

URBAN PARTNERSHIP GROUP

England & Wales · Charity number 1092258

Details

Other names UPG

Status Registered

Legal form Charitable company

Company number [03446256](#)

Registered 2002-05-29

Register [View on the Charity Commission register](#)

Contact

Address The Urban Partnership Group
Masbro Centre
87 Masbro Road
London
W14 0LR

Phone 02076050800

Email Camille@upg.org.uk

Website www.upg.org.uk

Activities

Objects: 1 TO RELIEVE UNEMPLOYMENT FOR THE PUBLIC BENEFIT BY ALL OR ANY OF THE FOLLOWING MEANS:-(A) THE ADVANCEMENT OF EDUCATION, TRAINING OR RETRAINING, PARTICULARLY AMONG UNEMPLOYED PEOPLE AND PROVIDING UNEMPLOYED PEOPLE WITH WORK EXPERIENCE;(B) THE PROVISION OF FINANCIAL ASSISTANCE, TECHNICAL ASSISTANCE OR BUSINESS ADVICE OR CONSULTANCY IN ORDER TO PROVIDE TRAINING AND EMPLOYMENT OPPORTUNITIES FOR UNEMPLOYED PEOPLE IN CASES OF FINANCIAL OR CHARITABLE NEED THROUGH HELP IN SETTING UP THEIR OWN BUSINESS OR TO EXISTING BUSINESSES;(C) THE CREATION OF TRAINING AND EMPLOYMENT OPPORTUNITIES BY THE PROVISION OF WORKSPACE, BUILDINGS AND/OR LAND FOR USE ON FAVOURABLE TERMS.2 TO DEVELOP THE CAPACITY AND SKILLS OF THE MEMBERS OF THE SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITY OF THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM AND SURROUNDING AREA IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY AND HELP MEET THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY.3 TO RELIEVE POVERTY, ADVANCE EDUCATION, ASSIST IN THE PROMOTION OF PUBLIC HEALTH AND THE PREVENTION OF YOUTH CRIME, IN PART BY THE PROVISION OF GRANTS.

Activities: A holistic model of regeneration and social provision providing Children Centre, parenting, youth, employment support, careers advice and guidance, leisure, health and fitness + sports provision, volunteering and support services for the elderly plus collaborative working with other third sector and statutory agencies in the London Borough of Hammersmith & Fulham and surrounding areas.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PRINCIPALLY LONDON BOROUGH OF HAMMERSMITH AND FULHAM
- Hammersmith And Fulham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,406,939	£1,267,785	£567,038	35
2024-03-31	£1,416,207	£1,351,478	£429,784	35
2023-03-31	£1,753,770	£1,762,166	£366,955	45
2022-03-31	£1,736,209	£1,867,306	£376,496	50
2021-03-31	£1,856,296	£2,030,062	£461,359	42

Trustees

Name	Role	Appointed
Kamini Sanghani	Chair	2014-06-16
GRACE AKOSUA OWUSUA POKU		
Jacolyn Daly		2018-02-22
James Fornara		2024-12-10
Marley Billing-Delapenha		2024-12-10
Vallon Leitao		2020-05-27

URBAN PARTNERSHIP GROUP

England & Wales - Charity number 1092258

Accounts

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025**

ELLIOT, WOOLFE & ROSE AUDIT AND ADVISORY SERVICES LLP

Chartered Accountants

Statutory Auditor

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2025

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: M. Billing-Delapenha appointed 21st September 2024
M. Camacho resigned 21st September 2024
F. Chen resigned 21st September 2024
J. Daly
H. Hanlan resigned 21st September 2024
V. Leitao
G. Poku
K. Sanghani
C. Tragni resigned 21st September 2024

Key Management Personnel C. Curtis Chief Executive Officer
V. Leitao (Maternity Leave from April 2025 to April 2026)
E. O'Keefe (Resigned May 2025)
J. Boyce
T Woods

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants
Devonshire House, 582 Honeypot Lane,
Stanmore, Middlesex HA7 1JS

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC UK Bank Plc
21 Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2025

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2025.

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year, or part of the year ended 31st March 2025.

M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao
G. Poku
K. Sanghani
C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2025 **(continued)**

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith and Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the London Borough of Hammersmith and Fulham (LBHF) and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith and
- Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.
-

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Review of Progress and Achievements

The Urban Partnership Group (UPG) continues to provide a comprehensive range of community services across Hammersmith and Fulham. Based in the heart of Shepherds Bush, our provision includes Children's Centres, borough-wide parenting programmes, family outreach services, nursery and crèche facilities, sports and leisure activities, services for Elders, the Masbro Youth Centre, volunteering opportunities, adult education, employment support, and creative workshops. We also manage multiple community spaces for public use.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2025

Review of Progress and Achievements continued

Financial and Strategic Context

Budget pressures remain a central concern as we navigate funding constraints, rising operational costs, and ongoing staffing challenges. Despite these pressures, UPG remains committed to maintaining high-quality, accessible services in an increasingly competitive environment. To strengthen our resilience and maximise collective impact, we are actively pursuing new strategic and corporate partnerships. Our organisational priorities continue to evolve in response to changing community needs and local authority targets. Key developments this year include:

- A new partnership with **HMP Wormwood Scrubs**, delivering parenting programmes to incarcerated fathers.
- A growing portfolio of **Eco-focused initiatives**, working with schools and residents on environmental engagement and sustainability.
- Expansion of our creative programming, including **Open studios** and increased support for local artists.
-

Programme Development

With external funding for our adult education programme coming to an end, we are exploring alternative routes to sustain delivery of functional skills training, career guidance, and partnership-led learning opportunities. This area of work is vital in supporting members of our low-income community to gain confidence, new skills, and improved employment prospects.

Demand for charitable services continues to rise—particularly among vulnerable populations. Recent data shows that **9% of the UK public received food, medical or financial support from charities in the past year, compared with 3% five years ago** (Charity Commission, 2025). This trend underscores the increasing reliance on organisations like UPG for essential support.

People and Operations

We experienced staffing changes this year, with two valued team members moving on to new opportunities. Maintaining team morale, service continuity, and operational stability remains a key focus.

The national cost-of-living crisis and growing environmental pressures continue to affect our community. We are committed to equipping both staff and clients with the skills and resources needed to navigate these challenges—though doing so within constrained budgets remains difficult and can impact delivery. Rising operational costs, including the London Living Wage and increased utilities, may necessitate staffing adjustments if additional funding is not secured, with potential implications for service provision.

Partnership with LBHF

We continue to work closely with the London Borough of Hammersmith & Fulham (LBHF) to conclude negotiations for the **Masbro Brook Green Nursery lease**. Securing this agreement will provide a significant opportunity to expand our family hub activities and strengthen support for low-income families in the area. At the **Edward Woods Community Centre (EWCC)**—serving an estate of more than 1,000 residents and ranked among the 3% most deprived neighbourhoods in England—our focus remains on addressing environmental deprivation, social isolation, and health inequalities. Collaboration with tenants, local authority partners, and community champions will be essential to expanding activities, improving the community gardens, and increasing family and children's programming.

Sustainability and Future Outlook

To secure UPG's long-term viability, we must continue to diversify our funding base, deepen our partnership with LBHF, and expand alliances across the voluntary and community sector. Competition for funding remains intense nationally, with significant cuts across public and charitable budgets. Consistent marketing and promotion of our programmes will be crucial for attracting new clients, supporters, and investment.

We regularly review our financial strategy to ensure organisational resilience and responsiveness to emerging needs. Our work plays a vital role in reducing social isolation, lessening reliance on social care and health services among older adults, and supporting families with access to childcare, housing, and essential social services. UPG continues to provide critical opportunities, engagement, and support for young people and residents across the borough.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2025 **(continued)**

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2025, Restricted and Designated Reserves amounted to £50,070 and £211,448 respectively, and Unrestricted Funds amounted to £264,984 see Page 11 and Notes 13 and 15). Restricted and Designated Funds will be spent only on the conditions under which they were provided.

C Curtis.
Chief Executive Officer

3rd December 2025

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT **REPORT FOR THE YEAR ENDED 31ST MARCH 2025**

Opinion

We have audited the financial statements of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2025 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements we have concluded that

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.
- based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on Urban Partnership Group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.
- Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **REPORT FOR THE YEAR ENDED 31ST MARCH 2025**

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves if based on the work we have performed, we conclude there has been a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Annual Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2025**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 144 of the Charities Act 2011 and the Companies Act 2006, and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in of detecting irregularities.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the group's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the group operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the group from our professional and sector experience.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2025**

- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements of non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Senior statutory auditor exemption.

Elliot, Woolfe & Rose Audit and Advisory Services LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor under section 1212 of the Companies Act 2006.

S.N. Seifert B.A. F.C.A.
(Senior Statutory Auditor)

3rd December 2025

For and on behalf of
Elliot, Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants and Statutory Auditor.
Devonshire House, 582 Honeypot Lane,
Stanmore, Middlesex HA7 1JS

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2025

		<u>Unrestricted Funds</u>			<u>Restricted Funds</u>	<u>Total 2025</u>	<u>Total 2024</u>
	Note	<u>Designated</u>	<u>General</u>	<u>Total</u>	<u>Total</u>		
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>INCOME FROM:</u>							
Donations, Legacies and Grants	2	—	—	—	125,835	125,835	154,791
Charitable Activities	2	—	566,903	566,903	707,428	1,274,331	1,258,688
Investment Income		—	6,773	6,773	—	6,773	2,728
		<u>£—</u>	<u>£573,676</u>	<u>£573,676</u>	<u>£833,263</u>	<u>£1,406,939</u>	<u>£1,416,207</u>
<u>EXPENDITURE ON:</u>							
Raising Funds	3	—	76,124	76,124	—	76,124	49,776
Charitable Activities	3	—	354,143	354,143	837,518	1,191,661	1,301,702
		<u>£—</u>	<u>£430,267</u>	<u>£430,267</u>	<u>£837,518</u>	<u>£1,267,785</u>	<u>£1,351,478</u>
NET INCOME / (DEFICIT)		—	143,409	143,409	(4,255)	139,154	64,729
Transfers between Funds	15	80,000	(80,000)	—	—	—	—
NET MOVEMENT IN FUNDS		80,000	63,409	143,409	(4,255)	139,154	64,729
Total Funds Brought Forward		131,448	201,575	333,023	54,325	387,348	322,619
TOTAL FUNDS CARRIED FORWARD		<u>£211,448</u>	<u>£264,984</u>	<u>£476,432</u>	<u>£50,070</u>	<u>£526,502</u>	<u>£387,348</u>

The Notes on pages 12 to 21 form part of the Financial Statements. There are no recognised gains or losses other than the surplus for the year.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

BALANCE SHEET AS AT 31ST MARCH 2025

	Note	<u>2025</u>		<u>2024</u>	
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		221,318		224,887
<u>CURRENT ASSETS</u>					
Debtors	7	38,615		68,206	
Cash at Bank and In Hand		<u>438,313</u>		<u>211,593</u>	
		<u>476,928</u>		<u>279,799</u>	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>131,208</u>		<u>74,902</u>	
<u>NET CURRENT ASSETS</u>					
			345,720		204,897
Provision for Liabilities and Charges			—		—
NET ASSETS					
			<u>£567,038</u>		<u>£429,784</u>
<u>FUNDS EMPLOYED</u>					
Capital Reserve	6		40,536		42,436
Restricted Funds	13		50,070		54,325
Designated Funds	15	211,448		131,448	
Unrestricted Funds		<u>264,984</u>		<u>201,575</u>	
			476,432		333,023
			<u>£567,038</u>		<u>£429,784</u>

The Notes on pages 12 to 21 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 3rd December 2025 and signed on their behalf by:

.....
K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

1. **ACCOUNTING POLICIES**

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis. They are drawn up on a 'Going Concern' basis on the expectation that Funding Agreements from the London Borough of Hammersmith and Fulham which currently end on 31st March 2025, and are currently being resubmitted as requested by the Council, will be substantially renewed.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, had been brought into the Accounts at £1 each. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing. We have reconsidered these values and are still of the opinion that the appropriate value of these sites is £1. each.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025
(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith and Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £51,960 (2024 – £57,270).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP**(A Company limited by Guarantee)**

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST MARCH 2025****(continued)****2. INCOMING RESOURCES**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2025</u> <u>£</u>	<u>2024</u> <u>£</u>
<u>DONATIONS AND LEGACIES</u>				
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	18,750	18,750	48,750
Trusts and Businesses - Other	—	57,085	69,585	56,041
City Bridge Trust	—	50,000	37,500	50,000
	<u>£—</u>	<u>£125,835</u>	<u>£125,835</u>	<u>£154,791</u>
	<u>£—</u>	<u>£125,835</u>	<u>£125,835</u>	<u>£154,791</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF – Family Support Contract	—	331,900	331,900	302,121
LBHF TSIF-Masbro, Edward Woods and Brook Green	—	237,180	237,180	238,408
LBHF TSIF Parenting and Elders	—	90,636	90,636	127,710
LBHF – Other Grants	—	—	—	55,442
LBHF Holiday Fund	—	47,712	47,712	107,502
	<u>£—</u>	<u>£707,428</u>	<u>£707,428</u>	<u>£831,183</u>
<u>Activities and Fees</u>				
Childcare Fees	130,910	—	130,910	100,574
Masbro, Edward Woods and Brook Green Income	355,398	—	355,398	245,158
Course and Entrance Fees	64,524	—	64,524	72,181
D.B.S.	667	—	667	2,803
Sundry and Other Income	15,404	—	15,404	6,789
	<u>£566,903</u>	<u>£—</u>	<u>£566,903</u>	<u>£427,505</u>
<u>Charitable Activities</u>	<u>£566,903</u>	<u>£707,428</u>	<u>£1,274,331</u>	<u>£1,258,688</u>
<u>TOTAL</u>	<u>£566,903</u>	<u>£833,263</u>	<u>£1,400,166</u>	<u>£1,413,479</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2025</u> £	<u>Total</u> <u>2024</u> £
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurred in seeking grants	45,549	32,231
Advertising and Publicity	10,017	4,545
Premises Costs	20,558	13,000
	<u>£76,124</u>	<u>£49,776</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	745,294	735,793
Premises	145,207	184,641
Repairs and Maintenance	15,252	59,844
Post, Printing and Stationery	11,468	17,139
Project Activities and Other Costs	253,372	269,719
Tutors, Assessors and Registration Fees	19,399	24,703
Depreciation	1,669	9,863
	<u>£1,191,661</u>	<u>£1,301,702</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) **Designated Funds** - all Unrestricted Funds

Costs incurred during the year of £NIL (2024 £14,573) regarding major repairs have been written off against this fund. (See Note 15). An additional Designation was made in the year of £80,000 in respect of further refurbishments at the Masbro Centre.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

(continued)

3. ANALYSIS OF EXPENDITURE (continued)

	<u>Total 2025</u> £	<u>Total 2024</u> £
(d) <u>Staff</u>		
Salaries	659,753	623,984
Social Securities' Costs	73,177	86,770
Pensions	51,960	57,270
	<u>£784,890</u>	<u>£768,024</u>

The average number of employees, analysed by function, was:

Management and Administration	7	9
Projects	<u>31</u>	<u>36</u>
	<u>38</u>	<u>45</u>
Of these posts, part time staff were	<u>27</u>	<u>25</u>

No member of staff earned over £59,999.

In addition, there were some 157 (2024 – 92) Volunteers whose services were used during the year.

(e) **Fees for Audit of the Accounts**

Audit fees	£9,900	£9,000
Other fees and consultancy	<u>£7,000</u>	<u>£6,000</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025
(continued)

4. DESCRIPTION OF PROJECTS (Restricted and Unrestricted Income and Costs)

	<u>Masbro Centre</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre, Nursery and Flora Gardens</u>	<u>Edward Woods, Brook Green Centres</u>	<u>White City Centre</u>	<u>TOTAL 2025</u>	<u>TOTAL 2024</u>
	£	£	£	£	£	£	£
<u>Significant Income</u>							
Service Contracts and Grants	41,325	178,385	291,863	195,855	—	707,428	831,183
Rent, Course and Entrance Fees	157,504	—	130,910	254,268	2,791	545,473	420,716
Trust and Business	—	125,835	—	—	—	125,835	154,791
Other Income	13,656	6,014	—	1,760	—	21,430	6,789
	<u>£212,485</u>	<u>£310,234</u>	<u>£422,773</u>	<u>£451,883</u>	<u>£2,791</u>	<u>£1,400,166</u>	<u>£1,413,479</u>
<u>Charitable Costs</u>							
Staff Costs	70,151	244,884	316,131	131,004	—	762,170	735,793
Other Costs	157,834	88,897	39,448	139,458	3,854	429,491	565,909
	<u>£227,985</u>	<u>£333,781</u>	<u>£355,579</u>	<u>£270,462</u>	<u>£3,854</u>	<u>£1,191,661</u>	<u>£1,301,702</u>
Surplus/(Deficit)	(15,500)	(23,547)	67,194	181,421	(1,063)	208,505	111,777
Investment Income	6,773	—	—	—	—	6,773	2,728
<u>Project Outcome for the Year</u>	<u>£(8,727)</u>	<u>£(23,547)</u>	<u>£67,194</u>	<u>£181,421</u>	<u>£(1,063)</u>	<u>£215,278</u>	<u>£114,505</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025
(continued)

4(a) **DESCRIPTION OF MASBRO CENTRE PROJECTS (Restricted and Unrestricted Income and Costs)**

<u>INCOME</u>	<u>Access to Education and Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2025</u>	<u>TOTAL 2024</u>
	£	£	£	£	£	£
<u>Significant Income</u>						
Service Contracts and Grants	—	83,717	46,956	47,712	178,385	235,212
Trust and Business	68,750	—	2,525	54,560	125,835	134,791
Course and Entrance Fees and Other Income	50	—	5,759	205	6,014	3,583
	<u>£68,800</u>	<u>£83,717</u>	<u>£55,240</u>	<u>£102,477</u>	<u>£310,234</u>	<u>£373,586</u>
<u>Charitable Costs</u>						
Staff Costs	54,697	59,389	48,352	82,446	244,884	182,773
Other Costs	6,171	13,527	14,532	54,667	88,897	154,821
	<u>£60,868</u>	<u>£72,916</u>	<u>£62,884</u>	<u>£137,113</u>	<u>£333,781</u>	<u>£337,594</u>
<u>Project Outcome for the Year</u>	£7,932	£10,801	£(7,644)	£(34,636)	(23,547)	£35,992

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025 **(continued)**

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures and Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2024	259,917	177,260	341,595	778,772
Additions	—	—	—	—
Balance at 31 st March 2025	<u>£259,917</u>	<u>£177,260</u>	<u>£341,595</u>	<u>£778,772</u>
Depreciation at 1 st April 2024	256,191	7,529	257,622	521,342
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	745	2,824	—	3,569
Depreciation at 31 st March 2025	<u>£256,936</u>	<u>£42,896</u>	<u>£257,622</u>	<u>£557,454</u>
Net Book Value at 1 st April 2025	<u>£2,981</u>	<u>£134,364</u>	<u>£83,973</u>	<u>£221,318</u>
Net Book Value at 31 st March 2024	<u>£3,726</u>	<u>£137,188</u>	<u>£83,973</u>	<u>£224,887</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 12.

CAPITAL RESERVE

	2025	2024
Reserve re Freeholds brought forward	2	2
Appeal Funds for Solar Panels brought forward	42,434	44,334
	<u>42,436</u>	<u>44,336</u>
Depreciation of Solar Panels	(1,900)	(1,900)
Reserve Carried forward	<u>£40,536</u>	<u>£42,436</u>

In 2023, an Appeal to fund the purchase of Solar Panels raised £47,500 out of a total cost of £70,590. The Depreciation over 25 years has been apportioned against the funds raised.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

(continued)

	<u>2025</u>	<u>2024</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Other Debtors and Prepayments	38,615	68,206
	<u>£38,615</u>	<u>£68,206</u>
8. <u>CREDITORS</u> due within one year		
Hammersmith and Fulham Council	3,867	2,117
Other Creditors	40,149	36,664
Grants, Rents and Fees in Advance	55,212	19,960
Taxation	11,680	11,361
Accrued Expenses	20,300	4,800
	<u>£131,208</u>	<u>£74,902</u>
9. <u>CAPITAL EXPENDITURE</u>		
The authorised capital and refurbishment commitments at 31 st March 2025 were £Nil (2024 – £ Nil).		
10. <u>CONTINGENT LIABILITIES</u>		
There were no contingent liabilities at 31 st March 2025 (2024 – £ Nil).		
11. <u>RELATED PARTY TRANSACTIONS</u>		
The Related Party transactions to be reported are the Contract of Employment for Ms Vallon Leitao, a Trustee who is on the Board as required by Ofsted, as the Children’s Centre Manager at a Salary of £45,000.		
12. <u>REMUNERATION OF KEY MANAGEMENT PERSONNEL</u>		
Remuneration Costs Of 5 (2024, 4) Key Personnel (see Page 1)	<u>£211,289</u>	<u>£178,890</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

(continued)

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2024</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2025</u> <u>£</u>
LBHF — Family Support Contract	—	331,900	331,900	—
LBHF — Parenting and Elders	12,137	90,636	102,773	—
LBHF —TSIF — Masbro, Edward Woods and Brook Green	—	237,180	237,180	—
LBHF Youth Club	—	47,712	47,712	—
Trust for London	21,094	18,750	30,434	9,410
City Bridge Trust	21,094	50,000	30,434	40,660
Other Trusts and Businesses	—	57,085	57,085	—
	<u>£54,325</u>	<u>£833,263</u>	<u>£837,518</u>	<u>£50,070</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> <u>£</u>	<u>RESTRICTED</u> <u>£</u>	<u>TOTAL</u> <u>£</u>
Tangible Fixed Assets	221,318	—	221,318
Debtors	38,615	—	38,615
Cash at Bank/in Hand	388,243	50,070	438,313
Creditors	(131,208)	—	(131,208)
	<u>£516,968</u>	<u>£50,070</u>	<u>£567,038</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £ NIL regarding major repairs have been written off against this fund. An additional Designation of £80,000 has been made in this year.

Total Funds Carried Forward are £211,448 as shown on page 10.

URBAN PARTNERSHIP GROUP

England & Wales - Charity number 1092258

Accounts

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2024**

ELLIOT, WOOLFE & ROSE AUDIT AND ADVISORY SERVICES LLP

Chartered Accountants

Statutory Auditor

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2024

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: M. Billing-Delapenha appointed 21st September 2024
M. Camacho resigned 21st September 2024
F. Chen resigned 21st September 2024
J. Daly
H. Hanlan resigned 21st September 2024
V. Leitao
G. Poku
K. Sanghani
C. Tragni resigned 21st September 2024

Key Management Personnel C. Curtis Chief Executive Officer (Appointed 3rd April 2023)
V. Leitao
E. O'Keefe
J. Boyce

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants
Devonshire House, 582 Honeypot Lane,
Stanmore, Middlesex HA7 1JS

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC UK Bank Plc
21 Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2024.

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2024.

M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao
G. Poku
K. Sanghani
C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the London Borough of Hammersmith and Fulham (LBHF) and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Review of Progress and Achievements

The Urban Partnership Group has a proven track record of providing a holistic programme of services. Based in Shepherds Bush, Hammersmith and Fulham, we have four sites at which we run a range of targeted activities. We support the most vulnerable in our communities, particularly low-income families, children and young people, the elderly, people with disabilities and black & ethnic minority groups.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024 **(continued)**

Review of Progress and Achievements (continued)

There was a seamless handover with the outgoing long-standing CEO to the new CEO in April 2023. Their vision is aligned, and the legacy of Andy Sharpe is one to be respected and revered. UPG delivers quality provision of family centred help and training, and provides a safe space in the community, with access to all.

UPG received two-year continuation funding from City Bridge to deliver English for speakers of other languages (ESOL) and functional skills within our Adult Education department. We have partnered with the Shaw Trust and Education Development Trust (EDT) to enrich the employment offer and opportunities.

We are working closely with London Borough Hammersmith and Fulham (LBHF) to acquire a one-year licence for our Masbro Brook Green nursery. Our current offer includes 15 hours of free childcare to some of our most vulnerable families. From January 2025, we will be expanding our days and hours to enable us to work with more families. Our numbers will go from 20 under 5's to 40. We will also develop a designated space for young people with Special Educational Needs (SEND). During this period, we will work with the LBHF to secure a permanent lease.

The Third Sector Investment Fund (3SIF) is one of UPGs biggest funders. We rely heavily on this funding across three sites (Masbro, Edward Woods and Brook Green) and two projects (Elders, and Parenting). UPG has commissioned a bid writer for these new applications as they are integral to the underpinning of our business. There is a level of complexity with these applications that could be considered quite challenging to the voluntary sector. We remain hopeful that our work in the community is both valued and required by the local authority.

UPG has recently created a comprehensive 3-year business plan to assist with approaching new sources of income and new partners. Following the change in management, the re-invigorated solid vision and course of direction needs to be documented and communicated to our funders, partners, and supporters.

These accounts show a small surplus of £10k of unrestricted funds, continuing the trend from last year after Covid, however, next year's budget will be challenging. We will continue to plan meticulously and manage expenditure. We have been critically examining the expenditure whilst ensuring the necessary repairs, fixtures, and maintenance is covered. The Cost of Living has also impacted the way we work and the costs incurred. A number of large diverse funding applications have been submitted.

We have been inundated with generous offers of non-monetary donations, corporate volunteers, and specialist gardening support which we have taken up fully. This has been beneficial to both staff and service users in how they feel, and how they access the spaces.

