

COMMUNITY ACTION: MK

England & Wales · Charity number 1092047

Details

Other names	MILTON KEYNES COUNCIL OF VOLUNTARY ORGANISATIONS, MKCVO
Status	Registered
Legal form	Charitable company
Company number	04279401
Registered	2002-05-15
Register	View on the Charity Commission register

Contact

Address	Community Action MK Town Hall Creed Street Wolverton Milton Keynes MK12 5LY
Phone	01908661623
Email	info@communityactionmk.org
Website	www.communityactionmk.org

Activities

Objects: 1) TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC, PRINCIPALLY BUT NOT EXCLUSIVELY IN THE LOCAL GOVERNMENT AREA OF MILTON KEYNES AND ITS ENVIRONS AND, IN PARTICULAR, BUILD THE CAPACITY OF THIRD SECTOR ORGANISATIONS AND PROVIDE THEM WITH THE NECESSARY SUPPORT, INFORMATION AND SERVICES TO ENABLE THEM TO PURSUE OR CONTRIBUTE TO ANY CHARITABLE PURPOSE. 2) TO PROMOTE, ORGANISE AND FACILITATE CO-OPERATION AND PARTNERSHIP WORKING BETWEEN THIRD SECTOR, STATUTORY AND OTHER RELEVANT BODIES IN THE ACHIEVEMENT OF THE ABOVE PURPOSES WITHIN THE AREA OF BENEFIT. PROVIDED THAT IN CARRYING OUT THESE CHARITABLE PURPOSES, THE CHARITY WILL SEEK TO CHALLENGE ALL FORMS OF OPPRESSION AND INEQUALITY AND TO GIVE PRIORITY TO WORKING WITH PEOPLE WHOSE FULL PARTICIPATION IN SOCIETY IS LIMITED BY ECONOMIC, POLITICAL AND SOCIAL DISADVANTAGE

Activities: Information and advice for community groups and charities throughout Milton Keynes Organising and supporting networking and partnerships, Encouraging a co-ordinated voice for VCS, Funding advice

service, Training and learning opportunities, Community work and supporting residentsMilton Keynes
volunteer brokerage

Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Environment/conservation/heritage, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** MILTON KEYNES
- Milton Keynes

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£840,994	£570,625	£1,786,926	14
2024-03-31	£560,324	£640,833	£1,496,500	12
2023-03-31	£658,661	£636,912	£1,484,032	14
2022-03-31	£581,109	£448,163	£1,518,507	12
2021-03-31	£527,189	£429,878	£1,053,810	13

Trustees

Name	Role	Appointed
Anthony Lands		2020-03-31
Diane Lesley Webber		2017-04-27
Julie-Anne Dawes		2017-04-01
Lisa Marie Emmanuel		2020-03-31
Peta Wilkinson		2023-10-19
Satminder Ramewal		2023-11-23
Tsen-En Lin		2023-10-19

COMMUNITY ACTION: MK

England & Wales - Charity number 1092047

Accounts

Registered number: 04279401
Charity number: 1092047

COMMUNITY ACTION: MK
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

COMMUNITY ACTION: MK
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 11
Trustees' responsibilities statement	12
Independent examiner's report	13 - 14
Statement of financial activities	15
Balance sheet	16
Notes to the financial statements	17 - 37

COMMUNITY ACTION: MK
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2025**

Trustees

L M Emmanuel, Trustee
A Lands, Trustee
S Ewedemi, Trustee (resigned 16 May 2024)
D L Webber, Trustee
J A Dawes, Trustee
Dr P W Wilkinson, Trustee
T Lin, Trustee
S Ramewal, Treasurer

Company registered number

04279401

Charity registered number

1092047

Registered office

The Old Bath House & Community Centre, 205 Stratford Road, Wolverton, Milton Keynes, Buckinghamshire,
MK12 5RL

Company secretary

C Walton

Independent examiners

Elizabeth Newell BA (Hons) FCA, The Pinnacle, 150 Midsummer Boulevard, Milton Keynes, Buckinghamshire,
MK9 1LZ

Bankers

Natwest Bank PLC, 164-166 Midsummer Arcade, Milton Keynes, MK9 3BA

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2025. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

GOING CONCERN

The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in 2023. The trustees are of the view that on the basis of these plans the Charity is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2025 are listed on page 1.

The trustees:
Anthony Lands (Vice Chair)
Diane Webber (Chair)
Julie Dawes
Lisa Emmanuel
Dr Peta Wilkinson
S Ramewal
Tsen-En Lin

Subsidiaries

The Charity was the guarantor for Community Action: Development Services CIC. As the subsidiary had been dormant for a number of years, the Trustees took the decision to close the company. Companies House confirmed the dissolution of Community Action: Development Services took place on 8th October 2024.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

Our Mission is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

At Community Action: MK we believe:

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

Underpinned by the values of: Transparency, openness & fairness.

PUBLIC BENEFIT

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

STRATEGIC REPORT

The following sections for achievements and performance and financial review form the strategic report of the charity.

ACHIEVEMENTS AND PERFORMANCE

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

Over the year we have provided the following support:

Strengthening Communities

As part of our Strengthening Communities workstream, we work in areas of Milton Keynes with new housing developments to help foster connections, and provide support to residents to take action on the ideas, issues and interests which are important to them.

This year, Community Action: MK worked across the city's newest neighbourhoods to ensure that no community is left behind. Through a blend of outreach, partnership-building, resident-led engagement, and tailored support, the programme empowered new and emerging communities to connect, organise, and thrive. The Eastern and Western Expansion areas are growing larger as every year passes and they are complex areas to work in. Large new housing developments, often with no facilities to bring people together and limited access to shops and transport.

It has been a real privilege this year to be a partner in some Open University research focused on attitudes to poverty in new communities. We supported the Open University with field work to engage residents of Glebe and Eagle Farm and Whitehouse who had experience of claiming universal credit and gathered attitudes towards poverty. The research will be published in July 2025 and will capture the experience of hidden toil behind shiny fronts.

Strengthening Communities Headlines

- Residents Reached:
Over 1,000 individuals engaged directly through events, outreach, and community-led sessions across Fairfield, Whitehouse, Glebe Farm, Broughton Gate, Brooklands, and Eagle Farm.
 - Community Events Delivered:
24+ community events and outreach sessions, including:
 - 2x Easter events
 - Big Lunch @ Eagle Farm
 - Summer fetes, play days and feedback events (Fairfield, Glebe Farm, Whitehouse)
 - White Ribbon Vigil (100+ attendees)
 - International Women's Day (craftivism project)
 - Christmas hamper deliveries
 - Coffee mornings and "Chatty Café" sessions
 - Community Groups Supported:
 - 10+ grassroots groups including Xtra Special Families, Whitehouse Parent & Toddler Group, MK Climate Action Network, and Chatty Café
 - Support included safeguarding and First Aid training, governance development, funding applications, and insurance set-up as well as aiding in access to private sector external funding for storage and costs.
- Volunteer Pathways:
- A local resident, was supported into volunteering through 1:1 support
 - Several residents recruited for leadership roles and event delivery
- Schools & Young People Engagement:
 - Ongoing partnership with Glebe Farm and Whitehouse schools
 - Outreach through school fetes, after-school groups, and youth voice sessions

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

Challenges Identified

- Persistent lack of community space in areas like Glebe Farm
- Barriers to using schools for engagement in newer estates
- Ongoing safeguarding support required for individual volunteers
- Limited access to flexible, sustainable funding for resident-led initiatives

Strategic Partnerships

- Strong relationships built with:
 - Parish Councils (Fairfields, Whitehouse, Broughton & Brooklands)
 - MK Council (including Violence Against Women and Girls and Equality, Diversity and Inclusion teams)
 - Housing associations (Orbit, Amplius, Places for People)
 - Parks Trust, Hummingbirds Family Centre, Early Years team, MK CAN
 - Girl Guides
 - Midshires Orchard Group
 - Whitehouse Medical centre, local schools and voluntary sector regular termly safeguarding meetings

MacMillan

This outreach into VCSE organisation and strengthening our links into communities with particular needs has continued through our work with MacMillan Cancer Care to support the involvement of Black, minority ethnic and faith groups in cancer services.

Strengthening Groups

In 2024–25, Community Action: MK supported 206 VCSE groups in Milton Keynes through 1186 different sessions of tailored advice, signposting, resources and one-to-one support. Support included guidance on choosing legal structures such as Charitable Incorporated Organisations (CIOs) and Community Interest Companies (CICs), charity registration, governance and business planning, as well as help with funding searches, bank account set-up, and trustee recruitment. We responded to a variety of practical needs, from volunteer shortages to promotional support for events, services and roles via our newsletters, blogs and social media. Our team facilitated connections between groups and local partners, ran capacity-building workshops, and offered bespoke support to emerging projects addressing mental health, refugee inclusion, cultural competency training, and community assets. From start-up guidance and safeguarding advice to help navigating grant applications and community engagement, the support offered reflected the sector's diverse and evolving needs.

Key Support and Development Headlines

- Successfully delivered the Milton Keynes City Council-funded 'Volunteering for All' project (through the UK Shared Prosperity Fund), helping groups strengthen inclusive volunteering and better support diverse volunteers. This included focused training such as First Aid and sessions on good volunteer management, access for people with disabilities, deaf and sight loss awareness, and inclusive communications to meet the specific needs of volunteers and communities.
- Launched a new volunteer brokerage platform to simplify recruitment and improve access for all groups.
- With funding from The National Lottery Community Fund starting February 2024, we will expand and deepen our support to grassroots groups across Milton Keynes.
- Held 25 events for VCSE organisations throughout the year, including four seasonal networking events that helped shine a light on local groups, build connections, and share ideas.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

-Delivered 16 learning events covering anti-racism, governance, inclusive communication, and digital tools like Artificial Intelligence. These sessions helped groups build confidence, strengthen how they work, and embed equality in their everyday practice.

-Co-produced five MiDoS sessions with BLMK ICB and CVS Beds to help local groups connect their services to the NHS MiDoS platform, making it easier for healthcare professionals and residents to find and access support across the BLMK area.

Next year, we will continue to:

-Review and adapt our support for grassroots groups to make it inclusive, easy to access, and focused on the real needs of our communities, especially groups working with people facing economic, political, or social barriers. An important part of this will be a review of our Membership approach.

-Run a responsive training programme covering safeguarding, AI, diversity, and other essential skills. This will be shaped by sector trends, ongoing feedback, and lived experience from the groups we work with.

-Centre Equity, Equality, Diversity, and Inclusion (EEDI) in everything we do. We will support all groups to build inclusive spaces and deliver work that reflects the people they serve, especially those facing the greatest barriers.

-Support inclusive volunteering and develop community leadership pathways, focusing on people from underrepresented backgrounds and those with lived experience.

-Seek to increase the capacity of groups supporting our most marginalised communities. We will help them connect with the wider sector, access opportunities, and effectively share the voices of the people they represent.

-Create opportunities for groups to share knowledge and expertise through peer learning, co-led sessions, networks, and events, recognising the strengths already within our sector.

-Amplify the voices, issues, and ideas from groups involved in our networks, and actively engage more groups to join and collaborate. We will ensure these voices shape our support, influenced decisions, and reflect what matters most to communities in Milton Keynes.

Communication statistics

- Mailing List Subscribers: **1,556**
- Website
 - Visitors 2024 - 25: 14,227
 - Views: 35,215
- Facebook Followers: 2,791
- Instagram Followers: 1,142
- LinkedIn Followers: 566 followers
- Twitter Followers: 4,556
- Newsletters sent: 45

Volunteering

Over the past year, our Volunteering Service for Milton Keynes has undergone development under the supervision of our Volunteering Lead, who joined Community Action: MK in June 2024. Their work has been instrumental in preparing the organisation for accreditation as a Volunteer Centre and has been delivered in alignment with the **Milton Keynes Volunteering Strategy**, which focuses on **improving access to**

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

volunteering, promoting inclusion, and supporting wellbeing in MK.
Key achievements over the past year include:

- Launching a New Volunteering Platform:** A new online volunteering search platform has been implemented for Milton Keynes, making it easier for residents to discover and engage with local opportunities. This has been supported by a city-wide promotional campaign to raise awareness and increase participation.
- Strengthening Community Networks:** We have established regular volunteer recruitment events in Central Milton Keynes and launched a monthly Volunteer Managers' Network, including in-person meetings hosted by local organisations to encourage collaboration and shared learning.
- Delivering Inclusive Training:** A series of workshops have been delivered to support inclusive volunteering practices and equip volunteers with essential skills such as safeguarding and first aid.
- Expanding Outreach and Volunteer Development:** Drop-in sessions have been held across the city to help residents explore volunteering opportunities. In addition, structures have been created to support the development of our own team of volunteers to help deliver our work across Milton Keynes.
- Modernising Volunteering Resources:** Our Volunteering Lead has reviewed and updated all core volunteering documentation and guidance, ensuring our materials reflect current best practices and are accessible to a wide range of audiences.

This work has laid strong foundations for a more inclusive, accessible, and resilient volunteering ecosystem in Milton Keynes.

Looking ahead, we are excited to continue building on this momentum. Our focus will be on **promoting the value of volunteering across the city** and supporting organisations to make volunteering more accessible—particularly for **disabled people and young people**. Through this work, we aim to ensure that volunteering in Milton Keynes is welcoming, empowering, and enriching for everyone.

Strengthening the Sector

In a time of growing need and shrinking resources, working collectively as a voluntary, community and social enterprise (VCSE) sector is not just important, it is essential. No single organisation can meet the scale and complexity of challenges facing our communities today. By coming together to share knowledge, coordinate action, amplify lived experience, and advocate for systemic change we can create a stronger, more resilient sector that reflects the diverse voices of Milton Keynes. Collaboration enables us to move beyond siloed responses, build trust across boundaries, and unlock new potential through partnership. It ensures that the solutions we design are rooted in community, informed by experience, and driven by collective purpose.

Milton Keynes has upwards of 1200 voluntary and community organisations collectively delivering support in every corner of our unitary authority area, every day of the year. Part of our role as a local infrastructure organisation is to give voice to the experience of the VCSE and to coordinate collective insight. Infrastructure organisations are connectors who broker relationships between the VCSE and the public bodies. One of the key ways we have adopted to manage this role is to build and support networks and alliances and develop ways to distribute leadership across the sector rather than Community Action being the mouthpiece of the sector.

Whilst there are a number of Alliances and Networks operating in MK, our main focus has been the Voluntary Sector Alliance, the Mental Health Alliance and the Networks which have been supported through our work with the National Lottery Fund where we have supported the development of the MK Climate Action Network, The Refugee Support Network and the Food and Essential Items Network.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

Here are some case studies of our work with networks:

Climate Action Network

Aim: Support a dynamic and independent network of local groups tackling climate change.

Highlights:

- 7 governance sessions delivered
- Created key documents: Constitution, Code of Conduct, Values, Political Engagement Policy
- AGM planned for Sept 2024 to formalise structure and elect a committee
- Shared best practice nationally via NAVCA Climate Action Network
- Linked with MK College, and youth climate advocate Mahnoor Kamran for upcoming events

Groups supported: ~15–20 core members, wider outreach via mailing list

Key impact: Enabling self-led groups to sustain long-term advocacy and influence local climate policy

Refugee Support Network

Aim: Convene and strengthen local response to refugee and asylum seeker needs.

Activity:

- 6 network meetings held (Feb, May, July, Sept, Nov, Jan)
- 4 newsletters sent (including dedicated content for Refugee Week)
- Terms of Reference and Membership Form co-produced with the network
- Support given to 15+ groups, including:
- MK Islamic Arts & Culture (MKIAC), UK Welcomes Refugees, Sieve MK, Works for Us, Open University
- Increased direct support: numerous referrals, signposting and 1-1 support for asylum-seeking families and individuals
- CAMK submitted a funding application for ESOL provision at Ramada Hotel (on behalf of Sieve MK)

Emerging needs:

- Lack of core funding for refugee support groups
- Disconnection of asylum seekers in temporary accommodation
- Need for trauma-informed volunteer programmes and cultural sensitivity

Food & Essential Items Network

Aim: Improve coordination and collaboration across food provision and essential item support.

Progress:

- 1 network meeting held (July), attended by key providers and mapped on a collaborative Jamboard
- Directory development underway, to be launched via CRM system post-summer
- Identified needs:
- Emergency support still dominates over long-term poverty alleviation
- Cultural sensitivity in food provision
- Overstretched groups with limited capacity for systems change

Next steps:

- 2nd meeting planned (Sept 2024), with case study from St. Mark's Meals and focus on MK's Child Poverty Partnership
- Broader strategy discussion: shift from emergency support to root cause interventions

Mental Health Alliance

Aim: To bring together a network of VCSE organizations to help to deliver community mental health support in Milton Keynes.

Progress:

Over the past year Community Action:MK have delivered:

- 10 Mental Health Alliance Meetings
- 13 new organisations recruited to the Mental Health Alliance
- 24 new sign ups to our newsletter giving a reach of 177 recipients

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

- 19 speakers have attended the Mental Health Alliance Meetings
- 2 sessions focused on contributing to the ICB Adult Neurodivergent Pathway
- 1 Application to the National Lottery for project funding for Mental Health Alliance Members
- 12 capacity building sessions focused on VCSE governance
- 1 Film interviewing Mental Health Alliance members
- Management of and support to 8 VCSE Organisations delivering community based projects
 - 16 Project Development Sessions
 - 32 Monitoring and Support Meetings
 - 8 Funding Agreements prepared
 - Financial administration
 - Data collection and analysis
- Collaboration across VCSE organisations working in the Mental Health and Wellbeing space.
- Projects delivered by groups have achieved the following:
 - Collectively delivered 872 different activities in communities across MK
 - Engaged with 10,093 attendees and promoted good mental health and wellbeing
 - Enabled 669 hours of volunteer time
 - Reached communities who feature in the Core20+5 population groups
 - Captured stories of positive transformation from their beneficiaries

Voluntary Sector Alliance

Aim: The Milton Keynes Voluntary Sector Alliance (VSA) is seeking to be the strategic voice for the voluntary and community sector (VCSE) in Milton Keynes. Composed of members from a 'network of networks', the Voluntary Sector Alliance will bring together cross-sector individuals and organisations in Milton Keynes to promote the VCSE as a strategic partner in local decision making.

Progress:

- Convened the Voluntary Sector Alliance Steering Group monthly to strengthen cross-sector collaboration.
- Initiated the development of a Civil Society Covenant with MK City Council, setting a new standard for public/VCSE partnership.
- Delivered impactful events including Children & Young People's Mental Health forums, and launched plans for a VCSE Summit.
- Facilitated system-level VCSE representation in key priority areas including system flow, discharge planning, and food poverty.

Number of VCSE organisations reached

- VCSE members regularly contributing to the Alliance include:
YMCA MK, MK Act, Mind BLMK, Age UK MK, Community Action: MK, The Parks Trust, and others.

- Directly engaged 50+ through open meetings, stakeholder events, and thematic forums. 30+ participants attended the May 2024 CYP Mental Health event alone.

Number of Outreach Events & Strategic Meetings

- 12 Steering Group meetings held in-person at the Old Bath House
- 5+ task-and-finish or theme-based groups, including:
 - CYP Mental Health Pre-meet group
 - Covenant Working Group
 - Falls Prevention Planning group
 - Summit Working Group

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

Denny Review

These networks were vital when we contributed to the research in MK for the Denny Review. The review looked to understand which people experienced the greatest health inequalities and what steps could be taken to achieve greater health and care health outcomes for local people across Bedford Borough, Central Bedfordshire, Luton, and Milton Keynes. Healthwatch MK led the local research and commissioned Community Action: MK and the YMCA to do specific work with groups in the VCSE.

The Focus Areas of Our Research were: Autism and Neurodiversity, Living in Deprived Communities, Ethnic Minority Groups, Gypsy, Roma and Traveller Communities, LGBTQ+ Community, Learning Disability, Mental Health, Migrants, Physical and General Disability.

FINANCIAL REVIEW

Total incoming resources for the year amounted to £840,944 which is a net increase of £280,670 from 2024. Total outgoing resources for the year amounted to £570,625, a decrease of £70,208 over 2024.

By far the largest cost of the charity continues to be its staff. In 2025 the number was 14 (2024: 12). The charity showed an overall surplus of £290,426 for the year (2024 surplus of £12,468). The loss on unrestricted funds was £59,594 (2024 surplus of £1,861) and the surplus on restricted funds was £350,020 (2024 loss of £1,393).

RESERVES POLICY

Reserves policy - The charity's restricted reserves at 31 March 2025 stand at £1,674,990 (2024: £1,324,970), of which £1,264,102 (2024: £1,163,811) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £111,936 (2024: £171,530).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £104,688 (2024: £93,447) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly winddown of the charity's operations. Free unrestricted reserves therefore stand at £7,248 (2024: £78,083), and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

INVESTMENT POLICY

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated a surplus of £44,238 (2024 surplus of £116,233).

PLANS FOR FUTURE PERIODS

Our 'Five Year Plan 2023-2028' has been developed during this financial year in partnership with stakeholders, staff and trustees. We have worked hard to reflect, plan and work with the sector to determine where to invest our energy, expertise and resources. The launch of the new Five Year Plan places us in good stead for the coming years as we build on the achievements of the last few years.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

This report was approved by the Trustees, on 13 August 2025 and signed on their behalf by:
18/08/2025

Julie Dawes

.....
J Dawes
Chair of Trustees

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2025

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the 'Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

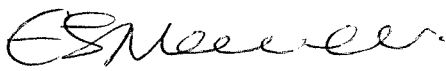
1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2025

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Dated: 19/08/2025 .

Elizabeth Newell BA (Hons) FCA
Independent Examiner

MHA
Chartered Accountants
Milton Keynes

MHA is the trading name of MHA Audit Services LLP, a limited liability partnership in England and Wales (registered number OC455542).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
INCOME FROM:					
Donations and legacies	2	3,850	808,468	812,318	533,596
Investments	3	28,676	-	28,676	26,728
TOTAL INCOME		32,526	808,468	840,994	560,324
EXPENDITURE ON:					
Charitable activities:					
Direct costs		(56,664)	453,635	396,971	457,425
Support costs		167,181	-	167,181	177,745
Governance		6,473	-	6,473	5,663
TOTAL EXPENDITURE		116,990	453,635	570,625	640,833
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		(84,464)	354,833	270,369	(80,509)
Transfers between funds	16	4,813	(4,813)	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		(79,651)	350,020	270,369	(80,509)
Other recognised gains		20,057	-	20,057	92,977
NET MOVEMENT IN FUNDS		(59,594)	350,020	290,426	12,468
RECONCILIATION OF FUNDS:					
Total funds brought forward		171,530	1,324,970	1,496,500	1,484,032
TOTAL FUNDS CARRIED FORWARD		111,936	1,674,990	1,786,926	1,496,500

The notes on pages 17 to 37 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)
REGISTERED NUMBER: 04279401

BALANCE SHEET
AS AT 31 MARCH 2025

	Note	£	2025 £	£	2024 £
FIXED ASSETS					
Tangible assets	10		1,446		1,600
Investments	11		1,200,590		1,156,352
			<u>1,202,036</u>		<u>1,157,952</u>
CURRENT ASSETS					
Debtors	12	23,116		273,141	
Cash at bank and in hand		583,147		83,656	
		<u>606,263</u>		<u>356,797</u>	
CREDITORS: amounts falling due within one year	14	(21,373)		(18,249)	
NET CURRENT ASSETS			<u>584,890</u>		<u>338,548</u>
NET ASSETS			<u>1,786,926</u>		<u>1,496,500</u>
CHARITY FUNDS					
Restricted funds	16		1,674,990		1,324,970
Unrestricted funds	16		111,936		171,530
TOTAL FUNDS			<u>1,786,926</u>		<u>1,496,500</u>

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 12/08/2025 and signed on their behalf, by:

Julie Dawes

 J Dawes (Chair of Trustees)

The notes on pages 17 to 37 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

1. ACCOUNTING POLICIES

1.1 General Information

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is The Old Bath House & Community Centre 205 Stratford Road, Wolverton, Milton Keynes, MK12 5RL.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Going concern

After making appropriate enquiries and taking into consideration the cost of living crisis, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	- 16.66% - 33% Straight line
Office equipment	- 16.66% - 50% Straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES (CONTINUED)

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Roof Tariff Funds	-	200,000	200,000	250,000
Unrestricted funding	3,850	-	3,850	18,405
MacMillan Development Work	-	50,560	50,560	56,555
PCN Health Inequalities	-	-	-	50,000
National Lottery	-	99,575	99,575	48,408
INF Mental Health Alliance Adults	-	20,000	20,000	20,000
NAVCA Ukranian Refugees	-	-	-	5,167
Network of Networks	-	-	-	5,000
Communities & Place	-	-	-	5,061
Volunteering NHS England	-	-	-	75,000
INF NHS England Building Partnership	-	16,932	16,932	-
S106	-	835	835	-
Denny Review	-	80,000	80,000	-
NHS Community & Social Enterprise	-	40,000	40,000	-
MHA 6 months	-	53,244	53,244	-
OU OSC	-	11,580	11,580	-
Integrated Discharge Hub	-	60,000	60,000	-
MK Cancer Forum	-	862	862	-
Harry's Rainbow	-	1,050	1,050	-
S106 Woburn Sands	-	23,032	23,032	-
S106 Oxley Park	-	6,605	6,605	-
S106 Eaton Leys	-	15,866	15,866	-
S106 Shenley Brook End	-	9,916	9,916	-
S106 Lavendon	-	24,396	24,396	-
S106 Wavendon	-	35,625	35,625	-
S106 Walton	-	50,102	50,102	-
S106 Blakelands	-	8,288	8,288	-
Total 2024	18,405	515,191	533,596	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

3. INVESTMENT INCOME

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Investment dividend income	24,181	-	24,181	23,257
Bank interest income receivable	4,495	-	4,495	3,471
	<u>28,676</u>	<u>-</u>	<u>28,676</u>	<u>26,728</u>
Total 2024	<u>26,728</u>	<u>-</u>	<u>26,728</u>	

4. DIRECT COSTS

	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
Grant expenditure	15,453	44,978	60,431	163,412
Staff salaries	-	226,800	226,800	198,787
Overhead cross charge	(71,031)	181,857	110,826	95,226
Intercompany write off	(1,086)	-	(1,086)	-
	<u>(56,664)</u>	<u>453,635</u>	<u>396,971</u>	<u>457,425</u>
Total 2024	<u>(59,159)</u>	<u>516,584</u>	<u>457,425</u>	

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

5. SUPPORT COSTS

	Governance	Support	Total	Total
	£	costs	2025	2024
		£	£	£
Legal & professional	-	7,068	7,068	2,704
Staff salaries	-	246,251	246,251	243,377
Rent, rates and service charges	-	7,500	7,500	8,014
Communication & IT	-	5,479	5,479	7,448
Training & marketing	-	1,316	1,316	1,998
Bank charges & interest	-	405	405	417
Depreciation	-	1,470	1,470	2,425
Other expenses	-	1,913	1,913	1,992
Other repairs & maintenance	-	300	300	(1,706)
Other outgoing resources	-	6,305	6,305	4,142
Governance	6,473	-	6,473	5,663
Overhead cross charge	-	(110,826)	(110,826)	(93,066)
	6,473	167,181	173,654	183,408
Total 2024	5,663	177,745	183,408	

During the year ended 31 March 2025, the Company incurred the following Governance costs:
£NIL (2024 - £NIL) included within the table above in respect of Direct costs - Activities.

6. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2025	2024
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	1,471	2,425

7. INDEPENDENT EXAMINER'S REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £4,450 (2024 - £4,250).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

8. STAFF COSTS

The average number of persons employed by the Company during the year was as follows:

	2025	2024
	No.	No.
Employee numbers	14	12

No employee received remuneration amounting to more than £60,000 in either year.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity including national insurance and pension was £54,550 (2024: £59,746).

Wages Costs

	2025	2024
	£	£
Wages and salaries	410,440	389,090
Social security costs	37,824	32,740
Employer contributions to pension plans	24,732	22,214
Total	472,996	444,044

9. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration (2024 - £nil).

During the year, no Trustees received any expenses (2024 - £nil).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

10. TANGIBLE FIXED ASSETS

	Short-term leasehold property £	Office equipment £	Total £
Cost			
At 1 April 2024	26,178	74,714	100,892
Additions	-	1,317	1,317
At 31 March 2025	26,178	76,031	102,209
Depreciation			
At 1 April 2024	26,178	73,114	99,292
Charge for the year	-	1,471	1,471
At 31 March 2025	26,178	74,585	100,763
Net book value			
At 31 March 2025	-	1,446	1,446
At 31 March 2024	-	1,600	1,600

11. FIXED ASSET INVESTMENTS

	Securities £
Market value	
At 1 April 2024	1,156,352
Additions	24,181
Unrealised gains	20,057
At 31 March 2025	1,200,590
Investments at market value comprise:	
	2025 £
	2024 £
Investments	1,200,590
	1,156,352

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

Valuation

All investments above are held at valuation.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. DEBTORS

	2025	2024
	£	£
Trade debtors	20,300	270,000
Other debtors	316	641
Prepayments and accrued income	2,500	2,500
	<u>23,116</u>	<u>273,141</u>

13. Cash at bank and in hand

	2025	2024
	£	£
Cash and cash equivalents	<u>583,147</u>	<u>560,154</u>

14. CREDITORS: Amounts falling due within one year

	2025	2024
	£	£
Trade creditors	3,812	1,463
Amounts owed to group undertakings	-	1,086
Other taxation and social security	9,931	8,659
Other creditors	4,277	3,693
Accruals and deferred income	3,353	3,348
	<u>21,373</u>	<u>18,249</u>

15. LIMITED BY GUARANTEE

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2025 £
Unrestricted & designated funds						
Exit Strategy	93,447	-	-	11,241	-	104,688
General funds	(16,424)	32,526	(175,354)	(6,428)	20,057	(145,623)
SDV general	94,507	-	58,364	-	-	152,871
	<u>171,530</u>	<u>32,526</u>	<u>(116,990)</u>	<u>4,813</u>	<u>20,057</u>	<u>111,936</u>

After careful consideration, the Trustees have noted that the SDV General fund had been incorrectly categorised in previous years. Funds have been set aside and designated by the Trustees for specific purposes, there is no set agreement that requires these funds to be restricted. As such, the SDV General fund has now been correctly reallocated to designated funds.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

Restricted funds

Section 106	(120)	835	(16)	-	-	699
Roof tariff Funds	1,163,811	200,000	(99,709)	-	-	1,264,102
INF Mental Health						
Alliance Adults	197	-	(300)	-	-	(103)
INF NHS England Building						
Partnership	41,984	16,932	(51,031)	-	-	7,885
INF BLMK Winter Funds	825	-	(750)	(75)	-	-
MacMillan Faith Research	2,023	-	(2,023)	-	-	-
Remuneration Proposal	10,000	-	-	-	-	10,000
Provision of Inequalities	5,000	-	(5,000)	-	-	-
Mapping ICB	8,878	-	(4,470)	(4,408)	-	-
Health Connectors	-	-	(73)	-	-	(73)
MacMillan Development						
Work	(2,536)	50,560	(51,647)	-	-	(3,623)
PCN Health Inequalities	39,993	-	(17,510)	-	-	22,483
National Lottery	36,430	99,575	(98,909)	-	-	37,096
Improving Systems Flow	13,424	20,000	(33,053)	(264)	-	107
Communities & Place	5,061	-	(8,627)	-	-	(3,566)
Denny Review	-	80,000	-	-	-	80,000
NHS Community & Social						
Enterprise	-	40,000	(1,116)	-	-	38,884
MHA 6 months	-	53,244	(53,178)	(66)	-	-
OU OSC	-	11,580	(4,348)	-	-	7,232
Integrated Discharge Hub	-	60,000	(14,669)	-	-	45,331
MK Cancer Forum	-	862	-	-	-	862
Harry's Rainbow	-	1,050	(754)	-	-	296
S106 Woburn Sands	-	23,032	(284)	-	-	22,748
S106 Oxley Park	-	6,605	(1,761)	-	-	4,844
S106 Eaton Leys	-	15,866	(2,625)	-	-	13,241
S106 Shenley Brook End	-	9,916	(1,782)	-	-	8,134
S106 Lavendon	-	24,396	-	-	-	24,396
S106 Wavendon	-	35,625	-	-	-	35,625
S106 Walton	-	50,102	-	-	-	50,102
S106 Blakelands	-	8,288	-	-	-	8,288
	<u>1,324,970</u>	<u>808,468</u>	<u>(453,635)</u>	<u>(4,813)</u>	<u>-</u>	<u>1,674,990</u>
Total of funds	<u>1,496,500</u>	<u>840,994</u>	<u>(570,625)</u>	<u>-</u>	<u>20,057</u>	<u>1,786,926</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2023 £	Income As restated £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2024 £
General funds					
Exit Strategy	93,447	-	-	-	93,447
General funds	29,181	44,825	(183,407)	92,977	(16,424)
SDV general	35,041	308	59,158	-	94,507
	<u>157,669</u>	<u>45,133</u>	<u>(124,249)</u>	<u>92,977</u>	<u>171,530</u>
Restricted funds					
Section 106	-	-	(120)	-	(120)
Roof tariff Funds	1,014,562	250,000	(100,751)	-	1,163,811
INF Mental Health Alliance Adults	56,327	-	(56,130)	-	197
INF NHS Health Equalities	180	-	(180)	-	-
INF NHS England Building Partnership	91,159	-	(49,175)	-	41,984
INF BLMK Winter Funds	8,000	-	(7,175)	-	825
MacMillan Faith Research	2,023	-	-	-	2,023
Remuneration Proposal	10,000	-	-	-	10,000
Provision of Inequalities	30,000	-	(25,000)	-	5,000
NAVCA Ukranian Refugees	198	5,167	(5,365)	-	-
Health Connectors	33,206	-	(33,206)	-	-
MHA 2023/24	50,000	-	(50,000)	-	-
Mapping ICB	30,408	-	(21,530)	-	8,878
NAVCA Cost of Living Crisis	300	-	(300)	-	-
MacMillan Development Work	-	56,555	(59,091)	-	(2,536)
PCN Health Inequalities	-	50,000	(10,007)	-	39,993
National Lottery	-	48,408	(11,978)	-	36,430
Improving Systems Flow	-	20,000	(6,576)	-	13,424
Network of Networks	-	5,000	(5,000)	-	-
Communities & Place	-	5,061	-	-	5,061
Volunteering NHS England	-	75,000	(75,000)	-	-
	<u>1,326,363</u>	<u>515,191</u>	<u>(516,584)</u>	<u>-</u>	<u>1,324,970</u>
Total of funds	<u>1,484,032</u>	<u>560,324</u>	<u>(640,833)</u>	<u>92,977</u>	<u>1,496,500</u>

New Communities: Tariff - Dept 10 - Community Action:MK works with residents and groups in new housing developments in Milton Keynes to support strong communities to grow. Our work is underpinned by Community Development principles; supporting residents and groups within Milton Keynes to connect with ongoing plans for growth, and to ensure the ideas, interests and issues of residents and groups are able to flourish.

Mental Health Alliance - Adults (for Groups) - Dept 21 - Community Action:MK as the accountable body for the Mental Health Alliance has been allocated funding for VCSE Sector groups to work collaboratively

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

to deliver place based initiative in Milton Keynes. This funding was dedicated to support people who receive care within the Primary Network areas of the Crown, The Bridge and Watling Street. Interventions were focussed on supporting people with Autism, Neurodivergence, and people from ethnic minority or transgender and non-binary communities.

INF NHS England Building Partnership - Dept 23 - Community Action:MK was involved in two programmes about positioning the voluntary sector as a strategic partner in Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- To develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance.
- To employ a BLMK Partnerships Lead: Communities Together for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

MacMillan Cancer Research - Action Research into Faith Communities - Dept 31 - Community Action:MK undertook further research which aimed to look at the experiences of cancer and cancer services for Faith groups in Milton Keynes. The research helped to further understand the cancer needs of Milton Keynes's Faith communities and enabled opportunities for the cancer voice from patients and families to be heard to influence health and care services. Findings for this work have been added as an appendix to the original report.

INF BLMK Winter Funds - Dept 27 - Community Action:MK received funding to support efforts to reduce winter pressures on the health system now, and in the future. The focus of our work was to investigate ways in which voluntary and community organisations, and charitable and voluntary activity, could more easily and effectively link up with health bodies and services to help people stay healthy, or recover from illness, and how this joint working can be sustained long term.

Macmillan Development Work - Dept 34 - Community Action:MK has been funded by Macmillan Cancer Support to host a community development and outreach worker to engage directly with communities, build local capacity and connect Ethnic Minority Groups and Faith groups with Macmillan and other cancer support services.

S106 - Dept 35 - This is part of the travel costs to liaise with potential partners and keystone stakeholders to understand the funding process for S106.

Mapping Voluntary, Community and Social Enterprise Organisations in Bedfordshire, Luton and Milton Keynes - Dept 39 - Community Action:MK has received funding from the ICB to undertake mapping of the voluntary and community sector in Milton Keynes. The work involved liaising with ICB MiDOS team to discuss potential barriers in sharing data and the practical, technical, ethical and information governance and data sharing challenges. It also involved contribution towards the ongoing data cleansing of databases/directories of VCSE organisations.

Health Connectors - Dept 37 - Community Action:MK is using this funding to do desk and action research with VCSE organisations, marginalised communities and Public Sector partners to lay the foundations for understanding what an effective Health Connector programme could look like. The work programme for this funding includes a range of outreach with groups, events and networking opportunities.

Mental Health Alliance (2023/24) - Dept 38 - Community Action:MK received this funding to provide infrastructure support to the Mental Health Alliance. Support included continuous development of the alliance, programme management, financial processes and reporting and social intelligence coordination.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

Provision of Inequalities - Dept 40 - Community Action:MK as the accountable body for the Mental Health Alliance MK received this tranche of funding for the provision of outreach work into the community. The Wisdom Principle, local faith based organisations and grassroot groups received this funding to run outreach events in specific communities. This will build on previous work to establish trust within hard to reach and marginalised communities. The work will help to manage demand, reduce pressures on waiting lists and reduce the cost of Mental Health conditions in the long run through promoting effective self-care and options to seek early help.

Remuneration Proposal - Dept 41 - Community Action: MK is the lead body for the Beds, Luton and Milton Keynes Integrated Care System and we are holding a fund of £10,000 on behalf of the Beds, Luton and Milton Keynes VCSE Strategy Group. This funding will be dispersed to representatives from the VCSE who are involved in strategic planning work with the NHS and partners. There is an emerging Representation Policy which will govern the dispersal of this funding.

PCN Health Inequalities - Dept 44 - Community Action:MK received funding to support the Mental Health Alliance to work with Primary Care Networks in a joined up way to support the care needs of people with severe mental illness. There are three strands to this work:

- CA:MK working with GP surgeries to identify which care plans could benefit from VCSE support
- Community Action:MK working with the Mental Health Alliance and any appropriate VCSE organisation to meet the patient needs identified in specific care plans
- Working to identify whether there are specific GP surgeries which require additional support implementing care plans

Communities & Place - Dept 45 - Community Action:MK received funding from the Levelling up initiative to run a project which included a series of volunteering awareness, outreach and matching opportunities, focussed on the regeneration areas in Milton Keynes and targeting those who would benefit from using volunteering to hone their work and interpersonal skills and decrease isolation.

Eating Disorders - Dept 46 - The funding received has been allocated to VCSE groups to deliver specific activities as part of the Mental Health Alliance Programme. The underspend from the Eating Disorders strand has been reallocated and distributed between the groups to provide additional resources for their projects.

National Lottery - Dept 48 - Community Action:MK received 5 years funding from the National Lottery to run a project with the overall aim of strengthening our local communities and helping them come together to overcome the challenges and inequalities they face, including those posed by the pandemic and the cost of living crisis.

By supporting VCSE groups to identify and share issues directly from those with lived experience, we will support needs to be addressed at the earliest stage.

In particular, by working in the following areas:

- Develop the Voluntary Sector Alliance - an emerging strategic network for the VCSE in Milton Keynes
- Develop new networks identified as needed by the VCSE (Food & Essential Items Provision; Climate Action and Refugee & Asylum Seekers Support)
- Initiate an Area-based Network in two estates that have been identified as having the highest levels of deprivation within Milton Keynes according to the latest census data (Stacey Bushes and Fullers Slade - with links to neighbouring estates), facilitating closer relationships with the the Nexus Primary Care Network that these areas fall within, supporting groups and volunteers within these areas to feed information around issues into the Voluntary Sector Alliance, and facilitate collaboration around solutions.
- Support networks to be inclusive and accessible in order to ensure a wide range of diverse communities

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

are represented through this work, including grassroots, resident-led groups and initiatives.
- Coordinate Information gathering and communication as part of the networks.

Improving Systems Flow - Dept 49 - Community Action:MK received funding from the Improving System Flow steering group to have a nominated CA:MK representative to be part of the Improving System Core Group. To facilitate this representation, the funding is used to backfill for two days per week for a period of six months.

Denny Review - Dept 50 - Community Action:MK worked and reached out to key groups working with each of the communities identified in the Denny Review as being most impacted by health inequality in BLMK. The work helped to provide a better understanding:

- of what information VCSE groups already have around health inequalities and lived experience of accessing health services
- of work relating to health and/or engagement activities are already happening within the target communities
- of the routes and opportunities already exist within networks/VCSE groups to voice the needs of their beneficiaries to health providers

A report has been produced and submitted along with engagement work reports undertaken by other organisations as part of the Denny Review.

NHS Community & Social Enterprise - Dept 51 - Funding has been received to support the work of the Strategic Core Group in Bedford, Luton and Milton Keynes (BLMK). This funding is specifically allocated to backfill the time of core members, recognising the valuable contribution of their time and expertise to the group's collaborative work.

In addition, a small handling fee has been included for Community Action:MK in recognition of the administrative and coordination support it provides in managing the funding.

Mental Health Alliance (6 month) - Dept 52 - Community Action:MK received this funding to provide infrastructure support to the Mental Health Alliance for 6 months. Support included continuous development of the alliance, programme management, financial processes and reporting and social intelligence coordination.

OU OSC - Dept 53 - Community Action: MK received funding from the Open University to take part in a wider research project exploring lived experiences of poverty and social protection. The research also looked at how service providers and the general public view people who receive social support.

This two-country study focused on local experiences in Milton Keynes (UK) and Laguna (Philippines), with particular attention to Universal Credit in the UK and the Pantawid Pamilyang Pilipino Program in the Philippines.

Community Action: MK was responsible for delivering the activities assigned to them, including supporting the research and helping with policy engagement.

Integrated Discharge Hub - Dept 54 - Community Action: MK received funding to appoint a full-time VCSE Integrated Discharge Hub Coordinator. The purpose of this role is to support the Integrated Discharge Team in helping patients referred to the hub access services and activities within the voluntary, community, and social enterprise (VCSE) sector. These services aim to meet the individual needs of patients after discharge.

The overall goal of this work is to improve access to support that enables patients to leave hospital efficiently and stay well in their communities—reducing the likelihood of readmission.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

MK Cancer Forum - Dept 55 - Community Action: MK acted as the host organisation for a support grants fund provided by Macmillan Cancer Support on behalf of the MK Cancer Forum. The grants were used to support the Forum's communications, including the production of leaflets and updates to their website.

Harry's Rainbow - Dept 56 - Community Action: MK received funding to support the development of a clear and sustainable operational plan for Harry's Rainbow, focused on turning the organisation's Vision and Strategic Plan into practical action.

The work has involved close collaboration with the CEO, trustees, and staff team to co-develop an operational plan that aligns with the organisation's goals and aspirations. This process has been facilitated through a series of workshops and discussions with staff and trustees.

As part of the support, Community Action: MK has also provided information and guidance on key areas such as governance, human resources, and legal considerations. Where necessary, signposting to external legal advice has been included to ensure appropriate compliance and support.

S106 Oxley Park - Dept 57 - Community Action: MK received funding to deliver a series of support activities in the Oxley Park area. While we aim to engage with all residents, there will be a particular focus on addressing the needs of young people in the community.

The main areas of support proposed include:

- An outreach programme to connect with local residents and organisations
- Networking events for local groups and service providers
- Volunteering drop-in sessions to encourage and support local volunteering
- A series of one-to-one sessions for community groups, offering tailored support to help them establish or develop their organisations

S106 Eaton Leys - Dept 58 - Community Action: MK received funding to work in Eaton Leys. The purpose of this project is to engage the community in Eaton Leys and empower residents to work in partnership with local organisations to identify and address their needs. Our approach is rooted in the principles of community development, with a strong belief that everyone should have access to health, wellbeing, justice, and opportunity. We will work collaboratively with the Town Council and other key stakeholders to understand the priorities of the community and support residents in developing local solutions.

S106 Shenley Brook End - Dept 59 - Community Action: MK received funding to deliver a series of support activities in the Shenley Church End Parish Area: in particular in Crownhill. The main areas of support proposed include:

- An outreach programme to connect with local residents and organisations
- Networking events for local groups and service providers
- Volunteering drop-in sessions to encourage and support local volunteering
- A series of one-to-one sessions for community groups, offering tailored support to help them establish or develop their organisations

S106 Lavendon - Dept 60 - Community Action: MK received funding to deliver a range of support activities for the Lavendon area along with Lavendon Parish Council.

The main areas of support we are proposing are the creation and administration of Area Based Budget for startup voluntary and community activities, community outreach to support local community action, deliver networking events for organisations to engage with residents, to deliver Volunteering Drop Ins, and to offer a series of 1:1 sessions for residents looking to either set up a group or project.

S106 Woburn Sands - Dept 61 - Community Action: MK received funding to undertake a series of support activities for the residents and voluntary and community groups in Woburn Sands. The main areas of support we are proposing is community outreach to support local community action, deliver networking events for organisations to engage with residents, to deliver Volunteering Drop Ins, and to offer a series

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

of 1:1 sessions for residents looking to either set up a group or project.

S106 Wavendon - Dept 62 - Community Action: MK received funding to carry out a series of support activities for residents and voluntary and community groups in Wavendon and Walton. By combining the funding for the two parish areas, we are able to deliver activities tailored to each area while achieving economies of scale, as the locations are geographically close to one another.

The main areas of support we are delivering include:

- The creation and administration of an Area-Based Budget to support the startup of voluntary and community activities
- Community outreach to encourage and support local community action
- Networking events to connect organisations with residents
- Volunteering drop-in sessions to promote and facilitate local volunteering
- A series of one-to-one sessions for residents interested in starting a new group or project

S106 Walton - Dept 63 - Community Action: MK received funding to carry out a series of support activities for residents and voluntary and community groups in Wavendon and Walton. By combining the funding for the two parish areas, we are able to deliver activities tailored to each area while achieving economies of scale, as the locations are geographically close to one another.

The main areas of support we are delivering include:

- The creation and administration of an Area-Based Budget to support the startup of voluntary and community activities
- Community outreach to encourage and support local community action
- Networking events to connect organisations with residents
- Volunteering drop-in sessions to promote and facilitate local volunteering
- A series of one-to-one sessions for residents interested in starting a new group or project

S106 Blakelands - Dept 64 - Community Action: MK plans to use the funding to work in partnership with Great Linford Parish Council to deliver a Volunteering and Skills Hub drop-in at Conniburrow Community Centre on Tuesday mornings. Building on the Parish Council's existing Skills Hub, run with support from organisations such as Works for Us, Shaw Trust, and Key Business Skills—the project will integrate volunteering opportunities to help local people gain practical experience and improve their employability. This will complement existing support such as CV writing and employment advice. The project will also explore the potential for accredited or certified training opportunities. Community Action: MK and the Parish Council will collaborate on joint communications to promote the hub and will engage local businesses in Blakelands to support the programme by advertising job roles and apprenticeships.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

16. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2025 £
General funds	171,530	32,526	(116,990)	4,813	20,057	111,936
Restricted funds	1,324,970	808,468	(453,635)	(4,813)	-	1,674,990
	<u>1,496,500</u>	<u>840,994</u>	<u>(570,625)</u>	<u>-</u>	<u>20,057</u>	<u>1,786,926</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2023 £	Income As restated £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2024 £
General funds	157,669	45,133	(124,249)	92,977	171,530
Restricted funds	1,326,363	515,191	(516,584)	-	1,324,970
	<u>1,484,032</u>	<u>560,324</u>	<u>(640,833)</u>	<u>92,977</u>	<u>1,496,500</u>

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	1,446	-	1,446
Fixed asset investments	-	1,200,590	1,200,590
Current assets	131,863	474,400	606,263
Creditors due within one year	(21,373)	-	(21,373)
	<u>111,936</u>	<u>1,674,990</u>	<u>1,786,926</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	1,600	-	1,600
Fixed asset investments	-	1,156,352	1,156,352
Current assets	188,179	168,618	356,797
Creditors due within one year	(18,249)	-	(18,249)
	<u>171,530</u>	<u>1,324,970</u>	<u>1,496,500</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

18. PENSION COMMITMENTS

The amount outstanding in relation to defined contribution plans at the year end was £4,277 (2024: £3,693), which is included in other creditors.

COMMUNITY ACTION: MK

England & Wales - Charity number 1092047

Accounts

COMMUNITY ACTION: MK
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

COMMUNITY ACTION: MK
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 7
Trustees' responsibilities statement	8
Independent examiner's report	9 - 10
Statement of financial activities	11
Balance sheet	12
Notes to the financial statements	13 - 31

COMMUNITY ACTION: MK
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2024**

Trustees

L M Emmanuel, Trustee
A Lands, Trustee
S Ewedemi, Trustee
D L Webber, Trustee
J A Dawes, Trustee
D Conway, Trustee (resigned 20 July 2023)
G Gager, Trustee (resigned 31 October 2023)
J M Harrison, Trustee (resigned 30 October 2023)
Dr P Wilkinson, Trustee (appointed 19 October 2023)
T Lin, Trustee (appointed 19 October 2023)
S Ramewal, Trustee (appointed 23 November 2023)

Company registered number

04279401

Charity registered number

1092047

Registered office

Old Bath House, 205 Stratford Road, Wolverton, Milton Keynes, Buckinghamshire, MK12 5RL

Company secretary

C Walton

Independent examiners

Elizabeth Newell BA (Hons) FCA, Moorgate House, 201 Silbury Boulevard, Milton Keynes, Buckinghamshire, MK9 1LZ

Bankers

Natwest Bank PLC, 501 Silbury Boulevard, Saxon Gate East, Milton Keynes, MK9 3ER

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2024. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

GOING CONCERN

The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in 2023. The trustees are of the view that on the basis of these plans the Charity is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2024 are listed on page 1.

