,670</b>	520
Other income		-	6,985	<b>6,985</b>	-
<b>Total income</b>		<u>312,785</u>	<u>292,807</u>	<u><b>605,592</b></u>	<u>601,564</u>
<b>Expenditure on:</b>					
Raising funds		-	27,357	<b>27,357</b>	25,690
Charitable activities		<u>389,834</u>	<u>238,548</u>	<u><b>628,382</b></u>	<u>536,655</u>
<b>Total expenditure</b>	6	<u>389,834</u>	<u>265,905</u>	<u><b>655,739</b></u>	<u>562,345</u>
<b>Net income / (expenditure)</b>		(77,049)	26,902	<b>(50,147)</b>	39,219
Transfers between funds		<u>19,505</u>	<u>(19,505)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	7	(57,544)	7,397	<b>(50,147)</b>	39,219
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>181,623</u>	<u>528,722</u>	<u><b>710,345</b></u>	<u>671,126</u>
<b>Total funds carried forward</b>		<u><u>124,079</u></u>	<u><u>536,119</u></u>	<u><u><b>660,198</b></u></u>	<u><u>710,345</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 15 to the accounts.

## Hartcliffe and Withywood Community Partnership

### Balance sheet

As at 31 March 2024

	Note	£	2024 £	2023 £
<b>Fixed assets</b>				
Tangible assets	10		<b>134,539</b>	95,586
<b>Current assets</b>				
Debtors	11	<b>59,485</b>		53,175
Cash at bank and in hand		<b>550,287</b>		626,578
		<b>609,772</b>		679,753
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	12	<b>(84,113)</b>		(64,994)
<b>Net current assets</b>			<b>525,659</b>	614,759
<b>Net assets</b>	14		<b>660,198</b>	710,345
<b>Funds</b>	15			
Restricted funds			<b>124,079</b>	181,623
Unrestricted funds:				
Designated funds			<b>234,087</b>	262,267
General funds			<b>302,032</b>	266,455
<b>Total charity funds</b>			<b>660,198</b>	710,345

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 7 November 2024 and signed on their behalf by

*jbohin*

Janice Bohin  
Trustee

## Hartcliffe and Withywood Community Partnership

### Statement of cash flows

For the year ended 31 March 2024

	2024 £	2023 £
<b>Cash used in operating activities:</b>		
Net movement in funds	(50,147)	39,219
Adjustments for:		
Depreciation charges	48,520	32,537
(Profit) / loss on disposal of fixed assets	367	(5,740)
Interest from investments	(5,670)	(520)
Decrease / (increase) in debtors	(6,310)	47,134
Decrease in creditors	19,119	(10,052)
<b>Net cash provided by operating activities</b>	<b>5,879</b>	<b>102,578</b>
<b>Cash flows from investing activities:</b>		
Interest from investments	5,670	520
Proceeds from sale of fixed assets	-	6,950
Purchase of tangible fixed assets	(87,840)	(50,795)
<b>Net cash used in investing activities</b>	<b>(82,170)</b>	<b>(43,325)</b>
<b>Increase in cash and cash equivalents in the year</b>	<b>(76,291)</b>	<b>59,253</b>
Cash and cash equivalents at the beginning of the year	626,578	567,325
<b>Cash and cash equivalents at the end of the year</b>	<b>550,287</b>	<b>626,578</b>

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.



## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

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#### 1. Accounting policies

##### a) Basis of preparation

Hartcliffe and Withywood Community Partnership is a charitable company limited by guarantee registered in England and Wales. The registered office address is @symes Community Building, Symes District Centre, Peterson Avenue, Hartcliffe, Bristol, BS13 0BE.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartcliffe and Withywood Community Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. As the charity holds unrestricted reserves of £536,416 and a cash balance of £550,287, the trustees consider that the charity has sufficient cash reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of provision of facility rental and services provided is deferred until criteria for income recognition are met.

