



St Martin's  
Social Care  
Project

**St Martin's Social Care Project Limited**  
(a Company Limited by Guarantee)

**Trustees' Report and Financial Statements  
for the year ended 31<sup>st</sup> March 2024**

Registered Company number 4337530  
Registered Charity number 1092860

St Martin's Social Care Project Limited  
Financial Statements  
for the year ended 31 March 2024

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## **Report of the Trustees**

The Trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2024 which are also prepared to meet the requirements of a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (updated 1 January 2019).

### **CHARITABLE AIMS, OBJECTIVES AND ACTIVITIES**

#### **AIMS**

St Martin's Social Care Project Limited was formed to advance education, relieve poverty & sickness and to provide facilities for recreation & other leisure-time occupation for older people over the age of 55 years and their carers living within the Parish of St Martin's & surrounding areas in the interest of social welfare and with the object of improving their quality of life.

#### **OBJECTIVES**

This broad definition is broken down in the Memorandum of Association as follows:

1. Identify the needs of elderly people and their carers.
2. To meet identified needs in accordance with Christian Principles, regardless of race, creed and gender.
3. To be open to, and adapt the Project to, changing circumstances experienced by people living in the area.
4. To work in partnership with statutory, volunteer and other such organisations working with the elderly.

#### **BENEFICIARIES**

The beneficiaries of St Martin's Social Care Project Limited are the elderly residents and their carers in the Parish of St Martin's & surrounding areas.

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## **Report of the Trustees (continued)**

### **ACHIEVEMENTS AND PERFORMANCE**

The St Martin's Social Care Project has continued to flourish and develop its work over the last year under the management of its volunteer Board of Trustees and its employed Community Practitioner. We lost two valuable members of the Board this year, Stephan Shaw retired but sadly Maeve Winters died this January. New Trustees are being approached and will be appointed later in 2024.

Our Tuesday morning Place of Welcome continues to be a great success with over 40 now regularly attending, and within the group they are creating wonderful pieces of art, knitting, and always chatting.

The Cuppa Squad, who support people living with long-term health conditions, have attended a few sessions towards the end of 2023 and will continue monthly in 2024. Other support agencies pop in from time to time and refer people to us.

The Charity Shop runs brilliantly alongside the Place of Welcome with participants committed to keeping it up and running. These participants and others also help run the monthly Rummage Sale to help raise money for the Church Roof Fund. On Thursdays the Community Craft and Gardening Groups meet with a Soup Lunch which is very popular with everyone. Thursday afternoons see a variety of monthly activities with the Tea Dance Day every second week of the month and the Film afternoon on the third. The first Thursday of each month is a day trip out; in the last year we discovered Bakewell, Evesham, Stratford-Upon-Avon, Trentham Gardens, Nottingham, Lichfield, Chesterfield and Tewkesbury amongst others. On Friday mornings the Sing-Along Exercise (Seated Exercise) Class has remained steady with our regulars coming each week, and some staying to join the Baked Potato and Bingo Lunch at 1pm.

With funding of £499.99 from Erdington Neighbourhood Network Scheme (ENNS) for a Kings Coronation Party held on Monday 8th May, St Martin's was dressed for the occasion and 102 people came through the doors to celebrate.

On 21st October we held a Windrush 75th Anniversary Event that brought people together, with Jamaican food and a lesson on tracing family member through their family tree and DNA.

Christmas was celebrated on December 15th with Christmas Dinner for 40, and on Tuesday 19th December we ended 2023 with our Christmas Party, 63 participants attending.

After the Christmas holiday we were back continuing our programme of activities and developing a new service, CONNECT, helping our participants to engage with the digital world and funded by a Prosperity Grant of £4,926 to employ a session worker and buy the equipment needed. This service has proved very popular, being used for a range of things from learning how to text to arranging hospital appointments online, getting voter ID cards, DBS checks and sorting out a single persons council tax discount.

