

Company no. 04167878  
Charity no. 1092914

**Hartcliffe and Withywood Community  
Partnership  
Report and Audited Financial Statements  
31 March 2023**

## **Hartcliffe and Withywood Community Partnership**

### **Reference and administrative details**

**For the year ended 31 March 2023**

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**Company number** 04167878

**Charity number** 1092914

**Registered office and operational address** @symes Community Building  
Symes District Centre  
Peterson Avenue  
Hartcliffe  
Bristol  
BS13 0BE

**Trustees** Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Janice Bohin  
Helen Holland  
Robert Page  
Karen Richards  
Sue Walker  
Terry Wright

**Principal finance staff** Kath Appleford

**Auditors** Godfrey Wilson Limited  
Chartered accountants and statutory auditors  
5th Floor Mariner House  
62 Prince Street  
Bristol  
BS1 4QD

## **Public Benefit**

The Trustees have considered and have had due regard to the Charity Commission's guidance on public benefit. Our main activities and those who benefit from our service are described below.

**Hartcliffe and Withywood Community Partnership** (HWCP) is a community led organisation, representing, and working on behalf of a community on the Southern edge of Bristol. HWCP was established in 1998 to spearhead the regeneration of an area of South Bristol, which is in the lowest 10% of multiply deprived wards in England. In an isolated area of Bristol known for its lack of engagement with the rest of the city and with political and economic life. Working with a wide range of partners ranging from residents to local and national organisations, we help tackle some of the inter-generational health and poverty related issues that exist in the area.

## **Our Vision:**

For all people in the communities we serve to have an equal chance to lead successful, healthy and happy lives.

## **Mission:**

HWCP is a community led organisation creating a sustainable and supportive local environment for people to feel empowered, realise their potential, and create positive change.

## **Our Values:**

- To provide a platform for all voices within our communities to be included and heard;
- To learn from the voices and experiences of our communities to enable us to build on existing strengths and assets; and
- To drive aspirations by enabling people to influence and participate in what matters to them.

## **Place Based Social Action and Community Development**

We are here to make Hartcliffe, Withywood, (and surrounding areas) places that work for everybody. We help to make sure the community can make decisions about local issues, initiate activities, projects and promote local partnership work.

Our aim is to create a sustainable and supportive local environment for people to feel empowered, realise their potential, and create positive change.

Through our Place Based Social Action (PBSA) and Community Development work we aim to respond to the following challenges:

- Social Isolation;
- Apathy and disillusionment; and
- Lack of opportunities.

We do this by:

- Connecting People;

## Hartcliffe and Withywood Community Partnership

### Report of the trustees'

For the year ended 31 March 2023

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- Supporting Safe Spaces; and
- Skills Building for Young People.

### Connecting People

We aim to provide a role of connector within the community. Bringing people and organisations together to solve or alleviate some of the challenges listed above.

During the year we worked with **46 organisations** to **partnership work** and **connect people**.

This has created more opportunities for local people to access services and activities and has broken down barriers between different parts of the community and/or community and services.

### Supporting Safe Spaces

We aim to support and provide a safe community space for people to seek support, make friends, grow skills and confidence, and take ownership of local solutions, by:

- Facilitating activities;
- Providing opportunities for people to volunteer;
- Providing opportunities for people to start new activities; and
- Signposting people to support.

This is to ensure people who need help have access to support, reach new people in the community, grow local people's skills, confidence, resilience, connections, and sense of belonging.

All our staff teams across the organisation know where to refer people who come into the building asking for help. During the year **1,001** enquiries were received where we provided information, signposted, or referred people to support, activities or services within the community.

In addition, we commissioned the services of a community leader to help support and publicise the warm spaces in BS13.

We facilitated **55** different types of regular activities/support in the community.

- **607** people took part **402** of them for the first time;
- We supported **13** one off sessions/events with **705** people attending; and
- We provided **34** volunteering opportunities.

### Long - term Collaboration

A long-standing successful partnership has been with Creative Shift, supporting people to feel well and support a safe space for the use of art to improve wellbeing. The longer-term aim has been that some participants will feel confident to continue by themselves or with others.

## Hartcliffe and Withywood Community Partnership

### Report of the trustees'

For the year ended 31 March 2023

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#### @symes Community Room

The community room is available for groups and community members to use free of charge. HWCP use it to run some activities with partners and also already established community led groups use it for their activities.

#### Skills Building for Young People

We aim to develop opportunities for young people to learn new skills to enable them to develop confidence and raise their aspirations, so they have more opportunities and better access to employment.

Over the last year we have facilitated **36** different types of regular activities/support in the community. These include dance, drama and sports activities and drop ins for sexual and mental health. Sessions are being led by partners and people in the community, including young people.

We support at least one activity every day of the week. This enables us to build relationships and trust with people in the community so we can work alongside them on things that matter to them. **734** people took part **101** of them for the first time. We supported **27** one off sessions/events with **899** people attending.

The Hartcliffe **BMX** is a firm favourite with the young people. HWCP support the ongoing delivery on the track and helped to secure funding for a worker to ensure this popular space can be used to its full potential.

The **Social Action Group** who has been meeting since August 2021, recently started a new project, to help provide warm spaces and food through the winter months. The social action group met after completing their summer project which was to organise an event for the community and then worked towards planning and implementing the youth community meal.

The Social Action Young People's Group meets weekly. 3 young women who attend the group organised a Reclaim the Night Walk, we worked in partnership with **Bristol City Council** and **Morrison's** to ensure they had the resources and support they needed. **45** people attended and it got media attention.