##### d) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

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#### 1. Accounting policies (continued)

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

##### f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the basis of staff costs to activity, as follows:

	2024	2023
Raising funds	4%	6%
Charitable activities	96%	94%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures and fittings	20% straight line
Computer equipment	20% straight line
Motor vehicles	20% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

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#### 1. Accounting policies (continued)

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

##### n) Pension costs

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

##### o) Termination payments

Where an employee receives a termination payment, the cost is recognised at the date that the employee is notified.

##### p) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below.

#### Depreciation

As described in note 1i to the financial statements, depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life.

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2024

### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2023 Total £
<b>Income from:</b>			
Donations and legacies	200	300	500
Charitable activities	349,472	251,072	600,544
Investments	-	520	520
<b>Total income</b>	<b>349,672</b>	<b>251,892</b>	<b>601,564</b>
<b>Expenditure on:</b>			
Raising funds	-	25,690	25,690
Charitable activities	351,340	185,315	536,655
<b>Total expenditure</b>	<b>351,340</b>	<b>211,005</b>	<b>562,345</b>
<b>Net income / (expenditure)</b>	<b>(1,668)</b>	<b>40,887</b>	<b>39,219</b>
Transfers between funds	34,464	(34,464)	-
<b>Net movement in funds</b>	<b>32,796</b>	<b>6,423</b>	<b>39,219</b>

### 3. Income from donations and legacies

	Restricted £	Unrestricted £	2024 Total £
Donations	-	100	100
<b>Total income from donations</b>	<b>-</b>	<b>100</b>	<b>100</b>
<b>Prior period comparatives</b>			
	Restricted £	Unrestricted £	2023 Total £
Donations	200	300	500
<b>Total income from donations</b>	<b>200</b>	<b>300</b>	<b>500</b>

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2024

### 4. Income from charitable activities

	Restricted £	Unrestricted £	2024 Total £
<b>Grants of over £5,000:</b>			
WECA Community Transport Grant	178,500	-	<b>178,500</b>
The National Lottery Community Fund	40,000	-	<b>40,000</b>
Quartet	36,200	-	<b>36,200</b>
Bristol City Council	30,251	-	<b>30,251</b>
GFY Trust	10,000	-	<b>10,000</b>
Hartcliffe Club for Young People	9,500	-	<b>9,500</b>
University of Bristol	6,000	-	<b>6,000</b>
<b>Grants of £5,000 or less</b>	<b>2,100</b>	<b>-</b>	<b>2,100</b>
<b>Other charitable income:</b>			
Membership and fares income	-	83,625	<b>83,625</b>
Service charge income	-	79,778	<b>79,778</b>
Rental income	-	46,704	<b>46,704</b>
Morrisons fund	-	47,924	<b>47,924</b>
Telecoms and utilities	-	15,943	<b>15,943</b>
Other miscellaneous income	234	6,078	<b>6,312</b>
<b>Total income from charitable activities</b>	<b>312,785</b>	<b>280,052</b>	<b>592,837</b>
<b>Prior period comparatives</b>			2023
	Restricted £	Unrestricted £	Total £
<b>Grants of over £5,000:</b>			
WECA Community Transport Grant	154,750	-	154,750
The National Lottery Community Fund	99,333	-	99,333
Quartet - Cost of living community hubs	25,000	-	25,000
Merchant Venturers	25,000	-	25,000
BCC - Community resilience fund	9,400	-	9,400
Quartet - Mental health and wellbeing	5,400	-	5,400
<b>Grants of £5,000 or less</b>	<b>30,589</b>	<b>-</b>	<b>30,589</b>
<b>Other charitable income:</b>			
Membership and fares income	-	74,712	74,712
Service charge income	-	72,109	72,109
Rental income	-	47,557	47,557
Morrisons fund	-	33,121	33,121
Telecoms and utilities	-	12,466	12,466
Other miscellaneous income	-	11,107	11,107
<b>Total income from charitable activities</b>	<b>349,472</b>	<b>251,072</b>	<b>600,544</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

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#### 5. Government grants

Income from government grants comprises income received from the local authority for community transport services and for community investment and development. There are no unfulfilled conditions or contingencies attached to these grants in the current or prior year.