Looking forward, we need new customers and partnerships to increase our footfall and use of the centres. We need to return to our Pre Covid figures whilst understanding that the world has changed and adapted since then. We need to diversify our financial streams. We are confident and positive about our abilities to maintain the level of support and nurturing to our local community. We are inspired by new business and partnerships.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2024

(continued)

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2024, Restricted and Designated Reserves amounted to £54,325 and £131,448 respectively, and Unrestricted Funds amounted to £201,575 see Page 11 and Notes 13 and 15). Restricted and Designated Funds will be spent only on the conditions under which they were provided.

C Curtis. Chief Executive Officer
18 December 2024

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT **REPORT FOR THE YEAR ENDED 31ST MARCH 2024**

Opinion

We have audited the financial statements of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements we have concluded that

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.
- based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on Urban Partnership Group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.
- Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **REPORT FOR THE YEAR ENDED 31ST MARCH 2024**

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves if based on the work we have performed, we conclude there has been a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Annual Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2024**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 144 of the Charities Act 2011 and the Companies Act 2006, and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in of detecting irregularities.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the group's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the group operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the group from our professional and sector experience.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2024**

- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements of non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Senior statutory auditor exemption.

Elliot, Woolfe & Rose Audit and Advisory Services LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor under section 1212 of the Companies Act 2006.

S.N. Seifert B.A. F.C.A.
(Senior Statutory Auditor)

18th December 2024

For and on behalf of
Elliot, Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants and Statutory Auditor.
Devonshire House, 582 Honeypot Lane,
Stanmore, Middlesex HA7 1JS

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2024

	Note	Unrestricted Funds			Restricted Funds	Total 2024	Total 2023
		Designated	General	Total	Total		
		£	£	£	£	£	£
INCOME FROM:							
Donations, Legacies & Grants	2	—	—	—	154,791	154,791	259,560
Charitable Activities	2	—	427,505	427,505	831,183	1,258,688	1,494,210
Investment Income		—	2,728	2,728	—	2,728	755
		<u>£—</u>	<u>£430,233</u>	<u>£430,233</u>	<u>£985,974</u>	<u>£1,416,207</u>	<u>£1,754,525</u>
EXPENDITURE ON:							
Raising Funds	3	—	49,776	49,776	—	49,776	112,722
Charitable Activities	3	—	370,053	370,053	931,649	1,301,702	1,649,444
		<u>£—</u>	<u>£419,829</u>	<u>£419,829</u>	<u>£931,649</u>	<u>£1,351,478</u>	<u>£1,762,166</u>
NET INCOME / (DEFICIT)		—	10,404	10,404	54,325	64,729	(7,641)
Utilisation of Designated Funds		(14,573)	14,573	—	—	—	—
NET MOVEMENT IN FUNDS		(14,573)	24,977	10,404	54,325	64,729	(7,641)
Total Funds Brought Forward		146,021	176,598	322,619	—	322,619	330,260
TOTAL FUNDS CARRIED FORWARD		<u>£131,448</u>	<u>£201,575</u>	<u>£333,023</u>	<u>£54,325</u>	<u>£387,348</u>	<u>£322,619</u>

The Notes on pages 12 to 21 form part of the Financial Statements. There are no recognised gains or losses other than the surplus (2023 deficit) for the year.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

BALANCE SHEET AS AT 31ST MARCH 2024

	Note	<u>£</u>	<u>2024</u>	<u>£</u>	<u>£</u>	<u>2023</u>	<u>£</u>
<u>FIXED ASSETS</u>							
Tangible Fixed Assets	6		224,887			232,863	
<u>CURRENT ASSETS</u>							
Debtors	7	68,206			21,615		
Cash at Bank and In Hand		<u>211,593</u>			<u>325,614</u>		
		279,799			347,229		
<u>CURRENT LIABILITIES</u>							
Creditors: amounts falling due within one year	8	<u>74,902</u>			<u>213,137</u>		
<u>NET CURRENT ASSETS</u>							
			204,897			134,092	
Provision for Liabilities and Charges			—			—	
<u>NET ASSETS</u>							
			<u>£429,784</u>			<u>£366,955</u>	
<u>FUNDS EMPLOYED</u>							
Capital Reserve	6			42,436			44,336
Restricted Funds	13			54,325			—
Designated Funds	15	131,448			146,021		
Unrestricted Funds		<u>201,575</u>			<u>176,598</u>		
			333,023			327,317	
			<u>£429,784</u>			<u>£366,955</u>	

The Notes on pages 12 to 21 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 18th December 2024 and signed on their behalf by:

.....
K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

1. ACCOUNTING POLICIES

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis. They are drawn up on a 'Going Concern' basis on the expectation that Funding Agreements from the London Borough of Hammersmith and Fulham which currently end on 31st March 2025, and are currently being resubmitted as requested by the Council, will be substantially renewed.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, had been brought into the Accounts at £1. each. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing. We have reconsidered these values and are still of the opinion that the appropriate value of these sites is £1. each.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024
(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £57,270 (2023 – £133,792).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

(continued)

2. INCOMING RESOURCES

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2024</u> <u>£</u>	<u>2023</u> <u>£</u>
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	—	—	£133,000
	<u>£—</u>	<u>£ —</u>	<u>£ —</u>	<u>£133,000</u>
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	48,750	48,750	15,000
Trusts and Businesses - Other	—	56,041	56,041	56,560
City Bridge Trust	—	50,000	50,000	55,000
	<u>£—</u>	<u>£154,791</u>	<u>£154,791</u>	<u>£126,560</u>
	<u>£—</u>	<u>£154,791</u>	<u>£154,791</u>	<u>£259,560</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF – Family Support Contract	—	302,121	302,121	526,054
LBHF TSIF–Masbro, Edward Woods & Brook Green	—	238,408	238,408	233,974
LBHF – Community Champions	—	—	—	137,500
LBHF TSIF Parenting & Elders	—	127,710	127,710	83,000
LBHF – Other Grants	—	55,442	55,442	48,818
BOF ESF and LCC Gold	—	—	—	13,623
LBHF Holiday Fund	—	107,502	107,502	31,201
	<u>£—</u>	<u>£831,183</u>	<u>£831,183</u>	<u>£1,074,170</u>
Grants from LBHF in 2024 changed from 2023, so comparatives now reflect this.				
<u>Activities and Fees</u>				
Childcare Fees	100,574	—	100,574	82,334
Masbro, Edward Woods & Brook Green Income	245,158	—	245,158	198,210
Course and Entrance Fees	72,181	—	72,181	51,761
D.B.S.	2,803	—	2,803	4,408
White City Community Centre	—	—	—	63,500
Sundry and Other Income	6,789	—	6,789	19,727
	<u>£427,505</u>	<u>£—</u>	<u>£427,505</u>	<u>£420,040</u>
<u>Charitable Activities</u>	<u>£427,505</u>	<u>£831,183</u>	<u>£1,258,688</u>	<u>£1,494,210</u>
<u>TOTAL</u>	<u>£427,505</u>	<u>£985,974</u>	<u>£1,413,479</u>	<u>£1,753,770</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2024</u> £	<u>Total</u> <u>2023</u> £
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurred in seeking grants	32,231	89,260
Advertising & Publicity	4,545	11,462
Premises Costs	13,000	12,000
	<u>£49,776</u>	<u>£112,722</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	735,793	985,988
Premises	184,641	139,146
Repairs and Maintenance	59,844	19,667
Post, Printing and Stationery	17,139	20,316
Project Activities and Other Costs	269,719	435,363
Tutors, Assessors & Registration Fees	24,703	33,040
Depreciation	9,863	15,924
	<u>£1,301,702</u>	<u>£1,649,444</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) **Designated Funds** - all Unrestricted Funds

Costs incurred during the year of £14,573 (2023 £6,408) regarding major repairs have been written off against this fund. (See Note 15).

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

(continued)

3. ANALYSIS OF EXPENDITURE (continued)

	<u>Total 2024</u> £	<u>Total 2023</u> £
(d) <u>Staff</u>		
Salaries	623,984	869,423
Social Securities' Costs	86,770	72,033
Pensions	57,270	133,792
	<u>£768,024</u>	<u>£1,075,248</u>

The average number of employees, analysed by function, was:

Management and Administration	9	9
Projects	36	36
	<u>37</u>	<u>45</u>
Of these posts, part time staff were	<u>25</u>	<u>27</u>

No member of staff earned over £59,999.
In addition, there were some 92 Volunteers whose services were used during the year.

(e) **Fees for Audit of the Accounts**

Audit fees	£9,000	£7,000
Other fees	£6,000	£7,000
	<u>£15,000</u>	<u>£14,000</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024
(continued)

4. DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

	<u>Masbro Centre</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery & Flora Gardens</u>	<u>Edward Woods, Brook Green Centres</u>	<u>Community Champions</u>	<u>TOTAL 2024</u>	<u>TOTAL 2023</u>
	£	£	£	£	£	£	£
<u>Significant Income</u>							
Service Contracts & Grants	65,774	235,212	302,121	172,635	55,441	831,183	899,055
Rent, Course and Entrance Fees	135,853	—	100,573	184,290	—	420,716	236,965
Trust and Business	20,000	134,791	—	—	—	154,791	158,175
Other Income	—	3,583	770	—	2,436	6,789	200,817
	<u>£221,627</u>	<u>£373,586</u>	<u>£403,464</u>	<u>£356,925</u>	<u>£57,877</u>	<u>£1,413,479</u>	<u>£1,495,012</u>
<u>Charitable Costs</u>							
Staff Costs	72,283	182,773	295,265	123,173	62,599	735,793	1,086,229
Costs covered by Core Grants	—	—	—	—	—	—	(270,500)
Other Costs	218,044	154,821	51,251	129,375	12,118	565,909	687,679
	<u>£290,327</u>	<u>£337,594</u>	<u>346,516</u>	<u>£252,548</u>	<u>£74,717</u>	<u>£1,301,702</u>	<u>£1,503,408</u>
Surplus/(Deficit)	(68,700)	35,992	56,948	104,377	(16,840)	111,777	(8,396)
Investment Income	2,728	—	—	—	—	2,728	32
<u>Project Outcome for the Year</u>	<u>£(65,972)</u>	<u>£35,992</u>	<u>£56,948</u>	<u>£104,377</u>	<u>£(16,840)</u>	<u>£114,505</u>	<u>£(7,641)</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2024
(continued)

MASBRO CENTRE PROJECTS

4(a) **DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)**

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2024</u>	<u>TOTAL 2023</u>
	£	£	£	£	£	£
<u>Significant Income</u>						
Service Contracts & Grants	—	82,560	45,150	107,502	235,212	267,715
Trust and Business	98,750	—	3,570	32,471	134,791	136,685
Course and Entrance Fees & Other Income	—	—	2,703	880	3,583	16,469
	<u>£98,750</u>	<u>£82,560</u>	<u>£51,423</u>	<u>£140,853</u>	<u>£373,586</u>	<u>£420,869</u>
<u>Charitable Costs</u>						
Staff Costs	36,360	42,195	47,064	57,154	182,773	283,386
Costs covered by Core Grants	—	—	—	—	—	(83,000)
Other Costs	20,202	28,228	10,521	95,870	154,821	226,224
	<u>£56,562</u>	<u>£70,423</u>	<u>£57,585</u>	<u>£153,024</u>	<u>£337,594</u>	<u>£426,610</u>
<u>Project Outcome for the Year</u>	£42,188	£12,137	£(6,162)	£(12,171)	£35,992	£(5,741)

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024
(continued)

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2023	256,131	177,260	341,595	774,986
Additions	3,786	—	—	3,786
Balance at 31 st March 2024	<u>£259,917</u>	<u>£177,260</u>	<u>£341,595</u>	<u>£778,772</u>
Depreciation at 1 st April 2023	247,252	4,706	257,622	509,580
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	8,939	2,823	—	11,762
Depreciation at 31 st March 2024	<u>£256,191</u>	<u>£40,072</u>	<u>£257,622</u>	<u>£553,885</u>
Net Book Value at 1 st April 2023	<u>£3,726</u>	<u>£137,188</u>	<u>£83,973</u>	<u>£224,887</u>
Net Book Value at 31 st March 2024	<u>£8,879</u>	<u>£140,011</u>	<u>£83,973</u>	<u>£232,863</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 12.

CAPITAL RESERVE

	<u>2024</u>	<u>2023</u>
Reserve re Freeholds brought forward	2	2
Appeal Funds for Solar Panels brought forward	44,334	46,234
	<u>44,336</u>	<u>46,236</u>
Depreciation of Solar Panels	(1,900)	(1,900)
Reserve Carried forward	<u>£42,436</u>	<u>£44,336</u>

An Appeal to fund the purchase of Solar Panels raised £47,500 out of a total cost of £70,590. The Depreciation over 25 years has been apportioned against the funds raised.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

(continued)

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Other Debtors & Prepayments	68,206	21,615
	<u>£68,206</u>	<u>£21,615</u>
8. <u>CREDITORS</u>		
due within one year		
Hammersmith & Fulham Council	2,117	14,499
Other Creditors	36,664	46,549
Grants, Rents & Fees in Advance	19,960	128,872
Taxation	11,361	14,977
Accrued Expenses	4,800	8,240
	<u>£74,902</u>	<u>£213,137</u>
9. <u>CAPITAL EXPENDITURE</u>		
The authorised capital and refurbishment commitments at 31 st March 2024 were £Nil (2023 – £ Nil).		
10. <u>CONTINGENT LIABILITIES</u>		
There were no contingent liabilities at 31 st March 2024 (2023 – £ Nil).		
11. <u>RELATED PARTY TRANSACTIONS</u>		
The Related Party transactions to be reported are the Contract of Employment for Ms Vallon Leitao, a Trustee who is on the Board as required by Ofsted, as the Children’s Centre Manager at a Salary of £45,000, and Maya Adjei Van Dyke, the daughter of the CEO who helped at the Reception desk and was paid £316 for hours worked.		
12. <u>REMUNERATION OF KEY MANAGEMENT PERSONNEL</u>		
Remuneration Costs Of 4 Key Personnel (see Page 1)	<u>£178,890</u>	<u>£148,253</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

(continued)

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2023</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2024</u> <u>£</u>
LBHF — Family Support Contract	—	302,161	302,161	—
LBHF — Parenting & Elders	—	127,710	115,573	12,137
LBHF — TSIF — Masbro, Edward Woods & Brook Green	—	238,408	238,408	—
LBHF Youth Club	—	107,502	107,502	—
LBHF — Other Projects	—	55,442	55,442	—
Trust for London	—	48,750	27,656	21,094
City Bridge Trust	—	50,000	28,906	21,094
Other Trusts & Businesses	—	56,001	56,001	—
	<u>£—</u>	<u>£985,974</u>	<u>£931,649</u>	<u>£54,325</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> <u>£</u>	<u>RESTRICTED</u> <u>£</u>	<u>TOTAL</u> <u>£</u>
Tangible Fixed Assets	224,887	—	224,887
Debtors	68,206	—	68,206
Cash at Bank/in Hand	157,268	54,325	211,593
Creditors	(74,902)	—	(74,902)
	<u>£375,459</u>	<u>£54,325</u>	<u>£429,784</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £14,573 regarding major repairs have been written off against this fund.

Total Funds Carried Forward are £131,448 as shown on page 10.

URBAN PARTNERSHIP GROUP

England & Wales - Charity number 1092258

Accounts

URBAN

PARTNERSHIP GROUP



ANNUAL REPORT | 2022

Who we are...

Urban Partnership Group is committed to improving the health, wealth and well-being of individuals living and working in Hammersmith and Fulham and the surrounding areas, we believe there is something for everyone at the Urban Partnership Group.

Our purpose is to help transform the lives of the most disadvantaged and marginalised individuals in our community and empower them.



A FEW WORDS FROM OUR CHAIR...

The cost-of-living crisis has put pressure on UPG's resources this year, adding to the challenges created by the pandemic and years of austerity measures.

This is mirrored in most households in our community as we all grapple with increasing bills and more uncertainty. Team members and volunteers have frequently put their own concerns aside to provide services

which keep the community connected, healthy and happy. It isn't easy to do, but it makes a huge difference.

The Board would like to thank you all, as well as UPG's funders and partners for your continued commitment and support.

Kamini Sanghani - Chair



A FEW WORDS FROM OUR CEO...

In many ways the post Covid-19 pandemic has led to a new set of challenges. The cost-of-living crisis is causing hardship not only for our users but for staff, volunteers and the organisation. With little funding relief from government, and trusts and businesses struggling the outlook is bleak in the short term. A period of resilience and transition is required as we continue to serve our communities to the best of our ability.

After 36 years as CEO for BNC and then UPG I am retiring, there is an excellent team to work with and I wish my successor every success. I would like to thank the Board, staff, volunteers, London Borough of Hammersmith & Fulham and all our funders for their continual support.

Andy Sharpe - CEO

Figures and Highlights

OVER
11,634
food parcels distributed



OVER
1,090
families supported
with a child under 5



295
new families registered
for Rose Voucher Scheme



212

parents supported to
complete an evidence-
based parenting
programme



264

young people provided
with a healthy nutritious
meal through the
Fit 'N Fed programme



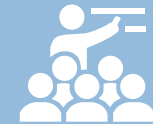
495
health & wellbeing
sessions delivered
by the Community and
Maternity Champions



34

2-year olds have
benefitted from 15
hours funded
childcare

91
learners enrolled onto
our adult education
programme



30
individuals completed a
2-day Mental Health First
Aid training course



408
young people attended
Masbro Youth Club



464
Volunteer Befriender
hours delivered to elders



183
Disclosure and
Barring Service
checks completed



2022 KEY ACHIEVEMENTS

MASBRO BROOK GREEN NURSERY

It has been a fantastic year for Masbro Brook Green Nursery, over the summer we held several events in our woodland garden, highlights include our Eid picnic, Jubilee celebrations and end of year summer party for families.

In the autumn we introduced a book library scheme and a coffee morning specifically for parents who have a child with a special educational need and/or disability. Both initiatives have been a huge success and have helped to strengthen relationships with our parents, provide information and advice and signpost families onto other specialist support services to help improve outcomes for children.

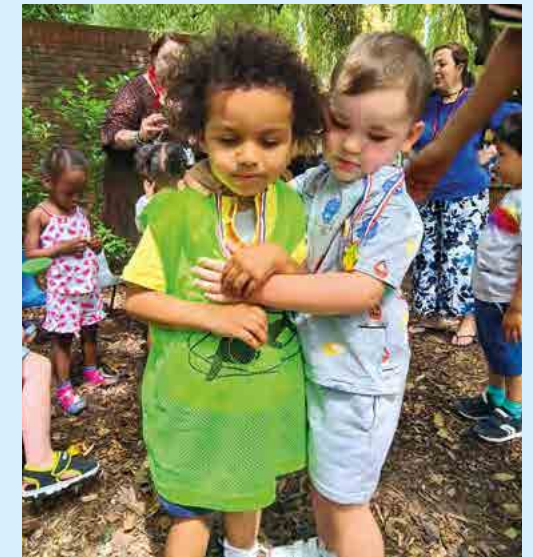
WELCOME DEPUTY MAYOR!



In March Masbro Brook Green Nursery staff and children were delighted to welcome Deputy Mayor Daryl Brown. The Deputy Mayor spent time with staff and children and described the nursery as '*a wonderful place*'. Impressed with our Woodland Garden and the range of activities children have access to the Deputy Mayor said visiting the nursery and seeing the children have so much fun was '*an absolute delight*' .



★ GOOD ★ OFSTED RATING



In the spring term we received a '**GOOD**' Ofsted rating, the team were absolutely delighted. The inspection highlighted how happy children are, how they benefit from an ambitious and varied curriculum and how welcoming, nurturing and supportive the staff are to help children feel safe and confident for the next stage of their learning. The inspector was particularly impressed with how well we support children who have additional needs.

2022 KEY ACHIEVEMENTS

MASBRO & FLORA GARDENS CHILDREN'S CENTRES

Masbro and Flora Gardens Children's Centre has continued to support parents and carers who have a child under five with a wide range of activities and services, this includes Early Years activities, Parenting and Outreach support. Our experienced team of staff speak over 20 different community languages between them, this helps create a warm, welcoming and inclusive environment for all.

This year over 1090 unique families have accessed fun, engaging activities which support children's development. We have continued to work closely with our Health partners to deliver antenatal clinics, health visitor development checks and perinatal appointments several times a week at Flora Gardens Childrens Centre and signpost families onto Children' Centres activities and support services.

DADS PLAY & LEARN



Our monthly Saturday morning Dads Play & Learn at Flora Gardens Childrens Centre has been a great success – dads and male carers attend with their child/ren and are able to enjoy the outdoor garden, take part in fun and creative activities and share lunch together.



FAMILY OUTREACH TEAM

Our Family Outreach Team provide 1:1 support on a wide range of issues including benefits, financial difficulties, housing, and immigration.

This year the team have worked with 75 families to improve their family situation and achieve better outcomes by empowering them with information and knowledge to make informed decisions about their own lives.



2022 KEY ACHIEVEMENTS

MASBRO ELDERS PROJECT

New partnerships have led to some exciting collaborations and co-productions for Masbro Elders. Our wellbeing projects at Chiswick House and Gardens were a great success and in conjunction with Mind Food. We held a series of sessions on gardening, planting, harvesting and preserving which yielded some insightful sharing of remedies, recipes and culinary delights from around the world.

Outings and visits have continued to be popular, this year we visited the V&A museum, the Wallace Collection at Hertford House and took a boat trip down to Greenwich to explore the Old Royal Naval College and the delights of the Painted Hall. The annual summer trip to Hastings saw elders enjoy fish and chips at Maggie's on the beach front, followed by a wander through the Old Town and a trip up the funicular railway for a view from the cliff top. We concluded the summer with a Garden Party, a lively Afternoon Tea with live music at Ham House in Richmond.



INFORMATION & SUPPORT

Our elders have continued to access information and advice sessions, particularly in relation to benefit entitlements, housing issues, rise in energy bills and the cost-of-living crisis.

Our volunteer led befriending service has continued to support frail isolated housebound elders with weekly visits to offer companionship, a walk to the park, shops or a coffee in a local café.

With difficult times ahead we anticipate more elders requiring support and are keen to recruit new volunteers in 2023.

Confident Parent Happy Child continues to provide evidence-based parenting programmes across Hammersmith and Fulham and has successfully supported 121 parents complete a programme.

In the spring we took part in the Together Study lead by University College London in partnership with Race Equality Foundation. The aim of the study was to evaluate the effectiveness of the 13-week Strengthening Families Strengthening Communities programme and whether it improves the mental wellbeing of parents and their children.

Our team of highly skilled Parenting Craft Practitioners are vital to programme delivery, they bring knowledge, understanding and experience, and help create a safe and positive learning environment for parents and carers. This year 6 new volunteer parenting craft practitioners have been identified and look forward to supporting them gain their accreditation and deliver a programme in 2023.



In July over 20 families enjoyed a day out at Kew Gardens through their Community Open Week initiative. It was a great opportunity for families to come together, have a fun day out and take part in a range of activities and workshops.

“Great day out, never been to Kew Gardens before, it's lovely.”

“We had a lovely time in the Children's Garden, there's so much to do.”

2022 KEY ACHIEVEMENTS

MASBRO YOUTH CLUB



It has been a great year for the Masbro Youth Club, membership has continued to grow, and the club has delivered 196 face-to-face sessions. Young people have engaged in open access club sessions, half-term 'Fit n Fed' programmes and targeted project work.

Successful projects to address new and emerging support needs include our Good 4 Girls programme, a sports development research project and initiatives in partnership with MIND, Gloves not Gunz and QPR FC in the Community.

Successes within the team include one of our youth workers securing representation on the London Youth Board and our youth committee lead undertaking peer research with the Youth Council and Young Hammersmith and Fulham Foundation.

YOUTH CLUB 5 WEEK SUMMER HOLIDAY PROGRAMME

By securing additional funding the club was able to host a remarkable 5-week summer holiday programme. Our tried and tested 'fit and fed' programme was a huge success, young people took part in engaging physical activities and were provided with a healthy nutritious hot meal each day.



Additional activities included offsite trips to the Copper Box, Southend on Sea, and Snow Camp. Young people also enjoyed paddle boarding, bike riding and go karting. The programme concluded with a 4-day residential for 21 senior members.





“ I really enjoy the class, it's the only time in the week I get for me.”

Learners have continued to access Functional Skills, Maths and ICT classes from entry level to level 2. Most of our learners continue to be refugees seeking asylum or are individuals who have been granted indefinite leave to remain and are skilled professionals in their native countries.

The adult learning programme has delivered over 260 face-to-face classes, with quality crèche provision for children under 5 years of age as without childcare many of our learners would not be able to attend.

In the spring we welcomed two new teaching staff and a new programme manager. Tutors have worked with learners to develop individual learning plans and through the course of the year have used a variety of methods and approached to keep learners engaged enabling them to meet their learning goal.

Through attending classes and gaining a qualification learners have been able to enrol onto another courses, secure voluntary and paid work. For several learners gaining a qualification has helped them more confident about helping their child with schoolwork and attending meetings at their child's school.

WHAT OUR ADULT LEARNERS SAY ABOUT OUR CLASSES

“ The teachers are great, they really explain things. I feel relaxed and am becoming so much more confident with my reading and writing.”

“ Without the creche I wouldn't be able to attend, it took my child a while to settle but now she is happy.”

“ I enjoy meeting other students, break times are great, we have a chat over a cup of tea, share food and stories.”

