

**WEST BYFLEET INFANT SCHOOL PARENTS AND FRIENDS ASSOCIATION
TRUSTEE'S REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025**

West Byfleet Infant School Parents and Friends Association
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**West Byfleet Infant School Parents and Friends Association
Trustee's Report For The Year Ended 31 August 2025**

The trustee presents his report and the financial statements for the year ended 31 August 2025.

Objectives and Activities

Aims and Objectives

The support of West Byfleet Infant School to enhance, enrich, and improve learning experience and facilities of our children.

Reference and Administrative Details

Charity Number

1092420

Independent Examiner

Kate Gregory

**West Byfleet Infant School Parents and Friends Association
Trustee's Report (continued)
For The Year Ended 31 August 2025**

The trustee's report was approved by the board of trustees and signed on its behalf by: Charlotte Moss



Date 30/06/2026

Trustee Report

Charity: WEST BYFLEET INFANT SCHOOL PARENTS AND FRIENDS ASSOCIATION

Charity number: 1092420

Address:

West Byfleet County Infant School
Camphill Road
WEST BYFLEET
Surrey
KT14 6EF

Email: wbispfa@gmail.com

Website: <https://www.west-byfleet-infant.surrey.sch.uk/pfa/>

Financial Year end: 31 August 2025

Members:

Name	Role	Date of appointment	Other trusteeships
Claire Grant	Trustee	20 September 2025	None
Charlotte Moss	Trustee	16 January 2024	None

Charlotte Moss	Co - Chair
Claire Grant	Co - Chair
Rebecca Lukasiewicz	Treasurer
Corbey Fellows	Secretary
Laura Foulkes	Uniform & Event Coordinator
Emily Bardwell	Social Media Coordinator
Sea Udeshi	Member
Katie Berry	Member
Ross Grant	Member
Celia Cousins	Member
Jagita Singh	Member
Chrysa Popadaki	Member
Renata Hertelendy	Member
Rachel Marshall	Member

Governance: The charity maintains robust governance through regular engagement with its members and West Byfleet Infant School (WBIS) Headteacher and transparent reporting (including regular updates on money raised with wider school community). An Annual General Meeting (AGM) is held to share financial performance and key updates, with all members and WBIS Headteacher invited to attend; where attendance is not possible, the AGM pack is shared to ensure full visibility and ongoing alignment. This approach supports accountability and keeps the wider school community informed and engaged.

Charity Objective:

To support the school (West Byfleet Infant School) by raising as much money as we can to **ENHANCE, ENRICH AND IMPROVE** the learning experiences and facilities for all our children. To help create and support our school community with events throughout the year.

Activities – how the charity raises money

The charity raises funds through a combination of community-led activities and regular contributions. It organises events throughout the year that are supported by school families and the wider community, with these events planned and delivered by parents, staff and friends of the school. In addition, the charity requests optional annual subscription payments from parents to provide a steady source of income. It also benefits from corporate donations, including matched fundraising schemes, which enhance the proceeds generated from its events.

We have had some great fundraising successes this year (Net Profit/Loss):

Subscriptions	2,376
Donations	10,443
Key events	
School Discos	1,853
Bake Sales	1,260
Fireworks Night	719
Christmas Fair 2024	4,807
December Pantomime tickets	919
World Book Day/ Rainbow Bars	183
Break the rules 2025	639
Summer Fair 2025	3,325
Smartie Challenge	566
Tea Towels	349
Other	3,320
Total	30,759



Activities - how the charity spends its money

We raise funds to help support the education, holistic development and wellbeing of our pupils, staff and parents. Working alongside the school to provide and assist with resources that fall outside the school's budget, therefore enhancing our children's experiences and promoting good relationships. Our vision of 'belonging, inspiring and succeeding' is at the centre of our work.

Overall Profit/Loss Summary – 2025 Financial Year

Fundraising Events (P&L)	£30,759
Requests from WBIS School 2025 Financial Year*	(£26,998)
Other General Expenditure	(£4,412)
End of Year Profit	(£650)

*Funds paid directly to WBIS as requested by Headteacher (for the benefit of school children and staff of WBIS) and approved by WBIS PFA Committee.

A HUGE THANK YOU to all our amazing Parents and Friends (PFA) team, community and staff that help with these events!

West Byfleet Infant School Parents and Friends Association
Independent Examiner's Report to the Trustees of West Byfleet Infant School Parents and Friends Association
For The Year Ended 31 August 2025

I report to the trustee on my examination of the accounts of West Byfleet Infant School Parents and Friends Association (the Trust) for the year ended 31 August 2025.

