

The Frances Andrews Memorial Trust

England & Wales · Charity number 1092332

Details

Other names Holcot Charitable Trust, THE FRIENDS OF HOLCOT

Status Registered

Legal form Other

Registered 2002-06-05

Register [View on the Charity Commission register](#)

Contact

Address 3 Spile Bank
Hilders Lane
Edenbridge
Kent
TN8 6LQ

Phone 07593349403

Email admin@fam-trust.co.uk

Website www.fam-trust.co.uk

Activities

Objects: THE TRUSTEES SHALL HOLD THE TRUST FUND AND ITS INCOME UPON TRUST TO APPLY THEM FOR THE FOLLOWING OBJECTS ("THE OBJECTS") IN THE AREA OF WEST KENT ("THE AREA OF BENEFIT") 1. TO ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION OR OTHER PART-TIME OCCUPATION AT HOLCOT, HILDERS LANE, EDENBRIDGE, KENT FOR PERSONS IN NEED OF SUCH FACILITIES BY REASON OF THEIR AGE, YOUTH, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL OR ECONOMIC CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE. 2. TO IMPROVE THE LIVES OF LOCAL (EDENBRIDGE AND SURROUNDING PARISHES) DISABLED AND/OR OTHERWISE GENERALLY DISADVANTAGED (BY WAY OF POVERTY OR ECONOMIC CIRCUMSTANCES), CHILDREN AND THEIR FAMILIES.

Activities: 1. To support the use of 'Holcot' as a group holiday/training venue to benefit disabled and/or disadvantaged children and young people. 2. To run various Community Projects aimed at improving the lives of disabled/otherwise disadvantaged children and their families, living in the local area (West Kent general/Edenbridge and surrounding parishes in particular).

Classification

- **How:** Other Charitable Activities
- **What:** General Charitable Purposes, Recreation, Other Charitable Purposes
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** KENT
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£40,739	£45,851	-	-
2024-04-05	£63,887	£69,108	-	-
2023-04-05	£75,945	£60,719	-	-
2022-04-05	£99,657	£92,045	-	-
2021-04-05	£100,310	£89,908	-	-

Trustees

Name	Role	Appointed
Kieran John Reed	Chair	2022-03-06
Christina Frances Andrews MA		2022-03-06
Lauren Martin BA		2017-10-29
Lesley Andrews		2015-10-04
Natasha Phelps		2024-11-24
Terry Phelps		2024-11-24

The Frances Andrews Memorial Trust

England & Wales - Charity number 1092332

Accounts



The Frances Andrews Memorial Trust

Charity Registration No: 1092332
3 Spile Bank, Hilders Lane, Edenbridge, KENT. TN8 6LQ
<https://www.facebook.com/groups/francesandrewsmemorialtrust>
www.fam-trust.co.uk
admin@fam-trust.co.uk
Tel: (+44) 7593 349403

Trustees Annual Report and Accounts, 2024-25

Legal and Administrative

FAM Trust is governed by Declaration of Trust, executed on the 24th day of April 2002, and registered by the Charity Commission on the 5th day of June 2002. Financial records are kept using the simple 'receipts & payments' method, and are independently examined by Mrs Catherine Ellinson, Rohan, Hilders Lane, Edenbridge, KENT, TN8 6LQ. Banking is provided by Lloyds Bank, payroll services by Cadence Accounting of Station Road East, Oxted, Surrey, RH8 0QE, and insurance services by The Howe Maxted Group of 17 Hatherley Road, Sidcup, Kent, DA14 4BP.

Originally formed as The Friends of Holcot, in April 2023 the name was changed to Holcot Charitable Trust and, in November 2024 changed once more to better reflect the charity's work within the local community and to honour the charity's founder.

Trustees and Governance

Trustees that served during the accounting period were Christina Andrews MA, Lesley Andrews, Audrey Batchelor, Lauren Martin BA, Tasha Phelps, Terry Phelps, and Kieran Reed (Chairperson). All serve a four-year term and have the power to appoint new Trustees by majority decision. Two of the Trustees are employed for eight and ten hours a week respectively to work on IT, highly confidential administrative matters and in housekeeping capacities for Holcot. Both are remunerated in line with our commitment to the Living Wage Foundation.

Objects and Operations

The Charity has two aims. The first is to support the use of Holcot as a not-for-profit, self-catering, group holiday centre, primarily for the benefit of organised children's groups, including those considered to be disabled and/or having extra or complex needs. The second is to improve the lives of local (Edenbridge and surrounding Parishes) disabled and/or otherwise disadvantaged children/young people and their families. The second aim is achieved through the provision of a series of award-winning community projects, referral agencies and mentorship of smaller organisations.

Volunteers

There are c30 volunteers overall who help to keep all costs to an absolute minimum. They are subject to DBS checks (as necessary), and receive training in first aid and safeguarding. Further CPD certified training is available in an extensive range of subjects through Kent Safeguarding Children Board's e-learning programme.

Policies

The following policies are available through our website and on request: Code of Conduct for Trustees, Community Projects, Complaints, Conflict of Interest, Cyber Security, Data Protection, Day's Out/ Coach Travel, Emergency Hardship Fund, Equality & Diversity, Ethical Fundraising, Financial Control, Harassment (which includes Bullying & Abuse), Pool Parties, Referral Agency, Risk Management, Safeguarding, Serious Incident Reporting, Social-Media, and Volunteer.

Accreditations & Referral Agency Partnerships

The charity continues to fulfil the requirements for the Charity Excellence quality mark, for accreditation as a living wage employer and is registered with both the Fundraising Regulator and Hidden Disabilities.

Referral agency partnerships are maintained with the following organisations to benefit registered families (c125 during the reporting period): BBC Children in Need Emergency Essentials Programme, Cash for Kids Organisation, Colyer-Ferguson Charitable Trust (grants for young people lacking opportunities), Family Holiday Fund, Kent Community Foundation (grants for disabled youngsters or carers of any age), and Kent County Council Household Support Fund.

