

LUCIS CHOIR

England & Wales · Charity number 1092531

Details

Other names ORGANUM

Status Registered

Legal form Other

Registered 2002-06-20

Register [View on the Charity Commission register](#)

Contact

Address St. Lukes Church Office
Hatfield Road
Bath
BA2 2BD

Phone 07534895423

Email secretary@luciscommittee.com

Website <http://www.lucischoir.com>

Activities

Objects: TO ADVANCE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF CHORAL MUSIC IN ALL ITS ASPECTS, BY THE PRESENTATION OF PUBLIC CONCERTS AND IN CHURCH SERVICES, AND FOR THE GENERAL PURPOSES OF SUCH CHARITABLE BODIES OR FOR SUCH OTHER PURPOSES AS SHALL BE EXCLUSIVELY CHARITABLE AS THE COMMITTEE MAY FROM TIME TO TIME DECIDE.

Activities: Choral training and concert presentations

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE BATH AND NORTH EAST SOMERSET AND WILTSHIRE
- Bath And North East Somerset
- Wiltshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-08-31 | £61,562 | £63,013 | - | - |
| 2024-08-31 | £43,703 | £42,595 | - | - |
| 2023-08-31 | £31,322 | £40,181 | - | - |
| 2022-08-31 | £37,159 | £40,775 | - | - |
| 2021-08-31 | £21,457 | £14,777 | - | - |
| 2020-08-31 | £34,606 | £27,757 | - | - |

Trustees

| Name | Role | Appointed |
|------------------------------|-------|------------|
| ELIZABETH SIAN ROGERS | Chair | 2023-11-10 |
| Ann Millicent Butterfield | | 2018-11-27 |
| Anne Caroline Jane Goodall | | 2024-10-22 |
| Felix Page | | 2021-11-12 |
| Paul Howard Fletcher | | 2025-11-18 |
| Sheila May Knowlton | | 2024-10-07 |
| Susan Chadwick | | 2023-11-10 |
| Victoria Kate Messer | | 2025-11-18 |

LUCIS CHOIR

England & Wales - Charity number 1092531

Accounts

Lucis: Chairman's Report 2025

Delivered at the 2025 AGM on 18 11 25

Lucis' 10th anniversary culminated in a gala concert in Bath Abbey in December 2024. In partnership with Bath Royal Literary and Scientific Institution, we celebrated with guests, The Bath Celebration Choir, Noctis, The Alley Barbers, Cavante and Bristol Ensemble. It was a packed audience and a truly memorable evening

In February, we had the first workshop of the year in preparation for our concert in Malmesbury in May, when we performed the Haydn *Theresienmesse* to a very appreciative audience. Our Musical Director was unwell and unable to lead us that evening, but we were in the capable hands of Matthew Nicholls.

The next couple of months were busy. Lucis took part in 'Party in the City' on May 16th and 17th and then prepared for the Vivaldi *Four Seasons: the Opera*, the world premier gala performance of which we staged in Prior Park Chapel on June 28th. Choir members and audience enjoyed picnic and prosecco in the grounds of Prior Park College before the performance. We were blessed with a beautiful evening. Another memorable event.

After the summer break, we welcomed a workshop with Michelle Nova, the leader of the Nova Singers who were to join us for the next concert on November 1st when the main attraction was Britten's *Rejoice in the Lamb*. As the Nova Singers are an upper voice choir, Lucis' lower voices took the opportunity to shine with a new commission from Paige Halliwell.

So now we are preparing for the Christmas Cabaret in All Saints Weston Village, a brief performance in the Bath Abbey Carol Concert organised by the Rotarians and carol singing in Bath in December.

None of this is possible without the dedicated work of your Committee and I thank them all for the efforts they make to ensure successful events. Two years ago, I commented on the proportion of choir members actively involved in the wider life of Lucis. In addition to the Committee, there are the members of the Publicity and Marketing team, the Social Committee, the Library team,

the John Fletcher input, the concert manager, those who occasionally join the tea /coffee rota and those who help by offering lifts other choir members. Your contribution is valued by all the Lucis family.

If anyone else would like to volunteer their experience and expertise to enrich our activities, please come forward. I'm sure we can find you a job, especially should you volunteer to become Vice Chair.

At the beginning of the year, we were set a challenge. A generous donor has given us £5,000 with the promise of another £5000 if we can match-fund it.

This goal has been at the heart of many of our activities this year.

In March. the Social Committee organised the Castaways evening, when we learned about the musical influences of our guest, Matthew Coleridge, and our musical Director, Francis Faux. And that there are some excellent cooks amongst us. It was great fun.

The book sale at the end of the summer season was very well-supported. Thank you, Sian, for the idea, I'm sure we will repeat it.

Thank you to Colin for the pen sale, to Jean for her pottery, to all cake-makers, To Collette, for the uniform swap idea and to all those of you who find it simpler to give a donation.

We mistimed the Lucis Quiz, which has been postponed until February 2026, but that too has contributed to the monetary goal

Thank you all for your generosity. If you have yet to make a donation, there is still time.

Lucis would not exist without the vision of our Musical Director, Francis Faux and the dedication of accompanist Will Ashworth. You make each week a joy and often a learning curve. Thank you.

It's good to be welcoming two new members to the Committee for the coming year, but sad to be losing Kay, who has led the Social Committee with such enthusiasm and whom we have to thank for the many suggestions and success of social activities. We wish you well in your new venture, Kay, and

are delighted that you will still be a member of Lucis. We know how supportive you will be.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: LUCAS CHOR

On accounts for the year ended

31/8/2025

Charity no (if any)

1092531

Set out on pages

to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C. L Norris

Date:

20/10/2025

Name:

CHRISTOPHER NORRIS

Relevant professional qualification(s) or body

C.P.F.A Chartered Institute of Public Finance and Accountancy

(if any):

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Address:

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Lucis Choir - XR65479

Analysis of income and expenditure
Selected period: 01 September 2024 to 31 August 2025

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|---|---------------|------------|------------|-----------|---------------|--------------------|
| Income and endowments | | | | | | |
| Donations and legacies | | | | | | |
| GI20 - Membership Subscriptions | 17,333 | | | | 17,333 | 16,538 |
| GI23 - Gift Aid Tax Refunds | | | | | | 5,899 |
| GI26 - Friends of Lucis | 1,315 | | | | 1,315 | 1,135 |
| GI28 - Donations - Rehearsal Catering | 243 | | | | 243 | 307 |
| GI35 - Other Donations | 6,384 | | | | 6,384 | 231 |
| GI38 - Contributions re Music Costs | | | | | | |
| GI40 - Music Folder Deposits | 52 | | | | 52 | 72 |
| Donations and legacies Totals | 25,327 | | | | 25,327 | 24,184 |
| Income from charitable activities | | | | | | |
| PI970 - Prior Park 2025 | | | | | | |
| GI51 - Will Todd Commission | | | | | | |
| GI52 - Venue Hire | | | | | | 538 |
| GI960 - Chilcott Scores | | | | | | 653 |
| P952 - Tallin Tour | 175 | | | | 175 | 3,150 |
| PE940 - St Mary's Xmas 22 | | | | | | |
| PI933 - Games Concert | | | | | | |
| PI935 - Coleridge workshop | | | | | | |
| PI938 - Malmesbury Coleridge | | | | | | |
| PI942 - Carmina WMC 23 | | | | | | |
| PI944 - Lucis Social | | | | | | 195 |
| PI946 - Rhine Tour | | | | | | |
| PI948 - Thyme concert | | | | | | |
| PI950 - Vivaldi concert | | | | | | 3,252 |
| PI952 - Xmas St Lukes '23 | | | | | | 3,028 |
| PI954 - St Mary Redcliffe '24 | | | | | | 4,030 |
| PI956 - Holy Trinity '24 | | | | | | 2,606 |
| PI958 - Faure Workshop | | | | | | 1,888 |
| PI960 - St Michael's Oct 24 | 2,114 | | | | 2,114 | |
| PI962 - Prior Park '25 | 6,298 | | | | 6,298 | |
| PI964 - Christmas Gala '24 | 15,583 | | | | 15,583 | |
| PI966 - Gjeilo Tour | 6,281 | | | | 6,281 | |
| PI967 - Nova Workshop | 1,120 | | | | 1,120 | |
| PI968 - Castaways | 1,283 | | | | 1,283 | |
| PI969 - Malmesbury 2025 | 3,047 | | | | 3,047 | |
| Income from charitable activities Totals | 35,904 | | | | 35,904 | 19,343 |
| Other trading activities | | | | | | |
| GI37 - Sales of Music Scores | | | | | | |
| Other trading activities Totals | | | | | | |
| Investments | | | | | | |
| GI50 - Bank Interest | 330 | | | | 330 | 176 |
| Investments Totals | 330 | | | | 330 | 176 |

There may be minor discrepancies in the totals if the pence are not being shown

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|------------------------------|--------------|------------|------------|-----------|-----------|--------------------|
| Income and endowments | 61,562 | | | | 61,562 | 43,704 |
| Grand totals | | | | | | |

Expenditure

Raising funds

| | | | | | | |
|---------------------|-----|--|--|--|-----|-------|
| GE40 - Website Fees | 455 | | | | 455 | 1,023 |
| GE45 - Photography | | | | | | |

| | | | | | | |
|-----------------------------|-----|--|--|--|-----|-------|
| Raising funds Totals | 455 | | | | 455 | 1,023 |
|-----------------------------|-----|--|--|--|-----|-------|