*We are **Ruby, Lannie and Kiera**. We live in Hartcliffe and are studying at 6th form.*

*In the summer of 2021, we went to a holiday activity looking at social action for young people and we ended up forming **SAFE**. Social Action for Everyone. **SAFE** is a group for young people who are interested in taking action in their community.*

## **Communications**

HWCP communicates with the community and other organisations through our WHAM! Magazine, eNews bulletin, and through social media, which can be accessed through this link, <https://hwcp.org.uk/wham/>.

We also received funding from Bristol City Council to co-ordinate the response to the cost-of-living crisis. We printed and delivered the WHAM! magazine to all homes in BS13 with a cost-of-living information pull out.

## **Building**

The @Symes Resource Centre provides office space for organisations, providing support in South Bristol as well as meeting space for organisations, groups and the Hartcliffe Library.

We provide office and meeting space for the following tenants:

- Hawkspring, Drug & Alcohol support;
- Hartcliffe Library;
- Southern Arc (Next Link), Domestic Violence support;
- NHS Dementia;
- DHI (Developing Health & Independence), Addiction Rehabilitation Centre; and
- Medacs – Homecare.

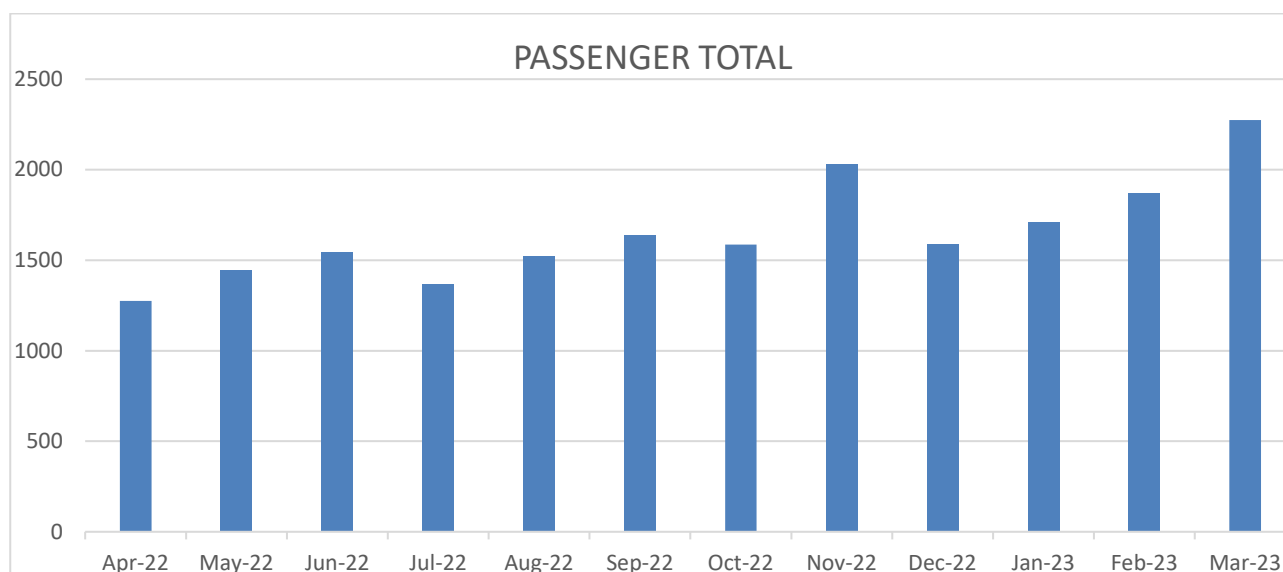
We have plans for the renovation of the ground floor of the building and have decided to complete the work in phases. The first phase, which is now complete, involved moving the reception area to create a new larger welcome area and office which allows all HWCP staff to sit together (staff were in different rooms) and be visible and accessible to the community.

Phase 2 will involve moving the library to the front of the building and the final phase will be to develop the old library space into a community room and lettable space.

## **CATT, Community Transport**

CATT was set up to assist residents living in the areas of Hartcliffe and Withywood. This service was created to help those residents less able to access local public transport due to mobility or other health related problems.

Our passenger numbers and membership were understandably affected during the Pandemic but we continue to work to increase both so we can get back to Pre-Pandemic numbers.



## Structure, Governance and Management

The charity is a company limited by guarantee, and the governing documents are the Memorandum and Articles/Constitution.

The decisions regarding annual budgets and agreement of policies are taken by the Board. During 2020 the trustees introduced various committees to enable them to scrutinise specific areas of responsibility. The Human Resources (HR) Committee, the Finance Committee and the Health and Safety Committee continue to meet quarterly, all committees have chair's that feedback to the board of trustees, highlighting any issues or decisions that need to be taken. Salary reviews are conducted annually by the board however pay increases are not guaranteed and are based on the company's performance.

## Financial review

HWCP's financial position at the end of the reporting period (March 2023), is satisfactory, as all projects are within budget, and we have an adequate level of reserves.

The trustees have put a reserves policy in place to ensure that the Charity has sufficient funds to continue its core activity through unpredictable circumstances such as the withdrawal of funding or unexpected expenditure. This policy continues to be reviewed in light of the impact of the cost-of-living crisis and high inflation.

The trustees have calculated that a figure of £191,890 would be required if the Charity needed to be wound down. This includes six months running costs and redundancy costs for all staff. This was increased from 2 months running costs in previous years and will continue at that level due to the uncertainty of funding.