We are committed to encouraging the participants to engage and take responsibility for the activities, supporting one another and making lasting friendships. In recognition of all we do for the community, the Eden Project proudly presented us with a framed certificate saying 'Thank you for going above and

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## **Report of the Trustees (continued)**

beyond to support those around you and for creating a friendly community.' This is what we try to do: with a warm, inclusive welcome, kind words and activities, we build people up and provide a place where they can give what they can and receive what they need.

### **PUBLIC BENEFIT**

The Trustees of St Martins Social Care Project are confident that the resources of the organisation are put to appropriate use with the beneficiaries of the organisation.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

St Martin's Social Care Project Limited is a company limited by guaranteed governed by its Memorandum and Articles of Association (dated: 11 December 2001). It is registered as a charity with the Charity Commission.

The Board of Trustees administer the charity and meet regularly to take major policy decisions, receive financial reports and reports on the operation of the charity. They may set up sub-committees as required.

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## Report of the Trustees (Continued)

### REFERENCE AND ADMINISTRATIVE INFORMATION

<b>Name of Charity:</b>	St Martin's Social Care Project Limited
<b>Charity Number:</b>	1092860
<b>Company Number:</b>	4337530 (England & Wales)
<b>Registered Office:</b>	140 Witton Lodge Perry Common Birmingham B23 5AP
<b>Directors &amp; Trustees:</b>	C Cannell (Appointed 20.08.2024) S Carby McLean (Appointed 22.08.2024) D Carter C. Morgan Revered A Richardson (Appointed 22.08.2024) L Sandford (Appointed 20.08.2024) S.Shaw (Resigned 25.04.23) Reverend R. Souter M.Winters (Resigned 24.01.24)
<b>Independent Examiner:</b>	Matt Perry Giraffe HR 41 Belle Vue Road London E17 4DQ
<b>Bankers:</b>	Barclays 1 Churchill Place London E14 5HP

Approved by the Board and signed on its behalf by:

*Reverend R Souter*  
Trustee

Date:

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## **Statement of Trustees' Responsibilities**

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the surplus or deficit incurred by the charitable company for that year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to exist.

The trustees have overall responsibility for ensuring that the charitable company has an appropriate system of controls, financial and otherwise.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the charitable company is operating efficiently and effectively;
- its assets are safeguarded against unauthorised use or disposition;
- proper records are maintained and financial information used within the charity or for publication is reliable;
- the charitable company complies with relevant laws and regulations.

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## **Independent Examiner's Report to the Trustees of St Martin's Social Care Project Limited('the Company')**

I report to the charity trustees on my examination of the accounts of the Charitable Company for the year ended 31 March 2024 which are set out on pages 9 to 16.

### **Responsibilities and basis of report**

As the trustees of the Charitable Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 386 of the 2006 Act other than the requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no matters in connection with my examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matt Perry  
Giraffe HR Ltd  
41 Belle Vue Road  
London  
E17 4DQ



Date: 30th September 2024



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**Statement of Financial Activities  
(including an Income & Expenditure account)**

	Note	Un- restricted funds 2024 £	Restrict ed funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>Income:</b>					
Voluntary Income	1	3,536	37,224	<b>40,760</b>	42,098
Charitable Activities	2	10,842	-	<b>10,842</b>	9,855
Investments – bank interest		174	-	<b>174</b>	259
<b>Total income</b>		<b>14,553</b>	<b>37,224</b>	<b>51,777</b>	<b>52,212</b>
<b>Expenditure:</b>					
Raising Funds		-	-	-	-
Charitable Activities	3	16,398	30,793	<b>47,190</b>	47,711
		<b>16,398</b>	<b>30,793</b>	<b>47,190</b>	
<b>Total expenditure</b>					<b>47,711</b>
<b>Net (expenditure)/income and net movement in funds for year</b>		<b>(1,845)</b>	<b>6,431</b>	<b>4,586</b>	<b>4,500</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		<b>26,584</b>	<b>3,690</b>	<b>30,274</b>	
<b>Total funds carried forward</b>	9	<b>24,739</b>	<b>10,121</b>	<b>34,860</b>	