Expenditure on charitable activities

| | | | | | | |
|--|--------|--|--|--|--------|-------|
| GE83 - SumUp Fees | | | | | | 8 |
| GE01 - Musical Director Rehearsal Fees | 6,800 | | | | 6,800 | 9,553 |
| GE03 - Accompanist Rehearsal Fees | 3,600 | | | | 3,600 | 3,620 |
| GE06 - Hire of Rehearsal Venues | 3,360 | | | | 3,360 | 4,475 |
| GE10 - Hire of Music Scores | 1,612 | | | | 1,612 | 3,768 |
| GE12 - Purchase of Music Scores | | | | | | 1,686 |
| GE13 - Printing of Music Scores | | | | | | 120 |
| GE14 - Purchase of Music Folders | | | | | | 272 |
| GE36 - John Fletcher Music Files | 198 | | | | 198 | 198 |
| GE46 - Photographic Equipment | 149 | | | | 149 | |
| GE82 - Will Todd Commission | | | | | | 450 |
| GE83 - Misc rehearsal equipment | 23 | | | | 23 | |
| GE84 - Membership refund | 396 | | | | 396 | |
| P951 - Tallin Tour | | | | | | 3,325 |
| PE931 - St Georges Bristol 2022 | | | | | | |
| PE935 - Games Concert | | | | | | |
| PE937 - Malmesbury Coleridge | | | | | | |
| PE939 - St Mary's Xmas 22 | | | | | | |
| PE941 - Carmina WMC 23 | | | | | | 200 |
| PE943 - Lucis Social | | | | | | 207 |
| PE945 - Rhine Tour | | | | | | 175 |
| PE947 - Thyme concert | | | | | | |
| PE949 - Vivaldi concert | | | | | | 3,282 |
| PE951 - Xmas St Lukes '23 | | | | | | 1,786 |
| PE953 - St Mary Redcliffe concert '24 | | | | | | 4,331 |
| PE955 - Holy Trinity '24 | | | | | | 2,656 |
| PE957 - Faure Workshop | 80 | | | | 80 | 585 |
| PE959 - St Michael's Oct 24 | 3,716 | | | | 3,716 | |
| PE961 - Prior Park '25 | 250 | | | | 250 | |
| PE963 - Christmas Gala '24 | 16,114 | | | | 16,114 | |
| PE965 - Gjeilo Tour | 6,335 | | | | 6,335 | |
| PE966 - Malmesbury 2025 | 6,828 | | | | 6,828 | |
| PE967 - Nova Workshop | 1,210 | | | | 1,210 | |
| PE968 - Castaways | 602 | | | | 602 | |
| PE969 - Prior Park 2025 | 8,015 | | | | 8,015 | |
| PE970 - Nov 2025 | 1,333 | | | | 1,333 | |

| | | | | | | |
|--|--------|--|--|--|--------|--------|
| Expenditure on charitable activities Totals | 60,626 | | | | 60,626 | 40,702 |
|--|--------|--|--|--|--------|--------|

Administration costs

| | | | | | | |
|---|-----|--|--|--|-----|-----|
| GE15 - Music Folder Dep Refunds | | | | | | |
| GE16 - Music Library Equipment | | | | | | |
| GE30 - Subscription to 'Making Music' | 892 | | | | 892 | 323 |
| GE35 - Insurance via 'Making Music' | | | | | | |
| GE37 - Assn of British Choral Directors | | | | | | 182 |

There may be minor discrepancies in the totals if the pence are not being shown

| | Unrestricted | Designated | Restricted | Endowment | Total | |
|------------------------------------|--------------|------------|------------|-----------|-----------|-----------|
| | | | | | This year | Last year |
| GE38 - Independent Examiner | 50 | | | | 50 | 50 |
| GE39 - Bank Charges | 60 | | | | 60 | 60 |
| GE43 - Finance Software Support | 75 | | | | 75 | 75 |
| GE50 - Printing & Stationery | 116 | | | | 116 | |
| GE52 - Postage | 78 | | | | 78 | |
| Administration costs Totals | 1,272 | | | | 1,272 | 690 |
| Other expenditure | | | | | | |
| GE55 - Gifts | 658 | | | | 658 | 179 |
| Other expenditure Totals | 658 | | | | 658 | 179 |
| Expenditure Grand totals | 63,013 | | | | 63,013 | 42,595 |

There may be minor discrepancies in the totals if the pence are not being shown

Lucis Choir - XR65479

Balance Sheet detailed

| | As at 31/08/2025 | As at 31/08/2024 |
|------------------------------------|---------------------|---------------------|
| Current assets | | |
| 01: CASH | — | — |
| 02: CAF BANK CafCash Account | 4,428.58 | 7,451.05 |
| 03: CAF BANK Gold Account | 14,912.23 | 13,341.43 |
| Total Current assets | 19,340.81 | 20,792.48 |
| Liabilities | | |
| 6699: Agency collections | — | — |
| Total Liabilities | — | — |
| Net Asset surplus (deficit) | 19,340.81 | 20,792.48 |
| Reserves | | |
| Excess / (deficit) to date | (1,451.67) | 1,108.49 |
| Z01: Starting balances | 20,792.48 | 19,683.99 |
| Total Reserves | 19,340.81 | 20,792.48 |

| Represented by Funds | | |
|-----------------------------|------------------|------------------|
| Unrestricted | 19,341.42 | 20,793.09 |
| Designated | (0.61) | (0.61) |
| Restricted | — | — |
| Endowment | — | — |
| Total | 19,340.81 | 20,792.48 |

Treasurer's report for the Year Ending 31st August 2025

| <u>Current Assets</u> | 2024-2025 | 2023-2024 |
|------------------------------|-----------|-----------|
| CAF Cash Account | £4,428 | £7,451 |
| CAF Gold Account | £14,912 | £13,341 |
| | ————— | ————— |
| Total | £19,340 | £20,792 |
| Decrease in funds | -£1,452 | |

Total Income and Expenditure

| | This Year | Last Year |
|-------------|-----------|-----------|
| Income | £61,562 | £43,704 |
| Expenditure | £63,013 | £42,595 |

Events during the Year

| | Income | Expenditure | Profit/Loss |
|---------------------------|---------|-------------|----------------------|
| St Michael's, Autumn 24 | £2,114 | £3,716 | -£1,602 |
| Bath Abbey, Christmas | £15,583 | £16,114 | -£531 |
| Nova Workshop | £1,120 | £1,210 | -£90 |
| Malmesbury May 25 | £3,047 | £6,828 | -£3,781 |
| Prior Park | £6,298 | £8,265 | -£1,967 ¹ |
| Total deficit on concerts | | | -£7,941 |

¹ Funds were received after year end reducing this deficit to £640

Comments

Firstly, I'd like to say huge thanks to Paul (Slade) for spending several hours with me earlier this year patiently handing over Treasurer duties, and giving me an overview of banking and accounting processes and systems. This first year has been frustrating and rewarding in equal measure. It's not always been quick or straightforward getting necessary systems access, but now I've got year one under my belt I'm more confident that I know what I'm doing!

Let's start with the more negative news.

As you can see, we haven't managed to make a positive financial return on any of our events in the year to August, incurring an overall concert deficit of nearly £8,000. This is in contrast to the surplus of £1,300 last year.

However, it's notable that every single concert involved an orchestra and soloists, which clearly incur significant additional expenses. We have to acknowledge that it's virtually impossible to cover our costs on events such as these, but the reward is the enjoyment of performing with talented professional musicians and we can be proud of putting on such amazing concerts.

We can also be proud of the minimal deficit on the Christmas gala. This was heading for breakeven until we got an invoice for PRS costs (performing rights) a few weeks after the concert. Clearly the financial risks of an event with a £16k spend are significant but the excellent ticket sales, plus financial support from BRLSI and a number of other sponsors helped considerably.

It should also be noted that our finances do not yet include any income from gift aid claims. When the 2025 claim is finalised this should bring in around £4,000.

Moving onto more positive news, we of course had a wonderful £5k donation at the start of the year from a benefactor who wishes to remain anonymous. This also came with an offer to match any additional fundraising by choir members during 2025, up to a maximum of £5k.

I'm delighted that the choir has responded with such enthusiasm and generosity. We've had cake and jam sales, weekly raffles, and several very generous individual donations.

There has also been beautiful pottery, incredible pens, and of course the very enjoyable Castaways evening with Matthew Coleridge, organised by Kay & the social committee which raised almost £900 in matched funding.

The Friends and Patrons scheme run by Ann also generated increased income of £1,300 during the financial year.

We're pretty much on track to achieving the maximum £5,000 available for matched funding – at the time of writing (early November) the total fundraising is standing at just over £4,400.

Planning for 2025_2026

Financially, we have to acknowledge that our underlying costs, particularly music hire and printing, continue to increase year on year.

All choir members have been incredibly generous with both their money and time over the past year in helping to fund raise, and we've benefited hugely from the significant donation. However, this is not sustainable in the longer term, and we therefore need to generate more income from regular sources.

We continue to explore the possibility of hiring out our own collection of music which will hopefully generate a small amount of additional income.

The committee also proposes a modest increase in membership fees for the current year. We raised membership fees by a small amount last year, and the committee has agreed a further similar increase for the current year to help cover our basic costs.

This year has been a steep learning curve for me, but I'd like to extend my thanks to Paul for the help and guidance, and to Sian, Francis and the rest of the committee for all their patience, kindness and support.

Jane Goodall

Treasurer

November 2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: LUCAS CHOR

On accounts for the year ended

31/8/2025

Charity no (if any)

1092531

Set out on pages

to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

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the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C. L Norris

Date:

20/10/2025

Name:

CHRISTOPHER NORRIS

Relevant professional qualification(s) or body

C.P.F.A Chartered Institute of Public Finance and Accountancy

(if any):

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Address:

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Lucis Choir - XR65479

Analysis of income and expenditure
Selected period: 01 September 2024 to 31 August 2025

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|---|---------------|------------|------------|-----------|---------------|--------------------|
| Income and endowments | | | | | | |
| Donations and legacies | | | | | | |
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| GI23 - Gift Aid Tax Refunds | | | | | | 5,899 |
| GI26 - Friends of Lucis | 1,315 | | | | 1,315 | 1,135 |
| GI28 - Donations - Rehearsal Catering | 243 | | | | 243 | 307 |
| GI35 - Other Donations | 6,384 | | | | 6,384 | 231 |
| GI38 - Contributions re Music Costs | | | | | | |
| GI40 - Music Folder Deposits | 52 | | | | 52 | 72 |
| Donations and legacies Totals | 25,327 | | | | 25,327 | 24,184 |
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| PI970 - Prior Park 2025 | | | | | | |
| GI51 - Will Todd Commission | | | | | | |
| GI52 - Venue Hire | | | | | | 538 |
| GI960 - Chilcott Scores | | | | | | 653 |
| P952 - Tallin Tour | 175 | | | | 175 | 3,150 |
| PE940 - St Mary's Xmas 22 | | | | | | |
| PI933 - Games Concert | | | | | | |
| PI935 - Coleridge workshop | | | | | | |
| PI938 - Malmesbury Coleridge | | | | | | |
| PI942 - Carmina WMC 23 | | | | | | |
| PI944 - Lucis Social | | | | | | 195 |
| PI946 - Rhine Tour | | | | | | |
| PI948 - Thyme concert | | | | | | |
| PI950 - Vivaldi concert | | | | | | 3,252 |
| PI952 - Xmas St Lukes '23 | | | | | | 3,028 |
| PI954 - St Mary Redcliffe '24 | | | | | | 4,030 |
| PI956 - Holy Trinity '24 | | | | | | 2,606 |
| PI958 - Faure Workshop | | | | | | 1,888 |
| PI960 - St Michael's Oct 24 | 2,114 | | | | 2,114 | |
| PI962 - Prior Park '25 | 6,298 | | | | 6,298 | |
| PI964 - Christmas Gala '24 | 15,583 | | | | 15,583 | |
| PI966 - Gjeilo Tour | 6,281 | | | | 6,281 | |
| PI967 - Nova Workshop | 1,120 | | | | 1,120 | |
| PI968 - Castaways | 1,283 | | | | 1,283 | |
| PI969 - Malmesbury 2025 | 3,047 | | | | 3,047 | |
| Income from charitable activities Totals | 35,904 | | | | 35,904 | 19,343 |
| Other trading activities | | | | | | |
| GI37 - Sales of Music Scores | | | | | | |
| Other trading activities Totals | | | | | | |
| Investments | | | | | | |
| GI50 - Bank Interest | 330 | | | | 330 | 176 |
| Investments Totals | 330 | | | | 330 | 176 |