The over 60's JOY (*Just Older Youth*) programme continues to offer a variety of activities that aim to combat isolation and improve the health and wellbeing of older people living in the White City and Wormholt area.

The programme has been a constant feature since March 2020, activities include coffee mornings, digital inclusion classes, movement fusion, seated pilates and seat to standing dance class. All classes are designed to be fun, they help increase fitness levels and build a sense of community.



*“This programme has helped me tremendously, with mixing with people, exercising and getting me out of my home, I look forward to meeting all my colleagues every Tuesday. I have been told by my doctor that the exercise has helped me tremendously.
Thank you.”*

*“The Community Coffee Morning is a great way to meet friends and new people, to have a laugh and be involved with others.
The exercise classes are really great.”*

“I love our coffee mornings, they are the great social activities.”

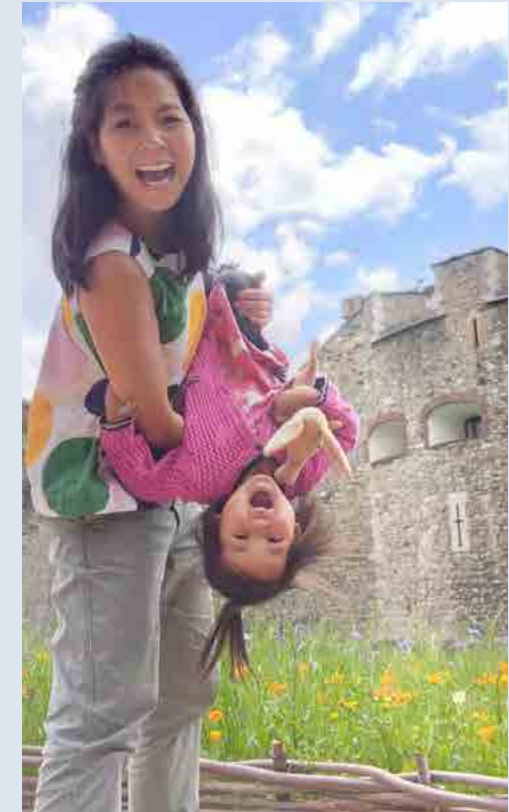
*“White City Community Centre Coffee Morning - I enjoy meeting new people, and love the things Mary organises as lots of activities for us.
The exercise classes are really helpful.”*



ADDISON COMMUNITY AND MATERNITY CHAMPIONS have continued to develop a hybrid programme and promote public health campaigns to improve health and wellbeing through our social media platforms. Activities include community yoga, zumba, pilates, shared reading and coffee mornings.



Addison Community Champions participated in an exciting, creative gardening and wellbeing project at the Tower of London to celebrate the Queen's Platinum Jubilee.



Our Champions enjoyed several Superbloom events at the Tower of London, sowing seeds and celebrating the value of nature for wellbeing. Visits to Kew Gardens were a chance to learn more about the importance of biodiversity and conservation to tackle the climate crisis.



EDWARD WOODS COMMUNITY CHAMPIONS are integral to the services offered at the Edward Woods Community Centre. On-site health and wellbeing activities and the food distribution service continue to be a lifeline for vulnerable elders and families in need.

Culturally specific women's groups, Play and Learn sessions, Baby Massage, exercise classes and mental wellbeing care, and social events for over 50s provide residents with an opportunity to socialise, form friendships and access information, advice and other support services.



FOOD & ESSENTIALS PACKAGES

Staff and Community Champions have continued to provide consistent, and tireless support to maintain the service through difficult and challenging times.

This year over 7,005 food parcels and tailored recipes have been distributed, plus additional personalised packages containing personal hygiene items, cleaning materials, baby products and seasonal clothing for households in need.

Elders and families have reported the food parcels and personalised packages are invaluable, they enable them to have warm healthy, nourishing meals each week and take care of themselves and their family.

PARKVIEW COMMUNITY AND MATERNITY CHAMPIONS have continued to develop an engaging programme to improve individuals' health and wellbeing. Popular physical and wellness activities include zumba, pilates, yoga, buggy walks and community massage sessions.

In September the Community Champions took part in the W12 Festival, this was an opportunity to engage with residents and raise awareness of diabetes and tooth decay amongst children.

Champions provided information to the local community through interactive activities.

The event was a great opportunity to recruit new Community Champion volunteers.



BLACK HISTORY MONTH AT PARKVIEW

In October Parkview Community Champions celebrated Black History Month – the event was a huge success with special poetry and music performances from individuals in the community, delicious food and dance.



A series of workshops led by local experts have been held to discuss topics such as energy-saving hacks, greener transport solutions, the benefits of upcycling, herbal medicines and urban foraging. Summer taster sessions helped participants and their friends and families experience how to put knowledge into action, some participants rode a bicycle for the first time whilst others learned how to reduce food waste and save money!

‘absolutely fascinating and informative’

‘inspired to do more’

‘like to see this developed into a longer course because knowledge is power’

The Sustainability Champions pilot project helps people link local action to improve their community’s wellness and reduce the impact of climate change. This year the project has hosted networking meetings to raise awareness of the amazing community work that already takes place across the borough, and how improving people’s quality of life has a direct positive effect on their local environment.

Community-led approaches and local expertise bring people together and strengthen community resilience. Becoming a Sustainability Champion gives a voice to communities that are most likely to be negatively affected by the impact of climate change.

Everyone is invited to join our growing network of green-minded volunteers!





We all have mental health and good mental health helps us deal with the challenges life presents. Sadly, more than 1 in 4 people in England experience a mental health problem each year, and this number increases for women, young adults, and people living alone.

UPG's Community Champions projects have embedded tackling poor mental health across all health and wellbeing services, building resilience and challenging inequalities is key to our approach.

This year, UPG's Instructor Members approved to deliver 2-day Mental Health First Aid courses successfully trained 50 individuals across Hammersmith and Fulham. More courses are scheduled for 2023. The aim is to develop a network of accredited Mental Health First Aiders to better support our local communities, particularly those from ethnic minority backgrounds.



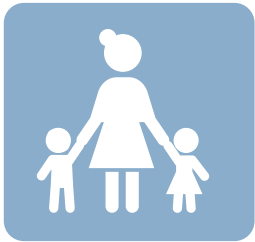
‘Amazing and very informative course. I’m ready to take the adult course now as it’s definitely equipped me with the right tools to be able to spot warning signals and not panic. Thank you.’



‘I loved this 2 day course, it was very informative and everyone was lovely. It allowed me to express thoughts and feelings about myself and family whilst learning to help others. Thank you so much.’

FUTURE PLANS for 2023 and beyond...

After a difficult couple of years we are looking to rebuild on the resilience we have shown in the past couple of years. Our key growth areas continue to be:



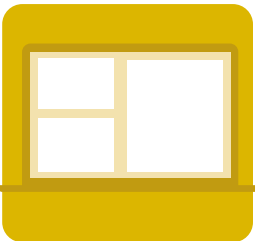
FAMILY HUBS - establishing family hubs across our centres will put children and young people first. Our hubs would provide a central access point for integrated services for families. This would enable families to make the most of all that UPG and its strategic partners have to offer.



GREENER SERVICE INFRASTRUCTURE - ensuring we are matching the Councils ambition to be Carbon Neutral by 2030. This will mean we continue to monitor and adapt services and premises so we can do things better and reduce our impact on the environment and its precious resources. We will also support the community to make the changes necessary to play their part too.



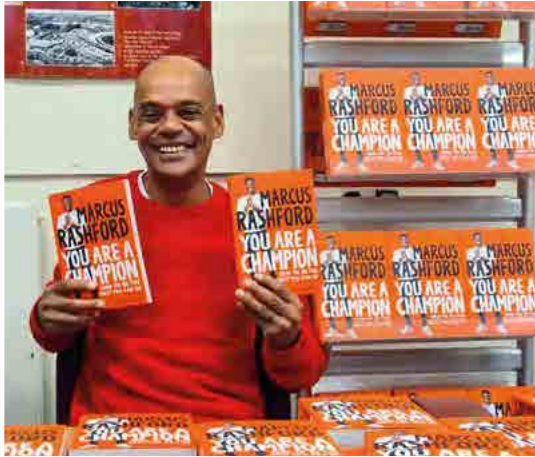
HEALTH AND WELLBEING - we aim to develop more effective self care networks supporting health and social care initiatives, alleviating social isolation and promoting self care initiatives and tackling the cost of living crisis.



HOLISTIC SOLUTIONS PROVIDING OPPORTUNITIES FOR ALL - Whether it be through technology changes and patterns of working, opening up new avenues of communication and service delivery, UPG is showing flexibility and creativity in providing inclusive services to all.



Volunteering at UPG...



...YOU can make a difference

Volunteering is at the heart of the Urban Partnership Group, the contribution our volunteers make to the lives of individuals and the local community is vital.

We provide volunteers with opportunities to develop skills, knowledge, and experience. Volunteers receive ongoing support and training to help them in their own personal and professional development. Our wide range of volunteering opportunities ensures there is something for everyone.

Volunteering opportunities exist within the Children's Centre, Nursery, Masbro Youth Club, Community and Maternity Champions projects, Confident Parent Happy Child parenting service, Elders service, Food Distribution, reception and administrative support.



Contact the team at 020 7605 0800 or info@upg.org.uk to find out more

Finance | UPG Trustees



	2021/22	2020/21
Income	£1,736,209	£1,856,296
Expenditure	£1,867,306	£2,030,062
Surplus/(deficit)	(£131,097)	(£173,766)
Restricted	£2,943	£208,504
Unrestricted reserves	£327,317	£252,853

This summary is only an extract from the full Financial Statements which are available on request

TRUSTEES OF THE URBAN PARTNERSHIP GROUP BOARD

Maria Camacho
Franco Chen
Jacolyn Daly
Hope Hanlan
Vallon Leitão Amrani
Grace Poku
Kamini Sanghani (Chair)
Andy Sharpe (Secretary)
Cristina Traghi



URBAN

PARTNERSHIP GROUP

A BIG THANK YOU TO OUR FUNDERS

Addison Youth
BBC Children in Need
Big Lottery Building Better Opportunities Fund
Awards for All - National Lottery
City Bridge Trust
European Social Fund
Garfield Weston
Hammersmith & Fulham Council
Hammersmith United Charities
Imperial College
Jack Petchey Foundation
John Lyon's Charity
Let Me Play Action

London Community Response Fund
London Sport
London Youth
Mayor of London – London Community Energy Fund
Mayor's Office for Policing and Crime
Neighbourly
Old Oak & Park Royal Development Corporation
Penny Appeal
The Daisy Trust
Together in Hammersmith & Fulham
Trust for London UK Youth
Waitrose Community Fund

We have a number of other local partners that we work with who generously give their time, guidance, facilities and services free of charge. We love working with you all and are very grateful for your generosity.

MASBRO CENTRE • 87 MASBRO ROAD • LONDON • W14 0LR

Tel: 020 7605 0800 • Email: info@upg.org.uk • Website: www.upg.org.uk

twitter.com/MasbroCentre facebook.com/masbrocentre instagram.com/masbrocentre

Registered Charity Number 1092258 • Registered Company Number 3446256
Annual report designed by Tessa Sanders-Barwick



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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

ELLIOT, WOOLFE & ROSE AUDIT AND ADVISORY SERVICES LLP

Chartered Accountants

Statutory Auditor

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2023

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao-Amrani
G. Poku
K. Sanghani
C. Tragni

Key Management Personnel A. Sharpe Company Secretary and Chief Executive (Retired
13th April 2023)
C. Curtis Company Secretary and Chief Executive Officer
(Appointed 3rd April 2023)
U. Bal Project and Performance Manager
V. Leitao Project Manager

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants
Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC UK Bank Plc
21 Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2023.

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2023.

M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao-Amrani
G. Poku
K. Sanghani
C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

C Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the London Borough of Hammersmith and Fulham (LBHF) and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023 **(continued)**

Review of Progress and Achievements

Urban Partnership Group has a proven record of providing a holistic programme of services supporting the most vulnerable in our communities, particularly low income families, children and young people, the elderly, people with disabilities and black & ethnic minority groups. The last financial year (22/23) was always going to be pivotal with a reconfiguration of local government funding and the outgoing of the long standing CEO. With a backdrop of a cost of living crisis, climate change, financial insecurity and global uncertainty it would only be organisations that are flexible, resilient and with creative vision that will thrive in this new environment.

With the community and maternity champions programme coming to an end, the Family Support contract redrawn and reduced and pilot projects not renewed a new portfolio of services has emerged.

After providing over 50,000 food parcels between April 2020 and March 2023 we could no longer sustain this service. Without external funding support, we served notice on our management contract to run the White City Community Centre. The sustainability community champions pilot project was redesigned as a local government service.

However, we secured a long-term contract to run Children Centre services in the central area and will work in partnership with LBH&F to develop a Family Hub model. By rationalising services we have maintained our invaluable affordable childcare Nursery provision at Brook Green and through new funding streams - particular thanks to the John Lyons Charity and LBH&F King's Fund - retained our popular youth club provision as well as continuing our "fit and fed" programme through LBH&F school holiday funding.

A new health and wellbeing programme is emerging - retaining services previously run under the community champions programme together with more joined up services for elderly people through our Masbro and Edward Woods Community Centre programmes. New funding from City Bridge has helped re-establish our adult learning services and we are confident of providing an employment support project. The development of our centres Masbro, Edward Woods and Brook Green are ongoing priorities along with a new home needed for Flora Gardens Children's Centre.

The Third Sector Investment Fund has been the cornerstone of our funding programme since 2014 giving us the important core funding needed to build a platform of external funding which are essential for our holistic programme of services. We look forward to the continual support of Hammersmith & Fulham Council when this funding comes up for renewal in 2024.

The accounts this year reveal a small deficit, but this is vastly improved from last year. Sourcing appropriate funding is a priority; and applications have been submitted to provide a much-needed cushion. This has included applications submitted to the King Charles Youth Fund, National Lottery Cost of Living fund and more recently, the John Lyons Refurbishment grant.

The Masbro building is a fantastic asset and commodity for room hire and events but improving the marketing and promotion strategy will have the building flourishing and busy. We want the footfall to double by this time next year. Ensuring that we have unrestricted funds will allow us to expand the capacity of the staff team and cover the ongoing maintenance of this old building. We have recently invested in some much-needed painting and decorating around the building, new displays, and murals for the enjoyment of both the staff and service users.

The future is bright, with new partnerships blossoming, and old relationships being re-established.

Urban Partnership Group

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Company Number 3446256

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DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2023 **(continued)**

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2023, Restricted and Designated Reserves amounted to £Nil and £146,021 respectively, and Unrestricted Funds amounted to £187,284 (see Page 11 and Notes 13 and 15). Restricted and Designated Funds will be spent only on the conditions under which they were provided.



C Curtis

Company Secretary & Chief Executive Officer

16 January 2024

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT **REPORT FOR THE YEAR ENDED 31ST MARCH 2023**

Opinion

We have audited the financial statements of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements we have concluded that

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.
- based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on Urban Partnership Group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.
- Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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INDEPENDENT AUDITOR'S REPORT (continued) **REPORT FOR THE YEAR ENDED 31ST MARCH 2023**

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves if based on the work we have performed, we conclude there has been a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Annual Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2023**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 144 of the Charities Act 2011 and the Companies Act 2006, and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in of detecting irregularities.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the group's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the group operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the group from our professional and sector experience.

URBAN PARTNERSHIP GROUP

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INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2023**

- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

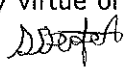
Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements of non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Senior statutory auditor exemption.

Elliot Woolfe & Rose Audit and Advisory Services LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor under section 1212 of the Companies Act 2006. 

S.N. Seifert B.A. F.C.A.
(Senior Statutory Auditor)

16th January 2024

For and on behalf of
Elliot Woolfe & Rose Audit and Advisory Services LLP, Chartered Accountants and Statutory Auditor.
8TH Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

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Charity Number 1092258

**STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2023**

Note	Unrestricted Funds			Restricted Funds	Total 2023 £	Total 2022 £
	Designated £	General £	Total £	Total £		
INCOME FROM:						
2	—	—	—	259,560	259,560	308,052
2	—	420,040	420,040	1,074,170	1,494,210	1,428,125
	—	755	755	—	755	32
	£—	£420,795	£420,795	£1,333,730	£1,754,525	£1,736,209
EXPENDITURE ON:						
3	—	112,722	112,722	—	112,722	84,281
3	—	312,771	312,771	1,336,673	1,649,444	1,783,025
	£—	£425,493	£425,493	£1,336,673	£1,762,166	£1,867,306
NET INCOME / (DEFICIT)						
	—	(4,698)	(4,698)	(2,943)	(7,641)	(131,097)
	(6,408)	6,408	—	—	—	—
NET MOVEMENT IN FUNDS						
	(6,408)	1,710	(4,698)	(2,943)	(7,641)	(131,097)
	152,429	174,888	327,317	2,943	330,260	461,357
	£146,021	£176,598	£322,619	£—	£322,619	£330,260

The Notes on pages 12 to 21 form part of the Financial Statements. There are no recognised gains or losses other than the deficit for the year.

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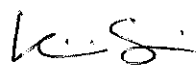
BALANCE SHEET AS AT 31ST MARCH 2023

	Note	<u>2023</u>		<u>2022</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		232,863		250,687
<u>CURRENT ASSETS</u>					
Debtors	7	21,615		1,440	
Cash at Bank and In Hand		<u>325,614</u>		<u>261,425</u>	
		<u>347,229</u>		<u>262,865</u>	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>213,137</u>		<u>137,056</u>	
<u>NET CURRENT ASSETS</u>					
			134,092		125,809
Provision for Liabilities and Charges			—		—
<u>NET ASSETS</u>					
			<u>£366,955</u>		<u>£376,496</u>
<u>FUNDS EMPLOYED</u>					
Capital Reserve	6				
Restricted Funds	13		44,336		46,236
Designated Funds	15	146,021	—	152,429	2,943
Unrestricted Funds		<u>176,598</u>		<u>174,888</u>	
			<u>322,619</u>		<u>327,317</u>
			<u>£366,955</u>		<u>£376,496</u>

The Notes on pages 12 to 21 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on ^{16th Jan} ~~xxxxxxx~~ 2023 and signed on their behalf by:



K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, had been brought into the Accounts at £1. each. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing. We have reconsidered these values and are still of the opinion that the appropriate value of these sites is £1. each.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

An additional Designation of Funds is envisaged, when finances permit, for major works on the roof, with estimates in the current post pandemic circumstances varying from £700,000 to £950,000.

URBAN PARTNERSHIP GROUP

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Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £133,792 (2022 - £113,296).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

(continued)

2. INCOMING RESOURCES

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>2023</u>	<u>2022</u>
	£	£	£	£
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	133,000	133,000	£137,000
Old Oak & Park Royal DC	—	—	—	6,000
	<u>£—</u>	<u>£133,000</u>	<u>£133,000</u>	<u>£143,000</u>
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	15,000	15,000	31,000
Trusts and Businesses - Other	—	56,560	56,560	86,872
BBC Children in Need	—	—	—	9,680
City Bridge Trust	—	55,000	55,000	37,500
	<u>£—</u>	<u>£126,560</u>	<u>£126,560</u>	<u>£165,052</u>
	<u>£—</u>	<u>£259,560</u>	<u>£259,560</u>	<u>£308,052</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF - Family Support Contract	—	676,800	676,800	676,967
LBHF - Adult Learning Contract	—	—	—	10,540
LBHF - Edward Woods & Brook Green	—	166,228	166,228	166,228
LBHF - Community Champions	—	137,500	137,500	137,500
LBHF - Other Grants	—	48,818	48,818	21,840
BOF ESF and LCC Gold	—	13,623	13,623	48,378
LBHF Holiday Fund	—	31,201	31,201	—
	<u>£—</u>	<u>£1,074,170</u>	<u>£1,074,170</u>	<u>£1,061,453</u>
<u>Activities and Fees</u>				
Childcare Fees	82,334	—	82,334	88,556
Masbro, Edward Woods & Brook Green Income	193,300	—	193,300	146,412
Course and Entrance Fees	51,761	—	51,761	47,256
Rental Income	4,910	—	4,910	870
D.B.S.	4,408	—	4,408	3,310
White City Community Centre	63,500	—	63,500	55,384
Sundry and Other Income	19,727	—	19,727	10,775
HMRC Furlough Claims	—	—	—	14,109
Business Interruption Claim	<u>£420,040</u>	<u>£—</u>	<u>£420,040</u>	<u>£366,672</u>
	<u>£420,040</u>	<u>£1,074,170</u>	<u>£1,494,210</u>	<u>£1,428,125</u>
	<u>£420,040</u>	<u>£1,333,730</u>	<u>£1,753,770</u>	<u>£1,736,177</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2023</u> <u>£</u>	<u>Total</u> <u>2022</u> <u>£</u>
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurred in seeking grants	89,260	57,681
Advertising & Publicity	11,462	17,600
Premises Costs	12,000	9,000
	<u>£112,722</u>	<u>£84,281</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	985,988	1,006,463
Premises	139,146	152,914
Repairs and Maintenance	19,667	133,192
Post, Printing and Stationery	20,316	29,835
Project Activities and Other Costs	435,363	393,174
Tutors, Assessors & Registration Fees	33,040	42,535
Depreciation	15,924	24,912
	<u>£1,649,444</u>	<u>£1,783,025</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) **Designated Funds** - all Unrestricted Funds

Costs incurred during the year of £6,408 (2022 £38,811) regarding major repairs have been written off against this fund. (See Note 15).

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

3. ANALYSIS OF EXPENDITURE (continued)

	<u>Total</u> <u>2023</u> <u>£</u>	<u>Total</u> <u>2022</u> <u>£</u>
(d) <u>Staff</u>		
Salaries	869,423	1,002,133
Social Securities' Costs	72,033	80,032
Pensions	133,792	113,296
	<u>£1,075,248</u>	<u>£1,195,461</u>

The average number of employees, analysed by function, was:

Management and Administration
Projects

9	10
<u>36</u>	<u>40</u>
<u>45</u>	<u>50</u>
<u>27</u>	<u>30</u>

Of these posts, part time staff were

No member of staff earned over £59,999.
In addition, there were some 100 Volunteers whose services were used during the year.

(e) **Fees for Audit of the Accounts**

Audit fees	£7,000	£5,500
Other fees	<u>£7,000</u>	<u>£5,000</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

4. DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

	<u>Masbro Centre & COVID 19 Response</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery & Flora Gardens</u>	<u>Edward Woods, Brook Green & White City Centres</u>	<u>Addison, Edward Woods & White City Community Champions</u>	<u>TOTAL 2023</u>	<u>TOTAL 2022</u>
	£	£	£	£	£	£	£
<u>Significant Income</u> (Other than Main Grants)							
Service Contract	—	267,715	422,707	167,653	40,980	899,055	927,953
Course and Entrance Fees	152,480	2,110	82,375	—	—	236,965	140,805
Trust and Business	5,500	136,685	—	15,990	—	158,175	171,052
Rent and Other Income	15,816	14,359	2,540	157,109	10,993	200,817	225,867
	<u>£173,796</u>	<u>£420,869</u>	<u>£507,622</u>	<u>£340,752</u>	<u>£51,973</u>	<u>£1,495,012</u>	<u>£1,465,677</u>
<u>Charitable Costs</u>							
Staff Costs	70,778	283,386	402,792	220,771	108,502	1,086,229	1,195,461
Costs covered by Core Grants	(50,000)	(83,000)	—	—	(137,500)	(270,500)	(270,500)
Other Costs	145,872	226,224	106,983	122,966	85,634	687,679	671,845
	<u>£166,650</u>	<u>£426,610</u>	<u>509,775</u>	<u>£343,737</u>	<u>£56,636</u>	<u>£1,503,408</u>	<u>£1,596,806</u>
Surplus/(Deficit) Investment Income	7,146,755	(5,741)	(2,153)	(2,985)	(4,663)	(8,396),755	(131,129),32
<u>Project Outcome for the Year</u>	<u>£7,901</u>	<u>£(5,741)</u>	<u>£(2,153)</u>	<u>£(2,985)</u>	<u>£(4,663)</u>	<u>£(7,641)</u>	<u>£(131,097)</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

MASBRO CENTRE PROJECTS

4(a) DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2023</u>	<u>TOTAL 2022</u>
£	£	£	£	£	£	£
<u>Significant Income</u> (Other than Core Grants)						
Service Contract	13,623	103,346	—	150,746	267,715	252,394
Trust and Business	70,000	—	2,870	63,815	136,685	103,552
Course and Entrance Fees & Other Income	13,030	45	2,544	850	16,469	2,109
	<u>£96,653</u>	<u>£103,391</u>	<u>£5,414</u>	<u>£215,411</u>	<u>£420,869</u>	<u>£358,055</u>
<u>Charitable Costs</u>						
Staff Costs	54,000	109,623	41,724	78,039	283,386	272,131
Costs covered by Core Grants	—	(40,000)	(43,000)	—	(83,000)	(83,000)
Other Costs	44,386	34,745	9,714	137,379	226,224	204,531
	<u>£98,386</u>	<u>£104,368</u>	<u>£8,438</u>	<u>£215,418</u>	<u>£426,610</u>	<u>£393,662</u>
<u>Project Outcome for the Year</u>	<u>£(1,733)</u>	<u>£(977)</u>	<u>£(3,024)</u>	<u>£(7)</u>	<u>£(5,741)</u>	<u>£(35,607)</u>

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

(continued)

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2022	256,131	177,260	341,595	774,986
Additions	—	—	—	—
Balance at 31 st March 2023	<u>£256,131</u>	<u>£177,260</u>	<u>£341,595</u>	<u>£774,986</u>
Depreciation at 1 st April 2022	232,252	1,882	257,622	491,756
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	15,000	2,824	—	17,824
Depreciation at 31 st March 2023	<u>£247,252</u>	<u>£37,249</u>	<u>£257,622</u>	<u>£542,123</u>
Net Book Value at 1 st April 2022	<u>£23,879</u>	<u>£142,835</u>	<u>£83,973</u>	<u>£250,687</u>
Net Book Value at 31 st March 2023	<u>£8,879</u>	<u>£140,011</u>	<u>£83,973</u>	<u>£232,863</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 12.

