

**COMMUNITY ACTION: MK**  
**(A company limited by guarantee)**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**COMMUNITY ACTION: MK**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**Trustees**

L M Emmanuel, Trustee  
G Gager, Trustee  
A Lands, Trustee  
S Ewedemi, Trustee  
J M Harrison, Trustee  
D L Webber, Trustee  
J A Dawes, Trustee  
D Conway, Trustee (resigned 20 July 2023)

**Company registered number**

04279401

**Charity registered number**

1092047

**Registered office**

Acorn House, 351 Midsummer Boulevard, Milton Keynes, Buckinghamshire, MK9 3HP

**Company secretary**

C Walton

**Independent examiners**

Elizabeth Newell BA (Hons) FCA, Moorgate House, 201 Silbury Boulevard, Milton Keynes, Buckinghamshire, MK9 1LZ

**Bankers**

Natwest Bank PLC, 501 Silbury Boulevard, Saxon Gate East, Milton Keynes, MK9 3ER

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2023. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**GOING CONCERN**

The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in 2023. The trustees are of the view that on the basis of these plans the Charity is a going concern.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

The Charity is a Company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2023 are listed on page 1.

The trustees:  
Anthony Lands (Vice Chair)  
Danny Conway Diane Webber (Chair)  
Gavin Gager (Treasurer)  
Julie Dawes  
June Harrison  
Lisa Emmanuel  
Sola Ewedemi

**Subsidiaries**

The Charity is the guarantor for Community Action: Development Services CIC and acts as the asset locked body for the CIC. The Company is currently dormant, however the objects of the Company are to carry on activities which benefit the community and in particular (without limitation) the residents of Milton Keynes by developing and sustaining community activity.

When active, the company is governed by a board of Directors (two of which are Trustees of the Charity) and reports progress to the Charity's Board of Trustees at each meeting.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**OBJECTIVES AND ACTIVITIES**

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose. 1
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

**Our Vision** is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

**Our Mission** is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

**At Community Action: MK we believe:**

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

**Underpinned by the values of:** Transparency, openness & fairness.

**PUBLIC BENEFIT**

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

**STRATEGIC REPORT**

The following sections for achievements and performance and financial review form the strategic report of the charity.

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**ACHIEVEMENTS AND PERFORMANCE**

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries. This has been particularly challenging as we have little core funding to undertake these functions. However we have shaped our work so we are able to continue to provide infrastructure support. Due to COVID-19 we were able to renegotiate some of our funding in order to channel our work into our pandemic response. This included translation & dissemination of guidance for VCSE groups, responding to questions regarding running organisations online, gathering information and data about who needed support, coordinating that response, recruiting and processing volunteers and supporting the formation of networks and partnerships to provide organised responses to issues communities in Milton Keynes were experiencing.

Over the year we have provided the following support:

**Strengthening Groups**

Our Strengthening Groups team is responsible for our direct work with groups across the VCSE and for coordinating our monitoring information and gathering data about our work in communities and with groups. This team responds to and manages the needs and enquiries of individual organisations. Their work includes managing information for groups, promoting good governance, running 1:1 sessions with organisations, coordinating training, organising generic networking events, preparing newsletters and other communications. This work closely links to our outreach programme happening in the Strengthening Communities Team, and supports groups to be involved in the various alliances which are forming to strengthen the sector.

Over this financial year we have provided the following support. We have continued to receive and respond to queries via our email inboxes ([info@communityactionmk.org](mailto:info@communityactionmk.org) and [support@communityactionmk.org](mailto:support@communityactionmk.org)), telephone and the regular online support sessions, which we offer on a weekly basis: [bit.ly/CAMKSupportSessions](https://bit.ly/CAMKSupportSessions).

We have dealt with **371** different organisational queries throughout the year. Through our group triage approach, these initial queries have often spanned across a number of interactions, including emails, telephone calls and online meetings: one query would often lead to numerous interactions and pieces of information, advice, and signposting being offered by our team leading to multiple follow up sessions.

**Snapshot of the Types of Group Support Initial Queries:**

Communications	45
Do-it	9
Finance	2
Funding	13
General Development	4
Governance	35
Legal Advice	3
Networks & Partnerships	9
Other/ Miscellaneous	27
Signposting	52
Starting new group / project	7
Venue Enquiry	4
Volunteering - employee	29
volunteering - looking for roles	77
Volunteering - recruitment	55

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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In addition to the queries above we have delivered:

**5** legal clinic sessions with our Legal Partner Dentons.

**40** different 1:1 sessions with VCSE organisations

- Face to Face: **19**

- Online: **21**

**23** Events: 6 in person and 17 online

The development of the networks, has meant that we have been responding to the support needs of the groups that have been participating in those networks. For example we have provided governance/ policy related support to the groups that go through the membership process as part of the Mental Health Alliance and those involved in the emerging Refugee Network.

