

Neville Hall Charitable Trust

Waltham St Lawrence



Registered Charity No 1092551

Annual Report and accounts

For the year ended 31st March 2025

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Neville Hall Charitable Trust

Waltham St Lawrence

Annual Report for the year ended 31st March 2025

The Charity is ordered by a scheme of administration from the Charity Commission dated 30th December 1938 and registered as a Charity number 1092551 on 29th June 2002 with a correspondence address c/o Coltmans Cottage, The Street, Waltham St Lawrence, Berkshire, RG10 0JJ. The Charity Commission confirmed a change of name from “The Parish Hall” to “Neville Hall Charitable Trust, Waltham St Lawrence” on 2nd February 2010.

The Trustees during the year were the Parish Council, Waltham St Lawrence, namely:

Mark Hipgrave	Chair
Mike Kay (Chair Parish Council)	Vice Chair
Isabelle Crawley-Boevey	
Stuart Craig	
Sarah Goodchild	
Rupe Patel	
Charles Williams	

The only asset is the Neville Hall itself. The object of the Charity is to use the land and buildings for the purpose of physical and mental recreation, and social, moral, and intellectual development through the medium of reading, recreation rooms, library, lectures, classes, recreations, and entertainments, or otherwise as may be found expedient, for the benefit of the inhabitants of the Parish of Waltham St Lawrence.

The clear yearly income of the Charity can be applied by the Trustees for the purposes of the Charity in such a manner as the Trustees think fit.

We are pleased to report that the trust has had another reasonable year with the Hall levels of income making around £16,000. That comprised around £20,000 in office rents, and £15,000 in Hall hiring, with costs of around £19,000 (includes the digging up and relaying of external drainage). The Hall was quite busy at the weekends, but weekdays less so, so regular cleaning is needed. Regulars were Art Club, Parish Council, Silver Band, Wednesday Club, 3G, Tai Chi, Junior Choir, Yoga, Café, International Food and Wine Society, Pony Club, Judith Alvarez Worship Group, Body in Harmony, Ways into Work, and Olivia Lucas Baby Massage. The Offices are rented by ANB Groundcare, Accordis, and OsteoAcky.

The Summer Festival celebrations (called “Events” in the finance sheets) also went very well bringing around £12,500 which was be distributed to our school, cricket club, and church (see pages 6 & 7 for details).

The Charity had decided to use CCLA Charities Investments to make more of the reserves, and had deposited £75,000 in 2023, and a further £25,000 in August 2024. Although a difficult year for investments it gained just over £7,000 by the end of the financial year which was far better than leaving it in the Barclays Savings Account.

We are thankful to Kate Francis who cleans the Hall regularly and thoroughly. She made sure that the hall and toilets (including the office ones) were cleaned nearly every day. We are thankful also to David Francis who continues to perform general maintenance tasks.

Finally, my thanks go to the Management Team (David Crawley-Boevey, Mark Hipgrave, Sheila Kiss, Georgina Irving (new to the team), and John Kiss) for their constant and diligent work to maintain bookings, keep the Hall in good repair, promote it, improve it, and manage the finances. They manage the Hall on a day-to-day basis on behalf of the Parish Council who is the sole Trustee of the Neville Hall Charitable Trust.

Mark Hipgrave
Chair of Trustees

Date:

Mike Kay
Vice Chair Trustees &
Chair of Parish Council

Date:

Independent Examiner's Report to

The Trustees of the Neville Hall Charitable Trust (No 1092551)

I report on the accounts of the Neville Hall Charitable Trust for the year ended 31st March 2025 which are set out on pages 5, 6, & 7.

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

Basis of independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a. To keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. To prepare accounts which accord with the accounting records and comply with the accounting requirement of the 2011 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The Scheme/Objectives/Terms of Reference of NHCT refers to the management of Neville Hall (land and buildings) with amendments referred to the Charity Commissioners. It is recommended a submission be made to the Commissioners to now include, for clarity, the organising of Parish/Community based events, as an addition.

