

REGISTERED COMPANY NUMBER: 04381722 (England and Wales)
REGISTERED CHARITY NUMBER: 1092083

A4U
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

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FOR THE YEAR ENDED 30 JUNE 2021

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A4U
TRUSTEES' REPORT
FOR THE YEAR ENDED 30 JUNE 2021

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, submit their annual report and the financial statements of A4U (the company) for the year ended 30 June 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution and objects

The organisation was originally formed in 1992 and was registered as a charitable company limited by guarantee set up by a Trust deed on 26/2/02. The company registration number is 04381722, and A4U is a registered charity in England and Wales Number 1092083.

The principal objects of the company, as stated in the constitution are:

- For the public benefit, to promote the relief of people with disabilities and/or ill-health by the provision of information, advice and advocacy services and to assist these people either directly or through their carers, relatives, friends and other agencies.

Method of appointment or election of Trustees

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

A4U is a Disabled Persons User Led Organisation run by and for people with disabilities, including long-term health conditions, mental health conditions, physical impairments and/or sensory impairments.

This ethos flows throughout the organisation, with many of our staff and volunteers managing complex workloads whilst living with a disability and/or long-term condition.

We actively encourage disabled people to join the team, as trustees, volunteers or paid staff - the power of peer support and disabled people helping disabled people generates a positive energy that helps to improve their state of mind and wellbeing.

The trustees continue to have regard to the needs of the charity in the changing world and regularly review the skills and expertise required to lead the organisation.

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The Board of Directors meet quarterly. Appointments and specific delegated powers are agreed by the full Board at the first meeting following the Annual General Meeting.

Regular discussions take place between the Chair, Treasurer and Chief Officer to review strategic and financial matters between Board meetings. Responsibility for service delivery and day-to-day management of staff and volunteers rests with the Chief Officer in conjunction with Team Leaders.

Policies adopted for the induction and training of Trustees

All new Trustees are encouraged, where they have not been existing volunteers, to familiarise themselves with the practical work of the charity and gain an understanding of the culture that drives the organisation. In addition they are provided with an induction pack of guidance notes detailing their responsibilities, including the main documents which set out the operational framework for the Charity:

- Memorandum and Articles
- Latest published accounts and Annual Report
- Business Plan
- Key policies

Trustees are required to abide by the NCVO Code of Good Practice for Trustees, encouraged to attend any available training, and take an active role in the organisation wherever possible.

During the year under review Trustees attended Shropshire Charity Trustees network virtual meetings for training and networking.

Organisational structure and decision making

The composition of the Board is based on a skills audit to ensure the Board maintains appropriate and effective levels of expertise to manage and develop the organisation in line with the aims of the Business Plan.

The business plan is a working document which is used to underpin all decision making by the Board. This is updated regularly by the Strategic Review Report provided by the Chief Officer to Board.

Quality Management

A4U is committed to continuous improvement and implementing appropriate quality management systems and processes to enable us to deliver the highest practicable quality services. To do this we:

- work with users of our services to **develop our services to meet their needs.**
- conduct our work in a way that reflects our **core aims and ethos.**

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- create an environment that promotes **continuous improvement** and knowledge sharing across all stakeholders.
- ensure **compliance** with legal and other applicable standards.
- **educate and train** our staff and volunteers to support the delivery of high-quality services.

We hold the externally audited Advice Services Alliance Advice Quality Standard for advice, telephone advice and Casework for Welfare Benefits and Disability. We are subject to a bi-annual external audit process in addition to completing regular annual internal reviews of our policies and procedures.

We are a "Disability Confident" employer working towards Disability Confident Leader status.

Safety

A4U is committed to providing a safe environment for all its workers, volunteers, clients and visitors. This duty is discharged by the implementation of a safety policy and the underpinning development of live risk assessments for the workplace and relevant public areas. Safety is a standing item on the Board and Staff meeting agendas and all accidents or incidents are reviewed at meetings.

As a result of the Covid pandemic additional risk assessments are being completed in response to the rapidly changing environment.

Risk management

The Trustees assess the major risks to which the company is exposed on an ongoing basis, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate, wherever possible, our exposure to the major risks.