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

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## Balance Sheet

	Note	2023 £	2022 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	5	824	970
<b>Current Assets</b>			
Debtors and prepayments	6	-	-
Cash at bank and in hand	7	35,336	31,103
		<b>35,336</b>	<b>31,103</b>
<b>Current Liabilities</b>			
Creditors: amounts falling due within one year	8	(1,300)	(1,800)
<b>Net current assets</b>		<b>34,036</b>	<b>29,303</b>
<b>Net assets</b>		<b>34,860</b>	<b>30,273</b>
<b>Funds of the charity:</b>			
Restricted Funds	9	10,121	3,690
Unrestricted Funds		24,739	26,584
<b>Total charity funds</b>		<b>34,860</b>	<b>30,273</b>

The accompanying accounting policies and notes form part of these financial statements.

Registered Company number: 4337530

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

(a) The members have not required the charitable company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006 - however, in accordance with section 145 of the Charities Act 2011 the financial statements have been examined by an independent examiner whose report appears on page 13.

(b) The directors/trustees acknowledge their responsibility for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Trustees and signed on their behalf by:

Reverend R Souter  
Trustee

Date:

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## Principal accounting policies

### Status of the company

The charitable company is limited by guarantee and does not have share capital.

The liability of members is limited to £1 per member.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(updated 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

St Martin's Social Care Project Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

### Going concern statement

The financial statements have been prepared on a going concern basis which assumes that the Charitable Company will continue to operate. The validity of this assumption is dependent upon the continuance of support from the Charitable Company's key funders and stakeholders and in response to the progress made by the Company in pursuing a viable budget including the obtaining of further grants and other funds. The Charitable Company's business plan shows that it will be able to operate in the foreseeable future. Based on this understanding, the director trustees believe that it remains appropriate to prepare the financial statements on a going concern basis. The financial statements do not include any adjustments, which would result from the basis of preparation being inappropriate.

### Funds

General accumulated funds are unrestricted funds available for general purposes and include funds designated for a particular purpose; the use of such funds remains at the discretion of the trustees.

Restricted funds are funds subject to conditions imposed by the donor or by specific terms of the appeal under which the funds are raised. The restrictive conditions are binding upon the Charitable Company.

### Income

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Donated services and facilities are included at the value to the Charitable Company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

## **Principal accounting policies (Continued)**

### **Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure on charitable activities includes the direct costs of projects and activities undertaken to further the purposes of the charity and their associated support & governance costs. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### **Tangible Fixed Assets**

Depreciation (when applicable) will be provided at the suitable rates in order to write each asset off over its estimated useful life. The cost of the kitchen refurbishment has been capitalised at cost and is being written off over its expected life being 25 years (15%).

### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

### **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **Taxation**

As a registered charity no provision is considered necessary for taxation.

### **Pensions**

The charity contributes into a Group Personal Pension Plan for employees. This pension plan is defined contribution in nature and as required under FRS102 the annual cost is recognised as incurred and included in the Statement of Financial Activities.

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## Notes to the financial statements

### 1. Voluntary Income

	2024	2023
	£	£
Donations	1,462	1,711
Grants	39,298	40,387
	<b>40,760</b>	<b>42,098</b>

### 2. Charitable Activities

	2024	2023
	£	£
Attendance Income	10,842	9,855

### 3. Expenditure on Charitable Activities

	Unrestricted	Restricted	2024 Total
	£	£	£
Salaries	5,223	26,117	31,341
Activities & Trips	3,696	4,225	7,921
Premises costs	4,910	450	5,360
Other running costs	1,441	-	1,441
Governance costs	775	-	775
Depreciation	146	-	146
Other costs	206	-	206
<b>Total</b>	<b>16,398</b>	<b>30,793</b>	<b>47,190</b>

#### Previous Year

	Unrestricted	Restricted	2023 Total
	£	£	£
Salaries	32,538	-	32,538
Activities & Trips	2,873	3,728	6,601
Premises costs	4,316	-	4,316
Other running costs	1,587	280	1,867
Governance costs	1,800	-	1,800
Depreciation	171	-	171
Other costs	418	-	418
<b>Total</b>	<b>43,704</b>	<b>4,007</b>	<b>47,711</b>

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## Notes to the financial statements (continued)

### 4. Analysis of staff costs, trustee remuneration and expenses

	2024	2023
	£	£
Gross wages and salaries	31,341	32,538
Other	-	-
	<hr/>	<hr/>
Total	<b>31,341</b>	32,538
	<hr/> <hr/>	<hr/> <hr/>

The Charitable Company employed an average of 1 (2023: 1) staff during the year.