## **Hartcliffe and Withywood Community Partnership**

### **Report of the trustees'**

#### **For the year ended 31 March 2023**

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At 31 March 2023, we have a General Fund of £266,455, which leaves a figure of £74,565 once the wind down costs are removed.

The trustees have allocated these reserves to mitigate against the following risks:

- £36,000 is allocated in case our main tenant does not renew their lease.

This leaves £38,565 to allocate in the 2023–24 budgets to mitigate against the increased costs and the impact of the cost-of-living crisis.

#### **Designated funds**

The trustees have reviewed our current Designated Funds in line with our future plans:

- £128,194 for the purchase of replacement minibuses.
- £38,487 for major repairs to the building.

A significant amount of our designated funds have been used early 2023/24 for the purchase of a minibus and repairs to the building. The trustees review and replenish designated funds as and when the need is identified.

Financial risks are identified by the Business Manager, which are then assessed by the finance committee who report to the board so that any mitigating action can be taken.

## **Our Future**

We will continue to progress our plans on bringing our services, support and activities together to work in a joined up way so we can use resources, knowledge and skills in the most efficient way as well as create a vibrant, responsive environment.

We completed the first phase of changes to the layout of the ground floor of the building and continue to plan for phases 2 and 3 which would see the library at the front of the building.

We will talk to the community to help us shape our plans for the future of our community development and place based social action.

We will ensure our organisational structure is fit for purpose and enables us to deliver our services and support in a safe, efficient and sustainable way.

The key to building a stable future is working on the following areas:

- Continue to fundraise and plan the next phases for the development of the building;
- Embedding a monitoring and evaluation framework so we can demonstrate impact, understand what works and where we need to focus our efforts;



## **Hartcliffe and Withywood Community Partnership**

### **Report of the trustees'**

**For the year ended 31 March 2023**

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- Review our staff roles and structures in all areas to ensure we are able to deliver against our plans;
- Identify skills needed to add to our board of trustees and recruit to those gaps;
- Fundraising for our place based social action and community development work identified in our strategic plan; and
- Develop our workforce and those working in the area with a range of learning and development opportunities.

## Hartcliffe and Withywood Community Partnership

### Report of the trustees

**For the year ended 31 March 2023**

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#### Statement of responsibilities of the trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

#### Auditors

Godfrey Wilson Limited were re-appointed as auditors to the charitable company during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 30 October 2023 and signed on their behalf by

*J Bohin*

Janice Bohin  
Trustee

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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#### **Opinion**

We have audited the financial statements of Hartcliffe and Withywood Community Partnership (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities, balance sheet, statement of cash flows and the related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

#### **Responsibilities of the trustees**

As explained more fully in the trustees' responsibilities statement set out in the trustees' report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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##### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The procedures we carried out and the extent to which they are capable of detecting irregularities, including fraud, are detailed below:

- (1) We obtained an understanding of the legal and regulatory framework that the charity operates in, and assessed the risk of non-compliance with applicable laws and regulations. Throughout the audit, we remained alert to possible indications of non-compliance.
- (2) We reviewed the charity's policies and procedures in relation to:
  - Identifying, evaluating and complying with laws and regulations, and whether they were aware of any instances of non-compliance;
  - Detecting and responding to the risk of fraud, and whether they were aware of any actual, suspected or alleged fraud; and
  - Designing and implementing internal controls to mitigate the risk of non-compliance with laws and regulations, including fraud.
- (3) We inspected the minutes of trustee meetings.
- (4) We enquired about any non-routine communication with regulators and reviewed any reports made to them.
- (5) We reviewed the financial statement disclosures and assessed their compliance with applicable laws and regulations.
- (6) We performed analytical procedures to identify any unusual or unexpected transactions or balances that may indicate a risk of material fraud or error.
- (7) We assessed the risk of fraud through management override of controls and carried out procedures to address this risk. Our procedures included:
  - Testing the appropriateness of journal entries;
  - Assessing judgements and accounting estimates for potential bias;
  - Reviewing related party transactions; and
  - Testing transactions that are unusual or outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. Irregularities that arise due to fraud can be even harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

## **Independent auditors' report**

### **To the members of**

#### **Hartcliffe and Withywood Community Partnership**

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A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Alison Godfrey*

Date: 31 October 2023

**Alison Godfrey FCA**  
**(Senior Statutory Auditor)**

For and on behalf of:

**GODFREY WILSON LIMITED**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

## Hartcliffe and Withywood Community Partnership

### Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2023

	Note	Restricted £	Unrestricted £	2023 Total £	2022 Total £
<b>Income from:</b>					
Donations and legacies	3	200	300	<b>500</b>	82,592
Charitable activities	4	349,472	251,072	<b>600,544</b>	570,631
Investments	5	-	520	<b>520</b>	207
<b>Total income</b>		<u>349,672</u>	<u>251,892</u>	<u><b>601,564</b></u>	<u>653,430</u>
<b>Expenditure on:</b>					
Raising funds		-	25,690	<b>25,690</b>	27,154
Charitable activities		<u>351,340</u>	<u>185,315</u>	<u><b>536,655</b></u>	<u>493,066</u>
<b>Total expenditure</b>	7	<u>351,340</u>	<u>211,005</u>	<u><b>562,345</b></u>	<u>520,220</u>
<b>Net income / (expenditure)</b>		(1,668)	40,887	<b>39,219</b>	133,210
Transfers between funds		<u>34,464</u>	<u>(34,464)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>	8	32,796	6,423	<b>39,219</b>	133,210
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>148,827</u>	<u>522,299</u>	<u><b>671,126</b></u>	<u>537,916</u>
<b>Total funds carried forward</b>		<u><u>181,623</u></u>	<u><u>528,722</u></u>	<u><u><b>710,345</b></u></u>	<u><u>671,126</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 16 to the accounts.

