

**REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
TUMBLE FAMILY CENTRE**

REGISTERED CHARITY NUMBER: 1092188

TUMBLE FAMILY CENTRE
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FOR THE YEAR ENDED 31 MARCH 2022

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**TUMBLE FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice Charities (SORP) 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1092188

Registered Office

Portacabin, rear of Mynydd Mawr
Woodland Park
Heol Y Neuadd
Tumble
Llanelli
Carmarthenshire
SA14 6EL

Trustees

Kirsty Thomas	Chairperson
Tina Taylor	Treasurer
Brenda Rigg	Secretary
Rhian Davies	Trustee
Jennifer Turner	Trustee

Bankers

Lloyds
18 Heol-y-Neuadd
Tumble, Llanelli
SA14 6EL

**TUMBLE FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Tumble Family Centre is a charity governed by a constitution as adopted February 2002 It is registered as a charity with the Charity Commission.

The aims and objects of the charity are “to develop at a local level the skills and nurturing capacity of families, parents and carers so that the well-being and life chances of their children are enhanced.”

Plant Dewi are appointed by the Family Centre Management Committee to manage and advise the Co-ordinator.

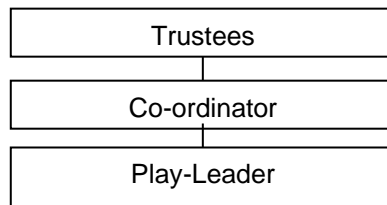
Appointment of Trustees

Trustees are appointed as set out in the constitution of the company. Professionals and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the family centre.

Organisation Structure



Trustees are consulted on all aspects of accounting, policies and procedures. The Co-ordinator is responsible for keeping order of files, office work and over-seeing all day-to-day activities at the centre.

Related Parties

Plant Dewi are appointed by the Family Centre Management Committee to manage and advise the Co-ordinator.

Risk Management

The trustees have carried out a review of the major risks to the organisation and believe that the level of reserves aimed for in the reserves policy is sufficient to cover adverse conditions that the organisation may face. In addition the organisation has in place financial, personnel and health & safety controls to limit the likelihood and impact of risks. All activities and events are risk assessed prior to commencement. Appropriate DBS checks are done of all staff and volunteers. The trustees will actively monitor risk and review their policies at least annually.

**TUMBLE FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as "I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills. II. The provision of facilities for recreation and other leisure time activities for families with young children in the interests of social welfare with a view to improving conditions of life"

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The Aims of the Family Centre is to ensure children:-

- Have a flying start in life
- Have a range of education and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to and respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

The objectives for the next year are to continue to:-

- provide a safe, warm and welcoming environment
- provide access to various play equipment and activities
- offer training and support to families
- provide opportunities to go on trips and outings
- provide open-door policy where everyone is welcomed
- continue outreach work to identify isolated families

The changes we have noticed are that children are better prepared for school life. Also some parents have gone back to employment, gained certificates with our training, learned new skills and children have developed better social skills. Parents and children interact much more freely and enjoy their experiences together.

At the Family Centre Staff provide a safe quality service. Staff provide an opportunity to access information and other services that they may require in order to meet their individual needs. We offer support to parents while caring for their children and try to relieve stress and anxiety within the family. Through questionnaires and evaluation forms parents have told us that through attending the Family Centre their families have gained:-

- improved social and support networks
- improved skills on positive parenting
- improved relationships
- improved resilience
- increased confidence and self-esteem
- increased access to community resources

Public Benefit

The public benefit through having a service that provides families with children aged 0-4 years (0-11 school holidays) with free access to a wide variety of play activities, free accredited training/courses on parenting skills, free trips and outings, and an open door policy promoting equal opportunities for all families. The centre also works closely with other like-minded organisations and therefore are able to sign-post families in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships.