	2024 £	2023 £
<b>Bristol City Council:</b>		
BMX Track	-	5,000
Community Development Plan	15,000	-
Community Resilience Fund	-	9,400
Hartcliffe Saints	4,000	-
HAF Activities	4,751	5,200
Talk, Back and Sides	5,000	-
Ukrainian Refugees	-	5,000
Grants < £2,000	1,500	2,460
<b>West of England Combined Authority:</b>		
Community transport grant	178,500	154,750
<b>Other government grants:</b>		
National Lottery Community Fund	40,000	99,178
<b>Total government grants</b>	<b>280,988</b>	<b>280,988</b>

All income from government grants was restricted in the current and prior year.

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2024

### 6. Total expenditure

	Raising funds £	Charitable activities £	Support and governance costs £	2024 Total £	Raising funds £	Charitable activities £	Support and governance costs £	2023 Total £
Staff costs (note 8)	11,727	278,612	23,455	<b>313,794</b>	10,973	186,266	44,857	242,096
Staff expenses and training	-	3,363	-	<b>3,363</b>	-	2,715	-	2,715
Premises expenses	-	91,660	-	<b>91,660</b>	-	111,354	-	111,354
Administrative expenses	-	20,875	283	<b>21,158</b>	-	20,106	1,950	22,056
Audit and accountancy fees	-	-	7,380	<b>7,380</b>	-	-	6,960	6,960
Legal and professional fees	11,200	-	29,668	<b>40,868</b>	8,160	-	31,563	39,723
Communication expenses	-	19,311	-	<b>19,311</b>	-	11,487	-	11,487
CATT vehicle expenses	-	42,716	-	<b>42,716</b>	-	46,225	-	46,225
Depreciation	-	-	48,520	<b>48,520</b>	-	-	32,537	32,537
Loss on disposal of fixed assets	-	-	367	<b>367</b>	-	-	-	-
Grants payable	-	16,579	-	<b>16,579</b>	-	-	-	-
Events and activities	-	50,023	-	<b>50,023</b>	-	43,524	-	43,524
Sundries	-	-	-	<b>-</b>	-	3,668	-	3,668
				<b>-</b>				
Sub-total	22,927	523,139	109,673	<b>655,739</b>	19,133	425,345	117,867	562,345
Reallocation of support costs	4,430	105,243	(109,673)	<b>-</b>	6,557	111,310	(117,867)	<b>-</b>
<b>Total expenditure</b>	<b>27,357</b>	<b>628,382</b>	<b>-</b>	<b>655,739</b>	<b>25,690</b>	<b>536,655</b>	<b>-</b>	<b>562,345</b>

Total governance costs were £7,380 (2023: £6,960).

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

#### For the year ended 31 March 2024

#### 7. Net movement in funds

This is stated after charging:

	2024 £	2023 £
Depreciation	48,520	32,537
(Profit)/Loss on disposal of fixed assets	367	(5,740)
Operating lease payments	554	1,109
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	122
Auditors' remuneration (excluding VAT):		
▪ Statutory audit	6,150	5,800

In the prior year, one trustee was reimbursed for volunteer expenses.

In common with other charities of our size and nature we use our auditors to assist with the preparation of the financial statements.

#### 8. Staff costs and numbers

Staff costs were as follows:

	2024 £	2023 £
Salaries and wages	291,348	219,696
Social security costs	13,676	15,588
Pension costs	8,770	6,812
	<u>313,794</u>	<u>242,096</u>

No employee earned more than £60,000 during the current or prior year.

Included in staff costs are redundancy and termination costs totalling £13,025 (2023: £Nil), comprising redundancy payments of £9,663 and compensation payments of £3,362. Redundancy and termination costs have been funded from unrestricted general funds.

