



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st September 2019** **To** **31st August 2020**

Charity name: Risborough and District U3A

Charity registration number: 1092697

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A self-help organisation for retired/semi-retired people providing educational, creative and leisure opportunities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Monthly meetings to provide a generalised topic to educate and inform. Smaller sub-groups meeting at regular intervals with a range of activities from studying antiques to walking the countryside of Buckinghamshire and beyond.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Groups led by and supported by its members choosing to develop greater knowledge and skills within their target objective. Other groups are developing increasing physical skills and health benefits within a sporting framework. Groups are also expanding knowledge of languages and mental agility exercises such as bridge and Mah jong.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution adopted 14 th May 2002
Type of governing document (trust deed, royal charter)	Para 1.25	Unincorporated association.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trustees are appointed or reappointed annually at the AGM held in October.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Princes Risborough and District University of the Third Age.
Other name the charity uses	Princes Risborough U3A
Registered charity number	1092697

Charity's principal address	73 Manor Park Avenue Princes Risborough Bucks HP27 9AS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Babs Cooper	Chair		
2	Stephen Cooper	Vice Chair		
3	Richard Jones	Treasurer		
4	Carol Sullivan	Secretary		
5	Ann Banbury	Communications Secretary		
6	Jenny Catchpole	Speaker Secretary		
7	Margaret Hawkes	Speaker Secretary		
8	Jan Nicholls			
9	Annie Ashton			
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Babs Cooper	
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Position (eg
Secretary, Chair, etc)

Chair	
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Date

08.09.2020

Princes Risborough & District University of the Third Age
Registered Charity No.1092697

Receipts and Payments Accounts for the Year ended 31st August 2020

	<u>2020</u>	<u>2019</u>
Receipts General		
Subscriptions (Current year)	4,072	4,300
Subscriptions (following year)	-	5,055
Gift Aid	1,401	1,378
Sale of Diaries	149	88
Bank Interest	78	70
Closure of Groups	374	19
Miscellaneous (Inc Third Age Trust £160 grant)	<u>516</u>	<u>149</u>
TOTAL	6,590	11,059
Group Receipts	<u>21,351</u>	<u>61,246</u>
TOTAL RECEIPTS	27,941	72,305

Payments General		
Hire of Community Centre Facilities	598	1,060
Speakers	420	935
Capitation Fees	2,110	1,978
Preview (1 edition /2 Editions)	586	1,211
Third Age Matters	1,493	1,321
Group Start Up and Support	204	240
Equipment Purchase and Maintenance	37	1,047
Administration incl. website licences	3,278	1,918
Purchase of Diaries (2019 2 years)	-	287
Refreshments & Catering	182	455
Refunds overpaid subs & other misc.payments	<u>98</u>	<u>486</u>
TOTAL	9,006	10,938
Group Payments	<u>26,627</u>	<u>63,988</u>
TOTAL PAYMENTS	35,633	74,926

NET PAYMENTS	7,692	2,621
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Cash funds last year end	26,480	29,101
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Cash funds this year end	£18,788	£26,480
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Held as to:

Virgin Savings Account	10,411	10,333
Barclays Community Account	8,377	16,147
	£18,788	£26,480

Petty Cash held by Groups:

12 of the present 29 groups reported pre-Covid as to holding £1,126 (average £94)

Signed by two Trustees on behalf of all the Trustees.

Babs Cooper

Chair

Date of approval

R Jones

Treasurer

13.10.2020

Princes Risborough & District University of the Third Age

Charity no. 1092697

Independent Examiner's Report on the Accounts to the Trustees

Year ended 31st August 2020

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st August 2020

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act: or
- the accounts did not accord with the accounting records: or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher J Gee

13th October 2020

40 Manor Park Ave
Princes Risborough
Buckinghamshire
HP27 9AS