**TUMBLE FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022**

ACHIEVEMENT AND PERFORMANCE

This financial year has seen families and their children face an unprecedented worldwide pandemic and have to deal with the consequences of lock downs, reduction in income, home schooling and untold additional stress placed upon personal relationships. Tumble Family centre had to adapt service delivery in order to be able to reach out to families who were facing isolation, hardship and emotional stress. Staff provided support and advice via online methods, over the phone, and through face-to-face contact on an individual basis during the height of the pandemic. We delivered activity packs and food hampers to families who were in need. As restrictions eased, we started to re-introduce groups with limited numbers in order for families to meet other parents, to allow their children to socialise and build social networks. We have introduced many outside sessions including active play and walking groups, these have been particularly important as many families have felt uncomfortable socialising inside following the long period of lockdown and restrictions. The latter part of the year was spent on running groups for pre-school children, concentrating on soft skills to prepare them for the transition to school, language and play, and active play. Many of the younger children had missed out on conventional toddler groups during the pandemic, and parents reported that their children were clingy, and found it difficult to mix with other adults and children. The family centre took part in the Welsh Government Winter of wellbeing initiative, and worked in collaboration with other local Early Years professionals to deliver a programme of free activities and trips to families within the local area. Attendance numbers have been steadily increasing as families feel more comfortable and confident to bring their children to the family centre, Parents have reported improved self-esteem and a sense of community, all of which contributes to giving children happy and healthy childhoods.

FINANCIAL REVIEW

Reserves Policy

The trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant income. The trustees feel that given their responsibilities to both the paid workers and the families who benefit from the services a reserve of 3 - 6 months running costs (currently equivalent to £11,506 - £23,012) should be held. This will allow the scheme to function for this period whilst additional funding is raised. The current level of reserves (i.e. £5,065) is below this level and slightly down on the previous year. Steps are being taken to increase unrestricted donations and to increase fee income where possible in order to build up the reserves to the required level.

This level of reserves has been determined taking into account the fact that income is obtained from a range of sources, the extent of protective measures (such as insurance), commitments it has to staff, and other obligations under agreements with third parties.

This policy will be reviewed annually.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**TUMBLE FAMILY CENTRE
REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MARCH 2022**

Independent examiner's report to the trustees of Tumble Family Centre

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 7 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) or under Regulation 10(1)(a) to (c) of the Charities Accounts (Scotland) Regulations 2006 (the 2006 Regulations) and that an independent examination is needed. The charity is preparing accrued accounts.

It is my responsibility to:

- examine the accounts under section 43 of the Charities 1993 Act and under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 41 of the 1993 Act and section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act and section 44(1) (b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs. Sharon Williams

Date: 8th July 2022

Signed:

**TUMBLE FAMILY CENTRE
REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MARCH 2022**

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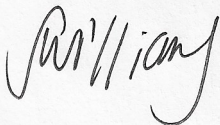
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- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs. Sharon Williams

Date: 8th July 2022

Signed:



**TUMBLE FAMILY CENTRE
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted	Restricted	Totals 21/22	Totals 20/21
Receipts					
Gifts and Donations Income		215	0	215	410
Grants		0	47,560	47,560	20,500
Fundraising		525	0	525	2,650
Total Receipts		740	47,560	48,300	23,560
Payments					
Charitable Activities					
Bus Hire		0	640	640	0
Cleaning Products		590	0	590	480
Craft Activities		0	3,470	3,470	2,818
Food		1,040	0	1,040	96
Garden Development		0	1,650	1,650	90
General Equipment		417	1,883	2,300	0
Kitchen Accessories		0	270	270	19
Maintenance general		560	0	560	0
Marketing and Publicity		0	120	120	0
Membership Fees		90	192	282	0
Office Equipment		127	0	127	20
Office Supplies/Stationary		0	68	68	105
Printing and Reproduction		0	120	120	80
Refurbishment		0	0	0	980
Reimbursed grants		0	0	0	0
Sessional Wages		242	3,058	3,300	0
Software Expense		0	0	0	0
Telephone/broadband		0	480	480	320
Toys		0	342	342	0
Training For Beneficiaries		0	0	0	0
Trips and Events		0	2,500	2,500	0
Maintenance other		0	0	0	0
Salaries, Tax and NI		0	25,480	25,480	23,162
Staff Training		0	620	620	210
Travel Expenses		0	242	242	0
Utilities		0	1,470	1,470	1,780
Total Charitable Activities		3,066	42,605	45,671	30,160

**TUMBLE FAMILY CENTRE
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted	Restricted	Totals 21/22	Totals 20/21
Capital costs		0	0	0	2,277
Governance					
Insurance		0	625	625	590
Professional Fees		0	1,880	1,880	1,733
Total Governance		0	2,505	2,505	4,600
Total Payments		3,066	45,110	48,176	34,760
Net funds		-2,326	2,450	124	-11,260
B/F Balance Previous Year End		7,391	3,482	10,873	22,133
C/F Balance Current Year End		5,065	5,932	10,997	10,873