No employees had benefits in excess of £60,000 (2023: nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred.

The charity did not pay to its trustees any remuneration during the year (2023, £nil) and did not reimburse any trustee expenses (2023, £nil)

### 5. Tangible fixed assets

<b>Cost</b>	<b>£</b>
At 31 March 2023	10,495
Additions	-
	<hr/>
At 31 March 2024	10,495
	<hr/>
<b>Depreciation</b>	
At 31 March 2023	9,525
Charge for the year	146
	<hr/>
At 31 March 2024	9,669
	<hr/>
<b>Net Book Value</b>	
<b>At 31 March 2024</b>	<b>824</b>
	<hr/> <hr/>
At 31 March 2023	970
	<hr/> <hr/>

### 6. Debtors

	2024	2023
	£	£
Prepayments	-	-
Income receivable	-	-
	<hr/>	<hr/>
	-	-
	<hr/> <hr/>	<hr/> <hr/>

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## Notes to the financial statements (continued)

### 7. Cash at bank & in hand

	2024	2023
	£	£
Barclays Bank Current account	<b>13,540</b>	12,546
Barclays Bank Deposit account	<b>21,796</b>	19,548
	<hr/>	<hr/>
	<b>35,336</b>	32,094
	<hr/> <hr/>	<hr/> <hr/>

### 8. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	<b>1,300</b>	1,800
Accruals & other creditors	-	-
Deferred Income	-	-
	<hr/>	<hr/>
	<b>1,300</b>	1,800
	<hr/> <hr/>	<hr/> <hr/>

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## Notes to the financial statements (continued)

### 9. Restricted funds

The income funds of the charity include restricted funds comprising the following amounts which have been applied for specific purposes:

2023	Movement in Funds				Balance At end of year £
	Balance At beginning of year £	Income £	Expenditure £	Transfers £	
<b>Restricted Funds</b>					
Arnold Clark Community Fund	46	-	(46)	-	-
ENNS - Sycamore	104	-	(104)	-	-
ENNS – Trips and Exercise	3,040	-	(3,040)	-	-
ENNS – Coronation Events	500	-	(500)	-	-
Thrive	-	31,298	(26,117)	-	5,181
Witton Lodge Community Foundation – Digital Connect	-	4,926	-	-	4,926
Birmingham City Council – Warm Welcome	-	1,000	(985)	-	15
<b>Total Restricted funds</b>	<b>3,690</b>	<b>37,224</b>	<b>(30,793)</b>	<b>-</b>	<b>10,121</b>
<b>Unrestricted funds</b>	<b>26,584</b>	<b>14,553</b>	<b>(16,400)</b>	<b>-</b>	<b>24,737</b>
<b>Total Funds</b>	<b>30,274</b>	<b>51,777</b>	<b>(47,192)</b>	<b>-</b>	<b>34,858</b>

Arnold Clark Community Fund	Towards member activities.
ENNS - Sycamore	Towards the activities associated with the Sycamore group.
ENNS – Trips and Exercise	Towards the costs of an exercise facilitator
ENNS – Coronation Events	Towards coronation celebrations of King Charles
Thrive Birmingham	Body, Mind and Spirit Partnership as part of Birmingham City Council Prevention & Communities project
Witton Lodge Community Foundation	Towards salary of support worker Digital Connect project
Birmingham City Council – Warm Welcome	Heating and building costs and food for Winter 2023/2024

### 13. Controlling Interests

The charity is controlled by the trustees.

### 14. Related party transactions

There were no transactions with related parties in the year.