The key management personnel of the charity during the year comprised the Trustees and the Partnership Business Manager. The total employee benefits, including employer pension costs, paid to key management personnel during the year were £46,909 (2023: £43,891).

	2024 No.	2023 No.
Average employee head count	<u>13</u>	<u>11</u>

#### 9. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.



# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2024

### 10. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2023	36,806	20,307	121,740	<b>178,853</b>
Additions in year	-	690	87,150	<b>87,840</b>
Disposal	(857)	(608)	-	<b>(1,465)</b>
<b>At 31 March 2024</b>	<b>35,949</b>	<b>20,389</b>	<b>208,890</b>	<b>265,228</b>
<b>Depreciation</b>				
At 1 April 2023	24,064	12,898	46,305	<b>83,267</b>
Charge for the year	6,105	3,781	38,634	<b>48,520</b>
On disposals	(654)	(444)	-	<b>(1,098)</b>
<b>At 31 March 2024</b>	<b>29,515</b>	<b>16,235</b>	<b>84,939</b>	<b>130,689</b>
<b>Net book value</b>				
<b>At 31 March 2024</b>	<b>6,434</b>	<b>4,154</b>	<b>123,951</b>	<b>134,539</b>
At 31 March 2023	12,742	7,409	75,435	95,586

### 11. Debtors

	2024 £	2023 £
Trade debtors	25,942	35,895
Accrued income	6,617	7,447
Prepayments	26,926	9,833
	<b>59,485</b>	<b>53,175</b>

### 12. Creditors: amounts due within 1 year

	2024 £	2023 £
Trade creditors	43,107	20,092
Accruals	14,868	13,299
Deferred income (note 13)	18,788	27,550
Taxation and social security	7,350	4,053
	<b>84,113</b>	<b>64,994</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

#### 13. Deferred income

	2024 £	2023 £
At 1 April	27,550	27,660
Deferred during the year	18,788	27,550
Released during the year	<u>(27,550)</u>	<u>(27,660)</u>
At 31 March	<u><u>18,788</u></u>	<u><u>27,550</u></u>

Deferred income relates to rent and service charge income invoiced in advance of the provision of services, and in the prior year to invoiced grant income which is specifically for the next financial period.

#### 14. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	134,539	-	134,539
Current assets	147,828	99,548	362,396	609,772
Current liabilities	<u>(23,749)</u>	<u>-</u>	<u>(60,364)</u>	<u>(84,113)</u>
<b>Net assets at 31 March 2024</b>	<u><u>124,079</u></u>	<u><u>234,087</u></u>	<u><u>302,032</u></u>	<u><u>660,198</u></u>
<b>Prior year comparatives</b>	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	95,586	-	95,586
Current assets	193,119	166,681	319,953	679,753
Current liabilities	<u>(11,496)</u>	<u>-</u>	<u>(53,498)</u>	<u>(64,994)</u>
<b>Net assets at 31 March 2023</b>	<u><u>181,623</u></u>	<u><u>262,267</u></u>	<u><u>266,455</u></u>	<u><u>710,345</u></u>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