In addition, by creating and facilitating the above networks, we have had the opportunity to develop and test a number of governance-related functions and processes, such as terms of reference, funding processes etc, all of which have been developed through a collaborative and co-productive sessions, workshops and meetings with the local VCSE groups and organisations.

### **Communications**

**62 email campaigns** sent through our Mailchimp marketing platform, including our weekly newsletters with news from and for the local VCSE sector and other information related to events, projects and other opportunities.

**153** more people signed up to our mailing list, which at the end of March 2023 had **1,429 subscribers**

**73 blogs** were published on our website, which got **42,000 views**

### **Volunteering**

Throughout 2022-23 we continued to deliver our volunteering service within Milton Keynes, principally by managing a Volunteer Brokerage Service for Milton Keynes. Through our Volunteering Service we work with local charities and community groups to help them recruit volunteers for their organisations. This is a service we are seeking to develop and are looking for funding to do so.

### **Do-It**

The Do.It platform continued to be our main source of volunteer brokerage , with 656 volunteers joining in the review period. 67 organisations joined in the period, with 62 roles advertised across the platform.

### **Volunteers Week June 2022**

- Celebration at MK Rose

On the 1 June 2022 we marked Volunteers' Week with an opportunity to thank the volunteer community at the dedicated pillar at the MK Rose

Debbie Brock, High Sheriff of Buckingham introduced the event, with speeches from Odette Mould MBE of Harry's Rainbow and our Volunteering Coordinator, Camille Poole.

Thank you gifts for volunteers were kindly donated by John Lewis.

Volunteer Fayre in Middleton Hall

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The event at the Rose was followed by a Volunteer Fayre in Middleton Hall, where a range of organisations engaged with members of the public and potential volunteers, promoting their work and available volunteer roles.

**Drop-ins**

Continuing our relationship with Whitehouse Surgery, we hosted 13 drop-ins at Whitehouse Surgery, alongside a host of Milton Keynes' based organisations, including Diabetes UK and Bucks Canal Society

**MK Central Library**

A new drop-in began in August 2022, in the foyer of MK Central Library, with 17 events taking place in collaboration with groups such as Age UK, Willen Hospice and The NSPCC

**NSPCC Case Study**

**Quote from NSPCC East FB page:**

*At the NSPCC we believe in working together and with communities so they know we're here to support them with advice or if they're worried about the welfare of a child.*

*Recently our schools coordinator and fundraising manager for Bucks attended an event at Milton Keynes Central Library following an invite from the fantastic Community Action: MK.*

*Freya and Laura spoke with a wide range of the local community, including parents attending reading and singing sessions with their children, carers taking SEND children out to the library and they also spoke with a BAME group about volunteering too.*

**Queries (including stats)**

**Volunteer Opportunities of the Week**

**Map**

Created in November 2022 to provide a geographical way of searching MK volunteer opportunities, the map has been viewed 8,684 times as of 31st March 2023.

**Volunteer MK Facebook Group**

We established the Volunteer MK Facebook group, where VCSE groups can post their latest news and volunteer positions. The group now has 152 Members

**City Status**

Milton Keynes Awarded City Status! – Community Action: MK ([communityactionmk.org](https://communityactionmk.org))

**Volunteer Managers Networks**

The first meeting on December 13th 2022, brought together a total of 15 Volunteer Managers from across Milton Keynes, with organisations such as MK Gallery and The Parks Trust represented.

January 2023 saw the first in-person gathering, where network members delved into the topic of recruitment tips and strategies.



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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Snapshot of volunteering stats - Do-IT platform**

- 67 Number of New Organisations advertising their volunteering roles
- 62 Number of New Opportunities
- 656 New volunteers

**FINANCIAL REVIEW**

Total incoming resources for the year amounted to £658,661 which is a net increase of £77,552 from 2022. Total outgoing resources for the year amounted to £636,912, an increase of £188,749 over 2022.

By far the largest cost of the charity continues to be its staff. In 2023 the number was 13 (2022: 13).

The charity showed an overall loss of £34,475 for the year (2022 surplus £150,582). The loss on unrestricted funds was £40,551 (2022 surplus of £90,572) and the surplus on restricted funds was £6,076 (2022 surplus £60,010).

**RESERVES POLICY**

Reserves policy - The charity's restricted reserves at 31 March 2023 stand at £1,326,364 (2022: £1,320,287), of which £1,014,561 (2022: £963,337) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £157,669 (2022: £198,220).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £93,446 (2022: £89,727) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly wind-down of the charity's operations. Free unrestricted reserves therefore stand at £64,221 (2022: £108,493), and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

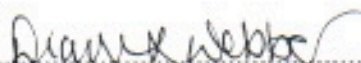
**INVESTMENT POLICY**

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated a loss of £28,278 (2022 surplus of £23,052).

