

# THE FRIENDS OF ST MICHAEL'S SCHOOL

England & Wales · Charity number 1092344

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2002-06-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Michaels School  
Maple Avenue  
Braintree  
Essex  
CM7 2NS

**Phone** 01376 344866

**Email** [hellofosm@yahoo.com](mailto:hellofosm@yahoo.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY2.1 DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;2.2 ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** Raising funds from school-based activities for the further benefit of the pupils and staff.

## Classification

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- **How:** Makes Grants To Organisations, Other Charitable Activities
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People

## Geography

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- **Area of benefit:** ST MICHAEL'S PRIMARY SCHOOL
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£29,019	£21,892	-	-
2024-03-31	£13,665	£16,104	-	-
2023-03-31	£15,690	£12,370	-	-
2022-03-31	£8,125	£5,564	-	-
2021-03-31	£4,474	£7,428	-	-

## Trustees

Name	Role	Appointed
Erica Westwood		2023-09-01
Kirsty Mayes		2023-09-01
Marie Cook		2023-09-01

**THE FRIENDS OF ST MICHAEL'S SCHOOL**

England & Wales - Charity number 1092344

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# Accounts

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**Friends of St Michael's Church of  
England Primary School (FOSM)  
Register no. 1092344**

**Annual report and Accounts  
For year-end 31<sup>st</sup> March 2025**

# **FOSM ANNUAL REPORTS AND ACCOUNTS**

For year ending 31<sup>st</sup> March 2025



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## GENERAL INFORMATION

<b>Name of Charity</b>	Friends of St Michaels Church of England Primary School (FOSM)
<b>Charity registered Number</b>	1092344
<b>Registered Address</b>	St Michaels Church of England Primary School Maple Avenue Braintree Essex CM7 2NS 01376 344886 Hellofosm@yahoo.com <a href="http://www.stmichaelsbraintree.co.uk">www.stmichaelsbraintree.co.uk</a>
<b>Trustees</b>	Chair: Marie Cook Chair: Erica Westwood Treasurer: Kirsty Mayes
<b>Bank</b>	Lloyds
<b>Independent Examiner</b>	



The trustees present their report for the year-end 31<sup>st</sup> March 2025.

## **OBJECTIVES OF THE CHARITY**

The objective of Friends of St Michaels (FOSM) is to raise funds from school-based activities for the further benefit of the pupils and staff by:

- Developing effective relationships between staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

## **PUBLIC BENEFIT STATEMENT**

The Trustees have complied with the duty in section 4 of the 2006 Charities Act to have due regard on public benefit published by the Charity Commission.



## **CHAIR'S REPORT**

We are a group of 14 parents who meet regularly to organise and host fundraising events for the school. We work closely with the head teacher and other staff in the school to determine what the school would like us to raise money for and then organise fun events for the children whilst also raising money.

### **Highlights of the last year:**

Running our Summer Fete with bouncy castles, fun stalls and games.

Hosting our first Bingo night.

Movie night.

Christmas disco.

Running our first Christmas Fair.

### **How FOSM has benefitted the Pupils:**

Providing special needs equipment for the SEN room

Animal Zoo Workshop

Buddy, school, and picnic benches.

Scooter storage

Supporting year 6 to raise funds for their school trip to France.

Providing refreshments to the school nativity

### **Plans for the Upcoming Year:**

Aims:

Events: Christmas Fair, Summer Fete,

New Events:

Sponsored Bounce

Gladiator Day



**TREASURER'S REPORT: For financial year 01.04.24 to 31.03.25**

Start Balance: £9371.55

Total income: £29018.97

Total Expenses: £2372.96

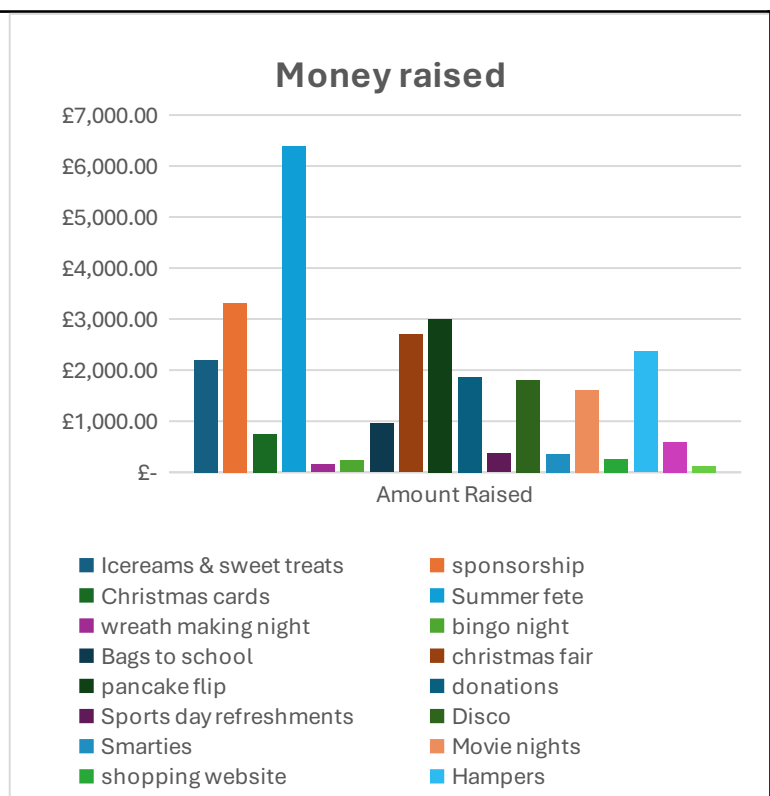
Total Purchases: £19520.00

End Balance: £16497.56

**BREAKDOWN OF FINANCES:**

**INCOME:**

Activity	Amount Raised
Ice creams & sweet treats	£ 2,193.78
sponsorship	£ 3,320.00
Christmas cards	£ 746.83
Summer fete	£ 6,378.36
wreath making night	£ 152.34
bingo night	£ 228.43
Bags to school	£ 956.30
Christmas fair	£ 2,700.00
pancake flip	£ 3,000.00
donations	£ 1,865.49
Sports day refreshments	£ 370.00
Disco	£ 1,806.05
Smarties	£ 360.00
Movie nights	£ 1,609.16

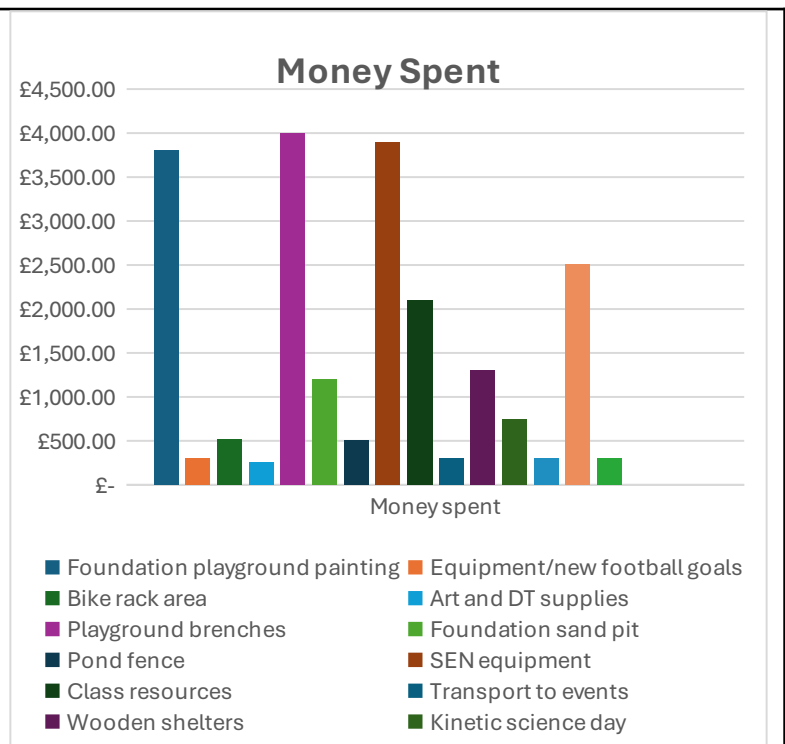




shopping website	£ 256.23
Hampers	£ 2,366.00
100club	£ 588.00
Easter egg competition	£ 122.00

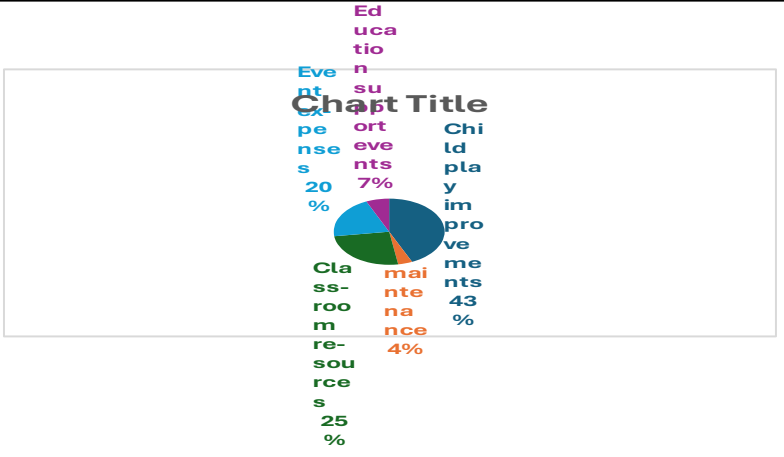
**PURCHASES:**

<b>Activity</b>	<b>Money spent</b>
Foundation playground painting	£ 3,800.00
Lunch time equipment/new football goals	£ 300.00
Bike rack area	£ 520.00
Art and DT supplies	£ 250.00
Playground benches	£ 4,000.00
Foundation sand pit	£ 1,200.00
Pond fence	£ 500.00
SEN equipment	£ 3,900.00
Class resources	£ 2,100.00
Transport to events	£ 300.00
Wooden shelters	£ 1,300.00
Kinetic science day	£ 750.00
Event expenses	£ 2373.00
Animal zoo workshop	£ 300.00
French Trip Donation	£ 300.00





Purchase Type	
Play improvements	£ 10,600.00
Classroom resources to support learning	£ 6,250.00
Education support events	£ 1,650.00
Event expenses	£ 2373.00
Maintenance	£ 1,020.00



**INDEPENDENT EXAMINATION**

The charity's gross income has exceeded £25,000 and therefore an audit or independent examination of the accounts is required. As the gross income is less than £1 million an independent examination suffices the requirements of the Charity Commission.

\_\_\_\_\_ will be independently examining the accounts for the Charity Commission Annual Returns.

I report on the accounts The Friends of St Michaels primary school for the year ended 31<sup>st</sup> March 2025.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011. It is my responsibility to:

- \* Examine the accounts under s145 of the 2011 Act
- \* To follow the procedures laid down in the General Directions given by the Charity Commission (under s145(5)(b) and
- \* To state whether particular matters have come to my attention

**BASIS OF INDEPENDENT EXAMINER'S REPORT**



My examination was carried out in accordance with the General Directives given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT** In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with s.130 of the Act: and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Name: ..... Date: ..... Address:.....