The trustees:
Anthony Lands (Vice Chair)
Diane Webber (Chair)
Julie Dawes
Lisa Emmanuel
Sola Ewedemi (Treasurer)
Dr Peta Wilkinson
Tsen-En Lin

Subsidiaries

The Charity is the guarantor for Community Action: Development Services CIC and acts as the asset locked body for the CIC. The Company is currently dormant, however the objects of the Company are to carry on activities which benefit the community and in particular (without limitation) the residents of Milton Keynes by developing and sustaining community activity.

When active, the company is governed by a board of Directors (two of which are Trustees of the Charity) and reports progress to the Charity's Board of Trustees at each meeting.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

Our Mission is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

At Community Action: MK we believe:

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

Underpinned by the values of: Transparency, openness & fairness.

PUBLIC BENEFIT

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

STRATEGIC REPORT

The following sections for achievements and performance and financial review form the strategic report of the charity.

ACHIEVEMENTS AND PERFORMANCE

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries.

Over the year we have provided the following support:

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2024

Strengthening Communities

As part of our Strengthening Communities workstream, we work in areas of Milton Keynes with new housing developments to help foster connections, and provide support to residents to take action on the ideas, issues and interests which are important to them.

There is such a lot of house building going on across Milton Keynes. In this Annual Review Year 4137 new houses have been built. Many of these are in the Eastern and Western Expansion Areas; more commonly known as Broughton Gate and Brooklands, Glebe and Eagle Farm, Fairfield and Whitehouse.

Our Community Development work in those areas has been focused on making connections with both new and existing residents and the organisations which work there.

We have been attending the Coffee Mornings at Glebe and Eagle Farm most weeks. This is a great opportunity to meet residents and connect them to the organisations which can provide support. Over a cuppa, our team has a chat with residents about what is happening in their lives and in the community and from that we can signpost them to other support. Over the last year we have supported residents to apply for school places for their children, we have signposted to mental health support from local VCSE organisations and the NHS. We have liaised with housing associations to support residents experiencing anti-social behaviour and building upkeep issues. We have also supported residents to attend other more social activities such as walks with the Parks Trust.

As well as attending events, we put on a range of activities too. We have held quarterly Volunteering Drops at Whitehouse Surgery with ARC-MK, the Safety Centre, Smile Equity and Bucks Vision. These sessions offer groups an opportunity to promote themselves to residents and recruit volunteers interested in supporting their organisation. We have also held bi-monthly pop-ups which are a great way to have a presence in the community and meet residents. Glebe farm community event was a huge success. 148 people attended.

Strengthening Groups

Our Strengthening Groups team is responsible for our direct work with groups across the VCSE and for coordinating our monitoring information and gathering data about our work in communities and with groups. This team responds to and manages the needs and enquiries of individual organisations. Their work includes managing information for groups, promoting good governance, running 1:1 sessions with organisations, coordinating training, organising generic networking events, preparing newsletters and other communications. This work closely links to our outreach programme happening in the Strengthening Communities Team, and supports groups to be involved in the various alliances which are forming to strengthen the sector.

Over this financial year we have provided the following support. We have continued to receive and respond to queries via our email inboxes (info@communityactionmk.org and support@communityactionmk.org), telephone and the regular online support sessions, which we offer on a weekly basis: bit.ly/CAMKSupportSessions.

We have dealt with 688 different organisational queries throughout the year. Through our group triage approach, these initial queries have often spanned across a number of interactions, including emails, telephone calls and online meetings: one query would often lead to numerous interactions and pieces of information, advice, and signposting being offered by our team leading to multiple follow up sessions.

In addition to the queries above we have delivered:

18 Funding Searches
Offered 100 One to One Meetings with Groups
Organised 30 Events
Facilitated 2 Legal Clinics with our partner Dentons

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2024

The development of the networks, has meant that we have been responding to the support needs of the groups that have been participating in those networks. For example we have provided governance/ policy related support to the groups that go through the membership process as part of the Mental Health Alliance and those involved in the emerging Refugee Network.

In addition, by creating and facilitating the above networks, we have had the opportunity to develop and test a number of governance-related functions and processes, such as terms of reference, funding processes etc, all of which have been developed through a collaborative and co-productive sessions, workshops and meetings with the local VCSE groups and organisations.

Communications

Newsletters:

- General: 55 newsletters sent
- Refugee Support Network - 6 newsletters
- Mental Health Alliance - 17 newsletters
- Subscribers: 1442

Facebook followers: 2,730

Emails read: 112,530

Instagram stats: 1,017 followers

X stats: 4,738 followers

Volunteering

Throughout 2023-24 we continued to deliver our volunteering service within Milton Keynes, principally by managing a Volunteer Brokerage Service for Milton Keynes. Through our Volunteering Service we work with local charities and community groups to help them recruit volunteers for their organisations. This is a service we are seeking to develop and are looking for funding to do so.

Do-It

The Do.It platform continued to be our main source of volunteer brokerage. Through the year we have supported 30 new organisations to sign up to Do-it and publicised 89 new volunteering roles. We received 256 new Volunteers sign up through the Do-It platform and an additional 101 people contacted us directly. These numbers are lower than normal and is a result of the Do-it platform not working for part of the year.

Strengthening the Sector

Our work to strengthen the sector is based on the idea that we are stronger together. Milton Keynes has in the region of a thousand voluntary and community organisations and we have been working hard to develop ways to coordinate the VCSE in MK. One of the biggest achievements of the year has been the development of the Voluntary Sector Alliance and the Network of Networks. There are so many superb networks, partnerships and Alliances which are operating in Milton Keynes and we want the Alliance to grow and be strong and sustainable to help shape strategic decision making in Milton Keynes. This architecture allows our sector to self organise and to come together on matters of shared interest and issues, but also offers a clear map for the public sector to engage with us.

We have been doing some specific work with a number of networks throughout the year and of course there are many others who are doing great work out there. At the end of this year we started to do some research to better understand the capacity needs of VCSE networks. This is proving to be a fascinating opportunity to really understand the needs of over 20 VCSE networks, partnerships, alliances and forums. We are getting an emerging picture of where resources need to be directed to enable these collaborations to realise their full potential.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2024

Community Research

Networks Research

As part of our work for The National Lottery Fund, we have been doing research into the Capacity Needs of VCSE Networks and Partnerships in MK. Our investigators undertook a rapid review research study into the capacity needs of VCSE Networks and Partnerships in MK. From January - March they conducted interviews and focus groups with twenty networks and partnerships and started to identify thematic areas for us to investigate further. To support this work we set up a Task and Finish Group to meet three times to offer critical and constructive feedback to the research. The membership included officers from Milton Keynes Council, the Integrated Care Board and NCVO. The three meetings have taken place. The overall report will be completed in the next financial year.

Community Connectors

We were successful in bidding for some work to investigate what infrastructure support would be required to support a Community Connector Programme in Milton Keynes. We wanted to build on the Health Inequalities work which we have been involved with and wanted to investigate what support was needed to deliver a really integrated connector programme. A key part of this work included exploring and outlining the conditions that communities need to be in place to take control of their own health and wellbeing. One of the key learning areas from the work which has happened in relation to health inequalities to date is that one size does not fit all. Our focus has been on how to:

- a. Increase awareness of services and support for Core20PLUS5 priorities across VCSE in a format suitable for sharing with their beneficiaries
- b. Increase capacity of VCSE organisations through the provision of infrastructure support to enable them to access funding from grant institutions which support projects that aim to improve health inequalities. This includes facilitating collaborations and potentially supporting partnership bids.
- c. Increase the level of recognition of the role volunteering has in reducing health inequalities amongst ICS partners.
- d. To understand what VCSE organisations need in order to effectively represent and advocate for the health needs of the people they support in order to reduce health inequalities
- e. Increase capacity within communities to get involved in co-production with service providers through the training programme - (how to work with groups, how to make the most of volunteering, co production and navigating services) and community development work and principles.
- f. To make recommendations to the Integrated Care System about how to embed lived experience into service design, commissioning and decision making.
- g. Develop a plan for a Community Connector Programme for Milton Keynes which builds on the work of the Denny Review and influences the work of the Fuller Review and other Place based work of the MK Health and Care Partnership

Denny Review

We were involved in another Health Inequalities research project which was The Denny Review. The review looked to understand which people experienced the greatest health inequalities and what steps could be taken to achieve greater health and care health outcomes for local people across Bedford Borough, Central Bedfordshire, Luton, and Milton Keynes. Healthwatch MK led the local research and commissioned Community Action: MK and the YMCA to do specific work with groups in the VCSE.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

Total incoming resources for the year amounted to £560,324 which is a net decrease of £98,337 from 2023. Total outgoing resources for the year amounted to £640,833, an increase of £3,921 over 2023.

By far the largest cost of the charity continues to be its staff. In 2024 the number was 12 (2023: 14).

The charity showed an overall surplus of £12,468 for the year (2023 loss £34,475). The surplus on unrestricted funds was £13,861 (2023 loss of £40,551) and the loss on restricted funds was £1,393 (2023 surplus £6,076).

RESERVES POLICY

Reserves policy - The charity's restricted reserves at 31 March 2024 stand at £1,324,970 (2023: £1,326,363), of which £1,163,805 (2023: £1,014,561) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £171,530 (2023: £157,669).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £93,446 (2023: £93,446) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly winddown of the charity's operations. Free unrestricted reserves therefore stand at £78,088 (2023: £64,221), and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

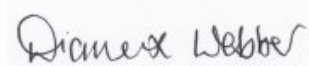
INVESTMENT POLICY

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated a surplus of £116,233 (2023 loss of £28,278).

PLANS FOR FUTURE PERIODS

Our 'Five Year Plan 2023-2028' has been developed during this financial year in partnership with stakeholders, staff and trustees. We have worked hard to reflect, plan and work with the sector to determine where to invest our energy, expertise and resources. The launch of the new Five Year Plan places us in good stead for the coming years as we build on the achievements of the last few years.

This report was approved by the Trustees, on 24/09/24 and signed on their behalf by:



.....
D Webber
Chair of Trustees

TRUSTEES' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the 'Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2024

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 25 September 2024

Elizabeth Newell BA (Hons) FCA
Independent Examiner

MHA
Chartered Accountants
Milton Keynes

MHA is the trading name of MacIntyre Hudson LLP, a limited liability partnership in England and Wales (registered number OC312313).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
INCOME FROM:					
Donations and legacies	2	18,405	515,191	533,596	628,981
Investments	3	26,728	-	26,728	29,680
TOTAL INCOME		45,133	515,191	560,324	658,661
EXPENDITURE ON:					
Charitable activities:					
Direct costs		(59,159)	516,584	457,425	579,909
Support costs		177,745	-	177,745	51,243
Governance		5,663	-	5,663	5,760
TOTAL EXPENDITURE		124,249	516,584	640,833	636,912
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES					
		(79,116)	(1,393)	(80,509)	21,749
Other recognised gains/(losses)		92,977	-	92,977	(56,224)
NET MOVEMENT IN FUNDS		13,861	(1,393)	12,468	(34,475)
RECONCILIATION OF FUNDS:					
Total funds brought forward		157,669	1,326,363	1,484,032	1,518,507
TOTAL FUNDS CARRIED FORWARD		171,530	1,324,970	1,496,500	1,484,032

The notes on pages 13 to 31 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)
REGISTERED NUMBER: 04279401

BALANCE SHEET
AS AT 31 MARCH 2024

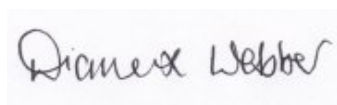
	Note	£	2024 £	£	2023 £
FIXED ASSETS					
Tangible assets	11		1,600		3,609
Investments	12		1,156,352		1,040,119
			1,157,952		1,043,728
CURRENT ASSETS					
Debtors	13	273,141		41,836	
Cash at bank and in hand		83,656		420,941	
		356,797		462,777	
CREDITORS: amounts falling due within one year	15	(18,249)		(22,473)	
NET CURRENT ASSETS			338,548		440,304
NET ASSETS			1,496,500		1,484,032
CHARITY FUNDS					
Restricted funds	17		1,324,970		1,326,363
Unrestricted funds	17		171,530		157,669
TOTAL FUNDS			1,496,500		1,484,032

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 24/09/24 and signed on their behalf, by:



.....
D Webber (Chair of Trustees)

The notes on pages 13 to 31 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

1.1 General Information

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is Acorn House, 351 Midsummer Boulevard, Milton Keynes, MK9 3HP.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Going concern

After making appropriate enquiries and taking into consideration the cost of living crisis, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	16.66% - 33% Straight line
Office equipment	-	16.66% - 50% Straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES (CONTINUED)

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Roof Tariff Funds	-	250,000	250,000	250,000
Building Partnership NHS England	-	-	-	107,250
Unrestricted funding	18,405	-	18,405	1,355
MacMillan Development Work	-	56,555	56,555	-
PCN Health Inequalities	-	50,000	50,000	-
National Lottery	-	48,408	48,408	-
INF Mental Health Alliance Adults	-	-	-	40,000
Improving Systems Flow	-	20,000	20,000	-
Network of Networks	-	5,000	5,000	-
Communities & Place	-	5,061	5,061	-
Volunteering NHS England	-	75,000	75,000	-
MacMillan Faith Research	-	-	-	15,000
Remuneration Proposal	-	-	-	10,000
Provision of Inequalities	-	-	-	30,000
NAVCA Ukranian Refugees	-	5,167	5,167	4,968
Health Connectors	-	-	-	75,000
MHA 2023/24	-	-	-	50,000
Mapping ICB	-	-	-	30,408
NAVCA Cost of Living Crisis	-	-	-	10,000
Denny Review	-	-	-	5,000
Total 2023	1,355	627,626	628,981	

3. INVESTMENT INCOME

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Investment dividend income	23,257	-	23,257	27,944
Bank interest income receivable	3,471	-	3,471	1,736
	26,728	-	26,728	29,680
Total 2023	29,680	-	29,680	

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

4. DIRECT COSTS

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Grant expenditure	578	162,834	163,412	177,748
Staff salaries	-	198,787	198,787	317,853
Overhead cross charge	(59,737)	154,963	95,226	84,308
	<u>(59,159)</u>	<u>516,584</u>	<u>457,425</u>	<u>579,909</u>
Total 2023	<u>33,359</u>	<u>546,550</u>	<u>579,909</u>	

5. SUPPORT COSTS

	Governance £	Support costs £	Total 2024 £	Total 2023 £
Legal & professional	-	2,704	2,704	2,039
Staff salaries	-	243,377	243,377	104,726
Rent, rates and service charges	-	8,014	8,014	6,682
Communication & IT	-	7,448	7,448	5,343
Training & marketing	-	1,998	1,998	1,833
Bank charges & interest	-	417	417	498
Depreciation	-	2,425	2,425	2,147
Other expenses	-	1,992	1,992	1,880
Other repairs & maintenance	-	(1,706)	(1,706)	5,236
Other outgoing resources	-	4,142	4,142	5,167
Governance	5,663	-	5,663	5,760
Overhead cross charge	-	(93,066)	(93,066)	(84,308)
	<u>5,663</u>	<u>177,745</u>	<u>183,408</u>	<u>57,003</u>
Total 2023	<u>5,760</u>	<u>51,243</u>	<u>57,003</u>	

During the year ended 31 March 2024, the Company incurred the following Governance costs:
£NIL (2023 - £NIL) included within the table above in respect of Direct costs - Activities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

6. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2024	2023
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	2,425	2,147
	<u><u>2,425</u></u>	<u><u>2,147</u></u>

7. INDEPENDENT EXAMINER'S REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £4,250 (2023 - £4,000).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

8. STAFF COSTS

The average number of persons employed by the Company during the year was as follows:

	2024	2023
	No.	No.
Employee numbers	12	14

No employee received remuneration amounting to more than £60,000 in either year.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity including national insurance and pension was £59,746 (2023: £58,280).

Wages Costs

	2024	2023
	£	£
Wages and salaries	389,090	379,899
Social security costs	32,740	28,583
Employer contributions to pension plans	22,214	17,650
Total	444,044	426,132

9. TRANSFERS BETWEEN FUNDS

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

10. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration (2023 - £nil).

During the year, no Trustees received any expenses (2023 - £nil).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

11. TANGIBLE FIXED ASSETS

	Short-term leasehold property £	Office equipment £	Total £
Cost			
At 1 April 2023	26,178	74,299	100,477
Additions	-	416	416
At 31 March 2024	26,178	74,715	100,893
Depreciation			
At 1 April 2023	26,178	70,690	96,868
Charge for the year	-	2,425	2,425
At 31 March 2024	26,178	73,115	99,293
Net book value			
At 31 March 2024	-	1,600	1,600
At 31 March 2023	-	3,609	3,609

12. FIXED ASSET INVESTMENTS

	Securities £
Market value	
At 1 April 2023	1,040,119
Additions	23,256
Unrealised gains	92,977
At 31 March 2024	1,156,352
Investments at market value comprise:	
	2024 £
	2023 £
Investments	1,156,352
	1,040,119

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

12. FIXED ASSET INVESTMENTS (continued)

Valuation

All investments above are held at valuation.

Community Action: MK has a 100% interest in Community Action Development Services CIC, a company limited by guarantee.

13. DEBTORS

	2024	2023
	£	£
Trade debtors	270,000	40,408
Other debtors	641	1,428
Prepayments and accrued income	2,500	-
	273,141	41,836

14. Cash at bank and in hand

	2024	2023
	£	£
Cash and cash equivalents	83,656	560,154

15. CREDITORS: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,463	5,685
Amounts owed to group undertakings	1,086	1,086
Other taxation and social security	8,659	8,375
Other creditors	3,693	3,327
Accruals and deferred income	3,348	4,000
	18,249	22,473

16. LIMITED BY GUARANTEE

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

17. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2024 £
Unrestricted & designated funds					
Exit Strategy	93,447	-	-	-	93,447
General funds	29,181	44,825	(183,407)	92,977	(16,424)
SDV general	35,041	308	59,158	-	94,507
	<u>157,669</u>	<u>45,133</u>	<u>(124,249)</u>	<u>92,977</u>	<u>171,530</u>

After careful consideration, the Trustees have noted that the SDV General fund had been incorrectly catergorised in previous years. Funds have been set aside and designated by the Trustees for specific purposes, there is no set agreement that requires these funds to be restricted. As such, the SDV General fund has now been correctly reallocated to designated funds.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

17. STATEMENT OF FUNDS (continued)

Restricted funds

Section 106	-	-	(120)	-	(120)
Roof tariff Funds	1,014,562	250,000	(100,751)	-	1,163,811
INF Mental Health Alliance Adults	56,327	-	(56,130)	-	197
INF NHS Health Equalities	180	-	(180)	-	-
INF NHS England Building Partnership	91,159	-	(49,175)	-	41,984
INF BLMK Winter Funds	8,000	-	(7,175)	-	825
MacMillan Faith Research	2,023	-	-	-	2,023
Remuneration Proposal	10,000	-	-	-	10,000
Provision of Inequalities	30,000	-	(25,000)	-	5,000
NAVCA Ukranian Refugees	198	5,167	(5,365)	-	-
Health Connectors	33,206	-	(33,206)	-	-
MHA 2023/24	50,000	-	(50,000)	-	-
Mapping ICB	30,408	-	(21,530)	-	8,878
NAVCA Cost of Living Crisis	300	-	(300)	-	-
MacMillan Development Work	-	56,555	(59,091)	-	(2,536)
PCN Health Inequalities	-	50,000	(10,007)	-	39,993
National Lottery	-	48,408	(11,978)	-	36,430
Improving Systems Flow	-	20,000	(6,576)	-	13,424
Network of Networks	-	5,000	(5,000)	-	-
Communities & Place	-	5,061	-	-	5,061
Volunteering NHS England	-	75,000	(75,000)	-	-
	<u>1,326,363</u>	<u>515,191</u>	<u>(516,584)</u>	<u>-</u>	<u>1,324,970</u>
Total of funds	<u>1,484,032</u>	<u>560,324</u>	<u>(640,833)</u>	<u>92,977</u>	<u>1,496,500</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

17. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2022 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
General funds						
Exit Strategy	89,727	-	-	3,720	-	93,447
General funds	58,984	31,035	(894)	(3,720)	(56,224)	29,181
SDV general	49,509	-	(89,468)	75,000	-	35,041
	<u>198,220</u>	<u>31,035</u>	<u>(90,362)</u>	<u>75,000</u>	<u>(56,224)</u>	<u>157,669</u>
Restricted funds						
Roof tariff Funds	963,337	250,000	(123,775)	(75,000)	-	1,014,562
INF SDV Capacity Building Grant	5,431	-	(5,431)	-	-	-
INF NHS Volunteer Responders	14,216	-	(6,536)	-	-	7,680
INF Mental Health Alliance Adults	151,895	40,000	(135,568)	-	-	56,327
INF CYP MHN	20,845	-	(20,845)	-	-	-
INF NHS England Building Partnership	67,200	107,250	(90,791)	-	-	83,659
INF BLMK Winter Funds	38,375	-	(30,375)	-	-	8,000
S106 Oxley Park 7 & 8	3,012	-	(3,012)	-	-	-
S106 Oakgrove Millenium Community	976	-	(976)	-	-	-
Networks of Networks	5,000	-	(5,000)	-	-	-
MHA Development Beds & Luton	50,000	-	(50,000)	-	-	-
MacMillan Faith Research	-	15,000	(12,977)	-	-	2,023
Remuneration Proposal	-	10,000	-	-	-	10,000
Provision of Inequalities	-	30,000	-	-	-	30,000
NAVCA Ukranian Refugees	-	4,968	(4,770)	-	-	198
Health Connectors	-	75,000	(41,794)	-	-	33,206
MHA 2023/24	-	50,000	-	-	-	50,000
Mapping ICB	-	30,408	-	-	-	30,408
NAVCA Cost of Living Crisis	-	10,000	(9,700)	-	-	300
Denny Review	-	5,000	(5,000)	-	-	-
	<u>1,320,287</u>	<u>627,626</u>	<u>(546,550)</u>	<u>(75,000)</u>	<u>-</u>	<u>1,326,363</u>
Total of funds	<u>1,518,507</u>	<u>658,661</u>	<u>(636,912)</u>	<u>-</u>	<u>(56,224)</u>	<u>1,484,032</u>

New Communities: Tariff - Dept 10 - Community Action:MK works with residents and groups in new

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

17. STATEMENT OF FUNDS (continued)

housing developments in Milton Keynes to support strong communities to grow. Our work is underpinned by Community Development principles; supporting residents and groups within Milton Keynes to connect with ongoing plans for growth, and to ensure the ideas, interests and issues of residents and groups are able to flourish.

INF NHS England Building Partnership - Dept 23 - Community Action:MK was involved in two programmes about positioning the voluntary sector as a strategic partner in Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- To develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance.
- To employ a BLMK Partnerships Lead: Communities Together for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

INF BLMK Winter Funds - Dept 27 - Community Action:MK received funding to support efforts to reduce winter pressures on the health system now, and in the future. The focus of our work was to investigate ways in which voluntary and community organisations, and charitable and voluntary activity, could more easily and effectively link up with health bodies and services to help people stay healthy, or recover from illness, and how this joint working can be sustained long term.

NHS Health Equalities Partnership - Dept 19 - Community Action:MK has developed this project in partnership with BLMK Mind, Milton Keynes Citizens Advice and Central North West London Foundation Trust. There were two main parts to this project: the provision of infrastructure support to peer support groups and strategic coordination of Mental Health Groups in Milton Keynes.

Mental Health Alliance - Adults (for Groups) - Dept 21 - Community Action:MK as the accountable body for the Mental Health Alliance has been allocated funding for VCSE Sector groups to work collaboratively to deliver place based initiative in Milton Keynes. This funding was dedicated to support people who receive care within the Primary Network areas of the Crown, The Bridge and Watling Street. Interventions were focussed on supporting people with Autism, Neurodivergence, and people from ethnic minority or transgender and non-binary communities.

Mental Health Alliance Beds and Luton - Dept 30 - Community Action: MK have been providing some consultancy support to organisations in Beds and Luton this year to help them set up Mental Health Alliances. In addition to the consultancy provided by CA:MK, part of the money has been transferred to the organisations in Beds and Luton to fund their capacity to support the practical development of the new Mental Health Alliances.

Macmillan Development Work - Dept 34 - Community Action:MK has been funded by Macmillan Cancer Support to host a community development and outreach worker to engage directly with communities, build local capacity and connect Ethnic Minority Groups and Faith groups with Macmillan and other cancer support services.

PCN Health Inequalities - Dept 44 - Community Action:MK received funding to support the Mental Health Alliance to work with Primary Care Networks in a joined up way to support the care needs of people with severe mental illness. There are three strands to this work:

- CA:MK working with GP surgeries to identify which care plans could benefit from VCSE support
- Community Action:MK working with the Mental Health Alliance and any appropriate VCSE organisation to meet the patient needs identified in specific care plans
- Working to identify whether there are specific GP surgeries which require additional support

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

17. STATEMENT OF FUNDS (continued)

implementing care plans

National Lottery - Dept 48 - Community Action:MK received 5 years funding from the National Lottery to run a project with the overall aim of strengthening our local communities and helping them come together to overcome the challenges and inequalities they face, including those posed by the pandemic and the cost of living crisis.