There may be minor discrepancies in the totals if the pence are not being shown

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|------------------------------|--------------|------------|------------|-----------|-----------|--------------------|
| Income and endowments | 61,562 | | | | 61,562 | 43,704 |
| Grand totals | | | | | | |

Expenditure

Raising funds

| | | | | | | |
|---------------------|-----|--|--|--|-----|-------|
| GE40 - Website Fees | 455 | | | | 455 | 1,023 |
| GE45 - Photography | | | | | | |

| | | | | | | |
|-----------------------------|-----|--|--|--|-----|-------|
| Raising funds Totals | 455 | | | | 455 | 1,023 |
|-----------------------------|-----|--|--|--|-----|-------|

Expenditure on charitable activities

| | | | | | | |
|--|--------|--|--|--|--------|-------|
| GE83 - SumUp Fees | | | | | | 8 |
| GE01 - Musical Director Rehearsal Fees | 6,800 | | | | 6,800 | 9,553 |
| GE03 - Accompanist Rehearsal Fees | 3,600 | | | | 3,600 | 3,620 |
| GE06 - Hire of Rehearsal Venues | 3,360 | | | | 3,360 | 4,475 |
| GE10 - Hire of Music Scores | 1,612 | | | | 1,612 | 3,768 |
| GE12 - Purchase of Music Scores | | | | | | 1,686 |
| GE13 - Printing of Music Scores | | | | | | 120 |
| GE14 - Purchase of Music Folders | | | | | | 272 |
| GE36 - John Fletcher Music Files | 198 | | | | 198 | 198 |
| GE46 - Photographic Equipment | 149 | | | | 149 | |
| GE82 - Will Todd Commission | | | | | | 450 |
| GE83 - Misc rehearsal equipment | 23 | | | | 23 | |
| GE84 - Membership refund | 396 | | | | 396 | |
| P951 - Tallin Tour | | | | | | 3,325 |
| PE931 - St Georges Bristol 2022 | | | | | | |
| PE935 - Games Concert | | | | | | |
| PE937 - Malmesbury Coleridge | | | | | | |
| PE939 - St Mary's Xmas 22 | | | | | | |
| PE941 - Carmina WMC 23 | | | | | | 200 |
| PE943 - Lucis Social | | | | | | 207 |
| PE945 - Rhine Tour | | | | | | 175 |
| PE947 - Thyme concert | | | | | | |
| PE949 - Vivaldi concert | | | | | | 3,282 |
| PE951 - Xmas St Lukes '23 | | | | | | 1,786 |
| PE953 - St Mary Redcliffe concert '24 | | | | | | 4,331 |
| PE955 - Holy Trinity '24 | | | | | | 2,656 |
| PE957 - Faure Workshop | 80 | | | | 80 | 585 |
| PE959 - St Michael's Oct 24 | 3,716 | | | | 3,716 | |
| PE961 - Prior Park '25 | 250 | | | | 250 | |
| PE963 - Christmas Gala '24 | 16,114 | | | | 16,114 | |
| PE965 - Gjeilo Tour | 6,335 | | | | 6,335 | |
| PE966 - Malmesbury 2025 | 6,828 | | | | 6,828 | |
| PE967 - Nova Workshop | 1,210 | | | | 1,210 | |
| PE968 - Castaways | 602 | | | | 602 | |
| PE969 - Prior Park 2025 | 8,015 | | | | 8,015 | |
| PE970 - Nov 2025 | 1,333 | | | | 1,333 | |

| | | | | | | |
|--|--------|--|--|--|--------|--------|
| Expenditure on charitable activities Totals | 60,626 | | | | 60,626 | 40,702 |
|--|--------|--|--|--|--------|--------|

Administration costs

| | | | | | | |
|---|-----|--|--|--|-----|-----|
| GE15 - Music Folder Dep Refunds | | | | | | |
| GE16 - Music Library Equipment | | | | | | |
| GE30 - Subscription to 'Making Music' | 892 | | | | 892 | 323 |
| GE35 - Insurance via 'Making Music' | | | | | | |
| GE37 - Assn of British Choral Directors | | | | | | 182 |

There may be minor discrepancies in the totals if the pence are not being shown

| | Unrestricted | Designated | Restricted | Endowment | Total | |
|------------------------------------|--------------|------------|------------|-----------|-----------|-----------|
| | | | | | This year | Last year |
| GE38 - Independent Examiner | 50 | | | | 50 | 50 |
| GE39 - Bank Charges | 60 | | | | 60 | 60 |
| GE43 - Finance Software Support | 75 | | | | 75 | 75 |
| GE50 - Printing & Stationery | 116 | | | | 116 | |
| GE52 - Postage | 78 | | | | 78 | |
| Administration costs Totals | 1,272 | | | | 1,272 | 690 |
| Other expenditure | | | | | | |
| GE55 - Gifts | 658 | | | | 658 | 179 |
| Other expenditure Totals | 658 | | | | 658 | 179 |
| Expenditure Grand totals | 63,013 | | | | 63,013 | 42,595 |

There may be minor discrepancies in the totals if the pence are not being shown

Lucis Choir - XR65479

Balance Sheet detailed

| | As at 31/08/2025 | As at 31/08/2024 |
|------------------------------------|---------------------|---------------------|
| Current assets | | |
| 01: CASH | — | — |
| 02: CAF BANK CafCash Account | 4,428.58 | 7,451.05 |
| 03: CAF BANK Gold Account | 14,912.23 | 13,341.43 |
| Total Current assets | 19,340.81 | 20,792.48 |
| Liabilities | | |
| 6699: Agency collections | — | — |
| Total Liabilities | — | — |
| Net Asset surplus (deficit) | 19,340.81 | 20,792.48 |
| Reserves | | |
| Excess / (deficit) to date | (1,451.67) | 1,108.49 |
| Z01: Starting balances | 20,792.48 | 19,683.99 |
| Total Reserves | 19,340.81 | 20,792.48 |

| Represented by Funds | | |
|-----------------------------|------------------|------------------|
| Unrestricted | 19,341.42 | 20,793.09 |
| Designated | (0.61) | (0.61) |
| Restricted | — | — |
| Endowment | — | — |
| Total | 19,340.81 | 20,792.48 |

Treasurer's report for the Year Ending 31st August 2025

| <u>Current Assets</u> | 2024-2025 | 2023-2024 |
|------------------------------|------------------|------------------|
| CAF Cash Account | £4,428 | £7,451 |
| CAF Gold Account | £14,912 | £13,341 |
| | ————— | ————— |
| Total | £19,340 | £20,792 |
| Decrease in funds | -£1,452 | |

Total Income and Expenditure

| | This Year | Last Year |
|-------------|------------------|------------------|
| Income | £61,562 | £43,704 |
| Expenditure | £63,013 | £42,595 |

Events during the Year

| | Income | Expenditure | Profit/Loss |
|---------------------------|---------------|--------------------|----------------------|
| St Michael's, Autumn 24 | £2,114 | £3,716 | -£1,602 |
| Bath Abbey, Christmas | £15,583 | £16,114 | -£531 |
| Nova Workshop | £1,120 | £1,210 | -£90 |
| Malmesbury May 25 | £3,047 | £6,828 | -£3,781 |
| Prior Park | £6,298 | £8,265 | -£1,967 ¹ |
| Total deficit on concerts | | | -£7,941 |

¹ Funds were received after year end reducing this deficit to £640

Comments

Firstly, I'd like to say huge thanks to Paul (Slade) for spending several hours with me earlier this year patiently handing over Treasurer duties, and giving me an overview of banking and accounting processes and systems. This first year has been frustrating and rewarding in equal measure. It's not always been quick or straightforward getting necessary systems access, but now I've got year one under my belt I'm more confident that I know what I'm doing!

Let's start with the more negative news.

As you can see, we haven't managed to make a positive financial return on any of our events in the year to August, incurring an overall concert deficit of nearly £8,000. This is in contrast to the surplus of £1,300 last year.

However, it's notable that every single concert involved an orchestra and soloists, which clearly incur significant additional expenses. We have to acknowledge that it's virtually impossible to cover our costs on events such as these, but the reward is the enjoyment of performing with talented professional musicians and we can be proud of putting on such amazing concerts.

We can also be proud of the minimal deficit on the Christmas gala. This was heading for breakeven until we got an invoice for PRS costs (performing rights) a few weeks after the concert. Clearly the financial risks of an event with a £16k spend are significant but the excellent ticket sales, plus financial support from BRLSI and a number of other sponsors helped considerably.

It should also be noted that our finances do not yet include any income from gift aid claims. When the 2025 claim is finalised this should bring in around £4,000.

Moving onto more positive news, we of course had a wonderful £5k donation at the start of the year from a benefactor who wishes to remain anonymous. This also came with an offer to match any additional fundraising by choir members during 2025, up to a maximum of £5k.

I'm delighted that the choir has responded with such enthusiasm and generosity. We've had cake and jam sales, weekly raffles, and several very generous individual donations.

There has also been beautiful pottery, incredible pens, and of course the very enjoyable Castaways evening with Matthew Coleridge, organised by Kay & the social committee which raised almost £900 in matched funding.

The Friends and Patrons scheme run by Ann also generated increased income of £1,300 during the financial year.