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

Friends of St Michaels	1092344
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## Receipts and payments accounts

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<b>For the period from</b>	Period start 01.04.24	<b>To</b>	Period end 31.03.25
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### Section A Receipts and payments

	Unrestrict to the nearest £	Restrict to the nearest £	Endowme to the nearest £	Total to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Ice creams and Sweet treats	2,194			2,194	
Sponsorship	3,320			3,320	
Christmas cards	747			747	
Summer fete	6,378			6,378	
Wreath making	152			152	
Bingo night	228			228	
Bags to school	956			956	
Pancake flip	3,000			3,000	
donations	1,865			1,865	



Christmas Fair	2,700			2,700	
Sports day refreshments	370			370	
Disco	1,806			1,806	
Smarties	360			360	
Movie nightsd	1,609			1,609	
Shopping website	256			256	
Hampers	2,366			2,366	
100 club	588			588	
Easter egg competition	122			122	
				-	
	2			2	
<b>Sub total(Gross income for AR)</b>	<b>9,019</b>	-	-	<b>9,019</b>	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,019</b>	<b>-</b>	<b>-</b>	<b>29,019</b>	<b>-</b>
<b>A3 Payments</b>					
Insurance	162	-	-	162	-
Ice creams	653	-	-	653	-
Licences	150	-	-	150	-
Prizes/expenses	1,408	-	-	1,408	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,373</b>	<b>-</b>	<b>-</b>	<b>2,373</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	19,520	-	-	19,520	
	-	-	-	-	
<b>Sub total</b>	<b>19,520</b>	<b>-</b>	<b>-</b>	<b>19,520</b>	<b>-</b>
<b>Total payments</b>	<b>21,893</b>	<b>-</b>	<b>-</b>	<b>21,893</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>7,126</b>	<b>-</b>	<b>-</b>	<b>7,126</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,372</b>	<b>2,000</b>	<b>-</b>	<b>9,372</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,498</b>	<b>2,000</b>	<b>-</b>	<b>16,498</b>	<b>-</b>



**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>		14,498	2,000	
		-	-	
		-	-	
	<b>Total cash funds</b> (agree balances with receipts)	<b>14,498</b>	<b>2,000</b>	<b>-</b>
		OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>		-	-	
		-	-	
		-	-	
		-	-	
		-	-	



	-	-	
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	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>		-	
Details		-	
		-	
		-	
		-	

	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		-	
Details		-	
		-	
		-	
		-	
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>		-	
Details		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval



## Trustees' Annual Report for the period

**From April 2024** Period start date      **To March 2025** Period end date

**Charity name: Friends of St Michael's (FOSM)**

**Charity registration number: 1092344**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objective of Friends of St Michaels (FOSM) is to raise funds from school-based activities for the further benefit of the pupils and staff by:</p> <ul style="list-style-type: none"> <li>• Developing effective relationships between staff, parents and others associated with the school.</li> <li>• Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We are a group of 14 volunteer parents who meet regularly to organise and host fundraising events for the school. We work closely with the head teacher and other staff in the school to determine what the school would like us to raise money for and then organise fun events for the children whilst also raising money.</p> <p>These events include movie and disco nights for the children, Christmas fair and summer fete, Easter egg decorating competitions and bingo nights alongside refreshments for sports day and school events and after school ice cream sales.</p> <p>All events are planned by the members, having regard for safeguarding and risk assessments. We are grateful of assistance from school staff, other parents and donations from local businesses.</p> <p>Recently this year we have been able to generate some income through <a href="https://www.easyfundraising.org.uk">easyfundraising.org.uk</a> which earns money for the school when people shop online.</p> <p>We have purchased a multitude of outdoor furniture for the reading garden and school grounds including a "buddy bench" for children to sit on who are seeking support.</p> <p>We have funded extra-curricular fun days including</p>



		science and animal workshops and have assisted with revitalising the pond, Enchanted Wood and the reading garden. We have also purchased a lot of Special Educational Needs equipment to improve the learning and nurture space within the school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have due regard for the Charity Commission's public benefit guidance and in line with our policies and procedures towards our objectives.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	We do not have any social investments but if we did adopt these, they would reflect FOSM's values – not to conflict with the educational or child friendly mission.
Contribution made by volunteers	Para 1.38	We are a team of 14 members who commit free time for the benefit of school by planning and running fundraising events, applying for grants and assisting in school events such as sports day refreshments sold to parents watching their children participating in the sporting events. For larger events we often have extra volunteers to help with the smooth running of these.
Other		



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Main Achievements</b></p> <ul style="list-style-type: none"> <li>• <b>Successful Fundraising Events:</b> organised a wide range of activities, including a Summer Fete, Christmas Fair, Bingo Night, Movie Nights, Discos, Wreath-Making, and Sports Day refreshments, raising over £29,000 in the year</li> <li>• <b>Support for Learning &amp; Development:</b> purchased classroom resources, SEN equipment, Art and DT supplies, and covered transport to educational events.</li> <li>• <b>Playground &amp; Facilities Improvements:</b> funded a new foundation playground painting, sandpit, benches, bike racks, pond fencing, wooden shelters, and new football goals.</li> <li>• <b>Enrichment Activities:</b> provided opportunities such as an Animal Zoo Workshop and a Kinetic Science Day.</li> <li>• <b>Supporting Pupils' Experiences:</b> helped Year 6 fund their French school trip and contributed refreshments for the school nativity.</li> </ul> <p><b>Difference to Beneficiaries</b></p> <ul style="list-style-type: none"> <li>• <b>Direct Impact on Pupils:</b> <ul style="list-style-type: none"> <li>○ Enhanced play spaces and equipment improve wellbeing, social interaction, and physical activity.</li> <li>○ SEN-specific equipment supports inclusive education and children with additional needs.</li> <li>○ Enrichment workshops and science days broaden pupils' educational experiences beyond the classroom.</li> <li>○ Funded trips and events reduce financial barriers, ensuring equal opportunities for all children.</li> </ul> </li> <li>• <b>Support for Staff:</b> <ul style="list-style-type: none"> <li>○ Additional resources ease financial pressures on the school budget.</li> <li>○ Strong parent–staff collaboration fosters a positive school community.</li> </ul> </li> </ul>



		<p>Wider Benefits to Society</p> <ul style="list-style-type: none"> <li>• Strengthened Community Engagement: Fundraising events bring together families, staff, and the local community, building stronger social ties.</li> <li>• Promoting Volunteerism: A team of 14 active parents demonstrates how local people can positively contribute to education.</li> <li>• Equity of Access: By funding trips, activities, and resources, FOSM helps ensure no child is excluded due to financial constraints, promoting fairness and inclusion.</li> <li>• Educational Advancement: Investments in classroom and extracurricular learning contribute to raising aspirations and attainment among pupils.</li> </ul>
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### Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p><b>Achievements vs Objectives</b></p> <p><b>Objective 1:</b> Develop effective relationships between staff, parents, and others associated with the school</p> <ul style="list-style-type: none"> <li>• Achievements:             <ul style="list-style-type: none"> <li>○ Built a strong team of 14 parent volunteers working closely with staff and the headteacher.</li> <li>○ Organised a wide variety of events (Summer Fete, Christmas Fair, Bingo Night, Movie Nights, Discos) that brought together families, staff, and the wider community</li> </ul> </li> <li>• Impact: Strengthened the school community, increased parental engagement, and created shared experiences for families and staff.</li> </ul> <p><b>Objective 2:</b> Engage in activities or provide facilities/equipment which support the school and advance the education of pupils</p> <ul style="list-style-type: none"> <li>• Achievements:             <ul style="list-style-type: none"> <li>○ Educational Support: Funded SEN equipment (£3,900), class resources</li> </ul> </li> </ul>
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		<p>(£2,100), Art &amp; DT supplies (£250), and a Kinetic Science Day (£750).</p> <ul style="list-style-type: none"> <li>○ Playground &amp; Facilities: Invested in playground painting (£3,800), benches (£4,000), a sandpit (£1,200), bike rack (£520), pond fence (£500), and wooden shelters (£1,300).</li> <li>○ Experiences &amp; Inclusion: Supported Year 6 French trip (£300), funded an Animal Zoo Workshop (£300), and provided picnic benches and scooter storage</li> </ul> <ul style="list-style-type: none"> <li>• <b>Impact:</b> Directly improved pupils' learning resources, inclusive education, and wellbeing through enhanced facilities and enrichment activities.</li> </ul>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p><b>Fundraising Performance Against Objectives</b></p> <ul style="list-style-type: none"> <li>• Total Income Raised: £29,018.97</li> <li>• Total Spend on Objectives: £19,520.00 (across playground, classroom, educational support events, and maintenance).</li> <li>• End Balance: £16,363.52, ensuring funds are available for future planned objectives</li> </ul> <p><b>Examples of alignment with objectives:</b></p> <ul style="list-style-type: none"> <li>• Summer Fete (£6,378.36 raised) → funded playground improvements and benches.</li> <li>• Christmas Fair (£2,700.00 raised) → helped provide SEN resources and classroom materials.</li> <li>• Movie Nights &amp; Discos (£3,415.21 combined) → supported enrichment activities such as the Animal Zoo Workshop and Science Day.</li> <li>• Sponsorship &amp; Donations (£5,185.49) → ensured accessibility and inclusion, e.g., subsidies for the French trip.</li> </ul>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	<p><b>N/A</b></p>
<p>Other</p>		<p>FOSM's fundraising activities were highly successful and clearly aligned with its objectives. The charity not only raised substantial funds but also translated</p>



		them into tangible benefits for pupils, staff, and the wider community. Its performance demonstrates excellent delivery against both financial and charitable goals.
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We currently have £16363.52 in the bank (£2000 of this is designated reserves to cover potential future repairs to play equipment installed by FOSM).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	FOSM has a formally agreed reserves policy. Reserves are to be kept for the purpose of maintaining physical equipment installed in the school by us.
Amount of reserves held	Para 1.22	£2000 is designated reserves
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funding comes from the summer and Christmas fairs, but we achieve a substantial amount from our hamper raffles, school disco, movie nights and other social events held for the children. We are lucky enough to receive some sponsorship from local forms that goes towards running events and prizes.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We keep all funds in a secure, interest-bearing accounts.  We do not have any social investments but if we did adopt these, they would reflect FOSM's values – not to conflict with the educational or child friendly mission.
A description of the principal risks facing the	Para 1.46	<b>Financial risks – fraud, lack of financial controls, theft or loss of money.</b> The treasurer and the chair work closely together to ensure money is accounted for, allocated and