**PLANS FOR FUTURE PERIODS**

Our 'Five Year Plan 2023-2028' has been developed during this financial year in partnership with stakeholders, staff and trustees. We have worked hard to reflect, plan and work with the sector to determine where to invest our energy, expertise and resources. The launch of the new Five Year Plan places us in good stead for the coming years as we build on the achievements of the last few years.

This report was approved by the Trustees, on 16/10/23 and signed on their behalf by:



D Webber  
Chair of Trustees

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**TRUSTEES' RESPONSIBILITIES STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the 'Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**INDEPENDENT EXAMINER'S STATEMENT**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

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**INDEPENDENT EXAMINER'S REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Dated: 18/10/2023

Elizabeth Newell BA (Hons) FCA  
Independent Examiner

**MHA**  
Chartered Accountants  
Milton Keynes

**MHA is the trading name of MacIntyre Hudson LLP, a limited liability partnership in England and Wales (registered number OC312313).**

**COMMUNITY ACTION: MK**  
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**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>INCOME FROM:</b>					
Donations and legacies	2	1,355	627,626	628,981	558,017
Investments	3	29,680	-	29,680	23,092
<b>TOTAL INCOME</b>		<b>31,035</b>	<b>627,626</b>	<b>658,661</b>	<b>581,109</b>
<b>EXPENDITURE ON:</b>					
<b>Charitable activities:</b>					
Direct costs		33,359	546,550	579,909	295,166
Support costs		51,243	-	51,243	147,666
Governance		5,760	-	5,760	5,331
<b>TOTAL EXPENDITURE</b>		<b>90,362</b>	<b>546,550</b>	<b>636,912</b>	<b>448,163</b>
<b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>		<b>(59,327)</b>	<b>81,076</b>	<b>21,749</b>	<b>132,946</b>
Transfers between funds	18	75,000	(75,000)	-	-
<b>NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>15,673</b>	<b>6,076</b>	<b>21,749</b>	<b>132,946</b>
Other recognised gains/(losses)		(56,224)	-	(56,224)	17,636
<b>NET MOVEMENT IN FUNDS</b>		<b>(40,551)</b>	<b>6,076</b>	<b>(34,475)</b>	<b>150,582</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		198,220	1,320,287	1,518,507	1,367,925
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>157,669</b>	<b>1,326,363</b>	<b>1,484,032</b>	<b>1,518,507</b>

The notes on pages 13 to 31 form part of these financial statements.

BALANCE SHEET  
AS AT 31 MARCH 2023

	Note	£	2023 £	£	2022 £
<b>FIXED ASSETS</b>					
Tangible assets	11		3,609		5,260
Investments	12		1,040,119		868,398
			<u>1,043,728</u>		<u>873,658</u>
<b>CURRENT ASSETS</b>					
Debtors	13	41,836		200,095	
Cash at bank and in hand		420,941		560,154	
		<u>462,777</u>		<u>760,249</u>	
<b>CREDITORS:</b> amounts falling due within one year	15	(22,473)		(115,400)	
<b>NET CURRENT ASSETS</b>			<u>440,304</u>		<u>644,849</u>
<b>NET ASSETS</b>			<u>1,484,032</u>		<u>1,518,507</u>
<b>CHARITY FUNDS</b>					
Restricted funds	18		1,326,363		1,320,287
Unrestricted funds	18		157,669		198,220
<b>TOTAL FUNDS</b>			<u>1,484,032</u>		<u>1,518,507</u>

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 17/10/23 and signed on their behalf, by:

  
D Webber (Chair of Trustees)

The notes on pages 13 to 31 form part of these financial statements.



**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. ACCOUNTING POLICIES**

**1.1 General Information**

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is Acorn House, 351 Midsummer Boulevard, Milton Keynes, MK9 3HP.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

**1.2 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.3 Going concern**

After making appropriate enquiries and taking into consideration the cost of living crisis, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. ACCOUNTING POLICIES (CONTINUED)**

**1.4 Income**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.



**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. ACCOUNTING POLICIES (CONTINUED)**

**1.6 Tangible fixed assets and depreciation**

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	16.66% - 33% Straight line
Office equipment	-	16.66% - 50% Straight line

**1.7 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

**1.8 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

**1.9 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

**1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.11 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. ACCOUNTING POLICIES (CONTINUED)**

**1.12 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.13 Financial instruments**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.14 Pensions**