By supporting VCSE groups to identify and share issues directly from those with lived experience, we will support needs to be addressed at the earliest stage.

In particular, by working in the following areas:

- Develop the Voluntary Sector Alliance - an emerging strategic network for the VCSE in Milton Keynes
- Develop new networks identified as needed by the VCSE (Food & Essential Items Provision; Climate Action and Refugee & Asylum Seekers Support)
- Initiate an Area-based Network in two estates that have been identified as having the highest levels of deprivation within Milton Keynes according to the latest census data (Stacey Bushes and Fullers Slade - with links to neighbouring estates), facilitating closer relationships with the the Nexus Primary Care Network that these areas fall within, supporting groups and volunteers within these areas to feed information around issues into the Voluntary Sector Alliance, and facilitate collaboration around solutions.
- Support networks to be inclusive and accessible in order to ensure a wide range of diverse communities are represented through this work, including grassroots, resident-led groups and initiatives.
- Coordinate Information gathering and communication as part of the networks.

Improving Systems Flow - Dept 49 - Community Action:MK received funding from the Improving System Flow steering group to have a nominated CA:MK representative to be part of the Improving System Core Group. To facilitate this representation, the funding is used to backfill for two days per week for a period of six months.

Network of Networks - Dept 28 - Community Action:MK received funding from MK Consortium to facilitate a series of networking meetings to help with the formation of the Voluntary Sector Alliance in Milton Keynes.

Communities & Place - Dept 45 - Community Action:MK received funding from the Levelling up initiative to run a project which included a series of volunteering awareness, outreach and matching opportunities, focussed on the regeneration areas in Milton Keynes and targeting those who would benefit from using volunteering to hone their work and interpersonal skills and decrease isolation.

MacMillan Cancer Research - Action Research into Faith Communities - Dept 31 - Community Action:MK undertook further research which aimed to look at the experiences of cancer and cancer services for Faith groups in Milton Keynes. The research helped to further understand the cancer needs of Milton Keynes's Faith communities and enabled opportunities for the cancer voice from patients and families to be heard to influence health and care services. Findings for this work have been added as an appendix to the original report.

Remuneration Proposal - Dept 41 - Community Action: MK is the lead body for the Beds, Luton and Milton Keynes Integrated Care System and we are holding a fund of £10,000 on behalf of the Beds, Luton and Milton Keynes VCSE Strategy Group. This funding will be dispersed to representatives from the VCSE who are involved in strategic planning work with the NHS and partners. There is an emerging Representation Policy which will govern the dispersal of this funding.

Provision of Inequalities - Dept 40 - Community Action:MK as the accountable body for the Mental Health Alliance MK received this tranche of funding for the provision of outreach work into the community. The

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

17. STATEMENT OF FUNDS (continued)

Wisdom Principle, local faith based organisations and grassroots groups received this funding to run outreach events in specific communities. This will build on previous work to establish trust within hard to reach and marginalised communities. The work will help to manage demand, reduce pressures on waiting lists and reduce the cost of Mental Health conditions in the long run through promoting effective self-care and options to seek early help.

Ukraine Refugee Infrastructure Fund - Dept 36 - Community Action:MK received funding to provide support to organisations which are preparing for the arrival of people from Ukraine and subsequent support for them, and better coordination of activity at place level (within the VCS, and with local authorities), and to build capacity where it is needed.

Health Connectors - Dept 37 - Community Action:MK is using this funding to do desk and action research with VCSE organisations, marginalised communities and Public Sector partners to lay the foundations for understanding what an effective Health Connector programme could look like. The work programme for this funding includes a range of outreach with groups, events and networking opportunities.

Mental Health Alliance (2023/24) - Dept 38 - Community Action:MK received this funding to provide infrastructure support to the Mental Health Alliance. Support included continuous development of the alliance, programme management, financial processes and reporting and social intelligence coordination.

Mapping Voluntary, Community and Social Enterprise Organisations in Bedfordshire, Luton and Milton Keynes - Dept 39 - Community Action:MK has received funding from the ICB to undertake mapping of the voluntary and community sector in Milton Keynes. The work involved liaising with ICB MiDOS team to discuss potential barriers in sharing data and the practical, technical, ethical and information governance and data sharing challenges. It also involved contribution towards the ongoing data cleansing of databases/directories of VCSE organisations.

Health Inequalities - Dept 47 - The funding received has been allocated to VCSE groups as part of the Health Inequalities Collaborative Programme to deliver specific projects in the identified areas under the Public Health allocation of Regeneration Funding.

S106 - Dept 35 - This is part of the travel costs to liaise with potential partners and keystone stakeholders to understand the funding process for S106.

NAVCA Costs of Living Funding - Dept 42 - The funding received from NAVCA helped to cover the costs of the activities we have delivered to help groups and communities with the costs of living crisis. We delivered a range of support which included:

- Convened and facilitated a joint meeting of some of the local groups to explore a joint response to the situation within the local VCSE (25 groups representing a wide range of causes attended).
- We created and shared a services / support mapping document, which local groups inputted into.
- We published an initial blog with some key signposting information and developed (and have since maintained) a dedicated 'Cost of Living' page on our website - with a directory of services and signposting information: <https://communityactionmk.org/cost-of-living-support>.
- We adapted our Funding Directory to add a section dedicated to the Cost Of Living Funding opportunities and promote the Cost of Living programme/ appeal from our local Community Foundation, and dealt with specific funding enquiries from local groups.
- Our Volunteering Coordinator adapted existing materials and resources, and made sure that she had relevant information available when running the regular volunteering drop-in sessions at the Central City Library
- We created a Map of Warm Places in MK, after hearing on the ground that finding support was not easy for community members. The map has 542 views.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

17. STATEMENT OF FUNDS (continued)

- We set-up regular calls with the local team of social prescribers at Age UK (to share information about existing needs and issues such as lack of transport and/or transport costs and social isolation etc) and run a funding search the P3 charity to help them identify opportunities to fund an additional social worker/ social prescriber - to keep up with demands.
- Our CEO attended the Safer MK Board where the Cost of Living was one of the items in the agenda and shared the Sector's feedback about the pressures and challenges experienced by service users
- We liaised with MK Council, the ICS and CNWL around work of the VCSE related to the cost of living crisis and potential join up / funding.
- We promoted the MK City Council's Winter Plan/ Crisis Support Offer (as well as the Sustainable Warmth Programme), including the funding opportunities for local groups delivering direct services, through our newsletters, website and via the networks.

17. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2024 £
General funds	157,669	45,133	(124,249)	92,977	171,530
Restricted funds	1,326,363	515,191	(516,584)	-	1,324,970
	<u>1,484,032</u>	<u>560,324</u>	<u>(640,833)</u>	<u>92,977</u>	<u>1,496,500</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2022 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
General funds	198,220	31,035	(90,362)	75,000	(56,224)	157,669
Restricted funds	1,320,287	627,626	(546,550)	(75,000)	-	1,326,363
	<u>1,518,507</u>	<u>658,661</u>	<u>(636,912)</u>	<u>-</u>	<u>(56,224)</u>	<u>1,484,032</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	1,600	-	1,600
Fixed asset investments	-	1,156,352	1,156,352
Current assets	188,179	168,618	356,797
Creditors due within one year	(18,249)	-	(18,249)
	<u>171,530</u>	<u>1,324,970</u>	<u>1,496,500</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	3,609	-	3,609
Fixed asset investments	-	1,040,119	1,040,119
Current assets	176,533	286,244	462,777
Creditors due within one year	(22,473)	-	(22,473)
	<u>157,669</u>	<u>1,326,363</u>	<u>1,484,032</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

19. PENSION COMMITMENTS

The amount outstanding in relation to defined contribution plans at the year end was £3,693 (2023: £3,327), which is included in other creditors.

20. OPERATING LEASE COMMITMENTS

At 31 March 2024 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2024 £	2023 £
Amounts payable:		
No later than 1 year	-	6,623

21. HIRE PURCHASE AND FINANCE LEASES

Minimum lease payments under hire purchase fall due as follows:

	2024 £	2023 £
Within 1 year	-	78
Between 1-5 years	-	-
Total	-	78

Accounts

COMMUNITY ACTION: MK
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

COMMUNITY ACTION: MK
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 7
Trustees' responsibilities statement	8
Independent examiner's report	9 - 10
Statement of financial activities	11
Balance sheet	12
Notes to the financial statements	13 - 31

COMMUNITY ACTION: MK
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023**

Trustees

L M Emmanuel, Trustee
G Gager, Trustee
A Lands, Trustee
S Ewedemi, Trustee
J M Harrison, Trustee
D L Webber, Trustee
J A Dawes, Trustee
D Conway, Trustee (resigned 20 July 2023)

Company registered number

04279401

Charity registered number

1092047

Registered office

Acorn House, 351 Midsummer Boulevard, Milton Keynes, Buckinghamshire, MK9 3HP

Company secretary

C Walton

Independent examiners

Elizabeth Newell BA (Hons) FCA, Moorgate House, 201 Silbury Boulevard, Milton Keynes, Buckinghamshire, MK9 1LZ

Bankers

Natwest Bank PLC, 501 Silbury Boulevard, Saxon Gate East, Milton Keynes, MK9 3ER

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2023. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

GOING CONCERN

The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in 2023. The trustees are of the view that on the basis of these plans the Charity is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2023 are listed on page 1.

The trustees:
Anthony Lands (Vice Chair)
Danny Conway Diane Webber (Chair)
Gavin Gager (Treasurer)
Julie Dawes
June Harrison
Lisa Emmanuel
Sola Ewedemi

Subsidiaries

The Charity is the guarantor for Community Action: Development Services CIC and acts as the asset locked body for the CIC. The Company is currently dormant, however the objects of the Company are to carry on activities which benefit the community and in particular (without limitation) the residents of Milton Keynes by developing and sustaining community activity.

When active, the company is governed by a board of Directors (two of which are Trustees of the Charity) and reports progress to the Charity's Board of Trustees at each meeting.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose. 1
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

Our Mission is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

At Community Action: MK we believe:

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

Underpinned by the values of: Transparency, openness & fairness.

PUBLIC BENEFIT

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

STRATEGIC REPORT

The following sections for achievements and performance and financial review form the strategic report of the charity.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries. This has been particularly challenging as we have little core funding to undertake these functions. However we have shaped our work so we are able to continue to provide infrastructure support. Due to COVID-19 we were able to renegotiate some of our funding in order to channel our work into our pandemic response. This included translation & dissemination of guidance for VCSE groups, responding to questions regarding running organisations online, gathering information and data about who needed support, coordinating that response, recruiting and processing volunteers and supporting the formation of networks and partnerships to provide organised responses to issues communities in Milton Keynes were experiencing.

Over the year we have provided the following support:

Strengthening Groups

Our Strengthening Groups team is responsible for our direct work with groups across the VCSE and for coordinating our monitoring information and gathering data about our work in communities and with groups. This team responds to and manages the needs and enquiries of individual organisations. Their work includes managing information for groups, promoting good governance, running 1:1 sessions with organisations, coordinating training, organising generic networking events, preparing newsletters and other communications. This work closely links to our outreach programme happening in the Strengthening Communities Team, and supports groups to be involved in the various alliances which are forming to strengthen the sector.

Over this financial year we have provided the following support. We have continued to receive and respond to queries via our email inboxes (info@communityactionmk.org and support@communityactionmk.org), telephone and the regular online support sessions, which we offer on a weekly basis: bit.ly/CAMKSupportSessions.

We have dealt with **371** different organisational queries throughout the year. Through our group triage approach, these initial queries have often spanned across a number of interactions, including emails, telephone calls and online meetings: one query would often lead to numerous interactions and pieces of information, advice, and signposting being offered by our team leading to multiple follow up sessions.

Snapshot of the Types of Group Support Initial Queries:

Communications	45
Do-it	9
Finance	2
Funding	13
General Development	4
Governance	35
Legal Advice	3
Networks & Partnerships	9
Other/ Miscellaneous	27
Signposting	52
Starting new group / project	7
Venue Enquiry	4
Volunteering - employee	29
volunteering - looking for roles	77
Volunteering - recruitment	55

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2023

In addition to the queries above we have delivered:

5 legal clinic sessions with our Legal Partner Dentons.

40 different 1:1 sessions with VCSE organisations

- Face to Face: **19**

- Online: **21**

23 Events: 6 in person and 17 online

The development of the networks, has meant that we have been responding to the support needs of the groups that have been participating in those networks. For example we have provided governance/ policy related support to the groups that go through the membership process as part of the Mental Health Alliance and those involved in the emerging Refugee Network.

In addition, by creating and facilitating the above networks, we have had the opportunity to develop and test a number of governance-related functions and processes, such as terms of reference, funding processes etc, all of which have been developed through a collaborative and co-productive sessions, workshops and meetings with the local VCSE groups and organisations.

Communications

62 email campaigns sent through our Mailchimp marketing platform, including our weekly newsletters with news from and for the local VCSE sector and other information related to events, projects and other opportunities.

153 more people signed up to our mailing list, which at the end of March 2023 had **1,429 subscribers**

73 blogs were published on our website, which got **42,000 views**

Volunteering

Throughout 2022-23 we continued to deliver our volunteering service within Milton Keynes, principally by managing a Volunteer Brokerage Service for Milton Keynes. Through our Volunteering Service we work with local charities and community groups to help them recruit volunteers for their organisations. This is a service we are seeking to develop and are looking for funding to do so.

Do-It

The Do.It platform continued to be our main source of volunteer brokerage , with 656 volunteers joining in the review period. 67 organisations joined in the period, with 62 roles advertised across the platform.

Volunteers Week June 2022

- Celebration at MK Rose

On the 1 June 2022 we marked Volunteers' Week with an opportunity to thank the volunteer community at the dedicated pillar at the MK Rose

Debbie Brock, High Sheriff of Buckingham introduced the event, with speeches from Odette Mould MBE of Harry's Rainbow and our Volunteering Coordinator, Camille Poole.

Thank you gifts for volunteers were kindly donated by John Lewis.

Volunteer Fayre in Middleton Hall

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2023

The event at the Rose was followed by a Volunteer Fayre in Middleton Hall, where a range of organisations engaged with members of the public and potential volunteers, promoting their work and available volunteer roles.

Drop-ins

Continuing our relationship with Whitehouse Surgery, we hosted 13 drop-ins at Whitehouse Surgery, alongside a host of Milton Keynes' based organisations, including Diabetes UK and Bucks Canal Society

MK Central Library

A new drop-in began in August 2022, in the foyer of MK Central Library, with 17 events taking place in collaboration with groups such as Age UK, Willen Hospice and The NSPCC

NSPCC Case Study

Quote from NSPCC East FB page:

At the NSPCC we believe in working together and with communities so they know we're here to support them with advice or if they're worried about the welfare of a child.

Recently our schools coordinator and fundraising manager for Bucks attended an event at Milton Keynes Central Library following an invite from the fantastic Community Action: MK.

Freya and Laura spoke with a wide range of the local community, including parents attending reading and singing sessions with their children, carers taking SEND children out to the library and they also spoke with a BAME group about volunteering too.

Queries (including stats)

Volunteer Opportunities of the Week

Map

Created in November 2022 to provide a geographical way of searching MK volunteer opportunities, the map has been viewed 8,684 times as of 31st March 2023.

Volunteer MK Facebook Group

We established the Volunteer MK Facebook group, where VCSE groups can post their latest news and volunteer positions. The group now has 152 Members

City Status

Milton Keynes Awarded City Status! – Community Action: MK (communityactionmk.org)

Volunteer Managers Networks

The first meeting on December 13th 2022, brought together a total of 15 Volunteer Managers from across Milton Keynes, with organisations such as MK Gallery and The Parks Trust represented.

January 2023 saw the first in-person gathering, where network members delved into the topic of recruitment tips and strategies.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2023

Snapshot of volunteering stats - Do-IT platform

- 67 Number of New Organisations advertising their volunteering roles
- 62 Number of New Opportunities
- 656 New volunteers

FINANCIAL REVIEW

Total incoming resources for the year amounted to £658,661 which is a net increase of £77,552 from 2022. Total outgoing resources for the year amounted to £636,912, an increase of £188,749 over 2022.

By far the largest cost of the charity continues to be its staff. In 2023 the number was 13 (2022: 13).

The charity showed an overall loss of £34,475 for the year (2022 surplus £150,582). The loss on unrestricted funds was £40,551 (2022 surplus of £90,572) and the surplus on restricted funds was £6,076 (2022 surplus £60,010).

RESERVES POLICY

Reserves policy - The charity's restricted reserves at 31 March 2023 stand at £1,326,364 (2022: £1,320,287), of which £1,014,561 (2022: £963,337) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £157,669 (2022: £198,220).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £93,446 (2022: £89,727) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly wind-down of the charity's operations. Free unrestricted reserves therefore stand at £64,221 (2022: £108,493), and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

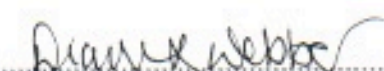
INVESTMENT POLICY

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated a loss of £28,278 (2022 surplus of £23,052).

PLANS FOR FUTURE PERIODS

Our 'Five Year Plan 2023-2028' has been developed during this financial year in partnership with stakeholders, staff and trustees. We have worked hard to reflect, plan and work with the sector to determine where to invest our energy, expertise and resources. The launch of the new Five Year Plan places us in good stead for the coming years as we build on the achievements of the last few years.

This report was approved by the Trustees, on 16/10/23 and signed on their behalf by:



D Webber
Chair of Trustees

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the 'Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2023

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Dated: 18/10/2023

Elizabeth Newell BA (Hons) FCA
Independent Examiner

MHA
Chartered Accountants
Milton Keynes

MHA is the trading name of MacIntyre Hudson LLP, a limited liability partnership in England and Wales (registered number OC312313).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
INCOME FROM:					
Donations and legacies	2	1,355	627,626	628,981	558,017
Investments	3	29,680	-	29,680	23,092
TOTAL INCOME		31,035	627,626	658,661	581,109
EXPENDITURE ON:					
Charitable activities:					
Direct costs		33,359	546,550	579,909	295,166
Support costs		51,243	-	51,243	147,666
Governance		5,760	-	5,760	5,331
TOTAL EXPENDITURE		90,362	546,550	636,912	448,163
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		(59,327)	81,076	21,749	132,946
Transfers between funds	18	75,000	(75,000)	-	-
NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES		15,673	6,076	21,749	132,946
Other recognised gains/(losses)		(56,224)	-	(56,224)	17,636
NET MOVEMENT IN FUNDS		(40,551)	6,076	(34,475)	150,582
RECONCILIATION OF FUNDS:					
Total funds brought forward		198,220	1,320,287	1,518,507	1,367,925
TOTAL FUNDS CARRIED FORWARD		157,669	1,326,363	1,484,032	1,518,507

The notes on pages 13 to 31 form part of these financial statements.

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	£	2023 £	£	2022 £
FIXED ASSETS					
Tangible assets	11		3,609		5,260
Investments	12		1,040,119		868,398
			<u>1,043,728</u>		<u>873,658</u>
CURRENT ASSETS					
Debtors	13	41,836		200,095	
Cash at bank and in hand		420,941		560,154	
		<u>462,777</u>		<u>760,249</u>	
CREDITORS: amounts falling due within one year	15	(22,473)		(115,400)	
NET CURRENT ASSETS			<u>440,304</u>		<u>644,849</u>
NET ASSETS			<u>1,484,032</u>		<u>1,518,507</u>
CHARITY FUNDS					
Restricted funds	18		1,326,363		1,320,287
Unrestricted funds	18		157,669		198,220
TOTAL FUNDS			<u>1,484,032</u>		<u>1,518,507</u>

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 17/10/23 and signed on their behalf, by:


D Webber (Chair of Trustees)

The notes on pages 13 to 31 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

1.1 General Information

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is Acorn House, 351 Midsummer Boulevard, Milton Keynes, MK9 3HP.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Going concern

After making appropriate enquiries and taking into consideration the cost of living crisis, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	16.66% - 33% Straight line
Office equipment	-	16.66% - 50% Straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES (CONTINUED)

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Roof Tariff Funds	-	250,000	250,000	251,000
Building Partnership NHS England	-	107,250	107,250	-
Unrestricted funding	1,355	-	1,355	6,890
Networks of Networks	-	-	-	5,000
Catalyst	-	-	-	20,368
MacMillan Research	-	-	-	8,953
INF Mental Health Alliance Adults	-	40,000	40,000	164,606
INF CYP MHN	-	-	-	606
VCS EP Local Intelligence Network Grant	-	-	-	1,500
Vagabond Independent Cinema	-	-	-	613
INF BLMK Winter Funds	-	-	-	48,481
MHA Development Beds & Luton	-	-	-	50,000
MacMillan Faith Research	-	15,000	15,000	-
Remuneration Proposal	-	10,000	10,000	-
Provision of Inequalities	-	30,000	30,000	-
NAVCA Ukrainian Refugees	-	4,968	4,968	-
Health Connectors	-	75,000	75,000	-
MHA 2023/24	-	50,000	50,000	-
Mapping ICB	-	30,408	30,408	-
NAVCA Cost of Living Crisis	-	10,000	10,000	-
Denny Review	-	5,000	5,000	-
MacMillan Research	6,890	551,127	558,017	

3. INVESTMENT INCOME

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment dividend income	27,944	-	27,944	23,052
Bank interest income receivable	1,736	-	1,736	40
	29,680	-	29,680	23,092
Total 2022	23,092	-	23,092	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

4. DIRECT COSTS

	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Grant expenditure	9,046	168,702	177,748	41,779
Project expenditure	-	-	-	14,725
Staff salaries	110,769	207,084	317,853	238,662
Overhead cross charge	(86,456)	170,764	84,308	-
	<u>33,359</u>	<u>546,550</u>	<u>579,909</u>	<u>295,166</u>
Total 2022	<u>295,166</u>	<u>-</u>	<u>295,166</u>	

5. SUPPORT COSTS

	Governance £	Support costs £	Total 2023 £	Total 2022 £
Legal & professional	-	2,039	2,039	2,844
Staff salaries	-	104,726	104,726	121,131
Rent, rates and service charges	-	6,682	6,682	6,632
Communication & IT	-	5,343	5,343	6,977
Training & marketing	-	1,833	1,833	70
Bank charges & interest	-	498	498	474
Depreciation	-	2,147	2,147	1,123
Other expenses	-	1,880	1,880	4,415
Other repairs & maintenance	-	5,236	5,236	652
Other outgoing resources	-	5,167	5,167	3,348
Governance	5,760	-	5,760	5,331
Overhead cross charge	-	(84,308)	(84,308)	-
	<u>5,760</u>	<u>51,243</u>	<u>57,003</u>	<u>152,997</u>
Total 2022	<u>5,331</u>	<u>147,666</u>	<u>152,997</u>	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

6. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2023	2022
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	2,147	1,123
	<u><u>2,147</u></u>	<u><u>1,123</u></u>

7. INDEPENDENT EXAMINER'S REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £4,000 (2022 - £3,675).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

8. STAFF COSTS

The average number of persons employed by the Company during the year was as follows:

	2023	2022
	No.	No.
Employee numbers	14	12

No employee received remuneration amounting to more than £60,000 in either year.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £49,864 (2022: £45,760).

Wages Costs

	2023	2022
	£	£
Wages and salaries	379,899	323,319
Social security costs	28,583	26,000
Employer contributions to pension plans	17,650	24,658
Total	426,132	373,977

9. TRANSFERS BETWEEN FUNDS

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

10. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration (2022 - £nil).

During the year, no Trustees received any benefits in kind (2022 - £nil).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

11. TANGIBLE FIXED ASSETS

	Short-term leasehold property £	Office equipment £	Total £
Cost			
At 1 April 2022	26,178	73,803	99,981
Additions	-	496	496
At 31 March 2023	26,178	74,299	100,477
Depreciation			
At 1 April 2022	26,178	68,543	94,721
Charge for the year	-	2,147	2,147
At 31 March 2023	26,178	70,690	96,868
Net book value			
At 31 March 2023	-	3,609	3,609
At 31 March 2022	-	5,260	5,260

12. FIXED ASSET INVESTMENTS

		Securities £
Market value		
At 1 April 2022		868,398
Additions		200,000
Revaluations		27,945
Unrealised gains		(56,224)
At 31 March 2023		1,040,119
Investments at market value comprise:		
	2023	2022
	£	£
Investments	1,040,119	868,398

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

12. FIXED ASSET INVESTMENTS (continued)

Valuation

All investments above are held at valuation.

Community Action: MK has a 100% interest in Community Action Development Services CIC, a company limited by guarantee.

13. DEBTORS

	2023	2022
	£	£
Trade debtors	40,408	199,693
Other debtors	1,428	402
	41,836	200,095

14. Cash at bank and in hand

	2023	2022
	£	£
Cash and cash equivalents	420,941	560,154

15. CREDITORS: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	5,685	560
Amounts owed to group undertakings	1,086	1,086
Other taxation and social security	8,375	7,415
Other creditors	3,327	2,839
Accruals and deferred income	4,000	103,500
	22,473	115,400

16. FINANCIAL INSTRUMENTS

All financial instruments are held at amortised cost.

