

# **THE MERIDALE ORGANISATION**

Registered Charity No: 1092377



# **Trustees' Annual Report**

Period:

**01.04.2020 – 31.03.2021**

## Reference and Administration

**Charity Name:**  
**THE MERIDALE ORGANISATION**  
 also known as:  
 'MERIDALE' or 'MERIDALE HALL' or 'THE MERIDALE CENTRE'  
**Charity Number:**  
 1092377  
**Principal Address:**  
 1 HIGH STREET, SUTTON ON SEA, LINCOLNSHIRE, LN12 2ET

**Names/Details of the trustees who govern the charity for 2020/2021 are:**

TRUSTEE NAME	OFFICE (IF ANY)
Councillor Bernard Dobbs	1 <sup>st</sup> Life President
Mrs Janet Shields JP (Retd).	Chairman
Miss Lesley Millward	Deputy Chairman
Mr Alex Majer	Secretary
Mr Andrew Wagstaff	Treasurer
Mr Daniel Turner	<p style="text-align: center;"><b>ALL TRUSTEES ARE ELECTED AT THE ANNUAL GENERAL MEETING OF THE MERIDALE ORGANISATION.</b></p> <hr style="width: 30%; margin: 10px auto;"/> <p style="text-align: center;"><b>INDIVIDUALS LOOKING FOR MEMBERSHIP DURING A BUSINESS YEAR SHOULD APPLY TO THE SECRETARY. ALL APPLICATIONS ARE THEN CONSIDERED AND RESOLVED AT THE NEXT BUSINESS MEETING.</b></p>
Mrs Pauline Dobbs	
Mr Mark Nicholson	
Mrs Glynis Herberts	
Ms Jenifer Baker	
Miss Katy Bromwich	
Mr Stephen Palmer	
Councillor Anthony Mee	
Mr Maurice Herberts	
Mr Christopher Flanagan	
Rev Canon Christopher Lilley	

**Names/Details of Holding Trustees**

TRUSTEE NAME
Mr Daniel Turner, Mrs Janet Shields JP (Retd). & Mr Andrew Wagstaff

**Names/Details of the Centre Management Team**

NAME	POSITION
Mr David Monk	Senior Centre Manager
Mr Daniel Turner	Centre Manager
Mr Alex Majer	Deputy Centre Manager

## Structure, Governance and Management

### Governance:

- The governing document of The Meridale Organisation is its Constitution.
- The Organisation is constituted as a Charity.
- Trustees are appointed to serve on the management committee by existing members at an AGM or can be co-opted at a later stage by majority vote, once such an application has been received by the secretary and approved at the following business meeting.

### Organisation Structure:

In accordance with the constitution, executive authority is invested fully with the Management Committee. From this group of people, they appoint among themselves a Chairman, Deputy Chairman, Secretary & Treasurer ('the executive'). The Organisation has a Life President whose main role is to be an Organisation ambassador, to promote the Organisation at any time which is deemed appropriate.

### Day to Day Management of the Organisation:

The day-to-day management of The Meridale Centre is invested in the Centre Management Team by the Trustees of the Meridale Organisation. The Centre Management Team is made up of the Senior Centre Manager, Centre Manager and Deputy Centre Manager. They work and make decisions together for the benefit of Meridale. They also have the authority to make decisions alone should it be in the best interest of Meridale on day-to-day matters which may require an immediate response.

### Outside Relationships:

The board of trustees continually strives to build relationships with outside bodies. Over the years, Meridale has created great working relationships which include Sutton on Sea Women's Institute, Sutton on Sea Horticultural Society, Lincolnshire Police and County, District and Town Councils. It is the vision of the Organisation to continually promote Meridale and work with all sectors of the local and wider community.

## Objectives

### The Organisation's objectives are (as taken from the constitution):

To promote the benefit of the inhabitants of Sutton on Sea and the neighborhood thereof (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupations with the object of improving the conditions of life for the said inhabitants.

## Main Achievements during the Year

### Over the 12 month period (01.04.2020 - 31.03.2021):

Due to the Covid-19 outbreak and what became the subsequent Pandemic, Meridale remained closed for the majority of this period. Meridale Youth Group managed to re-open for Kidz Klub for a short time as did Do-Dance Keep Fit classes, the Sutton on Sea Dog Club and Zumba classes.

All the above groups are user groups and not directly connected to the Organisation, however we looked to allow these groups use of the Centre as and when the law allowed to try and help the local community re-engage for their social and mental health and wellbeing.

## Main Activities & Performance

- **To run a youth & community centre:**

We operate a completely volunteer led (DBS checked) Organisation. The Meridale Youth Club is open to young people of secondary school age all year round, with the exception of the Christmas period and 4 weeks between August and September.

Meridale Kidz Klub is open during term time only on a Tuesday evening and caters for primary school children aged 6 and over. All volunteers are DBS checked.

**Other groups to use the facilities include:**

- *Do-Dance Keep Fit & Barn Dancing*
- *Sutton on Sea Dog Club*
- *Sutton on Sea Horticultural Society*
- *Meridale Info Centre*
- *Lincolnshire Police*
- *Sutton on Sea Gardening Group*
- *Sutton on Sea Women's Institute*
- *Sutton on Sea & Trusthorpe Lifeboat Guild*
- *Councillors for Surgeries with the electorate*

- **To publish a bi-monthly community newsletter:**

For 22 years volunteers at the centre have produced a very successful and well received document which informs the local community of all news and events taking place in the area. It is a free publication both to receive and to advertise in for all voluntary led groups. During the pandemic this was suspended.