We're pretty much on track to achieving the maximum £5,000 available for matched funding – at the time of writing (early November) the total fundraising is standing at just over £4,400.

Planning for 2025_2026

Financially, we have to acknowledge that our underlying costs, particularly music hire and printing, continue to increase year on year.

All choir members have been incredibly generous with both their money and time over the past year in helping to fund raise, and we've benefited hugely from the significant donation. However, this is not sustainable in the longer term, and we therefore need to generate more income from regular sources.

We continue to explore the possibility of hiring out our own collection of music which will hopefully generate a small amount of additional income.

The committee also proposes a modest increase in membership fees for the current year. We raised membership fees by a small amount last year, and the committee has agreed a further similar increase for the current year to help cover our basic costs.

This year has been a steep learning curve for me, but I'd like to extend my thanks to Paul for the help and guidance, and to Sian, Francis and the rest of the committee for all their patience, kindness and support.

Jane Goodall

Treasurer

November 2025

LUCIS CHOIR

England & Wales - Charity number 1092531

Accounts

LUCIS CHOIR

Trustees' Report 2023-24

Presented at AGM, 22 10 2024

- 1. Chair's Report**
- 2. Treasurer's Report**

1. Chair's Report

It must be some 11 years ago that members of Organum and Corsham Choral Choirs gathered to listen to an ultimatum delivered by their Musical Director. He outlined a vision of a new choir based in Bath and we could follow him or go our own way.

So, not without reservation, follow him we did and in 2014, Lucis was born and Francis set about carving a niche into the musical life of a city already well endowed with choirs. It took a few months for the name to be proposed and adopted and a little while longer to find the logo, but very soon, we were introduced to a repertoire very different to that of other local choirs.

In 10 years, Lucis has sung in a variety of venues in Bath as well as in Bradford on Avon, Malmsbury and Bristol, toured in Italy and Prague, joined other choirs to sing in the Carnegie Hall in New York and the Cadogan Hall in London and acquired contemporary composer Will Todd as a Patron.

We have established a secure financial footing, improved the quality of promotional material, increased our audience numbers and now have a website. Membership has fluctuated, chiefly because of the pandemic, but has now risen to pre-pandemic levels.

None of this has been possible without the enthusiastic leadership of Francis our Musical Director, but also without the time and energy supplied by Committee members. Secretaries, Treasurers, Chairmen, Librarians and other committee members have come and gone, but all have played their part in making a success of Lucis.

So to this, our 10th Anniversary year.

Lucis' policy of inviting people to attend an Open Rehearsal at the start of each session has been successful in encouraging new members. Our membership now stands at 94

There have been a couple of changes on the Committee. Sheila has taken over as Membership Secretary. Glenys and her team, Anne and Isobel, have managed a challenging year sourcing contemporary music. Thank you all.

Unfortunately, all efforts to organize a tour have not succeeded, but thank you Tim Tayler for your ideas.

The social events ably arranged by Kay Labate and her team, Esme, Julia, David and Simon, have been well supported. The post-Christmas Party, the barn dance in February, the walk in June - when some went up the hill and others of us kept to lower ground, but all enjoyed the tea after the walk - all have a cohesive effect on Lucis.

And thank you to Jean Gunns for the hedgehogs, jugs, bowls and candle holders which she makes to supplement the choir's finances.

The Christmas Concert at St Luke's in 2023 attracted a large audience, causing an unprecedented hunt for chairs and following this, many choir members went carol-singing in Bath, raising money for Mind.

At the start of 2024, Suzanne resigned from the choir and her position as Vice Chair. As she had taken on the role of coordinating publicity, this was very unfortunate. We have yet to find a Vice Chair. It will be essential to fill this role in the coming year.

The concert in St Mary Redcliffe in March posed a challenge. We were singing in an unfamiliar venue and drawing on an audience that did not recognize the name 'Lucis'. My special thanks go to Vicky and Gareth for all their work in publicising the concert, which attracted an appreciative audience.

In preparation for that concert, the choir enjoyed a workshop with Charles MacDougal

The Party in the Park in May again attracted members of the choir, both as performers and audience.

July saw us back at Holy Trinity, Bradford on Avon, where, despite the competition of an ABBA event in the town, ticket sales were enhanced by the large number of audience members, who bought tickets on the door. Francis was in the USA for part of the rehearsal time for this concert, so we welcomed Matt Nicholls who stood in for him and then conducted part of the programme.

October's concert in St Michael's Without also attracted a healthy and appreciative audience. The choir appreciated singing with an orchestra.

And so to our Gala concert at Bath Abbey in December, which brings to an end the series of concerts for Lucis' 10th anniversary.

Thanks must go to Felix, who does so much to arrange these concerts behind the scenes and to Tim, who is negotiating with Bath Royal Literary and Scientific Institution for our Gala concert.

Ann Butterfield continues to encourage Friends and Patrons, which helps both financially and to 'spread the word' and Emma is busy posting articles on Social Media.

Claire Urmston, while not a member of the committee, continues to produce high quality flyers and programmes for Lucis. Thank you, Claire, for your time and expertise.

Colin, also not a committee member, maintains the John Fletcher site.

Susan, thank you for your efficient management of the committee and for keeping me focused.

And of course, thanks must go to our Musical Director and Accompanist, Francis and Will. It would not be so much fun without you both.

It's seven years since Paul became Treasurer of Lucis. He has decided that the time has come to step back. Thank you, Paul, not only for the time and assiduous attention you have given to the role, but also for your wisdom and forward-thinking. The committee will miss you, but are delighted to know that you won't be far away.

Elizabeth Sian Rogers

Chair, LUCIS CHOIR

22 10 2024

2. Treasurer's Report for Year Ending 31st August 2024

| <u>Current Assets</u> | 2023-2024 | 2022-2023 |
|------------------------------|-----------|-----------|
| CAF Cash Account | £7,451 | £3,008 |
| CAF Gold Account | £13,341 | £16,676 |
| Total | £20,792 | £19,684 |
| Increase in funds | £1,108 | |

Total Income and Expenditure

| | This Year | Last Year |
|-------------|-----------|-----------|
| Income | £43,704 | £31,523 |
| Expenditure | £42,595 | £40,181 |

Events during the Year

| | Income | Expenditure | Profit/Loss |
|---------------------------|--------|-------------|----------------|
| Autumn Vivaldi Concert | £3,252 | £3,282 | - £30 |
| St Luke's Christmas | £3,028 | £1,786 | +£1,242 |
| Faure Workshop | £1,888 | £1,391 | +£497 |
| St Mary Redcliffe Concert | £4,030 | £4,331 | - £301 |
| Holy Trinity Concert | £2,606 | £2,656 | - <u>£50</u> |
| | | | +£1,358 |

Comments

It is pleasing to record that, as a result of a significant increase in Lucis Choir membership, annual subscriptions have increased from £13,668 to £16,538 in the last year.

Under the care of Ann Butterfield our Friends and Patrons scheme is doing well and has received a total of £1,135, up from £850 in the previous year.

There was no income from the Gift Aid scheme last year. After a complete update of the Gift Aid declaration forms, claims backdating to August '22 were made and a total of £5,899 was received from HMRC.

We set a budget of £4,000 a year for the hire and purchase of scores. This year we have exceeded the budget and spent £5,454. (£3,861 in 2023) We all knew that the Chilcott scores would push us over the budget so members agreed to pay separately for them and £653 was recovered.

In 2021-22 we made a loss of £2,112 on our concerts and workshops. Last year that loss was reduced to £627 and this year we have made a gain of £1,358.

Planning for 2024-2025

Five years ago, in order to establish the choir on a firm financial footing, we set an ambition to slowly build up our reserves to £40,000. Unfortunately, the pandemic got in the way and thwarted our plans. We do have, however, some signs that we are battling our way through. Thanks to the effort made by members our concert ticket sales are holding up well and the committee works hard to be careful with our outgoings.

Our annual subscription compares favourably with other similar choirs in the Bath area. There was no change in the annual sub of £204 last year and we agreed in the past to try and keep any necessary increases small and regular rather than hitting the members with a sudden big increase. Our fixed expenses will rise by about £1,000 next year and I have proposed to the committee that we have a small increase in the annual sub to keep pace.

Over the years Lucis has assembled a good library of music scores. As well as singing the classic repertoire we often include the works of more modern composers, the scores for which are often not generally available to hire so we must buy them in. This has resulted in a couple of dozen boxes of music that we have now got in store in St Luke's church. We are planning to make this music available to hire to other choirs and to make some money for choir funds. If anyone is interested in helping with this endeavour, please let me know.

Our Christmas concert, being part of our 10th anniversary celebration, will be in Bath Abbey on the 17th December. We are sharing the celebration with The Bath Royal Literary and Scientific Institute (BRLSI) who are 200 years old this year. Francis and Tim have developed a great programme of music. Lucis will take the lead and other choirs and ensembles will be involved. Some past members and regular singers with Lucis have also been invited. The budget for this concert is £10,000 so it is vital that we have wide publicity, sponsorship and great ticket sales.

Finally, I took over the role of the treasurer of Lucis from Brian Green some 6-7 years ago and it is time for me to hand over to another. It has been wonderful working with so many lovely people all of whom work so hard to keep Lucis the friendly and enjoyable choir that it is. Thank you!

Dr Paul Slade

Treasurer, LUCIS CHOIR

22 10 2024

Lucis Choir - XR65479

Balance Sheet detailed

| | As at 31/08/2024 | As at 31/08/2023 |
|------------------------------------|---------------------|---------------------|
| Current assets | | |
| 01: CASH | — | — |
| 02: CAF BANK CafCash Account | 7,451.05 | 3,008.22 |
| 03: CAF BANK Gold Account | 13,341.43 | 16,675.77 |
| Total Current assets | 20,792.48 | 19,683.99 |
| Liabilities | | |
| 6699: Agency collections | — | — |
| Total Liabilities | — | — |
| Net Asset surplus (deficit) | 20,792.48 | 19,683.99 |
| Reserves | | |
| Excess / (deficit) to date | 1,108.49 | (8,657.94) |
| Z01: Starting balances | 19,683.99 | 28,341.93 |
| Total Reserves | 20,792.48 | 19,683.99 |

| Represented by Funds | | |
|-----------------------------|------------------|------------------|
| Unrestricted | 20,793.09 | 18,149.60 |
| Designated | (0.61) | 1,726.39 |
| Restricted | — | (192.00) |
| Endowment | — | — |
| Total | 20,792.48 | 19,683.99 |



Section A

Independent Examiner's Report

Report to the trustees

Charity Name LUCIS CHOIR

On accounts for the year ended

31 | 8 | 2024

Charity no (if any)

1092531

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: C. L. Norris

Date: 17/10/2024

Name: CHRISTOPHER NORRIS

Relevant professional qualification(s) or body

C.P.F.A. Chartered institute of public finance and accountancy

LUCIS CHOIR

England & Wales - Charity number 1092531

Accounts

Lucis Choir

Charity no 1092531

Patron: Will Todd

Musical Director: Francis Faux

www.lucischoir.com



Annual General Meeting

St Luke's Church

7th November, 2023

MINUTES

Present: 64 members: 21 sopranos, 24 altos, 9 tenors, 10 basses.