Responsibilities and Basis of Report

As the charity trustee of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kate Gregory
30/06/2026

West Byfleet Infant School Parents and Friends Association
Statement of Financial Activities
For The Year Ended 31 August 2025

		2025	2024
		Unrestricted	Unrestricted
		funds	funds
	Notes	£	£
INCOME AND ENDOWMENTS FROM:			
Donations and legacies	3	12,819	6,084
Charitable activities:			
		31,681	18,669
Other trading activities	4	1,842	-
		<u>46,342</u>	<u>24,753</u>
EXPENDITURE ON:			
Raising funds	5	(46,992)	(27,041)
Charitable activities:	5		
NET EXPENDITURE		<u>(650)</u>	<u>(2,288)</u>
NET MOVEMENT IN FUNDS		(650)	(2,288)
RECONCILIATION OF FUNDS:			
Total funds brought forward		16,089	18,377
TOTAL FUNDS CARRIED FORWARD	10	<u>15,439</u>	<u>16,089</u>

The notes on pages 6 to 8 form part of these financial statements.

West Byfleet Infant School Parents and Friends Association
Statement of Financial Position
As At 31 August 2025

		2025	2024
		Unrestricted	Total funds
	Notes	funds	
		£	£
CURRENT ASSETS			
Cash at bank and in hand		15,689	16,089
		15,689	16,089
Creditors: Amounts Falling Due Within One Year	9	(250)	-
NET CURRENT ASSETS (LIABILITIES)		15,439	16,089
TOTAL ASSETS LESS CURRENT LIABILITIES		15,439	16,089
NET ASSETS		15,439	16,089
FUNDS OF THE CHARITY			
Unrestricted Funds		15,439	16,089
TOTAL FUNDS	10	15,439	16,089
On behalf of the board			



Date 30.06.2026

The notes on pages 6 to 8 form part of these financial statements.

West Byfleet Infant School Parents and Friends Association
Notes to the Financial Statements
For The Year Ended 31 August 2025

1. General Information

West Byfleet Infant School Parents and Friends Association is an unincorporated charity registered with the Charity Commission, registered charity number 1092420. The principal address is:

West Byfleet County Infant School
 Camphill Road
 WEST BYFLEET
 Surrey
 KT14 6EF

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Incoming Resources

Donations, events, and other fundraising activities

2.3. Resources Expended

Direct and support costs for the charity

2.4. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Donations and gifts	10,443	3,053
Member subscriptions and sponsorships	2,376	3,031
	<u>12,819</u>	<u>6,084</u>

4. Income from Other Trading Activities

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Income from other trading activities	<u>1,842</u>	<u>-</u>

West Byfleet Infant School Parents and Friends Association
Notes to the Financial Statements (continued)
For The Year Ended 31 August 2025

5. Analysis of Expenditure

	Activities undertaken directly	Support costs (see note 6)	2025 Total
	£	£	£
Raising funds	46,742	250	46,992
			2024
			Activities undertaken directly
			£
Raising funds			27,041

6. Support Costs

	2025 Raising funds
	£
General administration	250

7. Independent Examiner's Remuneration

	2025	2024
	£	£
Independent examination of the financial statements	250	-
Other assurance services	-	-
Tax advisory services	-	-
Other financial services	-	-
	250	-

8. Average Number of Employees

Average number of employees during the year was: NIL (2024:)

9. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Accruals and deferred income	250	-

West Byfleet Infant School Parents and Friends Association
Notes to the Financial Statements (continued)
For The Year Ended 31 August 2025

10. Movement in Funds

	As at 1 September 2024 £	Income £	Expenditure £	As at 31 August 2025 £
Unrestricted funds				
General:				
General unrestricted fund	16,089	46,342	(46,992)	15,439
Total funds	16,089	46,342	(46,992)	15,439

	As at 1 September 2023 £	Income £	Expenditure £	As at 31 August 2024 £
Unrestricted funds				
General:				
General unrestricted fund	18,377	24,753	(27,041)	16,089
Total funds	18,377	24,753	(27,041)	16,089

11. Transactions with Trustees

During the year the expenses reimbursed to the trustees or paid directly to third parties were as follows:

2025	2024
£7,714	£ -

12. Related Party Disclosures

Key management personnel (including directors) received compensation of £NIL

West Byfleet Infant School Parents and Friends Association
Detailed Statement of Financial Activities
For The Year Ended 31 August 2025

	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM:		
Donations and legacies		
Donations and gifts	10,443	3,053
Membership subscriptions	2,376	3,031
	<u>12,819</u>	<u>6,084</u>
Charitable Activities:		
Events	31,681	18,669
	<u>31,681</u>	<u>18,669</u>
Other trading activities		
Income from other trading activities	1,842	-
	<u>1,842</u>	<u>-</u>
	<u>46,342</u>	<u>24,753</u>
EXPENDITURE ON:		
Raising funds		
Staging fundraising events	(19,744)	(5,668)
Other direct costs	(26,998)	(21,373)
Independent examiner's fees	(250)	-
	<u>(46,992)</u>	<u>(27,041)</u>
	<u>(46,992)</u>	<u>(27,041)</u>
NET EXPENDITURE	<u>(650)</u>	<u>(2,288)</u>