

DIRECTORS AND TRUSTEES ANNUAL REPORT 2021-22

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During 2021-22 Trustees saw a massive effort by the staff to support carers in the wake of the Covid-19 outbreak and subsequent major disruption to their support services. The service worked in partnership with Solihull Metropolitan Borough Council (SMBC) and other agencies and borough-wide charities at the heart of delivering support to Solihull's unpaid carers.

We are grateful to our CEO, team managers, staff and volunteers who helped to deliver this support and worked diligently to provide services over the phone or via the internet in uniquely different ways. Reviewing the year, we have marvelled at the implemented changes and the new services started and piloted.

We note the support of the key funding agencies and bodies recognised in this report. We are particularly grateful to Solihull Metropolitan Borough Council, National Carers Trust, and the innumerable local donors, big and small, that have allowed us to grow to meet heightened carers' needs.

During the year, the Trustees reviewed their strategic role and received regular reports on performance, finances, risk, planned developments and fundraising. Ensuring the retention of high-quality strategic governance of the charity has been critical in these unprecedented times.

OBJECTIVES AND ACTIVITIES

OUR OBJECTIVES REMAIN:

"To support adult and young carers who are, or were, carrying out a caring role for persons who are disabled, elderly or ill, by the provision of practical help, advice, assistance, service, advocacy and support. Also, to advance education concerning caring amongst carers, professionals and the public."

Our services are restricted to unpaid carers of family members or friends and neighbours who have physical or mental illness, physical or learning disability, long term or terminal illness or addiction. Carers Trust Solihull (CTS) seeks to support carers regardless of disability, race, gender, age, sexuality, beliefs or social background.

We encourage all people with an unpaid caring role to register with us and receive information, advice and other services or to take an active part in our organisation. The range of services we provide includes:

- Face-to-face support – someone to talk to who understands.
- Events and Activities – a break from caring and a chance to have some fun.
- Information and Advice – an opportunity to find out about services and the help available.
- Adults and young carers clubs and drop-in sessions – meeting other carers.
- Training and Workshops – gain knowledge and skills as you continue to care.
- Carers Assessments – talk about your life as a carer and get help to access support.
- Carers Card – recognising you as an Adult Carer or Young Carer with access to some discounts.
- Exploring the future – supporting you to access education, employment and training opportunities.
- Speaking up for adult carers and young carers – tell us what we can do differently and shape future services for carers in Solihull.

CTS provides support for carers across Solihull. At the time of the 2011 Census, approximately 24,100 Solihull residents identified themselves as being a carer, including 400 under the age of 16 years.

Today it is estimated this figure has risen to more than 27,500 carers living within the Borough. "The lives of young carers in England" (2017) D of E suggests the number of young carers could be as high as 4,000.

We recognise that there is a large number of unidentified and "hidden" carers, including those who may not realise that they are in a caring role. To enable these carers to continue their caring role effectively and safely, they may need access to information, advice and support.

CTS seeks to address the considerable and ongoing needs of carers by the provision of accessible and age-appropriate user-led services. We aim to identify carers as early as possible and support them to prevent their circumstances from needlessly deteriorating. We reach out to more carers every year.

Public Benefit Statement: The Trustees consider they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

ACHIEVEMENTS AND PERFORMANCE STRATEGY

In 2021-22 Carers Trust Solihull reviewed and amended its previous Strategic Objectives and continued to deliver on its targets and development goals as set out in the Strategic Business Plan:

CUSTOMER CARE

WE WILL ENSURE THE PROVISION OF CONSISTENTLY HIGH QUALITY SERVICES TO CARERS

- CTS will empower Solihull's diverse carers to advance their well-being and influence local and national strategy, policies and services.
- CTS will work with education and employers to assist carers in achieving their academic, training or employment goals.
- CTS will grow its Carers Academy training options to support carers in achieving their goals
- CTS will continue to develop Carer Interactive, a comprehensive web-based service offer.

LEARNING AND GROWTH

WE WILL WORK WITH HEALTH AND SOCIAL CARE AND ENABLE OUR STAFF AND VOLUNTEERS TO RAISE CARER AWARENESS

- CTS will develop its staff and volunteers' skills and expertise to best support our services to carers.
- CTS will work with Solihull Safeguarding Boards and carers to raise awareness and safeguard children and adults.
- CTS will ensure staff and volunteer oversight, supervision, training and professional development.
- CTS will work with GPs and hospitals to jointly support carers in their dealings with health and care services.