In attendance: Francis Faux, Musical Director and Will Ashworth, Accompanist

In the Chair: Sian Rogers, Chair

Minutes: Susan Chadwick, Admin Secretary

| | |
|----------|---|
| 1 | Apologies for absence Received from Mirren Derby, Tim Greeves, Josephine Herrlinger, Howard Griffiths, Sue Lester, Sian Macdonald, Martina Mitchard, Anna Salkeld and Claire Urmston. |
| 2 | Minutes of the AGM of 1st November, 2022 These were circulated to all members before the meeting. They were approved. |
| 3 | Matters arising None. |
| 4 | Chair's Report <u>Main points</u> Sian expressed her regret at saying goodbye to Kate Stacey, her predecessor as Chair and wished Kate well. She thanked other members of the committee for their support to her as incoming Chair and the many non-committee members who play a vital role. She noted that about 20% of the membership give their time to LUCIS. There have been four varied concerts in the past year, plus carol singing and 'Party in the Park'. The choir's thanks go to Francis for his musicality and leadership and to Will for his much-appreciated skills. Social events added to members' experience of LUCIS: the Burns Supper and the Summer Walk both had a positive, cohesive impact. Appreciation for their efforts go to the Social Committee. |

| | |
|---|--|
| | <p>Despite excellent planning, the proposed choir tour to Tallinn in 2024 did not go ahead for want of uptake. It is hoped that the subsequent survey will indicate how to proceed with future tour plans.</p> <p>2024 is LUCIS' 10th anniversary. Membership numbers have rallied since the drop in membership resulting from the Covid pandemic. The challenge now is to become better known and to expand our target audience.</p> <p>Diane is retiring as Librarian. Her energy and commitment, plus her organisational skill, meant that we always had the right scores at the right time. Special thanks to her for all she has done for LUCIS.</p> <p><i>Since the meeting, Sian's report has been circulated to all members.</i></p> |
| 5 | <p>Musical Director's Report</p> <p><u>Main points</u></p> <p>LUCIS continues to be a vibrant part of Bath's music scene. We are noted especially for our friendliness, different repertoire and collaboration with other artists, including the championing of young talent.</p> <p>2023 has seen well-received performances. However, audience numbers post-pandemic have been low, especially for smaller-scale concerts. If we are to finance larger events and/or avoid an increase in the annual subscription, ticket sales must improve.</p> <p>We have ambitious plans for our 10th anniversary year, with a varied concert repertoire, a number of commissions and, beyond 2024, a video games concert.</p> <p>Making our plans a reality depends on a proactive and fully supportive membership, as we celebrate the past ten years and look forward to the next ten.</p> <p><i>Since the meeting, Francis' report has been circulated to all members.</i></p> |
| 6 | <p>Presentation of accounts</p> <p><i>The accounts were circulated by the Hon. Treasurer before the meeting.</i></p> <p><u>Main points</u></p> <p>The external auditor has agreed the figures.</p> <p>The key message arising from the accounts is the critical importance of improving ticket sales.</p> <p>70% of total annual subscriptions are absorbed by the day-to-day costs of rehearsal: a Tuesday rehearsal costs c.£300 and a Saturday rehearsal c.£450. Additional fixed costs such as salaries, John Fletcher, insurance, performance rights etc also have to be covered.</p> <p>Concerts, therefore, have to be paid for by ticket sales. Everyone has to take responsibility for this if we are to have good performances and not cut corners.</p> |

| | |
|---|---|
| | <p>The Abbey costs upwards of £4K. An orchestra plus soloists can be £8K-12K. At these rates, without good audience numbers, our reserves will soon run out.</p> <p>The Finance Committee sets ticket prices in line with the circumstances, eg a Christmas concert would be cheaper than the Vivaldi at St Mary's.</p> <p>Questions from the floor:</p> <p><i>How much do we get from sponsorship?</i></p> <p>A: No number was given. We had support from Dyson for the Malmesbury concert and also from a motoring organisation.</p> <p><i>How are decisions made about venues?</i></p> <p>A: The main factors are size – some venues are too small to accommodate LUCIS, others too large eg the Forum; acoustic - eg avoiding carpeting; location - Bristol is not attractive to some of our core audience.</p> <p><i>Are some venues cheaper than others?</i></p> <p>A: There is little variation.</p> <p><i>How much does Wiltshire Music Centre cost?</i></p> <p>A: The last concert there cost £3.6K overall, including the brass section and band. Of this, the venue cost was £800, but there were additional costs such as piano hire/tuning, staging and the use of the Green Room. WMC run their own bar, so we have no opportunity to generate income that way.</p> <p><i>What about a cheaper rehearsal venue?</i></p> <p>A: Rehearsing somewhere comfortable and with a decent acoustic is very important. St Luke's charges are reasonable - £80 room hire per rehearsal plus £30 for heating.</p> <p>Suggestions and comments:</p> <ul style="list-style-type: none"> • Zoning ticket prices and not always giving a concert in the evening, which is a barrier to some people. • In obtaining sponsorship, the fact that LUCIS is a charity can be influential. • VIP Ticket – 'meet Will Todd'. This has already been done. • 'Early bird' tickets are a good idea, but entail a reduction in income. |
| 7 | <p>Appointment of Independent Examiner for 2023-2024</p> <p>The appointment was proposed by Simon Tatton-Brown and seconded by Colin Bushell. The motion was passed with no abstentions.</p> |
| 8 | <p>Subscriptions for 2024</p> <p>Subscriptions are to remain unaltered.</p> |

| | |
|-----------|--|
| 9 | <p>Election of Officers and Committee</p> <p>Every member of the Committee was willing to continue. The required nominations had been received. A collective re-election was proposed by Michael Cuff and seconded by Michele Gross. The motion was passed.</p> <p>The election of Glenys Adams to the Committee as Librarian was proposed by Sandra Cardy and seconded by Hazel Giles. The motion was passed and Sian welcomed Glenys to the Committee.</p> <p><i>A list of Committee members is at the end of these Minutes.</i></p> |
| 10 | <p>AOB</p> <p>An extra rehearsal for the current concert of Christmas Carols was suggested. Thursday 16th November was identified as the date, with Saturday 25th November being held in reserve.</p> <p>Most people had completed the tour survey. The new deadline for completion was announced as Tuesday, 14th November and those who had not yet completed the survey were urged to do so.</p> <p>20th July 2024 was suggested as the date for the Summer Concert. A show of hands indicated that a few people will be away on that date.</p> <p>Autumn 2024 may see a Come & Sing with a guest conductor.</p> <p>The Will Todd composition will be performed for Christmas 2024 to avoid a rushed rehearsal schedule. The concert will be mid-week.</p> |
| 11 | <p>Conclusion</p> <p>The Chair thanked everyone for attending and brought the meeting to a close.</p> |

Committee Members 2023-24

Chair: Sian Rogers
Vice Chair: Suzanne Thomson
Hon Treasurer: Paul Slade
Admin Secretary: Susan Chadwick
Membership Secretary: Anna Glover (Sheila Knowlton covering maternity leave)
Librarian: Glenys Adams
Concert Manager: Felix Page
Social Secretary: Kay Labate
Member: Ann Butterfield
Member: Tim Greeves

NB: Francs Faux, Musical Director, is in attendance at Committee meetings.

Treasurers Report for the Year Ending 31st August 2023

| <u>Current Assets</u> | 2022-2023 | 2021-2022 |
|------------------------------|-----------|-----------|
| CAF Cash Account | £1,408 | £6326 |
| CAF Gold Account | £18,075 | £22,015 |
| | ————— | ————— |
| Total | £19,483 | £28,341 |
| Decrease in funds | -£8,858 | |

Total Income and Expenditure

| | This Year | Last Year |
|-------------|-----------|-----------|
| Income | £31,322 | £37,159 |
| Expenditure | £40,181 | £40,775 |

Events during the Year

| | Income | Expenses | +/- |
|---------------------|--------|-------------|-----------------------|
| Coleridge Workshop | £1317 | £598 | +£734 |
| Coleridge Concert | £1127 | £3,027 | -£1900 |
| St Mary's Christmas | £2,392 | £1,712 | +£1,160 |
| Carmina Concert | £2,100 | £3,610 | -£1,510 |
| St Michaels Concert | £1,568 | £679 (£405) | <u>+£889</u> -£627 |

Comments

Membership numbers, along with our subscription income, fell in the early part of the financial year largely, we think, due to the 'pandemic effect'. Pleasingly we have welcomed a number of new members during 2023 and our membership currently numbers 89.

I am also pleased to report that our 'Social team' raised the sum of £1700 in the year and made a profit of over £1,000 for choir funds. Kay and her assistants have some interesting plans for later in the winter! Ann Butterfield continues to encourage our Friends and Patrons and thanks also to Jean for the generous donations of her pottery. Thank you all.

One-off extra expenditures have added to the decrease in overall funds. We commissioned our Patron Will Todd, at a cost of £3,600, to compose his Lux Aeterna that we will premiere at the end of next year. We have also engaged a commercial company to completely revamp the Lucis Website, with an initial maintenance arrangement, at a cost of £1,350.

The Gift Aid declarations have all been updated and I thank the section reps for their help with that process. Unfortunately, due to a problem with the 'Treasurer' e-mail, I was unable to apply for the tax refund before the end of August. That represents a £2,400 deficit in the accounts that will be corrected in next year's figures.

Those three elements account for £7,350 of the deficit. Subscriptions were down by £2,000 so when all is taken into account we are keeping our heads above water.

Planning for 2023-2024

Our annual subscriptions were increased last year and with the increase in membership we do not feel the need to make a further increase. I therefore suggest that the annual subscription remains at £204. Please remember that this fee, unlike some other choirs, includes the provision of all music scores. We allocate £4,000 per annum for that and have managed to remain within budget for the last two years.