We have completed specific risk assessments in relation to Covid 19. The extent of the global pandemic would have been difficult to anticipate however business continuity and other plans that were in place have enabled the charity to continue to function efficiently and maintain a service to our beneficiaries.

Safeguarding

All issues raised are logged in line with our policy and reported on as a standing agenda item at Board meetings. All staff receive 3 yearly training updates and understand processes for escalating safeguarding issues.

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OBJECTIVES AND ACTIVITIES

Overall Aim

To improve the quality of life for people with disabilities and/or long-term conditions, their families and carers in Shropshire and its Borders

Specific Aims

- To enable people with disabilities to improve choice and control over their lives and/or assist independent living.
- To maximise financial wellbeing for people with disabilities.
- In partnership with public, private and VCS agencies engage proactively in the shaping and delivery of national disability policy locally.
- To treat everyone as individuals without prejudice and with empathy.
- To reduce discrimination and raise awareness of disability issues.

Our aims and ethos remain constant, however we keep our activities under continuous review using the strengths of our organisation to respond to the needs of our clients, maximising the opportunities to try new and innovative ways of working, in response to a changing world.

Key Strengths

- We listen
- We are impartial and non-judgemental
- We treat everyone as an individual
- We spot and nurture potential
- We know that everyone can contribute
- We go the extra mile
- We look at situations holistically, finding solutions by working with trusted partners.

Activities

During the period covered by this report the activities delivered by A4U were:

- Independent confidential advice and information on benefits - claims and appeals, help with form filling both by telephone supported by tailored self-help information and face to face.
- Quality Marked Specialist Advice on welfare benefits and disability issues from experienced caseworkers.

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- Advice and professional independent advocacy to challenge a range of decisions including representing clients when necessary.
- We lead the provision of Shropshire Autism Hub, providing support for adults on the autism spectrum, with or without a diagnosis who live, or wish to live, independently.
- Shropshire Building Better Opportunities Project funded by the European Social Fund and Lottery Community Fund. We run small group courses and development activities linked to breaking down barriers to employment primarily for people on the autism spectrum, but also with a focus on increasing social inclusion and independence.
- Access to training in relation to disability issues including Autism.
- Volunteering and employment opportunities.
- Keyworker support as part of multidisciplinary teams.
- Remote support (by phone, text, zoom, messenger and socially distanced meetings outside) initially due to lockdown, now ongoing.

All of the above activities have been undertaken with reference to the Charity Commission guidance on Public Benefit and are available to all disabled people and those with long term medical conditions, their families, carers, and advocates. A4U operates within an equality policy.

Response to Covid

Throughout the year we had to respond to the Government “lockdown” measures to contain the spread of Covid 19. Our advice and information services continued via remote working, outdoor meetings and, following additional support from Shropshire Council which allowed us to increased protective screening and PPE measures within our building, we provided some one-to-one meetings for those in significant need for whom online and remote activity was not possible.

The Autism Hub drop in could not be held in its normal fashion and instead we have sought to maintain contact with as many users as possible, in particular those considered to have less robust support networks due to the lockdown conditions by all possible alternative means.

Zoom and telephone appointments continued for those clients who needed our services and could manage them, but these are often much longer than the equivalent face-to-face appointments and may have to be done over a number of days.

We identified those who were in need of particular wellbeing support and provided resources to help with anxiety and increased mental health issues.

Some socially distanced activity was completed during the summer months when outdoor activities were possible.

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We also provide on-site premise management services at Louise House including ensuring compliance with Covid guidelines and coordinating risk assessments for all tenants.

HIGHLIGHTS AND ACHIEVEMENTS

INFORMATION, ADVICE AND ADVOCACY SERVICES FOR PEOPLE WITH DISABILITIES

We continue to provide our core information, advice and advocacy services via contracts with Shropshire Council, known as Advice, Advocacy and Welfare Benefits Shropshire with partners, Citizens Advice Shropshire, Age UK and Taking Part. The current contract runs until 30th September 2022 with the potential of extension for a further 2 years for adult services. We also provide a service for the Independent Advice and Support Service related to SEND for the 0-25 age group, also in conjunction with Citizens Advice Shropshire. The current contract runs to August 2022, with halved funding from April 2022.