<p>charity</p>		<p>monitored. Spending is agreed between all 14 members by way of a vote with full transparency of funds discussed.</p> <p><b>Legal/compliance risks</b> We ensure that we are aware and comply with charity law, we maintain accurate records which assist with filing in annual returns. We make sure that we obtain the licences required for our events in good time and have good relations with the council.</p> <p><b>Low volunteer engagement</b> We are fortunate to have 14 members, so we are able to spread ourselves out over different events. We actively recruit volunteers throughout the school year and have a lot of assistance from parents and teachers. We are well rehearsed with how to promote our events through the school communications to parents, class WhatsApp groups and posters around the school and grounds.</p> <p><b>Reputational risks</b> We have well practiced communication methods with parents through school emails, and class WhatsApp groups and we have regular meetings with the school staff to ensure the smooth planning and running of events. We are very diligent in making our events affordable and inclusive to all members of the school. All our members follow our code of conduct in our policies and procedures. The school and FOSM have a safeguarding policy with clear procedures and guidance, and all members are aware of who our safeguarding leads are. All our members are DBS checked and are new members are fully trained by existing ones.</p>
<p>Other</p>		



## Structure, Governance and Management

<p>Description of charity's trusts:</p>		<p>FOSM is a registered charitable body established to advance the education and welfare of children at St Michael's Church of England Primary School. Its primary aim is to foster close cooperation between parents, teachers, and the wider community, ensuring that every child benefits from an enriched learning environment.</p> <p>The Trust works to:</p> <ul style="list-style-type: none"> <li>• Support the school's educational objectives by providing additional resources, facilities, and opportunities that fall outside of statutory funding.</li> <li>• Encourage parental involvement in school life, building a strong sense of community.</li> <li>• Organise fundraising activities to generate income for projects such as equipment, extracurricular programs, events, and building improvements.</li> <li>• Promote social cohesion by hosting events and initiatives that bring together families, staff, and the local community.</li> <li>• Act as a representative voice for parents, working in partnership with school leadership to support students' learning and well-being.</li> </ul> <p>As a registered charity, FOSM operates under its governing constitution and within the regulations of charity law, ensuring transparency, accountability, and the proper use of funds for the direct benefit of pupils.</p>
<p>Type of governing document (trust deed, royal charter)</p>	<p>Para 1.25</p>	<p>Constitution</p>
<p>How is the charity constituted? (e.g unincorporated association, CIO)</p>	<p>Para 1.25</p>	<p>Parent kind. Unincorporated Association</p>
<p>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</p>	<p>Para 1.25</p>	<p>FOSM runs using the Parentkind model constitution and trustees, often referred to as the Committee are elected at the Annual General Meeting (AGM). Members nominate candidates and are elected by a show of hands.</p> <p>This committee serves until the next AGM.</p> <p>Positions elected to are:</p> <ul style="list-style-type: none"> <li>- Chair(s)</li> <li>- Treasurer</li> </ul>



- Secretary

### Additional information (optional)

You may choose to include further statements where relevant about:

<p>Policies and procedures adopted for the induction and training of trustees</p>	<p>Para 1.51</p>	<p>FOSM has adopted policies and procedures to ensure new trustees are <b>properly inducted</b> through information packs, role guidance, and mentoring. This helps trustees carry out their duties responsibly and ensures FOSM operates effectively and legally.</p>
<p>The charity's organisational structure and any wider network with which the charity works</p>	<p>Para 1.51</p>	<p><b>Organisational Structure of FOSM's Governing Document</b></p> <ul style="list-style-type: none"> <li>• FOSM operates as an unincorporated association, governed by a written constitution adopted by its members (usually based on ParentKind's model constitution).</li> <li>• The constitution sets out FOSM's charitable objectives, membership, rules of operation, and trustee responsibilities.</li> </ul> <p><b>Trustees / Committee</b></p> <ul style="list-style-type: none"> <li>• FOSM is managed by an elected committee of trustees, typically including: <ul style="list-style-type: none"> <li>○ <b>Chair</b> – provides leadership and ensures meetings are effective.</li> <li>○ <b>Vice-Chair</b> – supports the Chair and deputises when required.</li> <li>○ <b>Treasurer</b> – manages finances, banking, reporting, and compliance.</li> <li>○ <b>Secretary</b> – handles records, meeting minutes, and communications.</li> <li>○ <b>General Committee Members</b> – support events, fundraising, and school liaison.</li> </ul> </li> <li>• Trustees are elected at the Annual General Meeting (AGM) by the membership.</li> </ul> <p><b>Membership</b></p> <ul style="list-style-type: none"> <li>• Membership is open to all parents/carers of pupils and school staff.</li> <li>• Members have voting rights at the AGM and may stand for election as trustees.</li> <li>• Members actively contribute to fundraising, volunteering, and community events.</li> </ul> <p><b>Decision-Making</b></p> <ul style="list-style-type: none"> <li>• The trustees hold committee meetings regularly to plan activities, allocate funds, and ensure compliance with charity law.</li> <li>• Major decisions and elections are made at the AGM, where all members can vote.</li> </ul>



		<p><b>Wider Networks and Partnerships</b></p> <ul style="list-style-type: none"> <li>• FOSM is independent but affiliated to ParentKind, which provides model constitutions, training, insurance, and guidance.</li> <li>• FOSM works in partnership with the school's leadership team and governors, ensuring funds raised are used to enhance educational opportunities in line with school priorities.</li> <li>• FOSM engages with the wider parent community, local businesses, and organisations for sponsorship, donations, and event support.</li> </ul>
<p>Relationship with any related parties</p>	<p>Para 1.51</p>	<p>FOSM works in close partnership with St Michael's Church of England Primary school, its leadership team, teaching staff, and governors, to ensure that the funds we raise are used effectively to enhance the education and welfare of pupils. While FOSM is an independent charity, all projects and spending are agreed in consultation with the Headteacher and/or governing body, to ensure alignment with the school's development priorities.</p> <p>FOSM is affiliated to ParentKind, the UK-wide membership organisation for parent associations, which provides us with model governance documents, guidance, and insurance cover.</p> <p>Other than the above, the charity has no formal relationships with other related parties. No trustee or connected person has received any personal benefit from the charity's funds.</p>
<p>Other</p>		



## Reference and Administrative details

Charity name	Friends of St Michael's (FOSM)
Other name the charity uses	
Registered charity number	1092344
Charity's principal address	St Michael's Church of England Primary School Maple Avenue Braintree Essex CM7 2NS

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marie Cook	Joint Chair		
2	Erica Westwood	Joint Chair		
3	Kirsty Mayes	Treasurer		
4	Nicole Mehmet	Secretary		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Nil
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Nil
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Nil

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg  
Secretary, Chair, etc)

--	--

Date

--

<b>Month</b>	<b>Apr-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
02.04.24	£ 50.00	Donation
25.04.24	£ 232.39	Comms Ltd
29.04.24	£ 2.05	Iceland
	£ 12.65	Asda
	£ 74.64	Sum Up
30.04.24	£ 17.70	Sum Up
<b>Total</b>	<b>£ 389.43</b>	

<b>Date</b>	<b>Amount</b>
02.04.24	£ 50.71
	£ 475.20
<b>12.04.24</b>	<b>£ 55.55</b>
16.04.24	£ 5.66
17.04.24	£ 9.99
	£ 15.95
18.04.24	£ 9.95
	£ 21.00
	£ 209.97
19.04.24	£ 11.16
	£ 22.21
22.04.24	£ 12.00
24.04.24	£ 40.00
25.04.24	£ 4.85
26.04.24	£ 25.98
29.04.24	£ 93.75
	£ 399.25
	£ 141.95
	£ 405.00

<b>Total</b>	<b>£ 2,010.13</b>
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<b>Expenses</b>				
<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Amazon			<b>1</b>	<b>Y</b>
Workweek store	Bespoke Printed bottle	Y	<b>2</b>	Y
Ebay			<b>3</b>	<b>Y</b>
Ebay	Library reward stickers	Y	<b>4</b>	Y
Ebay	Soft foam tennis balls	Y		Y
Ebay	Used tennis balls	Y		Y
Ebay	Money belt	Y	<b>5</b>	Y
B D council	Temp Licence for fete	Y	<b>6</b>	Y
Ebay	Sum up card reader	Y	<b>7</b>	Y
Wickes	Rubber mallet	Y	<b>8</b>	Y
Party perfecto	Temporary tattoos	Y	<b>9</b>	Y
Zettle Keys	3 keys to be cut	Y	<b>10</b>	Y
Mr W & Mrs C	FOSM t.shirts	Y	<b>11</b>	Y
Ebay	charger	Y	<b>12</b>	Y
Amazon	Pull bows	Y	<b>13</b>	Y
Iceland	Ice creams	Y	<b>14</b>	Y
Amazon	SEN equipment	Y	<b>15</b>	Y
Asda	Food for disco	Y	<b>16</b>	Y
St Michaels	Animal zoo workshops	Y	<b>17</b>	Y

<b>Summary</b>	
Bank Balance	£ 9,371.55
Income	£ 389.43
Expenses	-£ 2,010.13
<b>Total Balance</b>	£ 7,750.85
Bank Balance	£ 7,750.85
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	


<b>Bank Statement</b>			
Date	Incoming	Source	Outgoing
	£ 50.00	Donation	
02.04.24			-£ 50.71
			-£ 475.20
12.04.24			-£ 55.55
16.04.24			-£ 5.66
17.04.24			-£ 9.99
			-£ 15.95
18.04.24			-£ 9.95
			-£ 21.00
			-£ 209.97
19.04.24			-£ 11.16
			-£ 22.21
22.04.24			-£ 12.00
24.04.24			-£ 40.00
25.04.24	£ 232.39	Comms Ltd	-£ 4.85
26.04.24			-£ 25.98
29.04.24	£ 2.05	Iceland	-£ 93.75
	£ 12.65	Asda	-£ 399.25
	£ 74.64	Sum Up	-£ 141.95
			-£ 405.00
30.04.24	£ 17.70	Sum Up	
<b>Month Closing balance</b>			

it	
Source	Balance
	£ 9,421.55
Amazon	£ 9,370.84
Workweek store	£ 8,895.64
Ebay	£ 8,840.09
Ebay	£ 8,834.43
Ebay	£ 8,824.44
Ebay	£ 8,808.49
Ebay	£ 8,798.54
B D council	£ 8,777.54
Ebay	£ 8,567.57
Wickes	£ 8,556.41
Party perfecto	£ 8,534.20
Zettle Keys	£ 8,522.20
Mr W & Mrs C	£ 8,482.20
Ebay	£ 8,709.74
Amazon	£ 8,683.76
Iceland	£ 8,592.06
Amazon	£ 8,205.46
Asda	£ 8,138.15
St Michaels	£ 7,733.15
	£ 7,750.85
	<b>£7,750.85</b>

Month	May-24
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Income		
Date	Amount	Source
01.05.24	£ 8.85	Sum Up
02.05.24	£ 308.93	123 Comm Ltd
	£ 11.80	Sum Up
03.05.24	£ 25.00	Sum Up
08.05.24	£ 92.80	500024
	£ 55.00	500026
	£ 63.00	500027
10.05.24	£ 123.60	123 Comm Ltd
	£ 500.00	Hertz
	£ 38.73	Sum Up
13.05.24	£ 48.54	Sum Up
14.05.24	£ 300.00	J & R Serve
	£ 39.34	Sum Up
15.05.24	£ 44.25	Sum Up
16.05.24	£ 249.16	123 Comm Ltd
	£ 117.00	500028
	£ 16.72	Sum Up
17.05.24	£ 10.15	Iceland refund
	£ 36.39	Sum Up
20.05.24	£ 74.61	Sum Up
23.05.24	£ 87.28	123 Comm Ltd
24.05.24	£ 27.89	500029
	£ 105.00	500030
	£ 59.00	500031
<b>Total</b>	<b>£2,443.04</b>	