Concert performances are expensive to produce and it is not rare for us to “plan an expenditure” (make a loss!) to put on a special event. The Carmina Burana Concert at the WMC and Matthew Coleridge’s Requiem in Malmesbury were the highlight performances of the year and both ran at a loss. Orchestras are particularly costly. The committee does it’s best to pitch ticket prices appropriately for each event but we are very dependant on members encouraging ticket sales.

Audit of Accounts

The accounts have been audited and approved by our external examiner and a certificate of compliance has been issued to forward to the Charities Commission.

Dr Paul Slade

Treasurer Lucis Choir



Section A Independent Examiner's Report

Report to the trustees/
members of

LUCIS CHOIR

On accounts for the year
ended

31/8/2023

Charity no
(if any)

1092531

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C L Norris

Date:

26/10/2023

Name:

CHRISTOPHER NORRIS

Relevant professional
qualification(s) or body
(if any):

C. P. F. A

Chartered Institute of Public Finance & Accountancy

Address:

2, MONUMENT VIEW

CALNE

SN11 0FR

LUCIS CHOIR

England & Wales - Charity number 1092531

Accounts



Minutes of the AGM
on 1 Nov 2022 at 8.30pm

Present: 60 members were present

In attendance: Francis Faux (Musical Director, FF), Will Ashworth, Accompanist

Kate Stacey was in the Chair, Anna Glover acted as Minutes Secretary

1 **Apologies for absence:** Dawn Schofield, Julia Snow, Lyn Butler, Ursula Norris, Anna Salkeld. Judy Marsham, Mairi Telford. Lawrence Lockhart

2 **Minutes of last meeting (12/10/2021):** These have been circulated and marked as read.

3 **Matters Arising:** None

4 **Chair's Report:** Kate Stacey's report has been circulated. KS added that through fundraising concerts, Lucis raised £2311.78 at the Singathon and £586.37 at the Summer concert to support Ukrainian refugees . KS added a particular thanks to Margaret who is stepping down as Alto section rep. Sandra Cardy is taking over the role. Kate's report was approved as read. David Wing proposed and Michelle Gross seconded.

5 **Musical Directors Report: FF read his report to the meeting.** FF stated the Matthew Coleridge workshop was a success and one of the many positives from this year. A negative is the continued lack of tenor and basses. FF commented that the numbers are far from desirable, we need to all try to recruit support singers, asking members to spread the word far and wide. FF spoke about the great year of concerts the choir has had and the pride he felt at hearing his own compositions performed. FF hopes to continue writing for the choir. Video Game concert is being moved back to 2024. Other events have been moved into next year. Looking at the possibility of European Tour. Thanked the committee for ongoing support. Big thank you to Will which was met with thanks from the rest of the choir. Proposed as read by Tim Greeves and seconded by Felix Page

6 **Presentation of Accounts:** The accounts have been circulated. PS stated that it isn't very helpful to compare year on year after restarting the concert programmes after the pandemic. PS offered more detailed figures for any individuals who wanted to see them. PS explained that a loss on the Todd events were expected to get people involved. The Abbey Christmas concert made a profit due to the wise choice of including a children's choir. Membership subscriptions were reinstated back to usual cost of £192 after the pandemic. £15800 from subscriptions, slightly up from last year. £1200 from Friends and Patrons. Almost £5000 from Gift-Aid. PS added that the annual subscription hasn't been changed for a number of years due to the pandemic. PS propped that the subscription is increased by £12 annually. This is due to choir member numbers being down on previous years and we are unsure on how many will return next year. The increase equates to roughly 25 pence per rehearsal. It will bring in around £1000 extra a year if we have 90 members. This would help to make up the financial shortfall from last year. PS will be asking everyone to re-sign their Gift-Aid forms with the help of the section reps. Accounts have all been audited by External Examiner. Lis Culbard asked what audience numbers the committee and finance team expect each concert. PS replied that we expect members to sell as many tickets as possible. KS added that the concert location affects ticket sales. FF added that he plans one big concert during the year with smaller concerts to support the potential greater expenditure. Kay Labate asked if a children's choir would be returning this year. Sandra Cardy asked if we would sell more tickets if they were slightly cheaper. KS explained that for this year's Christmas concert we are offering an 'early bird' ticket option. Colin Bushell asked when the subscription rate would be increasing from. PS replied that it would be from our subscription year in January. Show of hands to say that the reports have been read. Proposed by Colin Bushell. Seconded by Tony Seeger.

7 **Appointment of Independent Examiner for 2022-2023:** The re-appointment of Christopher Norris

8 **Subscriptions for 2023:** A suggestion of an increase of subscriptions rates by £12 was approved by a show of hands. Proposed by Susan Thompson seconded by Nina Dobson.

9 **Election of Officers and Committee:**

9.1 Chair: Kate Stacey, proposed by Ann Butterfield, seconded by Diane Evans

9.2 Administrative Secretary No nominations currently. This is a crucial role to fill. KS explained to the choir that it's not a time-consuming role.

9.3 Membership Secretary Anna Glover, proposed by Ann Butterfield, seconded by Emma Davies

9.4 Hon Treasurer Paul Slade, proposed by Ann Butterfield, seconded by Ray Adams

9.5 5 Other Committee Members (roles to be allocated at the next committee meeting)

Ann Butterfield proposed by Sheila Knowlton, seconded by Sylvia Perry

Diane Evans as librarian, proposed by Paul Slade, seconded by Ann. Butterfield

Kay Labate as social secretary, proposed by Margaret Waters, seconded by Isobel Wells

Felix Page, proposed by Sheila Knowlton, seconded by James Johnstone,

Kirsten Mulcahy, proposed by Ann Butterfield, seconded by Ronnie Robinson.

There are still two vacancies on the committee that need to be filled.

10. **Social Secretary and Section Reps:** Kay Labate nominated for Social Sec.

Sheila Knowlton as soprano rep

Sandra Cardy as alto rep

Michael Cuff as bass rep

Kate Scott as tenor rep

11. **Friends and Patrons:** Ann Butterfield urged the choir to encourage friends to join the Friends programme as it has been slightly lost during the pandemic.

12. **Choir Tour:** KS wanted to point out the main price difference came from one trip being by flight and the other by coach. Wanted to be as inclusive as possible to include the younger members in terms of cost and being outside of term dates. KS asked for members opinion on the two different options. Simon Tatton Brown asked where in The Rhinelands we were planning.

Susan Moore asked why the flights aren't from Bristol as it's much closer. FF explained that flights from London are much cheaper and by putting on a coach the travel there won't be that expensive. Kay Labate asked if there would be a subsidy possibility for members who couldn't afford the trip. Glenys Adams asked if we could know the concert programme as this may affect people's decision. FF stated that at this point the committee need a rough idea on numbers so the committee can continue planning. Sian Macdonald asked what a typical tour looked like, FF explained it would normally be made up of two concerts leaving people enough time to explore whichever location is chosen.

Approx. 35 hands for a yes.

Approx. 20 hands for thinking about it

No hands shown for uninterested.

10 for Budapest

35 for Rhinelands

10 for Lisbon

Kate Scott asked about the Canada option. KS explained it has been parked for now due to the expense.

Any other business: STB asked the choir to show thanks to the Chair and the committee for all their hard work.

Lucis Choir

Charity No: 1092531

Treasurers Report for the Year ending 31st August 2022

| Current Assets | 2021-2022 | 2020-2021 |
|-----------------------|----------------|----------------|
| CAF Cash Account | £7,407 | £6,957 |
| CAF Gold Account | <u>£21,516</u> | <u>£25,000</u> |
| Total | £28,924 | £31,957 |
| Decrease in funds | -£3,033 | |

Total Income and Expenditure

| | This Year | Last Year |
|-------------|-----------|-----------|
| Income | £36,659 | £21,457 |
| Expenditure | £39,693 | £14,777 |

| Events during the Year | Income | Expenditure | +/- |
|-------------------------------|--------|-------------|---------|
| St Mary Bathwick | £2,006 | £2,337 | -£331 |
| Bath Abbey Xmas | £7,724 | £4,575 | +£3,150 |
| Will Todd Workshop | £554 | £1,105 | -£551 |
| St George's Mass in Blue | £1,009 | £5,604 | -£4,600 |
| Holy Trinity BoA | £2,955 | £2,737 | +£220 |

Comments

Comparisons of financial activity over the last 2-3 years are not particularly helpful because of the severe disruptions to our activities during the pandemic. As we have restarted our rehearsal and concert programmes our financial activities have re-awakened accordingly.

Membership subscriptions returned to the pre-pandemic level of £192, having been reduced to £168 for the year '20-'21. The total income from subscriptions was £15,885, Friends and Patrons kindly supported us with £1,265 and we claimed £4,817 in Gift Aid Tax Refunds.

The profits and 'planned expenditures' of our events through the year are detailed above.

The professional costs of rehearsals were £13,865 and rehearsal venue hire was £3,738. Our other main expenditure was for music hire and purchase amounting to £4,751. Administration costs were down from £985 last year to £747.

Planning Ahead

The annual subscription of £192 was set 3 years ago in 2019 and it was decided at that time that a small increment each year would be preferable to a larger less frequent increase. That plan was foiled by the pandemic. We have, on average, 44 rehearsals each year plus one or two workshops and occasional extra Saturday rehearsals. The Committee would like to suggest that we increase the annual subscription by £12p.a. – equivalent to 25p per rehearsal session. Gift Aid is an important element of our income. I wish to update all the Gift Aid declarations and will be asking the section reps to help me with that process.

Lucis is registered with Amazon Smile and a small amount of money was raised through it last year. We should be able to improve on that and I would encourage all of you, when ordering anything on Amazon, to use the Amazon Smile site. It is exactly the same as the main site but asks you at the end of the ordering process to nominate the beneficiary of your generosity. We are 'Lucis Choir' and will get a donation of 1% of the cost of anything purchased.

Audit of Accounts

The accounts have been audited and approved by our external examiner and a certificate of compliance issued for the Charities Commission.