CAPITAL RESERVE

	2023	2022
Reserve re Freeholds brought forward	2	2
Appeal Funds for Solar Panels brought forward	<u>46,234</u>	<u>47,500</u>
	46,236	47,502
Depreciation of Solar Panels	<u>(1,900)</u>	<u>(1,266)</u>
Reserve Carried forward	<u>£44,336</u>	<u>£46,236</u>

An Appeal to fund the purchase of Solar Panels raised £47,500 out of a total cost of £70,590. The Depreciation over 25 years has been apportioned against the funds raised.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023
(continued)

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Other Debtors & Prepayments	21,615	1,440
	<u>£21,615</u>	<u>£1,440</u>
8. <u>CREDITORS</u>		
due within one year		
Hammersmith & Fulham Council	14,499	—
Other Creditors	46,549	57,696
Grants, Rents & Fees in Advance	128,872	53,091
Taxation	14,977	20,269
Accrued Expenses	8,240	6,000
	<u>£213,137</u>	<u>£137,056</u>
9. <u>CAPITAL EXPENDITURE</u>		
The authorised capital and refurbishment commitments at 31 st March 2023 were £Nil (2022 – £ Nil).		
10. <u>CONTINGENT LIABILITIES</u>		
There were no contingent liabilities at 31 st March 2023 (2022 – £ Nil).		
11. <u>RELATED PARTY TRANSACTIONS</u>		
The Related Party transactions to be reported are the Contracts of Employment for:- Mrs Alecia Sharpe, wife of the C.E.O., as a Project administrator for the Edward Woods Community Champions Project at a salary of £26,520, and Ms Vallon Leitao-Amrani, a Trustee who is on the Board as required by Ofsted, as the Children’s Centre Manager at a Salary of £43,000.		
12. <u>REMUNERATION OF KEY MANAGEMENT PERSONNEL</u>		
Remuneration Costs Of 5 Key Personnel (see Page 1)	<u>£148,253</u>	<u>£300,010</u>

URBAN PARTNERSHIP GROUP

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Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023 **(continued)**

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2022</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2023</u> <u>£</u>
LBHF — Main Funding	—	133,000	133,000	—
LBHF — Family Support Contract	—	676,800	676,800	—
LBHF — Community Champions	—	137,500	137,500	—
LBHF — Edward Woods and Brook Green	1,119	166,228	167,347	—
LBHF Holiday 80	—	31,201	31,201	—
LBHF — Other Projects	—	48,818	48,818	—
Trust for London	—	15,000	15,000	—
City Bridge Trust	1,824	55,000	56,824	—
Better Opportunities Fund	—	13,623	13,623	—
Other Trusts & Businesses	—	56,560	56,560	—
	<u>£2,943</u>	<u>£1,333,730</u>	<u>£1,336,673</u>	<u>£ —</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> <u>£</u>	<u>RESTRICTED</u> <u>£</u>	<u>TOTAL</u> <u>£</u>
Tangible Fixed Assets	232,863	—	232,863
Debtors	21,615	—	21,615
Cash at Bank/in Hand	325,614	—	325,614
Creditors	(213,137)	—	(213,137)
	<u>£366,955</u>	<u>£—</u>	<u>£366,955</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £6,408 regarding major repairs have been written off against this fund.

Total Funds Carried Forward are £146,021 as shown on page 10.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT **REPORT FOR THE YEAR ENDED 31ST MARCH 2023**

Opinion

We have audited the financial statements of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements we have concluded that

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.
- based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on Urban Partnership Group's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.
- Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **REPORT FOR THE YEAR ENDED 31ST MARCH 2023**

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves if based on the work we have performed, we conclude there has been a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Annual Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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Charity Number 1092258

INDEPENDENT AUDITOR'S REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2023**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 144 of the Charities Act 2011 and the Companies Act 2006, and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in of detecting irregularities.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management, which included obtaining and reviewing supporting documentation, concerning the group's policies and procedures relating to:
 - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.
- We obtained an understanding of the legal and regulatory framework that the group operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the group from our professional and sector experience.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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INDEPENDENT AUDITOR'S REPORT (continued)
FOR THE YEAR ENDED 31ST MARCH 2023

- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

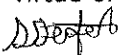
Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements of non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Senior statutory auditor exemption.

Elliot Woolfe & Rose Audit and Advisory Services LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor under section 1212 of the Companies Act 2006. 

S.N. Seifert B.A. F.C.A.
(Senior Statutory Auditor)

16th January 2024

For and on behalf of
Elliot Woolfe & Rose Audit and Advisory Services LLP, Chartered Accountants and Statutory Auditor.
8TH Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

England & Wales - Charity number 1092258

Accounts

URBAN

PARTNERSHIP GROUP



ANNUAL REPORT | 2022

Who we are...

Urban Partnership Group is committed to improving the health, wealth and well-being of individuals living and working in Hammersmith and Fulham and the surrounding areas, we believe there is something for everyone at the Urban Partnership Group.

Our purpose is to help transform the lives of the most disadvantaged and marginalised individuals in our community and empower them.



A FEW WORDS FROM OUR CHAIR...

The cost-of-living crisis has put pressure on UPG's resources this year, adding to the challenges created by the pandemic and years of austerity measures.

This is mirrored in most households in our community as we all grapple with increasing bills and more uncertainty. Team members and volunteers have frequently put their own concerns aside to provide services

which keep the community connected, healthy and happy. It isn't easy to do, but it makes a huge difference.

The Board would like to thank you all, as well as UPG's funders and partners for your continued commitment and support.

Kamini Sanghani - Chair



A FEW WORDS FROM OUR CEO...

In many ways the post Covid-19 pandemic has led to a new set of challenges. The cost-of-living crisis is causing hardship not only for our users but for staff, volunteers and the organisation. With little funding relief from government, and trusts and businesses struggling the outlook is bleak in the short term. A period of resilience and transition is required as we continue to serve our communities to the best of our ability.

After 36 years as CEO for BNC and then UPG I am retiring, there is an excellent team to work with and I wish my successor every success. I would like to thank the Board, staff, volunteers, London Borough of Hammersmith & Fulham and all our funders for their continual support.

Andy Sharpe - CEO

Figures and Highlights

OVER
11,634
food parcels distributed



OVER
1,090
families supported
with a child under 5




295
new families registered
for Rose Voucher Scheme



212


parents supported to
complete an evidence-
based parenting
programme

264


young people provided
with a healthy nutritious
meal through the
Fit 'N Fed programme

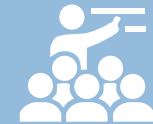
495
health & wellbeing
sessions delivered
by the Community and
Maternity Champions



34

2-year olds have
benefitted from 15
hours funded
childcare

91
learners enrolled onto
our adult education
programme



30
individuals completed a
2-day Mental Health First
Aid training course



408
young people attended
Masbro Youth Club



464
Volunteer Befriender
hours delivered to elders



183
Disclosure and
Barring Service
checks completed



2022 KEY ACHIEVEMENTS

MASBRO BROOK GREEN NURSERY

It has been a fantastic year for Masbro Brook Green Nursery, over the summer we held several events in our woodland garden, highlights include our Eid picnic, Jubilee celebrations and end of year summer party for families.

In the autumn we introduced a book library scheme and a coffee morning specifically for parents who have a child with a special educational need and/or disability. Both initiatives have been a huge success and have helped to strengthen relationships with our parents, provide information and advice and signpost families onto other specialist support services to help improve outcomes for children.

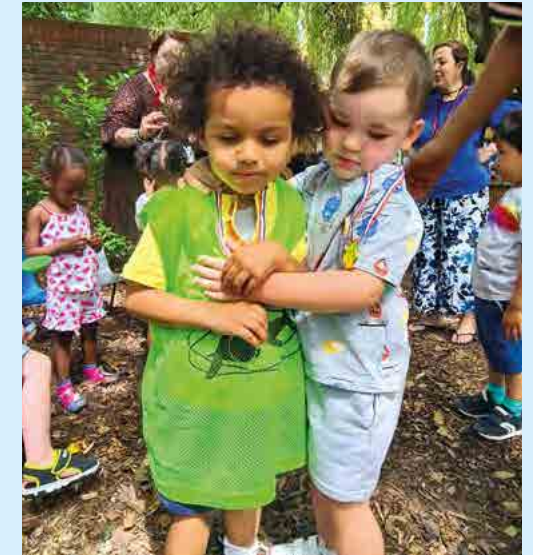
WELCOME DEPUTY MAYOR!



In March Masbro Brook Green Nursery staff and children were delighted to welcome Deputy Mayor Daryl Brown. The Deputy Mayor spent time with staff and children and described the nursery as '*a wonderful place*'. Impressed with our Woodland Garden and the range of activities children have access to the Deputy Mayor said visiting the nursery and seeing the children have so much fun was '*an absolute delight*' .



★ GOOD ★ OFSTED RATING



In the spring term we received a '**GOOD**' Ofsted rating, the team were absolutely delighted. The inspection highlighted how happy children are, how they benefit from an ambitious and varied curriculum and how welcoming, nurturing and supportive the staff are to help children feel safe and confident for the next stage of their learning. The inspector was particularly impressed with how well we support children who have additional needs.

2022 KEY ACHIEVEMENTS

MASBRO & FLORA GARDENS CHILDREN'S CENTRES

Masbro and Flora Gardens Children's Centre has continued to support parents and carers who have a child under five with a wide range of activities and services, this includes Early Years activities, Parenting and Outreach support. Our experienced team of staff speak over 20 different community languages between them, this helps create a warm, welcoming and inclusive environment for all.

This year over 1090 unique families have accessed fun, engaging activities which support children's development. We have continued to work closely with our Health partners to deliver antenatal clinics, health visitor development checks and perinatal appointments several times a week at Flora Gardens Childrens Centre and signpost families onto Children' Centres activities and support services.

DADS PLAY & LEARN



Our monthly Saturday morning Dads Play & Learn at Flora Gardens Childrens Centre has been a great success – dads and male carers attend with their child/ren and are able to enjoy the outdoor garden, take part in fun and creative activities and share lunch together.



FAMILY OUTREACH TEAM

Our Family Outreach Team provide 1:1 support on a wide range of issues including benefits, financial difficulties, housing, and immigration.

This year the team have worked with 75 families to improve their family situation and achieve better outcomes by empowering them with information and knowledge to make informed decisions about their own lives.



2022 KEY ACHIEVEMENTS

MASBRO ELDERS PROJECT

New partnerships have led to some exciting collaborations and co-productions for Masbro Elders. Our wellbeing projects at Chiswick House and Gardens were a great success and in conjunction with Mind Food. We held a series of sessions on gardening, planting, harvesting and preserving which yielded some insightful sharing of remedies, recipes and culinary delights from around the world.

Outings and visits have continued to be popular, this year we visited the V&A museum, the Wallace Collection at Hertford House and took a boat trip down to Greenwich to explore the Old Royal Naval College and the delights of the Painted Hall. The annual summer trip to Hastings saw elders enjoy fish and chips at Maggie's on the beach front, followed by a wander through the Old Town and a trip up the funicular railway for a view from the cliff top. We concluded the summer with a Garden Party, a lively Afternoon Tea with live music at Ham House in Richmond.



INFORMATION & SUPPORT

Our elders have continued to access information and advice sessions, particularly in relation to benefit entitlements, housing issues, rise in energy bills and the cost-of-living crisis.

Our volunteer led befriending service has continued to support frail isolated housebound elders with weekly visits to offer companionship, a walk to the park, shops or a coffee in a local café.

With difficult times ahead we anticipate more elders requiring support and are keen to recruit new volunteers in 2023.

Confident Parent Happy Child continues to provide evidence-based parenting programmes across Hammersmith and Fulham and has successfully supported 121 parents complete a programme.

In the spring we took part in the Together Study lead by University College London in partnership with Race Equality Foundation. The aim of the study was to evaluate the effectiveness of the 13-week Strengthening Families Strengthening Communities programme and whether it improves the mental wellbeing of parents and their children.

Our team of highly skilled Parenting Craft Practitioners are vital to programme delivery, they bring knowledge, understanding and experience, and help create a safe and positive learning environment for parents and carers. This year 6 new volunteer parenting craft practitioners have been identified and look forward to supporting them gain their accreditation and deliver a programme in 2023.



In July over 20 families enjoyed a day out at Kew Gardens through their Community Open Week initiative. It was a great opportunity for families to come together, have a fun day out and take part in a range of activities and workshops.

“Great day out, never been to Kew Gardens before, it's lovely.”

“We had a lovely time in the Children's Garden, there's so much to do.”

2022 KEY ACHIEVEMENTS

MASBRO YOUTH CLUB



It has been a great year for the Masbro Youth Club, membership has continued to grow, and the club has delivered 196 face-to-face sessions. Young people have engaged in open access club sessions, half-term 'Fit n Fed' programmes and targeted project work.

Successful projects to address new and emerging support needs include our Good 4 Girls programme, a sports development research project and initiatives in partnership with MIND, Gloves not Gunz and QPR FC in the Community.

Successes within the team include one of our youth workers securing representation on the London Youth Board and our youth committee lead undertaking peer research with the Youth Council and Young Hammersmith and Fulham Foundation.

YOUTH CLUB 5 WEEK SUMMER HOLIDAY PROGRAMME

By securing additional funding the club was able to host a remarkable 5-week summer holiday programme. Our tried and tested 'fit and fed' programme was a huge success, young people took part in engaging physical activities and were provided with a healthy nutritious hot meal each day.



Additional activities included offsite trips to the Copper Box, Southend on Sea, and Snow Camp. Young people also enjoyed paddle boarding, bike riding and go karting. The programme concluded with a 4-day residential for 21 senior members.





“ I really enjoy the class, it's the only time in the week I get for me.”

Learners have continued to access Functional Skills, Maths and ICT classes from entry level to level 2. Most of our learners continue to be refugees seeking asylum or are individuals who have been granted indefinite leave to remain and are skilled professionals in their native countries.

The adult learning programme has delivered over 260 face-to-face classes, with quality crèche provision for children under 5 years of age as without childcare many of our learners would not be able to attend.

In the spring we welcomed two new teaching staff and a new programme manager. Tutors have worked with learners to develop individual learning plans and through the course of the year have used a variety of methods and approached to keep learners engaged enabling them to meet their learning goal.

Through attending classes and gaining a qualification learners have been able to enrol onto another courses, secure voluntary and paid work. For several learners gaining a qualification has helped them more confident about helping their child with schoolwork and attending meetings at their child's school.

WHAT OUR ADULT LEARNERS SAY ABOUT OUR CLASSES

“ The teachers are great, they really explain things. I feel relaxed and am becoming so much more confident with my reading and writing.”

“ Without the creche I wouldn't be able to attend, it took my child a while to settle but now she is happy.”

“ I enjoy meeting other students, break times are great, we have a chat over a cup of tea, share food and stories.”

The over 60's JOY (*Just Older Youth*) programme continues to offer a variety of activities that aim to combat isolation and improve the health and wellbeing of older people living in the White City and Wormholt area.

The programme has been a constant feature since March 2020, activities include coffee mornings, digital inclusion classes, movement fusion, seated pilates and seat to standing dance class. All classes are designed to be fun, they help increase fitness levels and build a sense of community.



*“This programme has helped me tremendously, with mixing with people, exercising and getting me out of my home, I look forward to meeting all my colleagues every Tuesday. I have been told by my doctor that the exercise has helped me tremendously.
Thank you.”*

*“The Community Coffee Morning is a great way to meet friends and new people, to have a laugh and be involved with others.
The exercise classes are really great.”*

“I love our coffee mornings, they are the great social activities.”

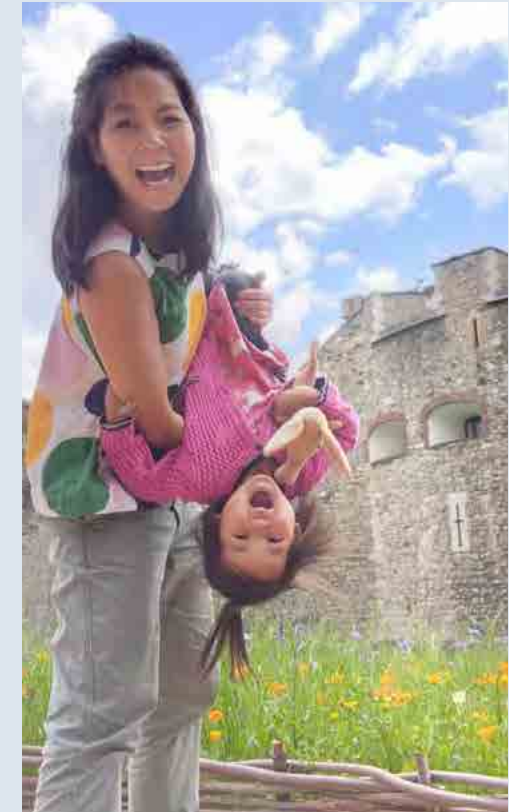
*“White City Community Centre Coffee Morning - I enjoy meeting new people, and love the things Mary organises as lots of activities for us.
The exercise classes are really helpful.”*



ADDISON COMMUNITY AND MATERNITY CHAMPIONS have continued to develop a hybrid programme and promote public health campaigns to improve health and wellbeing through our social media platforms. Activities include community yoga, zumba, pilates, shared reading and coffee mornings.



Addison Community Champions participated in an exciting, creative gardening and wellbeing project at the Tower of London to celebrate the Queen's Platinum Jubilee.



Our Champions enjoyed several Superbloom events at the Tower of London, sowing seeds and celebrating the value of nature for wellbeing. Visits to Kew Gardens were a chance to learn more about the importance of biodiversity and conservation to tackle the climate crisis.



EDWARD WOODS COMMUNITY CHAMPIONS are integral to the services offered at the Edward Woods Community Centre. On-site health and wellbeing activities and the food distribution service continue to be a lifeline for vulnerable elders and families in need.

Culturally specific women's groups, Play and Learn sessions, Baby Massage, exercise classes and mental wellbeing care, and social events for over 50s provide residents with an opportunity to socialise, form friendships and access information, advice and other support services.



FOOD & ESSENTIALS PACKAGES

Staff and Community Champions have continued to provide consistent, and tireless support to maintain the service through difficult and challenging times.

This year over 7,005 food parcels and tailored recipes have been distributed, plus additional personalised packages containing personal hygiene items, cleaning materials, baby products and seasonal clothing for households in need.

Elders and families have reported the food parcels and personalised packages are invaluable, they enable them to have warm healthy, nourishing meals each week and take care of themselves and their family.

PARKVIEW COMMUNITY AND MATERNITY CHAMPIONS have continued to develop an engaging programme to improve individuals' health and wellbeing. Popular physical and wellness activities include zumba, pilates, yoga, buggy walks and community massage sessions.

In September the Community Champions took part in the W12 Festival, this was an opportunity to engage with residents and raise awareness of diabetes and tooth decay amongst children.

Champions provided information to the local community through interactive activities.

The event was a great opportunity to recruit new Community Champion volunteers.



BLACK HISTORY MONTH AT PARKVIEW

In October Parkview Community Champions celebrated Black History Month – the event was a huge success with special poetry and music performances from individuals in the community, delicious food and dance.



A series of workshops led by local experts have been held to discuss topics such as energy-saving hacks, greener transport solutions, the benefits of upcycling, herbal medicines and urban foraging. Summer taster sessions helped participants and their friends and families experience how to put knowledge into action, some participants rode a bicycle for the first time whilst others learned how to reduce food waste and save money!

“absolutely fascinating and informative”

“inspired to do more”

“like to see this developed into a longer course because knowledge is power”

The Sustainability Champions pilot project helps people link local action to improve their community’s wellness and reduce the impact of climate change. This year the project has hosted networking meetings to raise awareness of the amazing community work that already takes place across the borough, and how improving people’s quality of life has a direct positive effect on their local environment.

Community-led approaches and local expertise bring people together and strengthen community resilience. Becoming a Sustainability Champion gives a voice to communities that are most likely to be negatively affected by the impact of climate change.

Everyone is invited to join our growing network of green-minded volunteers!





We all have mental health and good mental health helps us deal with the challenges life presents. Sadly, more than 1 in 4 people in England experience a mental health problem each year, and this number increases for women, young adults, and people living alone.

UPG's Community Champions projects have embedded tackling poor mental health across all health and wellbeing services, building resilience and challenging inequalities is key to our approach.

This year, UPG's Instructor Members approved to deliver 2-day Mental Health First Aid courses successfully trained 50 individuals across Hammersmith and Fulham. More courses are scheduled for 2023. The aim is to develop a network of accredited Mental Health First Aiders to better support our local communities, particularly those from ethnic minority backgrounds.



‘Amazing and very informative course. I'm ready to take the adult course now as it's definitely equipped me with the right tools to be able to spot warning signals and not panic. Thank you.’



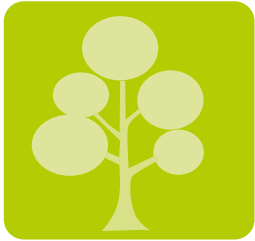
‘I loved this 2 day course, it was very informative and everyone was lovely. It allowed me to express thoughts and feelings about myself and family whilst learning to help others. Thank you so much.’

FUTURE PLANS for 2023 and beyond...

After a difficult couple of years we are looking to rebuild on the resilience we have shown in the past couple of years. Our key growth areas continue to be:



FAMILY HUBS - establishing family hubs across our centres will put children and young people first. Our hubs would provide a central access point for integrated services for families. This would enable families to make the most of all that UPG and its strategic partners have to offer.



GREENER SERVICE INFRASTRUCTURE - ensuring we are matching the Councils ambition to be Carbon Neutral by 2030. This will mean we continue to monitor and adapt services and premises so we can do things better and reduce our impact on the environment and its precious resources. We will also support the community to make the changes necessary to play their part too.



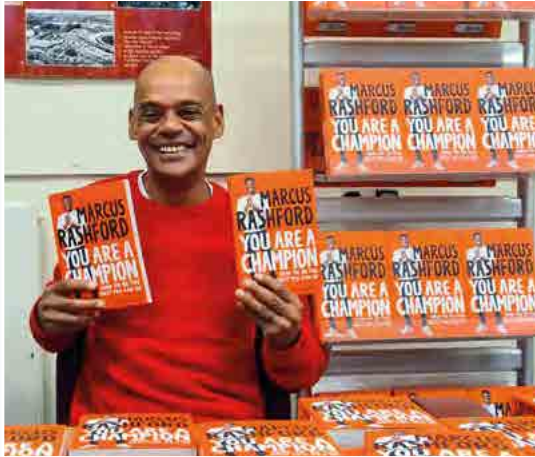
HEALTH AND WELLBEING - we aim to develop more effective self care networks supporting health and social care initiatives, alleviating social isolation and promoting self care initiatives and tackling the cost of living crisis.



HOLISTIC SOLUTIONS PROVIDING OPPORTUNITIES FOR ALL - Whether it be through technology changes and patterns of working, opening up new avenues of communication and service delivery, UPG is showing flexibility and creativity in providing inclusive services to all.



Volunteering at UPG...



...YOU can make a difference

Volunteering is at the heart of the Urban Partnership Group, the contribution our volunteers make to the lives of individuals and the local community is vital.

We provide volunteers with opportunities to develop skills, knowledge, and experience. Volunteers receive ongoing support and training to help them in their own personal and professional development. Our wide range of volunteering opportunities ensures there is something for everyone.

Volunteering opportunities exist within the Children's Centre, Nursery, Masbro Youth Club, Community and Maternity Champions projects, Confident Parent Happy Child parenting service, Elders service, Food Distribution, reception and administrative support.



Contact the team at 020 7605 0800 or info@upg.org.uk to find out more

Finance | UPG Trustees



	2021/22	2020/21
Income	£1,736,209	£1,856,296
Expenditure	£1,867,306	£2,030,062
Surplus/(deficit)	(£131,097)	(£173,766)
Restricted	£2,943	£208,504
Unrestricted reserves	£327,317	£252,853

This summary is only an extract from the full Financial Statements which are available on request

TRUSTEES OF THE URBAN PARTNERSHIP GROUP BOARD

Maria Camacho
Franco Chen
Jacolyn Daly
Hope Hanlan
Vallon Leitão Amrani
Grace Poku
Kamini Sanghani (Chair)
Andy Sharpe (Secretary)
Cristina Traghi



URBAN

PARTNERSHIP GROUP

A BIG THANK YOU TO OUR FUNDERS

Addison Youth
BBC Children in Need
Big Lottery Building Better Opportunities Fund
Awards for All - National Lottery
City Bridge Trust
European Social Fund
Garfield Weston
Hammersmith & Fulham Council
Hammersmith United Charities
Imperial College
Jack Petchey Foundation
John Lyon's Charity
Let Me Play Action

London Community Response Fund
London Sport
London Youth
Mayor of London – London Community Energy Fund
Mayor's Office for Policing and Crime
Neighbourly
Old Oak & Park Royal Development Corporation
Penny Appeal
The Daisy Trust
Together in Hammersmith & Fulham
Trust for London UK Youth
Waitrose Community Fund

We have a number of other local partners that we work with who generously give their time, guidance, facilities and services free of charge. We love working with you all and are very grateful for your generosity.