Date	Amount
01.05.24	£ 50.00
02.05.24	£ 14.45
03.05.24	£ 41.50
07.05.24	£ 5.94
	£ 42.50
	£ 63.00
	£ 74.34
	£ 206.53
08.05.24	£ 50.00
	£ 1,300.00
	£ 580.00
	£ 241.06
	£ 493.50
09.05.24	£ 49.99
	£ 55.96
10.05.24	£ 47.70
	£ 23.71
	£ 304.72
13.05.24	£ 13.08
	£ 23.16
	£ 50.00
	£ 81.47
14.05.24	£ 317.50
	£ 9.98
16.05.24	£ 18.00
17.05.24	£ 84.80
23.05.24	£ 20.00
	£ 64.95
	£ 44.97
24.05.24	£ 40.00
	£ 81.00
	£ 122.39
28.05.24	£ 9.94
	£ 61.50
30.05.24	£ 92.47

<b>Total</b>	<b>£ 4,780.11</b>
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## St Michaels School

### Expenses

<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Andrew Lincoln	weighted blanket and pillow	Y	1	Y
Tesco	Crisps (disco)	Y	2	Y
Iceland	Icecreams	Y	3	Y
Lidl	Drinks	Y	4	Y
Asda	Pimms (fete)	Y	5	Y
Tesco	Pimms (fete)	Y	6	Y
Raffle tickets	Raffle tickets	Y	7	Y
Party packs	Fete Prizes	Y	8	Y
A Worboys	Classroom bits	Y	9	Y
MT Carpentry	Picnic benches	Y	10	Y
St Michaels	School benches	Y	11	Y
St Michaels	Craft supplies for school	Y	12	Y
St Michaels	Fencing repairs school	Y	13	Y
Amazon	Floor paint	Y	14	Y
Lidl	Gin (Fete)	Y	15	Y
Iceland	Ice creams	Y	16	Y
Amazon	Crocodile clips for school	Y	17	Y
Booker	Fete and sports day	Y	18	Y
B & Q	Brass hooks	Y	19	Y
Wickes	DIY supplies	Y	20	Y
Tesco	Gift cards (fete)	Y	21	Y
B Garden C	Plants for school grounds	Y	22	Y
Morrisons	Drinks for fete	Y	23	Y
Amazon	Sweet bags	Y	24	Y
Sainsburys	smarties	Y	25	Y
Iceland	Icecreams	Y	26	Y
00003 (chq)	Fete licence	Y	27	Y
<b>Amazon</b>			<b>28</b>	<b>Y</b>
Amazon	batteries	Y	29	Y
Mr W & Mrs C	Diesel design	Y	30	Y
St Michaels	Subscription	Y	31	Y
Morrisons	Drinks (fete)	Y	32	Y
Homepride	Sauce bottle	Y	33	Y
Tesco	Fete	Y	34	Y
Amazon	Fete prizes	Y	35	Y

<b>Summary</b>	
Bank Balance	£ 7,750.85
Income	£ 2,443.04
Expenses	-£ 4,780.11
<b>Closing Balance</b>	£ 5,413.78
Opening Balance	£ 5,345.96
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>		
Cash in hand		
Cash Income		
Cash paid in		
<b>Balance</b>		

Bank Statement				
Date	Incoming	Source	Outgoing	Source
01.05.24			-£ 50.00	Andrew Lincoln
	£ 8.85	Sum Up		
02.05.24	£ 308.93	123 Comm Ltd	-£ 14.45	Tesco
	£ 11.80	Sum up		
03.05.24	£ 25.00	Sum up	-£ 41.50	Iceland
			-£ 5.94	Lidl
			-£ 42.50	Asda
07.05.24			-£ 63.00	Tesco
			-£ 74.34	Raffle tickets
			-£ 206.53	Party packs
	£ 92.80	500024	-£ 50.00	A Worboys
	£ 55.00	500026	-£ 1,300.00	MT Carpentry
08.05.24	£ 63.00	500027	-£ 580.00	St Michaels
			-£ 241.06	St Michaels
			-£ 493.50	St Michaels
			-£ 49.99	Amazon
09.05.24			-£ 55.96	Lidl
	£ 123.60	123 Comm Ltd	-£ 47.70	Iceland
10.05.24	£ 500.00	Hertz	-£ 23.71	Amazon
	£ 38.73	Sum Up	-£ 304.72	Booker
	£ 48.54	Sum up	-£ 13.08	B & Q
13.05.24			-£ 23.16	Wickes
			-£ 50.00	Tesco
			-£ 81.47	B Garden C
14.05.24	£ 300.00	J&R Serve	-£ 317.50	Morrisons
	£ 39.34	Sum Up	-£ 9.98	Amazon
15.05.24	£ 44.25	Sum Up		
	£ 249.16	123 Comm Ltd	-£ 18.00	Sainsburys
16.05.24	£ 117.00	500028		
	£ 16.72	Sum Up		
17.05.24	£ 10.15	Iceland	-£ 84.80	Iceland
	£ 36.39	Sum Up		
20.05.24	£ 74.61	Sum Up		
	£ 87.28	123 Comm Ltd	-£ 20.00	00003 (chq)
23.05.24			-£ 64.95	Amazon
			-£ 44.97	Amazon
	£ 27.89	500029	-£ 40.00	Mr W & Mrs C
24.05.24	£ 105.00	500030	-£ 81.00	St Michaels
	£ 59.00	500031	-£ 122.39	Morrisons
28.05.24			-£ 9.94	Homepride
			-£ 61.50	Tesco
30.05.24			-£ 92.47	Amazon

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**Monthly closing balance**

Balance
£ 7,700.85
£ 7,709.70
£ 8,004.18
£ 8,015.98
£ 7,999.48
£ 7,993.54
£ 7,951.04
£ 7,888.04
£ 7,813.70
£ 7,607.17
£ 7,649.97
£ 6,404.97
£ 5,887.97
£ 5,646.91
£ 5,153.41
£ 5,103.42
£ 5,047.46
£ 5,123.36
£ 5,599.65
£ 5,333.66
£ 5,369.12
£ 5,345.96
£ 5,295.96
£ 5,214.49
£ 5,196.99
£ 5,226.35
£ 5,270.60
£ 5,501.76
£ 5,618.76
£ 5,635.48
£ 5,560.83
£ 5,597.22
£ 5,671.83
£ 5,739.11
£ 5,674.16
£ 5,629.19
£ 5,617.08
£ 5,641.08
£ 5,577.69
£ 5,567.75
£ 5,506.25
£ 5,413.78

**£5,413.78**

<b>Month</b>	<b>Jun-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
07.06.24	£ 169.80	123 Comm Ltd
	£ 34.44	Sum Up
10.06.24	£ 46.12	Sum Up
11.06.24	£ 132.72	Sum Up
12.06.24	£ 69.00	500032
	£ 207.42	Sum Up
13.06.24	£ 24.57	Sum Up
14.06.24	£ 300.00	St Michaels estate
17.06.24	£ 2,299.33	Sum Up
18.06.24	£ 30.64	Sum Up
19.06.24	£ 6,184.82	500033 (cash)
20.06.24	£ 361.28	500034 (cash)
	£ 8.10	Iceland ®
21.06.24	£ 49.07	Sum Up
25.06.24	£ 300.00	Colin denwood Legal
28.06.24	£ 27.95	Sum Up
<b>Total</b>	<b>£10,245.26</b>	

<b>Date</b>	<b>Amount</b>
	£ 61.00
	£ 590.00
05.06.24	£ 7.08
	£ 12.74
	£ 71.63
	£ 81.00
06.06.24	£ 13.99
	£ 82.74
	£ 6.99
10.06.24	£ 4.00
	£ 5.80
11.06.24	£ 20.79
12.06.24	£ 24.51
	£ 220.00
	£ 730.00
13.06.24	£ 23.96
14.06.24	£ 9.75
	£ 94.76
17.06.24	£ 71.82
	£ 81.21
20.06.24	£ 84.26
	£ 99.58
21.06.24	£ 51.50
28.06.24	£ 47.41
<b>Total</b>	<b>£2,496.52</b>

## of St Michaels School

<b>Expenses</b>				
<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Mr W & Mrs C	FOSM Uniform	Y	1	
MT Carpentry	Storage shelves in shed	Y	2	
Lidl	Drinks for fete	Y	3	
Amazon	warning barrier tape	Y	4	
Manomano CD	Marquee roof	Y	5	
Wickes	Extension cables	Y	6	
Amazon	Wire tape for labels	Y	7	
Raffle tickets	Raffle tickets	Y	8	
Ebay	First aid flag	Y	9	
Poundland	Nerf gun tattoo sponge	Y	10	
Amazon	Black pens	Y	11	
Aldi	frankfurters	Y	12	
Nicole Mhemet	Ice Creams	Y	13	
Braintree CD 4116	Cash float for Fete	Y	14	
Braintree CD 4116				
Homepride	Garden canes & tubs	Y	15	
Stationery soln	Metal cash box	Y	16	
Iceland	Ice Creams	Y	17	
Tesco	Food & drink for Fete	Y	18	
Tesco	Strawberry's	Y	19	
Iceland	Ice Creams	Y	20	
Ben Nel	Charcol	Y	21	
Fiona Lockhart	Classroom supplies	Y	22	
Iceland	Ice Creams	Y	23	

<b>Summary</b>	
Bank Balance	£ 5,413.78
Expenses	-£ 2,496.52
Income	£ 10,245.26
<b>Total Balance</b>	<b>£ 13,162.52</b>
Bank Balance	£ 13,162.52
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

### Bank Statement

Date	Incoming	Source	Outgoing	Source
05.06.24			-£ 61.00	Mr W & Mrs C
			-£ 590.00	MT Carpentry
			-£ 7.08	Lidl
			-£ 12.74	Amazon
			-£ 71.63	Manomano CD
06.06.24			-£ 81.00	Wickes
			-£ 13.99	Amazon
			-£ 82.74	Raffle tickets
07.06.24	£ 169.80	123 Comm Ltd		
	£ 34.44	Sum Up		
10.06.24			-£ 6.99	Ebay
			-£ 4.00	Poundland
	£ 46.12	Sum Up		
			-£ 5.80	Amazon
11.06.24	£ 132.72	Sum Up	-£ 20.79	Aldi
12.06.24	£ 69.00	500032	-£ 24.51	Nicole Mhemet
	£ 207.42	Sum Up		
13.06.24	£ 24.57	Sum Up	-£ 220.00	Braintree CD 4116
			-£ 730.00	Braintree CD 4116
			-£ 23.96	Homepride
14.06.24	£ 300.00	St Michaels estate	-£ 9.75	Stationery soln
17.06.24	£ 2,299.33	Sum Up	-£ 94.76	Iceland
			-£ 71.82	Tesco
			-£ 81.21	Tesco
18.06.24	£ 30.64	Sum Up		
19.06.24	£ 6,184.82	500033 (cash)		
20.06.24	£ 361.28	500034 (cash)	-£ 84.26	Iceland
	£ 8.10	Iceland		
21.06.24	£ 49.07	Sum Up	-£ 99.58	Ben Nel
			-£ 51.50	Fiona Lockhart
25.06.24	£ 300.00	Colin denwood Legal		
28.06.24	£ 27.95	Sum Up	-£ 47.41	Iceland
<b>Closing Balance</b>				