Dr Paul Slade
Treasurer Lucis Choir



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Lucis Choir

**On accounts for the year
ended**

31/8/2022

**Charity no
(if any)**

1092531

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C L Norris

Date:

12/10/2022

Name:

CHRISTOPHER NORRIS

**Relevant professional
qualification(s) or body
(if any):**

CPFA

(Chartered Institute of Public Finance & Accountancy)

Address:

2, Monument View

CALNE

SN11 0FR

LUCIS CHOIR

England & Wales - Charity number 1092531

Accounts

Lucis Choir
Charity no 1092531



Patron: Will Todd
Musical Director: Francis Faux
www.lucischoir.com

Address

c/o 259 Bloomfield Rd, Bath, BA2 2BA

Annual Report for the Choir's Financial Year
September 2019 to August 2020

List of Trustees

| | |
|---------------------------------|---|
| Chair | Liz Turner |
| Vice-Chairs | Claire Urmston (also Events Coordinator & Publicity Officer.) Kate Stacey (also Events Support) |
| Administrative Secretary | Simon Tatton-Brown |
| Treasurer | Paul Slade |
| Librarian | Diane Evans |
| Membership Secretary | Sheila Knowlton Anna Glover (Asst Membership Secretary) Nina Dobson (Communications & Sponsorship) Ann Butterfield (Patrons and Friends) |

The Charity is governed by a Constitution adopted on 13 November 2001, as amended on 5 February 2001, as amended on 27 January 2015, and again on 12 November 2019.

Policy on Reserves: It is the choir's policy to establish a reserve fund of £40,000. However it is also recognised that this may take a number of years to achieve.

Public Benefit: It is the view of the Trustees that the Charity complies with the guidance on public benefit as published by the Charity Commission.

Compliance: The Committee has policies on Data Protection, Safeguarding, and Risk Assessment, in addition to the policy on Reserves. The Committee believes the choir's procedures are Covid-19 compliant, and Coronavirus risk assessments are regularly reviewed in the light of government regulations and guidance.

**Agenda for the Annual General Meeting of the Choir
to be held on Zoom
on Tuesday 10 November 2020 at 7.30pm
Please note change of date**

Register in advance for this meeting: <https://tinyurl.com/yyuz6uqp>

After registering, you will receive a confirmation email containing information about joining the meeting. (Registration gives Lucis a list of participants.)

Members who have questions for the AGM are invited to email them to the Chair in advance of the meeting chair@luciscommittee.com. This will not preclude anyone from speaking or asking further questions during the meeting. You might find it helpful to use the Zoom chat facility to draw the Chair's attention to your wish to speak.

- 1 Apologies for absence, (and notice of any other business for item 11)
- 2 Minutes of the Annual General Meeting of 12 November 2019 (attached to email)
- 3 Matters Arising
- 4 Chair's Report
- 5 Musical Director's Report
- 6 Presentation of Accounts
- 7 Appointment of Independent Examiner for 2020-2021
- 8 Subscriptions for 2020
- 9 Election of Officers and Committee
 - 9.1 Chair
 - 9.2 Administrative Secretary
 - 9.3 Membership Secretary
 - 9.4 Hon Treasurer
 - 9.5 6 other Committee member
(roles to be allocated at the next committee meeting)
- 10 Social Secretary and Section Reps
- 11 Any other business (to be notified before the meeting or at item 1)

Extracts from the Constitution:

4. Officers and Committee :

The management of the Society shall be in the hands of a Committee consisting of the following Officers: Chairperson , Treasurer, Administrative Secretary, Membership Secretary, and other members to a maximum of ten.

12. Procedure at General Meetings:

There shall be a quorum when at least 10% of the members of the Society at the time or 10 members, whichever is the greater, are present at any General Meeting

Note: The Charity Committee has advised that charity meetings and AGMs may take place online unless specifically prohibited in the charity's constitution.

Full Zoom registration link:

<https://us02web.zoom.us/meeting/register/tZ0kf-CoqjsqE9PKc1aisgjdN9pwh1Stmt4M>

CHAIR'S REPORT TO THE AGM – 2020

Before beginning to write this report, I read through that of last year in which I began by talking about the 'exciting plans for the future.' Little did any of us know then what was about to happen this year and how our plans have changed so drastically!

Last November Lucis gave a sell-out performance of early music at St Luke's Church. The main works which the choir performed were Schubert's Mass in G and Bach's cantata 'Liebster Gott, wann werd ich sterben', accompanied by the Bath Concertino. The Chamber Choir travelled to Ireland to participate by invitation in the festival of St Patrick. Then in December we held a moving 'Carols by Candlelight' in the magnificent setting of Malmesbury Abbey.

Lucis plans for 2020 began with a joint concert with the Aldbourne Brass band at St Mary's Redcliffe. The choir was rehearsing John Rutter's Gloria when, in March, all singing had to stop abruptly. Lucis were also planning a large scale event in conjunction with Bath Choral Society, to be held at the Bath Forum in November. The main work to be performed was Carl Orff's 'Carmina Burana.' Our joint planning was progressing well, with publicity and organisation under way. We also had plans for a workshop and a summer concert – needless to say, all these plans have now sadly been overturned.

I must here pay tribute to our Music Director, Francis Faux. He is an inspirational musician and conductor as was so evident in the two concerts at the end of last year. However, since 'lockdown' in March, he has worked very hard to maintain members' involvement with and enjoyment in singing. Rehearsals of a number of different pieces of music have brought in many choir members on Zoom. Interspersed with the choral evenings have been fascinating Q & A sessions, again on Zoom, with several eminent composers. These included Bob Chilcott, our patron Will Todd, Christopher Tin, Eric Whittaker and recently Ola Gjeilo. Francis both organised and chaired these sessions. Will Ashworth has continued to be our accomplished and expert accompanist.

At present, Lucis choir numbers a total of 116 members. This is made up of:

Sopranos – 40
Altos – 39
Tenors – 14
Basses – 23

The Chamber choir, which is drawn from Lucis choir members, numbers 26. This is made up of:

Sopranos – 8
Altos – 8
Tenors – 7
Basses – 6

This has not been an easy year for the committee and I thank them all for their hard work and commitment. Numerous additional meetings have been held in order to accommodate the changing Government advice during the coronavirus epidemic. I am delighted that all the committee, with the exception of Nina Dobson who is standing down for personal reasons, have offered to stand for re-election this year. We are very sorry to lose Nina

from the committee – but happily not from the choir. Nina has done sterling work in facilitating all the many communications and information sent to members, and we will miss her warm personality. We are indebted also to the committee secretary, Simon Tatton-Brown, who has expertly facilitated all the Zoom sessions, including rehearsals and Q & A sessions.

There are many members who, in different ways, assist in the smooth running of the choir. The section representatives do an invaluable job by keeping in contact with members. Thank you to Mareile who has been the alto representative for some time but decided to step down for personal reasons. We are very grateful to Margaret Waters who offered to take over as the alto representative and our thanks to Sylvia, Kate and Simon for all their efforts particularly over these last difficult months. Margaret also organises the Lucis 'box office' though sadly there has not been much need recently and similarly Colin continues to be our efficient stage manager. Committee thanks go to all the members who have contributed in any way to the smooth running of the choir.

Our thoughts and efforts in recent weeks have of course been focussed on planning for the return to full rehearsals. Clearly this depends upon factors outside our control i.e. the progress/escalation of Covid 19 and Government guidelines. Choirs everywhere are striving to continue with some singing, whether live or on line and we know that members miss that wonderful feeling of singing in a large choir and also the friendship of the choral community. We prepared a Risk Assessment and a Health Questionnaire in preparation for our return to 'live' rehearsals and approached possible venues. Many organisations have taken a very strict approach to allowing a number of singers to come together. However we have been fortunate in finding a suitable venue at Manvers Street Baptist Church Rooms and the first 'live' rehearsal took place on Tuesday 6th October. Members have been able to join in singing Fauré's Requiem on Zoom or Youtube and all agreed that it was a good experience.

Lucis Choir is now planning a Christmas carol concert on 19th December, to be held at Green Park Station in Bath, in a semi open area. We are hoping that as many members as possible will be able to join together in 'live' singing, albeit whilst observing a social distance.

What has been clearly evident during these past months has been the enduring spirit of Lucis members, the desire to continue as a choir and the hope that before too long, we will be returning to full rehearsals and singing together.

ELIZABETH TURNER
Chair – Lucis Choir

LUCIS AGM 2020 – MD's REPORT

When I looked back at previous MD reports before writing this, most of my comments were about building on previous successes and setting expectations for the year ahead. However, given the challenging and turbulent year we have all endured, it seemed somewhat futile to follow the usual formula.

So, where does one start? I want to avoid spending too much time looking behind us this time round, as the memories of planned concerts that we were forced to cancel are still quite painful, particularly the Rutter *Gloria*, which was so close to fruition. That being said, I'm hopeful that these events will still see the light of day, sooner rather than later if you take the optimistic view about when we might emerge from the other side of the pandemic.

I want to take this opportunity to thank the committee for their tireless work during this difficult period. It has been a real team effort and I'm proud to work alongside a group of individuals who have put Lucis in a position where they are offering some of the best opportunities for choral singing in the city. While other choirs have also started live rehearsals, we are the only ones who are streaming our events on YouTube and Zoom, thus enabling members to access footage at any time they like after the scheduled Tuesday evening sessions. I appreciate that the streaming experience needs improving but please rest assured that we are working hard to address this. I think it's worth stating that much of this work is being done by volunteers who have very limited technical expertise (I include myself in that bracket!), so please bear with us as we try and work through the problems that undoubtedly will arise.

Planning ahead remains a difficult balancing act and, while we are pleased to have secured an open air Christmas carol concert at Green Park Station, as well as a recording in Bath Abbey for a local charity, 2021 is more uncertain. We are hoping to continue a mixture of live and online rehearsals, as well as some performing opportunities in Easter and the summer, and we will be announcing more concrete plans in the run up to Christmas.

On a personal note, the pandemic has given me a lot of time to reflect and, after a decade in the job, I have recently made the decision to step down as musical director of the Bath Spa University Choir and Chamber Choir. While it was difficult to walk away from a post that has given me a lot of fond memories, I will still be doing the occasional bit of work there, so I am hopeful that we will still be able to welcome students into our community and future collaborations will continue. This decision has freed up some time to pursue other projects, and I am delighted that the committee have commissioned a new work from me. Composing has always been in my blood and I'm hoping that I will be able to dedicate a little more time to this in the coming years. It's also been a real pleasure to welcome some of the finest choral composers of our generation into our virtual community during the successful Q&A sessions, and I feel that this has only enhanced our reputation as a friendly, knowledgeable and proactive choir. On a final note about being proactive, if anyone feels as if they have any suggestions which might help us during these ever-changing times, whether that's a recommendation for a larger rehearsal venue or an idea for a socially-distanced concert etc, then please do let us know.