Achievements and Performance

Holcot-related projects during the reporting period consisted of fencing, equipment, redecoration, and minor maintenance. The main community-related projects continued to be free coach days out, educational laptops, food poverty, referral agency hardship grants/vouchers, family-based pool parties, Christmas hampers, winter poverty (warm beds initiative), as well as a variety of celebratory events. Games, competitions, wellness and 'keeping connected' initiatives continued to run through the charity's private facebook group.

The successful mentorship of smaller organisations initiative continues to support local groups. The Treasurer will continue to work with these groups for the foreseeable future, ensuring all accounts are professionally managed and assisting them to become self-sufficient/attain registered charity status where appropriate.

Financial

The charity seeks grants and donations on a project-by-project basis but does not raise funds from the public, nor does it crowdfund or employ the services of consultants/third-party fundraisers. All funds are considered restricted with a policy **not** to hold funds in reserve unless committed to a specific purpose. During the accounting year grants and donations were received from individuals and c30 Charitable Trusts, Foundations, and other grant-making organisations. The following accounts have been independently examined and approved by the Trustees:

	£	£
B/F from previous year		28,021.46
INCOME		
Donations	3,896.67	
Grants	36,105.85	
HMRC	376.25	
Interest (Lloyds Account)	<u>360.23</u>	
	40,739.00	<u>40,739.00</u>
		68,760.46
EXPENDITURE		
Community Projects	19,807.48	
Core Costs	21,668.36	
Equipment	1,333.79	
Miscellaneous	<u>3,041.21</u>	
	45,850.84	<u>45,850.84</u>
		£22,909.62

NB All monies carried forward are restricted/committed funds, a more detailed breakdown is available on request



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Frances Andrews Memorial Trust

**On accounts for the year
ended**

5th April 2025

**Charity no
(if any)**

1092332

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C.F. Ellinson

Date:

5/5/25

Name:

Catherine Ellinson

**Relevant professional
qualification(s) or body
(if any):**

AAT Level 3 in Bookkeeping

Address:

Rohan, 1 Spile Bank

Hilders Lane, Edenbridge

KENT. TN8 6LQ

The Frances Andrews Memorial Trust

England & Wales - Charity number 1092332

Accounts



HOLCOT CHARITABLE TRUST

Charity Registration No: 1092332
3-4 Spile Bank, Hilders Lane, Edenbridge, KENT. TN8 6LQ
www.facebook.com/groups/friendsofholcotcharitabletrust
www.holcotcharitabletrust.co.uk
admin@holcotcharitabletrust.co.uk

News Update, Spring 2024

Dear Friends

When looking for inspiration to introduce this news update, I re-read all the previous newsletters and was shocked to realise that this was number 25. Where have all the years gone? Looking back to the beginning, nearly all our updates start with information on what still needs to be done but ... *pause for sigh of relief* ... **all** our big projects have finally been completed and the games hall has even been 'future-proofed'. Whilst there will always be general maintenance and the need to replace worn-out equipment, it is amazing to be able to say the hard slog really is over.

Our work within our local community still grows and is more important than ever in the current economic situation. In fact, I am sure everyone reading this will agree with me when I say that small charities like ours are more vital than ever before because we can work quickly, and respond immediately, to local needs, without the hindrance of the bureaucracy and politics of larger organisations.

We currently have just over 100 families registered (and regularly engaging) with us, and it genuinely feels like one big family. During the pandemic years, needs were simple: food, laptops, and mental well-being. Now, however, with the cost-of-living and mental health crises both still upon us, it is a little more complicated. This all takes money and we continue to be especially grateful to the c30+ charitable foundations, trusts, and grant-making organisations plus some (very) loyal friends that help by providing the essential grants and donations that keep us going.

In 2020 our income rose sharply due to the many emergency projects we ran. This is now beginning to settle down, but it is also true to say that funding in general is getting harder to find as more and more 'grant-providers' change their focus. For that reason, good working relationships are more important than ever and, thankfully, we have developed some especially good ones over the years.

Looking back over the last year, it has been a very busy one. Our day trips got off to a good start with an Easter trip to the London Museums. We then took three large



coaches (plus half a dozen cars) to Littlehampton seaside in the summer where c100 kids 'ran riot' getting our monies worth with the unlimited ride armbands, and finished by taking a further 150 to a very enjoyable Christmas pantomime.



We were able to reinstate our food poverty/healthy eating project in the late autumn when it received a massive boost from the National Lottery Community Fund and, for five months, were able to shop with participating families every few weeks, paying for fresh healthy proteins, fruit, vegetables, and dairy produce etc. This was in addition to the 100 very substantial hampers which provided a cheery Christmas for 425. *(Individual project reports are available on request.)*

Our swimming pool parties continued every couple of weeks, as did many other smaller initiatives, games and competitions run through our facebook page. There were also a variety of celebratory events including for Easter and the King's Coronation when every child was presented with their own special gift-wrapped souvenir mug.

Further practical support for our families was provided by the expansion of our referral agency partnerships (see Trustees Annual Report). This project alone has enabled families to access thousands of pounds worth of hardship grants and vouchers for food, fuel, and other necessities as well as larger items for those living in appliance poverty. This was followed up with carpets and curtains to improve heat retention in homes and all on top of our new partnership with the Cash for Kids Organisation which has already provided a £50 voucher for **every** disadvantaged child on our register!

A special thanks must also go out to our hard-working volunteers and this year we were thrilled to be able to access a one-off grant enabling everyone to come together for a celebratory Christmas lunch.



Finally, we are very happy with the progress of our mentorship programme which has 'taken on' a handful of local community organisations. We will continue to work closely with them for several years, providing advice and support, helping with official paperwork and grant applications etc until they become self-sufficient.