Balance
£ 5,413.78
£ 5,352.78
£ 4,762.78
£ 4,755.70
£ 4,742.96
£ 4,671.33
£ 4,590.33
£ 4,576.34
£ 4,493.60
£ 4,663.40
£ 4,697.84
£ 4,690.85
£ 4,686.85
£ 4,732.97
£ 4,727.17
£ 4,839.10
£ 4,883.59
£ 5,091.01
£ 4,895.58
£ 4,165.58
£ 4,141.62
£ 4,431.87
£ 6,636.44
£ 6,564.62
£ 6,483.41
£ 6,514.05
£ 12,698.87
£ 12,975.89
£ 12,983.99
£ 12,933.48
£ 12,881.98
£ 13,181.98
£ 13,162.52
£ 13,162.52

<b>Month</b>	<b>Jun-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
01.07.24	£ 23.05	Sum Up
08.07.24	£ 53.08	Sum Up
11.07.24	£ 136.35	Sum Up
	£ 206.00	Cash deposit
	£ 20.00	Cash deposit
12.07.24	£ 288.25	Cash deposit
	£ 42.00	Cash deposit
	£ 37.75	Sum Up
19.07.24	£ 47.59	Sum Up
22.07.24	£ 28.42	Sum Up
23.07.24	£ 23.07	Sum Up
26.07.24	£ 137.70	Cash deposit
<b>Total</b>	<b>£1,043.26</b>	

<b>Date</b>	<b>Amount</b>
01.07.24	£ 7.00
	£ 50.00
05.07.24	£ 376.01
10.07.24	£ 21.47
	£ 174.00
11.07.24	£ 10.22
	£ 25.00
12.07.24	£ 76.66
19.07.24	£ 73.63
	£ 4.95
	£ 9.03
	£ 16.50
22.07.24	£ 350.00
<b>Total</b>	<b>£1,194.47</b>

## St Michaels School

<b>Expenses</b>				
<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
B&M		y	1	
Tesco	Gift card	Y	2	
St Michaels	BBQ food	Y	3	
Tesco			4	
St Michaels	water bottles	Y	5	
Lidl		y	6	
Lidl	cake	Y	7	
Iceland	ice creams	y	8	
Iceland	ice creams	y	9	
Tesco	ice creams	Y	10	
Iceland	ice creams	Y	11	
J Low (ice creams)	ice creams	Y	12	
St Michaels/Matt Robinson		Y	13	

<b>Summary</b>	
Bank Balance	£ 13,162.52
Income	£ 1,043.26
Expenses	-£ 1,194.47
<b>Total Balance</b>	£ 13,011.31
Bank Balance	£ 13,011.31
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

<b>Bank State</b>			
Date	Incoming	Source	Outgoing
01.07.24	£ 23.05	Sum Up	-£ 7.00
			-£ 50.00
05.07.24			-£ 376.01
08.07.24	£ 53.08	Sum Up	
10.07.24			-£ 21.47
11.07.24	£ 136.35	Sum Up	-£ 174.00
			-£ 10.22
			-£ 25.00
12.07.24	£ 206.00	Cash deposit	-£ 76.66
	£ 20.00	Cash deposit	
	£ 288.25	Cash deposit	
	£ 42.00	Cash deposit	
	£ 37.75	Sum Up	
19.07.24	£ 47.59	Sum Up	-£ 73.63
22.07.24	£ 28.42	Sum Up	-£ 4.95
			-£ 9.03
			-£ 16.50
			-£ 350.00
23.07.24	£ 23.07	Sum Up	
26.07.24	£ 137.70	Cash deposit	
<b>Closing balance</b>			

£ 1,043.26

-£ 1,194.47

<b>ment</b>	
Source	Balance
	£ 13,162.52
B&M	£ 13,178.57
Tesco	£ 13,128.57
St Michaels	£ 12,752.56
	£ 12,805.64
Tesco	£ 12,784.17
St Michaels	£ 12,746.52
Lidl	£ 12,736.30
Lidl	£ 12,711.30
Iceland	£ 12,840.64
	£ 12,860.64
	£ 13,148.89
	£ 13,190.89
	£ 13,228.64
Iceland	£ 13,202.60
Tesco	£ 13,226.07
Iceland	£ 13,217.04
J Low (ice creams)	£ 13,200.54
St Michaels/Matt Robinson	£ 12,850.54
	£ 12,873.61
	£ 13,011.31
	<b>£13,011.31</b>









<b>Month</b>	<b>May-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
09.09.24	£ 18.62	Sum Up
19.09.24	£ 0.98	Sum Up
20.09.24	£ 24.03	Sum Up
23.09.24	£ 59.41	Sum Up
24.09.24	£ 34.41	Sum Up
25.09.24	£ 41.77	Sum Up
26.09.24	£ 97.50	Cash deposit
	£ 58.00	Cash deposit
	£ 62.92	Sum Up
27.09.24	£ 172.24	Sum Up
30.09.24	£ 15.00	E Barnes
	£ 15.00	Brenda Parker
	£ 15.00	Tracey Gough
	£ 370.13	Sum Up

<b>Total</b>	<b>###</b>
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<b>Date</b>	<b>Amount</b>
02.09.24	£ 49.90
	£ 12.59
12.09.24	£ 275.00
20.09.24	£ 34.45
23.09.24	£ 38.25
26.09.24	£ 34.20
27.09.24	£ 216.60
30.09.24	£ 104.16

<b>Total</b>	<b>###</b>
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## Michaels School

### Expenses

<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
J Low xmas gifts	Xmas gifts	Y	1	Y
Nicholle	Ice creams	Y	2	Y
St Michaels	Training	Y	3	Y
Iceland	Icecreams	y	4	y
Lidl	Icecreams	Y	5	Y
Wickes	wood preserver	Y	6	Y
Tesco	chocolate	Y	7	Y
Sainsburys	Alcohol/drinks	Y	8	Y

<b>Summary</b>	
Bank Balance	£ 13,011.31
Income	£ 985.01
Expenses	-£ 765.15
<b>Total Balance</b>	£ 13,231.17
Bank Balance	£ 13,231.17
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

**Bank Statement**

Date	Incoming	Source	Outgoing	Source	Balance
					£ 13,011.31
02.09.24			-£ 49.90	J Low xmas gifts	£ 12,961.41
			-£ 12.59	Nicholle	£ 12,948.82
09.09.24	£ 18.62	Sum Up			£ 12,967.44
12.09.24			-£ 275.00	St Michaels	£ 12,692.44
19.09.24	£ 0.98	Sum Up			£ 12,693.42
20.09.24	£ 24.03	Sum Up	-£ 34.45	Iceland	£ 12,683.00
23.09.24	£ 59.41	Sum Up	-£ 38.25	Lidl	£ 12,704.16
24.09.24	£ 34.41	Sum Up			£ 12,738.57
25.09.24	£ 41.77	Sum Up			£ 12,780.34
26.09.24	£ 97.50	500040	-£ 34.20	Wickes	£ 12,843.64
	£ 58.00	500041			£ 12,901.64
	£ 62.92	Sum Up			£ 12,964.56
27.09.24	£ 172.24	Sum Up	-£ 216.60	Tesco	£ 12,920.20
30.09.24	£ 15.00	E Barnes Stall	-£ 104.16	Sainsburys	£ 12,831.04
	£ 15.00	Brenda Parker			£ 12,846.04
	£ 15.00	Tracey Gough			£ 12,861.04
	£ 370.13	Sum Up			£ 13,231.17

£ 985.01

-£ 765.15

<b>Month</b>	<b>May-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
01.10.24	£ 15.00	Tina Poole
	£ 15.00	Nicole Dallinger
	£ 18.67	Sum Up
03.10.24	£ 58.97	123 Comms
	£ 1,176.40	50042
	£ 144.00	50042
09.10.24	£ 15.00	Danarose designs
17.10.24	£ 381.39	123 Comms
23.10.24	£ 35.40	Sum Up
24.10.24	£ 173.01	123 Comms
	£ 57.03	Sum Up
31.10.24	£ 138.60	123 Comms

<b>Total</b>	<b>£2,228.47</b>
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<b>Date</b>	<b>Amount</b>
07.10.24	£ 12.99
09.10.24	£ 30.00
	£ 125.00
11.10.24	£ 61.75
17.10.24	£ 32.85
18.10.24	£ 21.00
	£ 6.98
	£ 7.98
	£ 9.98
21.10.24	£ 56.24
	£ 175.00
23.10.24	£ 30.75
24.10.24	£ 141.71
29.10.24	£ 21.00
	£ 21.00

<b>Total</b>	<b>###</b>
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<b>Expenses</b>				
<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Amazon	Plastic wallets	Y	1	
Beckers Green	Popcorn machine	Y	2	
Mr and Mrs C	Hoodies	Y	3	
Temu	xmas fair	Y	4	
Homepride	Plastic tubs	Y	5	
Braintree DC	Bingo licence	Y	6	
Amazon	Batteries	Y	7	
Amazon	clear bags	Y	8	
Amazon	cone bags	Y	9	
Home bargins	xmas fair	Y	10	
Paypal		y	11	
Simon Dobson	tesco sweets	Y	12	
Amazon			13	
Cheque	wreath night licence	Y	14	
Cheque	Christms fair licence	Y	15	

142.01

<b>Summary</b>	
Bank Balance	£ 13,231.17
Income	£ 2,228.47
Expenses	-£ 754.23
<b>Total Balance</b>	£ 14,705.41
Bank Balance	£ 14,705.41
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

### Bank Statement

Date	Incoming	Source	Outgoing	Source	Balance
					£ 13,231.17
01.10.24	£ 15.00	Tina Poole			£ 13,246.17
	£ 15.00	Nicole Dallinger			£ 13,261.17
	£ 18.67	Sum Up			£ 13,279.84
03.10.24	£ 58.97	123 Comms			£ 13,338.81
	£ 1,176.40	50042			£ 14,515.21
	£ 144.00	50042			£ 14,659.21
07.10.24			-£ 12.99	Amazon	£ 14,646.22
09.10.24	£ 15.00	Danarose designs	-£ 30.00	Beckers Green	£ 14,631.22
			-£ 125.00	Mr and Mrs C	£ 14,506.22
11.10.24			-£ 61.75	Temu	£ 14,444.47
17.10.24	£ 381.39	123 Comms	-£ 32.85	Homepride	£ 14,793.01
18.10.24			-£ 21.00	Braintree DC	£ 14,772.01
			-£ 6.98	Amazon	£ 14,765.03
			-£ 7.98	Amazon	£ 14,757.05
			-£ 9.98	Amazon	£ 14,747.07
21.10.24			-£ 56.24	Home bargins	£ 14,690.83
			-£ 175.00	Paypal	£ 14,515.83
23.10.24	£ 35.40	Sum Up	-£ 30.75	Simon Dobson	£ 14,520.48
24.10.24	£ 173.01	123 Comms	-£ 141.71	Amazon	£ 14,551.78
	£ 57.03	Sum Up			£ 14,608.81
29.10.24			-£ 21.00	Cheque	£ 14,587.81
			-£ 21.00	Cheque	£ 14,566.81
31.10.24	£ 138.60	123 Comms			£ 14,705.41