INTERNAL BUSINESS

WE WILL IMPROVE, DEVELOP AND REDESIGN OUR SERVICE'S EFFICIENCY & EFFECTIVENESS

- CTS will grow its national and local collaborations with other agencies to improve our reach and effectiveness.
- CTS will ensure data security, health and safety, and general procedures to minimise risks in all our functions.
- CTS will grow Staff and volunteer capacity and thereby increase and improve our range of services.
- CTS will increase fundraising and publicity to expand services that promote carer recognition.

PROGRESS IN 2021-22

Trustees confirm that overall, CTS has made considerable progress on meeting our priorities for 2021-22, including:

- Website redesign.
- Chambers of Commerce relationship building.
- Revising CTS promotional material.
- Greater institutional ownership and embedded action.
- Revisiting events and activities.
- Carers Academy's suite of on-line training and awareness raising.
- Meeting or exceeding KPI and contract expectations.
- Staff pay and grading implementation.
- Scoping long covid carer support.
- Press releases, social medias and Facebook reach.
- Time to Talk, IT digital support, reception service & the Sitting Service.
- Fundraising strategy and successful small and major applications.
- The first Carers Trust Solihull Charity Ball and Carers Awards.

During 2021-22 we:

- Consulted with all our carers on their satisfaction with our services and what, if any, areas we might improve.
- We supported SMBC in the revision of its Solihull carers strategies and focus groups with carers set up to get "grassroots" views.
- We started the evaluation of the 2021 National Carers Survey, a vital tool in assessing carer satisfaction across the country.

As we reviewed 2021-22 we recognised the following areas for further development. These included:

- Produce carer online training modules.
- Launch Website, facilitate content, and revise regularly.
- Implement Volunteer Long Service and Monthly Awards.
- Scope the introduction of the National Carers Trust's Impact Award.
- Pilot a Long Covid Carer referral pathway and Volunteer Sitting Service.
- Establish a Volunteer Fundraising team.
- Plan a second Charity Ball and Carers Award event.

Our support for the staff and volunteers has meant improving access to appropriate equipment, resources and facilities, particularly during the Covid-19 outbreak. We continue to source funds to adapt support services and meet the needs of carers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Solihull Carers Centre operating as Carers Trust Solihull, (CTS), is a company limited by guarantee and a registered Charity governed by its Memorandum and Articles of Association. The Directors of the charitable company ("the charity") are its Trustees for the purposes of charity law and within this report are collectively referred to as the Trustees. The Trustees are listed on page 2.

The Board of Trustees has actively sought to recruit new Trustees with appropriate skills and knowledge. The Articles of Association require that at least 50% of Trustees must be current carers. During 2021-22 the Trustee board was stable with the recent recruits to the board fully integrating into its work and participating in joint events with the staff team as appropriate. Various aspects of the Trustee role have been reviewed including:

- Responsibilities of Trustees.
- Trustee / Staff liaison and communication.
- Governance, strategy, management and policymaking.
- Future horizon plans, risk assessments and strategic objectives.

The Trustees have agreed policies and procedures for the recruitment of trustees, and these are followed for every new appointment, which includes taking up references. Checks by the Disclosure and Barring Service (DBS) are no longer required for trustees of charities. However, we have decided that all CTS's Trustees are DBS-checked. Trustees have job descriptions and operate within an agreed Code of Conduct.

The Trustees meet at least six times each year and receive a data-rich, "balanced scorecard" of performance as well as supplementary reports covering progress against the overall business strategy, key performance indicators and action plans, detailed fundraising progress, financial reports, risk register audits and an overarching Chief Executive Officer summary.

After an independent annual assessment of CTS's Quality Management System, we retained our ISO 9001 certification with a consecutive highest score.

STAFFING

At the time of writing, we have a full-time Chief Executive Officer, 8 other full-time staff, 22 part-time staff and 9 sessional staff. No employee received emoluments in excess of £60,000 during the year or previous year.

At the time of writing, there are 11 Trustees. The Trustees give freely of their time and expertise and do not receive any emoluments or other benefits. In 2021-22 Trustees met four times for a short Executive Meeting, four times for a full Executive Meeting and convened an Annual General Meeting. A joint workshop with staff, and a full Trustee Board strategic away day, and various supplementary sub meetings have taken place.

