

PROJECT KINSHASA (PROKIN)

Report and Financial Statements

Year ended: 31 March 2021

**Charity commission numbers
1092338 England – SC038886 Scotland**

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Legal and administrative information

Trustees

James Anderson
Barbara Curtis
James Smith Flett
Arthur Hodgett
Ruth Howgego
Paul Thomson

Independent Examiner

Mark David Hodgett

Bankers

Barclays Bank PLC
Hide Hill
Berwick - upon - Tweed TD15 1AF

Report of the Trustees

The trustees present their report along with the financial statement of the charity for the year ending 31st March 2021. The financial statement has been prepared in accordance with the accounting policies set out on page 10

Constitution and Objects

Project Kinshasa (PROKIN) was set up by trust deed dated 11th November 2000 and is a registered charity - No 1092338 (England) and SC038886 (Scotland)

The objects of the charity are:

- To relieve financial hardship and sickness of street children by providing food, clothing, accommodation and medical attention.
- To advance religion by paying Christian workers and by holding services for teaching and worship and: -
- To advance education by providing financial support to enable children to attend schools and subsequently to receive vocational training.

Financial review

- The charity's net assets at the year end decreased by £67K to £565K with net current assets (mainly cash) amounting to 466K.
Investment income decreased this year to £848 on cash deposits.
- Total resources expended increased this year by £33K to £273K. The resources expended have exceeded donations of £148K.
- The cost Expenditure Budget of £241K was over spent by £32K. A provisional cost Budget has been set for FY2021/2 at £270K.

Activities

Annual Report for Prokin – Year ended 31st March 2021

Arriving at the end of another year, we can look back and see how the work of Prokin in Kinshasa has continued during the year.

1. Three new children have come to Prokin during this financial year: (Damien, Emmany, David Mutombo).
2. Light and her mother, Diane, left Prokin after Diane's brother-in-law died and she and Light went to live with her sister.
3. Prokin continues to rent three very small 'flats', with a fourth one in preparation. (Flat 1 is for Glody, Noel and Jonathan; Flat 2 is for Mputu Maurice and Bruno; Flat 3 is for Eder, J. Paul and Dieu Merci). Mike now rents his own room and Prokin gives him a little help with food and pays for his studies.
4. The two projects of Soap making and purifying water to sell in sachets have continued to have difficulties this financial year. The soap machine broke down and so far, the part needed has not been found. The water project has ticked over slowly, but again the Coronavirus meant that fewer people were buying water sachets as fewer people were on the streets.
5. The work in the different assemblies has continued well. At Kinkole building work has started to construct toilets, a few showers, and a guest room. The little assembly at Unikin has had to move from the rented room. A small hangar-type building was constructed for them.
6. The Farm Project continues well with several pigs being used for food at Prokin and others being sold.
7. Funds are kept in the Prokin Community Account to cover the normal running costs.

On 31st March 2021, the Prokin's accounts are:

Prokin Business Current Account
Prokin Business Premium Account
Prokin Rate Reward Account
Equals Group

8. In view of the continuing rising cost of living in Kinshasa, it was decided to further increase the monthly pay of the workers by \$5 as from January 2021.

In addition, each worker continues to receive a monthly allowance for their travelling expenses to and from Prokin. The workers received their usual Christmas bonus of 50% of their monthly pay.

The Manager was also asked to give occasional one-off bonus of \$10 to 1-3 of the workers who had consistently worked well.

9. There are a lot of 'extra' school costs - monies that the children are obliged to pay each day. Several of the older school children travel to their studies by local bus. Others are following various courses or apprenticeships. There are now several children who are studying at university. During the year the pandemic meant that schools and education establishments were closed for several months.

10. The Manager's wife and his two children are living in Cyprus where she is receiving ongoing medical treatment. The Manager had booked to go to Cyprus to spend 2 months with them in the summer of 2020, but the restrictions caused by the Coronavirus have meant that this trip had to be postponed. Virtually all of his air travel costs were refunded early 2021. As the pandemic situation continues it is doubtful that he will be able to go to Cyprus in 2021.

11. Several of the children continue to require ongoing medical treatment - Maria for tuberculosis, plus Mark and now Damien for HIV. Eder regularly requires a new prosthetic leg. At Christmas he was measured for a new leg but was not fitted with it until March. Several children have needed operations and Rachel is still waiting for an operation.

12. Medical costs have again been high this year. Malaria continues to be prevalent in Kinshasa with many people dying. Several of the children as well as the Manager have had to receive hospital treatment for this.

13. The Prokin trustees' meeting had to be held by zoom because of lockdown.

14. Daniel Kabuema's wife of the assembly at Mpassa needs an operation, but as she is still breast-feeding the baby, this has had to be delayed.

15. In December, Mr. Kapafule Kitengie, the Manager's assistant was married. They had the civil marriage, followed by the custom marriage, followed by the religious ceremony.

16. In 2020, solar panels were installed at Prokin and at the Manager's house. The Manager's house was hit by lightning, after which lightening conductors were installed.

17. During 2020 a lot of improvement work was carried out at Prokin. The dormitories have now been renovated. Currently work is being done to improve the refectory. The main work has been done by two of the older boys, Iza and Petit, with some help from Charles the minibus driver. Petit has strengthened all the bunk beds.

18. In March 2021 we got the sad news of Etienne's death. He had been at Prokin for many years and suffered from epilepsy. He was very limited in his speech and what he could do and was very much a part of the Prokin family. Before he could be taken to hospital he died. He will be greatly missed.