Future

Our family swimming parties will re-start at the beginning of May, Littlehampton and the Christmas panto are all booked, and we are currently seeking funding to re-open our educational laptops project to help struggling youngsters, many of whom do not currently have a school to attend.

HCT - Trustees Annual Report & Accounts 2023-24

Legal and Administrative

Holcot Charitable Trust is governed by a Declaration of Trust, executed on the 24th day of April 2002, and registered by the Charity Commission on the 5th day of June 2002. Financial records are kept using the simple 'receipts & payments' method, and are independently examined by Mrs Catherine Ellinson, Rohan, Hilders Lane, Edenbridge, KENT, TN8 6LQ.

Banking is provided by Lloyds Bank, payroll services by Cadence Accounting of Station Road East, Oxted, Surrey, RH8 0QE and insurance services by Howe Maxted Group Ltd of 17 Hatherley Road, Sidcup, Kent, DA14 4BP.

Trustees and Governance

Trustees that served during the accounting period were Christina Andrews MA, Lesley Andrews, Audrey Batchelor, Lauren Martin BA, and Kieran Reed. All serve a four-year term and have the power to appoint new Trustees by majority decision. Two of the Trustees are employed for eight and ten hours a week respectively to work on IT and other highly confidential matters. Both are remunerated in line with our commitment to the Living Wage Foundation.

Objects and Operations

The Charity has two aims. The first is to support the use of Holcot as a charitably run self-catering group holiday centre, primarily for the benefit of organised children's groups, including those considered to be disabled and/or having extra or complex needs. The second is to improve the lives of local (Edenbridge and surrounding Parishes) disabled and/or otherwise disadvantaged children/young people and their families. The second aim is achieved through the provision of a series of community projects and referral agencies.

Volunteers

There are c30 volunteers who help to keep all costs to an absolute minimum. They are subject to DBS checks (as needed) and receive training in first aid and safeguarding. Further CPD certified training is available in an extensive range of subjects through Kent Safeguarding Children Board's e-learning programme.

Policies

Policies are reviewed annually, with the following available on request: Code of Conduct for Trustees, Community Projects, Complaints, Conflict of Interest, Cyber Security, Data Protection, Day's Out/Coach Travel, Emergency Hardship Fund, Equality & Diversity, Ethical Fundraising, Financial Control, Harassment (which includes Bullying & Abuse), Pool Parties, Referral Agency, Risk Management, Safeguarding, Social-Media, and Volunteer.

Accreditations & Referral Agency Partnerships

The charity continues to fulfil the requirements for the Charity Excellence quality mark and for accreditation as a Living Wage Employer. They are also registered with the Fundraising Regulator and Hidden Disabilities.

Referral-agency partnerships are maintained with organisations to benefit the families registered with the Community Projects (just over 100 families during the reporting period), and include BBC Children in Need Emergency Essentials Programme, Cash for Kids Organisation, Colyer-Ferguson Charitable Trust Grants Scheme for Young People Lacking Opportunities, Family Holiday Fund, Kent Community Foundation Grants for Individuals Scheme (disabled youngsters or carers of any age), Kent County Council Household Support Fund.

Achievements and Performance

There were no major premises-related projects during the reporting period, just general equipment, and minor maintenance. The main community-related projects continued to be free coach days out, educational laptops, food poverty, referral agency hardship grants & vouchers, family-based pool parties, Christmas hampers, as well as a variety of celebratory events. Games, competitions, wellness and 'keeping connected' initiatives continued to run through the charity's facebook page.

The new mentorship programme for smaller organisations has 'taken on' several local groups. The Charity's Treasurer will continue to work with and support these organisations for the foreseeable future, ensuring all accounts are professionally managed with the aim of assisting them to achieve self-sufficiency.

Financial

The charity seeks grants and donations on a project-by-project basis but does not raise funds from the public in general. Nor does it crowdfund or employ the services of consultants/third-party fundraisers. All funds are considered restricted and the policy is to **not** hold funds in reserve unless committed to a specific purpose. During the accounting year donations were received from individuals and c30 Charitable Trusts, Foundations, and other grant-making organisations. The following accounts have been independently examined and approved by the Trustees:

	£	£
B/F from previous year		33,242.07
INCOME		
Donations	2,776.82	
Grants	45,070.00	
Grants (Hardship/Referral Partners)	14,432.00	
Grants (Rcvd for Others – Mentorship Programme)	1,000.00	
HMRC Gift Aid	271.25	
Interest (Lloyds Bank)	<u>336.96</u>	
Total Income	63,887.03	<u>63,887.03</u>
		97,129.10
EXPENDITURE		
Community Projects	47,533.21	
Core Costs	16,579.58	
Equipment	3,282.86	
FA Fund to Support Camps	427.76	
Grants Repaid to Others (Mentorship Programme)	1,000.00	
Holcot 90 th Birthday	<u>284.23</u>	
Total Expenditure	69,107.64	<u>69,107.64</u>
Balance at Bank		£28,021.46

NB All monies carried forward are restricted/committed funds



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Holcot Charitable Trust

**On accounts for the year
ended**

5th April 2024

**Charity no
(if any)**

1092332

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

C.F. Ellinson

Date:

13/5/24

Name:

Catherine Ellinson

**Relevant professional
qualification(s) or body
(if any):**

AAT Level 3 in Bookkeeping

Address:

Rohan, 1 Spile Bank

Hilders Lane, Edenbridge

KENT. TN8 6LQ

The Frances Andrews Memorial Trust

England & Wales - Charity number 1092332

Accounts



HOLCOT CHARITABLE TRUST

Charity Registration No: 1092332
3-4 Spile Bank, Hilders Lane, Edenbridge, KENT. TN8 6LQ
www.facebook.com/groups/friendsofholcotcharitabletrust
www.holcotcharitabletrust.co.uk
admin@holcotcharitabletrust.co.uk

News Update, Spring 2023

When good people come together, good things happen

When we started out, 25 years ago this spring, we simply wanted to prevent the sale of Holcot and save it from the developers. Once that had been achieved, the Friends of Holcot became a registered charity with the simple aim of refurbishing and modernising to ensure it remained relevant to future generations.