The charity is supported by a number of volunteers. At the close of 2021-22, the number of volunteers stood at 40 adult volunteers and 11 young peer mentors. Currently, these numbers are at 39 adult volunteers and 9 young peer mentors. The number of volunteer hours in 2021-22 was 1,773. these valued volunteers enable us to support more carers.

NETWORKING

During the year, we strengthened our links to the National Carers Trust and received ongoing Covid related grants to support carers locally.

We remain members of the National Council for Voluntary Organisations (NCVO) and the Association of Chief Executives of Voluntary Organisations (ACEVO) who connect, represent and support UK charities with consultancy, training, advice, and support on governance issues, toolkits, a support line and more.

We were active in The Voluntary and Community networks during the Covid lockdown and post Covid arrangements, participating in regular in weekly and fortnightly Zoom meetings with SMBC and a full range of our voluntary sector colleagues. This enhanced joint working remains a positive feature of the year. We are active members of various local partnerships, including the Carers Partnership Board, Adult Safeguarding and Children Safeguarding Boards.

We have been key members of weekly or fortnightly video conferencing, conference calls and other liaisons on vaccination access, Carers GP registration, and long Covid concerns with SMBC, Public Health and the principal Third Sector organisations

FINANCIAL REVIEW

Expenditure in the year was increased by more than £40,000 in the aftermath of the Covid-19 pandemic, with spending on activities and events for carers more than doubled on the previous year and significantly higher than in earlier years. Staff costs are by far the most significant element of our expenditure and whilst increasing by more than £18,000 a difficult recruitment situation meant that our staffing level was significantly below what we had budgeted for. At the same time, applications for grants continued to be very successful, with overall income in the year increased by over £14,000 more than in the previous record year as funders sought to improve support during lockdowns and other difficulties imposed by the Covid-19 virus. This combination of an unanticipated sizeable increase in income and staff costs below expectation has left the year with an unanticipated surplus of income over expenditure of £70,179.

With income expected to decrease in 2022-23 and an intended increase in staff numbers, we expect to make significant inroads into the surplus brought forward from previous year.

YEAR END FINANCIAL POSITION

We finished the year with total reserves of £374,654 up from £304,475 at the start of the year. An element of the reserves is restricted, deriving from income received to be spent on specific projects with the balance unrestricted, available to be spent as necessary to support the work of the charity.

The proportion of restricted income increased over the previous year and contributed to the near doubling of the restricted funds balance at the year end.

Restricted Funds

Restricted income funds amounted to £90,486 (2021: £46,786). Details of restricted fund balances are shown in Note 11.

Unrestricted Funds

During the year unrestricted funds increased from £257,689 to £284,168 which equates to approximately 5 months of ongoing expenditure. The policy of the Trustees is to maintain sufficient unrestricted funds to provide financial stability and ensure that the work of the charity is not affected by unexpected events, delayed receipts or a short-term lack of incoming funds. Also, to ensure that in the event of a significant and permanent reduction in income, sufficient funds are available to meet all liabilities and provide an acceptable winding down of operations.

The Trustees have reviewed both the reserves policy and the level of reserves as of 31 March 2022 and are satisfied that they are adequate.

INVESTMENT POWERS

The Charity has the power to make any investment which the Directors see fit. Our funds are only invested in deposit facilities protected under the Financial Services Compensation Scheme and within the limits of the Scheme. We aim to maximise interest income using both fixed and variable-rate deposits.

RISK MANAGEMENT

The Board regularly considers risks to the organisation and agrees on measures to mitigate the identified risks. The Trustees periodically review their Risk Management and Opportunity Register, which enables the service to plan for and reduce threats to the service we provide to the public.

During 2021-22 the Trustee Board and CEO also established subgroups to:

- Refresh the Risk Management and Opportunity Register.
- Complete a CTS Business Plan 2022-24.
- Refresh the Fundraising Strategy and Goals.

These tasks were discussed on a Trustee Away day session in March 2022 when the Board received confirmation of the successful extension of CTS' contract well into 2024.

Reserves had routinely been held to mitigate this risk.

FUNDING

Our funding mainly relies on the secured service level agreement with SMBC. The current agreement expires in September 2024 with a potential 2-year extension available thereafter, subject to a review of costs and outcomes. During the year, there were several grants from Solihull MBC, National Carers Trust, Triangle Trust 1949, Children in Need and other local funders. We are also very grateful to those, including staff, who have raised money for the charity, organised special events, sponsored walks and corporate activities.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are the Directors of Solihull Carers Centre/Carers Trust Solihull for the purpose of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' regime.