£ 2,228.47

-£ 754.23

<b>Month</b>	<b>May-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
06.11.24	£ 15.00	Janelle
	£ 15.00	N Wells xmas
11.11.24	£ 69.82	Sum Up
14.11.24	£ 225.10	123 Comms
	£ 317.00	500043
	£ 39.62	500044
15.11.24	£ 216.30	Bags 4 schools
18.11.24	£ 15.00	Kelly H Stall
	£ 275.72	Stripe
19.11.24	£ 15.00	Chloe Whyte Stall
20.11.24	£ 47.19	Sum up
21.11.24	£ 559.42	123 Comms
	£ 70.78	Sum up
	£ 11.80	Sum up
25.11.24	£ 176.73	Stripe
	£ 15.00	Keri Hardaker
	£ 4.92	Sum Up
26.11.24	£ 55.06	Sum Up
	£ 9.95	Office direct
27.11.24	£ 53.09	Sum Up
28.11.24	£ 411.94	123 Comms
	£ 82.58	Sum Up
29.11.24	£ 4.92	Sum Up

<b>Total</b>	<b>£2,706.94</b>
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<b>Date</b>	<b>Amount</b>
04.11.24	£ 0.99
06.11.24	£ 108.00
	£ 1,315.00
	£ 7.00
	£ 6.95
	£ 14.80
	£ 3.49
	£ 27.05
	£ 6.45
07.11.24	£ 100.00
	£ 212.94
08.11.24	£ 20.00
	£ 48.00
	£ 2.50
11.11.24	£ 49.00
12.11.24	£ 21.96
	£ 229.84
18.11.24	£ 62.00
	£ 110.06
	£ 79.98
19.11.24	£ 21.77
	£ 35.99
	£ 1,306.67
20.11.24	£ 420.00
	£ 5.28
22.11.24	£ 12.00
	£ 25.84
	£ 36.91
25.11.24	£ 136.89
	£ 43.78
	£ 69.57
	£ 22.50
26.11.24	£ 16.90
27.11.24	£ 116.75
29.11.24	£ 27.35
	£ 13.14

<b>Total</b>	<b>£4,737.35</b>
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**St Michaels School**

<b>Expenses</b>				
<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Amazon	Amazon Prime trial		1	
Signtec		Y	2	
MT Carpentry		y	3	
Bingo supplies	Bingo night		4	
A Mallet		y	5	
A Mallet		y	6	
A Mallet		y	7	
A Mallet		y	8	
A Mallet		y	9	
Cash	Cash for bingo night		10	
Booker	Bingo night drinks	y	11	
Tesco		y	12	
Asda		y	13	
B&M			14	
Tesco		y	15	
Amazon		y	16	
B&M		y	17	
C Woods	uniform	y	18	
Temu			19	
The Range			20	
A Mallet		y	21	
Ebay		y	22	
St M		y	23	
St M		y	24	
Essex CD		y	25	
B&M		y	26	
Office direct		y	27	
Home Bargain			28	
B&M			29	
Sainsbury's		y	30	
Sainsbury's			31	
Asda		y	32	
Kirsty Mayes		y	33	
cutpricewhole		y	34	
Amazon		y	35	
Sainsbury's		y	36	

<b>Summary</b>	
Bank Balance	£ 14,705.41
Income	£ 2,706.94
Expenses	-£ 4,737.35
<b>Total Balance</b>	£ 12,675.00
Bank Balance	
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

**Bank Statement**

Date	Incoming	Source	Outgoing
04.11.24			-£ 0.99
06.11.24	£ 15.00	Janelle	-£ 108.00
	£ 15.00	N Wells xmas	-£ 1,315.00
			-£ 7.00
			-£ 6.95
			-£ 14.80
			-£ 3.49
			-£ 27.05
07.11.24			-£ 6.45
			-£ 100.00
08.11.24			-£ 212.94
			-£ 20.00
11.11.24	£ 69.82	Sum Up	-£ 48.00
			-£ 2.50
			-£ 49.00
12.11.24			-£ 21.96
			-£ 229.84
			-£ 62.00
14.11.24	£ 225.10	123 Comms	
	£ 317.00	500043	
	£ 39.62	500044	
15.11.24	£ 216.30	Bags 4 schools	
18.11.24	£ 15.00	Kelly H Stall	-£ 110.06
	£ 275.72	Stripe	-£ 79.98
			-£ 21.77
			-£ 35.99
19.11.24	£ 15.00	Chloe Whyte Stall	-£ 1,306.67
			-£ 420.00
			-£ 5.28
20.11.24	£ 47.19	Sum up	-£ 12.00
21.11.24	£ 559.42	123 Comms	
	£ 70.78	Sum up	
	£ 11.80	Sum up	
22.11.24			-£ 25.84
			-£ 36.91
			-£ 136.89
25.11.24	£ 176.73	Stripe	-£ 43.78
	£ 15.00	Keri Hardaker	-£ 69.57
	£ 4.92	Sum Up	-£ 22.50
			-£ 16.90
26.11.24	£ 55.06	Sum Up	-£ 116.75
	£ 9.95	Office direct	

27.11.24	£ 53.09	Sum Up	-£ 27.35
28.11.24	£ 411.94	123 Comms	
	£ 82.58	Sum Up	
29.11.24	£ 4.92	Sum Up	-£ 13.14

Source	Balance
Amazon	£ 14,704.42
Signtec	£ 14,611.42
MT Carpentry	£ 13,311.42
Bingo supplies	£ 13,304.42
A Mallet	£ 13,297.47
A Mallet	£ 13,282.67
A Mallet	£ 13,279.18
A Mallet	£ 13,252.13
A Mallet	£ 13,245.68
Cash for Bingo night	£ 13,145.68
Booker	£ 12,932.74
Tesco	£ 12,912.74
Asda	£ 12,934.56
B&M	£ 12,932.06
Tesco	£ 12,883.06
Amazon	£ 12,861.10
B&M	£ 12,631.26
Mr & Mrs C	£ 12,569.26
	£ 12,794.36
	£ 13,111.36
	£ 13,150.98
	£ 13,367.28
Temu	£ 13,272.22
The Range	£ 13,467.96
A Mallet	£ 13,446.19
Ebay	£ 13,410.20
St M	£ 12,118.53
St M	£ 11,698.53
Essex CD	£ 11,693.25
B&M	£ 11,728.44
	£ 12,287.86
	£ 12,358.64
	£ 12,370.44
Office direct	£ 12,344.60
Home Bargain	£ 12,307.69
B&M	£ 12,170.80
Sainsbury's	£ 12,303.75
Sainsbury's	£ 12,249.18
Asda	£ 12,231.60
Kirsty Mayes	£ 12,214.70
cutpricewhole	£ 12,153.01
	£ 12,162.96

Amazon	£ 12,188.70
	£ 12,600.64
	£ 12,683.22
sainsburys	£ 12,675.00

<b>Month</b>	<b>May-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
02.12.24	£ 172.00	Stripe
04.12.24	£ 20.00	Gray C V
05.12.24	£ 319.54	123 Comms
06.12.24	£ 15.00	Rosie Stall
09.12.24	£ 14.00	Claire's
	£ 568.84	Sum up
12.12.24	£ 137.41	123 Comms
	£ 102.74	Sum up
13.12.24	£ 300.00	Michaels
	£ 101.50	500045
	£ 20.00	500046
	£ 36.00	500047
	£ 25.85	500048
	£ 3,323.73	500050
	£ 70.81	Sum Up
19.12.24	£ 203.15	123 Comms
	£ 92.37	Mr Cumpstey
20.12.24	£ 365.80	500101

<b>Total</b>	<b>£ 5,888.74</b>
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<b>Date</b>	<b>Amount</b>
02.12.24	£ 77.45
03.12.24	£ 21.75
05.12.24	£ 640.00
	£ 75.00
	£ 6.49
06.12.24	£ 14.82
	£ 14.00
09.12.24	£ 25.11
	£ 31.85
	£ 13.00
	£ 42.58
	£ 43.55
	£ 46.29
10.12.24	£ 65.00
	£ 50.00
	£ 32.99
12.12.24	£ 6.00
13.12.24	£ 20.00
18.12.24	£ 60.00
19.12.24	£ 8.25
	£ 45.55
	£ 48.27
	£ 49.35
30.12.24	£ 102.24

<b>Total</b>	<b>£ 1,539.54</b>
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**Expenses**

<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Sainsbury's	drinks	y	1	
Tesco			2	
Floats		y	3	
Braintree DC		y	4	
Amazon			5	
Byford & Sons	florist film	y	6	
Claire's	tutu	y	7	
Lidl		y	8	
Tesco	cakes etc	Y	9	
B&Q	batteries	y	10	
Greggs		y	11	
Greggs		y	12	
Greggs		y	13	
Tesco		y	14	
Mr Lincoln		y	15/15a	
Pauline Graney		y	16	
Janelle Chapman		y	17	
Timpsons	keys	y	18	
Cash for 100 club		N/A	19	
Julie Cousins		Y	20/21	
Amazon		y	22	
Amazon		y	23	
Amazon			24	
Amazon		y	25	

<b>Summary</b>		
Bank Balance	£	12,675.00
Income	£	5,888.74
Expenses	£	1,539.54
<b>Total Balance</b>	£	20,103.28
Bank Balance		
Cash balance		
<b>Total Balance</b>		

<b>Cash Summary</b>		
Cash in hand		
Cash Income		
Cash paid in		
<b>Balance</b>		

### Bank Statement

Date	Incoming	Source	Outgoing	Source
02.12.24	£ 172.00	Stripe	-£ 77.45	Sainsbury's
03.12.24			-£ 21.75	Tesco
04.12.24	£ 20.00	Gray C V		
05.12.24	£ 319.54	123 Comms	-£ 640.00	Braintree DC
			-£ 75.00	Braintree DC
			-£ 6.49	Amazon
06.12.24	£ 15.00	Rose Stall	-£ 14.82	Byford & Sons
			-£ 14.00	Claires
09.12.24	£ 14.00	Claires	-£ 25.11	Lidl
	£ 568.84	Sum Up	-£ 31.85	Tesco
			-£ 13.00	B&Q
			-£ 42.58	Greggs
			-£ 43.55	Greggs
			-£ 46.29	Greggs
10.12.24			-£ 65.00	Tesco
			-£ 50.00	Mr Lincoln
			-£ 32.99	Pauline Graney
12.12.24	£ 137.41	123 Comms	-£ 6.00	Janelle Chapman
	£ 102.74	Sum Up		
13.12.24	£ 300.00	Michaels	-£ 20.00	Timpsons
	£ 101.50	500045		
	£ 20.00	500046		
	£ 36.00	500047		
	£ 25.85	500048		
	£ 3,323.73	500050		
	£ 70.81	Sum Up		
18.12.24			-£ 60.00	Cash for 100 club
19.12.24	£ 203.15	123 Comms	-£ 8.25	Julie Cousins
	£ 92.37	Mr Cumpstey	-£ 45.55	Amazon
			-£ 48.27	Amazon
			-£ 49.35	Amazon
20.12.24	£ 365.80	500101		
30.12.24			-£ 102.24	Amazon