MASBRO CENTRE • 87 MASBRO ROAD • LONDON • W14 0LR

Tel: 020 7605 0800 • Email: info@upg.org.uk • Website: www.upg.org.uk

twitter.com/MasbroCentre facebook.com/masbrocentre instagram.com/masbrocentre

Registered Charity Number 1092258 • Registered Company Number 3446256
Annual report designed by Tessa Sanders-Barwick



URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

ELLIOT, WOOLFE & ROSE Audit and Advisory Services LLP

Chartered Accountants

Registered Auditors

London

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao-Amrani
G. Poku
K. Sanghani
C. Tragni

Key Management Personnel A. Sharpe Company Secretary and Chief Executive
U. Bal Project and Performance Manager
V. Leitao Project Manager
R. Hayden Project Manager
D. Warren Fundraising & Strategy Officer

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants
8th Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC
21, Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2022.

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2022.

M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao-Amrani
G. Poku
K. Sanghani
C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

C Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the Borough of Hammersmith and Fulham and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022 **(continued)**

Review of Progress and Achievements

In many ways the post Covid 19 pandemic has led to a new set of challenges not a period of reconstruction. The cost of living crisis is causing hardship not only for our users but for staff, volunteers and organisational pressures. With little funding relief from government and trusts and businesses struggling with the demands for more resources the outlook is at best discouraging but rather bleak in the short term. A period of resilience and transition is required as we continue to serve our communities to the best of our ability. After 36 years as CEO for Blythe Neighbourhood Centre and then Urban Partnership Group I am retiring. I wish my successor every success and there is an excellent team to work with to face new challenges and continue developing a unique programme of holistic services that is needed in these difficult times.

Highlights of the past year include:

A good OFSTED for the Masbro Brook Green Nursery;

1,000 families have visited Masbro and Flora Gardens Children's Centre activities;

Our Family Support team have helped over 300 vulnerable families with issues arising from housing and immigration to cost of living crisis and domestic abuse;

212 parents have been supported to complete evidence based parenting programmes including the Freedom programme that supports women and children affected by domestic abuse and the STOP programme which supports parents and teenagers;

Masbro Youth Club has run 200 face to face sessions to over 300 young people plus a five week summer holiday programme including a 4 day residential for 21 senior members.

Our Community and Maternity Champion projects have delivered an eclectic mix of hybrid and face to face sessions across Addison, Edward Woods and Parkview(White City) areas. The popular hybrid programme includes physical and wellness activities such as community yoga, Zumba, Pilates, shared reading and a regular coffee morning. Face to face activities such as super bloom events at Tower Bridge plus biodiversity and conservation workshops at Kew Gardens. At Edward Woods coach trips to Bournemouth and Brighton have helped alleviate social isolation. Activities at Parkview White City include Zumba, Pilates, yoga and buggy walks plus Black History month events and the W12 Festival. Edward Woods have continued to provide food parcels to vulnerable families and elders along with White City Community Centre; nearly 50,000 parcels have been distributed to households in Hammersmith & Fulham.

We have introduced new projects such as the Sustainability Champions helping people connect their priorities with the local neighbourhood with action to help reduce climate change. Areas covered include energy saving and green transport solutions, the benefits of upcycling and herbal medicines. Another welcomed initiative has been Mental First Aid training to help build community resilience and challenging health inequalities in our communities by establishing a network of accredited mental health first aiders, particularly for ethnic minority groups.

New partnerships have led to some exciting collaborations and co-productions for Elders with wellbeing projects at Chiswick House and Gardens.

Our holistic programme continues to help people from disadvantaged communities to gain skills through adult learning and employment skills support, with 91 learners enrolled and over 20 local people gaining employment. UPG is a London Living Wage Employer supporting people into work in these difficult financial times.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2022, Restricted and Designated Reserves amounted to £2,943 and £152,429 respectively, and Unrestricted Funds amounted to £174,888 (see page 11 and Notes 13 and 15). Restricted and Designated Funds will be spent only on the conditions under which they were provided.



Andy Sharpe
Company Secretary & Chief Executive Officer
27th January 2023

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT
REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Opinion

We have audited the accounts of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT (continued)
REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the company is not entitled to claim exemption from preparing a strategic report due to it being a member of an ineligible group.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2022**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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Charity Number 1092258

INDEPENDENT AUDITORS REPORT (continued)
FOR THE YEAR ENDED 31ST MARCH 2022

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Steve Seifert

S.N. Seifert B.A. F.C.A.
(Statutory Auditor)

27th January 2023

For and on behalf of
Elliot Woolfe & Rose Audit and Advisory Services LLP, Statutory Auditor,
8TH Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

**STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2022**

Note	Unrestricted Funds		Restricted Funds	Total 2022 £	Total 2021 £
	Designated £	General £	Total £		
INCOME FROM:					
2	—	—	308,052	308,052	356,383
2	—	366,672	1,061,453	1,428,125	1,499,440
	—	32	—	32	473
	£—	£366,704	£1,369,505	£1,736,209	£1,856,296
EXPENDITURE ON:					
3	—	84,281	—	84,281	101,634
3	—	399,199	1,383,826	1,783,025	1,928,428
	£—	£483,480	£1,383,826	£1,867,306	£2,030,062
NET INCOME					
	(38,811)	(116,776)	(14,321)	(131,097)	(173,766)
NET MOVEMENT IN FUNDS					
	191,240	252,853	17,264	461,357	635,123
	£152,429	£174,888	£2,943	£330,260	£461,357

The Notes on pages 12 to 21 form part of the Financial Statements. There are no recognised gains or losses other than the surplus for the year. The Deficit for the Year of 131,097 includes Refurbishment work carried out during lockdown of £38,811. These costs have been offset against Funds from previous years designated for that purpose. Accordingly, the Deficit for the Year is £92,286 of which Restricted Funds accounts for £14,321. The Operating Deficit from General Funds is thus £77,965

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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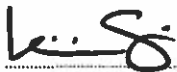
BALANCE SHEET AS AT 31ST MARCH 2022

	Note	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		250,687		205,195
<u>CURRENT ASSETS</u>					
Debtors	7	1,440		107,943	
Cash at Bank and In Hand		<u>261,425</u>		<u>332,077</u>	
		262,865		440,020	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>137,056</u>		<u>183,856</u>	
<u>NET CURRENT ASSETS</u>					
			125,809		256,164
Provision for Liabilities and Charges			—		—
<u>NET ASSETS</u>					
			<u>£376,496</u>		<u>£461,359</u>
<u>FUNDS EMPLOYED</u>					
Capital Reserve	6		46,236		2
Restricted Funds	13		2,943		17,264
Designated Funds	15	152,429		191,240	
Unrestricted Funds		<u>174,888</u>		<u>252,853</u>	
			327,317		444,093
			<u>£376,496</u>		<u>£461,359</u>

The Notes on pages 12 to 21 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 27th January 2023 and signed on their behalf by:



K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, has been brought into the Accounts at £1. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

An additional Designation of Funds is envisaged, when finances permit, for major works on the roof, with estimates in the current post pandemic circumstances varying from £600,000 to £900,000.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £113,296 (2021 – £74,186).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP**(A Company limited by Guarantee)**

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST MARCH 2022**
(continued)**2. INCOMING RESOURCES**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2022</u> <u>£</u>	<u>2021</u> <u>£</u>
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	137,000	137,000	£133,000
Old Oak & Park Royal DC	—	6,000	6,000	—
	<u>£—</u>	<u>£143,000</u>	<u>£143,000</u>	<u>£133,000</u>
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	31,000	31,000	32,000
Trusts and Businesses - Other	—	86,872	86,872	77,295
BBC Children in Need	—	9,680	9,680	9,680
London Community Response Fund	—	—	—	54,408
City Bridge Trust	—	37,500	37,500	—
	<u>£—</u>	<u>£165,052</u>	<u>£165,052</u>	<u>£223,383</u>
	<u>£—</u>	<u>£308,052</u>	<u>£308,052</u>	<u>£356,383</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF – Family Support Contract	—	676,967	676,967	726,000
LBHF – Adult Learning Contract	—	10,540	10,540	5,922
LBHF – Edward Woods & Brook Green	—	166,228	166,228	166,228
LBHF – Community Champions	—	137,500	137,500	142,500
LBHF – Other Grants	—	21,840	21,840	—
BOF ESF and LCC Gold	—	48,378	48,378	75,529
	<u>£—</u>	<u>£1,061,453</u>	<u>£1,061,453</u>	<u>£1,116,179</u>
<u>Activities and Fees</u>				
Childcare Fees	88,556	—	88,556	97,992
Masbro, Edward Woods & Brook Green Income	146,412	—	146,412	62,228
Course and Entrance Fees	47,256	—	47,256	8,326
Rental Income	870	—	870	—
D.B.S.	3,310	—	3,310	5,467
White City Community Centre	55,384	—	55,384	75,900
Sundry and Other Income	10,775	—	10,775	826
HMRC Furlough Claims	14,109	—	14,109	90,100
Business Interruption Claim	—	—	—	42,422
	<u>£366,672</u>	<u>£—</u>	<u>£366,672</u>	<u>£383,261</u>
	<u>£366,672</u>	<u>£1,061,453</u>	<u>£1,428,125</u>	<u>£1,499,440</u>
	<u>£366,672</u>	<u>£1,369,505</u>	<u>£1,736,177</u>	<u>£1,855,823</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurring in seeking grants	57,681	70,759
Advertising & Publicity	17,600	21,875
Premises Costs	9,000	9,000
	<u>£84,281</u>	<u>£101,634</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	1,006,463	1,119,777
Premises	152,914	132,590
Repairs and Maintenance	133,192	164,662
Post, Printing and Stationery	29,835	25,515
Project Activities and Other Costs	393,174	440,493
Tutors, Assessors & Registration Fees	42,535	13,468
Depreciation	24,912	31,923
	<u>£1,783,025</u>	<u>£1,928,428</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) Designated Funds - all Unrestricted Funds

Costs incurred during the year of £38,811 regarding major repairs have been written off against this fund.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

(continued)

3. ANALYSIS OF EXPENDITURE (continued)

	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
(d) Staff		
Salaries	1,002,133	1,020,134
Social Securities' Costs	80,032	74,325
Pensions	113,296	74,186
	<u>£1,195,461</u>	<u>£1,168,645</u>

It should be noted that £14,109 (2021 £90,100) was received as a contribution towards staff costs from HM Revenue & Customs under the Furlough assistance scheme.

The average number of employees, analysed by function, was:

Management and Administration	10	10
Projects	40	32
	<u>50</u>	<u>42</u>

Of these posts, part time staff were

	<u>30</u>	<u>28</u>
--	-----------	-----------

No member of staff earned over £59,999.

In addition, there were 121 Volunteers whose services were used during the year.

(e) Fees for Audit of the Accounts

Audit fees	£5,500	£5,500
Other fees	£5,000	£5,000
	<u>£5,500</u>	<u>£5,000</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

4. DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

	<u>Masbro Centre & COVID_19 Response</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery & Flora Gardens</u>	<u>Edward Woods, Brook Green & White City Centres</u>	<u>Addison, Edward Woods & White City Community Champions</u>	<u>TOTAL 2022</u>	<u>TOTAL 2021</u>
	£	£	£	£	£	£	£
Significant Income (Other than Main Grants)	—	252,394	487,831	187,728	—	927,953	971,269
Service Contract	50,140	2,109	68,556	20,000	—	140,805	147,010
Course and Entrance Fees	10,050	103,552	5,000	33,770	18,680	171,052	223,383
Trust and Business Rent, Other Income and Furlough Receipts	70,231	—	406	148,427	6,803	225,867	168,227
	<u>£130,421</u>	<u>£358,055</u>	<u>£561,793</u>	<u>£389,925</u>	<u>£25,483</u>	<u>£1,465,677</u>	<u>£1,509,808</u>
Charitable Costs	139,514	272,131	446,914	213,396	123,506	1,195,461	1,179,333
Staff Costs	(50,000)	(83,000)	—	—	(137,500)	(270,500)	(264,250)
Costs covered by Core Grants by Other Grants	—	—	—	—	—	—	(81,685)
Other Costs	111,136	204,531	92,580	211,477	52,121	671,845	740,261
	<u>£200,650</u>	<u>£393,662</u>	<u>539,494</u>	<u>£424,873</u>	<u>£38,127</u>	<u>£1,596,806</u>	<u>£1,573,659</u>
Surplus/(Deficit) Investment Income	(70,229)	(35,607)	22,299	(34,948)	(12,644)	(131,129)	(63,771)
	32	—	—	—	—	32	473
<u>Project Outcome for the Year</u>	<u>£(70,197)</u>	<u>£(35,607)</u>	<u>£22,299</u>	<u>£(34,948)</u>	<u>£(12,644)</u>	<u>£(131,097)</u>	<u>£(63,298)</u>

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

MASBRO CENTRE PROJECTS

4(a) DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2022</u>	<u>TOTAL 2021</u>
£	£	£	£	£	£	£
<u>Significant Income</u> (Other than Core Grants)						
Service Contract	41,418	53,205	—	157,771	252,394	247,589
Trust and Business Course and Entrance Fees & Furlough Receipts	68,500	—	1,350	33,702	103,552	91,828
	—	—	686	1,423	2,109	9,326
	<u>£133,747</u>	<u>£53,205</u>	<u>£2,036</u>	<u>£192,896</u>	<u>£358,055</u>	<u>£348,743</u>
<u>Charitable Costs</u> Staff Costs	79,121	71,970	41,506	79,534	272,131	343,062
Costs covered by Core Grants by Other Grants	—	(40,000)	(43,000)	—	(83,000)	(83,000)
Other Costs	62,907	21,235	7,027	113,362	204,531	(81,685)
	<u>£142,128</u>	<u>£53,205</u>	<u>£5,533</u>	<u>£192,896</u>	<u>£393,662</u>	<u>188,939</u>
<u>Project Outcome for the Year</u>	<u>£(32,110)</u>	<u>£0</u>	<u>£(3,497)</u>	<u>£0</u>	<u>£(35,607)</u>	<u>£(18,573)</u>

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2021	255,051	106,670	341,595	703,316
Additions	1,080	70,590	—	71,670
Balance at 31 st March 2022	<u>£256,131</u>	<u>£177,260</u>	<u>£341,595</u>	<u>£774,986</u>
Depreciation at 1 st April 2021	207,956	—	257,622	498,121
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	24,296	1,882	—	26,178
Depreciation at 31 st March 2022	<u>£232,252</u>	<u>£34,425</u>	<u>£257,622</u>	<u>£524,299</u>
Net Book Value at 1 st April 2021	<u>£47,095</u>	<u>£74,127</u>	<u>£83,973</u>	<u>£205,195</u>
Net Book Value at 31 st March 2022	<u>£23,879</u>	<u>£142,835</u>	<u>£83,973</u>	<u>£250,687</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 14.

CAPITAL RESERVE

	<u>2022</u>	<u>2021</u>
Reserve re Freeholds brought forward	2	2
Appeal Funds raised for Solar Panels	47,500	—
	<u>47,502</u>	<u>2</u>
Depreciation of Solar Panels	(1,266)	—
Reserve Carried forward	<u>£46,236</u>	<u>£2</u>

An Appeal to fund the purchase of Solar Panels raised £47,500 out of a total cost of £70,590. The Depreciation over 25 years has been apportioned against the funds raised

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Revenue Grants and Insurance Claim	—	94,818
Other Debtors & Prepayments	1,440	13,125
	<u>£1,440</u>	<u>£107,943</u>
8. <u>CREDITORS</u>		
due within one year		
Hammersmith & Fulham Council	—	9,080
Other Creditors	57,696	142,444
Grants, Rents & Fees in Advance	53,091	6,000
Taxation	20,269	—
Accrued Expenses	6,000	26,332
	<u>£137,056</u>	<u>£183,856</u>

9. CAPITAL EXPENDITURE

The authorised capital and refurbishment commitments at 31st March 2022 were £Nil (2021 – £ Nil).

10. CONTINGENT LIABILITIES

There were no contingent liabilities at 31st March 2022 (2021 – £ Nil).

11. RELATED PARTY TRANSACTIONS

The Related Party transactions to be reported are the Contracts of Employment for:- Mrs Alecia Sharpe, wife of the C.E.O., as a Project administrator for the Edward Woods Community Champions Project at a salary of £26,520, and Ms Vallon Leitao-Amrani, a Trustee who is on the Board as required by Ofsted, as the Children's Centre Manager at a Salary of £43,000.

12. REMUNERATION OF KEY MANAGEMENT PERSONNEL

Remuneration Costs Of 5 Key Personnel (see Page 1) £300,010 £244,082

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2021</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2022</u> <u>£</u>
LBHF — Main Funding	1,404	137,000	138,404	—
LBHF — Family Support Contract	—	676,967	676,967	—
LBHF — Community Champions	—	137,500	137,500	—
LBHF — Edward Woods and Brook Green	—	166,228	165,109	1,119
LBHF — Other Projects	—	32,380	32,380	—
Trust for London	—	31,000	31,000	—
City Bridge Trust	672	37,500	36,348	1,824
Old Oak & Park Royal DC	—	6,000	6,000	—
Better Opportunities Fund	—	30,878	30,878	—
LCC Gold	—	—	—	—
ESF Equip	1,020	17,500	18,520	—
BBC Children in Need	—	9,680	9,680	—
Other Trusts & Businesses	14,168	86,872	101,040	—
	<u>£17,264</u>	<u>£1,369,505</u>	<u>£1,383,826</u>	<u>£2,943</u>

The balances at 31st March 2022 represent sums unspent at 31st March 2022.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

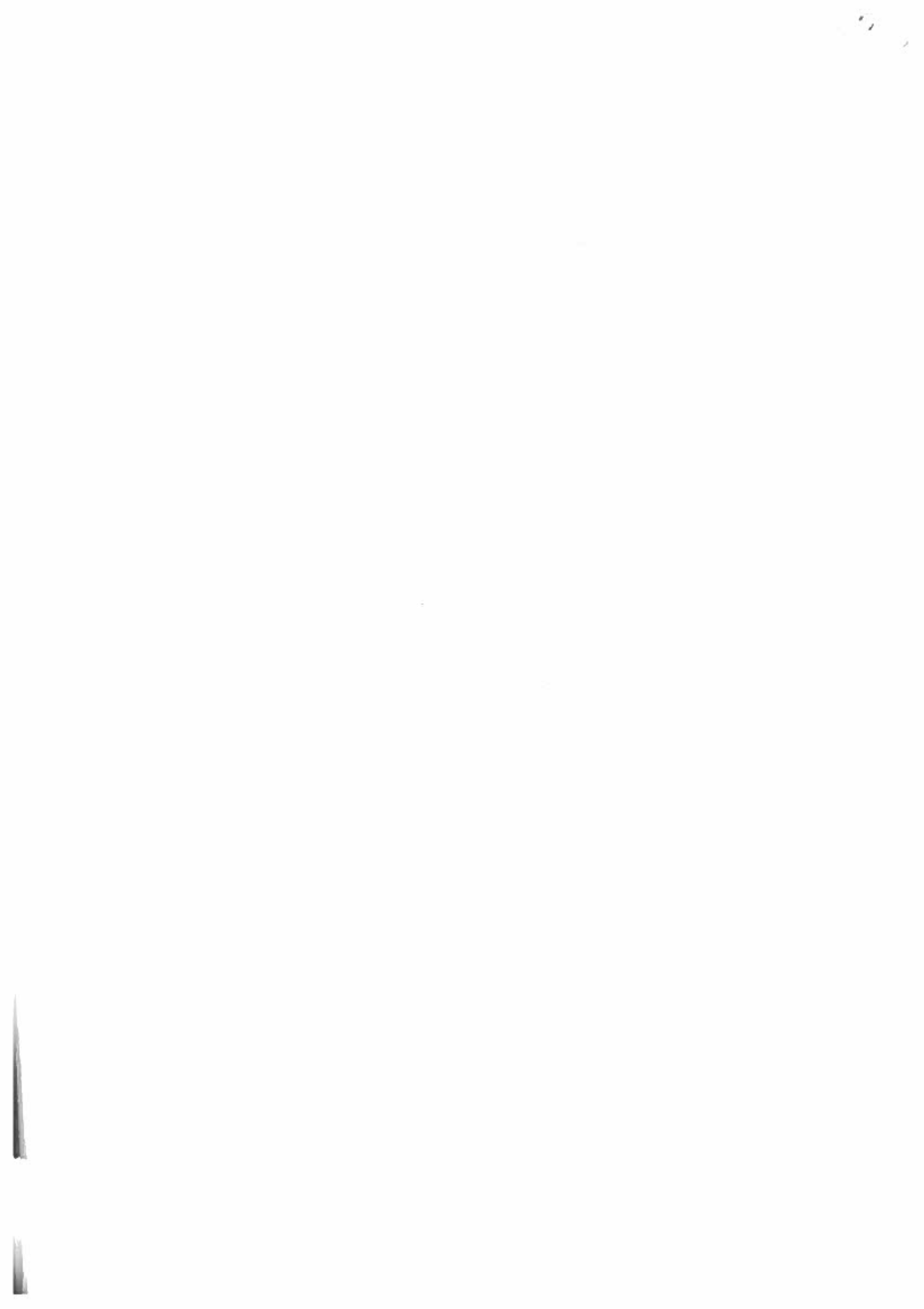
	<u>UNRESTRICTED</u> <u>£</u>	<u>RESTRICTED</u> <u>£</u>	<u>TOTAL</u> <u>£</u>
Tangible Fixed Assets	250,687	—	250,687
Debtors	1,440	—	1,440
Cash at Bank/in Hand	258,482	2,943	261,425
Creditors	(268,373)	—	(268,373)
	<u>£242,236</u>	<u>£2,943</u>	<u>£245,179</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £38,811 regarding major repairs have been written off against this fund.

Total Funds Carried Forward are £152,429 as shown on page 10.



URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

ELLIOT, WOOLFE & ROSE Audit and Advisory Services LLP

Chartered Accountants

Registered Auditors

London

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao-Amrani
G. Poku
K. Sanghani
C. Tragni

Key Management Personnel A. Sharpe Company Secretary and Chief Executive
U. Bal Project and Performance Manager
V. Leitao Project Manager
R. Hayden Project Manager
D. Warren Fundraising & Strategy Officer

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot Woolfe & Rose Audit and Advisory Services LLP,
Chartered Accountants
8th Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC
21, Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2022.

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2022.

M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao-Amrani
G. Poku
K. Sanghani
C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

C Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the Borough of Hammersmith and Fulham and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022 **(continued)**

Review of Progress and Achievements

In many ways the post Covid 19 pandemic has led to a new set of challenges not a period of reconstruction. The cost of living crisis is causing hardship not only for our users but for staff, volunteers and organisational pressures. With little funding relief from government and trusts and businesses struggling with the demands for more resources the outlook is at best discouraging but rather bleak in the short term. A period of resilience and transition is required as we continue to serve our communities to the best of our ability. After 36 years as CEO for Blythe Neighbourhood Centre and then Urban Partnership Group I am retiring. I wish my successor every success and there is an excellent team to work with to face new challenges and continue developing a unique programme of holistic services that is needed in these difficult times.

Highlights of the past year include:

A good OFSTED for the Masbro Brook Green Nursery;

1,000 families have visited Masbro and Flora Gardens Children's Centre activities;

Our Family Support team have helped over 300 vulnerable families with issues arising from housing and immigration to cost of living crisis and domestic abuse;

212 parents have been supported to complete evidence based parenting programmes including the Freedom programme that supports women and children affected by domestic abuse and the STOP programme which supports parents and teenagers;

Masbro Youth Club has run 200 face to face sessions to over 300 young people plus a five week summer holiday programme including a 4 day residential for 21 senior members.

Our Community and Maternity Champion projects have delivered an eclectic mix of hybrid and face to face sessions across Addison, Edward Woods and Parkview(White City) areas. The popular hybrid programme includes physical and wellness activities such as community yoga, Zumba, Pilates, shared reading and a regular coffee morning. Face to face activities such as super bloom events at Tower Bridge plus biodiversity and conservation workshops at Kew Gardens. At Edward Woods coach trips to Bournemouth and Brighton have helped alleviate social isolation. Activities at Parkview White City include Zumba, Pilates, yoga and buggy walks plus Black History month events and the W12 Festival. Edward Woods have continued to provide food parcels to vulnerable families and elders along with White City Community Centre; nearly 50,000 parcels have been distributed to households in Hammersmith & Fulham.

We have introduced new projects such as the Sustainability Champions helping people connect their priorities with the local neighbourhood with action to help reduce climate change. Areas covered include energy saving and green transport solutions, the benefits of upcycling and herbal medicines. Another welcomed initiative has been Mental First Aid training to help build community resilience and challenging health inequalities in our communities by establishing a network of accredited mental health first aiders, particularly for ethnic minority groups.

New partnerships have led to some exciting collaborations and co-productions for Elders with wellbeing projects at Chiswick House and Gardens.

Our holistic programme continues to help people from disadvantaged communities to gain skills through adult learning and employment skills support, with 91 learners enrolled and over 20 local people gaining employment. UPG is a London Living Wage Employer supporting people into work in these difficult financial times.

Urban Partnership Group

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2022, Restricted and Designated Reserves amounted to £2,943 and £152,429 respectively, and Unrestricted Funds amounted to £174,888 (see page 11 and Notes 13 and 15). Restricted and Designated Funds will be spent only on the conditions under which they were provided.