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

**1.15 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**COMMUNITY ACTION: MK**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**2. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Roof Tariff Funds	-	250,000	250,000	251,000
Building Partnership NHS England	-	107,250	107,250	-
Unrestricted funding	1,355	-	1,355	6,890
Networks of Networks	-	-	-	5,000
Catalyst	-	-	-	20,368
MacMillan Research	-	-	-	8,953
INF Mental Health Alliance Adults	-	40,000	40,000	164,606
INF CYP MHN	-	-	-	606
VCS EP Local Intelligence Network Grant	-	-	-	1,500
Vagabond Independent Cinema	-	-	-	613
INF BLMK Winter Funds	-	-	-	48,481
MHA Development Beds & Luton	-	-	-	50,000
MacMillan Faith Research	-	15,000	15,000	-
Remuneration Proposal	-	10,000	10,000	-
Provision of Inequalities	-	30,000	30,000	-
NAVCA Ukrainian Refugees	-	4,968	4,968	-
Health Connectors	-	75,000	75,000	-
MHA 2023/24	-	50,000	50,000	-
Mapping ICB	-	30,408	30,408	-
NAVCA Cost of Living Crisis	-	10,000	10,000	-
Denny Review	-	5,000	5,000	-
MacMillan Research	6,890	551,127	558,017	

**3. INVESTMENT INCOME**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment dividend income	27,944	-	27,944	23,052
Bank interest income receivable	1,736	-	1,736	40
	29,680	-	29,680	23,092
Total 2022	23,092	-	23,092	

**COMMUNITY ACTION: MK**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**4. DIRECT COSTS**

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Grant expenditure	9,046	168,702	177,748	41,779
Project expenditure	-	-	-	14,725
Staff salaries	110,769	207,084	317,853	238,662
Overhead cross charge	(86,456)	170,764	84,308	-
	<u>33,359</u>	<u>546,550</u>	<u>579,909</u>	<u>295,166</u>
Total 2022	<u>295,166</u>	<u>-</u>	<u>295,166</u>	

**5. SUPPORT COSTS**

	Governance £	Support costs £	Total 2023 £	Total 2022 £
Legal & professional	-	2,039	2,039	2,844
Staff salaries	-	104,726	104,726	121,131
Rent, rates and service charges	-	6,682	6,682	6,632
Communication & IT	-	5,343	5,343	6,977
Training & marketing	-	1,833	1,833	70
Bank charges & interest	-	498	498	474
Depreciation	-	2,147	2,147	1,123
Other expenses	-	1,880	1,880	4,415
Other repairs & maintenance	-	5,236	5,236	652
Other outgoing resources	-	5,167	5,167	3,348
Governance	5,760	-	5,760	5,331
Overhead cross charge	-	(84,308)	(84,308)	-
	<u>5,760</u>	<u>51,243</u>	<u>57,003</u>	<u>152,997</u>
Total 2022	<u>5,331</u>	<u>147,666</u>	<u>152,997</u>	

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**COMMUNITY ACTION: MK**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**6. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	<b>2023</b>	2022
	<b>£</b>	£
Depreciation of tangible fixed assets:		
- owned by the charity	<b>2,147</b>	1,123
	<u><u>2,147</u></u>	<u><u>1,123</u></u>

**7. INDEPENDENT EXAMINER'S REMUNERATION**

The Independent Examiner's remuneration amounts to an Independent Examination fee of £4,000 (2022 - £3,675).

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**8. STAFF COSTS**

The average number of persons employed by the Company during the year was as follows:

	<b>2023</b>	2022
	<b>No.</b>	No.
Employee numbers	<b>14</b>	12

No employee received remuneration amounting to more than £60,000 in either year.

**Key Management Personnel**

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £49,864 (2022: £45,760).

**Wages Costs**

	<b>2023</b>	2022
	<b>£</b>	£
Wages and salaries	<b>379,899</b>	323,319
Social security costs	<b>28,583</b>	26,000
Employer contributions to pension plans	<b>17,650</b>	24,658
Total	<b>426,132</b>	373,977

**9. TRANSFERS BETWEEN FUNDS**

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

**10. TRUSTEES' REMUNERATION AND EXPENSES**

During the year, no Trustees received any remuneration (2022 - £nil).

During the year, no Trustees received any benefits in kind (2022 - £nil).

**COMMUNITY ACTION: MK**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**11. TANGIBLE FIXED ASSETS**

	Short-term leasehold property £	Office equipment £	Total £
<b>Cost</b>			
At 1 April 2022	26,178	73,803	99,981
Additions	-	496	496
At 31 March 2023	26,178	74,299	100,477
<b>Depreciation</b>			
At 1 April 2022	26,178	68,543	94,721
Charge for the year	-	2,147	2,147
At 31 March 2023	26,178	70,690	96,868
<b>Net book value</b>			
At 31 March 2023	-	3,609	3,609
At 31 March 2022	-	5,260	5,260

**12. FIXED ASSET INVESTMENTS**

		Securities £
<b>Market value</b>		
At 1 April 2022		868,398
Additions		200,000
Revaluations		27,945
Unrealised gains		(56,224)
		<hr/>
At 31 March 2023		1,040,119
		<hr/>
<b>Investments at market value comprise:</b>		
	<b>2023</b>	2022
	£	£
Investments	1,040,119	868,398

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**12. FIXED ASSET INVESTMENTS (continued)**

**Valuation**

All investments above are held at valuation.