Our community outreach project was something we 'added on' but, as with many other charities, the pandemic years changed everything forever. We saw a dramatic increase in demand for our services from local families, resulting in the implementation of emergency projects, bringing with it considerable growth. Fortunately, we had plenty of offers of help and the rest is history.

However, with growth often comes change and we recognise that our community projects now take prominence over everything else. Going forward, therefore, we feel the time is right that our 'identity' better reflects who we are and what we do, so have formally **changed our name from The Friends of Holcot Charitable Trust simply to Holcot Charitable Trust**. Our facebook page will remain in the name of the Friends of Holcot but will now encompass the 80+ families registered with our community projects, the many isolated adults that have been drawn to us over the last 3 years, groups that use our centre and those individuals for whom Holcot continues to be special.

To add to our workload, following our recent cyber security health check, we found concerns regarding the security of our email provider so decided to make all our changes at once and get them over and done with so-to-speak. We will continue to monitor the old email accounts but ask that you please take note of our updated contact information as follows:

HCT email	admin@holcotcharitabletrust.co.uk
Holcot Email	lesley@holcotgroupholidaycentre.co.uk

Premises

Following completion of our c22 year-long period of refurbishment and modernisation, we finished with some improvements in the garden and have planted a beautiful cherry blossom tree in memory of those friends no-longer with us. We were also asked by several groups to upgrade the fence along our border and that was completed during the winter shut-down.



Awards

Whilst we do not seek public recognition for our work, we are thrilled to report that this year, both Audrey and Lesley have been recognised for their efforts. In September Lesley received the BBC Radio Fundraiser of the Year Award for Kent and, in March of this year, Audrey received the Sevenoaks District Council Lifetime Achievement Award.

Community Projects Update

Coach Day's Out ... Day trips to historic Greenwich Park with its free museums, and the seaside were laid on during the spring and summer. Littlehampton is always a favourite and two coaches plus c12 cars, headed to the beach to make the most of the sunny weather. It cost a small fortune but we managed to give every child a free ride armband for Harbour Park amusements and set them the challenge of getting our money's worth. As always, however, the highlight of the



year was the annual Christmas panto and, thanks to one of our regular funders, we have already purchased the tickets for this year, even managing to increase to a staggering 147!

Food Poverty/Healthy Eating ... Funding for this came to an end at Christmas but we 'went out with a bang', providing an impressive 71 substantial hampers plus a further 16 goody bags for additional isolated adults, bringing a very jolly Christmas to c300 people! The final spend on this project was c£34k but, as the hampers have been so appreciated over the last three years, we will attempt to continue raising the £3.5k a year needed.



Hardship Grants ... We continue to help youngsters access funding through a referral agency scheme including for specialist educational assessments, equipment, transport, and clothing to enable them to continue in education. In addition to which, our own hardship fund has now provided in excess of 100 grants since its inception, paying for items such as bedding, coats, clothing, trainers, shoes, school uniforms, baby milk, nappies, and baby 'essentials' etc. We were then invited to partner with the Household Support Fund and managed to help households access just over £8k worth of fuel vouchers.

Laptops ... This largely came to an end during the year. The final number of new Chromebooks and storage bags gifted to local disadvantaged youngsters was 110.

Mentoring ... We have never forgotten the help we received from Kent Community Foundation in the early days and now offer the same support to struggling smaller groups in the area. We are currently working with 2, helping them to become established with formal Constitutions, policies, accounts and to access vital funding.

Social Support Lunch Club ... Launched in the autumn, this initiative enables isolated adults to come together for lunch and some fun activities such as bingo, quizzes, games, and competitions.

Supported Group Holiday ... In August 2022 the second supported group holiday took place and 34 very happy campers headed to Butlins in Bognor.

Wellness ... Free swimming pool parties continued fortnightly throughout the year enabling families to have fun whilst exercising with others in similar circumstances. The Halloween and Christmas parties were especially popular, but plans to resume at Easter had to be put on hold when the local leisure centre closed temporarily. Luckily, for us the Royal British Legion stepped in and provided a meeting place in town for the Easter Bunny to give out the Easter eggs.

Holcot Charitable Trust – Report & Accounts 2022-23

Legal and Administrative

Holcot Charitable Trust (as was The Friends of Holcot Charitable Trust) is governed by a Declaration of Trust, executed on the 24th day of April 2002, registered by the Charity Commission on the 5th day of June 2002. Financial records are kept using the simple 'receipts & payments' method, and this year were independently examined by Mrs A Boylan, 36 Wellingtonia Way, Edenbridge, Kent, TN8 5RA. A bank account is maintained with Lloyds Bank and payroll services are provided by Cadence Accounting, Station Road East, Oxted, Surrey, RH8 0QE.

Trustees and Governance

Trustees that served during the accounting period were Miss Christina Andrews MA, Miss Lesley Andrews, Mrs Audrey Batchelor, Miss Lauren Martin BA, and Mr Kieran Reed. All serve a four-year term and have the power to appoint new Trustees by majority decision. Miss Martin is also employed 10 hours a week by the charity to assist with confidential matters relating to our community projects. She is remunerated in line with our commitment to the Living Wage Foundation.

Objects and Operations

The Charity has two aims. The first is to support the use of Holcot as a charitably run self-catering group holiday centre, primarily for the benefit of organised children's groups, including those considered to be disabled and/or having extra or complex needs. The second is to improve the lives of local (Edenbridge and surrounding Parishes) disabled and/or otherwise disadvantaged children and their families and is achieved through the provision of a series of community projects.

Volunteers

There are c25 volunteers who help to keep all costs to an absolute minimum. They are subject to DBS checks and receive training in first aid and safeguarding. Further CPD certified training is available in an extensive range of subjects through Kent Safeguarding Children Board's e-learning programme.