Signed on behalf of the trustees

Chlodgett

ReHawge

Paul Thomson

Independent examiners report to the Trustees of Project Kinshasa (PROKIN)

I report on the accounts of the Trust for year ended 31st March 2021

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity considers that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:-

- Examine the accounts (under section 43(3)(a) of the 1993 Act);
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:-

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mark David Hodgett** ICAS (M21206)

Signature: 

Date: 15/11/2021

Statement of Financial Activities for year ended 31 March 2021

		2020/21	2019/20
	Notes	£	£
<u>Incoming Resources</u>			
Donations	12	148,137	161,401
Bequests		51,000	342,438
Income activities in furtherance of charitable objectives.	2	5,909	3,285
Investment income	3	848	956
Profit (Loss) on sale of assets			0
Total Incoming Resources		205,894	508,080
<u>Resources expended</u>			
Cost of generating funds	4	3,749	3,859
Cost of activities for charitable objects	5	226,187	194,183
Support costs	6	43,398	42,238
Management and administration	7	0	0
Total Resources expended		273,334	240,280
Net movement in funds		(67,440)	267,800
Balance at 1 April 2020 (1 April 2019)		632,480	364,680
Balance at 31 March 2021 (31 March 2020)		565,040	632,480

Balance Sheet as at 31 March 2021

	Notes	2020/21 £	2019/20 £
Fixed Assets			
Tangible Assets	8	<u>103,422</u>	<u>120,565</u>
Current assets			
Stock/WIP			
Debtors	9	20,774	14,397
Investments (short term)		384,117	388,729
Cash in transit		0	9,586
Cash at bank and in hand		60,801	105,358
Total current assets		<u>465,692</u>	<u>518,070</u>
Creditors: amounts falling due within one year	10	4,074	6,155
Net current assets		461,618	511,915
Total assets less current liabilities		565,040	632,480
FUNDS		<u>565,040</u>	<u>632,480</u>

Signed on behalf of the trustees

Clly Hodge

Recharge

Paul Thomson

Notes forming part of the financial statements for the year ended 31 March 2021

1) Accounting standards

These accounts have been prepared in accordance with accounting standards and accounting and reporting by charities - Statement of recommended practice (SORP) 2005 and the charities act 1993

	2020/21 £	2019/20 £
2) Income from activities in furtherance of charitable objectives		
Other projects (Farm, Water, Shadrak)	6,484	3,103
Soap Project	(575)	182
	<u>5,909</u>	<u>3,285</u>
3) Investment income		
Short term deposits	848	956
4) Cost of generating funds		
Cost of PROKIN calendar	931	507
Production of news sheet	2,818	3,352
	<u>3,749</u>	<u>3,859</u>
5) Cost of activities for charitable objects		
Financial	16,451	4,013
Transport	38,840	43,205
Orphanage costs	170,896	146,965
	<u>226,187</u>	<u>194,183</u>
6) Support costs		
Wages	32,786	30,388
Communications	8,394	8,742
Stationery etc	2,218	2,375
Legal	0	733
	<u>43,398</u>	<u>42,238</u>

The average number of casual workers this financial year was 19. There were no pensions and social security costs. All workers are employed by Prokin in Kinshasa.

	2020/21 £	2019/20 £
7) Management and administration		
Legal documents	0	0
	<hr/>	<hr/>
	0	0

8) Tangible Assets

FY2019/20	Buildings	Seba Car	Mini Buses	Kapafule Car	Pic-up	Total
AT COST	95,634	10,014	13,102	4,715	6,000	129,465
ADDITIONS – THIS PERIOD						
DISPOSALS – THIS PERIOD			(1,072)			(1,072)
	95,634	10,014	12,030	4,715	6,000	128,393
DEPR. B/FWD		(10,014)	(6,498)	(2,353)	(620)	(19,485)
DEPR. THIS PERIOD			(3,038)	(1,197)	(1,251)	(5,486)
DEPR. TO DATE	-	(10,014)	(9,536)	(3,550)	(1,871)	(24,971)
NET VALUE	95,634	0	2,494	1,165	4,129	103,422

Vehicles 25% straight line

Due to the significant movement in exchange rates between USD and GBP, the Trustees have restated Fixed Assets using the actual exchange rate at the year end. This reduces Fixed Assets by £8,777.

	2020/21 £	2019/20 £
9) Debtors		
Air Fare refund pending	0	1,579
Accrued income - Inland revenue	14,284	9,456
Accrued Income – Cheques not presented	2,350	0
Loans - Workers	4,140	3,362
	<u>20,774</u>	<u>14,397</u>

10) Creditors: amounts falling due within one year

PB Curtis	472	443
B Harris	0	214
Seba - Manager	3,602	5,498
Others		
	<u>4,074</u>	<u>6,155</u>

11) Payments to trustees

There were no payments made to trustees or those directly associated with trustees.

One trustee, Barbara Curtis was reimbursed £1,674 for the cash items bought which were wholly and exclusively for Prokin during the year.

12) Breakdown of donations showing restricted Funds

Donations in 2019/20	Unrestricted Funds £	Restricted Funds £	Total funds Received £
Balance restricted funds B/Fwd from 2019/20		3,632	
Breakdown of donations received in 2020/21	142,962	5,175	148,137
Restricted funds spent in 2018/19		(7,228)	
Balance restricted funds C/Fwd to 2021/22		1,579*	

- * Represents Air Fare for Manager.

	2020/21	2019/20
13) Audit Fees	NONE	NONE