17. LIMITED BY GUARANTEE

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
Unrestricted funds						
Exit Strategy	89,727	-	-	3,720	-	93,447
General funds	58,984	31,035	(894)	(3,720)	(56,224)	29,181
SDV general	49,509	-	(89,468)	75,000	-	35,041
	<u>198,220</u>	<u>31,035</u>	<u>(90,362)</u>	<u>75,000</u>	<u>(56,224)</u>	<u>157,669</u>

After careful consideration, the Trustees have noted that the SDV General fund had been incorrectly categorised in previous years. Funds have been set aside and designated by the Trustees for specific purposes, there is no set agreement that requires these funds to be restricted. As such, the SDV General fund has now been correctly reallocated to designated funds.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. STATEMENT OF FUNDS (continued)

Restricted funds

Roof tariff Funds	963,337	250,000	(123,775)	(75,000)	-	1,014,562
INF SDV Capacity Building Grant	5,431	-	(5,431)	-	-	-
INF NHS Volunteer Responders	14,216	-	(6,536)	-	-	7,680
INF Mental Health Alliance Adults	151,895	40,000	(135,568)	-	-	56,327
INF CYP MHN	20,845	-	(20,845)	-	-	-
INF NHS England Building Partnership	67,200	107,250	(90,791)	-	-	83,659
INF BLMK Winter Funds	38,375	-	(30,375)	-	-	8,000
S106 Oxley Park 7 & 8	3,012	-	(3,012)	-	-	-
S106 Oakgrove Millenium Community	976	-	(976)	-	-	-
Networks of Networks	5,000	-	(5,000)	-	-	-
MHA Development Beds & Luton	50,000	-	(50,000)	-	-	-
MacMillan Faith Research	-	15,000	(12,977)	-	-	2,023
Remuneration Proposal	-	10,000	-	-	-	10,000
Provision of Inequalities	-	30,000	-	-	-	30,000
NAVCA Ukranian Refugees	-	4,968	(4,770)	-	-	198
Health Connectors	-	75,000	(41,794)	-	-	33,206
MHA 2023/24	-	50,000	-	-	-	50,000
Mapping ICB	-	30,408	-	-	-	30,408
NAVCA Cost of Living Crisis	-	10,000	(9,700)	-	-	300
Denny Review	-	5,000	(5,000)	-	-	-
	1,320,287	627,626	(546,550)	(75,000)	-	1,326,363
Total of funds	1,518,507	658,661	(636,912)	-	(56,224)	1,484,032

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2021 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds						
Exit Strategy	81,559	-	-	8,168	-	89,727
General funds	26,089	29,982	(31,866)	17,143	17,636	58,984
SDV General	-	-	(22,993)	72,502	-	49,509
	<u>107,648</u>	<u>29,982</u>	<u>(54,859)</u>	<u>97,813</u>	<u>17,636</u>	<u>198,220</u>
Restricted funds						
Roof Tariff Funds	858,801	251,000	(146,464)	-	-	963,337
SDV General	97,813	-	-	(97,813)	-	-
Local People	18,000	-	(12,569)	-	-	5,431
Big Local Conniburrow	32,216	-	(18,000)	-	-	14,216
INF Mental Health						
Alliance Adults	40,600	164,606	(53,311)	-	-	151,895
Energage	40,000	606	(19,761)	-	-	20,845
INF NHS England Building						
Partnership	92,000	-	(24,800)	-	-	67,200
VCS EP Local Intelligence						
Network Grant	-	1,500	(1,500)	-	-	-
Vagabond Independent						
Cinema	-	613	(613)	-	-	-
INF BLMK Winter Funds	-	48,481	(10,106)	-	-	38,375
MacMilan Research						
Project	(3,650)	8,953	(5,303)	-	-	-
Catalyst	(6,803)	20,368	(13,565)	-	-	-
Vulnerable People	9,501	-	(9,501)	-	-	-
S106 Hanslope	7,276	-	(7,276)	-	-	-
S106 Oxley Park 7 & 8	32,875	-	(29,863)	-	-	3,012
S106 Roebuck Way	9,235	-	(9,235)	-	-	-
S106 Oakgrove Millenium						
Community	21,111	-	(20,135)	-	-	976
S106 Holden Avenue,						
Oxley Park	11,302	-	(11,302)	-	-	-
Networks of Networks	-	5,000	-	-	-	5,000
MHA Development Beds						
& Luton	-	50,000	-	-	-	50,000
	<u>1,260,277</u>	<u>551,127</u>	<u>(393,304)</u>	<u>(97,813)</u>	<u>-</u>	<u>1,320,287</u>
Total of funds	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. STATEMENT OF FUNDS (continued)

New Communities: Tariff - dept 10 - Community Action:MK works with residents and groups in new housing developments in Milton Keynes to support strong communities to grow. Our work is underpinned by Community Development principles; supporting residents and groups within Milton Keynes to connect with ongoing plans for growth, and to ensure the ideas, interests and issues of residents and groups are able to flourish.

S106 Oxley Park 7 & 8 - dept 14 - Between April and November 2021 Community Action:MK engaged with Oxley Park residents, local businesses and partner organisations in order to find out what it is like to live in Oxley Park. This has helped to build an understanding of the needs of the community with a view to encourage residents to take an interest in issues in their local area in order to develop a stronger sense of community and for Community Action: MK to support groups with their needs.

S106 Oakgrove Millenium Community - dept 16 - Between April 2021 and March 2022 Community Action:MK engaged with residents and partner organisations in Oakgrove in order to gain information about what it is like to live there and find out what the issues are. This has contributed towards developing an understanding of the needs of the community, with a view to encourage residents to take an interest in issues in their local area in order to support a strong sense of community and for Community Action:MK to support groups with their needs.

INF NHS Volunteer Responders - dept 20 - The funding enabled work Community Action:MK to:

- Continue to build on our understanding of the use of NHS Volunteer Responders and Integration of the programme across our system, collating and sharing intelligence at system and 'place' level.
- Enable detailed analysis on NHS Volunteer Responders utilisation and/or support development of current or legacy needs.
- Share all relevant resources, guidance, learning and intelligence with NHS England and NHS Improvement.

Mental Health Alliance Beds and Luton - dept 30 - Community Action:MK will be providing some consultancy support to organisations in Beds and Luton this year to help them set up Mental Health Alliances. In addition to the consultancy provided by CA:MK, part of the money will be transferred to the organisations in Beds and Luton to fund their capacity to support the practical development of the new Mental Health Alliances.

INF NHS England Building Partnership - dept 23 - Community Action:MK was involved in two programmes about positioning the voluntary sector as a strategic partner in Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- To develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance.
- To employ a BLMK Partnerships Lead: Communities Together for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

INF BLMK Winter Funds - dept 27 - Community Action:MK received funding to support efforts to reduce winter pressures on the health system now, and in the future. The focus of our work was to investigate ways in which voluntary and community organisations, and charitable and voluntary activity, could more easily and effectively link up with health bodies and services to help people stay healthy, or recover from illness, and how this joint working can be sustained long term.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. STATEMENT OF FUNDS (continued)

Remuneration Proposal - dept 41 - Community Action:MK Is the lead body for the Beds, Luton and Milton Keynes Integrated Care System and we are holding a fund of £10,000 on behalf of the Beds, Luton and Milton Keynes VCSE Strategy Group. This funding will be dispersed to representatives from the VCSE who are involved in strategic planning work with the NHS and partners. There is an emerging Representation Policy which will govern the dispersal of this funding.

Denny Review - dept 43 - Community Action:MK worked and reached out to key groups working with each of the communities identified in the Denny Review as being most impacted by health inequality in BLMK. The work helped to provide a better understanding:

- of what information VCSE groups already have around health inequalities and lived experience of accessing health services.
- of work relating to health and/or engagement activities are already happening within the target communities.
- of the routes and opportunities already exist within networks/VCSE groups to voice the needs of their beneficiaries to health providers.

A report has been produced and submitted along with engagement work reports undertaken by other organisations as part of the Denny Review.

MacMillan Cancer Research - Action Research into Faith Communities - dept 31 - Community Action:MK undertook further research which aimed to look at the experiences of cancer and cancer services for Faith groups in Milton Keynes. The research helped to further understand the cancer needs of Milton Keynes's Faith communities and enabled opportunities for the cancer voice from patients and families to be heard to influence health and care services. Findings for this work have been added as an appendix to the original report.

Mental Health Alliance - Adults (for Groups) - dept 21 - Community Action:MK as the accountable body for the Mental Health Alliance has been allocated funding for VCSE Sector groups to work collaboratively to deliver place based initiative in Milton Keynes. This funding was dedicated to support people who receive care within the Primary Network areas of the Crown, The Bridge and Watling Street. Interventions were focussed on supporting people with Autism, Neurodivergence, and people from ethnic minority or transgender and non-binary communities.

INF Mental Health Alliance - dept 29 - Community Action:MK worked with other VCSE (Voluntary, Community and Social Enterprise) Sector organisations and the NHS (the Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group [BLMKCCG] and Central North West London Trust [CNWL], provider of mental health and community health services in Milton Keynes, to develop a Mental Health Alliance to help implement the Community Mental Health Transformation Plan for Milton Keynes. The aim of the Mental Health Alliance is to involve the VCSE as a vital partner in designing and delivering Mental Health Support in Milton Keynes.

NHS Health Equalities Partnership - dept 19 - Community Action:MK has developed this project in partnership with BLMK Mind, Milton Keynes Citizens Active and Central North West London Foundation Trust. There were two main parts to this project: the provision of infrastructure support to peer support groups and strategic coordination of Mental Health Groups in Milton Keynes.

Health Connectors - dept 37 - Community Action:MK is using this funding to do desk and action research with VCSE organisations, marginalised communities and Public Sector partners to lay the foundations for understanding what an effective Health Connector programme could look like. The work programme for this funding includes a range of outreach with groups, events and networking opportunities.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. STATEMENT OF FUNDS (continued)

Ukraine Refugee Infrastructure Fund - dept 36 - Community Action:MK received funding to provide support to organisations which are preparing for the arrival of people from Ukraine and subsequent support for them, and better coordination of activity at place level (within the VCS, and with local authorities), and to build capacity where it is needed.

NAVCA Costs of Living Funding - dept 42 - The funding received from NAVCA helped to cover the costs of the activities we have delivered to help groups and communities with the costs of living crisis. We delivered a range of support which included:

- Convened and facilitated a joint meeting of some of the local groups to explore a joint response to the situation within the local VCSE (25 groups representing a wide range of causes attended).
- We created and shared a services / support mapping document, which local groups inputted into.
- We published an initial blog with some key signposting information and developed (and have since maintained) a dedicated 'Cost of Living' page on our website - with a directory of services and signposting information: <https://communityactionmk.org/cost-of-living-support>.
- We adapted our Funding Directory to add a section dedicated to the Cost Of Living Funding opportunities and promote the Cost of Living programme/ appeal from our local Community Foundation, and dealt with specific funding enquiries from local groups.
- Our Volunteering Coordinator adapted existing materials and resources, and made sure that she had relevant information available when running the regular volunteering drop-in sessions at the Central City Library.
- We created a Map of Warm Places in MK, after hearing on the ground that finding support was not easy for community members. The map has had 542 views.
- We set-up regular calls with the local team of social prescribers at Age UK (to share information about existing needs and issues such as lack of transport and/or transport costs and social isolation etc) and run a funding search the P3 charity to help them identify opportunities to fund an additional social worker/ social prescriber - to keep up with demands.
- Our CEO attended the Safer MK Board where the Cost of Living was one of the items in the agenda and shared the Sector's feedback about the pressures and challenges experienced by service users
- We liaised with MK Council, the ICS and CNWL around work of the VCSE related to the cost of living crisis and potential join up / funding.
- We promoted the MK City Council's Winter Plan/ Crisis Support Offer (as well as the Sustainable Warmth Programme), including the funding opportunities for local groups delivering direct services, through our newsletters, website and via the networks.ial worker/social prescriber - to keep up with demands.
- Our CEO attended the Safer MK Board where the Cost of Living was one of the items in the agenda and shared the Sector's feedback about the pressures and challenges experienced by service users
- We liaised with MK Council, the ICS and CNWL around work of the VCSE related to the cost of living crisis and potential join up / funding.
- We promoted the MK City Council's Winter Plan/ Crisis Support Offer (as well as the Sustainable Warmth Programme), including the funding opportunities for local groups delivering direct services, through our newsletters, website and via the networks.

INF Children and Young People Mental Health Network (CYP MHN) - dept 22 - As a direct response to Covid 19, Community Action:MK has set up a Children and Young People's Mental Health Network. The members of this network provide support regarding a wide range of issues or services designed for children and young people. They provide: Mental Health Awareness and Counselling, Bereavement Services, Family Support, Generic Community Engagement, Schools support and Youth Services. Community Action:MK provided infrastructure support including capacity building, back office support, information sharing and communication to enable these groups to build on their skills and strengths and support communities in a coordinated way.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

18. STATEMENT OF FUNDS (continued)

Network of Networks - dept 28 - Community Action:MK received funding from MK Consortium to facilitate a series of networking meetings to help with the formation of the Voluntary Sector Alliance in Milton Keynes.

Provision of Inequalities - dept 40 - Community Action:MK as the accountable body for the Mental Health Alliance MK received this tranche of funding for the provision of outreach work into the community. The Wisdom Principle, local faith based organisations and grassroots groups received this funding to run outreach events in specific communities. This will build on previous work to establish trust within hard to reach and marginalised communities. The work will help to manage demand, reduce pressures on waiting lists and reduce the cost of Mental Health conditions in the long run through promoting effective self-care and options to seek early help.

Mental Health Alliance - dept 38 - Community Action:MK received this funding to provide infrastructure support to the Mental Health Alliance. Support included continuous development of the alliance, programme management, financial processes and reporting and social intelligence coordination.

Mapping Voluntary, Community and Social Enterprise Organisations in Bedfordshire, Luton and Milton Keynes - dept 39 - Community Action:MK has received funding from the ICB to undertake mapping of the voluntary and community sector in Milton Keynes. The work involved liaising with ICB MiDOS team to discuss potential barriers in sharing data and the practical, technical, ethical and information governance and data sharing challenges. It also involved contribution towards the ongoing data cleansing of databases/directories of VCSE organisations.

18. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
General funds	198,220	31,035	(90,362)	75,000	(56,224)	157,669
Restricted funds	1,320,287	627,626	(546,550)	(75,000)	-	1,326,363
	<u>1,518,507</u>	<u>658,661</u>	<u>(636,912)</u>	<u>-</u>	<u>(56,224)</u>	<u>1,484,032</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2021 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	107,648	29,982	(54,859)	97,813	17,636	198,220
Restricted funds	1,260,277	551,127	(393,304)	(97,813)	-	1,320,287
	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	3,609	-	3,609
Fixed asset investments	-	1,040,119	1,040,119
Current assets	176,533	286,244	462,777
Creditors due within one year	(22,473)	-	(22,473)
	<u>157,669</u>	<u>1,326,363</u>	<u>1,484,032</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	5,260	-	5,260
Fixed asset investments	-	868,398	868,398
Current assets	580,385	179,864	760,249
Creditors due within one year	(115,400)	-	(115,400)
	<u>470,245</u>	<u>1,048,262</u>	<u>1,518,507</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

20. PENSION COMMITMENTS

The amount outstanding in relation to defined contribution plans at the year end was £3,327 (2022: £2,839), which is included in other creditors.

21. OPERATING LEASE COMMITMENTS

At 31 March 2023 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2023 £	2022 £
Amounts payable:		
No later than 1 year	6,623	6,623
Later than 1 year and not later than 5 years	-	6,623
Total	6,623	13,246

22. HIRE PURCHASE AND FINANCE LEASES

Minimum lease payments under hire purchase fall due as follows:

	2023 £	2022 £
Within 1 year	-	78
Between 1-5 years	-	-
Total	-	78

COMMUNITY ACTION: MK

England & Wales - Charity number 1092047

Accounts

Registered number: 04279401
Charity number: 1092047

COMMUNITY ACTION: MK
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

COMMUNITY ACTION: MK
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 10
Trustees' responsibilities statement	11
Independent examiner's report	12 - 13
Statement of financial activities	14
Balance sheet	15 - 16
Notes to the financial statements	17 - 35

COMMUNITY ACTION: MK
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees

L M Emmanuel, Trustee
G Gager, Trustee
A Lands, Trustee
S Ewedemi, Trustee
J M Harrison, Trustee
D L Webber, Trustee
J A Dawes, Trustee
D Conway, Trustee

Company registered number

04279401

Charity registered number

1092047

Registered office

Acorn House, 351 Midsummer Boulevard, Milton Keynes, Buckinghamshire, MK9 3HP

Company secretary

C Walton

Independent examiners

MHA MacIntyre Hudson, Moorgate House, 201 Silbury Boulevard, Milton Keynes, Buckinghamshire, MK9 1LZ

Bankers

Natwest Bank PLC, 501 Silbury Boulevard, Saxon Gate East, Milton Keynes, MK9 3ER

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2022. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the Company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

GOING CONCERN

The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in late 2018. The trustees are of the view that on the basis of these plans the Charity is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity is a Company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2022 are listed on page 1.

Recruitment and Appointment of the board of trustees

The trustees are elected annually by the members of the charity attending the Annual General Meeting and serve for an initial period of three years. A further five year term may be served. Trustees must be nominated from member organisations.

A limited number of additional Trustees may also be co-opted onto the Trustee board. Trustees meet four times a year. An Executive Sub-Committee, comprising the Chair, Vice Chair and Treasurer meets with senior staff bimonthly. From time to time, the board delegates discrete pieces of work to Task Groups, membership of which comprises at least two trustees plus other appropriate members.

Trustee Induction and Training

New trustees receive both a verbal and written induction. The Trustee Handbook is regularly updated to ensure that the information is accurate and reflects current practice. Trustees are asked to complete a skills audit and skill gaps across the board are discussed and additional trustees are co-opted to meet agreed needs. The Chair is provided with membership to the Association of Chairs which offers a range of support and training opportunities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Risk Management

The trustees continue to monitor the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. There is an annual formal review of risk alongside agreed processes and procedures designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

- A Five year Strategic Framework and annual budget approved by the trustees.
- Regular consideration by the trustees of financial results, variance from budgets and performance against the annual plan.
- Delegation of authority and separation of duties.

Internal financial controls conform to guidelines issued by the Charity Commission.

Subsidiaries

The Charity is the guarantor for Community Action: Development Services CIC and acts as the asset locked body for the CIC. The Company is currently dormant, however the objects of the Company are to carry on activities which benefit the community and in particular (without limitation) the residents of Milton Keynes by developing and sustaining community activity.

When active, the company is governed by a board of Directors (two of which are Trustees of the Charity) and reports progress to the Charity's Board of Trustees at each meeting.

Objectives and Activities

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

Our Mission is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

At Community Action: MK we believe:

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

Underpinned by the values of: Transparency, openness & fairness.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Public Benefit

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

Strategic Report

The following sections for achievements and performance and financial review form the strategic report of the charity.

ACHIEVEMENTS AND PERFORMANCE

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries. This has been particularly challenging as we have little core funding to undertake these functions. However we have shaped our work so we are able to continue to provide infrastructure support. Due to COVID-19 we were able to renegotiate some of our funding in order to channel our work into our pandemic response. This included translation & dissemination of guidance for VCSE groups, responding to questions regarding running organisations online, gathering information and data about who needed support, coordinating that response, recruiting and processing volunteers and supporting the formation of networks and partnerships to provide organised responses to issues communities in Milton Keynes were experiencing.

Over the year we have provided the following support:

Group Support (Strengthening Groups)

In 2021-2022 we continued to provide our **Group Support and Volunteering Service** through a variety of channels - mainly online, but we have resumed some of the face-to-face engagements, including the **weekly drop-in at the Whitehouse Surgery in Fairfield**s (as part of our partnership with One Medical Foundation that runs the surgery). This has been the opportunity to showcase the work of the local groups and organisations whilst finding out about their volunteering and other needs, and supporting them with these. Through this we have also created a **channel for "The people and voices of MK's Voluntary, Community and Social Enterprise Sector"** where we have been sharing short videos from the groups and organisations that we have worked with: <https://communityactionmk.org/people-and-voices-of-mk-vcse>.

We have continued to receive and respond to queries via our public inboxes (info@communityactionmk.org and support@communityactionmk.org), telephone and the regular online support sessions, which have been offered on a weekly basis: bit.ly/CAMKSupportSessions.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

In addition to the online support sessions, we have delivered and supported the following **events (21)**:

- Inclusive Communications Session from Sensory Advice Resource Centre - 2x
- Group Learning Session (Catalyst Festival of Learning)
- Mental Health: Listening to experiences of the BAME community (FREE)
- NCVO Assembly - co-hosted by Community Action: MK
- Beyond the Redways - Fairfield's Walk
- Mental Health: Listening to BAME communities -Session for Service Providers
- MK Community Data Tool In Practice
- BBC Children in Need: Small Grants - Information Session
- Teddy Bear Picnic's & Wildlife Exploring
- Mental Health bringing together BAME Community members & Service Providers
- BAME And Faith Groups Macmillan Cancer Support Research Event (In Person)
- BAME And Faith Groups Macmillan Cancer Support Research Event (Online)
- Mental Health Alliance - Meeting 2: Governance
- Your Voice: Your Power - FREE DROP-IN
- Community Action: MK AGM 2021
- Autumn Craft With Community Action: MK And Woodlands Children's Centre
- Volunteer Fayre 2021(Online)
- How to create a culture of inclusion
- Mental Health Taster Sessions - 2x

Here is the snapshot of the types of initial queries that we have received and dealt with:

- Initial Queries from Individuals: **66**
- Initial Queries from Groups & organisations: **120**
- 1-1 Sessions: **38**
- Funding Search Requests: **16**

Through our group triage approach, these initial queries have often spanned across a number of interactions, including emails, telephone calls and online meetings: one query would often lead to numerous interactions and pieces of information, advice, and signposting being offered by our team. There were multiple follow up sessions.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Example:

Example 1:

Initial query: support to grow an existing informal project/ group and starting new projects

Support provided: via 3 information-sharing emails and 2 '1-2-1' support sessions- spanning across the following areas:

- Advice regarding starting new group
- Signposts to other organisations
- Funding and Fundraising Support
- Volunteer Recruitment
- Communications

Summary:

An individual representing an informal local project/ group contacted us about developing and formalising an existing informal project into a group and about setting up some specific projects related to accessibility and disability issues in Milton Keynes. They also identified needs around funding. We received their query through our public @support inbox. We responded to the query via e-mail and offered information related to setting up and formalising a group and signposting to the relevant information sheets. We included a number of other signposts, including to other existing disability groups and organisations in Milton Keynes to encourage making connections with those. We encouraged them to sign up to our weekly newsletter and offered further support through an online support session. They then booked into the online session at which we provided further support with formalising their group and signposted them to our volunteering platform, Do-It as they identified the need to find volunteers. We offered another support session in a while if more support was needed to progress their projects. We followed up with information in an email. The group then booked for a second support session at which we provided them with further support and information, specifically related to communications and ways of sharing information about their project. We followed up with information in an email. The group has since signed up to our mailing lists and attended 2 of our online events.

Example 2:

Support provided: multiple support provided as part of the group's engagement in the existing network - spanning across the following areas:

- Networks & Partnerships
- Governance
- Signposts to other organisations
- Funding and Fundraising Support
- Communications

A local arts based organisation became interested in the Mental Health Alliance network, facilitated by Community Action: MK, and requested to join as a member. As part of their membership application, we identified that we needed to provide them with support in developing an equality and diversity policy, which we did. This meant that they could join as a member. By coming to the Alliance meetings and receiving our communications, they found out about our signposting directory (signposting channels) and so we liaised with them to make sure that their details were included and up-to-date. They then needed support with comms and marketing in order to promote one of their specific arts courses and so we supported them by sharing via our newsletter and wider comms, and the networks. They have also asked for support in sharing their own newsletter/ its mailing list to be able to grow their audience, which we did by sharing the sign-up link through our comms. Specifically as part of the Mental Health Alliance, we have supported them to access funding for two separate projects. As part of this, they also participated in the session dedicated to developing an outcomes framework, delivered by Community Action: MK's Outcomes Officer.