- **To offer a community printing service:**

Meridale has been fortunate to secure funding for quality printing equipment. This service is offered to local community groups and small businesses with the opportunity to have design and print work produced. All money raised from this service is fed back into general funds.

## Financial Review 2020-2021

**Reserves policy:**

Currently, The Meridale Organisation does not have a Reserves Policy. As a small concern and at the present time, such a policy is felt not to be a necessity.

**Material funds in deficit:**

There are no funds in deficit at the time of printing this document.

**Principal source of funding:**

Meridale seeks grants from established funding bodies, run self funding events and receives donations from several local sources.

**How expenditure supports the key objectives of The Meridale Organisation:**

The expenditure is necessary to enable the trustees to maintain the Hall and its facilities to the highest degree which in turn continues to attract a significant number of organisations from the local and wider community who have come to expect the very best in venue hire.

## Other Information

**Telephone:** (01507) 441481 - **Mobile:** (07957) 643974

**Email:** meridale@meridale.co.uk - **Website:** www.meridale.co.uk

The Meridale Organisation was entered on the Register of Charities in England and Wales on:  
10th June 2002

# Statement of Accounts (01.04.2020 – 31.03.2021)

The Meridale Organisation  
Annual Financial Report  
2021 Accounts - April 1st 2020 - March 31st 2021.xlsx

Expenditure	2020/2021	2019/2020		Income	2020/2021	2019/2020
Telephone & Internet	424.68	455.08		Printing	50.00	608.55
Water/Rent & Rates	415.82	587.92		Hall Hire	1,019.00	6,587.87
Heat & Light	2,224.89	2,698.89		Donations	2,855.25	657.30
Printing & Stationary	916.30	1,602.69		Misc	18.09	-
Cleaning, Caretaking & Maintenance	458.63	826.38		Fund Raising	-	160.00
Misc Expenses	172.30	459.00	Purchase Card Machine/Web Hosting	Grants	-	775.00
Licences	-	-		Insurance	232.10	922.10
Fundraising	-	-		Telephone Refund	-	18.40
Insurance	696.92	696.41		Gas/Elec Refund	522.27	47.94
Grants Spent	-	775.00		Info Centre	1,225.00	1,225.00
Donations	-	-		Newsletter	-	598.44
Newsletter	-	1,443.00		Postage	55.00	3,896.90
Postage	335.00	3,990.32		Banking Error	1,242.40	-
Electronics	250.00	-	PC Upgrades	COVID Grant	18,796.00	-
Banking Error	1,242.40	-				
	<b>7,136.94</b>	<b>13,534.69</b>			<b>26,015.11</b>	<b>15,497.50</b>
				<b>Creditors</b>		
Bank				ECBS inv 30564	51.84	Paid 14/05/21
Opening Balance - Current A/C	2,648.29			ECBS inv 30713	115.09	Paid 14/05/21
Income	26,015.11			ECBS inv 30733	166.93	Paid 14/05/21
Expenditure	- 7,136.94					
	<b>21,526.46</b>		Bank Balance £21,526.46 plus £0 Interest from Building Fund			<b>333.86</b>
				<b>Debtors</b>		
Less Creditors:	- 333.86					
Plus Debtors:	-					
	<b>21,192.60</b>					<b>-</b>

The above accounts were prepared by:

Andrew Wagstaff

They were approved as true and correct at the  
Annual General Meeting of The Meridale Organisation on:

Thursday 4<sup>th</sup> June 2021

The above accounts have been independently  
examined by:

Mr. S. Fletcher  
Town Clerk  
Mablethorpe & Sutton on Sea Town Council

(The independent examiners report is overleaf)

# Independent Examiners Report on the Accounts (2020 - 2021)

Report to the trustees/members of:

The Meridale Organisation – Dated 20<sup>th</sup> February 2022

On accounts for the year ended:

31.03.2021 (31st March 2021)

Charity number: 1092377

## Independent Examiners Report to the Trustees of the Meridale Organisation]

### Audit of Accounts 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021

I report to the Trustees on my examination of the accounts of the Meridale Organisation for the year ending 31<sup>st</sup> March 2021.

### **Responsibilities and basis of report**

As charity trustees of the Meridale Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Meridale Organisations accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

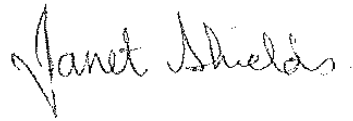


Name: Steve Fletcher

Address: Town Clerks Office, Library & CAP, Stanley Avenue, Mablethorpe LN12 1DP

## Declaration

**The Chairman of The Meridale Organisation declares that they have approved this trustees' report contained within this document on behalf of the Trustees.**



Signed:.....

Mrs Janet Shields JP (Retd).

Dated this Twenty Fifth day of February,  
Two Thousand and TwentyTwo.

25.02.2022

**Document prepared by:**  
Mr Alex Majer  
Hon. Secretary  
The Meridale Organisation

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