As with previous funding for our core information, advice and advocacy service, this contract requires that additional funding will be sourced externally and particularly so to manage the extra demands of Covid delivery during this year.

We received additional small grant funding from Shropshire Council during the year, to work with carers and assist with the purchase of PPE.

We completed a survey of carers of adults on the autism spectrum, many of whom were not in contact with or aware of other services. We provided advice and information to them and those referred by the Community Reassurance team.

The general nature of enquiries during lockdown changed, with more complex issues being raised and the number of issues to be addressed with each individual increasing. We have adjusted our provision to continue to support as many people as possible using telephone and online services plus limited face to face for clients who struggle to access any other way.

Our normal face to face form filling service with volunteers was limited as some of our regular form fillers ceased to volunteer following lockdown for family and health reasons and others stepped back to reduce their risk.

Staff covered additional work where they could and as many of the cases were more complex this was entirely appropriate.

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During the year we still dealt with 558 cases for clients involving one to one input, despite the temporary suspension of reviews by the DWP, and achieved monetary gains for clients totalling over £390,000. Due to the pandemic, we were unable to offer any appointments for Personal Independence Payment and Employment and Support Allowance forms with our volunteers.

We also provide limited paid for services for clients outside our local authority funded area and operate some additional small contracts for welfare benefits and advocacy support for mental health services.

SHROPSHIRE AUTISM HUB

Shropshire Autism Hub leads the provision of autism specific services for adults and their carers in Shropshire in partnership with a range of other services.

The concept is to encourage personal development, build confidence, develop individual coping strategies and improve wellbeing and social interaction using a range of activities in a fun and stimulating environment, whilst providing a safety net of information and advice. Our holistic approach means we look at the complete picture, rather than individual issues, and access a range of help from our networks to manage very complex situations.

Prior to the pandemic we held weekly sessions for adults over 18 living in Shropshire, with or without a full diagnosis. Attendance was up to 40 people per session.

We are now offering predominantly remote support. We continue to meet individuals and smaller groups outside when we were able although numbers were significantly reduced from our normal delivery. We concentrated face to face provision on those who were experiencing difficulties and did not have links to strong support networks.

We received additional funding from the NHS for provision of crisis mental health support to Hub members who were experiencing particular difficulty during the pandemic as waiting lists for mental health services grew.

We continued as a partner in the **Shropshire Building Better Opportunities Project funded by the European Social Fund and Lottery Community Fund**. This funding allowed us to employ dedicated staff to run small group courses and development activities linked to breaking down barriers to employment, but also with a focus on increasing social inclusion and independence. For many of our users the barriers are significant and ongoing so continuity of support and tailored delivery that meets the needs of those with processing and communication difficulties is crucial. Our funding has now been extended through to 2023 and we have adjusted our provision to provide more placement options.

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The Hub develops in response to the needs and input of the service users and their families. Normally we hold regular group sessions where Hub users can input their thoughts and ideas to future development, however this was not possible with the limitations during lockdown and reduced numbers able to gather together. We did however collate information gathered from face-to-face meetings and walking groups and with our BBO participants in addition to completion of an online survey for those registered with the Hub to ascertain their views.

This was part of an evaluation of the organisation that we were able to fund via the Disabled Persons Organisation Covid Emergency Fund which also provided core funding to support the extra costs of operating and additional staffing required during the pandemic.

Shropshire and Telford Asperger's Carers Support group provide additional support for carers and family of those attending the Hub and we work closely with them to provide full family support whilst appreciating the independence of adults from their parents. They provide significant input from experts by experience to the overall development of our service

Reporting to the Shropshire Autism Partnership Board allows us to pass on comments and issues that are raised and share our learning with commissioners and other stakeholders locally.

We provide pre-diagnostic support for people accessing the NHS adult autism diagnostic pathway in Shropshire, however due to commissioning issues the rate of diagnostic appointments simply did not meet the demand within Shropshire. We are providing advocacy to support requests for a diagnostic referral and both pre-and post-diagnostic support and short-term urgent support for those with immediate needs. We continue to work with partners across our network to provide specialist appointment sessions via the Hub.

As well as advice partners we look to work with organisations providing opportunities for activities that we can encourage Hub users to attend, knowing that there is support for their difficulties and appropriate adjustments will be made to allow them to participate equally.