Community Action: MK has a 100% interest in Community Action Development Services CIC, a company limited by guarantee.

**13. DEBTORS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade debtors	<b>40,408</b>	199,693
Other debtors	<b>1,428</b>	402
	<b>41,836</b>	200,095

**14. Cash at bank and in hand**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Cash and cash equivalents	<b>420,941</b>	560,154

**15. CREDITORS: Amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>5,685</b>	560
Amounts owed to group undertakings	<b>1,086</b>	1,086
Other taxation and social security	<b>8,375</b>	7,415
Other creditors	<b>3,327</b>	2,839
Accruals and deferred income	<b>4,000</b>	103,500
	<b>22,473</b>	115,400

**16. FINANCIAL INSTRUMENTS**

All financial instruments are held at amortised cost.

**17. LIMITED BY GUARANTEE**

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.



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**COMMUNITY ACTION: MK**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**18. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>						
Exit Strategy	89,727	-	-	3,720	-	93,447
General funds	58,984	31,035	(894)	(3,720)	(56,224)	29,181
SDV general	49,509	-	(89,468)	75,000	-	35,041
	<u>198,220</u>	<u>31,035</u>	<u>(90,362)</u>	<u>75,000</u>	<u>(56,224)</u>	<u>157,669</u>

After careful consideration, the Trustees have noted that the SDV General fund had been incorrectly categorised in previous years. Funds have been set aside and designated by the Trustees for specific purposes, there is no set agreement that requires these funds to be restricted. As such, the SDV General fund has now been correctly reallocated to designated funds.

**COMMUNITY ACTION: MK**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**18. STATEMENT OF FUNDS (continued)**

**Restricted funds**

Roof tariff Funds	963,337	250,000	(123,775)	(75,000)	-	1,014,562
INF SDV Capacity Building Grant	5,431	-	(5,431)	-	-	-
INF NHS Volunteer Responders	14,216	-	(6,536)	-	-	7,680
INF Mental Health Alliance Adults	151,895	40,000	(135,568)	-	-	56,327
INF CYP MHN	20,845	-	(20,845)	-	-	-
INF NHS England Building Partnership	67,200	107,250	(90,791)	-	-	83,659
INF BLMK Winter Funds	38,375	-	(30,375)	-	-	8,000
S106 Oxley Park 7 & 8	3,012	-	(3,012)	-	-	-
S106 Oakgrove Millenium Community	976	-	(976)	-	-	-
Networks of Networks	5,000	-	(5,000)	-	-	-
MHA Development Beds & Luton	50,000	-	(50,000)	-	-	-
MacMillan Faith Research	-	15,000	(12,977)	-	-	2,023
Remuneration Proposal	-	10,000	-	-	-	10,000
Provision of Inequalities	-	30,000	-	-	-	30,000
NAVCA Ukranian Refugees	-	4,968	(4,770)	-	-	198
Health Connectors	-	75,000	(41,794)	-	-	33,206
MHA 2023/24	-	50,000	-	-	-	50,000
Mapping ICB	-	30,408	-	-	-	30,408
NAVCA Cost of Living Crisis	-	10,000	(9,700)	-	-	300
Denny Review	-	5,000	(5,000)	-	-	-
	<b>1,320,287</b>	<b>627,626</b>	<b>(546,550)</b>	<b>(75,000)</b>	<b>-</b>	<b>1,326,363</b>
Total of funds	<b>1,518,507</b>	<b>658,661</b>	<b>(636,912)</b>	<b>-</b>	<b>(56,224)</b>	<b>1,484,032</b>