## Hartcliffe and Withywood Community Partnership

### Balance sheet

As at 31 March 2023

	Note	£	2023 £	2022 £
<b>Fixed assets</b>				
Tangible assets	11		<b>95,586</b>	78,538
<b>Current assets</b>				
Debtors	12	<b>53,175</b>		100,309
Cash at bank and in hand		<b>626,578</b>		567,325
		<b>679,753</b>		667,634
<b>Liabilities</b>				
Creditors: amounts falling due within 1 year	13	<b>(64,994)</b>		(75,046)
<b>Net current assets</b>			<b>614,759</b>	592,588
<b>Net assets</b>	15		<b>710,345</b>	671,126
<b>Funds</b>	16			
Restricted funds			<b>181,623</b>	148,827
Unrestricted funds:				
Designated funds			<b>262,267</b>	354,165
General funds			<b>266,455</b>	168,134
<b>Total charity funds</b>			<b>710,345</b>	671,126

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 30 October 2023 and signed on their behalf by

*J Bohin*

Janice Bohin  
Trustee



## Hartcliffe and Withywood Community Partnership

### Statement of cash flows

For the year ended 31 March 2023

	2023 £	2022 £
<b>Cash used in operating activities:</b>		
Net movement in funds	39,219	133,210
Adjustments for:		
Depreciation charges	32,537	20,070
(Profit) / loss on disposal of fixed assets	(5,740)	4,980
Interest from investments	(520)	(207)
Decrease / (increase) in debtors	47,134	(963)
Decrease in creditors	(10,052)	(21,692)
<b>Net cash provided by operating activities</b>	<b>102,578</b>	<b>135,398</b>
<b>Cash flows from investing activities:</b>		
Interest from investments	520	207
Proceeds from sale of fixed assets	6,950	2,500
Purchase of tangible fixed assets	(50,795)	(6,525)
<b>Net cash used in investing activities</b>	<b>(43,325)</b>	<b>(3,818)</b>
<b>Increase in cash and cash equivalents in the year</b>	<b>59,253</b>	<b>131,580</b>
Cash and cash equivalents at the beginning of the year	567,325	435,745
<b>Cash and cash equivalents at the end of the year</b>	<b>626,578</b>	<b>567,325</b>

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

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#### 1. Accounting policies

##### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hartcliffe and Withywood Community Partnership meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

##### b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. As the charity holds unrestricted reserves of £528,527 and a cash balance of £626,578, the trustees consider that the charity has sufficient cash reserves to continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from the government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of provision of facility rental and services provided is deferred until criteria for income recognition are met.

##### d) Donated goods and services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item, is probable and the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

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#### 1. Accounting policies (continued)

##### e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the bank.

##### f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

##### g) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

##### h) Allocation of support and governance costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Governance costs are the costs associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the basis of staff costs to activity, as follows:

	2023	2022
Raising funds	6%	6%
Charitable activities	94%	94%

##### i) Tangible fixed assets

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Fixtures and fittings	20% straight line
Computer equipment	20% straight line
Motor vehicles	20% straight line

Items of equipment are capitalised where the purchase price exceeds £500.

##### j) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

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#### 1. Accounting policies (continued)

##### k) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### l) Creditors

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

##### m) Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently recognised at amortised cost using the effective interest method.

##### n) Pension costs

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. Pension costs charged in the financial statements represent the contribution payable by the charitable company during the year.

##### o) Termination payments

Where an employee receives a termination payment, the cost is recognised at the date that the employee is notified.

##### p) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below.

#### Depreciation

As described in note 1i to the financial statements, depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life.

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2023

### 2. Prior period comparatives: statement of financial activities

	Restricted £	Unrestricted £	2022 Total £
<b>Income from:</b>			
Donations and legacies	78,445	4,147	82,592
Charitable activities	352,386	218,245	570,631
Investments	-	207	207
<b>Total income</b>	<b>430,831</b>	<b>222,599</b>	<b>653,430</b>
<b>Expenditure on:</b>			
Raising funds	10,026	17,128	27,154
Charitable activities	343,039	150,027	493,066
<b>Total expenditure</b>	<b>353,065</b>	<b>167,155</b>	<b>520,220</b>
<b>Net income / (expenditure)</b>	<b>77,766</b>	<b>55,444</b>	<b>133,210</b>
Transfers between funds	1,781	(1,781)	-
<b>Net movement in funds</b>	<b>79,547</b>	<b>53,663</b>	<b>133,210</b>

### 3. Income from donations and legacies

	Restricted £	Unrestricted £	2023 Total £
Donations	200	300	500
<b>Total income from donations</b>	<b>200</b>	<b>300</b>	<b>500</b>

	Restricted £	Unrestricted £	2022 Total £
<b>Prior period comparatives</b>			
Quartet Community Foundation	15,360	-	15,360
Mohn Westlake Foundation	60,000	-	60,000
Coronavirus Job Retention Scheme	-	4,147	4,147
Donations	3,085	-	3,085
<b>Total income from donations</b>	<b>78,445</b>	<b>4,147</b>	<b>82,592</b>