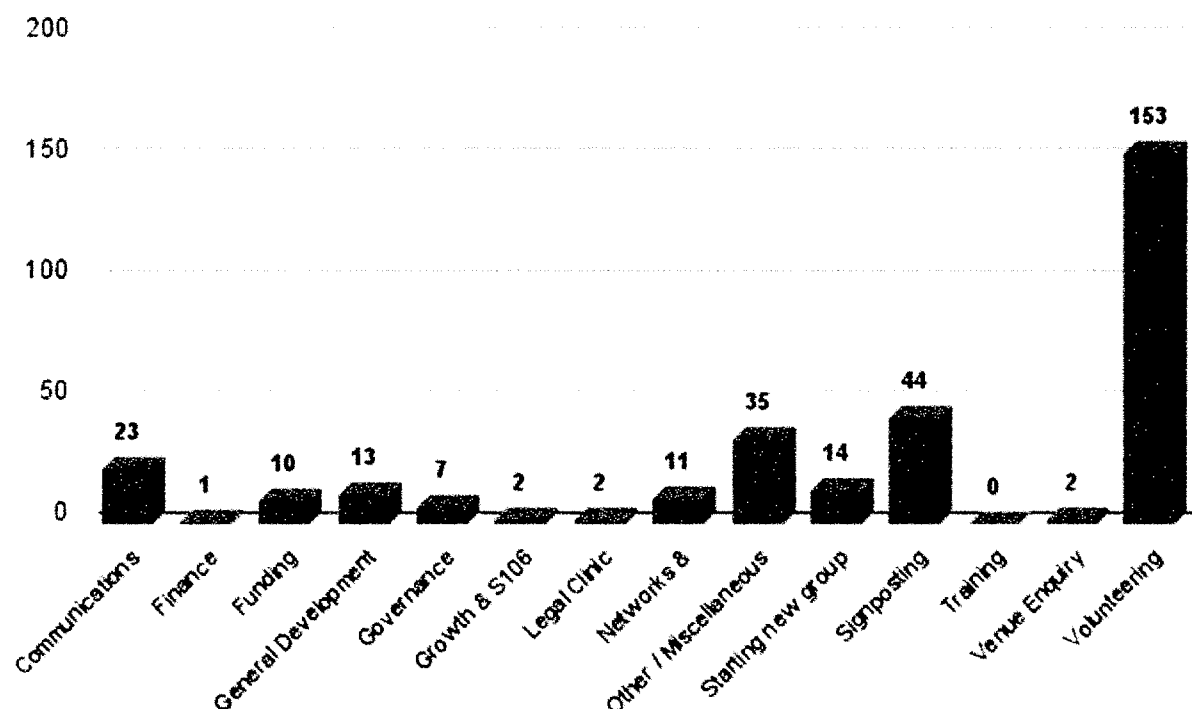
COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

In 2021-22 we **signposted groups and organisations to 915 resources** - this includes signposting to specific CAMK' information sheets, guides and templates created by or services (eg. funding search, networks, drop-ins) and to services offered by other organisations.

We have supported the local VCSE with communications and information sharing - in 2021-22 we sent out **75 newsletters** (including direct emails dedicated to specific issues or events) through our Mailchimp newsletter platform.

Snapshot of the Types of Group Support Initial Queries:



The development of the networks, such as the VCSE Alliance and the Mental Health Alliance, which has accelerated as a result of the pandemic and informed our work around creating The Network of Networks has meant that we have been responding to the support needs of the groups that have been participating in those networks. For example we have provided governance/ policy related support to the groups that go through the membership process as part of the Mental Health Alliance.

In addition, by creating and facilitating the above networks, we have had the opportunity to develop and test a number of governance-related functions and processes, such as terms of reference, funding processes etc, all of which have been developed through a collaborative and co-productive sessions, workshops and meetings with the local VCSE groups and organisations.

We have also delivered tailored governance and IT training to a mental health peer-led support group, The Mix. We supported them to reopen after the pandemic and connect them into the wider mental health networks which are currently operating in MK.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Towards the end of the financial year 21/22 underwent a recruitment process, which we used as an opportunity to review and document/ update our internal processes and guides, including the Group Support and Volunteering 'How to Guide'.

Case study of the impact of our Group Support Service - received through our standard feedback form in November 2011:

Organisation support provided to: P3 Charity Live Life

What they needed support with: To assist a lady that the Charity's worker have been supporting in to starting up her own art/therapy sessions

Their feedback:

What did we do that was useful?

"Everything, friendly, welcoming, knowledgeable and loads of positive information and a referral into another relevant service"

What actions have you taken as a result of the support you received? (e.g. funding application, started up a group, connected with another organisation for joint working opportunities, etc)

"My lady is now moving forward with the advice she was given, and is in the process of setting up her own art therapy sessions. She was given the advice needed around banking, mission statements and this actually spurred her on to getting her ideas out of her head and into practice. She is feeling confident and motivated and has the tools to move forward thanks to your help."

Volunteering

Throughout 2021-22 we continued to deliver our volunteering service within Milton Keynes, principally by managing a **Volunteer Brokerage Service for Milton Keynes**. Through our Volunteering Service we work with local charities and community groups to help them recruit volunteers for their organisations. This is a service we are seeking to develop and are looking for funding to do so.

In early 2021 we have developed a **new post for a Coordinator - Volunteering and Outreach**, a role that would focus on managing and expanding our volunteering service while creating stronger links with our Strengthening Communities workstream and outreach. This was to help us continue developing this important area of work and build on the activities such as outreach through the Whitehouse Surgery and Hummingbirds Community Centre. By the end of March 2022 we have completed the recruitment process with our new volunteering coordinator set to start working for us at the beginning of April.

Throughout the year we continued to use and expand our new **online volunteering platform, Do-IT.Org**. We have done so by promoting the platform regularly through our newsletter and by offering regular slots, as part of our weekly online support sessions, for groups and individuals to join and get our support by using the site. We focused our efforts on promoting the benefits of the platform to the local VCSE groups and organisations and assisting them with managing their accounts and creating online content. We continued supporting groups with communications and marketing through our Volunteering Opportunity of the Week.

In November 2021 we ran an online **Volunteering Fayre**, an event that brought together a number of local VSCSE groups and organisations (12 organisations presented - see the details at https://drive.google.com/file/d/1J9x0Wvh503bw1K94d5_BnoGqywAUC0Jf/view), giving them the platform to promote their volunteering opportunities, and individuals (residents from across Milton Keynes) interested in finding out more about volunteering (50 places were sold at the event). The event received really positive feedback.

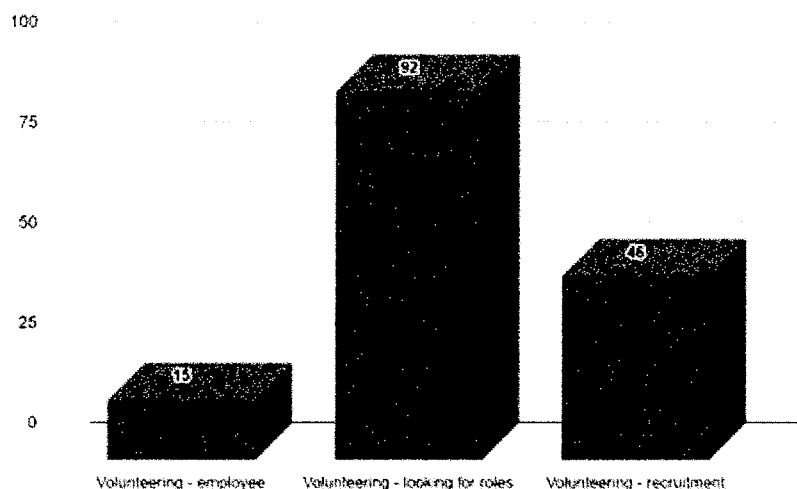
COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

Snapshot of volunteering stats - Do-IT platform

- Number of New Organisations: **183**
- Number of New Volunteering Opportunities: **917**
- Number of New Volunteers registered: **87**

Snapshot of volunteering related queries:



In June 2021 we also completed work related to the **Embed & Evaluate Project** relating to the **NHS Volunteer Responders scheme (NHSVR)**, which was set-up by NHS England (NHSE) as a response to the pandemic in April/May 2020. We produced a report as the Place and System lead for the project within the Bedford, Luton and Milton Keynes (BLMK) region. The report aims to address the key objective of the project, which is to help NHSE to understand NHSVR usage across the area and explore if and how the scheme might be best integrated into local volunteering infrastructure across BLMK moving forward. This was based on analysing the data about the NHSVR scheme from NHS England and the local data related to the volunteering response in BLMK during the pandemic, including interviews with our key regional volunteer service providers, such as BLEVEC (Bedfordshire & Luton Emergency Volunteers Executive Committee) and CVS Beds. The final conclusions and recommendations can be accessed at:

https://drive.google.com/file/d/1coi-ioXrGL_VB9RuIOMKE0eteshvKaRL/view.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Total incoming resources for the year amounted to £581,109 which is a net decrease of £260,195 from 2021. Incoming resources for 2021 have been upwardly adjusted by £314,115 for deferred income post year end. Total outgoing resources for the year amounted to £448,163, an increase of £18,285 over 2021.

By far the largest cost of the charity continues to be its staff. In 2022 the number was 12 (2021: 13).

The charity showed an overall surplus of £150,582 for the year (2021 surplus £553,513). The surplus on unrestricted funds was £90,572 (2021 surplus of £17,671) and the surplus on restricted funds was £60,010 (2021 surplus £535,842).

RESERVES POLICY

Reserves policy - The charity's restricted reserves at 31 March 2022 stand at £1,320,287 (2021 £1,260,277), of which £963,337 (2021 £858,801) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £198,220 (2021 £107,648).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £89,727 (2021 £81,559) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly wind-down of the charity's operations. Free unrestricted reserves therefore stand at £108,493 (2021 £26,089), and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

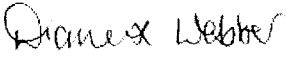
INVESTMENT POLICY

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated was £23,052 (2021 £24,228).

PLANS FOR FUTURE PERIODS

Our 'Five Year Plan 2019-2023' has given us a clear statement of our values and ethos, the outcomes we expect to see as a result of the activity we undertake and the quality standards that we aspire to. Following a review in the year 2020-2021, we have been embedding our work streams: Strengthening Communities, Strengthening Charitable Organisations and Community Groups, and Strengthening the Sector. We have worked hard to develop robust plans to support these workstreams and have been able to increase our staff capacity to support this work to happen. As we reach the end of this current financial year, we are making plans for preparing our next Five Year Plan. This will begin from April 2023, and the next year will be a time to reflect, plan and work with the sector to determine where to invest our energy, expertise and resources.

This report was approved by the Trustees, on 24/11/2022 and signed on their behalf by:


.....
D Webber
Chair of Trustees

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the
'Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2022

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 30/11/2022

Elizabeth Newell BA (Hons) FCA
Independent Examiner

MHA MACINTYRE HUDSON

Chartered Accountants

Milton Keynes

COMMUNITY ACTION: MK
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	As restated Total funds 2021 £
	Note				
INCOME FROM:					
Donations and legacies	2	6,890	551,127	558,017	817,010
Investment income	3	23,092	-	23,092	24,294
TOTAL INCOME		29,982	551,127	581,109	841,304
EXPENDITURE ON:					
Charitable activities:					
Direct costs	4	-	295,166	295,166	271,883
Support costs	5	49,528	98,138	147,666	153,131
Governance	5	5,331	-	5,331	4,864
TOTAL EXPENDITURE		54,859	393,304	448,163	429,878
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between funds	18	(24,877) 97,813	157,823 (97,813)	132,946 -	411,426 -
NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES		72,936	60,010	132,946	411,426
Other recognised gains	12	17,636	-	17,636	142,087
NET MOVEMENT IN FUNDS		90,572	60,010	150,582	553,513
RECONCILIATION OF FUNDS:					
Total funds brought forward	18	107,648	1,260,277	1,367,925	814,412
TOTAL FUNDS CARRIED FORWARD		198,220	1,320,287	1,518,507	1,367,925

The notes on pages 17 to 35 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)
REGISTERED NUMBER: 04279401

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	£	2022 £	As restated 2021 £
FIXED ASSETS				
Tangible assets	11		5,260	594
Investments	12		868,398	827,710
			<u>873,658</u>	<u>828,304</u>
CURRENT ASSETS				
Debtors	13	200,095		27,496
Cash at bank and in hand	14	560,154		531,576
		<u>760,249</u>		<u>559,072</u>
CREDITORS: amounts falling due within one year	15	(115,400)		(19,451)
NET CURRENT ASSETS			<u>644,849</u>	<u>539,621</u>
NET ASSETS			<u><u>1,518,507</u></u>	<u><u>1,367,925</u></u>
CHARITY FUNDS				
Restricted funds	18		1,320,287	1,260,277
Unrestricted funds	18		198,220	107,648
TOTAL FUNDS			<u><u>1,518,507</u></u>	<u><u>1,367,925</u></u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

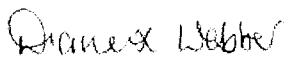
BALANCE SHEET (continued)
AS AT 31 MARCH 2022

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 24/11/2022 and signed on their behalf, by:



.....
D Webber (Chair of Trustees)

The notes on pages 17 to 35 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

1.1 General Information

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is Acorn House, 351 Midsummer Boulevard, Milton Keynes, MK9 3HP.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Going concern

The financial statements have been prepared on a going concern basis.

In response to the COVID-19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the charity of possible future scenarios arising from the impact of COVID-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

Based on these assessments and having regard to the resources available to the charity, the trustees have concluded that there is no material uncertainty arising from the COVID-19 pandemic and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	16.66% - 33% Straight line
Office equipment	-	16.66% - 50% Straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities incorporating income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.10 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES (CONTINUED)

1.12 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.14 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	Total funds	As restated Total funds 2021
	2022 £	2022 £	2022 £	£
Roof Tariff Funds	-	251,000	251,000	250,000
SDV General	-	-	-	60,245
Unrestricted funding	6,890	-	6,890	339
SDV Capacity Building	-	-	-	30,000
Networks of Networks	-	5,000	5,000	-
Community Display Workshop	-	-	-	6,000
Covid-19 Collaborative Action Group CF	-	-	-	7,936
Catalyst	-	20,368	20,368	11,803
VCS EP Local Intelligence Network Grant	-	-	-	3,000
Volunteering NHS England	-	-	-	10,000
VCSE Leadership Program NHS England	-	-	-	38,000
Volunteering Bid CF	-	-	-	31,855
Infrastructure Support CF	-	-	-	25,000
Health Equalities NHS England	-	-	-	7,217
Volunteer Responders Evaluation NHS England	-	-	-	12,000
Vulnerable People	-	-	-	19,001
MacMillan Research	-	8,953	8,953	-
S106 Hanslope	-	-	-	7,276
S106 Oxley Park 7 & 8	-	-	-	32,875
S106 Roebuck Way	-	-	-	9,235
S106 Oakgrove Millenium Community	-	-	-	21,111
S106 Holden Avenue, Oxley Park	-	-	-	11,302
INF NHS Health Equalities	-	-	-	32,215
INF NHS Volunteer Responders	-	-	-	18,000
INF Mental Health Alliance Adults	-	164,606	164,606	40,600
INF CYP MHN	-	606	606	40,000
INF NHS England Building Partnership	-	-	-	92,000
VCS EP Local Intelligence Network Grant	-	1,500	1,500	-
Vagabond Independent Cinema	-	613	613	-
INF BLMK Winter Funds	-	48,481	48,481	-
MHA Development Beds & Luton	-	50,000	50,000	-
Total donations and legacies	6,890	551,127	558,017	817,010
Total 2020	339	816,671	817,010	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

3. INVESTMENT INCOME

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment dividend income	23,052	-	23,052	24,228
Bank interest income receivable	40	-	40	66
	<u>23,092</u>	<u>-</u>	<u>23,092</u>	<u>24,294</u>
Total 2021	<u>24,294</u>	<u>-</u>	<u>24,294</u>	

4. DIRECT COSTS

	Restricted funds £	Total 2022 £	Total 2021 £
Grant expenditure	41,779	41,779	29,264
Project expenditure	14,725	14,725	-
Staff salaries	238,662	238,662	242,619
	<u>295,166</u>	<u>295,166</u>	<u>271,883</u>
Total 2021	<u>271,883</u>	<u>271,883</u>	

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

5. SUPPORT COSTS

	Governance	Support	Total	Total
	£	costs	2022	2021
		£	£	£
Legal & professional	-	2,844	2,844	300
Staff salaries	-	121,131	121,131	122,436
Rent, rates and service charges	-	6,632	6,632	11,760
Communication & IT	-	6,977	6,977	9,841
Training & marketing	-	70	70	2,300
Bank charges & interest	-	474	474	604
Depreciation	-	1,123	1,123	138
Other expenses	-	4,415	4,415	1,544
Other repairs & maintenance	-	652	652	128
Other outgoing resources	-	3,348	3,348	4,080
Governance	5,331	-	5,331	4,864
	<u>5,331</u>	<u>147,666</u>	<u>152,997</u>	<u>157,995</u>
Total 2021	<u>4,864</u>	<u>153,131</u>	<u>157,995</u>	

6. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2022	2021
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	<u>1,123</u>	<u>138</u>

7. INDEPENDENT EXAMINERS' REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £3,500 (2021 - £3,425).

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

8. STAFF COSTS

The average number of persons employed by the Company during the year was as follows:

	2022	2021
	No.	No.
Employee numbers	12	13

No employee received remuneration amounting to more than £60,000 in either year.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £45,760 (2021: £46,945).

Wages Costs

	2022	2021
	£	£
Wages and salaries	323,319	326,896
Social security costs	26,000	25,049
Employer contributions to pension plans	24,658	9,242
Total	373,977	361,187

9. TRANSFERS BETWEEN FUNDS

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

10. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration (2021 - £nil).

During the year, no Trustees received any benefits in kind (2021 - £nil).

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

11. TANGIBLE FIXED ASSETS

	Leasehold improvements £	Office equipment £	Total £
Cost			
At 1 April 2021	26,178	68,014	94,192
Additions	-	5,789	5,789
At 31 March 2022	26,178	73,803	99,981
Depreciation			
At 1 April 2021	26,178	67,420	93,598
Charge for the year	-	1,123	1,123
At 31 March 2022	26,178	68,543	94,721
Net book value			
At 31 March 2022	-	5,260	5,260
At 31 March 2021	-	594	594

12. FIXED ASSET INVESTMENTS

	Securities £
Market value	
At 1 April 2021	827,710
Revaluations	23,052
Unrealised gains	17,636
At 31 March 2022	868,398
Investments at market value comprise:	
	2022 £
Investments	868,398
	2021 £
	827,710

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

Valuation

All investments above are held at valuation.

Community Action: MK has a 100% interest in Community Action Development Services CIC, a company limited by guarantee.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

13. DEBTORS

	2022	2021
	£	£
Trade debtors	199,693	25,540
Other debtors	402	991
Prepayments and accrued income	-	965
	<u>200,095</u>	<u>27,496</u>

14. Cash at bank and in hand

	2022	2021
	£	£
Cash and cash equivalents	<u>560,154</u>	<u>531,576</u>

15. CREDITORS: Amounts falling due within one year

	2022	2021
	£	£
		As restated
Net obligations under hire purchase contracts	-	78
Trade creditors	560	3,219
Amounts owed to group undertakings	1,086	1,086
Other taxation and social security	7,415	9,171
Other creditors	2,839	2,472
Accruals and deferred income	103,500	3,425
	<u>115,400</u>	<u>19,451</u>

	£
Deferred income	
Deferred income at 1 April 2021 (As restated)	-
Resources deferred during the year	100,000
Amounts released from previous years	-
Deferred income at 31 March 2022	<u>100,000</u>

Income which has been received during the financial year which relates to after the year end date of 31 March 2022 has been recognised on the balance sheet as deferred income.

16. FINANCIAL INSTRUMENTS

All financial instruments are held at amortised cost.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

17. LIMITED BY GUARANTEE

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.

18. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2021 As restated £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Unrestricted funds						
Exit Strategy	81,559	-	-	8,168	-	89,727
General funds	26,089	29,982	(31,866)	17,143	17,636	58,984
SDV General	-	-	(22,993)	72,502	-	49,509
	<u>107,648</u>	<u>29,982</u>	<u>(54,859)</u>	<u>97,813</u>	<u>17,636</u>	<u>198,220</u>

After careful consideration, the Trustees have noted that the SDV General fund had been incorrectly categorised in previous years. Funds have been set aside and designated by the Trustees for specific purposes, there is no set agreement that requires these funds to be restricted. As such, the SDV General fund has now been correctly reallocated to designated funds.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

Restricted funds						
Roof Tariff Funds	858,801	251,000	(146,464)	-	-	963,337
SDV General	97,813	-	-	(97,813)	-	-
Local People	18,000	-	(12,569)	-	-	5,431
Big Local Conniburrow	32,216	-	(18,000)	-	-	14,216
INF Mental Health						
Alliance Adults	40,600	164,606	(53,311)	-	-	151,895
Energage	40,000	606	(19,761)	-	-	20,845
INF NHS England Building						
Partnership	92,000	-	(24,800)	-	-	67,200
VCS EP Local Intelligence						
Network Grant	-	1,500	(1,500)	-	-	-
Vagabond Independent						
Cinema	-	613	(613)	-	-	-
INF BLMK Winter Funds	-	48,481	(10,106)	-	-	38,375
MacMilan Research						
Project	(3,650)	8,953	(5,303)	-	-	-
Catalyst	(6,803)	20,368	(13,565)	-	-	-
Vulnerable People	9,501	-	(9,501)	-	-	-
S106 Hanslope	7,276	-	(7,276)	-	-	-
S106 Oxley Park 7 & 8	32,875	-	(29,863)	-	-	3,012
S106 Roebuck Way	9,235	-	(9,235)	-	-	-
S106 Oakgrove Millenium						
Community	21,111	-	(20,135)	-	-	976
S106 Holden Avenue,						
Oxley Park	11,302	-	(11,302)	-	-	-
Networks of Networks	-	5,000	-	-	-	5,000
MHA Development Beds						
& Luton	-	50,000	-	-	-	50,000
	<u>1,260,277</u>	<u>551,127</u>	<u>(393,304)</u>	<u>(97,813)</u>	<u>-</u>	<u>1,320,287</u>
Total of funds	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 As restated £
General funds						
Strategic Development	15,000	-	-	(15,000)	-	-
Exit Strategy	74,110	-	-	7,449	-	81,559
General funds	867	24,633	(864)	(140,634)	142,087	26,089
	<u>89,977</u>	<u>24,633</u>	<u>(864)</u>	<u>(148,185)</u>	<u>142,087</u>	<u>107,648</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

Restricted funds

Roof Tariff Funds	634,557	250,000	(73,941)	48,185	-	858,801
SDV General	51,248	-	(53,431)	99,997	-	97,814
Big Local Conniburrow	11,208	92,461	(71,453)	-	-	32,216
Local People	5,992	18,000	(5,992)	-	-	18,000
Section 106 SDV	18,666	-	(18,666)	-	-	-
SDV Capacity Building	-	30,000	(30,000)	-	-	-
Simpson & Ashland	438	-	(438)	-	-	-
Infrastructure Outreach						
Work Section 106	9,922	-	(9,925)	3	-	-
Covid-19	(10,784)	-	10,784	-	-	-
Vagabond Independant						
Cinema	(270)	-	270	-	-	-
MacMilan Research						
Project	1,996	-	(5,646)	-	-	(3,650)
Community Display						
Workshop	1,462	6,000	(7,462)	-	-	-
Covid-19 MKC Foruum	-	7,936	(7,936)	-	-	-
Catalyst	-	11,803	(18,606)	-	-	(6,803)
VCS EP Local Intelligence						
Network Grant	-	3,000	(3,000)	-	-	-
Volunteering NHS						
England	-	10,000	(10,000)	-	-	-
Building Partnership NHS						
England	-	38,000	(38,000)	-	-	-
Volunteering Bid CF	-	31,855	(31,855)	-	-	-
Infrastructure Support CF	-	25,000	(25,000)	-	-	-
NHS England Equalities	-	7,217	(7,217)	-	-	-
NHS Volunteer						
Responders	-	12,000	(12,000)	-	-	-
Vulnerable People	-	19,001	(9,500)	-	-	9,501
S106 Hanslope	-	7,276	-	-	-	7,276
S106 Oxley Park 7 & 8	-	32,875	-	-	-	32,875
S106 Roebuck Way	-	9,235	-	-	-	9,235
S106 Oakgrove Millenium						
Community	-	21,111	-	-	-	21,111
S106 Holden Avenue,						
Oxley Park	-	11,302	-	-	-	11,302
INF NHS England Building						
Partnership	-	92,000	-	-	-	92,000
INF Mental Health						
Alliance Adults	-	80,599	-	-	-	80,599
	<u>724,435</u>	<u>816,671</u>	<u>(429,014)</u>	<u>148,185</u>	<u>-</u>	<u>1,260,277</u>
Total of funds	<u>814,412</u>	<u>841,304</u>	<u>(429,878)</u>	<u>-</u>	<u>142,087</u>	<u>1,367,925</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

New Communities: Tariff - dept 10 - Community Action:MK works with residents and groups in new housing developments in Milton Keynes to support strong communities to grow. Our work is underpinned by Community Development principles; supporting residents and groups within Milton Keynes to connect with ongoing plans for growth, and to ensure the ideas, interests and issues of residents and groups are able to flourish.

Vulnerable People - dept 11 - This project was to coordinate the communication and outreach work by VCSE groups, to spread COVID-19 and Vaccine Messages. Community Action:MK worked to coordinate the VCSE and provide some funds for up to 30 organisations to undertake outreach and if required support the development of new resources to improve health outcomes. In addition, a set of recommendations were developed for the Health and Social Care system to advise on bespoke communications methods.