**COMMUNITY ACTION: MK**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**18. STATEMENT OF FUNDS (continued)**

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 April 2021 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
<b>General funds</b>						
Exit Strategy	81,559	-	-	8,168	-	89,727
General funds	26,089	29,982	(31,866)	17,143	17,636	58,984
SDV General	-	-	(22,993)	72,502	-	49,509
	<u>107,648</u>	<u>29,982</u>	<u>(54,859)</u>	<u>97,813</u>	<u>17,636</u>	<u>198,220</u>
<b>Restricted funds</b>						
Roof Tariff Funds	858,801	251,000	(146,464)	-	-	963,337
SDV General	97,813	-	-	(97,813)	-	-
Local People	18,000	-	(12,569)	-	-	5,431
Big Local Conniburrow	32,216	-	(18,000)	-	-	14,216
INF Mental Health						
Alliance Adults	40,600	164,606	(53,311)	-	-	151,895
Energage	40,000	606	(19,761)	-	-	20,845
INF NHS England Building						
Partnership	92,000	-	(24,800)	-	-	67,200
VCS EP Local Intelligence						
Network Grant	-	1,500	(1,500)	-	-	-
Vagabond Independent						
Cinema	-	613	(613)	-	-	-
INF BLMK Winter Funds	-	48,481	(10,106)	-	-	38,375
MacMilan Research						
Project	(3,650)	8,953	(5,303)	-	-	-
Catalyst	(6,803)	20,368	(13,565)	-	-	-
Vulnerable People	9,501	-	(9,501)	-	-	-
S106 Hanslope	7,276	-	(7,276)	-	-	-
S106 Oxley Park 7 & 8	32,875	-	(29,863)	-	-	3,012
S106 Roebuck Way	9,235	-	(9,235)	-	-	-
S106 Oakgrove Millenium						
Community	21,111	-	(20,135)	-	-	976
S106 Holden Avenue,						
Oxley Park	11,302	-	(11,302)	-	-	-
Networks of Networks	-	5,000	-	-	-	5,000
MHA Development Beds						
& Luton	-	50,000	-	-	-	50,000
	<u>1,260,277</u>	<u>551,127</u>	<u>(393,304)</u>	<u>(97,813)</u>	<u>-</u>	<u>1,320,287</u>
Total of funds	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**18. STATEMENT OF FUNDS (continued)**

New Communities: Tariff - dept 10 - Community Action:MK works with residents and groups in new housing developments in Milton Keynes to support strong communities to grow. Our work is underpinned by Community Development principles; supporting residents and groups within Milton Keynes to connect with ongoing plans for growth, and to ensure the ideas, interests and issues of residents and groups are able to flourish.

S106 Oxley Park 7 & 8 - dept 14 - Between April and November 2021 Community Action:MK engaged with Oxley Park residents, local businesses and partner organisations in order to find out what it is like to live in Oxley Park. This has helped to build an understanding of the needs of the community with a view to encourage residents to take an interest in issues in their local area in order to develop a stronger sense of community and for Community Action: MK to support groups with their needs.

S106 Oakgrove Millenium Community - dept 16 - Between April 2021 and March 2022 Community Action:MK engaged with residents and partner organisations in Oakgrove in order to gain information about what it is like to live there and find out what the issues are. This has contributed towards developing an understanding of the needs of the community, with a view to encourage residents to take an interest in issues in their local area in order to support a strong sense of community and for Community Action:MK to support groups with their needs.

INF NHS Volunteer Responders - dept 20 - The funding enabled work Community Action:MK to:

- Continue to build on our understanding of the use of NHS Volunteer Responders and Integration of the programme across our system, collating and sharing intelligence at system and 'place' level.
- Enable detailed analysis on NHS Volunteer Responders utilisation and/or support development of current or legacy needs.
- Share all relevant resources, guidance, learning and intelligence with NHS England and NHS Improvement.

Mental Health Alliance Beds and Luton - dept 30 - Community Action:MK will be providing some consultancy support to organisations in Beds and Luton this year to help them set up Mental Health Alliances. In addition to the consultancy provided by CA:MK, part of the money will be transferred to the organisations in Beds and Luton to fund their capacity to support the practical development of the new Mental Health Alliances.

INF NHS England Building Partnership - dept 23 - Community Action:MK was involved in two programmes about positioning the voluntary sector as a strategic partner in Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- To develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance.
- To employ a BLMK Partnerships Lead: Communities Together for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

INF BLMK Winter Funds - dept 27 - Community Action:MK received funding to support efforts to reduce winter pressures on the health system now, and in the future. The focus of our work was to investigate ways in which voluntary and community organisations, and charitable and voluntary activity, could more easily and effectively link up with health bodies and services to help people stay healthy, or recover from illness, and how this joint working can be sustained long term.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**18. STATEMENT OF FUNDS (continued)**

Remuneration Proposal - dept 41 - Community Action:MK Is the lead body for the Beds, Luton and Milton Keynes Integrated Care System and we are holding a fund of £10,000 on behalf of the Beds, Luton and Milton Keynes VCSE Strategy Group. This funding will be dispersed to representatives from the VCSE who are involved in strategic planning work with the NHS and partners. There is an emerging Representation Policy which will govern the dispersal of this funding.