Policies

Policies are reviewed annually – the following are available on request: Code of Conduct for Trustees, Community Projects, Complaints, Conflict of Interest, Cyber Security, Data Protection, Day's Out/Coach Travel, Emergency Hardship Fund, Ethical Fundraising, Equality & Diversity, Financial Control, Harassment (includes Bullying & Abuse), Risk Management, Safeguarding, Social Media and Volunteer.

Accreditations

The charity continues to fulfil the requirements for the Charity Excellence quality mark and for accreditation as a Living Wage Employer.

Achievements and Performance

Holcot ... The Centre continues to welcome a variety of groups (including from overseas) and has bookings for more than a year ahead. Having completed our 22-year programme of refurbishment and modernisation we surveyed our regular visitors who asked for one last project and that was the upgraded fencing along our border. This was completed during our winter shut-down so, in theory, everything really is now **finally** done!

Community Projects ... Our main community projects continued to be the free coach days out, educational laptops, food poverty, access to hardship grants & fuel vouchers, free family-based pool parties, Christmas hampers, as well as a variety of celebratory events. Games, competitions, wellness and 'keeping connected' initiatives continue to run through our facebook page and we were also able to launch our social support lunch club plus new mentorship programme to help smaller groups become established and raise vital funds.

Awards ... In March 2022 we were honoured with the Sevenoaks District Charity Project of the Year Award. Whilst we do not actively seek this type of recognition, we are thrilled that one of our Trustees was also honoured in September by BBC Radio Kent with their Fundraiser of the Year Award and, in March 2023, another was presented with the Sevenoaks District Lifetime Achievement Award.

Financial

The charity seeks grants and donations on a project-by-project basis but does not raise funds from the general public. Nor does it crowdfund or employ the services of consultants/third-party fundraisers. All funds are considered restricted and the policy is to **not** hold funds in reserve unless committed to a specific purpose. During the accounting year donations were received from individuals and c30 Charitable Trusts, Foundations, and other grant-making organisations. The following accounts have been independently examined and approved by the Trustees:

	£	£
B/F from previous year		18,016.23
INCOME		
Donations	12,919.19	
Grants	56,671.00	
Grants (Hardship/Referral Partners)	4,850.00	
Grants (Rcvd on Behalf of Others)	275.00	
HMRC Gift Aid	1,181.25	
Interest (Lloyds Bank)	<u>48.55</u>	
Total Income	75,944.99	<u>75,944.99</u>
		93,961.22
EXPENDITURE		
Community Projects	33,336.01	
Core Costs	16,341.42	
Equipment	2,971.74	
Fencing Project	5,794.98	
Grants Rcvd/Repaid to others	<u>2,275.00</u>	
Total Expenditure	60,719.15	<u>60,719.15</u>
		£33,242.07

NB all monies carried forward are restricted/committed funds



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Friends of Holcot

**On accounts for the year
ended**

5th April 2023

**Charity no
(if any)**

1092332

Set out on pages

1

(Remember to include the page numbers of additional pages)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13/04/2023

Name:

Alison Boylan

Address:

36 Wellingtonia Way

Edenbridge

KENT TN8 5RE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

The Frances Andrews Memorial Trust

England & Wales - Charity number 1092332

Accounts



Friends of 'Holcot'

'Holcot' Group Holiday Centre
Hilders Lane, Marlpit Hill
Nr Edenbridge, Kent. TN8 6LQ
Email: friendsofholcot@biconnect.com

Newsheet No 23

Spring 2022

Dear Friends

With all the bad news around at the moment and the pandemic still upon us, we thought it would be nice to share with you a few items of good news ...

On so many occasions, especially during the last few years, we have boasted of our pride in our 'home-grown' volunteers. The majority are beneficiaries of our projects, yet regularly set aside the challenges of their own day-to-day lives to help other local families. We are, therefore, thrilled to be able to announce that everyone's efforts have now been recognised by our receiving the Award for the Sevenoaks District, Community Project of the Year!



We would also like to offer our warmest congratulations to Zack Hart, one of our younger volunteers, who received the Kent-wide Spirit of Try Angle Award for Community Action! During Audrey's 'lockdown lives' Zack and his sister Xaviar would help with cooking demonstrations, exercises and many **very** silly games. He spent hours helping to pack and deliver our boxes of healthy fresh food items (that we still distribute to local families), and is also well-known for handing out our Chromebooks wearing his superhero costumes!



This Spring also represents the accomplishment of two massive 'milestones':

The first of which is laptop number 100! We were going to finish this project last autumn but became concerned by the many reports of the worsening of the 'educational divide', where children from low-income households in particular were continuing to get even further behind those from 'better off' families simply because they did not have the same resources.

This prompted us to 'take another look' and late last year we were able to gain sufficient funding to reach this massive total. All devices have been gifted to local youngsters and we have received some very lovely messages of appreciation from grateful families, many of whom have posted photos to our public face book page.

Our second cause for celebration is the completion of the long-running programme of refurbishment! Last summer we announced our big project for this year would be the final works to the games/recreation hall. Over the years we estimate we have spent



a staggering c£50k on both regular maintenance and improvements to the hall alone and thought these works were at an end. Well, now we can finally say they truly are!

The bad news is that this project went over budget by about 20%, mainly due to the need to brace some of the old timbers and replace the porch roof. However, the good news is that the new composite cladding has actually helped to strengthen the structure itself.

The King George V Jubilee Trust Hall will reach an impressive 85 years of age in June of this year and we feel it is fitting that this project marks the completion of Holcot's 20-year long programme of refurbishment. Barring any unforeseen circumstances, therefore, we can finally say everything is done and Holcot is now in the best condition ever PLUS we have 'future-proofed'!