B T Dancer (Independent Examiner)
Tudor Lodge
Maidenhead
Berks SL6 8JW

Date:

Income and Expenditure for HALL

The Neville Hall Charitable Trust

April 1, 2024-March 31, 2025

Distribution account	Hall	
	Apr 1 2024 - Mar 31 2025	Apr 1 2023 - Mar 31 2024 (PY)
Income		
Donations and legacies	10.00	75.00
Hall Hire	448.00	
Interest on Savings	391.03	182.45
Sales	35,023.00	35,798.00
Total for Income	35,872.03	36,055.45
Gross Profit	35,872.03	36,055.45
Expenses		
H Cleaning	6,252.83	6,161.54
H Council Tax	79.25	75.75
H Insurances	1,461.60	1,394.77
H Maintenance	5,126.34	2,925.17
H Marketing	472.66	390.62
H Other Professional Services	416.00	683.92
H Telephone & Internet	499.54	657.83
H Utility Electricity	3,445.82	4,415.12
H Utility Oil	1,391.08	2,932.16
H Utility Water	77.14	69.75
Uncategorised Expense	60.00	
Kitchen		37.94
Total for Expenses	19,282.26	19,744.57
Net Operating Income	16,589.77	16,310.88
Refurbishment Office		2,680.00
Total for Other Expenses	0.00	2,680.00
Net Other Income	0.00	-2,680.00
Net Income	16,589.77	13,630.88

Income and Expenditure for EVENTS

April 1, 2024-March 31, 2025

Distribution account	Events	
	Apr 1 2024 - Mar 31 2025	Apr 1 2023 - Mar 31 2024 (PY)
Income		
Donations and legacies	1,101.05	3,263.00
Drinks	7,344.05	
Sales	4,695.00	5,611.18
Sales Event Tickets	7,035.08	5,832.05
Sales - Card (Zettle)		9,730.58
Sales - Cash		3,681.20
Total for Income	20,175.18	28,118.01
Cost of Sales		
E Food Costs	497.00	
Total for Cost of Sales	497.00	
Gross Profit	19,678.18	28,118.01
Expenses		
E Advertising/Promotional	12.32	145.00
E Bar Stocks	1,717.45	2,270.76
E BBQ	1,065.22	2,435.01
E Decorating	218.68	715.09
E Entertainment	1,300.00	490.00
E Logistics	465.19	4,153.93
E Music	600.00	1,177.50
E Purchases	1,299.65	19.99
E Tea Tent Costs	176.48	203.93
E Travel and Accommodation	385.00	385.00
H Marketing		204.01
Total for Expenses	7,239.99	12,200.22
Net Operating Income	12,438.19	15,917.79
Other Income		
Cricket Club Tickets (Contra)		1,511.42
Total for Other Income		1,511.42
Other Expenses		
Grants*	11,400.00	21,236.00
Reimburse Cricket Club (Contra)		1,511.42
Total for Other Expenses	11,400.00	22,747.42
Net Other Income	-11,400.00	-21,236.00
Net Income	1,038.19	-5,318.21

* £3,800 each gifted to WsL Church, WsL School, and WsL Cricket Club.

Balance Sheet (combined HALL and EVENTS)

The Neville Hall Charitable Trust

As of March 31, 2025

Distribution account	Total	
	As of March 31, 2025	As of March 31, 2024 (PY)
Cash at bank and in hand		
Barclays Events	2,409.95	1,933.72
Hall Current (...6163)	5,936.67	1,639.93
Hall Savings (...9264)	19,912.14	32,521.11
Total for Cash at bank and in hand	£28,258.76	£36,094.76
Debtors		
Debtors	0.00	126.00
Total for Debtors	£0.00	£126.00
Current Assets		
CCLA Investments*	100,000.00	75,000.00
Uncategorised Asset		
Village Hall	386,390.00	386,390.00
Total for Current Assets	£486,390.00	£461,390.00
NET CURRENT ASSETS	£514,648.76	£497,610.76
Prepayments and accrued income		
Creditors: amounts falling due within one year		
Trade Creditors		
Creditors		
Total for Trade Creditors	0.00	0.00
Credit Cards		
Current Liabilities		
Advanced Hall Hire	420.00	448.00
advanced ticket sales		561.96
Neville Hall Loan		
Office Deposits	3,495.00	3,495.00
Total for Current Liabilities	£3,915.00	£4,504.96
Total for Creditors: amounts falling due within one year	£3,915.00	£4,504.96
NET CURRENT ASSETS (LIABILITIES)	£510,733.76	£493,105.80
TOTAL ASSETS LESS CURRENT LIABILITIES	£510,733.76	£493,105.80
Opening balance	£493,105.80	£484,793.13
Net Events income	£1,038.19	-£5,318.21
Net Hall income	£16,589.77	£13,630.88
TOTAL NET ASSETS (LIABILITIES)	£510,733.76	£493,105.80

*CCLA investment valued at £107,609.64 at end of Financial Year.