On behalf of the Board

David Heaselgrave
Chair of Trustees

3 November 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOLIHULL CARERS CENTRE

I report to the trustees on my examination of the financial statements of Solihull Carers Centre ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Hannah Justice ACA FCCA
Independent Examiner
On behalf of BSN Associates Limited

3B Swallowfield Courtyard
Wolverhampton Road
Oldbury
West Midlands
B69 2JG

3 November 2022

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2022

(incorporating the Income and Expenditure Account)

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from:					
Grants and donations		1,898	-	1,898	7,101
Investments: Bank interest		1,427	-	1,427	1,413
Charitable activities: Grants	2	511,252	218,882	730,134	710,823
Total income		514,577	218,882	733,459	719,337
Expenditure on:					
Charitable activities	3	488,098	175,182	663,280	622,812
Total expenditure		488,098	175,182	663,280	622,812
Net income/(expenditure)					
for the year		26,479	43,700	70,179	96,525
Net movement in funds		26,479	43,700	70,179	96,525
Reconciliation of funds:					
Total funds brought forward		257,689	46,786	304,475	207,950
Total funds carried forward		284,168	90,486	374,654	£304,475

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

STATEMENT OF FINANCIAL POSITION

31 MARCH 2022

	Notes	2022 £	2021 £
Fixed assets	6	6,855	12,835
Current assets			
Debtors and prepayments	8	2,192	757
Investments	7	344,391	233,437
Bank current account		88,875	131,058
Cash balances		687	147
		436,145	365,399
Creditors: amounts falling due within one year	9	68,346	73,759
Net current assets		367,799	291,640
Net assets	10	374,654	304,475
Unrestricted funds		284,168	257,689
Restricted income funds	11	90,486	46,786
Total funds		374,654	304,475

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The shareholders have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Directors on 3 November 2022 and were signed on their behalf by:

David Heaselgrave
Chair of Trustees

STATEMENT OF CASH FLOWS

YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
Net cash provided by operating activities	69,311	125,397
Cash flows from investing activities	-	-
Cash and cash equivalents at the beginning of the reporting period	364,642	239,245
Cash and cash equivalents at the end of the reporting period	433,953	364,642

RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
Net income for the reporting period	70,179	96,525
Adjustments for:		
Depreciation of fixed assets	5,980	5,980
(Increase)/decrease in debtors	(1,435)	(42)
(Decrease)/increase in creditors	(5,413)	22,934
Net cash provided by operating activities	69,311	125,397

ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022	2021
	£	£
Cash in hand	89,562	131,205
Notice deposits (less than 3 months)	344,391	233,437
Total cash and cash equivalents	433,953	364,642

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. Accounting policies

Status

The Charity is a company registered in England and Wales that is limited by guarantee and does not have a share capital. The liability of members is limited to £1. The registered office is shown on page 2. The charity constitutes a public entity as defined by FRS 102.

Statement of compliance, basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value.

In common with many charities the organisation is heavily dependent on grant income. Founded over 20 years ago we are a service-led organisation considered as the lead agency supporting carers in the area. The accounts have been prepared on the going concern basis in expectation that there will not be a significant decrease in support from funding bodies.

Income recognition

Income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured accurately.

Voluntary income is recognised as above except where the income is subject to conditions that require a level of performance before the charity is entitled to the funds, when the income is deferred and not recognised until either those conditions are met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable those conditions will be fulfilled in the reporting period.

Grants specifically for the provision of services to be provided as part of the charitable activities or services to beneficiaries are accounted for on the basis of amounts receivable for the year.

Interest arising on cash balances is included when receivable and the amount can be measured reliably by the Charity. This is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement is required and the amount of the obligation can be measured reliably. All expenditure is accounted for on the accruals basis, inclusive of any value added tax which cannot be recovered.

Tangible fixed assets

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, being three years for computers and other equipment and five years for motor vehicles. Items of equipment are capitalised where the purchase price exceeds £2,500.

Taxation

The Charity is exempt from taxation on its charitable activities.

Fund accounting

In order to differentiate the availability of funds they are categorised according to the following definitions:

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure, which meets these criteria, is charged to the fund together with a fair allocation of management and support costs.

Pension costs

The Charity operates a defined contribution pension scheme for many of its employees. The pension charge represents the amount payable by the Charity to the scheme during the year.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense on a straight-line basis over the lease term.