Andy Sharpe
Company Secretary & Chief Executive Officer
27th January 2023

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT
REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Opinion

We have audited the accounts of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT (continued)
REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the company is not entitled to claim exemption from preparing a strategic report due to it being a member of an ineligible group.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2022**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

INDEPENDENT AUDITORS REPORT (continued)
FOR THE YEAR ENDED 31ST MARCH 2022

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Steve Seifert

S.N. Seifert B.A. F.C.A.
(Statutory Auditor)

27th January 2023

For and on behalf of
Elliot Woolfe & Rose Audit and Advisory Services LLP, Statutory Auditor,
8TH Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

**STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2022**

Note	Designated £	Unrestricted Funds		Restricted Funds Total £	Total 2022 £	Total 2021 £
		General £	Total £			
INCOME FROM:						
2	—	—	—	308,052	308,052	356,383
2	—	366,672	366,672	1,061,453	1,428,125	1,499,440
	—	32	32	—	32	473
	£—	£366,704	£366,704	£1,369,505	£1,736,209	£1,856,296
EXPENDITURE ON:						
3	—	84,281	84,281	—	84,281	101,634
3	—	399,199	399,199	1,383,826	1,783,025	1,928,428
	£—	£483,480	£483,480	£1,383,826	£1,867,306	£2,030,062
NET INCOME						
	(38,811)	(116,776)	(116,776)	(14,321)	(131,097)	(173,766)
		38,811	—	—	—	—
NET MOVEMENT IN FUNDS						
	(38,811)	(77,965)	(116,776)	(14,321)	(131,097)	(173,766)
	191,240	252,853	444,093	17,264	461,357	635,123
TOTAL FUNDS CARRIED FORWARD						
	£152,429	£174,888	£327,317	£2,943	£330,260	£461,357

The Notes on pages 12 to 21 form part of the Financial Statements. There are no recognised gains or losses other than the surplus for the year. The Deficit for the Year of 131,097 includes Refurbishment work carried out during lockdown of £38,811. These costs have been offset against Funds from previous years designated for that purpose. Accordingly, the Deficit for the Year is £92,286 of which Restricted Funds accounts for £14,321. The Operating Deficit from General Funds is thus £77,965

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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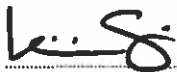
BALANCE SHEET AS AT 31ST MARCH 2022

	Note	2022		2021	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		250,687		205,195
<u>CURRENT ASSETS</u>					
Debtors	7	1,440		107,943	
Cash at Bank and In Hand		<u>261,425</u>		<u>332,077</u>	
		262,865		440,020	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>137,056</u>		<u>183,856</u>	
<u>NET CURRENT ASSETS</u>					
			125,809		256,164
Provision for Liabilities and Charges			—		—
<u>NET ASSETS</u>					
			<u>£376,496</u>		<u>£461,359</u>
<u>FUNDS EMPLOYED</u>					
Capital Reserve	6		46,236		2
Restricted Funds	13		2,943		17,264
Designated Funds	15	152,429		191,240	
Unrestricted Funds		<u>174,888</u>		<u>252,853</u>	
			327,317		444,093
			<u>£376,496</u>		<u>£461,359</u>

The Notes on pages 12 to 21 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 27th January 2023 and signed on their behalf by:



K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, has been brought into the Accounts at £1. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

An additional Designation of Funds is envisaged, when finances permit, for major works on the roof, with estimates in the current post pandemic circumstances varying from £600,000 to £900,000.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £113,296 (2021 – £74,186).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP**(A Company limited by Guarantee)**

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31ST MARCH 2022**
(continued)**2. INCOMING RESOURCES**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2022</u> <u>£</u>	<u>2021</u> <u>£</u>
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	137,000	137,000	£133,000
Old Oak & Park Royal DC	—	6,000	6,000	—
	<u>£—</u>	<u>£143,000</u>	<u>£143,000</u>	<u>£133,000</u>
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	31,000	31,000	32,000
Trusts and Businesses - Other	—	86,872	86,872	77,295
BBC Children in Need	—	9,680	9,680	9,680
London Community Response Fund	—	—	—	54,408
City Bridge Trust	—	37,500	37,500	—
	<u>£—</u>	<u>£165,052</u>	<u>£165,052</u>	<u>£223,383</u>
	<u>£—</u>	<u>£308,052</u>	<u>£308,052</u>	<u>£356,383</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF – Family Support Contract	—	676,967	676,967	726,000
LBHF – Adult Learning Contract	—	10,540	10,540	5,922
LBHF – Edward Woods & Brook Green	—	166,228	166,228	166,228
LBHF – Community Champions	—	137,500	137,500	142,500
LBHF – Other Grants	—	21,840	21,840	—
BOF ESF and LCC Gold	—	48,378	48,378	75,529
	<u>£—</u>	<u>£1,061,453</u>	<u>£1,061,453</u>	<u>£1,116,179</u>
<u>Activities and Fees</u>				
Childcare Fees	88,556	—	88,556	97,992
Masbro, Edward Woods & Brook Green Income	146,412	—	146,412	62,228
Course and Entrance Fees	47,256	—	47,256	8,326
Rental Income	870	—	870	—
D.B.S.	3,310	—	3,310	5,467
White City Community Centre	55,384	—	55,384	75,900
Sundry and Other Income	10,775	—	10,775	826
HMRC Furlough Claims	14,109	—	14,109	90,100
Business Interruption Claim	—	—	—	42,422
	<u>£366,672</u>	<u>£—</u>	<u>£366,672</u>	<u>£383,261</u>
	<u>£366,672</u>	<u>£1,061,453</u>	<u>£1,428,125</u>	<u>£1,499,440</u>
	<u>£366,672</u>	<u>£1,369,505</u>	<u>£1,736,177</u>	<u>£1,855,823</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurring in seeking grants	57,681	70,759
Advertising & Publicity	17,600	21,875
Premises Costs	9,000	9,000
	<u>£84,281</u>	<u>£101,634</u>
 (b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	1,006,463	1,119,777
Premises	152,914	132,590
Repairs and Maintenance	133,192	164,662
Post, Printing and Stationery	29,835	25,515
Project Activities and Other Costs	393,174	440,493
Tutors, Assessors & Registration Fees	42,535	13,468
Depreciation	24,912	31,923
	<u>£1,783,025</u>	<u>£1,928,428</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) Designated Funds - all Unrestricted Funds

Costs incurred during the year of £38,811 regarding major repairs have been written off against this fund.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

(continued)

3. ANALYSIS OF EXPENDITURE (continued)

	<u>Total</u> <u>2022</u> £	<u>Total</u> <u>2021</u> £
(d) Staff		
Salaries	1,002,133	1,020,134
Social Securities' Costs	80,032	74,325
Pensions	113,296	74,186
	<u>£1,195,461</u>	<u>£1,168,645</u>

It should be noted that £14,109 (2021 £90,100) was received as a contribution towards staff costs from HM Revenue & Customs under the Furlough assistance scheme.

The average number of employees, analysed by function, was:

Management and Administration	10	10
Projects	40	32
	<u>50</u>	<u>42</u>

Of these posts, part time staff were

	<u>30</u>	<u>28</u>
--	-----------	-----------

No member of staff earned over £59,999.

In addition, there were 121 Volunteers whose services were used during the year.

(e) Fees for Audit of the Accounts

Audit fees	£5,500	£5,500
Other fees	£5,000	£5,000
	<u>£5,500</u>	<u>£5,000</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

4. DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

	<u>Masbro Centre & COVID_19 Response</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery & Flora Gardens</u>	<u>Edward Woods, Brook Green & White City Centres</u>	<u>Addison, Edward Woods & White City Community Champions</u>	<u>TOTAL 2022</u>	<u>TOTAL 2021</u>
	£	£	£	£	£	£	£
Significant Income (Other than Main Grants)	—	252,394	487,831	187,728	—	927,953	971,269
Service Contract	50,140	2,109	68,556	20,000	—	140,805	147,010
Course and Entrance Fees	10,050	103,552	5,000	33,770	18,680	171,052	223,383
Trust and Business Rent, Other Income and Furlough Receipts	70,231	—	406	148,427	6,803	225,867	168,227
	<u>£130,421</u>	<u>£358,055</u>	<u>£561,793</u>	<u>£389,925</u>	<u>£25,483</u>	<u>£1,465,677</u>	<u>£1,509,808</u>
Charitable Costs	139,514	272,131	446,914	213,396	123,506	1,195,461	1,179,333
Staff Costs	(50,000)	(83,000)	—	—	(137,500)	(270,500)	(264,250)
Costs covered by Core Grants by Other Grants	—	—	—	—	—	—	(81,685)
Other Costs	111,136	204,531	92,580	211,477	52,121	671,845	740,261
	<u>£200,650</u>	<u>£393,662</u>	<u>£539,494</u>	<u>£424,873</u>	<u>£38,127</u>	<u>£1,596,806</u>	<u>£1,573,659</u>
Surplus/(Deficit) Investment Income	(70,229)	(35,607)	22,299	(34,948)	(12,644)	(131,129)	(63,771)
	32	—	—	—	—	32	473
<u>Project Outcome for the Year</u>	<u>£(70,197)</u>	<u>£(35,607)</u>	<u>£22,299</u>	<u>£(34,948)</u>	<u>£(12,644)</u>	<u>£(131,097)</u>	<u>£(63,298)</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

MASBRO CENTRE PROJECTS

4(a) DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2022</u>	<u>TOTAL 2021</u>
£	£	£	£	£	£	£
<u>Significant Income</u> (Other than Core Grants)						
Service Contract	41,418	53,205	—	157,771	252,394	247,589
Trust and Business Course and Entrance Fees & Furlough Receipts	68,500	—	1,350	33,702	103,552	91,828
	—	—	686	1,423	2,109	9,326
	<u>£133,747</u>	<u>£53,205</u>	<u>£2,036</u>	<u>£192,896</u>	<u>£358,055</u>	<u>£348,743</u>
<u>Charitable Costs</u> Staff Costs	79,121	71,970	41,506	79,534	272,131	343,062
Costs covered by Core Grants by Other Grants	—	(40,000)	(43,000)	—	(83,000)	(83,000)
Other Costs	62,907	21,235	7,027	113,362	204,531	(81,685)
	<u>£142,128</u>	<u>£53,205</u>	<u>£5,533</u>	<u>£192,896</u>	<u>£393,662</u>	<u>188,939</u>
<u>Project Outcome for the Year</u>	<u>£(32,110)</u>	<u>£0</u>	<u>£(3,497)</u>	<u>£0</u>	<u>£(35,607)</u>	<u>£(18,573)</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2021	255,051	106,670	341,595	703,316
Additions	1,080	70,590	—	71,670
Balance at 31 st March 2022	<u>£256,131</u>	<u>£177,260</u>	<u>£341,595</u>	<u>£774,986</u>
Depreciation at 1 st April 2021	207,956	—	257,622	498,121
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	24,296	1,882	—	26,178
Depreciation at 31 st March 2022	<u>£232,252</u>	<u>£34,425</u>	<u>£257,622</u>	<u>£524,299</u>
Net Book Value at 1 st April 2021	<u>£47,095</u>	<u>£74,127</u>	<u>£83,973</u>	<u>£205,195</u>
Net Book Value at 31 st March 2022	<u>£23,879</u>	<u>£142,835</u>	<u>£83,973</u>	<u>£250,687</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 14.

CAPITAL RESERVE

	<u>2022</u>	<u>2021</u>
Reserve re Freeholds brought forward	2	2
Appeal Funds raised for Solar Panels	47,500	—
	<u>47,502</u>	<u>2</u>
Depreciation of Solar Panels	(1,266)	—
Reserve Carried forward	<u>£46,236</u>	<u>£2</u>

An Appeal to fund the purchase of Solar Panels raised £47,500 out of a total cost of £70,590. The Depreciation over 25 years has been apportioned against the funds raised

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Charity Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Revenue Grants and Insurance Claim	—	94,818
Other Debtors & Prepayments	1,440	13,125
	<u>£1,440</u>	<u>£107,943</u>
8. <u>CREDITORS</u>		
due within one year		
Hammersmith & Fulham Council	—	9,080
Other Creditors	57,696	142,444
Grants, Rents & Fees in Advance	53,091	6,000
Taxation	20,269	—
Accrued Expenses	6,000	26,332
	<u>£137,056</u>	<u>£183,856</u>

9. CAPITAL EXPENDITURE

The authorised capital and refurbishment commitments at 31st March 2022 were £Nil (2021 – £ Nil).

10. CONTINGENT LIABILITIES

There were no contingent liabilities at 31st March 2022 (2021 – £ Nil).

11. RELATED PARTY TRANSACTIONS

The Related Party transactions to be reported are the Contracts of Employment for:- Mrs Alecia Sharpe, wife of the C.E.O., as a Project administrator for the Edward Woods Community Champions Project at a salary of £26,520, and Ms Vallon Leitao-Amrani, a Trustee who is on the Board as required by Ofsted, as the Children's Centre Manager at a Salary of £43,000.

12. REMUNERATION OF KEY MANAGEMENT PERSONNEL

Remuneration Costs Of 5 Key Personnel (see Page 1) £300,010 £244,082

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022
(continued)

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2021</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2022</u> <u>£</u>
LBHF — Main Funding	1,404	137,000	138,404	—
LBHF — Family Support Contract	—	676,967	676,967	—
LBHF — Community Champions	—	137,500	137,500	—
LBHF — Edward Woods and Brook Green	—	166,228	165,109	1,119
LBHF — Other Projects	—	32,380	32,380	—
Trust for London	—	31,000	31,000	—
City Bridge Trust	672	37,500	36,348	1,824
Old Oak & Park Royal DC	—	6,000	6,000	—
Better Opportunities Fund	—	30,878	30,878	—
LCC Gold	—	—	—	—
ESF Equip	1,020	17,500	18,520	—
BBC Children in Need	—	9,680	9,680	—
Other Trusts & Businesses	14,168	86,872	101,040	—
	<u>£17,264</u>	<u>£1,369,505</u>	<u>£1,383,826</u>	<u>£2,943</u>

The balances at 31st March 2022 represent sums unspent at 31st March 2022.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> <u>£</u>	<u>RESTRICTED</u> <u>£</u>	<u>TOTAL</u> <u>£</u>
Tangible Fixed Assets	250,687	—	250,687
Debtors	1,440	—	1,440
Cash at Bank/in Hand	258,482	2,943	261,425
Creditors	(268,373)	—	(268,373)
	<u>£242,236</u>	<u>£2,943</u>	<u>£245,179</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £38,811 regarding major repairs have been written off against this fund.

Total Funds Carried Forward are £152,429 as shown on page 10.



URBAN PARTNERSHIP GROUP

England & Wales - Charity number 1092258

Accounts

URBAN

PARTNERSHIP GROUP



ANNUAL REPORT | 2021

Who we are...

Urban Partnership Group is committed to improving the health, wealth and well-being of individuals living and working in Hammersmith and Fulham and the surrounding areas. We believe there is something for everyone at the Urban Partnership Group. The pandemic has had a devastating impact on many of our service users, our holistic blended programme of activities has and continues to be a lifeline for many as we look to the future.



A FEW WORDS FROM OUR CHAIR...

This year has tested all of our resilience even further and UPG has continued to adapt its services and strategy to make an impact.

UPG's family support, youth clubs, in-person and remote contact with the elderly, food distribution, skills and employment programmes and investment in buildings and green initiatives all help individuals and service users to cope and thrive better.

All UPG employees, volunteers, partners and funders should be so proud of what they have achieved under such challenging circumstances.

On behalf of the Board, I thank you all.

Kamini Sanghani - Chair



A FEW WORDS FROM OUR CEO...

It has been another challenging year as we continue to work with the Covid-19 pandemic which has taken a great toll on our communities. We hope the continued rollout of the vaccination programme will provide freedom from the pandemic.

UPG continues to provide a blended programme of activities to ensure we keep in touch with our users and give them the best

possible safe and secure service we can provide.

With initiatives such as family hubs, self-care programmes, a green investment plan, pathways out of food poverty, greater adult education and employment opportunities plus a holistic programme for young and old alike we are well placed to be part of a reconstruction programme post Covid. I would like to thank the Board, staff, volunteers, London Borough of Hammersmith & Fulham and all our funders for their continual support.

Andy Sharpe - Chief Executive

Figures and Highlights for 2021

OVER
13,000
food parcels distributed



OVER
1,000
families supported
with a child under 5




83
new families registered
for Rose Voucher Scheme



OVER
140


parents supported to
complete an evidence-
based parenting
programme

140


young people provided
with a healthy nutritious
meal through the
Fit 'N Fed programme

663

sessions delivered
by the Community and
Maternity Champions

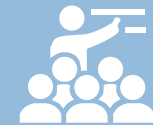


36,194
kWh

of solar energy
produced at Masbro
and Edwoods
Community Centres

41

students enrolled onto
our adult education
courses



32

2-year-olds have
benefitted from 15 hours
funded childcare



1606

sessions delivered for
0-19 year olds



697

Volunteer Befriender
hours delivered to elders



202

Job seekers received
employment support



Key achievements in 2021



After another successful crowd funding campaign, UPG raised a massive £78,846 to install 94 solar panels on the roof of the Edward Woods Community Centre. The panels are already generating green power and we anticipate they will save the centre over £7000 each year, and that money can be spent on much needed community projects. This follows on from an equally successful campaign in 2020 to raise funds for Solar Panels at the Masbro Centre.



In addition to the generous contributions from London Borough of Hammersmith & Fulham, Mayor of London and Garfield Weston Foundation we received another 119 donations from local businesses and individuals. A great community effort by so many people in extremely difficult times.

THIS
PROJECT IS
PART OF UPG'S
AMBITION TO BE
CARBON NEUTRAL
BY 2030

UPG IN QUEEN'S HONOURS LIST



We are delighted to announce Jacquie Boyce and Caesar President from the Edward Woods Community Centre were awarded the British Empire Medal for services to their local community during the Covid 19 pandemic. A well-deserved award for their outstanding work on the Edward Woods estate and beyond.

Key achievements in 2021



ADDITIONAL FUNDING SECURES JUNIOR PROGRAMME

At the start of the year the Masbro Youth Club successfully secured additional funding from Addison Youth to start delivering a junior programme to young people between 8-12 years of age.

As of April 2021, the club has been running three junior sessions a week, in addition to our senior club for young people 11-19 years of age.

Activities for our junior members include arts & crafts sessions, workshops and a variety of sports and physical activities. As part of the sessions, we have been providing a free, healthy, nutritious hot meal to every young person who attends. The junior club engages with over 125 members and is working to develop a Youth Committee to ensure the voices of our younger members is heard.



A SUMMER LIKE NO OTHER

Masbro Youth Club delivered a 6-week programme over the summer holiday period for junior and senior members between 8-19 years of age.

A staggering 143 members took part, each member received a healthy, nutritious hot meal and snack each day. Young people took part in a range of on and off site Covid-19 secure activities such as the Fit N Fed programme, an outdoor gardening project, go karting, rock climbing, Escape rooms, Thames boat experience and a day trip to Southend on Sea.

The finale to the programme was a 5-day leadership residential experience to Avon Tyrrell Outdoor Activity Centre for 18 members. Young people had the opportunity to take part in a wide range of outdoor activities and had a chance to develop and learn new skills. The team worked tirelessly to give young people a positive and memorable summer.



Key achievements in 2021

BUILDING POSITIVE FUTURES

Our Adult Learning programme has built on past successes, through lockdown our students found our online sessions with tutors invaluable. In addition to improving their English language skills, the students developed a group support network to share their anxieties and concerns. Many of our students are also parents and the classes came at time that they could escape the pressures of busy family life.

Once restrictions eased face to face learning resumed and students were able to undertake exams. We concluded the year with 15 students achieving passes in L1 and L2 Functional Skills, Maths and English and the students even found time to make two enjoyable group visits to Kensington Palace.

We are committed to helping people make a positive change and have successfully secured new funding via the Adult Education Budget and City Bridge Trust for the next two years. Our Employment Support services have also received a boost by securing 3-years funding from Trust for London to help Londoners into 'Better Work'.



OUTSTANDING PLACEMENT PROVIDER EXPERIENCE AWARD

Urban Partnership Group won the 'Outstanding Placement Provider Experience Award' for 2021. Aminate Koroma who worked with Parkview Community and Maternity Champions during the pandemic submitted a glowing statement in support of the nomination.



During my time volunteering I have had the opportunity to witness the amazing work the volunteers are doing first-hand catering to the needs of hundreds of individuals and families.

The foodbank is fast paced ever-changing and far from monotonous, the volunteers do this task whilst remaining positive, and create a loving environment. I feel this opportunity has equipped me with the necessary skills to thrive in the charity sector. I've really enjoyed myself thoroughly and aim to volunteer here as long as I can!

*Aminate Koroma,
Volunteer with Parkview Community
and Maternity Champions*



Key achievements in 2021



NEW YOUNG PARENTS PLAY & LEARN GROUP AT MASBRO BROOK GREEN CENTRE

A successful grant application to Penny Appeal has allowed UPG to introduce a new Young Parents Play and Learn group targeted at parents under 25 years old at Masbro Brook Green Centre.

The group aims to support young parents to develop their parenting skills, deliver outreach support for any issues they may be facing and provide play opportunities in Brook Green's wonderful woodland garden for their children to learn, grow and develop. The group also allows young parents to meet other parents their own age in similar situations, experiencing the same highlights and difficulties of parenthood.



MASBRO BROOK GREEN WOODLAND GARDEN – *helping children to achieve*

Masbro Children's Centre were delighted to support Hammersmith and Fulham council's training programme on their Early Years Foundation Stage (EYFS) Outdoor Learning Project. Vallon, Children's Centre Manager and Kayleigh, Masbro Brook Green's Nursery Manager created a video presentation of the wonderful Woodland Garden at Brook Green Family Centre. The video highlights the benefits of outdoor learning and how the different areas of the garden support the areas of the EYFS, which encourages children's learning and development.

They provided tips on using different outdoor spaces, and the role of outdoor spaces in engaging families. By sharing practice of what we do at Masbro in our Woodland Garden we hope to inspire other settings in the borough to get creative with their outdoor spaces and Early Years offer to give children in our Borough the best possible start in life.

Building resilience in our community



FOOD DISTRIBUTION – A PATHWAY OUT OF POVERTY

We continue to harness resources from food distribution suppliers such as City Harvest, FareShare, The Felix Project, UK Harvest, with continuing donations from Central Gurdwara Temple, Waitrose, Marks and Spencer, Penny Appeal, Smile Brigade, Nourish, Nubian Life, Hummingbird, Wholefoods and more.

We provide over **300 food packages** a week from Edward Woods and White City Community Centres. Since March 2020 we have provided over **33,000 households with food**, at an estimated value of **£1.5 million**. Our aim is to **build resilience** within communities, not only are we helping feed low income households, families and isolated elderly people, we are reducing food waste, promoting healthy eating and signposting individuals on to other support services.

Building resilience in our community

NEW PARENTING PROGRAMMES FOR 2022

Parenting through a pandemic has been no easy task, the pandemic has highlighted a need for more bespoke parenting support. In 2022, Confident Parent Happy Child will offer two new programmes, STOP programme and Freedom programme.



STOP PROGRAMME – gives parents a greater understanding of the physical, emotional and brain development of their growing teenager.



FREEDOM PROGRAMME – gives survivors of domestic abuse greater confidence, knowledge and understanding to lead a safer happier life.

HELPING ELDERS COME TOGETHER



The Masbro Elders Project has continued to build resilience. We have redoubled our efforts and have worked closely with Imperial College volunteers to encourage people to engage with tech to get them connected to our online programme.

Through lockdown we continued to stay connected to those who could not get online and supported those with mobility problems with food parcel deliveries. In May, we reinstated meetings in safe outdoor venues and visited Kensington Palace, the Tower of London, Kew Gardens, the Houses of Parliament, Hampton Court and Bournemouth.



COMMUNITY AND MATERNITY CHAMPIONS

Tackling ongoing health inequalities is at the heart of the Community and Maternity Champions delivery.

The three projects hosted by UPG attract 200 regular participants every week through a hybrid programme of online and face-to-face activities and events to support community wellness. These have varied from information sessions about Covid vaccinations to workshops on childhood illnesses, baby massage and a wealth of exercise classes. We strive to facilitate adequate support, resources, and the social connections that build community resilience.

UPG's Green Commitment – what we have done...

and what we have to do...

The Urban Partnership Group started its journey to become a greener organisation in 2019 with an Eco-Audit.

On the strength of that report we went on to install Solar Panels at two of our community centres in 2020 and 2021, however we have so much more to do.

The COVID pandemic had initially stalled plans but now we intend to redouble our efforts to support the LBHF Council commitment of being carbon neutral by 2030.



Looking forward to 2022 we commit to ensure the following recommendations from the Eco Audit are implemented:

- Development of **formal green purchasing policies**, implemented across the organisation
- Ensure staff buy-in to the UPG **environmental policies** and regular monitoring of implementation in day-to-day activities
- Identify an **'Eco-Champion'** from the current team to be the UPG ambassador for green practice, explore new opportunities and build local strategic partnerships
- Review our **banking and pension arrangements** to ensure our money is being ethically invested
- Replace all existing lighting with **LED alternatives**
- Purchase 'batteries' to ensure best use of our **solar energy** by storing excess energy
- Install **EV charging points** at the Edward Woods and the Masbro Community Centres
- Deliver a series of **eco-workshops** for low-income households.