90th Birthday – July 2023

Those who have been a part of our journey over the years will be aware of the fact that Holcot was originally placed in Trust by Miss Matilda Hubbard in 1932, to be used as a 'holiday home for girls'. Whilst we opened our doors in July 1933, it was the John Coldman Charitable Trust that came to our rescue in 2000 to quite literally 'save us' and secure our future. Next year will mark our official 90th birthday and we invite our friends to contact us with suggestions of how they would like us to mark the occasion.

Amazon Smile ... Finally, we would like to repeat our appeal for Friends to lend their support when they shop online with Amazon. This is a completely free way that you can help. All you have to do is to register and shop through 'Smile.Amazon.co.uk'. There is no lengthy process – when you login just go to the drop-down menu, select Edenbridge as the location and scroll down to select Friends of Holcot.



Sevenoaks Charity Project
of the Year, 2022

Registered Charity No 1092332





Friends of 'Holcot'

'Holcot' Group Holiday Centre
Hilders Lane, Marlpit Hill
Nr Edenbridge, Kent. TN8 6LQ
Email: friendsofholcot@btconnect.com

Trustees Report & Annual Accounts 2021-2022

Legal and Administrative

The Friends of Holcot is governed by a Declaration of Trust, executed on the 24th day of April 2002, registered by the Charity Commission on the 5th day of June 2002. Financial records are kept using the simple 'receipts & payments' method, which are independently examined by Mrs A Boylan, 36 Wellingtonia Way, Edenbridge, Kent, TN8 5RA. A bank account is maintained with Lloyds Bank. The charity does not employ the services of consultants or third-party fundraisers but uses Southworth & Co Ltd Chartered Accountants of Four Elms, Edenbridge, Kent, TN8 6NE for payroll services.

Trustees and Governance

Trustees (in alphabetical order) that served during the accounting period were:

Miss Christina Andrews, MA (wef 7.3.22)	Miss Lesley Andrews, MRSPH (Treasurer)
Mrs Audrey Batchelor	Mrs Anne Jennings (retired 5.4.22)
Miss Lauren Martin, BA (Secretary)	Mr Kieran Reed (wef 7.3.22)

The Treasurer is responsible for ensuring all Trustees are aware of their responsibilities and for maintaining records, including Declarations of Suitability based on HMRC 'Fit and Proper Persons Test'. Trustees serve a four-year term and have the power to appoint new by majority decision. The Trustees do not receive any remuneration nor repayment of expenses etc.

Objects and Operations

The Charity has two main aims. The first is to support the work of Holcot as a charitably run (not for profit) group holiday centre primarily for the benefit of organised children's groups, including those considered to be disabled and/or having 'special-needs'. This is achieved by raising funds and managing volunteers to cover what are deemed the 'core running costs' eg administration, laundry, WiFi, emergency landline telephone, utilities, regular contractual expenditures, part-time Community Assistant and maintenance - including of the house, gardens, multi-purpose ball court and indoor recreation/games hall. Further grants and donations are sought to assist with ad hoc projects to provide all that is needed eg equipment and repairs/renovations as may become necessary for the proper maintenance, and 'future-proofing', of the Centre.



Sevenoaks District, Community
Project of the Year 2022

Registered Charity No 1092332



The second aim is to improve the lives of local (Edenbridge and surrounding Parishes) disabled and/or otherwise disadvantaged children and their families through the provision of a series of Community Projects. All funds secured for this purpose are considered to be restricted and the policy is to not have a reserve amount. Instead, activities, outings, events etc are arranged immediately funding becomes available. *NB full information on beneficiaries can be found in the Community Project Policy.*

Volunteers

All volunteers are subject to DBS checks and receive training in first aid and safeguarding. Further CPD certified training is available in an extensive range of subjects through Kent Safeguarding Children Board's e-learning programme.

Policy Making

All policies are reviewed annually – the following are available on request:

Community Outreach	Complaints	Conflict of Interest
Data Protection	Equality and Diversity	Financial Control
Harassment, Bullying & Abuse	Safeguarding	Volunteer

Accreditations

The charity continues to fulfil the requirements for the Charity Excellence quality mark and for accreditation as a Living Wage Employer.

Achievements and Performance

Thanks to the hard work and dedication of our Trustees and Volunteers over the last two years, in March 2022, the Friends of Holcot gained the Sevenoaks District Community Project of the Year Award.

The charity continues to be supported by donations from individuals and, in the accounting year, received c30 separate grants from Charitable Trusts, Foundations and other grant-making organisations. The charity does not raise general funds from the public, nor does it 'crowd fund'.

This year has, once again, been an exceptional one for income. We continue to work to our two aims and can report that our Community Projects finally managed to catch up on activities that were delayed from 2020 ie our first supported group holiday to Butlins, free family coach trips to Littlehampton and Brighton as well as a return to our annual Christmas pantomime at the Hawth Theatre, Crawley.

As far as Holcot itself is concerned we have continued to concentrate on renovating, modernising and 'future-proofing' the premises. This has been ongoing since the spring of 2002 and over the last

20 years we have gradually 'ticked' everything off our list, one item at a time. The two final projects have now been completed (see below) and we are very proud of the fact that absolutely EVERYTHING is now done!

In May 2021, the JCCT funded maintenance to the exterior including the replacement/covering of the old rotten wooden fascias and soffits with weatherproof plastic, as well as new gutters/downpipes and repairs to the hanging tiles. A bonus of these works was that the replacement of the bird-proofing under the low eaves along the front allowed access to an area that has had no maintenance for c40 years! Even the small rear porch roof has now been replaced properly, it no longer leaks in heavy rain, and is in-keeping with the rest of the building. Improvements and upgrades were also made to the fire safety systems.

We did have a bit of a calamity though in that the combined weight of the scaffold and workmen split a flat roof to the rear of the property. As these roofs were last re-done c20 years ago, it was considered prudent to do all three at the same time which increased the overall bill but was felt necessary and came with the added bonus of a 20-year guarantee!