#### 15. Movements in funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
<b>Restricted funds</b>					
Community groups	174	500	(44)	-	<b>630</b>
Wesport - BMX Track	899	-	(539)	-	<b>360</b>
BCC - BMX Track	4,292	-	(1,992)	-	<b>2,300</b>
Quartet - Energy Grant	1,480	-	-	-	<b>1,480</b>
Quartet - Mental Health & Wellbeing	5,400	10,000	(5,724)	-	<b>9,676</b>
Quartet - Friends and Family BS13	2,499	-	(2,499)	-	<b>-</b>
National Lottery Community Fund	46,186	40,000	(63,715)	-	<b>22,471</b>
BCC - Future Parks	879	-	(11)	-	<b>868</b>
BCC - Make it Local	50,000	-	(19,158)	-	<b>30,842</b>
HAF Activities	508	4,751	(4,505)	-	<b>754</b>
Cost of Living Community Hubs	14,375	25,000	(23,742)	-	<b>15,633</b>
Jewsons Sustainable Food Project	24,854	-	(20,307)	-	<b>4,547</b>
Merchant Venturers - Place Based Social Action	25,000	-	(24,009)	-	<b>991</b>
WECA - Community transport	-	178,500	(198,005)	19,505	<b>-</b>
Sports England Together	1,225	-	(138)	-	<b>1,087</b>
Ukrainian Refugees	3,648	-	(3,648)	-	<b>-</b>
Hartcliffe Saints	-	4,000	-	-	<b>4,000</b>
BCC - H&W Community Plan Group	-	15,000	-	-	<b>15,000</b>
BCC - Welcome Space (GFY Trust)	-	10,000	(6,694)	(3,306)	<b>-</b>
Crime Prevention-BMX Project	-	2,850	(428)	-	<b>2,422</b>
Everyday Integration	-	6,000	(6,000)	-	<b>-</b>
Hartcliffe BMX Club	-	4,500	(1,351)	-	<b>3,149</b>
South Bristol Locality Partnership	-	4,000	(600)	-	<b>3,400</b>
Talk, Back & Sides	-	5,000	(3,258)	-	<b>1,742</b>
Other small restricted projects	204	2,684	(3,467)	3,306	<b>2,727</b>
<b>Total restricted funds</b>	<b>181,623</b>	<b>312,785</b>	<b>(389,834)</b>	<b>19,505</b>	<b>124,079</b>

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2024

### 15. Movements in funds (continued)

	At 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2024 £
<b>Total restricted funds</b>	<b>181,623</b>	<b>312,785</b>	<b>(389,834)</b>	<b>19,505</b>	<b>124,079</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	95,586	-	(48,887)	87,840	<b>134,539</b>
CATT operating fund	128,194	6,984	-	(95,391)	<b>39,787</b>
Repairs and operating	38,487	834	(13,560)	34,000	<b>59,761</b>
<i>Total designated funds</i>	<b>262,267</b>	<b>7,818</b>	<b>(62,447)</b>	<b>26,449</b>	<b>234,087</b>
General funds	266,455	284,989	(203,458)	(45,954)	<b>302,032</b>
<b>Total unrestricted funds</b>	<b>528,722</b>	<b>292,807</b>	<b>(265,905)</b>	<b>(19,505)</b>	<b>536,119</b>
<b>Total funds</b>	<b>710,345</b>	<b>605,592</b>	<b>(655,739)</b>	<b>-</b>	<b>660,198</b>

### Purposes of restricted funds

Community groups	Various grants to support community groups and activities, including a BME pilot group, hate crime awareness, health training for parents/guardians and enhancing Dundry Slopes.
Wesport - BMX Track	For a delivery of a high quality, positive activity, which will contribute towards the national target of supporting more young people aged 14-19 to become more active. This fund was previously named Satellite Club.
BCC - BMX Track	Funding from Access Sport CIO for the Hartcliffe Pump Track, to support young people from typically underrepresented groups to kickstart a lifelong love of cycling for sport, recreation, and travel.
Quartet - Energy Grant	Completing initial feasibility work for a community energy solar installation and an energy audit of the @symes community building.
Quartet - Mental Health & Wellbeing	To facilitate and enhance our current work around Health & Wellbeing.
Quartet - Friends and Family BS13	Funding for a small community led group, Friends & Family of BS13, to help bring the community together to improve their mental health and prevent isolation (One City Funding: Social Action Small Grants).