The Hub Goals (developed with users and partners):

- To be a source of impartial and reliable information and advice about autism and services in Shropshire.
- To create an inclusive environment where individuals feel safe and welcomed.

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- To offer support to any adult resident in Shropshire; pre-and post-diagnosis – clinical and non-clinical, and carers.
- To bring together services offering support, increasing accessibility and breaking down barriers.
- To provide opportunities for life enhancing development and the achievement of ambitions.
- To develop networking opportunities for individuals on the autism spectrum, and the opportunity to develop new friendships.
- To encourage professional networks and promote awareness of the autism spectrum among services.
- To encourage individuals to work together as a group to ensure the Hub continues to grow and develop.

Key achievements during the year

Despite the restrictions on larger group sessions, we successfully adapted the delivery of the Hub and continued to meet its goals.

- 18 new Hub registrations.
- 30 BBO participants active during the year, a total significantly affected by Covid . Many of our participants struggle to engage with online options or telephone support. Therefore, we developed a facebook page specifically for BBO and interacted via text and messenger as well as completing outdoor activities when we were. We introduced wellbeing activities because levels of anxiety increased and remain high.
- Successful mental health support mitigated high levels of anxiety and reduced crisis interventions.
- We have maintained pre-existing strong relationships with users and have built new ones. The Hub is seen as a trusted environment where it is safe to share difficulties and ask for help whatever the nature of the problem. This connection enables us to use our links with other local organisations to provide support where our users would not have approached them directly or with organisations that they were not aware of. Although this has been hampered by Covid restrictions in terms of regular visible contact, we have been able to provide additional advocacy support for some users who have needed to interact with medical or diagnostic services where they were only offered online or telephone access to the service. We have provided an option to access via our premises with support in a familiar environment which has been very successful.

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- Our developing link with The Hive, a local Arts and young peoples' venue in Shrewsbury, proved invaluable during lockdown. Together we supported some of our members to access online activities. Our combined input has a significant effect on the outcomes of individuals we support.

Regular Partners in provision include:

Shropshire and Telford Asperger's Carers Support
Care First Floating Support service
Autism West Midlands
Enable, employment and volunteering support
West Mercia Police

Louise House Café

Ongoing Covid restrictions saw the complete closure of our café, firstly as a result of government restrictions but ongoing due to its location within our building, also shared with NHS services providing critical support to vulnerable people.

As a result we have reviewed the café area, using the space to benefit our participants until such time as we can return to normal group sessions.

We will use the space more as a training venue to manage limited numbers, provide placement activities to support our BBO project and develop a "Calm Café" setting for small groups of individuals with autism, and potentially other vulnerable groups as we go through the winter.

Staff and volunteer development

We are proud of the quality standards we have achieved; to maintain them, all staff and volunteers are trained and supported. Our regular team meetings provide opportunities for knowledge sharing as well as planning, but we also operate an "open door" policy for staff and volunteers to raise concerns or input ideas. Staff share updates by email, provide feedback on file reviews and will arrange a separate one to one meeting for issues of particular importance.

All staff combine homeworking with appointments in the office or off site when needed and we will continue to manage this flexibility for the foreseeable future in line with our risk assessments.

All staff complete continuous professional development using both accredited training and regular online updates and research papers.

Casework staff have completed additional welfare benefit training with Social Welfare Training based in Birmingham, with online training now making this an easier option.

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Autism training for Hub staff is continuous as new research is undertaken and understanding is increased on an ongoing basis. We access updates from the National Autistic Society, Research Autism, Autistica and other accredited organisations.

We recruited additional staff during lockdown, however we have seen a significant reduction in the numbers of active volunteers as the pandemic progressed. Key issues were personal health concerns as well as caring responsibilities for other family members. As we recruit many of our volunteers as experts by experience most have health or disability issues themselves. As part of our recent evaluation 50% of volunteers are planning to return to volunteer as soon as they felt safe to do so.

The last year has been hugely challenging for our staff and volunteers.

Much of what we consider to be the most positive aspects of our service, ease of access, and friendly approachable and relaxed delivery options, have been strained by the impact of lockdowns and limitations on our normal sessions.

As always, our staff have been incredibly flexible, meeting the challenges of such an unprecedented situation with enthusiasm and care for the people we support.