MacMillan Research - dept 12 - Community Action:MK undertook the research which aimed to look at the experiences of cancer and cancer services for BAME and Faith groups in Milton Keynes. The research helped to identify and understand the cancer needs of Milton Keynes growing BAME and Faith communities and enabled opportunities for the cancer voice from patients and families to be heard to influence health and care services. A final report with findings and recommendations was produced at the end of the project.

S106 Hanslope - dept 13 - Between April and November 2021 Community Action:MK engaged with residents, local businesses and partner organisations in Hanslope in order to gain information about what it is like to live in the village and the pro's and con's. This has contributed towards developing an understanding of the needs of the community, with a view to encourage residents to take an interest in issues and ideas in their local area in order to support a strong sense of community and for Community Action:MK to support groups with their needs.

S106 Oxley Park 7 & 8 - dept 14 - Between April and November 2021 Community Action:MK engaged with Oxley Park residents, local businesses and partner organisations in order to find out what it is like to live in Oxley Park. This has helped to build an understanding of the needs of the community with a view to encourage residents to take an interest in issues in their local area in order to develop a stronger sense of community and for Community Action: MK to support groups with their needs.

S106 Roebuck Way - dept 15 - Between April 2021 and March 2022 Community Action:MK engaged with businesses and visitors to Knowlhill to let them know about volunteering opportunities in MK. We also ran sessions to help businesses understand that Community Action MK is able to support existing organisations and residents who would like to set up new groups. We provided sessions on support with funding applications, governance, completing funding searches, demonstrating outcomes, evaluation and impact, having the correct policies and procedures in place and to influence decision making, as well as increasing the number of groups who feel that they have access to networking opportunities.

S106 Oakgrove Millenium Community - dept 16 - Between April 2021 and March 2022 Community Action:MK engaged with residents and partner organisations in Oakgrove in order to gain information about what it is like to live there and find out what the issues are. This has contributed towards developing an understanding of the needs of the community, with a view to encourage residents to take an interest in issues in their local area in order to support a strong sense of community and for Community Action:MK to support groups with their needs.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

S106 Holden Avenue, Oxley Park - dept 17 - Community Action:MK conducted asset mapping exercises in the area to ascertain what facilities, services and people there are in the area. We worked with local schools, businesses, the children centre and other partners to engage with residents living in the area. The aim was to provide a better understanding of the needs of the community, with a view to encourage residents to take an interest, issues and ideas in their local areas.

INF NHS Health Equalities - dept 412 - This funding had three elements focused on understanding peer support infrastructure. We worked with one peer support group and provided them with a suite of infrastructure support services which helped us develop a framework to be shared across other peer support groups and to start a mental health alliance.

INF NHS Volunteer Responders - dept 20 - The funding enabled work Community Action:MK to:

- Continue to build on our understanding of the use of NHS Volunteer Responders and Integration of the programme across our system, collating and sharing intelligence at system and 'place' level.
- Enable detailed analysis on NHS Volunteer Responders utilisation and/or support development of current or legacy needs.
- Share all relevant resources, guidance, learning and intelligence with NHS England and NHS Improvement.

INF Mental Health Alliance Adults - dept 30 - Community Action:MK worked with other VCSE (Voluntary, Community and Social Enterprise) Sector organisations and the NHS (the Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group [BLMKCCG] and Central North West London Trust [CNWL], provider of mental health and community health services in Milton Keynes, to develop a Mental Health Alliance to help implement the Community Mental Health Transformation Plan for Milton Keynes. The aim of the Mental Health Alliance is to involve the VCSE as a vital partner in designing and delivering Mental Health Support in Milton Keynes.

INF Children and Young People Mental Health Network (CYP MHN) - dept 22 - As a direct response to Covid 19, Community Action:MK has set up a Children and Young People's Mental Health Network. The members of this network provide support regarding a wide range of issues or services designed for children and young people. They provide: Mental Health Awareness and Counselling, Bereavement Services, Family Support, Generic Community Engagement, Schools support and Youth Services. Community Action:MK provided infrastructure support including capacity building, back office support, information sharing and communication to enable these groups to build on their skills and strengths and support communities in a coordinated way.

INF NHS England Building Partnership - dept 23 - Community Action:MK was involved in two programmes about positioning the voluntary sector as a strategic partner in Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- To develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance.
- To employ a BLMK Partnerships Lead: Communities Together for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

Catalyst - dept 203 - Community Action:MK supported volunteering and the VCSE response when Covid began. It became clear no one had a full and clear picture of the new and emerging needs of our vulnerable communities. The Catalyst Development programme allowed us to build on the research and scoping undertaken in the Catalyst Discovery phase to develop a digital tool for identifying and recording community needs using VCSE grassroots intelligence.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. STATEMENT OF FUNDS (continued)

VCS EP Local Intelligence Network Grant - dept 24 - Community Action:MK received funding from a national fund to support Local Infrastructure Organisations to engage in testing and developing an effective network that links local and national intelligence on needs, resources and responses during an emergency. This process of development took place over a six-month period, building on the structures already put in place through the Voluntary and Community Sector Emergencies Partnership.

The aims of the Local Intelligence Network:

- To further develop the ways of working which enable an agile and dynamic flow of information between communities, community organisations and the VCSE EP Multi-Agency Cells;
- To increase the speed, efficiency and capacity to identify unmet needs of people in the most vulnerable situations, and manage resource requirements to respond;
- To ensure ways of working are effective and adaptable to support changes in the impact of emergencies (such as changes to Covid-19 lockdown restrictions on a local basis), and;
- To support the local VCS and national partners to meet surge capacity issues effectively and swiftly.

Vagabond Independent Cinema - dept 121 - Community Action:MK was approached by the Chair of the Vagabond Independent Cinema to provide support to the group. Once we established the types of support Vagabond needed, Community Action:MK put together and delivered a tailored infrastructure support package to Vagabond Independent Cinema and its board of trustees. Vagabond is a registered charity run by volunteers and its Trustees. Vagabond organises regular film screening events for local groups and organisations and develops and nurtures filmmaking talent through the Milton Keynes Film Network. The support package included a review of its governance structure using our online Governance Toolkit. The assessment was conducted by the chair and its board of trustees with support and input from the Strengthening Groups team to ensure it is "fit for purpose". We also provided secretarial support, advice about finance and bookkeeping and training in making effective funding applications.

INF BLMK Winter Funds - dept 27 - Community Action:MK received funding to support efforts to reduce winter pressures on the health system now, and in the future. The focus of our work was to investigate ways in which voluntary and community organisations, and charitable and voluntary activity, could more easily and effectively link up with health bodies and services to help people stay healthy, or recover from illness, and how this joint working can be sustained long term.

18. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2021 As restated £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	107,648	29,982	(54,859)	97,813	17,636	198,220
Restricted funds	1,260,277	551,127	(393,304)	(97,813)	-	1,320,287
	<u>1,367,925</u>	<u>581,109</u>	<u>(448,163)</u>	<u>-</u>	<u>17,636</u>	<u>1,518,507</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

18. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2020 £	Income As restated £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 As restated £
General funds	89,977	24,633	(864)	(148,185)	142,087	107,648
Restricted funds	724,435	816,671	(429,014)	148,185	-	1,260,277
	<u>814,412</u>	<u>841,304</u>	<u>(429,878)</u>	<u>-</u>	<u>142,087</u>	<u>1,367,925</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	5,260	-	5,260
Fixed asset investments	-	868,398	868,398
Current assets	580,385	179,864	760,249
Creditors due within one year	(115,400)	-	(115,400)
	<u>198,220</u>	<u>1,320,287</u>	<u>1,518,507</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	594	-	594
Fixed asset investments	-	827,710	827,710
Current assets	440,620	432,567	559,072
Creditors due within one year	(333,566)	-	(333,566)
	<u>107,648</u>	<u>1,260,277</u>	<u>1,367,925</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

20. PENSION COMMITMENTS

The amount outstanding in relation to defined contribution plans at the year end was £2,839 (2021: £2,472), which is included in other creditors.

21. OPERATING LEASE COMMITMENTS

At 31 March 2022 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2022 £	2021 £
Amounts payable:		
No later than 1 year	6,623	1,853
Later than 1 year and not later than 5 years	6,623	3,705
Total	<u>13,246</u>	<u>5,558</u>

22. HIRE PURCHASE AND FINANCE LEASES

Minimum lease payments under hire purchase fall due as follows:

	2022 £	2021 £
Within 1 year	-	78
Between 1-5 years	-	-
Total	<u>-</u>	<u>78</u>

23. PRIOR YEAR ADJUSTMENT

Following a review of deferred income, it was identified that there has been a misinterpretation of the rules surrounding the deferment of income and the Charities SORP 2019. As a result an adjustment was made to the prior year to reverse the deferred income to the SOFA.

COMMUNITY ACTION: MK

England & Wales - Charity number 1092047

Accounts

Registered number: 04279401
Charity number: 1092047

COMMUNITY ACTION: MK
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

COMMUNITY ACTION: MK
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 6
Trustees' responsibilities statement	7
Independent examiner's report	8 - 9
Statement of financial activities	10
Balance sheet	11 - 12
Notes to the financial statements	13 - 34

COMMUNITY ACTION: MK
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees

L M Emmanuel
S Ewedemi
J M Harrison
J A Dawes
R F Kitchen (resigned 21 January 2021)
D Conway
D L Webber
A Lands
G Gager (appointed 16 July 2020)

Company registered number

04279401

Charity registered number

1092047

Registered office

Acorn House, 351 Midsummer Boulevard, Milton Keynes, Buckinghamshire, MK9 3HP

Company secretary

C Walton

Independent examiners

MHA MacIntyre Hudson, Moorgate House, 201 Silbury Boulevard, Milton Keynes, Buckinghamshire, MK9 1LZ

Bankers

Natwest Bank PLC, 501 Silbury Boulevard, Saxon Gate East, Milton Keynes, MK9 3ER

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report together with the financial statements of the Company for the year ended 31 March 2021. The trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Company qualifies as small under Section 383 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

GOING CONCERN

The impact of the COVID-19 pandemic is discussed in detail in the COVID-19 Pandemic Review. The financial statements have been prepared on a going concern basis. The staff and trustees of Community Action: MK developed a new Five Year Plan and associated business plan in late 2018. The trustees are of the view that on the basis of these plans the charity is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is a company limited by guarantee and was incorporated on 31 August 2001. It is governed by its Memorandum and Articles of Association.

The directors, as defined by the Memorandum and Articles, act as directors of the company and, as the organisation is a registered charity, act also as its charitable trustees.

The trustees at 31 March 2021 are listed on page 1.

Recruitment and Appointment of the board of trustees

The trustees are elected annually by the members of the charity attending the Annual General Meeting and serve for an initial period of three years. A further three year term may be served. Trustees must be nominated from member organisations.

A limited number of additional trustees may also be co-opted onto the Trustee Board. Trustees meet four times a year. An executive sub-committee, comprising the Chair, Vice Chair and Treasurer meet with senior staff bimonthly. From time to time, the board delegates discrete pieces of work to Task Groups, membership of which comprises of at least two trustees plus other appropriate members.

Trustee Induction and Training

New trustees receive both a verbal and written induction. The Trustee Handbook is regularly updated to ensure that the information is accurate and reflects current practice. Trustees are asked to complete a skills audit and skill gaps across the board are discussed and additional trustees are co-opted to meet agreed needs. The Chair is provided with membership to the Association of Chairs which offers a range of support and training opportunities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

Risk Management

The trustees continue to monitor the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its business. There is an annual formal review of risk alongside agreed processes and procedures designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

- A Five year Strategic Framework and annual budget approved by the trustees.
- Regular consideration by the trustees of financial results, variance from budgets and performance against the annual plan.
- Delegation of authority and separation of duties.

Internal financial controls conform to guidelines issued by the Charity Commission.

Objectives and Activities

The charitable company's objects and principal activities are to:

- Promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Milton Keynes and its environs and, in particular, build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
- Promote, organise and facilitate co-operation and partnership working between the voluntary and community sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision is of a Good Society, composed of sustainable and resilient communities where people have opportunities to be active and engaged, and are supported by a healthy and thriving Voluntary and Community Sector.

Our Mission is to educate, empower and enable people and groups to champion the change they wish to see in their communities. Community Action: MK will provide the very best support and give a voice to the Voluntary and Community Sector.

At Community Action: MK we believe:

Voluntary and Community action is at the heart of a good society which promotes fairness and social justice, and where people are enabled to take action for positive change. The voluntary and community sector plays a vital role in creating and facilitating opportunities for participation, action and decision making in local communities. That the Good Society creates a sense of community where people volunteer for the causes and organisations which are close to their hearts, minds and values.

Public Benefit

Community Action: MK aims to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. We do this by providing information, advice and training to those organisations, and by working strategically and operationally to promote and support effective community involvement. Our trustees and staff work together to draw up our strategic plan from which priorities are set and specific work plans devised. Throughout this process the trustees have paid due regard to the Charity Commission's guidance on public benefit and ensure that our services meet those criteria. Our achievements and performance in the reporting period provide evidence of our impact for public benefit.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENTS AND PERFORMANCE

Our aim is to support charities and community groups in Milton Keynes to be skilled, knowledgeable and well run in order to achieve their aims and support their beneficiaries. This has been particularly challenging as we have little core funding to undertake these functions. However we have shaped our work so we are able to continue to provide infrastructure support. Due to COVID-19 we were able to renegotiate some of our funding in order to channel our work into our pandemic response. This included translation & dissemination of guidance for VCSE groups, responding to questions regarding running organisations online, gathering information and data about who needed support, coordinating that response, recruiting and processing volunteers and supporting the formation of networks and partnerships to provide organised responses to issues communities in Milton Keynes were experiencing.

Over the year we have provided the following support:

Support & Development:

Number of Initial Queries received and assisted with: 193

- Queries from Individuals: 58
- Queries from Groups and Organisations: 125
- 1-2-1 sessions: 2
- Funding search requests: 8

169 groups/ organisations responded to our COVID-19 Survey about the challenges and needs of the sector during the pandemic (launched in April 2020) - all were followed up with information and resources to refer to. This included support offered via email as well as follow-up phone and video calls offering tailored advice for those organisations that indicated urgency in terms of their funding or volunteering needs (or other needs).

We have provided opportunities for groups to network with each other and to share the diverse range of interests and needs in Milton Keynes, including through our Collaborative Action Groups project, which we launched in summer 2020. We organised 4 networking events (including our first online AGM and six training/other events (eg. training around funding, cyber security or supporting people with mental health and other co-learning sessions).

Volunteering

We support volunteering within Milton Keynes, principally by managing a Volunteer Brokerage Service for Milton Keynes. Through our Volunteering Service we work with local charities and community groups to help them recruit volunteers for their organisations. This is a service we are seeking to develop and are looking for funding to do so. Through the 2020-2021 financial year we played a vital role in facilitating volunteers to support the COVID-19 response. In order to manage the volume of volunteers at the rate we needed, we were unable to use our existing volunteering platform, Simply Connect, as it has some functions which are centrally managed, and this proved too time consuming. So we created a separate database to manage volunteers, and through the year we have transitioned to a new volunteering platform, the Do-It.Org, which we are able to access and use for free.

510 volunteers signed up to our COVID-19 Emergency Volunteering programme between 1st April 2020 - 31st March 2021, contributing to the total number of over 900 volunteers for the whole scheme (topping up the number of volunteers who responded to our initial volunteering call out between 20 - 31 March 2020, which was 436 volunteers).

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

Simply Connect (stats for 1 April 2020 - 11 February 2021, when we stopped using the platform and transferred over to Do-It) recorded:

- Number of New Organisations: 14
- Number of New Volunteering Opportunities: 18
- Number of New Volunteers registered: 183

Transition to Do-It org in February 2021:

We engaged with 921 volunteers from our COVID-19 bank of volunteers and 2,191 pre-pandemic volunteers from Simply Connect to support them to join the Do-It.Org platform through a series of tailored communications and by offering online support sessions. We also engaged with 355 groups that had been registered on Simply Connect pre-pandemic to support them to transfer their details to the new Do-It platform.

Due to COVID-19 restrictions we have not run our Volunteer Drop In, although these and other support sessions for groups (including sessions for groups) have run online. The main focus of our volunteering work has been to manage the volume of volunteers for the emergency response, winter lockdowns and the vaccination programme.

COVID-19 Pandemic Review

We are comfortable with our ability to trade for the next 12 months based on the surplus unrestricted reserves of £107,648 that are available along with the investment of £827,710 which earned us £24,228 in interest and dividends in the financial year. Included in the unrestricted reserves, we have an exit reserve of £81,559, and the cash balance is healthy at £531,576.

Impact of COVID-19 Pandemic

Our staff team worked remotely during this period, and the way of working has revealed that there are many benefits to working in a different way in the future. During the year we reduced the size of our office space significantly, our office now offers a space to work, however we are not intending to have all our staff team work from that space full time any more.

We have moved all our services online, and whilst some of our work will be face to face in the future, the opportunities provided by online meetings means that much of our work can continue online.

The Pandemic created financial pressures for our organisation as many previously available funds and grants have been reshaped to respond to the emergency and subsequent recovery. We are working very hard to maintain financial security to ensure we are able to support the sector going forward.

FINANCIAL REVIEW

Total incoming resources for the year amounted to £527,189 which is a net increase of £127,507 in 2020. Total outgoing resources for the year amounted to £429,878, a decrease of £72,701 over 2020.

By far the largest cost of the charity continues to be its staff. In 2021 the number of staff reduced from 14 to 13.

The charity showed an overall surplus of £239,398 for the year (2020 - deficit £143,192). The surplus on unrestricted funds was £17,671 (2020 - deficit of £40,029) and the surplus on restricted funds was £221,727 (2020 - deficit £103,163).

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

RESERVES POLICY

The charity's restricted reserves at 31 March 2021 stand at £946,162 (2020 - £724,435), of which £858,801 (2020 - £634,557) represents monies unspent on the roof tariff programme, while unrestricted reserves amount to £107,648 (2020 - £89,977).

In view of the current uncertainties throughout the sector as a whole regarding future funding availability, we have retained a separate designated exit contingency reserve of £81,559 (2020 - £74,110) which was set up in 2011. This represents an estimated 3 months running costs which would be incurred during an orderly wind-down of the charity's operations. Free unrestricted reserves therefore stand at £26,089 (2020 - £867) and are held to provide the charity with sufficient working capital to enable it to meet its day-to-day requirements.

Restricted funds are held to be spent in the future in accordance with the wishes and requirements of the fund providers.

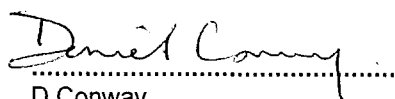
INVESTMENT POLICY

Under its constitution, the charity has the power to make any investment that the trustees see fit. The total investment return generated was £24,228 (2020 - £13,676) with investment management fees of £nil (2020 - £7,314).

PLANS FOR FUTURE PERIODS

In such a turbulent landscape with so many unknowns it is difficult to plan even 12 months ahead with any certainty. However we need a framework to guide us and ensure we make decisions which ensure we are doing all we have set out to achieve. The 'Five Year Plan 2019-2023' provides us with a clear statement of our values and ethos, the outcomes we expect to see as a result of the activity we undertake and the quality standards that we aspire to. We have reviewed our key areas of work and consider strengthening communities, strengthening charitable organisations and community groups and strengthening the sector remain as key areas of work for us. This will act as a steer for deciding where to invest our energy, expertise and resources.

This report was approved by the Trustees, on 20/10/21 and signed on their behalf by:

 20/10/21
D Conway
Trustee

COMMUNITY ACTION: MK
(A company limited by guarantee)

TRUSTEES' RESPONSIBILITIES STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also directors of Community Action: MK for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITY ACTION: MK (the 'Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

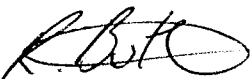
I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

COMMUNITY ACTION: MK
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2021

Signed: 

Dated: 12/11/2021

Robert John Butler FCA
(Senior Statutory Auditor)

MHA MACINTYRE HUDSON

Chartered Accountants

Moorgate House
201 Silbury Boulevard
Milton Keynes
Buckinghamshire
MK9 1LZ

COMMUNITY ACTION: MK
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
INCOME FROM:					
Donations and legacies	2	339	502,556	502,895	384,947
Investment income	3	24,294	-	24,294	14,735
TOTAL INCOME		24,633	502,556	527,189	399,682
EXPENDITURE ON:					
Charitable activities:					
Direct costs	4	-	271,883	271,883	417,512
Support costs	5	-	153,131	153,131	80,128
Governance	5	864	4,000	4,864	4,939
TOTAL EXPENDITURE		864	429,014	429,878	502,579
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between funds	18	23,769 (148,185)	73,542 148,185	97,311 -	(102,897) -
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES					
		(124,416)	221,727	97,311	(102,897)
Other recognised gains/(losses)		142,087	-	142,087	(40,295)
NET MOVEMENT IN FUNDS		17,671	221,727	239,398	(143,192)
RECONCILIATION OF FUNDS:					
Total funds brought forward	18	89,977	724,435	814,412	957,604
TOTAL FUNDS CARRIED FORWARD		107,648	946,162	1,053,810	814,412

The notes on pages 13 to 34 form part of these financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)
REGISTERED NUMBER: 04279401

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	£	2021 £	£	2020 £
FIXED ASSETS					
Tangible assets	10		594		182
Investments	11		827,710		661,395
			<u>828,304</u>		<u>661,577</u>
CURRENT ASSETS					
Debtors	12	27,496		57,213	
Cash at bank and in hand	13	531,576		169,447	
		<u>559,072</u>		<u>226,660</u>	
CREDITORS: amounts falling due within one year	14	(333,566)		(73,732)	
NET CURRENT ASSETS			<u>225,506</u>		<u>152,928</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,053,810</u>		<u>814,505</u>
CREDITORS: amounts falling due after more than one year	15		-		(93)
NET ASSETS			<u>1,053,810</u>		<u>814,412</u>
CHARITY FUNDS					
Restricted funds	18		946,162		724,435
Unrestricted funds	18		107,648		89,977
TOTAL FUNDS			<u>1,053,810</u>		<u>814,412</u>

COMMUNITY ACTION: MK

(A company limited by guarantee)

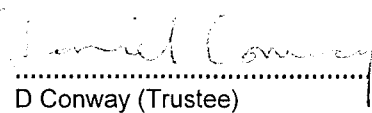
BALANCE SHEET (continued)
AS AT 31 MARCH 2021

The Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 21/10/21 and signed on their behalf, by:

 21/10/21
D Conway (Trustee)

The notes on pages 13 to 34 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

1.1 General Information

The charity is a private company (registered number: 04279401) and registered charity (registered number 1092047), limited by guarantee, in England and Wales. The address of its registered office is Acorn House, 351 Midsummer Boulevard, Milton Keynes, MK9 3HP.

The principal activity is to provide public benefit by advancing community development through its support of community and voluntary organisations in Milton Keynes. This is done by providing information, advice and training to organisations and by working strategically and operationally to promote and support effective community involvement.

The financial statements are presented in Sterling, which is also the functional currency of the company.

All figures in the financial statements are rounded to the nearest £1.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Community Action: MK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.3 Going concern

The financial statements have been prepared on a going concern basis.

In response to the COVID-19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the charity of possible future scenarios arising from the impact of COVID-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

Based on these assessments and having regard to the resources available to the charity, the trustees have concluded that there is no material uncertainty arising from the COVID-19 pandemic and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (CONTINUED)

1.4 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Company, or the Company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Company which is the amount the Company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Company and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Company and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Company's operations, including support costs and costs relating to the governance of the Company apportioned to charitable activities.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES (CONTINUED)

1.6 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	- 16.66% - 33% Straight line
Office equipment	- 16.66% - 50% Straight line

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities incorporating income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.10 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES (CONTINUED)

1.12 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.14 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Roof Tariff Funds	-	250,000	250,000	150,000
SDV General	-	-	-	752
Big Local Conniburrow	-	60,245	60,245	58,767
Local people	-	-	-	15,694
People Health Trust	-	-	-	31,087
Unrestricted funding	339	-	339	1,032
Section 106 SDV	-	-	-	36,559
SDV Capacity Building	-	30,000	30,000	56,725
Peddalling Culture	-	-	-	2,095
CMK Town Council	-	-	-	10,278
Simpson & Ashland	-	-	-	4,783
HFE18	-	-	-	5,500
Vagabond Independent Cinema	-	-	-	1,260
MacMillan Research Project	-	-	-	8,953
Community Display Workshop	-	6,000	6,000	1,462
Covid-19 Collaborative Action Group CF	-	7,936	7,936	-
Catalyst	-	11,803	11,803	-
VCS EP Local Intelligence Network Grant	-	3,000	3,000	-
Volunteering NHS England	-	10,000	10,000	-
VCSE Leadership Program NHS England	-	38,000	38,000	-
Volunteering Bid CF	-	31,855	31,855	-
Infrastructure Support CF	-	25,000	25,000	-
Health Equalities NHS England	-	7,217	7,217	-
Volunteer Responders Evaluation NHS England	-	12,000	12,000	-
Vulnerable People	-	9,500	9,500	-
Total donations and legacies	339	502,556	502,895	384,947
Total 2020	1,032	383,915	384,947	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3. INVESTMENT INCOME

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment dividend income	24,228	-	24,228	13,676
Bank interest income receivable	66	-	66	1,059
	<u>24,294</u>	<u>-</u>	<u>24,294</u>	<u>14,735</u>
Total 2020	<u>14,735</u>	<u>-</u>	<u>14,735</u>	

4. DIRECT COSTS

	Restricted costs £	Unrestricted costs £	Total 2021 £	Total 2020 £
Grant expenditure	29,264	-	29,264	89,103
Investment management fees	-	-	-	7,314
Staff salaries	242,619	-	242,619	321,095
	<u>271,883</u>	<u>-</u>	<u>271,883</u>	<u>417,512</u>
Total 2020	<u>410,198</u>	<u>7,314</u>	<u>417,512</u>	

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. SUPPORT COSTS

	Governance	Support	Total	Total
	£	costs	2021	2020
		£	£	£
Legal & professional	-	300	300	2,540
Staff salaries	-	122,436	122,436	40,092
Rent, rates and service charges	-	11,760	11,760	11,726
Communication & IT	-	9,841	9,841	11,101
Training & marketing	-	2,300	2,300	3,323
Bank charges & interest	-	604	604	653
Depreciation	-	138	138	665
Other expenses	-	1,544	1,544	3,697
Other repairs & maintenance	-	128	128	334
Other outgoing resources	-	4,080	4,080	5,997
Governance	4,864	-	4,864	4,939
	4,864	153,131	157,995	85,067
Total 2020	4,939	80,128	85,067	

6. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2021	2020
	£	£
Depreciation of tangible fixed assets: - owned by the charity	138	665

During the year, no Trustees received any remuneration (2020 - £nil).