Functional currency

The financial statements are prepared in sterling which is the functional currency of the entity.

2. Income from charitable activities

	2022 £	2021 £
Unrestricted funds - grants		
Solihull MBC	511,252	511,252
Restricted funds - grants		
Solihull MBC		
Solihull MBC – Adult carers	40,000	40,000
Carers Trust – Young carers	1,680	6,748
Children in Need – Young carers	23,673	39,572
Other grants – Young carers	49,198	8,600
Other grants – Adult carers	12,927	-
Covid relief grants	91,404	104,651
	218,882	199,571

Incoming resources include amounts receivable after the year end in respect of expenditure incurred by the year end.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

3. Expenditure on charitable activities

Direct and support

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Carer support and activities	27,629	30,464	58,093	26,611
Staff costs	385,554	117,625	503,179	484,609
Recruitment	5,451	494	5,945	1,566
Premises	15,255	-	15,255	16,135
Communications and office costs	27,496	10,967	38,463	66,960
Motor and travel expenses	7,256	-	7,256	6,587
Training and consultancy	3,992	3,672	7,664	334
Publicity/information	2,736	11,960	14,696	3,442
Insurance	1,876	-	1,876	2,356
Professional fees and subscriptions	2,420	-	2,420	6,549
Other	2,133	-	2,133	2,166
	481,798	175,182	656,980	617,315

Governance costs

			2022 £	2021 £
Independent examination	1,800	-	1,800	1,800
Professional fees	3,550	-	3,550	3,277
Other	950	-	950	420
	6,300	-	6,300	5,497

Total expenditure on charitable activities

	488,098	175,182	663,280	622,812
2021	442,570	180,242	-	622,812

4. Staff costs

The total staff costs for the year amounted to £503,179 (2021:£484,609). The costs for 2022 include employer national insurance contributions amounting to £32,249 (2021:£28,333) and pension costs of £20,060 (2021:£20,289).

The charity during the year had on average 9 full time employees (2021:9) and 15 part time employees (2021: 17) corresponding to an estimated 18 full time equivalents (2021: 19).

No employee received emoluments in excess of £60,000 during the year or the previous year.

In addition, at the year-end there were 11 directors (2021: 12). The directors all give freely of their time and expertise and did not receive any emoluments or other benefits.

5. Operating lease commitments

The charity has commitments under an operating lease for land and buildings expiring in 2023 amounting to £14,000 (2021: £28,000).

	2022	2021
	£	£
Amounts falling due within 1 year	14,000	14,000
Amounts falling due within 2 to 5 years	-	14,000

6. Fixed assets

	Motor Cars	Computer Equipment	Total
	£	£	£
COST			
At beginning and end of year	17,650	13,200	30,850
ACCUMULATED DEPRECIATION			
Opening balance	12,515	5,500	18,015
Charge for the year	1,580	4,400	5,980
Closing balance	14,095	9,900	23,995
NET BOOK VALUE	3,555	3,300	6,855

There were no capital commitments at the year-end (2021: none).

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

7. Investments

At cost and valuation

	2022	2021
	£	£
Short term deposits held at UK banks	344,391	233,437

8. Debtors

	2022	2021
	£	£
Debtors	1,499	-
Prepayments	693	757
	2,192	757

9. Creditors: amounts falling due within one year

	2022	2021
	£	£
Creditors and accruals	53,134	52,930
Deferred income	7,301	10,679
Tax & pension contributions	7,911	10,150
	68,346	73,759

10. Analysis of net assets by funds

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Net assets	284,168	90,486	374,654

11. Restricted income funds

The restricted income funds comprise the following unexpired balances of donations and grants to be applied for the following purposes:

	Opening balances	Incoming resources	Outgoing resources	Closing balances
	£	£	£	£
Children in Need project	2,015	23,673	(25,688)	-
Young carers projects	17,511	49,198	(28,458)	38,251
Adult projects	22,040	41,920	(42,433)	21,527
Covid relief funds	2,720	91,404	(73,620)	20,504
Other funds	2,500	12,687	(4,983)	10,204
	46,786	218,882	(175,182)	90,486

12. Trustees expenses

Trustees received no expense payments during the year or the prior year. The charity provided indemnity cover for Trustees costing £694 (2021: £683).

13. Related party transactions

No Trustee or other person connected with the charity had any personal interest in any contract or transaction entered into by the charity during the year. The Trustees are not aware of any related party transactions requiring disclosure.