Denny Review - dept 43 - Community Action:MK worked and reached out to key groups working with each of the communities identified in the Denny Review as being most impacted by health inequality in BLMK. The work helped to provide a better understanding:

- of what information VCSE groups already have around health inequalities and lived experience of accessing health services.
- of work relating to health and/or engagement activities are already happening within the target communities.
- of the routes and opportunities already exist within networks/VCSE groups to voice the needs of their beneficiaries to health providers.

A report has been produced and submitted along with engagement work reports undertaken by other organisations as part of the Denny Review.

MacMillan Cancer Research - Action Research into Faith Communities - dept 31 - Community Action:MK undertook further research which aimed to look at the experiences of cancer and cancer services for Faith groups in Milton Keynes. The research helped to further understand the cancer needs of Milton Keynes's Faith communities and enabled opportunities for the cancer voice from patients and families to be heard to influence health and care services. Findings for this work have been added as an appendix to the original report.

Mental Health Alliance - Adults (for Groups) - dept 21 - Community Action:MK as the accountable body for the Mental Health Alliance has been allocated funding for VCSE Sector groups to work collaboratively to deliver place based initiative in Milton Keynes. This funding was dedicated to support people who receive care within the Primary Network areas of the Crown, The Bridge and Watling Street. Interventions were focussed on supporting people with Autism, Neurodivergence, and people from ethnic minority or transgender and non-binary communities.

INF Mental Health Alliance - dept 29 - Community Action:MK worked with other VCSE (Voluntary, Community and Social Enterprise) Sector organisations and the NHS (the Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group [BLMKCCG] and Central North West London Trust [CNWL], provider of mental health and community health services in Milton Keynes, to develop a Mental Health Alliance to help implement the Community Mental Health Transformation Plan for Milton Keynes. The aim of the Mental Health Alliance is to involve the VCSE as a vital partner in designing and delivering Mental Health Support in Milton Keynes.

NHS Health Equalities Partnership - dept 19 - Community Action:MK has developed this project in partnership with BLMK Mind, Milton Keynes Citizens Active and Central North West London Foundation Trust. There were two main parts to this project: the provision of infrastructure support to peer support groups and strategic coordination of Mental Health Groups in Milton Keynes.

Health Connectors - dept 37 - Community Action:MK is using this funding to do desk and action research with VCSE organisations, marginalised communities and Public Sector partners to lay the foundations for understanding what an effective Health Connector programme could look like. The work programme for this funding includes a range of outreach with groups, events and networking opportunities.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**18. STATEMENT OF FUNDS (continued)**

Ukraine Refugee Infrastructure Fund - dept 36 - Community Action:MK received funding to provide support to organisations which are preparing for the arrival of people from Ukraine and subsequent support for them, and better coordination of activity at place level (within the VCS, and with local authorities), and to build capacity where it is needed.

NAVCA Costs of Living Funding - dept 42 - The funding received from NAVCA helped to cover the costs of the activities we have delivered to help groups and communities with the costs of living crisis. We delivered a range of support which included:

- Convened and facilitated a joint meeting of some of the local groups to explore a joint response to the situation within the local VCSE (25 groups representing a wide range of causes attended).
- We created and shared a services / support mapping document, which local groups inputted into.
- We published an initial blog with some key signposting information and developed (and have since maintained) a dedicated 'Cost of Living' page on our website - with a directory of services and signposting information: <https://communityactionmk.org/cost-of-living-support>.
- We adapted our Funding Directory to add a section dedicated to the Cost Of Living Funding opportunities and promote the Cost of Living programme/ appeal from our local Community Foundation, and dealt with specific funding enquiries from local groups.
- Our Volunteering Coordinator adapted existing materials and resources, and made sure that she had relevant information available when running the regular volunteering drop-in sessions at the Central City Library.
- We created a Map of Warm Places in MK, after hearing on the ground that finding support was not easy for community members. The map has had 542 views.
- We set-up regular calls with the local team of social prescribers at Age UK (to share information about existing needs and issues such as lack of transport and/or transport costs and social isolation etc ) and run a funding search the P3 charity to help them identify opportunities to fund an additional social worker/ social prescriber - to keep up with demands.
- Our CEO attended the Safer MK Board where the Cost of Living was one of the items in the agenda and shared the Sector's feedback about the pressures and challenges experienced by service users
- We liaised with MK Council, the ICS and CNWL around work of the VCSE related to the cost of living crisis and potential join up / funding.
- We promoted the MK City Council's Winter Plan/ Crisis Support Offer (as well as the Sustainable Warmth Programme), including the funding opportunities for local groups delivering direct services, through our newsletters, website and via the networks.ial worker/social prescriber - to keep up with demands.
- Our CEO attended the Safer MK Board where the Cost of Living was one of the items in the agenda and shared the Sector's feedback about the pressures and challenges experienced by service users
- We liaised with MK Council, the ICS and CNWL around work of the VCSE related to the cost of living crisis and potential join up / funding.
- We promoted the MK City Council's Winter Plan/ Crisis Support Offer (as well as the Sustainable Warmth Programme), including the funding opportunities for local groups delivering direct services, through our newsletters, website and via the networks.