Our final renovation project was the replacement of the old timber cladding to the exterior of the games/recreation hall, with a modern wood effect composite. We knew the structure was sound and c90% of the existing timbers turned out to be perfectly fine. The carpenter did, however, have to strengthen a few areas and the entrance porch tiled roof needed to be replaced. The overall bill went up by about 20% due to the extra works but, with the double glazing installed a few years ago, we now have a completely sound (maintenance free) solid structure that will last at least the next 20+ years.

Our main community projects continued to be the free coach days out, educational laptops, food poverty, access to hardship grants, fortnightly free family-based pool parties as well as a variety of games, competitions and 'keeping connected' initiatives run through our public face book page.

We were able to raise a further £5.3k (making £23.7k overall) for the educational laptops project enabling us to **reach our target of 100 devices gifted to local youngsters**. The food poverty project spent a further c£9k on healthy fresh food boxes plus a staggering 51 substantial Christmas hampers (making £24.6k overall), and we have also succeeded in gaining funding to cover the next financial year, including Christmas. As a wider part of this project, we also partnered with The Cook Shop and, through their 'Cook Kindness initiative', were able to distribute nearly a thousand 2-person meals at an estimated value of £9k between October 2020 and March 2022.

The supported group holiday to Butlins was an overwhelming success and we have already been able to commit to taking a further group of 9 families this summer. The (external) hardship grants schemes have now closed but we were able to refer a further number of families who benefitted from grants totalling c£4k. We continue to work with a larger funder to support young people and last year were able to access grants of just under £4k for a variety of purposes from work clothing, tools and safety boots to furniture, educational resources and professional reports/assessments for youngsters with undiagnosed learning disabilities.

In July 2021 we were also able to implement our own emergency hardship fund which helps families with small purchases for their children. We have had 61 applications so far with the average grant being c£35. No money is given, instead we make the purchases and have to date distributed £2.4k on everything from shoes, trainers and school uniforms to winter coats plus a couple of larger purchases ie a mattress for a child sleeping on the floor and van hire costs for our volunteers to collect/deliver donated furniture items.

Financial Report

The following accounts have been independently examined and approved by the Trustees.

Friends of Holcot - Income & Expenditure 6th April 2021 to 5th April 2022

	£	£
B/F from previous year		10,404.89
<u>INCOME</u>		
Donations	12,395.73	
Grant – Flamingo Social Club	2,000.00	
Grants - general	79,494.00	
Grants - hardship/referral partners	3,890.00	
HMRC	1,874.38	
Interest – Lloyds bank	<u>2.66</u>	
	99,656.77	<u>99,656.77</u>
		110,061.66
<u>EXPENDITURE</u>		
Administration	1,057.96	
Butlins - supported group holiday	8,028.91	
Equipment	10,318.13	
Family Days Out	11,215.32	
Food Poverty Project	8,833.34	
Fundraising Expenses	29.65	
Gifts (incl minor items & campers goodwill)	113.92	
Hardship Awards - referral partner grants	3,890.00	
Hardship Grants -FoH emergency	2,408.30	
Household (incl laundry & cleaning)	537.99	
JCCT re premises	7,600.00	
Maintenance - premises	2,069.06	
Maintenance - garden & grounds	2,005.57	
Renovations	21,406.60	
Staffing – salary & payroll costs	5,499.60	
Volunteer Related	1,072.88	
Wellness - family swimming pool parties	5,075.80	
Wellness - miscellaneous	<u>882.40</u>	
	92,045.43	<u>92,045.43</u>
		£18,016.23

Restricted funds £18k:

Activities/Entry Fees £1.7k, Core Costs £6.3k, Emergency Hardship Fund £1.6k,
Equipment £200, Flamingo Social Club £2k, Food Poverty £6.2k.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends of Holcot

**On accounts for the year
ended**

5th day of April 2022

**Charity no
(if any)**

1092332

Set out on pages

1
Remember to include the page numbers of additional sheets.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 5th day of April 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 11.4.22

Name: Mrs Alison Boylan

**Relevant professional
qualification(s) or body
(if any):**

Address:

36 Wellingtonia Way
Edenbridge
KENT TN8 5RE

The Frances Andrews Memorial Trust

England & Wales - Charity number 1092332

Accounts



Friends of 'Holcot'

'Holcot' Group Holiday Centre,
Hilders Lane, Marlpit Hill
Nr Edenbridge, Kent. TN8 6LQ
Email: friendsofholcot@btconnect.com

The Friends of Holcot

Charity Registration No 1092332

Trustees Report & Annual Accounts 2020-2021

Legal and Administrative

The Friends of Holcot is governed by Declaration of Trust, executed on the 24th day of April 2002, registered by the Charity Commission on the 5th day of June 2002. The principal address of the Charity is Holcot (Group Holiday Centre), 3-4 Spile Bank, Hilders Lane, Marlpit Hill, Edenbridge, Kent. TN8 6LQ.

The charity maintains a bank account with Lloyds Bank. It does not employ the services of a solicitor or accountant, nor does it use the services of a third-party fundraiser.

Financial records are kept using the simple 'receipts & payments' method. The accounts were independently examined by Mrs A Boylan, 36 Wellingtonia Way, Edenbridge, Kent. TN8 5RA.

Trustees and Governance

Trustees that served during the accounting period were:

Mrs Anne Jennings, Chairperson
Miss Lesley Andrews, Treasurer

Mrs Audrey Batchelor
Miss Lauren Martin BA, Secretary

The Treasurer is responsible for ensuring all Trustees are aware of their responsibilities and for maintaining records, including Declarations of Suitability based on HMRC 'Fit and Proper Persons Test'. Trustees serve a four year term and have the power to appoint new by majority decision. The Trustees do not receive any remuneration nor repayment of expenses etc.



Registered Charity No 1092332



Objects and Operations

The Charity has two main aims. The first is to support the work of Holcot as a charitably run (not for profit) group holiday centre primarily for the benefit of organised children's groups, including those considered to be disabled and/or having 'special needs'.