However our most ambitious 5-year plan is to ensure the centres UPG own are properly insulated and glazed. While ambitious, this will mean embarking on a £750,000 project, it will preserve these precious community assets for generations to come.



Ambitions for 2022 and beyond...

The end of the year gives the opportunity to not only reflect on past achievements but also look ahead to the next year. Urban Partnership Group continues to be ambitious not only for itself but also for the community it serves. Four key goals are:



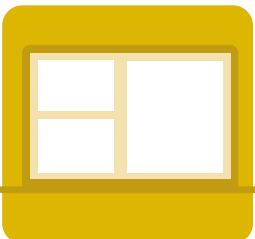
FAMILY HUBS – establishing family hubs across our centres will put children and young people first. Our hubs would provide a central access point for integrated services for families. This would enable families to make the most of all that UPG and its strategic partners have to offer.



GREENER SERVICE INFRASTRUCTURE – ensuring we are matching the Councils ambition to be Carbon Neutral by 2030. This will mean we continue to monitor and adapt services and premises so we can do things better and reduce our impact on the environment and its precious resources. We will also support the community to make the changes necessary to play their part too.



PATHWAYS OUT OF FOOD POVERTY – since 2020 UPG have been offering an emergency food distribution service. We are developing a community programme by which we can actively link current users into other services that will help to elevate them out of food poverty.



HOLISTIC SOLUTIONS FOR RECONSTRUCTION OF SERVICES AFTER COVID – Whether it be through technology changes and patterns of working, opening up new avenues of communication and service delivery, UPG is showing flexibility and creativity in providing inclusive services to all.



Volunteering at UPG...



...YOU can make a difference

Volunteering is at the heart of the Urban Partnership Group, the contribution our volunteers make to the lives of individuals and the local community is vital.

We provide volunteers with opportunities to develop skills, knowledge, and experience. Volunteers receive ongoing support and training to help them in their own personal and professional development. Our wide range of volunteering opportunities ensures there is something for everyone.

Volunteering opportunities exist within the Children's Centre, the Nursery, Masbro Youth Club, Community Champions projects, Confident Parent Happy Child Parenting Service, Elders Service, food distribution, reception, and administrative support teams.



Contact the team at 020 7605 0800 or info@upg.org.uk to find out more

Finance | UPG Trustees



	2020/21	2019/20
Income	£1,856,296	£1,919,862
Expenditure	£2,030,062	£1,862,631
Surplus/(deficit)	(£173,766)	£27,231
Restricted	£208,504	£335,123
Unrestricted reserves	£252,853	£300,000

Deficit includes £110,468 Capital works taken out of restricted funds
This summary is only an extract from the full Financial Statements which are available on request

TRUSTEES OF THE URBAN PARTNERSHIP GROUP BOARD

Maria Camacho
Franco Chen
Jacolyn Daly
Hope Hanlan
Vallon Leitão
Grace Poku
Kamini Sanghani (Chair)
Andy Sharpe (Secretary)
Cristina Tragani



Thanks to our funders, supporters and volunteers

OUR FUNDERS

Addison Youth
BBC Children in Need
Big Lottery Building Better Opportunities Fund
Awards for All - National Lottery
City Bridge Trust
Education Skills Funding Agency
European Social Fund
Garfield Weston
Hammersmith & Fulham Council
Hammersmith United Charities
Imperial College
Jack Petchey Foundation
John Lyon's Charity
Landlease
Let Me Play Action
London Community Response Fund
London Sport
London Youth
Mayor of London – London Community Energy Fund
Mayor's Office for Policing and Crime
Neighbourly
NHS Hammersmith and Fulham CCG
Old Oak & Park Royal Development Corporation
Penny Appeal
The Daisy Trust
Together in Hammersmith & Fulham
Trust for London UK Youth
Waitrose Community Fund

We have a number of other local partners that we work with who generously give their time, guidance, facilities and services free of charge. We love working with you all and are very grateful for your generosity.

Thank you to all who backed 'Make Edward Woods Run on Sunshine' campaign including:

3bm Ltd • **Adam Connell** • Adam Kakenbo • **Adrian** • Aidan Watts • **Albert** • Alecia Sharpe • **Alexander Colak**
Alison Smith • Andrew • **Andrew Daniels** • Andy Sharpe • **Anita** • Anthea • **Barbara Shelton** • Bins Jesani
Brandon Sleath • **Caitlin Watts** • Cameron • **Carmella Obinyan** • Caroline Diggie • **Cat Priddey** • Cathy Maund
Charlie Brodie • Charlotte Rickwood • **Christian** • Clair Gordon • **Clare Starkey** • Claudia • **Clive Smith** • Collette Barrow
Connie Muir • **Connor Starkey** • Corden Starkey • **Courtenay Crow** • Dafina Basha • **Dani** • Darragh • **Dawit**
Abbai • Debbie Watts • **Digby** • Dixa Sanghani • **Eamonn O'Keeffe** • EcoEnergy Environment Ltd • **Edward Latham**
Emilija Colak • **Emily Tulloh** • Evan Wolliston • **Evelyn Dedios** • Faye Ward • **Frank Kibble** • Gareth • **Garfield Weston**
Gayle Verdi • Geoff • **George** • Hamish • **Hannah** • Hattie Watts • **Helen Rowe** • Herbert • **Hiwot Araya** • Hope Hanlan
Ian McDermott • **Isla Baker** • Jacquie Boyce • **Jake Geddes** • James • **Jared** • Jeanette • **Jenefer Frydman** • Jessica Watts
Jessie • Jill • **Joel** • John • **Jon Cartwright** • Jonathan Baker • **Jonathon** • Joy • **June** • Kamini Sanghani • **Karen Fall** • Kate
Katie Shaw • **Katy Jack** • Kayleigh Gibson • **Kerri-Ellen Sharpe** • Kevin O'Malley • **Kystal** • Laura • **Lionel M** • Logan • **Lola**
London Borough of Hammersmith & Fulham • London Community Energy Fund • **Maeve** • Marko Colak • **Mary Hennessy**
Melanie Smallman • **Michaela** • Mick Sharpe • **Miriam Grant** • Monika Szulak • **Mutual Aid Hammersmith & Fulham**
Naana • Nadia Boyce • **Nadine Mark** • Nalini Boyce • **Natania Boyce** • Niamh • **Nicki Goodfellow** • Nicolas Evrard • Nicole
Nieves Gomez • **North Kensington Community Energy** • Noushin Pasgar • **Olivia** • Ollie • **Pamela Sharp** • **Pat Warren**
Paul Beaty-Pownall • Paul Saundercock • **Pearl O'Keeffe** • Penelope Pochez • **Peter** • Philippa Hooper • **Ray Eitel-Porter**
Rebecca • **Reema Sharma** • Rhiannedd Pratley • **Rosemarie Hayden** • Ruth • **Ryan** • Seetal Tank • **Shakuntala Pandit**
Sherryl • Siobhan Najeed • **Sobus** • SolarWatt • **Sonia** • Sonja Nguyen-Colak • **Stuart Coole** • Sumita Saini
Summer Wilson • **Sustain Quality Ltd** • Tabernacle School • **TARKA London** • Terry Watts • **Thomas Baker**
Tina Wood • Tom McKay • **Troy** • UPG Children Centre Families • **Ushma Bal** • Vallon Leitao • **Varnia Fisher**
Wegahta Mohammed • **Will Roberts** • Yodit Tsehaye • **Zagba** • Zaldy

...and to all our anonymous contributors and those who bought a raffle ticket or dropped money in a bucket.

We couldn't have done it without you!

URBAN

PARTNERSHIP GROUP



MASBRO CENTRE • 87 MASBRO ROAD • LONDON • W14 0LR

Tel: 020 7605 0800 • Email: info@upg.org.uk • Website: www.upg.org.uk

twitter.com/MasbroCentre facebook.com/masbrocentre instagram.com/masbrocentre

Registered Charity Number 1092258 • Registered Company Number 3446256
Annual report designed by Tessa Sanders-Barwick



+

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

ELLIOT, WOOLFE & ROSE

Chartered Accountants

Registered Auditors

London

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2021

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: B. Al resigned 27th May 2020
M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao appointed 27th May 2020
G. Poku
K. Sanghani
E. Sutherland resigned 1st October 2020
C. Tragni
J. Wood resigned 27th May 2020

Key Management Personnel A. Sharpe Company Secretary and Chief Executive
U. Bal Project and Performance Manager
V. Leitao Project Manager
J. Boyce Project and Building Manager
R. Hayden Project Manager
D. Warren Fundraising & Strategy Officer

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot, Woolfe & Rose,
Chartered Accountants
8th Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC
21, Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2021

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2021.

B. Al resigned 27th May 2020
M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao appointed 27th May 2020
G. Poku
K. Sanghani
E. Sutherland resigned 1st October 2020
C. Tragni
J. Wood resigned 27th May 2020

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the Borough of Hammersmith and Fulham and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

Review of Progress and Achievements

It has been another challenging year as we continue to work with the Covid 19 pandemic which has taken a great toll on our communities. The vaccination programme is one of the measures which is helping us combat the pandemic along with a blended programme of activities ensuring that we keep in touch with our users and give them the best possible safe and secure service we can provide. With initiatives such as family hubs, self-care programmes, a green investment plan, pathways out of food poverty, greater adult education and employment opportunities + holistic programme for young and old alike we are well placed to be part of a reconstruction programme post Covid.

In response to Covid 19 we have recalibrated our services.

We have established a Connect Care and Connect programme ensuring we are in contact with our users.

Establish a safe and secure Covid 19 secure environment for people to come together and enjoy services.

Promote the vaccination and booster programme.

Supported the most vulnerable in our communities with food distributions centres at Edward Woods and White City.

Made use of computer technology to streamline back-office services.

Promoted a green agenda with the installation of solar panels on Masbro and Edward Woods Community Centres.

Invested in infrastructure such as our Woodland Play space at Brook Green Children's Centre & Nursery and Art studio facilities at Masbro Centre.

In terms of UPG's service delivery we are implementing the London Mayor's recovery plan and tackling the London poverty profile by delivering:-

A robust safety net through our food distribution services which operates from two estates in the Borough Edward Woods and White City. Since the pandemic in March 2020, we have supplied over 30,000 households with approximately £1.5 million of food. In addition to food, we are offering family outreach support, parenting courses, youth opportunities, social care for the elderly, volunteering, adult learning and employment advice.

Strong Communities Through our Contact Connect and Care approach we have made over 35,000 contacts with Children Centre Families and 10,000 elderly people in the past year. More services are coming back into our centres such as art and pottery classes, parenting and adult learning courses, children and youth services, therapy and advice sessions, faith groups and gym sessions. The introduction of services has been undertaken through Covid-19 secure guidelines and a vigorous cleaning regime.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

Family Hubs Putting children and families first is part of our ethos running through our children centres and the development of family hubs offering a range of children centre, parenting and youth facilities is part of our existing programme and ambitious plans to develop further offering a holistic package of care and support.

A vibrant programme of activities is run from all the five centres including Play and Learn, baby information workshops, legal advice sessions, birth registrations, developmental checks and much more. We work closely with a range of partners from health services, statutory authorities to third sector groups. We also have a policy of encouraging parents to have a real say in the planning and delivery of services.

Mellow and Boys Development, to enable local people to build on their parenting skills and work together to develop programmes in their communities. To complement our children's services, we have been running evidence-based parenting programmes. The Confident Parent Happy Child parenting programme has built up a comprehensive range of parenting approaches from Triple P, Strengthening Families, Strengthening Communities,

Good Work for Londoners Through funding from City Bridge Trust we offer adult education support particularly English for Speakers of Other Languages (ESOL) and offer potential pathways for employment.

Invest in facilities Last year we spent over £200K on improving Masbro Brook Green Nursery and developing a fantastic Woodland Play Area, transformed the art room, made over the training room and brought in new signage at Masbro. We are determined to make our facilities carbon neutral by 2030 and are seeking investment to make this a reality.

Young People Through a £20K grant from Addison Youth we have developed a junior youth programme and created three jobs for young local people. The Masbro Youth Club is an inspiring three nights a week youth programme helping young people to achieve, contribute and enjoy. The summer programme included outings, trips and a residential leadership programme to Avon Tyrell.

Healthy Food and Weight The Easter and summer "Fit and Fed" youth programme were outstanding successes and we aim to continue this service through the junior youth programme. We have introduced recipes to our food distribution services to encourage healthy eating.

Digital Access for All Addison Community and Maternity Champions has put together an impressive "zoom programme" of health and wellbeing activities and coffee mornings. We are keen to promote self-care strategies as part of a wellbeing process on low-cost housing estates.

A Green New Deal Our "run on sunshine" campaign has led to Edward Woods Community Centre installing solar panels. This is part of our ongoing process to become carbon neutral by 2030.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

A key part of UPG success is the development of a portfolio of community centres offering different services such as Edward Woods, Masbro and White City Community Centres, Brook Green Family Centre and Flora Gardens Children's Centre. These centres have all contributed to our holistic and family hub model of service delivery.

While Edward Woods and White City have promoted food distribution and community & maternity champion activities. Addison Community and Maternity Champions have offered a blended programme of online services as well as a programme of activities at the Masbro Centre while the tenants hall has been closed.

Family and children services run through the Centres along with Nursery provision at Brook Green Family Centre which has benefitted from the timely investment of a Woodland Garden.

Future Plans

Urban Partnership Group continues to be ambitious not only for itself but also for the community it serves. Four key goals are:

- **Family Hubs** – establishing family hubs across our centres will put children and young people first. Our hubs would provide a central access point for integrated services for families. This would enable families to make the most of all that UPG and its strategic partners have to offer.
- **Greener Service Infrastructure** – ensuring we are matching the Council's ambition to be Carbon Neutral by 2030. This will mean we continue to monitor and adapt services and premises so we can do things better and reduce our impact on the environment and its precious resources. We will also support the community to make the changes necessary to play their part too.
- **Pathways out of food poverty** – since 2020 UPG have been offering an emergency food distribution service. We are developing a community programme by which we can actively link current users into other services that will help to elevate them out of food poverty.
- **Holistic solutions for reconstruction of services after COVID** – while COVID has had a devastating impact on the community, UPG have learnt some valuable lessons and been forced to do things differently. Whether it be through technology changes and patterns of working, opening up new avenues of communication and service delivery UPG is showing flexibility and creativity in providing inclusive services for all.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2021, Restricted and Designated Reserves amounted to £17,264 and £191,240 respectively, and Unrestricted Funds amounted to £252,853 (see page 12 and Note 13). Restricted and Designated Funds will be spent only on the conditions under which they were provided.



Andy Sharpe
Company Secretary & Chief Executive Officer
6th December 2021

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS REPORT
REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Opinion

We have audited the accounts of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS REPORT (continued)
REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the company is not entitled to claim exemption from preparing a strategic report due to it being a member of an ineligible group.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2021**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS REPORT (continued)
FOR THE YEAR ENDED 31ST MARCH 2021

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



S.N. Seifert B.A. F.C.A.
(Statutory Auditor)

6th December 2021

For and on behalf of
Elliot, Woolfe & Rose, Statutory Auditor
8TH Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

**STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2021**

Note	Designated £	Unrestricted Funds		Restricted Funds Total £	Total 2021 £	Total 2020 £
		General £	Total £			
INCOME FROM:						
2	—	—	—	356,383	356,383	242,128
2	—	383,261	383,261	1,116,179	1,499,440	1,675,355
	—	473	473	—	473	2,379
	£—	£383,734	£383,734	£1,472,562	£1,856,296	£1,919,862
EXPENDITURE ON:						
3	—	101,634	101,634	—	101,634	82,489
3	—	439,715	439,715	1,488,713	1,928,428	1,810,142
	£—	£541,349	£541,349	£1,488,713	£2,030,062	£1,892,631
NET INCOME	—	(157,615)	(157,615)	(16,151)	(173,766)	27,231
Utilisation of Designated Funds	(110,468)	110,468	—	—	—	—
NET MOVEMENT IN FUNDS	(110,468)	(47,147)	(157,615)	(16,151)	(173,766)	27,231
Total Funds Brought Forward	301,708	300,000	601,708	33,415	635,123	607,892
TOTAL FUNDS CARRIED FORWARD	£191,240	£252,853	£444,093	£17,264	£461,357	£635,123

The Notes on pages 14 to 23 form part of the Financial Statements. There are no recognised gains or losses other than the surplus for the year. The Deficit for the Year of £173,766 includes Refurbishment work carried out during lockdown of £110,468. These costs have been offset against Funds from previous years designated for that purpose. Accordingly, the Deficit for the Year is £63,298 of which Restricted Funds accounts for £16,151. The Operating Deficit from General Funds is thus £47,147

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

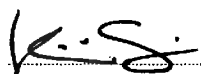
BALANCE SHEET AS AT 31ST MARCH 2021

	Note	2021		2020	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		205,195		136,415
<u>CURRENT ASSETS</u>					
Debtors	7	107,943		62,076	
Cash at Bank and In Hand		<u>332,077</u>		<u>534,191</u>	
		440,020		596,267	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>183,856</u>		<u>97,557</u>	
<u>NET CURRENT ASSETS</u>					
			256,164		498,710
Provision for Liabilities and Charges			—		—
<u>NET ASSETS</u>					
			<u>£461,359</u>		<u>£635,125</u>
<u>FUNDS EMPLOYED</u>					
Capital Reserve	6		2		2
Restricted Funds	13		17,264		33,415
Designated Funds	15	191,240		301,708	
Unrestricted Funds		<u>252,853</u>		<u>300,000</u>	
			444,093		601,708
			<u>£461,359</u>		<u>£635,125</u>

The Notes on pages 14 to 23 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 6th December 2021 and signed on their behalf by:



K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

1. **ACCOUNTING POLICIES**

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, has been brought into the Accounts at £1. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

An additional Designation of Funds is envisaged, when finances permit, for major works on the roof, with estimates in the current post pandemic circumstances varying from £600,000 to £900,000.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £74,186 (2020 – £78,297).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

(continued)

2. INCOMING RESOURCES

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	133,000	133,000	£133,200
Solar Panels Appeal	—	—	—	32,186
	<u>£—</u>	<u>£133,000</u>	<u>£133,000</u>	<u>£165,386</u>
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	32,000	32,000	37,000
Trusts and Businesses - Other	—	127,295	127,295	30,062
BBC Children in Need	—	9,680	9,680	9,680
	—	54,408	54,408	—
	<u>£—</u>	<u>£223,383</u>	<u>£223,383</u>	<u>£76,742</u>
	<u>£—</u>	<u>£356,383</u>	<u>£356,383</u>	<u>£242,128</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF - Family Support Contract	—	726,000	726,000	752,000
LBHF - Adult Learning Contract	—	5,922	5,922	17,136
LBHF - Edward Woods & Brook Green	—	166,228	166,228	166,228
LBHF - Community Champions	—	142,500	142,500	165,500
LBHF - Other Grants	—	—	—	5,265
BOF ESF and LCC Gold	—	75,529	75,529	86,050
NHS	—	—	—	5,000
PDT Skills Funding Agency	—	—	—	4,798
	<u>£—</u>	<u>£1,116,179</u>	<u>£1,116,179</u>	<u>£1,201,977</u>
<u>Activities and Fees</u>				
Childcare Fees	97,992	—	97,992	130,328
Masbro, Edward Woods & Brook Green Income	62,228	—	62,228	139,909
Course and Entrance Fees	8,326	—	8,326	74,564
Rental Income	—	—	—	14,910
D.B.S.	5,467	—	5,467	8,529
White City Community Centre	75,900	—	75,900	97,591
Sundry and Other Income	826	—	826	7,547
HMRC Furlough Claims	90,100	—	90,100	—
Business Interruption Claim	42,422	—	42,422	—
	<u>£383,261</u>	<u>£—</u>	<u>£383,261</u>	<u>£473,378</u>
	<u>£383,261</u>	<u>£1,472,562</u>	<u>£1,855,823</u>	<u>£1,917,483</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2021</u> £	<u>Total</u> <u>2020</u> £
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurred in seeking grants	70,759	49,641
Advertising & Publicity	21,875	23,848
Premises Costs	9,000	9,000
	<u>£101,634</u>	<u>£82,489</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	1,119,777	1,188,111
Premises	132,590	132,371
Repairs and Maintenance	164,662	38,902
Post, Printing and Stationery	25,515	24,713
Project Activities and Other Costs	440,493	360,809
Tutors, Assessors & Registration Fees	13,468	49,295
Depreciation	31,923	15,941
	<u>£1,928,428</u>	<u>£1,810,142</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) **Designated Funds** - all Unrestricted Funds

Costs incurred during the year of £110,468 regarding major repairs have been written off against this fund.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

4. **DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)**

	<u>Masbro Centre & COVID 19 Response</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery & Flora Gardens</u>	<u>Edward Woods, Brook Green & White City Centres</u>	<u>Addison, Edward Woods & White City Community Champions</u>	<u>TOTAL 2021</u>	<u>TOTAL 2020</u>
	£	£	£	£	£	£	£
<u>Significant Income (Other than Main Grants)</u>							
Service Contract	—	247,589	470,301	253,378	—	971,268	948,611
Course and Entrance Fees	20,844	723	97,992	27,451	—	147,010	437,079
Trust and Business	95,685	91,828	150	11,240	24,480	223,383	76,742
Rent, Other Income and Furlough Receipts	87,174	8,603	34,604	19,544	18,302	168,227	62,485
	<u>£203,703</u>	<u>£348,743</u>	<u>£603,047</u>	<u>£311,613</u>	<u>£42,782</u>	<u>£1,509,888</u>	<u>£1,524,917</u>
<u>Charitable Costs</u>							
Staff Costs	70,244	343,062	439,166	202,559	124,302	1,179,333	1,349,921
Costs covered by Core Grants by Other Grants	(50,000)	(83,000)	—	—	(131,250)	(264,250)	(303,700)
Other Costs	264,701	188,939	125,316	103,592	57,713	(81,685)	(88,866)
	<u>£284,945</u>	<u>£367,316</u>	<u>564,482</u>	<u>£306,151</u>	<u>£50,765</u>	<u>£1,573,659</u>	<u>£1,500,065</u>
Surplus/(Deficit) Investment Income	(81,242) 473	(18,573)	38,565	5,462	(7,983)	(63,711) 473	24,852 2,379
<u>Project Outcome for the Year</u>	<u>(£80,769)</u>	<u>£(18,573)</u>	<u>£38,565</u>	<u>£5,462</u>	<u>£(7,983)</u>	<u>(£63,298)</u>	<u>£27,231</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

MASBRO CENTRE PROJECTS

4(a) **DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)**

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2021</u>	<u>TOTAL 2020</u>
£	£	£	£	£	£	£
<u>Significant Income (Other than Core Grants)</u>						
Service Contract	73,575	—	—	174,014	247,589	266,913
Trust and Business	59,500	—	2,250	30,078	91,828	59,062
Course and Entrance Fees & Furlough Receipts	672	806	2,044	5,804	9,326	4,356
	<u>£133,747</u>	<u>£806</u>	<u>£4,294</u>	<u>£209,896</u>	<u>£348,743</u>	<u>£330,331</u>
<u>Charitable Costs</u>						
Staff Costs	78,779	106,228	41,388	116,667	343,062	366,926
Costs covered by Core Grants	—	(40,000)	(43,300)	—	(83,000)	(83,200)
by Other Grants	—	(81,685)	—	—	(81,865)	(88,866)
Other Costs	76,796	15,457	3,457	93,229	188,939	139,694
	<u>£155,575</u>	<u>£0</u>	<u>£1,845</u>	<u>£209,896</u>	<u>£367,316</u>	<u>£334,554</u>
<u>Project Outcome for the Year</u>	<u>£(21,828)</u>	<u>£806</u>	<u>£2,449</u>	<u>£0</u>	<u>£(18,573)</u>	<u>£(4,223)</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2020	228,473	32,545	341,595	602,613
Additions	26,578	74,125	—	100,703
Balance at 31 st March 2021	<u>£255,051</u>	<u>£106,670</u>	<u>£341,595</u>	<u>£703,316</u>
Depreciation at 1 st April 2020	176,033	—	257,622	433,655
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	31,923	—	—	31,923
Depreciation at 31 st March 2021	<u>£207,956</u>	<u>£32,543</u>	<u>£257,622</u>	<u>£498,121</u>
Net Book Value at 1 st April 2020	<u>£52,440</u>	<u>£2</u>	<u>£83,973</u>	<u>£136,415</u>
Net Book Value at 31 st March 2021	<u>£47,095</u>	<u>£74,127</u>	<u>£83,973</u>	<u>£205,195</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 14.

CAPITAL RESERVE

	2021	2020
Reserve	<u>£2</u>	<u>£2</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2020</u> £	<u>Income</u> £	<u>Expenditure</u> £	<u>Balance at</u> <u>31st March</u> <u>2021</u> £
LBHF — Main Funding	—	133,000	131,596	1,404
LBHF — Family Support Contract	—	726,000	726,000	—
LBHF — Community Champions	—	142,500	142,500	—
LBHF — Edward Woods and Brook Green	12,197	166,228	178,425	—
LBHF — Other Projects	—	5,922	5,922	—
Trust for London	8,198	32,000	40,198	—
City Bridge Trust	—	50,000	49,328	672
London Community Response	—	54,408	54,408	—
Better Opportunities Fund	—	62,856	62,856	—
LCC Gold	—	4,798	4,798	—
ESF Equip	13,020	7,875	19,875	1,020
BBC Children in Need	—	9,680	9,680	—
Other Trusts & Businesses	—	77,295	63,127	14,168
	<u>£33,415</u>	<u>£1,472,562</u>	<u>£1,488,713</u>	<u>£17,264</u>

The balances at 31st March 2021 represent sums unspent at 31st March 2021.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> £	<u>RESTRICTED</u> £	<u>TOTAL</u> £
Tangible Fixed Assets	205,195	—	205,195
Debtors	107,943	—	107,943
Cash at Bank/in Hand	314,813	17,264	332,077
Creditors	(183,856)	—	(183,856)
	<u>£444,095</u>	<u>£17,264</u>	<u>£461,359</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £110,468 regarding major repairs have been written off against this fund.