INF Children and Young People Mental Health Network (CYP MHN) - dept 22 - As a direct response to Covid 19, Community Action:MK has set up a Children and Young People's Mental Health Network. The members of this network provide support regarding a wide range of issues or services designed for children and young people. They provide: Mental Health Awareness and Counselling, Bereavement Services, Family Support, Generic Community Engagement, Schools support and Youth Services. Community Action:MK provided infrastructure support including capacity building, back office support, information sharing and communication to enable these groups to build on their skills and strengths and support communities in a coordinated way.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**18. STATEMENT OF FUNDS (continued)**

Network of Networks - dept 28 - Community Action:MK received funding from MK Consortium to facilitate a series of networking meetings to help with the formation of the Voluntary Sector Alliance in Milton Keynes.

Provision of Inequalities - dept 40 - Community Action:MK as the accountable body for the Mental Health Alliance MK received this tranche of funding for the provision of outreach work into the community. The Wisdom Principle, local faith based organisations and grassroots groups received this funding to run outreach events in specific communities. This will build on previous work to establish trust within hard to reach and marginalised communities. The work will help to manage demand, reduce pressures on waiting lists and reduce the cost of Mental Health conditions in the long run through promoting effective self-care and options to seek early help.

Mental Health Alliance - dept 38 - Community Action:MK received this funding to provide infrastructure support to the Mental Health Alliance. Support included continuous development of the alliance, programme management, financial processes and reporting and social intelligence coordination.

Mapping Voluntary, Community and Social Enterprise Organisations in Bedfordshire, Luton and Milton Keynes - dept 39 - Community Action:MK has received funding from the ICB to undertake mapping of the voluntary and community sector in Milton Keynes. The work involved liaising with ICB MiDOS team to discuss potential barriers in sharing data and the practical, technical, ethical and information governance and data sharing challenges. It also involved contribution towards the ongoing data cleansing of databases/directories of VCSE organisations.

**18. STATEMENT OF FUNDS (continued)**

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
General funds	198,220	31,035	(90,362)	75,000	(56,224)	157,669
Restricted funds	1,320,287	627,626	(546,550)	(75,000)	-	1,326,363
	<u>1,518,507</u>	<u>658,661</u>	<u>(636,912)</u>	<u>-</u>	<u>(56,224)</u>	<u>1,484,032</u>

**SUMMARY OF FUNDS - PRIOR YEAR**

	Balance at 1 April 2021 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	107,648	29,982	(54,859)	97,813	17,636	198,220
Restricted funds	1,260,277	551,127	(393,304)	(97,813)	-	1,320,287
	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**19. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Tangible fixed assets	<b>3,609</b>	<b>-</b>	<b>3,609</b>
Fixed asset investments	<b>-</b>	<b>1,040,119</b>	<b>1,040,119</b>
Current assets	<b>176,533</b>	<b>286,244</b>	<b>462,777</b>
Creditors due within one year	<b>(22,473)</b>	<b>-</b>	<b>(22,473)</b>
	<b>157,669</b>	<b>1,326,363</b>	<b>1,484,032</b>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Tangible fixed assets	<b>5,260</b>	<b>-</b>	<b>5,260</b>
Fixed asset investments	<b>-</b>	<b>868,398</b>	<b>868,398</b>
Current assets	<b>580,385</b>	<b>179,864</b>	<b>760,249</b>
Creditors due within one year	<b>(115,400)</b>	<b>-</b>	<b>(115,400)</b>
	<b>470,245</b>	<b>1,048,262</b>	<b>1,518,507</b>



**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**20. PENSION COMMITMENTS**

The amount outstanding in relation to defined contribution plans at the year end was £3,327 (2022: £2,839), which is included in other creditors.

**21. OPERATING LEASE COMMITMENTS**

At 31 March 2023 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	<b>2023</b> £	2022 £
<b>Amounts payable:</b>		
No later than 1 year	<b>6,623</b>	6,623
Later than 1 year and not later than 5 years	-	6,623
	<hr/>	<hr/>
Total	<b>6,623</b>	13,246
	<hr/> <hr/>	<hr/> <hr/>

**22. HIRE PURCHASE AND FINANCE LEASES**

Minimum lease payments under hire purchase fall due as follows:

	<b>2023</b> £	2022 £
Within 1 year	-	78
Between 1-5 years	-	-
	<hr/>	<hr/>
Total	-	78
	<hr/> <hr/>	<hr/> <hr/>