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

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#### 15. Movements in funds (continued)

##### Purposes of restricted funds

The National Lottery Community Fund and Department for Digital, Culture, Media and Sport (DCMS)	To create positive change by enabling people, communities, local non-statutory organisations and the statutory sector to work collaboratively to create a shared vision for the future of their place, and address local priorities through social action: <a href="https://www.gov.uk/government/collections/place-based-social-action-programme">https://www.gov.uk/government/collections/place-based-social-action-programme</a>
BCC - Future Parks	Providing community engagement and development work to build an understanding of how residents would like to take action in their local green space/park and promote opportunities for involvement through the Bristol Future Parks Project.
BCC - Make it Local	To facilitate our current work around managing the impact of the Covid pandemic both now and over the next year as well as supporting the development of any Make It Local services.
HAF Activities	BCC Funding to run 20 activities for children and young people over the summer holidays.
Cost of Living Community Hubs	Bristol City Council funding to deliver the Cost-of-Living Hub Co-ordination across Hartcliffe, and to produce a special edition Cost-of-Living guide in our Wham magazine, and delivery across the BS13 area.
Jewsons Sustainable Food Project	In collaboration with BCC Community Development Team - to enable and empower people living in BCC owned social housing in Hartcliffe to engage with and take action towards a more sustainable food system. Increase social networks and build confidence and self-esteem through activities and create a legacy that motivates long term engagement.
Merchant Venturers - Place Based Social Action	In partnership with South Bristol Youth (SBY) to build on a place-based change transition programme for students going from primary to secondary school, raising their aspirations and tackling anti-social behaviour.
WECA - Community transport	Funding from the West of England Combined Authority (WECA) to run the CATT bus service for the local community.
Sports England Together	To help reduce the negative impact of COVID-19 and the widening of the inequalities in sport and physical activity.
Ukrainian Refugees	Funding from Bristol City Council to support a neighbourhood hub hosted by residents to welcome Ukrainian families moving to the BS13 area under the Homes for Ukraine Scheme.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

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#### 15. Movements in funds (continued)

##### Purposes of restricted funds

Hartcliffe Saints	Funding from Bristol City Council to enable local residents to reignite the "Hartcliffe Saints" football team for boys aged 15-19 years.
BCC - H&W Community Plan Group	Funding from Bristol City Council to support a group of residents to develop a Community Plan for Hartcliffe and Withywood.
BCC - Welcome Space (GFY Trust)	Go Fund Yourself Trust funding for the South Bristol Methodist Church to enable the Church to be accessible and open to residents and professionals to come and be together.
Crime Prevention-BMX Project	Funding awarded to support and develop the BMX track/project with the aim to reduce violence, crime, and anti-social behaviour, received from the Somerset Activity & Sports Partnership (SASP) and Wesports who manage the Crime Prevention fund on behalf of Avon & Somerset Constabulary.
Everyday Integration	A pilot project in collaboration with the University of Bristol to embed and develop the Bristol Integration Framework into structures and processes of local governance in Bristol to improve everyday integration in and across the city.
Hartcliffe BMX Club	Funding received from Hartcliffe Club for Young People (HCYP) to enable HWCP to become the lead partner for Hartcliffe BMX Club moving forwards.
South Bristol Locality Partnership	To improve the wellbeing and health for the people who live and work in our community and inform the work of South Bristol Locality Partnership across South Bristol.
Talk, Back & Sides	Funding received from Bristol City Council to continue the Talk, Back and Sides project, which gives boys aged 8-16 years the opportunity to engage with their local community Youth Worker whilst receiving a free haircut.
Other small restricted projects	Various funds received for plants for parks etc, assisting in area committee meetings, Grassroots football, encouraging new players.

##### Purposes of designated funds

Fixed assets fund	This represents the net book value of fixed assets held.
CATT operating fund	Fund to cover any future repairs or replacements of CATT mini-buses.

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2024

### 15. Movements in funds (continued)

#### Purposes of designated funds

Repairs and operating Fund to cover any major repairs that may be required to the @symes building.

#### Transfers between funds

The transfer into WECA - Community transport from general funds is to cover the overspend and bring the carried forward balance to £nil. The transfer into the fixed assets designated fund from Community transport (mini buses) represents the purchase of vehicles. The transfer between other small projects is to reclassify expenditure as the fund was no longer deemed a small restricted project.