**TUMBLE FAMILY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	31 March 22	29-Feb-21
ASSETS		
Current Assets		
Cash at bank and in hand		
Lloyds current	8,972	5,421
Lloyds savings	2,025	5,452
	<hr/>	<hr/>
Total Cash at bank and in hand	10,997	10,873
	<hr/>	<hr/>
Total Current Assets	10,997	10,873
	<hr/>	<hr/>
Current Liabilities		
Accounts Payable		
Accounts Payable	0	0
Total Accounts Payable	0	0
	<hr/>	<hr/>
Total Current Liabilities	0	0
	<hr/>	<hr/>
NET CURRENT ASSETS	10,997	10,873
	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES	10,997	10,873
	<hr/>	<hr/>
NET ASSETS	10,997	10,873
	<hr/>	<hr/>
Fund Breakdown		
Unrestricted reserves	5,065	7,391
Restricted funds	5,932	3,482
Total Funds	10,997	10,873
	<hr/>	<hr/>

Signed on behalf of the trustees

Name.....

Signature.....

Date.....

**TUMBLE FAMILY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	31 March 22	29-Feb-21
ASSETS		
Current Assets		
Cash at bank and in hand		
Lloyds current	8,972	5,421
Lloyds savings	2,025	5,452
Total Cash at bank and in hand	<u>10,997</u>	<u>10,873</u>
Total Current Assets	10,997	10,873
Current Liabilities		
Accounts Payable		
Accounts Payable	<u>0</u>	<u>0</u>
Total Accounts Payable	<u>0</u>	<u>0</u>
Total Current Liabilities	0	0
NET CURRENT ASSETS	<u>10,997</u>	<u>10,873</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>10,997</u>	<u>10,873</u>
NET ASSETS	<u><u>10,997</u></u>	<u><u>10,873</u></u>
Fund Breakdown		
Unrestricted reserves	5,065	7,391
Restricted funds	<u>5,932</u>	<u>3,482</u>
Total Funds	<u><u>10,997</u></u>	<u><u>10,873</u></u>

Signed on behalf of the trustees

Name..... Kirshy L. Thomas

Signature..... 

Date..... 09/08/2022

**TUMBLE FAMILY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. Accounting Policies

The accounts have been prepared on a Receipts and Payments basis and in accordance with the Accounting and Reporting by Charities - Statement of Recommended Practice SORP 2005 and applicable accounting standards.

The principal accounting policies adopted in the preparation of the accounts are as follows:

Incoming Resources

Recognition of incoming resources: These are included in the Statement of Financial Activities (SoFA) when received.

Where incoming resources have related expenditure (as with fundraising and contract income) the incoming resources and related expenditure are reported gross in the SoFA.

The value of any volunteer help received is not included in the accounts but is described in the trustee's annual report.

Expenditure

Governance costs include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Restricted funds are to be used for specified purposes as specified by the donor. Expenditure that meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated, for the objects of the charity, without further specified purpose and is available as general funds.

2. Restricted Receipts

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose.

Fund movements were as follows:

Fund	B/F	Income	Expenditure	C/F
Moondance Foundation	0	23,450	19,542	3,908
Families First	0	6,420	6,420	0
Awards for all	0	10,000	7,976	2,024
Winter of Wellbeing	0	7,690	7,690	0
Children in need	3,482	0	3,482	0
Total Funds	0	47,560	45,110	5,932

**TUMBLE FAMILY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

3. Staffing Costs

Total staff costs comprised:

Wages and salaries	£22,588
Tax, National insurance and NEST	£ 5,950
Wage and Salary Staff Costs	£28,538

Payroll fees	£ 120
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Total Staff Costs	£28,658
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The average number of employees in the year, calculated on a full time equivalent basis, was 2

The number of higher paid (including benefits) employees was:

£50,000 - £59,999	Nil
£60,000 to £69,999	Nil

4. Governance Costs

There was no trustee remuneration. Governance costs were as follows:

Professional Fees	£1,450
Accounts	£ 430
Insurance	£ 625
Total	<u>£2,505</u>