We have continued to work with some of our volunteers remotely, and we thank all of them for their willingness to do this when they were able, but really look forward to returning to something nearer normal with small group sessions and activities that our volunteers can support in person. We really do appreciate the time they give to us and value all of their contributions to making A4U what it is.

FINANCIAL REVIEW

We are fortunate that the impact of Covid 19 on our income has been limited.

Our key contracts have not been affected due to the nature of our work and we have continued to provide advice, advocacy, training and support throughout the pandemic, although via different delivery methods. We have also been able to access additional funding courtesy of Covid specific support to meet additional costs including PPE, improve IT infrastructure to manage homeworking, complete an evaluation of the service to support future planning and cover the additional costs of operating in different ways.

As for many charities fundraising activity was reduced during the year, however we are fortunate that this is not our primary income stream and we have consciously tried to

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spread our sources of funding as broadly as possible. We continued to receive donations from individuals although event fundraising had to stop.

We work closely with our funders who have been very supportive and understand the importance of continuity of our work with the client groups we serve.

Reserves Policy

We have seen a further increase in reserves this year due to work in progress and additional unexpected funding to support the ongoing management of the pandemic.

The Board regularly reviews the level of reserves that are required to ensure that they are adequate to fulfil our continuing obligations. We have been able to exceed our target of 3 months operating costs on current projects, however future larger scale developments in provision linked to NHS funding will increase risk and require increased working capital to manage.

The free reserves of the charity at the year end were £57,146 (2020: £47,097).

FUTURE PLANS

- All services are continuing to be replanned and reassessed as government guidelines change and the impact of Covid continues to be felt.
- We are reviewing post Covid development opportunities that meet our objects and enhance services for our client group.
- We have completed an expression of interest which has been accepted for NHS England Innovation funding to provide support for adult individuals currently on the waiting list for an autism diagnosis in Shropshire. This is a 12 month pilot initially to look at development of an indicative passport including a sensory profile that will support people accessing a range of services to help explain their needs.
- Develop the café space as a training venue with enhanced placement activity and provide a “calm café” for people on the autism spectrum.
- We will continue our commitment to develop high quality standards of advice and advocacy and explore all possible options with partners to ensure continued provision of preventative services in Shropshire.
- We will consider succession planning for Building Better Opportunities and other time limited funding.

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TRUSTEES RESPONSIBILITY STATEMENT

The trustees (who are also the directors of A4U for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 2nd December 2021 and signed on its behalf by:



Mrs C Crackett - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
A4U

Independent examiner's report to the trustees of A4U ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn-Williams

C Moelwyn-Williams
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Third Floor
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Date: *16th December 2021*

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STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 JUNE 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		40,380	-	40,380	75,991
Charitable activities					
General		88,341	67,024	155,365	92,482
Other trading activities	2	-	-	-	18,255
Investment income	3	-	-	-	9
Other income		21	-	21	-
Total		128,742	67,024	195,766	186,737
EXPENDITURE ON					
Charitable activities					
General		118,693	63,199	181,892	166,396
NET INCOME		10,049	3,825	13,874	20,341
RECONCILIATION OF FUNDS					
Total funds brought forward		47,097	-	47,097	26,756
TOTAL FUNDS CARRIED FORWARD		<u>57,146</u>	<u>3,825</u>	<u>60,971</u>	<u>47,097</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

STATEMENT OF FINANCIAL POSITION
30 JUNE 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	9	16,564	-	16,564	17,233
Cash at bank		<u>53,586</u>	<u>8,530</u>	<u>62,116</u>	<u>33,400</u>
		70,150	8,530	78,680	50,633
CREDITORS					
Amounts falling due within one year	10	(17,709)	-	(17,709)	(3,536)
		<u>52,441</u>	<u>8,530</u>	<u>60,971</u>	<u>47,097</u>
NET CURRENT ASSETS					
		<u>52,441</u>	<u>8,530</u>	<u>60,971</u>	<u>47,097</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>52,441</u>	<u>8,530</u>	<u>60,971</u>	<u>47,097</u>
NET ASSETS					
		<u>52,441</u>	<u>8,530</u>	<u>60,971</u>	<u>47,097</u>
FUNDS	11				
Unrestricted funds				57,146	47,097
Restricted funds				<u>3,825</u>	<u>-</u>
TOTAL FUNDS				<u>60,971</u>	<u>47,097</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 December 2021 and were signed on its behalf by:

Mrs C Crackett - Trustee

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

2. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Café Income	-	17,114
Contributions to Premises	<u>-</u>	<u>1,141</u>
	<u>-</u>	<u>18,255</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>-</u>	<u>9</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>-</u>	<u>904</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
	<u>9</u>	<u>9</u>
General		

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	75,991	-	75,991
Charitable activities			
General	92,482	-	92,482
Other trading activities	18,255	-	18,255
Investment income	<u>9</u>	<u>-</u>	<u>9</u>
Total Income	186,737	-	186,737
EXPENDITURE ON			
Charitable activities			
General	166,396	-	166,396
NET INCOME	20,341	-	20,341
RECONCILIATION OF FUNDS			
Total funds brought forward	26,756	-	26,756
TOTAL FUNDS CARRIED FORWARD	<u>47,097</u>	<u>-</u>	<u>47,097</u>

8. TANGIBLE FIXED ASSETS

	Office equipment £
COST	
At 1 July 2020 and 30 June 2021	<u>5,892</u>
DEPRECIATION	
At 1 July 2020 and 30 June 2021	<u>5,892</u>
NET BOOK VALUE	
At 30 June 2021	<u>-</u>
At 30 June 2020	<u>-</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	14,676	17,233
Prepayments	<u>1,888</u>	<u>-</u>
	<u>16,564</u>	<u>17,233</u>

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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	2,251	-
Social security and other taxes	1,153	-
Other creditors	475	-
Accruals and deferred income	<u>13,830</u>	<u>3,536</u>
	<u>17,709</u>	<u>3,536</u>

11. MOVEMENT IN FUNDS

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	47,097	10,049	57,146
Restricted funds			
Carers Grant	-	3,825	3,825
	<u>-</u>	<u>3,825</u>	<u>3,825</u>
TOTAL FUNDS	<u>47,097</u>	<u>13,874</u>	<u>60,971</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	128,742	(118,693)	10,049
Restricted funds			
BBO	39,054	(39,054)	-
Carers Grant	5,020	(1,195)	3,825
DPO	17,950	(17,950)	-
Infection Control	<u>5,000</u>	<u>(5,000)</u>	<u>-</u>
	<u>67,024</u>	<u>(63,199)</u>	<u>3,825</u>
TOTAL FUNDS	<u>195,766</u>	<u>(181,892)</u>	<u>13,874</u>

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NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.19 £	Net movement in funds £	At 30.6.20 £
Unrestricted funds			
General fund	26,756	20,341	47,097
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>26,756</u>	<u>20,341</u>	<u>47,097</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	186,737	(166,396)	20,341
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>186,737</u>	<u>(166,396)</u>	<u>20,341</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.19 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	26,756	30,390	57,146
Restricted funds			
Carers Grant	-	3,825	3,825
	<hr/>	<hr/>	<hr/>
	-	3,825	3,825
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>26,756</u>	<u>34,215</u>	<u>60,971</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	315,479	(285,089)	30,390
Restricted funds			
BBO	39,054	(39,054)	-
Carers Grant	5,020	(1,195)	3,825
DPO	17,950	(17,950)	-
Infection Control	5,000	(5,000)	-
	<u>67,024</u>	<u>(63,199)</u>	<u>3,825</u>
TOTAL FUNDS	<u>382,503</u>	<u>(348,288)</u>	<u>34,215</u>

The BBO fund relates to the funding received in advance of expenditure for our Building Better Opportunities project funded by the European Social Fund and the National Lottery Community Fund.

The Carers Grant fund was received from Shropshire Council to support Covid related activity and also development of work with Shropshire and Telford Asperger's Carers Support Group.

The Disabled Persons Organisation (DPO) Emergency fund provided time limited Covid grant monies to support our work with disabled people.

12. EMPLOYEE BENEFIT OBLIGATIONS

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £3,350 (2020: £6,485). Contributions totalling £475 (2020: £nil) were payable to the fund at the balance sheet date.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2021.