During the year, no Trustees received any benefits in kind (2020 - £nil).

During the prior year, 1 Trustee received reimbursement of expenses in relation to travel costs to a meeting amounting to £25.

7. INDEPENDENT EXAMINERS' REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £3,425 (2020 - £2,500).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8. STAFF COSTS

The average number of persons employed by the Company during the year was as follows:

	2021 No.	2020 No.
Employee numbers	13	14

No employee received remuneration amounting to more than £60,000 in either year.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing, and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £46,945 (2020: £43,622).

Wages Costs

	2021 £	2020 £
Wages and salaries	328,216	326,896
Social security costs	25,370	25,049
Employer contributions to pension plans	11,469	9,242
Total	<u>365,055</u>	<u>361,187</u>

9. TRANSFERS BETWEEN FUNDS

The funds transfer relates to transfers of resources between various restricted funds and allocation of costs between unrestricted funds and restricted funds, both in accordance with the wishes and requests of the relevant grant providers.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. TANGIBLE FIXED ASSETS

	Leasehold improvements £	Office equipment £	Total £
Cost			
At 1 April 2020	26,178	67,464	93,642
Additions	-	550	550
At 31 March 2021	26,178	68,014	94,192
Depreciation			
At 1 April 2020	26,178	67,282	93,460
Charge for the year	-	138	138
At 31 March 2021	26,178	67,420	93,598
Net book value			
At 31 March 2021	-	594	594
At 31 March 2020	-	182	182

11. FIXED ASSET INVESTMENTS

	Securities £
Market value	
At 1 April 2020	661,395
Revaluations	24,228
Unrealised gains	142,087
At 31 March 2021	827,710

Investments at market value comprise:

	2021 £	2020 £
Investments	827,710	661,395

All the fixed asset investments are held in the UK and represent managed funds by Sarasin & Partners LLP.

Valuation

All investments above are held at valuation.

Community Action: MK has a 100% interest in Community Action Development Services CIC, a company limited by guarantee.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. DEBTORS

	2021	2020
	£	£
Trade debtors	25,540	53,262
Amounts owed by group undertakings	-	2,723
Other debtors	991	143
Prepayments and accrued income	965	1,085
	<u>27,496</u>	<u>57,213</u>

13. Cash at bank and in hand

	2021	2020
	£	£
Cash and cash equivalents	<u>531,576</u>	<u>169,447</u>

14. CREDITORS: Amounts falling due within one year

	2021	2020
	£	£
Net obligations under hire purchase contracts	78	421
Trade creditors	3,219	516
Amounts owed to group undertakings	1,086	-
Other taxation and social security	9,171	12,053
Other creditors	2,472	2,242
Accruals and deferred income	317,540	58,500
	<u>333,566</u>	<u>73,732</u>

Deferred income

	£
Deferred income at 1 April 2020	56,000
Resources deferred during the year	314,115
Amounts released from previous years	(56,000)
Deferred income at 31 March 2021	<u>314,115</u>

Income which has been received during the financial year which relates to after the year end date of 31 March 2021 has been recognised on the balance sheet as deferred income.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

15. CREDITORS: Amounts falling due after more than one year

	2021 £	2020 £
Net obligations under hire purchase contracts	-	93

Obligations under finance leases and hire purchase contracts, included above, are payable as follows:

	2021 £	2020 £
Between one and five years	-	93

Hire purchase contracts are secured on the assets to which they relate.

16. FINANCIAL INSTRUMENTS

All financial instruments are held at amortised cost.

17. LIMITED BY GUARANTEE

Community Action: MK is a company limited by guarantee. The liability of each member is limited to contributing £10 to the assets of the company in the event of it being wound up, while a member, or within one year after ceasing to be a member.

18. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
Unrestricted funds						
Strategic Development	15,000	-	-	(15,000)	-	-
Exit Strategy	74,110	-	-	7,449	-	81,559
General funds	867	24,633	(864)	(140,634)	142,087	26,089
	<u>89,977</u>	<u>24,633</u>	<u>(864)</u>	<u>(148,185)</u>	<u>142,087</u>	<u>107,648</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. STATEMENT OF FUNDS (continued)

Restricted funds

Roof Tariff Funds	634,557	250,000	(73,941)	48,185	-	858,801
SDV General	51,248	-	(53,431)	100,000	-	97,817
Big Local Conniburrow	11,208	60,245	(71,453)	-	-	-
Local People	5,992	-	(5,992)	-	-	-
Section 106 SDV	18,666	-	(18,666)	-	-	-
SDV Capacity Building	-	30,000	(30,000)	-	-	-
Simpson & Ashland	438	-	(438)	-	-	-
Infrastructure Outreach						
Work Section 106	9,922	-	(9,925)	-	-	(3)
Covid-19	(10,784)	-	10,784	-	-	-
Vagabond Independant						
Cinema	(270)	-	270	-	-	-
MacMilan Research						
Project	1,996	-	(5,646)	-	-	(3,650)
Community Display						
Workshop	1,462	6,000	(7,462)	-	-	-
Covid-19 MKC Foruum	-	7,936	(7,936)	-	-	-
Catalyst	-	11,803	(18,606)	-	-	(6,803)
VCS EP Local Intelligence						
Network Grant	-	3,000	(3,000)	-	-	-
Volunteering NHS						
England	-	10,000	(10,000)	-	-	-
Building Partnership NHS						
England	-	38,000	(38,000)	-	-	-
Volunteering Bid CF	-	31,855	(31,855)	-	-	-
Infrastructure Support CF	-	25,000	(25,000)	-	-	-
NHS England Equalities	-	7,217	(7,217)	-	-	-
NHS Volunteer						
Responders	-	12,000	(12,000)	-	-	-
Vulnerable People	-	9,500	(9,500)	-	-	-
	<u>724,435</u>	<u>502,556</u>	<u>(429,014)</u>	<u>148,185</u>	<u>-</u>	<u>946,162</u>
Total of funds	<u>814,412</u>	<u>527,189</u>	<u>(429,878)</u>	<u>-</u>	<u>142,087</u>	<u>1,053,810</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
General funds						
Strategic Development	-	-	-	15,000	-	15,000
Exit Strategy	83,666	-	-	(9,556)	-	74,110
General funds	46,340	15,767	(92,381)	71,436	(40,295)	867
	<u>130,006</u>	<u>15,767</u>	<u>(92,381)</u>	<u>76,880</u>	<u>(40,295)</u>	<u>89,977</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. STATEMENT OF FUNDS (continued)

Restricted funds

Roof Tariff Funds	631,450	150,000	(73,791)	(73,102)	-	634,557
SDV General	48,909	752	5,969	(4,382)	-	51,248
Peoples Health Trust	24,398	31,087	(55,485)	-	-	-
Big Local Conniburrow	15,208	58,767	(62,767)	-	-	11,208
Local People	19,605	15,694	(29,307)	-	-	5,992
Community Action						
Platform for Energy	(24)	-	-	24	-	-
Section 106 SDV	27,501	36,559	(40,291)	(5,103)	-	18,666
SDV Capacity Building	16,197	56,725	(72,922)	-	-	-
Simpson & Ashland	(79)	4,783	(4,266)	-	-	438
MK Futures	7,900	-	-	(7,900)	-	-
Governance	914	-	-	(914)	-	-
MK Smart	1,240	-	-	(1,240)	-	-
Manage My Money	1,971	-	-	(1,971)	-	-
Peddalling Culture	3,091	2,095	(5,186)	-	-	-
MK Mental Health	175	-	-	(175)	-	-
WFU	(9,465)	-	-	9,465	-	-
Infrastructure Outreach						
Work Section 106	38,971	-	(29,049)	-	-	9,922
CMK Town Council	3,426	10,278	(13,704)	-	-	-
Driverless Cars	2,233	-	-	(2,233)	-	-
Blue Light Hub	1,919	-	-	(1,919)	-	-
Building Connections	8,208	-	-	(8,208)	-	-
Inclusive grant research	1,104	-	-	(1,104)	-	-
Homelessness						
Partnership	(3,578)	-	-	3,578	-	-
Research Grant MKC	(13,676)	-	(4,628)	18,304	-	-
Covid-19	-	-	(10,784)	-	-	(10,784)
HFE18	-	5,500	(5,500)	-	-	-
Vagabond Independant						
Cinema	-	1,260	(1,530)	-	-	(270)
MacMilan Research						
Project	-	8,953	(6,957)	-	-	1,996
Community Display						
Workshop	-	1,462	-	-	-	1,462
	<u>827,598</u>	<u>383,915</u>	<u>(410,198)</u>	<u>(76,880)</u>	<u>-</u>	<u>724,435</u>
Total of funds	<u>957,604</u>	<u>399,682</u>	<u>(502,579)</u>	<u>-</u>	<u>(40,295)</u>	<u>814,412</u>

Roof Tariff Funds: To be used against the Business Plan for the VCS tariff allocation (2004), to implement the Community Development Programme within the new expansion areas.

SDV General/Capacity Building: To assist charities and community groups, set up, choose a legal structure, find funding, monitor and evaluate their work, recruit and retain volunteers and connect with the people and opportunities that matter to them.

COMMUNITY ACTION: MK
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

18. STATEMENT OF FUNDS (continued)

Big Local Conniburrow: Community Action: MK run a Community Champions programme on behalf of Big Local Conniburrow. This is focussed on supporting local residents develop the skills and experience to support community led action in Conniburrow.

People's Health Trust: Coordination and administration of the People's Health Trust's Local Conversion project. Providing funding to specific communities associated with addressing local priorities as specified by the funder.

Local People: Funds to be used to connect with specific local communities and residents, targeted at younger people and health issues via local steering groups.

Community Action Platform for Energy: To engage communities in Milton Keynes CAPE programme by promoting community energy initiatives and ensuring the involvement of communities in the development, testing and monitoring of CAPE platforms/projects.

Section 106: Contributions towards the costs of providing community and social infrastructure in areas of new housing development across the existing Milton Keynes.

Simpson and Ashland: In October 2017, Simpson and Ashland Parish Council appointed Community Action: MK to undertake a piece of research to enable Parish Councillors to develop a deeper understanding of the social makeup of Simpson. This research is intended to support Parish Councillors to act with greater confidence in the allocation of resources and invest in the most appropriate services, activities and partnerships for the benefit of the local community.

A number of recommendations have been made to address the challenges in meeting the needs of local residents. Simpson and Ashland Parish Council displayed great leadership in preparing for the services the residents of Simpson will need in future. This research provides a foundation for developing the approach to how this could work, what is fundamental for a successful future is that resident participation must be at the heart of service planning as an ongoing and long-term process.

MK Futures: We worked alongside the MK Futures 2050 Programme team in order to support a diverse range of residents to connect with the six big projects that that will shape MK as we plan for the year 2050. We called for volunteers from a variety of groups, to come and learn more about the projects and represent their communities to ensure a wide range of voices were heard. The response was fantastic and we were thrilled to have interest from such a diverse range of communities. The Connector group was launched in 2017, with the long-term aim of ensuring future plans reflect the needs of all citizens in MK.

Governance: In early 2018, thanks to funding from Milton Keynes Community Foundation, we were able to integrate a more comprehensive level of Governance support to groups. We created an online selfassessment tool based on the new voluntary Charity Code of Governance and began to work with groups to provide specific advice around areas of improvement under the seven key principles of the code.

MK Smart: Community Action: MK supports local citizens to develop their own ideas and innovations as they attempt to make their lifestyles, and those of other more sustainable

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. STATEMENT OF FUNDS (continued)

Manage My Money: We worked with the Open University on the exciting new Managing My Money Project, recruiting volunteer Connectors interested in supporting their peers to improve their financial situations. 29 volunteers received training from the Open University around basic financial matters and simple and effective ways to save money or reduce outgoings. We also worked with Connectors to develop their skills in community engagement and support as many people in their communities as possible. Connectors spoke to 137 people, helping them make, often small, changes that could have a big positive impact on their finances and wellbeing.

Pedalling Culture: This is an Arts Council funded project aimed at encouraging people to use sustainable transport to travel to cultural venues in Milton Keynes. Our role was to find and work with volunteers to test cycle routes, raise awareness of the cultural offer in Milton Keynes and electric vehicles and bikes. We recruited a total of 30 volunteers to the programme and held a number of engagement events.

MK Mental Health: A project mapping services offered by VCS organisations which impact mental health and wellbeing in children and young people in MK.

WFU: The aim is to forge closer working relationships between CA:MK and MKWFU to provide a platform for the future sustainability of both organisations.

Infrastructure Support MKCF S106 Grant: The aim of the project is to increase the voluntary and community sector infrastructure support to groups operating in the specified S106 areas. The funding enabled us to employ a worker to develop our support and development services and coordinate an outreach programme to groups in these geographical areas.

CMK Town Council: Our Community Mobiliser worked in specified areas in CMK to engage with local residents to understand issues and support people get involved in their community through activities such as door knocking and engagement events. Issues and concerns are being conveyed back to the Town Council. We also worked to put together a database scheduling events and activities and community and charitable groups and resources operating in CMK.

Driverless Cars: The funding was used to run a project that brings together key stakeholders in innovation and the policy design process, including technology experts (e.g. developers) and local policy makers, with a focus on engaging with disability groups in Milton Keynes. This allowed potential disabled users to have direct contact with the technologies that could transform their way of life, whilst allowing technological developers and policy makers to understand the needs of disabled users to ensure future developments will be as effective for this section of our community as possible. Through co-creation and co-design, the project allowed all key stakeholders to come together and create a set of recommendations for how to develop and implement new technologies, ensuring all parties involved in the process are actively engaged, and to develop a common language to help them communicate with each other better.

Blue Light Hub: Bucks Fire and Rescue Services (BFRS) commissioned Community Action MK to conduct a piece of research to assess the appetite that voluntary and community groups have to make use of the available spaces in the new Blue Light Hub building on West Ashland. The building is due to be completed and potentially open for community groups to make use of in early 2020.

The aim of the research is to provide BFRS feedback on potential demand of the available spaces from neighbouring community groups who can access the Hub by foot as well as groups working with the wider Milton Keynes community. The information will be used to develop a workable programme of space management for the spaces available, benefitting voluntary and community groups in MK.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

18. STATEMENT OF FUNDS (continued)

Building Connections: The aim of this project was to explore loneliness in young people aged 8-25 years of age and how community spaces might be utilised to lessen loneliness. We undertook our work in the community of Conniburrow in Milton Keynes where we have use of a Community Hub.

During the project we worked closely with local schools and residents in the community. The local school council was very helpful in co-designing a questionnaire that was circulated amongst peers. We also obtained information from residents living in houses of multiple occupancy, as previous interactions had indicated that residents of this type of accommodation are at increased likelihood of feeling lonely. Our findings have brought to the forefront that loneliness is a real issue amongst young people. It's really not an issue that impacts only the old.

Inclusive Grant Research: MK Community Foundation awarded a grant to Community Action: MK to undertake this short piece of research in order to gather evidence about the need for more volunteering opportunities for people with disabilities. The feedback is used to generate recommendations and help CA:MK to develop its volunteering services in a way that is more inclusive.

Homelessness Partnership: We have played an active role in providing secretarial support to the Homelessness Partnership. The group is a partnership between Milton Keynes Council and the voluntary sector and works to address homelessness and its causes.

Research Grant MKC: The purpose of this paper is to set out the case for creating a "Community Action: MK endowment fund" with the aim of providing long term, sustainable and consistent infrastructure funding to support voluntary and community groups in the new expansion areas, and wider Milton Keynes. This paper is a review of the Tariff programme, including how it was set up and what it aimed to achieve, followed by a review of the current context and its impact on the new communities and wider Milton Keynes.

Covid-19: The pandemic emergency has required Community Action: MK to swiftly reprofile its programme of work in order to support groups with appropriate information and advice such as risk assessments and approaching funders. We also worked to coordinate volunteering support such as mapping of volunteer capacity, researching the need in communities with our partner agencies. We also set up 7 virtual Collaborative Action Groups covering the whole of Milton Keynes where we gather on the ground intelligence from groups and residents and feed that back to relevant stakeholders and agencies and support groups to respond to local needs.

HFE18: CA:MK was commissioned by the Open University to facilitate engagement and research sessions to provide input around potential for public displays and health tracking technology to increase physical activity within communities. Three of the workshops were focused on over 55 year olds and one on mixed age groups.

Vagabond Independent Cinema: CA:MK provided an infrastructure support package for the organisation and its board of trustees including support to review its organisational structure and governance to ensure it is "fit for purpose". We also provided secretarial support, advice in finance and bookkeeping and training such as making effective funding applications.

Macmillan Research Project: The research project is to help Macmillan Cancer Support to identify and understand the cancer needs of Milton Keynes growing BAME and faith communities and enable opportunities for the cancer voice from patients and families to be heard to influence health and care services. The work included desk research and face to face engagements through one to one interviews and focus groups with both patients, their families and health professionals. Phase 1 of the project which involved desk research and survey questionnaires have been completed. Phase 2 of the project on face to face engagements and open meetings is being delayed due to COVID 19.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. STATEMENT OF FUNDS (continued)

Community Display Workshop: To run workshops with older adults to engage and increase community awareness of health related activities and behaviours and develop closer community links between health researchers and local communities, empowering these communities to engage with health innovation. Due to Covid 19, work had to happen differently and the project is now completed and closed.

Covid-19 MKCF Forum: 7 regional "forums" were set up across MK (Central, NE, SE, SW, NW and 2 in rural areas) with the aim of bringing together a range of VCS organisations and other service providers in different geographical regions to help improve local responses to the Covid -19 crisis. These forums were coordinated by members of the staff team with additional support from volunteers when required, held weekly online meetings for issue and action focused discussions, and with open communication ongoing between members outside of these meetings.

Catalyst (Development Fund): CAMK directed work to volunteering and VCSE response when Covid began. It became clear no one had a full and clear picture of the new and emerging needs- vulnerable people slipping through gaps etc. The Development programme allowed us to build on the research and scoping undertaken in the Catalyst Discovery phase to develop a digital tool for identifying and recording community needs using VCSE grassroots intelligence.

VCS EP Local Intelligence Network Grant: Funding received to support LIOs to engage in testing and developing an effective network that links local and national intelligence on needs, resources and responses during an emergency. This process of development will take place over a six-month period, building on the structures already put in place through the Voluntary and Community Sector Emergencies Partnership.

The aims of the Local Intelligence Network:

To further develop the ways of working which enable an agile and dynamic flow of information between communities, community organisations and the VCSE EP Multi-Agency Cells;

To increase the speed, efficiency and capacity to identify unmet needs of people in the most vulnerable situations, and manage resource requirements to respond;

To ensure ways of working are effective and adaptable to support changes in the impact of emergencies (such as changes to Covid-19 lockdown restrictions on a local basis), and;

To support the local VCS and national partners to meet surge capacity issues effectively and swiftly.

Volunteering NHS England: Supported the work to gain better understanding of volunteering and local opportunities in Milton Keynes, in particular roles relating to health and social care. The work also involved helping voluntary and community organisations to identify their needs and start to look at an action plan for the delivery of a volunteering programme that meets the needs of the organisation and the volunteers they involve.

Building Health Partnerships and NHS VCSE Leadership Programme: These two programmes were integrated as they are both about positioning the voluntary sector as a strategic partner with Health. Funding was received through the NHS VCSE Leadership Programme and Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group, and this work has two key strands:

- Support from Institute for Voluntary Action Research (IVAR) through a series of workshops to develop and agree an infrastructure and operating process for the Milton Keynes Network of Networks and the Voluntary Sector Alliance. Also to produce an output(s) to demonstrate "what the VCSE can offer".

- To employ a BLMK Partnerships Lead: Harnessing the Power of Communities for Bedfordshire, Luton and Milton Keynes. The purpose of this role is to maximise the impact of the VCSE as an equal partner and positively contributing across the developing BLMK Integrated Care System.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

18. STATEMENT OF FUNDS (continued)

Volunteering Bid CF: To develop our volunteering services to ensure volunteering is an instrumental part of the response and recovery to Covid. The funding enabled our team to:

- Liaise with partners in Health (CCG & CNWL) to implement programmes to support volunteers' mental health.
- 1 to 1 support to groups to consider how volunteers could enhance their provision and help deliver work that may not have been necessary pre-Covid 19.
- Research and implement a new volunteering platform.
- Work with the CAGs to develop an Inclusive Volunteer Recruitment Plan so strategies for involving people with protected characteristics are offered the opportunity to get involved in volunteering. Including a communications plan, to inspire residents to continue volunteering beyond the initial phase of the crisis.

Infrastructure Support CF: This funding was used to build capacity in the sector; promote and facilitate cooperation and build contributions to the community. Specific areas of work included governance support, funding advice, collaboration and creating community intelligence.

NHS Health Equalities: This funding had three elements focused on understanding peer support infrastructure. We would work with one peer support group, and provide them with a suite of infrastructure support services which would help us develop a framework to be shared across other peer support groups and to start a mental health alliance.

NHS Volunteer Responders: The funding enabled work to:

- Continue to build on our understanding of the use of NHS Volunteer Responders and integration of the programme across our system, collating and sharing intelligence at system and 'place' level.
- Enable detailed analysis on NHS Volunteer Responders utilisation and/or support development of current or legacy needs.
- Share all relevant resources, guidance, learning and intelligence with NHS England and NHS Improvement.

Vulnerable People: To coordinate the communication and outreach work by VCSE to spread COVID-19 and Vaccine Messages. Community Action: MK worked to coordinate the VCSE and provide some funds for up to 30 organisations to undertake outreach and if required support the development of new resources to improve health outcomes. In addition a set of recommendations will be developed for the Health and Social Care system which will advise on bespoke communications methods.

Infrastructure Support FC: Community Action:MK support groups across Milton Keynes to grow and develop through the provision of governance support, funding advice, training, networking opportunities and Volunteering. Our work with the sector is focused on creating a network of networks, through capacity building work to enable groups to be part of the planning and influencing decision making.

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. Section 106: Contributions towards the costs of providing community and social infrastructure in areas of new housing development across the existing Milton Keynes.

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2021 £
General funds	89,977	24,633	(864)	(148,185)	142,087	107,648
Restricted funds	724,435	502,556	(429,014)	148,185	-	946,162
	<u>814,412</u>	<u>527,189</u>	<u>(429,878)</u>	<u>-</u>	<u>142,087</u>	<u>1,053,810</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2020 £
General funds	130,006	15,767	(92,381)	76,880	(40,295)	89,977
Restricted funds	827,598	383,915	(410,198)	(76,880)	-	724,435
	<u>957,604</u>	<u>399,682</u>	<u>(502,579)</u>	<u>-</u>	<u>(40,295)</u>	<u>814,412</u>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	594	-	594
Fixed asset investments	-	827,710	827,710
Current assets	440,620	118,452	559,072
Creditors due within one year	(333,566)	-	(333,566)
	<u>107,648</u>	<u>946,162</u>	<u>1,053,810</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	182	-	182
Fixed asset investments	-	661,395	661,395
Current assets	163,620	63,040	226,660
Creditors due within one year	(73,732)	-	(73,732)
Creditors due in more than one year	(93)	-	(93)
	<u>89,977</u>	<u>724,435</u>	<u>814,412</u>

COMMUNITY ACTION: MK
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

20. PENSION COMMITMENTS

The amount outstanding in relation to defined contribution plans at the year end was £2,472 (2020: £2,242), which is included in other creditors.

21. OPERATING LEASE COMMITMENTS

At 31 March 2021 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2021 £	2020 £
Amounts payable:		
No later than 1 year	1,853	-
Later than 1 year and not later than 5 years	3,705	-
Total	<u>5,558</u>	<u>-</u>

22. HIRE PURCHASE AND FINANCE LEASES

Minimum lease payments under hire purchase fall due as follows:

	2021 £	2020 £
Within 1 year	78	421
Between 1-5 years	-	93
Total	<u>78</u>	<u>514</u>