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2023

### 4. Income from charitable activities

	Restricted £	Unrestricted £	2023 Total £
<b>Grants of over £5,000:</b>			
WECA Community Transport Grant	154,750	-	<b>154,750</b>
The National Lottery Community Fund	99,333	-	<b>99,333</b>
Quartet - Cost of living community hubs	25,000	-	<b>25,000</b>
Merchant Venturers	25,000	-	<b>25,000</b>
BCC - Community resilience fund	9,400	-	<b>9,400</b>
Quartet - Mental health and wellbeing	5,400	-	<b>5,400</b>
BCC - BMX track	5,000	-	<b>5,000</b>
<b>Grants of £5,000 or less</b>	<b>25,589</b>	<b>-</b>	<b>25,589</b>
<b>Other charitable income:</b>			
Membership and fares income	-	74,712	<b>74,712</b>
Service charge income	-	72,109	<b>72,109</b>
Rental income	-	47,557	<b>47,557</b>
Morrisons fund	-	33,121	<b>33,121</b>
Telecoms and utilities	-	12,466	<b>12,466</b>
Other miscellaneous income	-	11,107	<b>11,107</b>
<b>Total income from charitable activities</b>	<b>349,472</b>	<b>251,072</b>	<b>600,544</b>

### Prior period comparatives

	Restricted £	Unrestricted £	2022 Total £
<b>Grants of over £5,000:</b>			
SELECT Community Transport Grant	119,035	-	119,035
The National Lottery Community Fund	106,067	-	106,067
BCC Test & Learn	50,000	-	50,000
Jewson Sustainable Food project	24,854	-	24,854
BCC Self Isolation	17,600	-	17,600
Merchant Venturers	13,000	-	13,000
<b>Grants of £5,000 or less</b>	<b>21,830</b>	<b>-</b>	<b>21,830</b>
<b>Other charitable income:</b>			
Membership and fares income	-	72,734	72,734
Service charge income	-	66,789	66,789
Rental income	-	34,990	34,990
Telecoms and utilities	-	5,461	5,461
Morrisons fund	-	33,121	33,121
Other miscellaneous income	-	5,150	5,150
<b>Total income from charitable activities</b>	<b>352,386</b>	<b>218,245</b>	<b>570,631</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

#### 5. Income from investments

	2023 £	2022 £
Bank interest	<u>520</u>	<u>207</u>

Income from investments was unrestricted in the current and prior year.

#### 6. Government grants

Income from government grants comprises income received from the local authority for community transport services and for community investment and development. There are no unfulfilled conditions or contingencies attached to these grants in the current or prior year.

	2023 £	2022 £
<b>Bristol City Council:</b>		
Community Resilience Fund	9,400	-
HAF summer programme	5,200	4,480
Ukrainian Refugees	5,000	-
BMX Track	5,000	-
Active for Travel	1,500	-
Your holiday club	960	-
Make it local	-	50,000
Self Isolation	-	17,600
<b>West of England Combined Authority:</b>		
Community transport grant	154,750	119,035
<b>Other government grants:</b>		
National Lottery Community Fund	<u>99,178</u>	<u>106,067</u>
<b>Total government grants</b>	<u><b>280,988</b></u>	<u><b>297,182</b></u>

All income from government grants was restricted in the current and prior year.

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2023

### 7. Total expenditure

	Raising funds £	Charitable activities £	Support and governance costs £	2023 Total £	Raising funds £	Charitable activities £	Support and governance costs £	2022 Total £
Staff costs (note 9)	10,973	186,266	44,857	<b>242,096</b>	10,215	174,802	49,453	234,470
Staff expenses and training	-	2,715	-	<b>2,715</b>	-	3,882	-	3,882
Premises expenses	-	111,354	-	<b>111,354</b>	-	94,555	-	94,555
Administrative expenses	-	20,106	1,950	<b>22,056</b>	-	17,300	1,809	19,109
Audit and accountancy fees	-	-	6,960	<b>6,960</b>	-	-	5,701	5,701
Legal and professional fees	8,160	-	31,563	<b>39,723</b>	10,026	-	40,821	50,847
Communication expenses	-	11,487	-	<b>11,487</b>	-	1,344	-	1,344
CATT vehicle expenses	-	46,225	-	<b>46,225</b>	-	31,598	-	31,598
Depreciation	-	-	32,537	<b>32,537</b>	-	-	20,070	20,070
Loss on disposal of fixed assets	-	-	-	-	-	-	4,980	4,980
Events and activities	-	43,524	-	<b>43,524</b>	-	51,282	-	51,282
Sundries	-	3,668	-	<b>3,668</b>	-	-	2,382	2,382
				-				
Sub-total	19,133	425,345	117,867	<b>562,345</b>	20,241	374,763	125,216	520,220
Reallocation of support costs	6,557	111,310	(117,867)	-	6,913	118,303	(125,216)	-
<b>Total expenditure</b>	<b>25,690</b>	<b>536,655</b>	<b>-</b>	<b>562,345</b>	<b>27,154</b>	<b>493,066</b>	<b>-</b>	<b>520,220</b>

Total governance costs were £6,960 (2022: £9,391).



## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

#### For the year ended 31 March 2023

##### 8. Net movement in funds

This is stated after charging:

	2023 £	2022 £
Depreciation	32,537	20,070
Loss on disposal of fixed assets	-	4,980
Operating lease payments	1,109	1,109
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	122	Nil
Auditors' remuneration (excluding VAT):		
▪ Statutory audit	5,800	4,700
▪ Other services	-	51

One trustee was reimbursed £122 for volunteer expenses (2022: Nil).