£ 5,888.74

£ 1,539.54

Balance
£ 12,769.55
£ 12,747.80
£ 12,767.80
£ 12,447.34
£ 12,372.34
£ 12,365.85
£ 12,366.03
£ 12,352.03
£ 12,340.92
£ 12,877.91
£ 12,864.91
£ 12,822.33
£ 12,778.78
£ 12,732.49
£ 12,667.49
£ 12,617.49
£ 12,584.50
£ 12,715.91
£ 12,818.65
£ 13,098.65
£ 13,200.15
£ 13,220.15
£ 13,256.15
£ 13,282.00
£ 16,605.73
£ 16,676.54
£ 16,616.54
£ 16,811.44
£ 16,858.26
£ 16,809.99
£ 16,760.64
£ 17,126.44
£ 17,024.20

<b>Month</b>	<b>May-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
07.02.24	£ 21.00	
30.01.25	£ 267.24	
<b>Total</b>	<b>###</b>	

<b>Date</b>	<b>Amount</b>	<b>Paid to</b>
02.01.25	£ 162.00	Parentkind
	£ 126.85	CL Braintree
13.01.25	£ 30.00	BE Betteridge
	£ 30.00	T Stringer
22.01.25	£ 17.98	Tanya raven
23.01.25	£ 750.00	Kinetic adventure
	£ 149.72	MPLC Ltd
29.01.25	£ 60.00	Bank Tx Lloyds

<b>Total</b>	<b>£1,326.55</b>
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**hool**

<b>Expenses</b>			
<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
Annual membership		1	
		2	
		3	
		4	
Light for popcorn machine	Y	5	
science day	Y	6	
Movie Licence	y	7	
Cash for 100 club		8	

<b>Summary</b>	
Bank Balance	£ 17,024.20
Income	£ 288.24
Expenses	£ 1,326.55
<b>Total Balance</b>	£ 15,985.89
Bank Balance	£ 15,985.89
Cash balance	
<b>Total Balance</b>	

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

<b>Bank Statement</b>				
Date	Incoming	Source	Outgoing	Source
02.01.25			-£ 162.00	Parentkind
07.02.24	£ 21.00	Cutprice		
13.01.25			-£ 126.85	CL Braintree
			-£ 30.00	BE Betteridge
			-£ 30.00	T Stringer
22.01.25			-£ 17.98	Tanya raven
23.01.25			-£ 750.00	Kinetic adventure
			-£ 149.72	MPLC Ltd
29.01.25			-£ 60.00	Bank Tx Lloyds
30.01.25	£ 267.24	Iris		

£ 288.24

-£ 1,326.55

Balance
£ 16,862.20
£ 16,883.20
£ 16,756.35
£ 16,726.35
£ 16,696.35
£ 16,678.37
£ 15,928.37
£ 15,778.65
£ 15,718.65
£ 15,985.89





<b>ary</b>	
£	15,985.89
£	913.80
-£	1,692.17
£	15,207.52
£	-

<b>Cash Summary</b>	
Cash in hand	
Cash Income	
Cash paid in	
<b>Balance</b>	

Date
05.02.25
06.02.25
07.02.25
10.02.25
13.02.25
14.02.25
17.02.25
18.02.25
24.02.25
27.02.25
28.02.25

### Bank Statement

Incoming	Source	Outgoing	Source	Balance
		-£ 47.00	H S Ellis	£ 15,938.89
		-£ 139.00	Z G Entertainment	£ 15,799.89
£ 294.73	Iris			£ 16,094.62
£ 54.09	Sum Up			£ 16,148.71
		-£ 21.48	Lidl	£ 16,127.23
£ 20.00	E barnes			£ 16,147.23
£ 20.00	B Parker			£ 16,167.23
£ 200.44	Iris	-£ 60.00	Cash	£ 16,307.67
		-£ 6.60	Tesco	£ 16,301.07
		-£ 39.60	Tesco	£ 16,261.47
£ 29.50	Sum Up			£ 16,290.97
£ 130.00	Deposit			£ 16,420.97
£ 65.40	Deposit			£ 16,486.37
£ 60.96	Sum Up			£ 16,547.33
£ 20.00	E Barnes			£ 16,567.33
		-£ 1,350.00	MT Carpentry	£ 15,217.33
		-£ 20.00	Alex Mallett	£ 15,197.33
£ 7.87	Sum Up	-£ 8.49	Amazon	£ 15,196.71
£ 10.81	Sum Up			£ 15,207.52
<b>£ 913.80</b>		<b>£1,692.17</b>		

<b>Month</b>	<b>May-24</b>
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<b>Income</b>		
<b>Date</b>	<b>Amount</b>	<b>Source</b>
03.03.25	£ 114.04	Stripe
04.03.25	£ 156.23	Asda parentkind
	£ 5.41	Sum up
06.03.25	£ 12.79	sum up
14.03.25	£ 20.00	Cash deposit
	£ 36.94	Cash deposit
	£ 20.00	David Williams
18.03.25	£ 500.00	PCS legal sponsorship
27.03.25	£ 420.00	ECC BACS
	£ 20.00	A Tad crafty
31.03.25	£ 500.00	PCS Legal sponsorship
	£ 44.27	Sum up
	£ 20.00	M Scates berties bits and bobs
	£ 17.10	Deposit

<b>Date</b>

<b>Total</b>
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<b>Total</b>	<b>£1,886.78</b>
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**s of St Michaels School**

<b>Expenses</b>					
<b>Amount</b>	<b>Paid to</b>	<b>Item</b>	<b>Receipt</b>	<b>Receipt No.</b>	<b>Paid</b>
-£ 134.26	ESE Direct Ltd				
-£ 60.00	Cash withdrawal				
-£ 300.00	French trip don				
-£ 4.99	Marie cook				
-£ 11.92	Alex Mallett				
-£ 14.90	Alex Mallett				
-£ 70.48	B&Q				

###

<b>Summary</b>	
Bank Balance	£ 15,207.52
Income	£ 1,886.78
Expenses	-£ 596.55
<b>Total Balance</b>	£ 16,497.56
Bank Balance	£ 16,497.75
Cash balance	
<b>Total Balance</b>	£ 16,497.75

<b>Cash Summary</b>		
Cash in hand		
Cash Income		
Cash paid in		
<b>Balance</b>		

<b>Bank Statement</b>			
Date	Incoming	Source	Outgoing
03.03.25	£ 114.04	Stripe	
04.03.25	£ 156.23	Asda parentkind	
	£ 5.41	Sum up	
06.03.25	£ 12.79	sum up	
14.03.25	£ 20.00	Cash deposit	
	£ 36.94	Cash deposit	
	£ 20.00	David Williams	
18.03.25	£ 500.00	PCS legal sponsorship	
19.03.25			-£ 134.26
21.03.25			-£ 60.00
26.03.25			-£ 300.00
			-£ 4.99
			-£ 11.92
			-£ 14.90
27.03.25	£ 420.00	ECC BACS	-£ 70.48
	£ 20.00	A Tad crafty	
31.03.25	£ 500.00	PCS Legal sponsorship	
	£ 44.27	Sum up	
	£ 20.00	M Scates berties bits and bobs	
	£ 17.10	Deposit	

£ 1,886.78

£ 596.55

Source	Balance
	£ 15,321.56
	£ 15,477.79
	£ 15,483.20
	£ 15,495.99
	£ 15,515.99
	£ 15,552.93
	£ 15,572.93
	£ 16,072.93
ESE Direct Ltd	£ 15,938.67
Cash withdrawal	£ 15,878.67
French trip don	£ 15,578.67
Marie cook	£ 15,573.68
Alex Mallett	£ 15,561.76
Alex Mallett	£ 15,546.86
B&Q	£ 15,896.38
	£ 15,916.38
	£ 16,416.38
	£ 16,460.65
	£ 16,480.65
	£ 16,497.75

£ 9,371.55

Month	Income
April	£ 389.43
May	£ 2,443.04
June	£ 10,245.26
July	£ 1,043.26
August	£ -
September	£ 985.01
October	£ 2,228.47
November	£ 2,706.94
December	£ 5,888.74
January	£ 288.24
February	£ 913.80
March	£ 1,886.78

<b>Total</b>	£ 29,018.97
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£ 38,390.52

£ 38,390.52

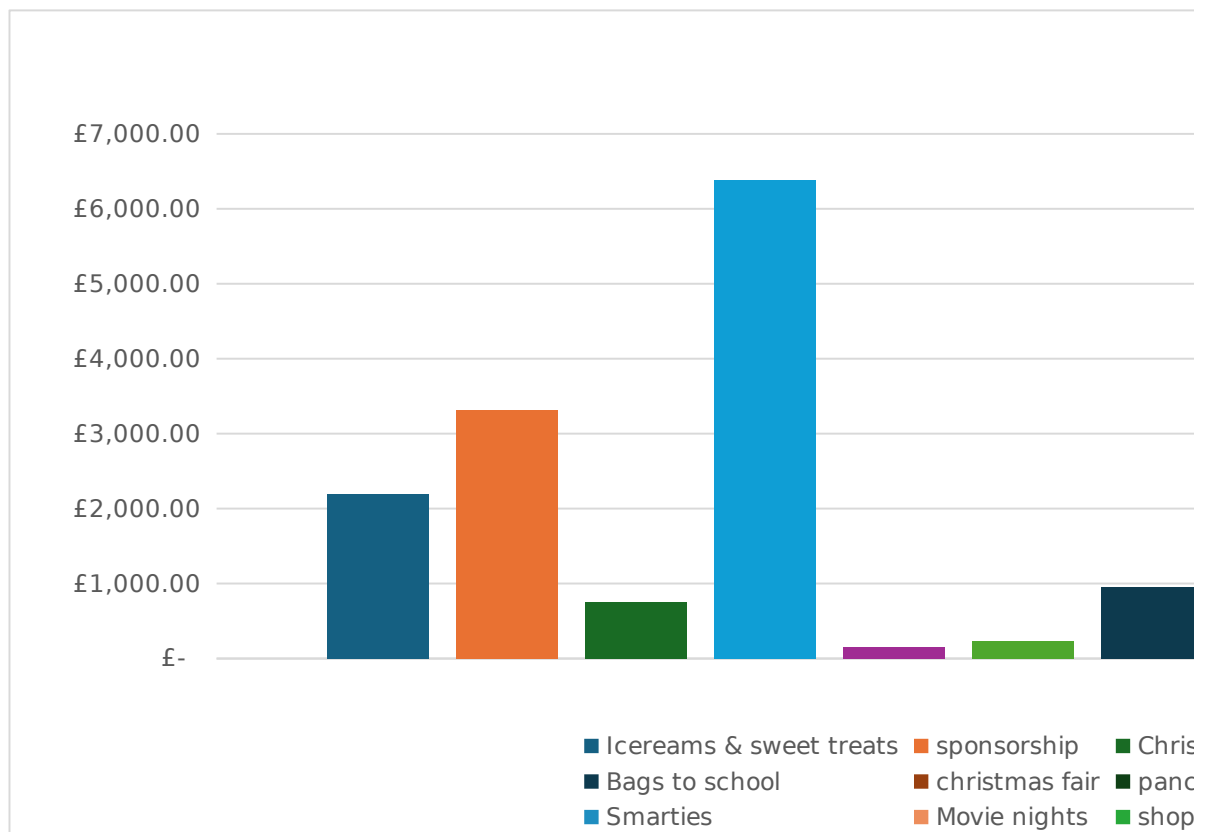
£ 1,454.00

Month	Expenses
April	£ 2,010.13
May	£ 4,780.11
June	£ 2,496.52
July	£ 1,194.47
August	£ -
September	£ 765.15
October	£ 754.23
November	£ 4,737.35
December	£ 1,539.54
January	£ 1,326.55
February	£ 1,692.17
March	£ 596.55