All that's left for me to say is to wish everyone the best of health as we march into the unknown, to remain vigilant and, above all, to stay safe as the pandemic continues to disrupt our lives. I hope that by the time the next AGM comes round that we will be back in St Luke's and singing with a full complement of singers once again.

FRANCIS FAUX
Musical Director

Treasurer's Report for Year ending 31st August 2020

| | 2019-2020 | 2018-2019 |
|-----------------------|-----------|-----------|
| Current assets | | |
| Cash at Bank | £25,277 | £18,124 |
| Cash in hand | £90 | £0 |
| Increase in funds | £7,243 | |

Comments

For reasons that we all know the second half of our financial year was severely disrupted. We have continued to fully remunerate our MD and Accompanist throughout the normal term times and our standard expenditures of insurance, memberships etc have remained the same.

Savings have been made in two areas – St Luke's venue hire and hire/purchase of music scores. These savings have amounted to around £2,250.

On the expenditure side we spent £308 on fees and donations for the Q&A sessions with the Composers and we had some minor IT costs for the on-line rehearsal sessions.

Earlier in the financial year we had two successful concerts. The St Luke's concert almost broke even with a loss of £201. The Malmesbury Christmas concert made a profit of £1,651 and was further boosted by a generous sponsorship donation of £1000 from the Dyson Foundation.

The abandoned St Mary Redcliffe concert with the Aldbourne Band cost us £477 for professional musician fees and publicity materials. We spent £241 on our MD expenses for the Chamber Choir performance in St Patrick's Cathedral in Armagh.

On the plus side we had a £500 donation toward the planned joint November concert at the Forum and, although we offered to return the money, we were advised to keep it in the hope of a future concert.

The Patrons and Friends scheme has been given a significant boost thanks to the work done by Ann Butterfield. We currently have 14 members donating a total of £1,305. Gift Aid re-imburement will add to that figure.

There are some administrative delays in receiving Gift Aid payments from HMRC. Our claims have been acknowledged and around £5,000 will be paid to us in due course. When added to our current assets this means that we are well on the way to our stated ambition of £40,000 in reserve funding.

The Accounts have been audited and approved by our external examiner and a certificate of compliance issued for the Charities Commission.

Dr PAUL SLADE
Treasurer Lucis Choir



Section A

Independent Examiner's Report

Report to the trustees/

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

Lucis Choir - XR65479
Balance sheet (Separate funds)
As at: 31 August 2020

| General Fund | Designated Funds | Restricted Funds | Endowment Funds | At 31/08/2020 £ | At 31/08/2019 £ |
|--------------|------------------|------------------|-----------------|--------------------|--------------------|
|--------------|------------------|------------------|-----------------|--------------------|--------------------|

Lucis Choir - XR65479

Analysis of income and expenditure
Selected period: 01 September 2019 to 31 August 2020

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|---|--------------|------------|------------|-----------|-----------|--------------------|
| Income and endowments | | | | | | |
| <i>Donations and legacies</i> | | | | | | |
| GI20 - Membership Subscriptions | 17,359 | — | — | — | 17,359 | 19,383 |
| GI23 - Gift Aid Tax Refunds | — | — | — | — | — | 6,090 |
| GI26 - Friends of Lucis | 1,570 | — | — | — | 1,570 | 15 |
| GI28 - Donations - Rehearsal Catering | 79 | — | — | — | 79 | 284 |
| GI35 - Other Donations | 3,583 | — | — | — | 3,583 | 1,003 |
| GI38 - Contributions re Music Costs | — | — | — | — | — | 35 |
| GI40 - Music Folder Deposits | 53 | — | — | — | 53 | 25 |
| Donations and legacies Totals | 22,645 | — | — | — | 22,645 | 26,836 |
| <i>Income from charitable activities</i> | | | | | | |
| PI1707 - Jul'17 Prior Park | — | — | — | — | — | — |
| PI1711 - Nov'17 St Luke's | — | — | — | — | — | — |
| PI1712 - Dec'17 Westonbirt Arboretum | — | — | — | — | — | 340 |
| PI1805 - May'18 Bath Abbey | — | — | — | — | — | — |
| PI1807 - Jul'18 Holy Trinity, B-on-A | — | — | — | — | — | — |
| PI1811 - Nov'18 Bristol Cathedral | — | — | — | — | — | 3,252 |
| PI1812A - Dec'18 Westonbirt Arboretum | — | — | — | — | — | 10 |
| PI1812B - Dec'18 St Michael's Without | — | — | — | — | — | 2,261 |
| PI1907 - Jul'19 St Mary Virgin Bathwick | — | — | — | — | — | 3,174 |
| PI1912 - Dec'19 Malmesbury Abbey | — | 3,401 | — | — | 3,401 | — |
| PI1914 - St Lukes 19 | 3,353 | — | — | — | 3,353 | — |
| PI1916 - Armagh 20 | 4,327 | — | — | — | 4,327 | — |
| PI90 - General Raffles | — | — | — | — | — | — |
| PI91 - Concert Funding Donations | — | — | — | — | — | — |
| PI918 - St Mary Redcliffe | 824 | — | — | — | 824 | — |
| PI920 - H Trinity BoA 21 | — | — | — | — | — | — |
| PI922 - Forum Concert | — | — | — | — | — | — |
| PI924 - St Mary Bathwick 20 | — | — | — | — | — | — |
| TI1807 - Jul'18 Cornwall Receipts | — | — | — | — | — | 1,611 |
| XPI99 - 100 Club Membership | — | — | — | — | — | — |
| Income from charitable activities Totals | 8,506 | 3,401 | — | — | 11,907 | 10,649 |
| <i>Other trading activities</i> | | | | | | |
| GI37 - Sales of Music Scores | 32 | — | — | — | 32 | 70 |
| GI39 - Music Loans | — | — | — | — | — | — |
| Other trading activities Totals | 32 | — | — | — | 32 | 70 |
| <i>Investments</i> | | | | | | |
| GI50 - Bank Interest | 21 | — | — | — | 21 | 12 |
| Investments Totals | 21 | — | — | — | 21 | 12 |
| <i>Other income</i> | | | | | | |
| PI913 - April 19 Wiltshire MC | — | — | — | — | — | 1,337 |
| Other income Totals | — | — | — | — | — | 1,337 |

There may be minor discrepancies in the totals if the pence are not being shown

| | Unrestricted | Designated | Restricted | Endowment | This year | Total Last year |
|--|--------------|------------|------------|-----------|-----------|--------------------|
| Income and endowments | | | | | | |
| Grand totals | 31,205 | 3,401 | — | — | 34,606 | 38,905 |
| Expenditure | | | | | | |
| Raising funds | | | | | | |
| GE40 - Website Fees | 395 | — | — | — | 395 | 184 |
| GE45 - Photography | — | — | — | — | — | — |
| WE01 - 100 Club Prizes | — | — | — | — | — | — |
| WE02 - 100 Club Refunds | — | — | — | — | — | — |
| Raising funds Totals | 395 | — | — | — | 395 | 184 |
| Expenditure on charitable activities | | | | | | |
| GE01 - Musical Director Rehearsal Fees | 6,350 | — | — | — | 6,350 | 6,615 |
| GE03 - Accompanist Rehearsal Fees | 2,840 | — | — | — | 2,840 | 3,350 |
| GE06 - Hire of Rehearsal Venues | 2,268 | — | — | — | 2,268 | 3,886 |
| GE10 - Hire of Music Scores | 1,971 | — | — | — | 1,971 | 1,588 |
| GE12 - Purchase of Music Scores | 503 | — | — | — | 503 | 896 |
| GE13 - Printing of Music Scores | — | — | — | — | — | — |
| GE14 - Purchase of Music Folders | 243 | — | — | — | 243 | 231 |
| GE36 - John Fletcher Music Files | 180 | — | — | — | 180 | 218 |
| GE46 - Photographic Equipment | — | — | — | — | — | — |
| GE56 - Reward Scheme 'Tenner for a Tenor' | — | — | — | — | — | — |
| PE1605 - May'16 Wiltshire Music Centre | — | — | — | — | — | — |
| PE1711 - Nov'17 St Luke's | — | — | — | — | — | — |
| PE1712 - Dec'17 Westonbirt Arboretum | — | — | — | — | — | 340 |
| PE1805 - May'18 Bath Abbey | — | — | — | — | — | 496 |
| PE1807 - July'18 Holy Trinity | — | — | — | — | — | — |
| PE1811 - Nov'18 Bristol Cathedral | — | — | — | — | — | — |
| PE1812A - Dec'18 Westonbirt Arboretum | — | — | — | — | — | 3,272 |
| PE1812B - Dec'18 St Michael's Without | — | — | — | — | — | 140 |
| PE1904 - April'19 Wiltshire Music Centre | — | — | — | — | — | 1,174 |
| PE1907 - July'19 St Mary Virgin Bathwick | — | — | — | — | — | 1,727 |
| PE1912 - Dec'19 Malmesbury Abbey | — | 2,294 | — | — | 2,294 | 1,633 |
| PE1913 - St Lukes 19 | 2,915 | — | — | — | 2,915 | — |
| PE1917 - Armagh 20 | 5,085 | — | — | — | 5,085 | 179 |
| PE21 - H Trinity BoA 21 | 93 | — | — | — | 93 | — |
| PE40 - Performing Rights Society Fees | — | — | — | — | — | — |
| PE919 - St Mary Redcliffe 20 | 1,121 | — | — | — | — | 37 |
| PE920 - Forum Concert 20 | 66 | — | — | — | 1,121 | — |
| PE923 - St Mary Bathwick 20 | 240 | — | — | — | 66 | — |
| TE1807 - Cornwall Payments | — | — | — | — | 240 | — |
| Expenditure on charitable activities Totals | 23,878 | 2,294 | — | — | 26,172 | 2,724 |
| Administration costs | | | | | | |
| GE15 - Music Folder Dep Refunds | — | — | — | — | — | — |
| GE16 - Music Library Equipment | — | — | — | — | — | — |
| GE30 - Subscription to 'Making Music' | 547 | — | — | — | 547 | 365 |
| GE35 - Insurance via 'Making Music' | — | — | — | — | — | 132 |
| GE37 - Assn of British Choral Directors | — | — | — | — | — | 70 |
| GE38 - Independent Examiner | 50 | — | — | — | 50 | 50 |
| <i>There may be minor discrepancies in the totals if the pence are not being shown</i> | | | | | | |