

# Trustees' annual report

For the period from	Period start date 01-Jan-24	To	Period end date 31-Dec-24
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## Reference and administration details

Charity name	LINCOLN COLLEGE VACATION PROJECT
Registered Charity number	1092434
Charity's principal address	LINCOLN COLLEGE TURL STREET OXFORD OX1 3DR
Names of the charity trustees	STEFAN ENCHELMAIER NIGEL EMPTAGE JODY LAPORTE

## Structure, governance and management

### Description of charity's trusts

Type of governing document	Constitution
How the charity is constituted	An association of its members, executive committee, advisory committee and trustees
Trustee selection method	Trustees are appointed at the Annual General Meeting for a period of three years at a time.

### Additional governance issues

Disclosure and Barring Service checks are carried out each year on all volunteers prior to going on any holidays with children.

In addition, the charity is administered in accordance with the rules and regulations for University clubs as published from time to time by the Proctors of the University of Oxford.

## Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The object of the charity is the relief of children who are in necessitous circumstances in particular, but not exclusively, through the provision of free holidays for deprived children from the Oxfordshire area.</p> <p>The considered children are recommended by Social Services and/or by any other organisation that may come into contact with deprived children.</p>
Summary of the main activities undertaken for the public benefit in relation to these objects	<p>The focus of the charity's activities is on children.</p> <p>Each year the charity runs two week-long holidays for children living in the Oxford area in order to give them a break from whatever difficulties they may be experiencing.</p> <p>The holidays are designed to allow the children to have fun and try new things, building confidence along the way but always allowing them to be children.</p> <p>The charity welcomes all children aged from 7-12 years regardless of gender, race or religion.</p>

### Additional details of objectives and activities

A great contribution is made by the member volunteers and the charity is grateful to them for giving up their summer holidays to lead the vacations for the children.



## Achievements and performance

Summary of the main achievements of the charity during the year.

The holidays this year were again held at St Katharine's in Parmoor - a residential centre that hosts projects like ours.

The venue has wonderful grounds where the children could play organised games with the leaders as well as being a place of historic beauty that allowed the children to stay somewhere out of the ordinary.

Each week's activities were carefully planned, with a range of age-appropriate activities available; for instance, children could do everything from visiting the Cotswold Wildlife Park to earning a mock driver's licences at Legoland.

The past few years have seen fund raising become increasingly hard after the pandemic, and the charity has had to use reserves recently. During 2024 though we managed to mostly cover out costs with fund raising, and so required less from reserves.

Nevertheless the student volunteers continue to make great efforts to raise enough funds to endure the continued success of the project.

## Financial review

Brief statement of the charity's policy on reserves

We aim to hold at least a year's worth of costs in the reserve accounts to cushion the charity in the event of a poor year of fundraising - or unforeseen events such as COVID.

Details of any funds materially in deficit

Not applicable

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature



Full name

Stefan Enchelmaier

Position

Trustee

24-Feb-25

## Lincoln College Vacation Project Accounts

Consolidated Accounts for the Calendar Year 2024

Accounts cover period of charity activity 1.1.24 - (DATE)

Account	Income	Expenditure	Balance	Total Uncashed Expenditui	Start of year
Main Account	£33,827.65	£34,029.73	£25,799.32	£0.00	£26,001.40
Reserve Account (Natwest)	£154.83	£0.00	£10,828.48	£0.00	£10,673.65
				£0.00	£0.00
<b>Total</b>	<b>£33,982.48</b>	<b>£34,029.73</b>	<b>£36,627.80</b>	<b>£0.00</b>	<b>£36,675.05</b>

Income & Expenditure	2024	2023	2022	Difference	% Difference
<b>Summary Income</b>					
Donations - Lincoln	£6,329.00	£15,366.63	£8,386.53	-\$9,037.63	-58.81%
Donations - other colleges	£0.00	£0.00	£500.00	£0.00	0
Donations - personal/ MYDONATE	£540.00	£590.00	£1,097.23	-\$50.00	-8.47%
Donations - Charitable trust funds	£20,823.72	£18,769.17	£4,000.00	£2,054.55	10.95%
Auction of promises	£1,366.60	£1,209.66	£884.00	£156.94	12.97%
Fundraising	£4,768.33	£2,644.06	£2,684.01	£2,124.27	80.34%
Gift aid receipts	£0.00	£174.20	£569.35	-\$174.20	-100.00%
Other income	£0.00	£3,771.76	£0.00	-\$3,771.76	-100.00%
Reserve account interest	£154.83	£127.47	£20.54	£27.36	21.46%
<b>Total (excl Reserve account interest)</b>	<b>£33,827.65</b>	<b>£42,525.48</b>	<b>£18,121.12</b>	<b>-\$8,697.83</b>	<b>-20.45%</b>

Summary Expenditure				Difference	% Difference
General expenses	£4,227.76	£3,429.06	£782.00	£798.70	23.29%
Fundraising expenses	£70.77	£408.28	£1,147.25	-\$337.51	-82.67%
Personal expenses e.g. travel	£400.20	£2,563.31	£3,564.95	-\$2,163.11	-84.39%
Holiday expenses	£19,300.00	£17,000.00	£16,049.21	£2,300.00	13.53%
Food and Lincoln Activities	£0.00	£0.00	£900.00	£0.00	0
External activities	£4,881.00	£4,125.00	£4,888.20	£756.00	18.33%
Coach travel	£5,150.00	£5,038.72	£4,665.00	£111.28	2.21%
VacProj dinner	£0.00	£0.00	£0.00	£0.00	0
Day trip	£0.00	£0.00	£388.00	£0.00	0
<b>Total</b>	<b>£34,029.73</b>	<b>£32,564.37</b>	<b>£32,384.61</b>	<b>£1,465.36</b>	<b>4.50%</b>

<b>Excess/Deficit</b>	<b>-\$202.08</b>	<b>£9,961.11</b>
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Reserves	2024	2023
<b>Opening cash balance on 01 Jan</b>		
Reserve Account balance on 31 Dec	£10,828.48	£10,673.65
Natwest current account	£26,001.40	£16,040.29
Total opening cash balance	£26,001.40	£16,040.29
Excess/(Deficit)	-\$202.08	£9,961.11
<b>Closing balance on 31 Dec</b>	<b>£25,799.32</b>	<b>£26,001.40</b>
Uncashed Expenditure	£0.00	£0.00
<b>Total closing balance on 31 Dec</b>	<b>£36,627.80</b>	<b>£36,675.05</b>

## Independent examiner's report on the accounts

Report to the trustees/members of	LINCOLN COLLEGE VACATION PROJECT
On the accounts for the year ended	31 DECEMBER 2024

I report on the accounts of the charity for the year ended 31 December 2024.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

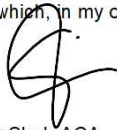
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Samir Shah ACA

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24 February 2025