<b>Total</b>	£ 21,892.77
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£ 16,497.75

Activity	Amount Raised
Icereams & sweet treats	£ 2,193.78
sponsorship	£ 3,320.00
Christmas cards	£ 746.83
Summer fete	£ 6,378.36
wreath making night	£ 152.34
bingo night	£ 228.43
Bags to school	£ 956.30
christmas fair	£ 2,700.00
pancake flip	£ 3,000.00
donations	£ 1,865.49
Sports day refreshments	£ 370.00
Disco	£ 1,806.05
Smarties	£ 360.00
Movie nights	£ 1,609.16
shopping website	£ 256.23
Hampers	£ 2,366.00
100club	£ 588.00
Easter Egg Competition	£ 122.00
	£ 29,018.97

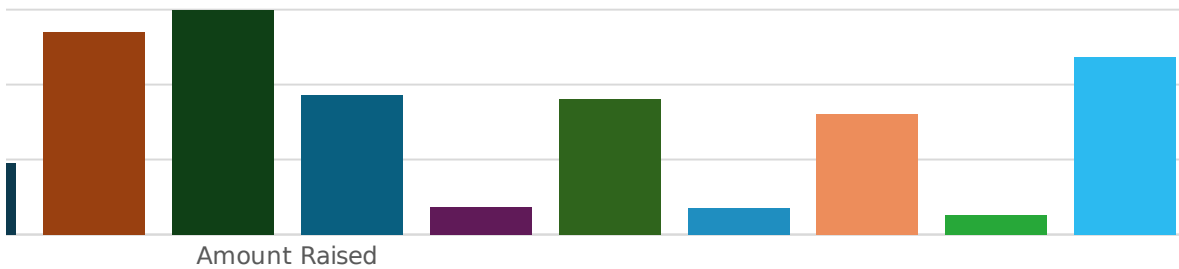


Events	£ 23,217.25
Donations/collections	£ 5,801.72

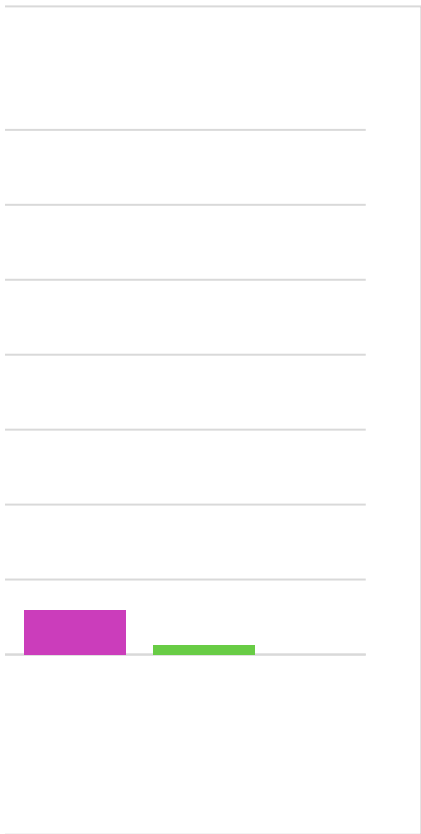
Start	£ 9,371.55
raised	£ 29,018.97
total	£ 38,390.52
expenses	-£ 5,663.48

38390.52

## Money raised



- Christmas cards
- cake flip
- ping website
- Summer fete
- donations
- Hampers
- wreath making night
- Sports day refreshments
- 100club
- bingo night
- Disco
- Easter Egg Competition



652.88  
435.253333333333

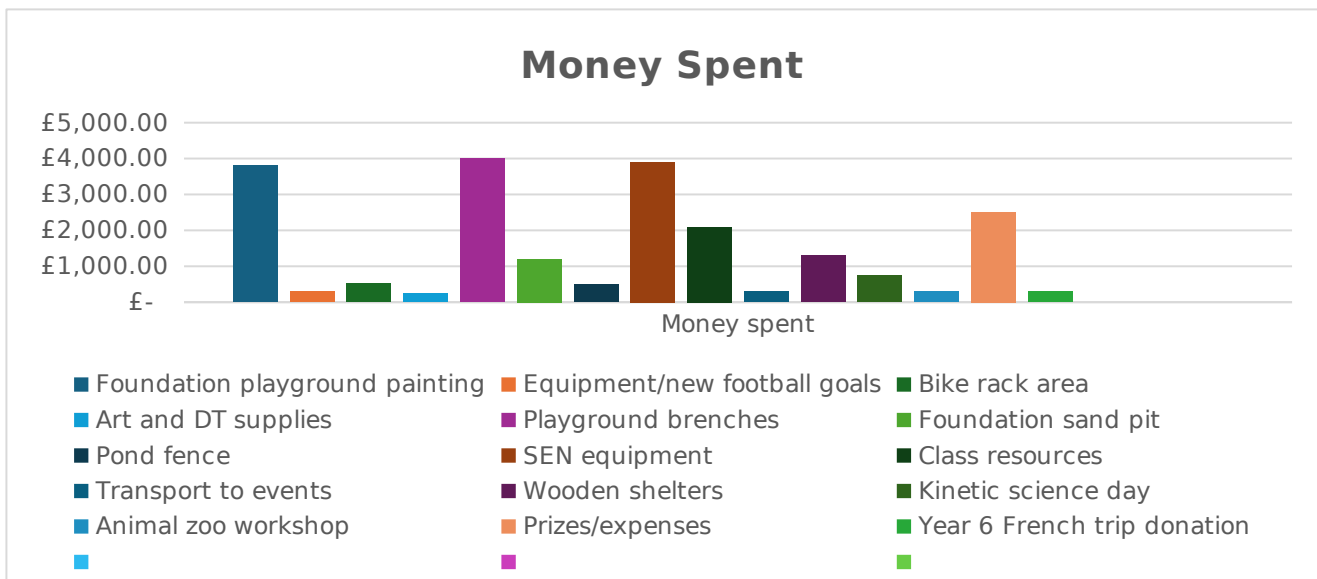
£ 2611.52  
1,305.76

-£ 30,198.85

Activity	Money spent
Foundation playground painting	£ 3,800.00
Equipment/new football goals	£ 300.00
Bike rack area	£ 520.00
Art and DT supplies	£ 250.00
Playground benches	£ 4,000.00
Foundation sand pit	£ 1,200.00
Pond fence	£ 500.00
SEN equipment	£ 3,900.00
Class resources	£ 2,100.00
Transport to events	£ 300.00
Wooden shelters	£ 1,300.00
Kinetic science day	£ 750.00
Animal zoo workshop	£ 300.00
Prizes/expenses	£ 2,507.00
Year 6 French trip donation	£ 300.00

£ 19,520.00

£ 22,027.00



Child play improvements	£ 10,600.00
maintenance	£ 1,020.00
Classroom resources	£ 6,250.00
Event expenses	£ 2,507.00
Education support events	£ 1,650.00
	£ 22,027.00

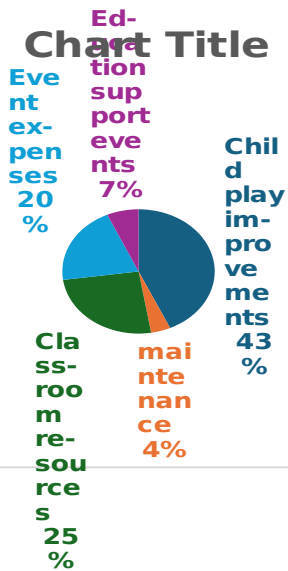
Start	£	9,371.55
Raised	£	29,018.97
Total	£	38,390.52
Spent	£	22,027.00
Balance	£	16,363.52

£ 2,507.00  
£ 41,547.00



Expense Type		
Child play improvements	£	10,600.00
maintenance	£	1,020.00
Classroom resources	£	6,250.00
Event expenses	£	5,022.34
Education support events	£	1,650.00

£ 15,985.89





<b>Date</b>	<b>Amount</b>	<b>Paid to</b>	<b>Item</b>
23.05.24	£ 64.95	Amazon	
10.07.24	£ 21.47	Tesco	
04.11.24	£ 0.99	Amazon	
06.11.24	£ 7.00	Bingo Supplies	
11.11.24	£ 2.50	B&M	
18.11.24	£ 110.06	Temu	
18.11.24	£ 79.98	The range	
22.11.24	£ 36.91	Home Bargains	
22.11.24	£ 136.89	B&M	
25.11.24	£ 69.57	Sainsbury's	
03.12.24	£ 21.75	Tesco	
05.12.26	£ 6.49	Amazon	
19.12.26	£ 49.36	Amazon	
02.01.25	£ 162.00	Parentkind	
13.01.25	£ 126.85	CL Braintree	
13.01.25	£ 30.00	BE Betteridge	



## INDEPENDENT EXAMINATION

The charity's gross income has exceeded £25,000 and therefore an audit or independent examination of the accounts is required. As the gross income is less than £1 million an independent examination suffices the requirements of the Charity Commission.

Deborah Wood will be independently examining the accounts for the Charity Commission Annual Returns.

I report on the accounts The Friends of St Michaels primary school for the year ended 31<sup>st</sup> March 2025.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011. It is my responsibility to:

- \* Examine the accounts under s145 of the 2011 Act
- \* To follow the procedures laid down in the General Directions given by the Charity Commission (under s145(5)(b) and
- \* To state whether particular matters have come to my attention

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directives given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT In connection with my examination no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

a. to keep accounting records in accordance with s.130 of the Act: and

b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Name: Deborah Wood Date: 27/1/26 Address: 6 Marshalls Rd.  
Braintree Essex CM7 2LL