##### 9. Staff costs and numbers

Staff costs were as follows:

	2023 £	2022 £
Salaries and wages	219,696	215,735
Social security costs	15,588	12,115
Pension costs	6,812	6,620
	<u>242,096</u>	<u>234,470</u>

No employee earned more than £60,000 during the current or prior year.

There were no termination payments during the year (2022: £7,634 for two employees).

The key management personnel of the charity during the year comprised the Trustees and the Partnership Business Manager. The total employee benefits, including employer pension costs, paid to key management personnel during the year were £43,891 (2022: £40,860).

	2023 No.	2022 No.
Average employee head count	<u>11</u>	<u>12</u>

##### 10. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2023

### 11. Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Motor vehicles £	Total £
<b>Cost</b>				
At 1 April 2022	36,806	18,927	121,925	<b>177,658</b>
Additions in year	-	1,380	49,415	<b>50,795</b>
Disposal	-	-	(49,600)	<b>(49,600)</b>
<b>At 31 March 2023</b>	<b>36,806</b>	<b>20,307</b>	<b>121,740</b>	<b>178,853</b>
<b>Depreciation</b>				
At 1 April 2022	17,817	9,361	71,942	<b>99,120</b>
Charge for the year	6,247	3,537	22,753	<b>32,537</b>
On disposals	-	-	(48,390)	<b>(48,390)</b>
<b>At 31 March 2023</b>	<b>24,064</b>	<b>12,898</b>	<b>46,305</b>	<b>83,267</b>
<b>Net book value</b>				
<b>At 31 March 2023</b>	<b>12,742</b>	<b>7,409</b>	<b>75,435</b>	<b>95,586</b>
At 31 March 2022	18,989	9,566	49,983	78,538

### 12. Debtors

	2023 £	2022 £
Trade debtors	35,895	77,790
Accrued income	7,447	6,175
Prepayments	9,833	16,344
	<b>53,175</b>	<b>100,309</b>

### 13. Creditors : amounts due within 1 year

	2023 £	2022 £
Trade creditors	20,092	33,023
Accruals	13,299	11,005
Deferred income (note 14)	27,550	27,660
Taxation and social security	4,053	3,358
	<b>64,994</b>	<b>75,046</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

#### 14. Deferred income

	2023 £	2022 £
At 1 April 2022	27,660	84,653
Deferred during the year	27,550	27,660
Released during the year	<u>(27,660)</u>	<u>(84,653)</u>
At 31 March 2023	<u><u>27,550</u></u>	<u><u>27,660</u></u>

Deferred income relates to rent and service charge income invoiced in advance of the provision of services, and in the prior year to invoiced grant income which is specifically for the next financial period.

#### 15. Analysis of net assets between funds

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	95,586	-	95,586
Current assets	193,119	166,681	319,953	679,753
Current liabilities	<u>(11,496)</u>	<u>-</u>	<u>(53,498)</u>	<u>(64,994)</u>
<b>Net assets at 31 March 2023</b>	<u><u>181,623</u></u>	<u><u>262,267</u></u>	<u><u>266,455</u></u>	<u><u>710,345</u></u>
<b>Prior year comparatives</b>				
	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	78,538	-	78,538
Current assets	157,432	295,142	215,060	667,634
Current liabilities	<u>(8,605)</u>	<u>(19,515)</u>	<u>(46,926)</u>	<u>(75,046)</u>
<b>Net assets at 31 March 2022</b>	<u><u>148,827</u></u>	<u><u>354,165</u></u>	<u><u>168,134</u></u>	<u><u>671,126</u></u>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

#### 16. Movements in funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2023 £
<b>Restricted funds</b>					
Community groups	1,750	-	(1,222)	(354)	<b>174</b>
Wesport - BMX Track	2,055	-	(1,152)	(4)	<b>899</b>
BCC - Community Spaces	350	-	-	(350)	-
BCC - BMX Track	-	5,000	(708)	-	<b>4,292</b>
Quartet - Funding the Future	3,000	-	(3,000)	-	-
Quartet - Energy Grant	1,480	-	-	-	<b>1,480</b>
Quartet - Mental Health & Wellbeing	-	5,400	-	-	<b>5,400</b>
Quartet - Friends and Family BS13	-	3,000	(501)	-	<b>2,499</b>
Facilitating Bristol Libraries	1,200	-	(1,200)	-	-
Mohn Westlake Foundation	32,299	-	(32,299)	-	-
National Lottery Community Fund	15,248	99,333	(67,313)	(1,082)	<b>46,186</b>
BCC - Future Parks	1,203	-	(324)	-	<b>879</b>
BCC - Make it Local	50,000	-	-	-	<b>50,000</b>
BCC - Self Isolation	8,000	-	(8,000)	-	-
City Labs	938	-	(938)	-	-
HAF Summer Programme	1,433	5,200	(6,148)	23	<b>508</b>
Imperial Apartments	3,271	-	(3,271)	-	-
Cost of Living Community Hubs	-	25,000	(10,625)	-	<b>14,375</b>
Jewsons Sustainable Food Project	24,854	-	-	-	<b>24,854</b>
Merchant Venturers - Place Based Social Action	-	25,000	-	-	<b>25,000</b>
WECA - Community transport	-	154,750	(191,106)	36,356	-
Community Resilience Fund	-	9,400	(9,400)	-	-
Sports England Together	-	4,129	(2,904)	-	<b>1,225</b>
Ukrainian Refugees	-	5,000	(1,352)	-	<b>3,648</b>
Other small restricted projects	1,746	8,460	(9,877)	(125)	<b>204</b>
<b>Total restricted funds</b>	<b>148,827</b>	<b>349,672</b>	<b>(351,340)</b>	<b>34,464</b>	<b>181,623</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