This is achieved by raising funds and managing volunteers to cover what are deemed the 'core costs' eg general maintenance, including of the gardens, multi-purpose ball court and indoor recreation/games hall, as well as laundry expenses, the provision of WiFi and an emergency landline telephone. Further grants and donations are sought to assist with ad hoc projects to provide all that is needed, eg equipment, as well as repairs and renovations as necessary.

The second aim is to improve the lives of local (Edenbridge and surrounding Parishes) disabled and/or otherwise disadvantaged children and their families through the provision of a Community Project. All funds secured for this purpose are considered 'restricted' and the policy is to not have a reserve amount. Instead, activities and outings are arranged immediately funding becomes available. *NB full information on beneficiaries can be found in the Community Project Policy.*

Volunteers

All volunteers receive formal training (as appropriate) in first aid, food safety and safeguarding. They are subject to DBS checks and required to sign a volunteer 'contract' (available on request).

Policy Making

All policies are reviewed annually – the following are available on request:

Community Outreach	Complaints	Conflict of Interest
Data Protection	Equality and Diversity	Financial Control
Harassment, Bullying & Abuse	Safeguarding	Volunteer

Accreditations

At the beginning of January we achieved the Charity Excellence quality mark, followed immediately by accreditation as a Living Wage Employer.

Achievements and Performance

The Friends of Holcot are supported by donations from individuals and approx. 30 Charitable Trusts and Foundations. They do not raise funds from the public.

This time last year we proudly announced a truly exceptional year for income. Although the pandemic was upon us, we had no idea it would last this long and affect so many. Several projects had to be put on hold for a year and variances were granted from the funders in question.

It was in February/early March 2020 that we turned our attention to our emergency response and put most of our efforts into our Community Projects. Having surveyed supported families we found most had concerns around loss of income/affordability of nutritious food, education and mental health/wellbeing.

These responses were used to form our main projects, and by the end of the financial year, our food poverty/healthy eating project had spent £15,589 on hundreds of boxes of healthy fresh food items, plus 35 substantial Christmas hampers, all delivered by our willing volunteers. We had gifted 78 educational laptops to local disadvantaged children at a cost of £18,345, and working with larger funders, we helped 16 families with low incomes access hardship grants totalling £7,900. Youngsters (aged 14-25 years) continue to benefit from a separate referral scheme through which we helped a further 16 access grants totalling £5,990 for a variety of purposes. Games, competitions and various activities were (and continue to be), run through our face book page, together with our 100 day good mental health challenge, which has formed the basis for our Wellness Project. This will be expanded during the coming summer/autumn and include free family swimming as well as regular private inflatable sessions for the children.

We have been involved with some of our benefiting families for in excess of ten years and aim to provide appropriate support for the long term, basically until they either leave the area, the children finish their education or they themselves feel they no longer need us. This level of commitment and extra demand for our services during the pandemic has meant that it became necessary to employ a part time member of staff for 10 hours a week, with effect from January 2021.

In between running our Community Projects we still managed to exceed our targets as far as Holcot itself is concerned. Further works were found to be needed on the games hall which included strengthening of the far wall and minor structural works to the side entrance. Thanks to several grants we have also replaced the old metal games equipment store and do some long overdue landscaping, including completion of a new paved picnic area dedicated to the memory of Friends no-longer with us.

In preparation for our re-opening, the house itself has been completely redecorated and we have been able to replace the old fire doors with much nicer, modern versions more in keeping with the age of the building. We can also report that, thanks to a lottery grant, we have finally finished upgrading ALL the windows to modern double-glazed versions plus replaced the curtains which now all match beautifully!

Finally, thanks largely to donations from our neighbours we have been able to install a public access defibrillator on the front wall.

FoH Income & Expenditure 2020/21

	£	£
<u>B/F from previous year</u>		2.79
 <u>INCOME</u>		
Donations	22,771.89	
Grants	68,142.99	
Grants (Hardship/Referral Partners)	5,990.00	
HMRC	3,405.00	
Interest (Lloyds Bank)	<u>0.80</u>	
	100,310.68	<u>100,310.68</u>
		100,313.47
 <u>EXPENDITURE</u>		
Activities & Entry Fees	1,176.51	
Administration	873.32	
Educational Laptops	18,345.08	
Equipment (Holcot)	10,626.47	
Food Poverty Project	15,589.65	
Hardship Awards (Referral Partner Grants)	5,990.00	
Household (incl Laundry and Cleaning)	163.57	
JCCT – Gas and Electricity	200.00	
JCCT - Telephone and WiFi	547.11	
Maintenance (Garden and Grounds)	2,335.07	
Maintenance and Renovations (House)	21,406.24	
Misc:		
Audit	50.00	
Charity Accreditation	72.00	
Gifts	217.86	
Google Domain	30.00	
Facebook Activities	11.98	
Health & Safety	70.55	
LG Therapy Bike	240.00	
TV Licence	157.50	
Volunteer Expenses	<u>377.26</u>	
	1,197.15	1,197.15
Picnic area/games store	2,295.00	
Romani Classroom	1,245.31	
Staffing – Salary & Payroll Costs	1,299.90	
Supported Grp Holiday – Butlins 2021	<u>6,618.20</u>	
	89,908.58	<u>89,908.58</u>
Balance at Bank		£10,404.89*

*Restricted for next financial year: Staffing Costs £4,400.10, Community Days Out (committed expenditure) £3k, Wellness Project £3k. Unrestricted funds available for use £4.79.

The Trustees declare that they have approved their Annual Report & Accounts and authorise the Treasurer to sign on their behalf.



Lesley F Andrews, Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Friends of Holcot

**On accounts for the year
ended**

5th April 2021

**Charity no
(if any)**

1092332

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/04/2021

Name:

Alison Boylan

Address:

36 Wellingtonia Way

Edenbridge

KENT TN8 5RE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).