#### Prior year comparative:

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
<b>Restricted funds</b>					
Community groups	1,750	-	(1,222)	(354)	174
Wesport - BMX Track	2,055	-	(1,152)	(4)	899
BCC - Community Spaces	350	-	-	(350)	-
BCC - BMX Track	-	5,000	(708)	-	4,292
Quartet - Funding the Future	3,000	-	(3,000)	-	-
Quartet - Energy Grant	1,480	-	-	-	1,480
Quartet - Mental Health & Wellbeing	-	5,400	-	-	5,400
Quartet - Friends and Family BS13	-	3,000	(501)	-	2,499
Facilitating Bristol Libraries	1,200	-	(1,200)	-	-
Mohn Westlake Foundation	32,299	-	(32,299)	-	-
National Lottery Community Fund	15,248	99,333	(67,313)	(1,082)	46,186
BCC - Future Parks	1,203	-	(324)	-	879
BCC - Make it Local	50,000	-	-	-	50,000
BCC - Self Isolation	8,000	-	(8,000)	-	-
City Labs	938	-	(938)	-	-
HAF Activities	1,433	5,200	(6,148)	23	508
Imperial Apartments	3,271	-	(3,271)	-	-
Cost of Living Community Hubs	-	25,000	(10,625)	-	14,375
Jewsons Sustainable Food Project	24,854	-	-	-	24,854
Merchant Venturers - Place Based Social Action	-	25,000	-	-	25,000
WECA - Community transport	-	154,750	(191,106)	36,356	-
Community Resilience Fund	-	9,400	(9,400)	-	-
Sports England Together	-	4,129	(2,904)	-	1,225
Ukrainian Refugees	-	5,000	(1,352)	-	3,648
Other small restricted projects	1,746	8,460	(9,877)	(125)	204
<b>Total restricted funds</b>	<b>148,827</b>	<b>349,672</b>	<b>(351,340)</b>	<b>34,464</b>	<b>181,623</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2024

#### 15. Movements in funds (continued)

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
<b>Total restricted funds</b>	<u>148,827</u>	<u>349,672</u>	<u>(351,340)</u>	<u>34,464</u>	<u>181,623</u>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	78,538	5,740	(32,537)	43,845	95,586
CATT operating fund	134,321	75,146	-	(81,273)	128,194
Repairs and operating	36,160	748	(7,421)	9,000	38,487
Redundancy	50,146	-	-	(50,146)	-
Operating reserve fund	<u>55,000</u>	<u>-</u>	<u>-</u>	<u>(55,000)</u>	<u>-</u>
<i>Total designated funds</i>	<u>354,165</u>	<u>81,634</u>	<u>(39,958)</u>	<u>(133,574)</u>	<u>262,267</u>
General funds	<u>168,134</u>	<u>170,258</u>	<u>(171,047)</u>	<u>99,110</u>	<u>266,455</u>
<b>Total unrestricted funds</b>	<u>522,299</u>	<u>251,892</u>	<u>(211,005)</u>	<u>(34,464)</u>	<u>528,722</u>
<b>Total funds</b>	<u><u>671,126</u></u>	<u><u>601,564</u></u>	<u><u>(562,345)</u></u>	<u><u>-</u></u>	<u><u>710,345</u></u>

#### 16. Related party transactions

Terry Wright, trustee of HWCP during the year, is also a trustee of the charity Hawkspring. During the year, HWCP invoiced Hawkspring £16,236 (2023: £21,050) in respect of office rental, associated service charges and room hire in the @Symes building. Of this amount, £1,125 (2023: £1,451) was outstanding at the year end.

Helen Holland, trustee of HWCP during the year, is also a Councillor of Bristol City Council. During the year, HWCP received grants totalling £30,251 (2023: £27,060) from Bristol City Council.

The trustees are not aware of any further related party transactions during the year.