#### 16. Movements in funds (continued)

##### Unrestricted funds

##### *Designated funds:*

Fixed assets fund	78,538	5,740	(32,537)	43,845	<b>95,586</b>
CATT operating fund	134,321	75,146	-	(81,273)	<b>128,194</b>
Repairs and operating	36,160	748	(7,421)	9,000	<b>38,487</b>
Redundancy	50,146	-	-	(50,146)	-
Operating reserve fund	55,000	-	-	(55,000)	-
<i>Total designated funds</i>	<u>354,165</u>	<u>81,634</u>	<u>(39,958)</u>	<u>(133,574)</u>	<u><b>262,267</b></u>
General funds	<u>168,134</u>	<u>170,258</u>	<u>(171,047)</u>	<u>99,110</u>	<u><b>266,455</b></u>
<b>Total unrestricted funds</b>	<u>522,299</u>	<u>251,892</u>	<u>(211,005)</u>	<u>(34,464)</u>	<u><b>528,722</b></u>
<b>Total funds</b>	<u>671,126</u>	<u>601,564</u>	<u>(562,345)</u>	<u>-</u>	<u><b>710,345</b></u>

##### Purposes of restricted funds

Community groups	Various grants to support community groups and activities, including a BME pilot group, hate crime awareness, health training for parents/guardians and enhancing Dundry Slopes.
Wesport - BMX Track	For a delivery of a high quality, positive activity, which will contribute towards the national target of supporting more young people aged 14-19 to become more active. This fund was previously named Satellite Club.
BCC - Community Spaces	To be used to support community spaces/gatherings for the Hartcliffe & Withywood ward.
BCC - BMX Track	Funding from Access Sport CIO for the Hartcliffe Pump Track, to support young people from typically underrepresented groups to kickstart a lifelong love of cycling for sport, recreation, and travel.
Quartet - Funding the Future	To enable us to be more financially sustainable and robust, to develop new income streams and work with locals partners including Bristol City Council and local youth providers. To define our strategy and plan for our work with the community.
Quartet - Energy Grant	Completing initial feasibility work for a community energy solar installation and an energy audit of the @symes community building.
Quartet - Mental Health & Wellbeing	To facilitate and enhance our current work around Health & Wellbeing.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

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#### 16. Movements in funds (continued)

##### Purposes of restricted funds

Quartet - Friends and Family BS13	Funding for a small community led group, Friends & Family of BS13, to help bring the community together to improve their mental health and prevent isolation (One City Funding: Social Action Small Grants).
Facilitating Bristol Libraries	For hosting and facilitating community conversations for Bristol Libraries.
Mohn Westlake Foundation	To work in partnership with local schools and community organisations to assess the impact of community led partnership and the effect this would have on families and children. This will include working with South Bristol Youth and WeSports, to mobilize parents and the wider community to come together to develop their own strengths.
The National Lottery Community Fund and Department for Digital, Culture, Media and Sport (DCMS)	To create positive change by enabling people, communities, local non-statutory organisations and the statutory sector to work collaboratively to create a shared vision for the future of their place, and address local priorities through social action: <a href="https://www.gov.uk/government/collections/place-based-social-action-programme">https://www.gov.uk/government/collections/place-based-social-action-programme</a>
BCC - Future Parks	Providing community engagement and development work to build an understanding of how residents would like to take action in their local Green space/Park and promote opportunities for involvement through the Bristol Future Parks Project.
BCC - Make it Local	To facilitate our current work around managing the impact of the Covid pandemic both now and over the next year as well as supporting the development of any Make It Local services.
BCC - Self Isolation	Funding to recognise Hartcliffe and Withywood Community Partnership's contribution made during the pandemic (since the first lockdown in April 2020) and to continue promoting up to date information around Covid advice to help and support our community.
City Labs	This was a pilot project ran in south Bristol, which was funded by Quartet and based on the BCC One City Plan target which was voted on as a priority at the last City Gathering - "Support community assets (such as community centres/ groups) to reduce social isolation and improve mental wellbeing, focusing particularly on communities with mental health inequalities."

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

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#### 16. Movements in funds (continued)