Total Funds Carried Forward are £191,240 as shown on page 11.

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

**DIRECTORS' AND TRUSTEES' REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

ELLIOT, WOOLFE & ROSE

Chartered Accountants

Registered Auditors

London

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2021

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: B. Al resigned 27th May 2020
M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao appointed 27th May 2020
G. Poku
K. Sanghani
E. Sutherland resigned 1st October 2020
C. Tragni
J. Wood resigned 27th May 2020

Key Management Personnel A. Sharpe Company Secretary and Chief Executive
U. Bal Project and Performance Manager
V. Leitao Project Manager
J. Boyce Project and Building Manager
R. Hayden Project Manager
D. Warren Fundraising & Strategy Officer

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot, Woolfe & Rose,
Chartered Accountants
8th Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC
21, Kings Mall, King Street,
London W6 0QF

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2021

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2021.

B. Al resigned 27th May 2020
M. Camacho
F. Chen
J. Daly
H. Hanlan
V. Leitao appointed 27th May 2020
G. Poku
K. Sanghani
E. Sutherland resigned 1st October 2020
C. Tragni
J. Wood resigned 27th May 2020

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsibly taking steps for the prevention and detection of fraud and other irregularities. They delegate day-to-day running of the Charity to the C.E.O. and oversee remuneration of all employees.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration, expenses or other benefits from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the Borough of Hammersmith and Fulham and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Public Benefit

The Trustees confirm that they abide by the Charity Commission's general guidance on public benefit, complying with S4 of the Charities Act 2011 to have due regard to public benefit in pursuance of its' objectives and activities.

Urban Partnership Group

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

Review of Progress and Achievements

It has been another challenging year as we continue to work with the Covid 19 pandemic which has taken a great toll on our communities. The vaccination programme is one of the measures which is helping us combat the pandemic along with a blended programme of activities ensuring that we keep in touch with our users and give them the best possible safe and secure service we can provide. With initiatives such as family hubs, self-care programmes, a green investment plan, pathways out of food poverty, greater adult education and employment opportunities + holistic programme for young and old alike we are well placed to be part of a reconstruction programme post Covid.

In response to Covid 19 we have recalibrated our services.

We have established a Connect Care and Connect programme ensuring we are in contact with our users.

Establish a safe and secure Covid 19 secure environment for people to come together and enjoy services.

Promote the vaccination and booster programme.

Supported the most vulnerable in our communities with food distributions centres at Edward Woods and White City.

Made use of computer technology to streamline back-office services.

Promoted a green agenda with the installation of solar panels on Masbro and Edward Woods Community Centres.

Invested in infrastructure such as our Woodland Play space at Brook Green Children's Centre & Nursery and Art studio facilities at Masbro Centre.

In terms of UPG's service delivery we are implementing the London Mayor's recovery plan and tackling the London poverty profile by delivering:-

A robust safety net through our food distribution services which operates from two estates in the Borough Edward Woods and White City. Since the pandemic in March 2020, we have supplied over 30,000 households with approximately £1.5 million of food. In addition to food, we are offering family outreach support, parenting courses, youth opportunities, social care for the elderly, volunteering, adult learning and employment advice.

Strong Communities Through our Contact Connect and Care approach we have made over 35,000 contacts with Children Centre Families and 10,000 elderly people in the past year. More services are coming back into our centres such as art and pottery classes, parenting and adult learning courses, children and youth services, therapy and advice sessions, faith groups and gym sessions. The introduction of services has been undertaken through Covid-19 secure guidelines and a vigorous cleaning regime.

Urban Partnership Group

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Charity Number 3446256

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DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

Family Hubs Putting children and families first is part of our ethos running through our children centres and the development of family hubs offering a range of children centre, parenting and youth facilities is part of our existing programme and ambitious plans to develop further offering a holistic package of care and support.

A vibrant programme of activities is run from all the five centres including Play and Learn, baby information workshops, legal advice sessions, birth registrations, developmental checks and much more. We work closely with a range of partners from health services, statutory authorities to third sector groups. We also have a policy of encouraging parents to have a real say in the planning and delivery of services.

Mellow and Boys Development, to enable local people to build on their parenting skills and work together to develop programmes in their communities. To complement our children's services, we have been running evidence-based parenting programmes. The Confident Parent Happy Child parenting programme has built up a comprehensive range of parenting approaches from Triple P, Strengthening Families, Strengthening Communities,

Good Work for Londoners Through funding from City Bridge Trust we offer adult education support particularly English for Speakers of Other Languages (ESOL) and offer potential pathways for employment.

Invest in facilities Last year we spent over £200K on improving Masbro Brook Green Nursery and developing a fantastic Woodland Play Area, transformed the art room, made over the training room and brought in new signage at Masbro. We are determined to make our facilities carbon neutral by 2030 and are seeking investment to make this a reality.

Young People Through a £20K grant from Addison Youth we have developed a junior youth programme and created three jobs for young local people. The Masbro Youth Club is an inspiring three nights a week youth programme helping young people to achieve, contribute and enjoy. The summer programme included outings, trips and a residential leadership programme to Avon Tyrell.

Healthy Food and Weight The Easter and summer "Fit and Fed" youth programme were outstanding successes and we aim to continue this service through the junior youth programme. We have introduced recipes to our food distribution services to encourage healthy eating.

Digital Access for All Addison Community and Maternity Champions has put together an impressive "zoom programme" of health and wellbeing activities and coffee mornings. We are keen to promote self-care strategies as part of a wellbeing process on low-cost housing estates.

A Green New Deal Our "run on sunshine" campaign has led to Edward Woods Community Centre installing solar panels. This is part of our ongoing process to become carbon neutral by 2030.

Urban Partnership Group

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Charity Number 3446256

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DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

A key part of UPG success is the development of a portfolio of community centres offering different services such as Edward Woods, Masbro and White City Community Centres, Brook Green Family Centre and Flora Gardens Children's Centre. These centres have all contributed to our holistic and family hub model of service delivery.

While Edward Woods and White City have promoted food distribution and community & maternity champion activities. Addison Community and Maternity Champions have offered a blended programme of online services as well as a programme of activities at the Masbro Centre while the tenants hall has been closed.

Family and children services run through the Centres along with Nursery provision at Brook Green Family Centre which has benefitted from the timely investment of a Woodland Garden.

Future Plans

Urban Partnership Group continues to be ambitious not only for itself but also for the community it serves. Four key goals are:

- **Family Hubs** – establishing family hubs across our centres will put children and young people first. Our hubs would provide a central access point for integrated services for families. This would enable families to make the most of all that UPG and its strategic partners have to offer.
- **Greener Service Infrastructure** – ensuring we are matching the Council's ambition to be Carbon Neutral by 2030. This will mean we continue to monitor and adapt services and premises so we can do things better and reduce our impact on the environment and its precious resources. We will also support the community to make the changes necessary to play their part too.
- **Pathways out of food poverty** – since 2020 UPG have been offering an emergency food distribution service. We are developing a community programme by which we can actively link current users into other services that will help to elevate them out of food poverty.
- **Holistic solutions for reconstruction of services after COVID** – while COVID has had a devastating impact on the community, UPG have learnt some valuable lessons and been forced to do things differently. Whether it be through technology changes and patterns of working, opening up new avenues of communication and service delivery UPG is showing flexibility and creativity in providing inclusive services for all.

Urban Partnership Group

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Charity Number 3446256

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DIRECTORS' AND TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

Risk Management

Financial Risk

The Trustees have the overall responsibility for ensuring that UPG has an appropriate system of controls, financial and otherwise, across the entire organisation in order to provide reasonable assurance that:

- Proper records are maintained,
- Financial information is regularly available,
- Its assets are safeguarded against unauthorised use or disposition.

Regulatory Risk

UPG ensures that there are systems and controls in place to ensure that it complies with all relevant laws and regulations

Operational Risk

The Board of Trustees has concentrated on those areas where the charity is potentially at risk and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve, and our staff are of paramount importance.

Through these procedures, the Trustees are satisfied that all major risks have been identified and procedures implemented so that key risks are adequately minimised.

UPG is a London Living Wage Employer.

Reserves Policy

The aim of UPG's Reserves Policy is to ensure that its ongoing and future activities are reasonably protected from unexpected financial risks. These could include:

- Unexpected changes in funding streams or costs,
- Changes in working capital requirements to meet cash-flow needs,
- Specific funds required to meet unexpected one-off items of expenditure.

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

As at 31st March 2021, Restricted and Designated Reserves amounted to £17,264 and £191,240 respectively, and Unrestricted Funds amounted to £252,853 (see page 12 and Note 13). Restricted and Designated Funds will be spent only on the conditions under which they were provided.



Andy Sharpe
Company Secretary & Chief Executive Officer
6th December 2021

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

Company Number 1092258

INDEPENDENT AUDITORS REPORT
REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Opinion

We have audited the accounts of Urban Partnership Group Limited (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities including Income and Expenditure, the Balance Sheet, the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the accounts:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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INDEPENDENT AUDITORS REPORT (continued)
REPORT FOR THE YEAR ENDED 31ST MARCH 2021

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the company is not entitled to claim exemption from preparing a strategic report due to it being a member of an ineligible group.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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INDEPENDENT AUDITORS REPORT (continued) **FOR THE YEAR ENDED 31ST MARCH 2021**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees, who are also directors of the charitable company for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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INDEPENDENT AUDITORS REPORT (continued)
FOR THE YEAR ENDED 31ST MARCH 2021

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our Report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



S.N. Seifert B.A. F.C.A.
(Statutory Auditor)

6th December 2021

For and on behalf of
Elliot, Woolfe & Rose, Statutory Auditor
8TH Floor Elizabeth House, 54-58 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

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**STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2021**

Note	Designated £	Unrestricted Funds		Restricted Funds Total £	Total 2021 £	Total 2020 £
		General £	Total £			
INCOME FROM:						
2	—	—	—	356,383	356,383	242,128
2	—	383,261	383,261	1,116,179	1,499,440	1,675,355
	—	473	473	—	473	2,379
	£—	£383,734	£383,734	£1,472,562	£1,856,296	£1,919,862
EXPENDITURE ON:						
3	—	101,634	101,634	—	101,634	82,489
3	—	439,715	439,715	1,488,713	1,928,428	1,810,142
	£—	£541,349	£541,349	£1,488,713	£2,030,062	£1,892,631
NET INCOME	—	(157,615)	(157,615)	(16,151)	(173,766)	27,231
Utilisation of Designated Funds	(110,468)	110,468	—	—	—	—
NET MOVEMENT IN FUNDS	(110,468)	(47,147)	(157,615)	(16,151)	(173,766)	27,231
Total Funds Brought Forward	301,708	300,000	601,708	33,415	635,123	607,892
TOTAL FUNDS CARRIED FORWARD	£191,240	£252,853	£444,093	£17,264	£461,357	£635,123

The Notes on pages 14 to 23 form part of the Financial Statements. There are no recognised gains or losses other than the surplus for the year. The Deficit for the Year of £173,766 includes Refurbishment work carried out during lockdown of £110,468. These costs have been offset against Funds from previous years designated for that purpose. Accordingly, the Deficit for the Year is £63,298 of which Restricted Funds accounts for £16,151. The Operating Deficit from General Funds is thus £47,147

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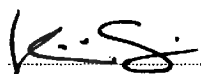
BALANCE SHEET AS AT 31ST MARCH 2021

	Note	2021		2020	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		205,195		136,415
<u>CURRENT ASSETS</u>					
Debtors	7	107,943		62,076	
Cash at Bank and In Hand		<u>332,077</u>		<u>534,191</u>	
		440,020		596,267	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>183,856</u>		<u>97,557</u>	
<u>NET CURRENT ASSETS</u>					
			256,164		498,710
Provision for Liabilities and Charges			—		—
<u>NET ASSETS</u>					
			<u>£461,359</u>		<u>£635,125</u>
<u>FUNDS EMPLOYED</u>					
Capital Reserve	6		2		2
Restricted Funds	13		17,264		33,415
Designated Funds	15	191,240		301,708	
Unrestricted Funds		<u>252,853</u>		<u>300,000</u>	
			444,093		601,708
			<u>£461,359</u>		<u>£635,125</u>

The Notes on pages 14 to 23 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 6th December 2021 and signed on their behalf by:



K. Sanghani
Chair of Trustees

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Charity Number 3446256

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

1. **ACCOUNTING POLICIES**

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2017, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor-imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income relating to future periods is not recognised as Income but is carried forward in Creditors as Income or Grants in Advance.

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

Depreciation

Following on from the major refurbishing and upgrading done during Lockdown, and in the light of guidance from the Audit Regulators, a fundamental review has been carried out on the Depreciation policies of the Charity, bearing in mind the special uses to which the buildings are put, their age and condition.

The Freeholds of the Masbro Centre and the Edward Woods Community Centre were transferred to the Charity in 2017, with Restricted Covenants preserving their use at the time, for the benefit of the London Borough of Hammersmith and Fulham. Due to these Restrictions, the value of these sites, though of significant value on the open market, has been brought into the Accounts at £1. Due to the age and usage of the buildings, it is difficult to assign any material value to them, as on the open market it is believed the most likely option would be for the sites to be cleared and redeveloped into housing.

Accordingly, no further Depreciation will be charged in the Financial Statements as regards buildings and refurbishment costs. Further extensive refurbishment is envisioned, which will be charged to the Statement of Financial Activities as incurred, or charged against Designated Funds, which have been set aside from the General Funds of the Charity for this purpose.

As regards Fixtures Fittings and Equipment, Depreciation has been charged based on the estimated useful life, on a Straight-Line basis for the year. The rates used vary between 3 to 7 years estimated life. Assets acquired specifically for short life projects are depreciated over the time span of the project.

An additional Designation of Funds is envisaged, when finances permit, for major works on the roof, with estimates in the current post pandemic circumstances varying from £600,000 to £900,000.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

(continued)

1. **ACCOUNTING POLICIES (continued)**

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continue to subscribe to the Local Government pension scheme (a defined benefit pension scheme) operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £74,186 (2020 – £78,297).

For other staff, Urban Partnership Group is in process of complying with the statutory auto-enrolment requirements.

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

These accounts comply with The Charities SORP FRS 102.

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

(continued)

2. INCOMING RESOURCES

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2021</u> <u>£</u>	<u>2020</u> <u>£</u>
<u>DONATIONS AND LEGACIES</u>				
<u>General Grant provided by Local Government</u>				
London Borough of Hammersmith and Fulham	—	133,000	133,000	£133,200
Solar Panels Appeal		—	—	32,186
	<u>£—</u>	<u>£133,000</u>	<u>£133,000</u>	<u>£165,386</u>
<u>CHARITIES AND TRUSTS</u>				
Trust for London	—	32,000	32,000	37,000
Trusts and Businesses - Other	—	127,295	127,295	30,062
BBC Children in Need	—	9,680	9,680	9,680
	—	54,408	54,408	—
	<u>£—</u>	<u>£223,383</u>	<u>£223,383</u>	<u>£76,742</u>
	<u>£—</u>	<u>£356,383</u>	<u>£356,383</u>	<u>£242,128</u>
<u>CHARITABLE ACTIVITIES</u>				
<u>Service Contracts</u>				
LBHF - Family Support Contract	—	726,000	726,000	752,000
LBHF - Adult Learning Contract	—	5,922	5,922	17,136
LBHF - Edward Woods & Brook Green	—	166,228	166,228	166,228
LBHF - Community Champions	—	142,500	142,500	165,500
LBHF - Other Grants	—	—	—	5,265
BOF ESF and LCC Gold	—	75,529	75,529	86,050
NHS	—	—	—	5,000
PDT Skills Funding Agency	—	—	—	4,798
	<u>£—</u>	<u>£1,116,179</u>	<u>£1,116,179</u>	<u>£1,201,977</u>
<u>Activities and Fees</u>				
Childcare Fees	97,992	—	97,992	130,328
Masbro, Edward Woods & Brook Green Income	62,228	—	62,228	139,909
Course and Entrance Fees	8,326	—	8,326	74,564
Rental Income	—	—	—	14,910
D.B.S.	5,467	—	5,467	8,529
White City Community Centre	75,900	—	75,900	97,591
Sundry and Other Income	826	—	826	7,547
HMRC Furlough Claims	90,100	—	90,100	—
Business Interruption Claim	42,422	—	42,422	—
	<u>£383,261</u>	<u>£—</u>	<u>£383,261</u>	<u>£473,378</u>
	<u>£383,261</u>	<u>£1,472,562</u>	<u>£1,855,823</u>	<u>£1,917,483</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

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Company Number 1092258

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

3. ANALYSIS OF EXPENDITURE

	<u>Total</u> <u>2021</u> £	<u>Total</u> <u>2020</u> £
(a) <u>Fundraising</u> - all Unrestricted Funds		
Incurred in seeking grants	70,759	49,641
Advertising & Publicity	21,875	23,848
Premises Costs	9,000	9,000
	<u>£101,634</u>	<u>£82,489</u>
(b) <u>Charitable Activities</u> - (Restricted and Unrestricted)		
Wages	1,119,777	1,188,111
Premises	132,590	132,371
Repairs and Maintenance	164,662	38,902
Post, Printing and Stationery	25,515	24,713
Project Activities and Other Costs	440,493	360,809
Tutors, Assessors & Registration Fees	13,468	49,295
Depreciation	31,923	15,941
	<u>£1,928,428</u>	<u>£1,810,142</u>

Note:

- Costs are incurred only as deemed necessary for the proper performance of activities and projects. Where costs exceed Grants and other Restricted Funds received, they are met from Unrestricted Funds. It is, therefore, not feasible to differentiate that element of cost which is from Unrestricted Funds except in total.
- UPG uses a Departmental structure to record specific costs of each activity. General overheads and support costs are allocated on an area and cost basis for structure, and time spent basis for staff. Support costs may be regarded as Premises, Repairs and Maintenance, and Post, Printing and Stationery costs as noted above.

(c) **Designated Funds** - all Unrestricted Funds

Costs incurred during the year of £110,468 regarding major repairs have been written off against this fund.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

4. **DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)**

	<u>Masbro Centre & COVID 19 Response</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery & Flora Gardens</u>	<u>Edward Woods, Brook Green & White City Centres</u>	<u>Addison, Edward Woods & White City Community Champions</u>	<u>TOTAL 2021</u>	<u>TOTAL 2020</u>
	£	£	£	£	£	£	£
<u>Significant Income (Other than Main Grants)</u>							
Service Contract	–	247,589	470,301	253,378	–	971,268	948,611
Course and Entrance Fees	20,844	723	97,992	27,451	–	147,010	437,079
Trust and Business	95,685	91,828	150	11,240	24,480	223,383	76,742
Rent, Other Income and Furlough Receipts	87,174	8,603	34,604	19,544	18,302	168,227	62,485
	<u>£203,703</u>	<u>£348,743</u>	<u>£603,047</u>	<u>£311,613</u>	<u>£42,782</u>	<u>£1,509,888</u>	<u>£1,524,917</u>
<u>Charitable Costs</u>							
Staff Costs	70,244	343,062	439,166	202,559	124,302	1,179,333	1,349,921
Costs covered by Core Grants by Other Grants	(50,000)	(83,000)	–	–	(131,250)	(264,250)	(303,700)
Other Costs	264,701	188,939	125,316	103,592	57,713	(81,685)	(88,866)
	<u>£284,945</u>	<u>£367,316</u>	<u>564,482</u>	<u>£306,151</u>	<u>£50,765</u>	<u>£1,573,659</u>	<u>£1,500,065</u>
Surplus/(Deficit) Investment Income	(81,242)	(18,573)	38,565	5,462	(7,983)	(63,711)	24,852
	473	–	–	–	–	473	2,379
<u>Project Outcome for the Year</u>	<u>(£80,769)</u>	<u>£(18,573)</u>	<u>£38,565</u>	<u>£5,462</u>	<u>£(7,983)</u>	<u>(£63,298)</u>	<u>£27,231</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

MASBRO CENTRE PROJECTS

4(a) DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

<u>INCOME</u>	<u>Access to Education & Employment</u>	<u>Confident Parent, Happy Child</u>	<u>Masbro Older People</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2021</u>	<u>TOTAL 2020</u>
£	£	£	£	£	£	£
<u>Significant Income (Other than Core Grants)</u>						
Service Contract	73,575	—	—	174,014	247,589	266,913
Trust and Business	59,500	—	2,250	30,078	91,828	59,062
Course and Entrance Fees & Furlough Receipts	672	806	2,044	5,804	9,326	4,356
	<u>£133,747</u>	<u>£806</u>	<u>£4,294</u>	<u>£209,896</u>	<u>£348,743</u>	<u>£330,331</u>
<u>Charitable Costs</u>						
Staff Costs	78,779	106,228	41,388	116,667	343,062	366,926
Costs covered by Core Grants	—	(40,000)	(43,300)	—	(83,000)	(83,200)
by Other Grants	—	(81,685)	—	—	(81,865)	(88,866)
Other Costs	76,796	15,457	3,457	93,229	188,939	139,694
	<u>£155,575</u>	<u>£0</u>	<u>£1,845</u>	<u>£209,896</u>	<u>£367,316</u>	<u>£334,554</u>
<u>Project Outcome for the Year</u>	<u>£(21,828)</u>	<u>£806</u>	<u>£2,449</u>	<u>£0</u>	<u>£(18,573)</u>	<u>£(4,223)</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021
(continued)

5. TRUSTEES' REMUNERATION AND DONATIONS

The Trustees received no Remuneration, Expenses or Benefits, with one exception (see Note 10). No indemnity insurance is paid for trustees. No Donations to UPG were made by the Trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Freehold & Leasehold Premises	Refurbishment Costs	Total
	£	£	£	£
Balance at 1 st April 2020	228,473	32,545	341,595	602,613
Additions	26,578	74,125	—	100,703
Balance at 31 st March 2021	<u>£255,051</u>	<u>£106,670</u>	<u>£341,595</u>	<u>£703,316</u>
Depreciation at 1 st April 2020	176,033	—	257,622	433,655
Impairment of Assets brought and carried forward	—	32,543	—	32,543
Depreciation Charge for year	31,923	—	—	31,923
Depreciation at 31 st March 2021	<u>£207,956</u>	<u>£32,543</u>	<u>£257,622</u>	<u>£498,121</u>
Net Book Value at 1 st April 2020	<u>£52,440</u>	<u>£2</u>	<u>£83,973</u>	<u>£136,415</u>
Net Book Value at 31 st March 2021	<u>£47,095</u>	<u>£74,127</u>	<u>£83,973</u>	<u>£205,195</u>

Two Freehold properties, Masbro Centre and Edward Woods Community Centre, were transferred to the Company on October 4th, 2017 at no cost from the London Borough of Hammersmith and Fulham. They were transferred with Restrictive Covenants, so as to preserve their current use for the Borough. Consequently, their open market value is taken as £1 each, and a Capital Reserve has been created to show the transfer, at a value of £2.

As the value of Freeholds transferred has been taken as £1, the professional costs brought forward associated with the transfer have been written off as Impairments.

Following a major refurbishment during lockdown, a review of the value of the sites has been carried out, and no Depreciation is being charged on Refurbishment costs, as noted in Note 1 Depreciation on page 14.

CAPITAL RESERVE

	2021	2020
Reserve	<u>£2</u>	<u>£2</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021 **(continued)**

13. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2020</u> £	<u>Income</u> £	<u>Expenditure</u> £	<u>Balance at</u> <u>31st March</u> <u>2021</u> £
LBHF — Main Funding	—	133,000	131,596	1,404
LBHF — Family Support Contract	—	726,000	726,000	—
LBHF — Community Champions	—	142,500	142,500	—
LBHF — Edward Woods and Brook Green	12,197	166,228	178,425	—
LBHF — Other Projects	—	5,922	5,922	—
Trust for London	8,198	32,000	40,198	—
City Bridge Trust	—	50,000	49,328	672
London Community Response	—	54,408	54,408	—
Better Opportunities Fund	—	62,856	62,856	—
LCC Gold	—	4,798	4,798	—
ESF Equip	13,020	7,875	19,875	1,020
BBC Children in Need	—	9,680	9,680	—
Other Trusts & Businesses	—	77,295	63,127	14,168
	<u>£33,415</u>	<u>£1,472,562</u>	<u>£1,488,713</u>	<u>£17,264</u>

The balances at 31st March 2021 represent sums unspent at 31st March 2021.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>UNRESTRICTED</u> £	<u>RESTRICTED</u> £	<u>TOTAL</u> £
Tangible Fixed Assets	205,195	—	205,195
Debtors	107,943	—	107,943
Cash at Bank/in Hand	314,813	17,264	332,077
Creditors	(183,856)	—	(183,856)
	<u>£444,095</u>	<u>£17,264</u>	<u>£461,359</u>

15. DESIGNATED FUNDS

The Trustees have designated part of the Unrestricted Funds as a Repairs and Maintenance Fund, to maintain the premises and facilities that the Charity uses.

Costs incurred during the year of £110,468 regarding major repairs have been written off against this fund.

Total Funds Carried Forward are £191,240 as shown on page 11.