##### Purposes of restricted funds

HAF Summer Programme	BCC Funding to run 20 activities for children and young people over the summer holidays.
Imperial Apartments	Funding from Quartet through their Express grant programme, to set up a community garden group for residents at Imperial Apartments; this is being coordinated by a BCC Community Development Worker.
Cost of Living Community Hubs	Bristol City Council funding to deliver the Cost-of-Living Hub Co-ordination across Hartcliffe, and to produce a special edition Cost-of-Living guide in our Wham magazine, and delivery across the BS13 area.
Performing Harts	Funding from Quartet through their Express grant programme, for ACTA and a local resident to run free weekly Youth Theatre for vulnerable young people aged 8-12 living in Hartcliffe and Withywood.
Jewsons Sustainable Food Project	In collaboration with BCC Community Development Team - to enable and empower people living in BCC owned social housing in Hartcliffe to engage with and take action towards a more sustainable food system. Increase social networks and build confidence and self-esteem through activities and create a legacy that motivates long term engagement.
Merchant Venturers - Place Based Social Action	In partnership with South Bristol Youth (SBY) to build on a place-based change transition programme for students going from primary to secondary school, raising their aspirations and tackling anti-social behaviour.
WECA - Community transport	Funding from the West of England Combined Authority (WECA) to run the CATT bus service for the local community.
Community Resilience Fund	To contribute and lead community conversations in our neighbourhood for the co-design of a deliberative and participatory decision-making process alongside other VCSE organisations and Bristol City Council.
Sports England Together	To help reduce the negative impact of COVID-19 and the widening of the inequalities in sport and physical activity.
Ukrainian Refugees	Funding from Bristol City Council to support a neighbourhood hub hosted by residents to welcome Ukrainian families moving to the BS13 area under the Homes for Ukraine Scheme.

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

For the year ended 31 March 2023

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#### 16. Movements in funds (continued)

##### Purposes of restricted funds

Other small restricted projects	Various funds received for plants for parks etc, assisting in area committee meetings, Grassroots football, encouraging new players and adapting to Covid rules.
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##### Purposes of designated funds

Fixed assets fund	This represents the net book value of fixed assets held.
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CATT operating fund	Fund to cover any future repairs or replacements of CATT mini-buses.
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Repairs and operating	Fund to cover any major repairs that may be required to the @Symes building.
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Redundancy	Cumulative fund to cover the costs of redundancies should they become necessary in the future.
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Operating reserve fund	To support the sustainability of the charity in the event of income not reaching expected levels, or to cover unplanned events and assist, if needed, the closedown of the organisation.
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##### Transfers between funds

The transfer into WECA - Community transport from the corresponding designated funds is to cover the overspend and bring the carried forward balance to £nil. The transfer into the fixed assets designated fund from Community transport (mini buses) represents the purchase of vehicles. The transfers from Operating reserve and Redundancy designated funds into general funds reflect the decision to change how these are presented in the financial statements.



# Hartcliffe and Withywood Community Partnership

## Notes to the financial statements

For the year ended 31 March 2023

### 16. Movements in funds (continued)

Prior year comparative:

	At 1 April 2021 £	Income £	Expenditure £	Transfers between funds £	At 31 March 2022 £
<b>Restricted funds</b>					
Community groups	1,750	-	-	-	1,750
Wesport - BMX Track	408	2,732	(1,085)	-	2,055
BCC - Community Spaces	350	-	-	-	350
Quartet - Funding the Future	7,000	15,360	(19,360)	-	3,000
Quartet - Energy Grant	1,480	-	-	-	1,480
Facilitating Bristol Libraries	1,200	-	-	-	1,200
Mohn Westlake Foundation	26,991	60,000	(54,692)	-	32,299
National Lottery Community Fund	27,401	106,067	(117,477)	(743)	15,248
BCC - Future Parks	2,000	-	(797)	-	1,203
BCC - Make it Local	-	50,000	-	-	50,000
BCC - Self Isolation	-	17,600	(9,600)	-	8,000
City Labs	-	2,186	(1,248)	-	938
HAF Summer Programme	-	4,480	(3,047)	-	1,433
Imperial Apartments	-	5,000	(1,729)	-	3,271
Performing Harts	-	4,975	(4,975)	-	-
Jewsons Sustainable Food Project	-	24,854	-	-	24,854
Merchant Venturers - Place Based Social Action	-	13,000	(13,000)	-	-
WECA - Community transport	-	122,120	(124,644)	2,524	-
Other small restricted projects	700	2,457	(1,411)	-	1,746
<b>Total restricted funds</b>	<b>69,280</b>	<b>430,831</b>	<b>(353,065)</b>	<b>1,781</b>	<b>148,827</b>
<b>Unrestricted funds</b>					
<i>Designated funds:</i>					
Fixed assets fund	99,563	-	(25,050)	4,025	78,538
CATT operating fund	109,369	72,734	-	(47,782)	134,321
Repairs and operating	41,647	813	(15,300)	9,000	36,160
Redundancy	57,781	-	(7,635)	-	50,146
Operating reserve fund	55,000	-	-	-	55,000
<b>Total designated funds</b>	<b>363,360</b>	<b>73,547</b>	<b>(47,985)</b>	<b>(34,757)</b>	<b>354,165</b>
General funds	105,276	149,052	(119,170)	32,976	168,134
<b>Total unrestricted funds</b>	<b>468,636</b>	<b>222,599</b>	<b>(167,155)</b>	<b>(1,781)</b>	<b>522,299</b>
<b>Total funds</b>	<b>537,916</b>	<b>653,430</b>	<b>(520,220)</b>	<b>-</b>	<b>671,126</b>

## Hartcliffe and Withywood Community Partnership

### Notes to the financial statements

#### For the year ended 31 March 2023

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##### 17. Operating lease rentals

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2023 £	2022 £
Amount falling due:		
Within 1 year	554	1,108
Within 1 - 5 years	-	554
	<u>554</u>	<u>1,662</u>

##### 18. Related party transactions

Terry Wright, trustee of HWCP during the year, is also a trustee of the charity Hawkspring. During the year, HWCP invoiced Hawkspring £21,050 (2022: £10,039) in respect of office rental, associated service charges and room hire in the @Symes building. Of this amount, £1,451 (2022: £1,279) was outstanding at the year end.

The trustees are not aware of any further related party transactions during the year.