



Taking Part

An Independent Service
for People with Health & Social Care Needs

Louise House, Roman Road,
Meole Brace, Shrewsbury, Shropshire SY3 9JN

Telephone: 01743 363399

takingpart@takingpart.co.uk

Changing Times, Changing Lives

17th January 2023

Taking Part has, again, survived another challenging year – each year now seems to present us with challenges, Increased demand for our services with reducing financial income. We are now using some of our reserves to keep Taking Part going but we are financially sound. Taking Part is not alone in this situation as many charities who we work along side are in the same position. Our commissioned contracts do not get inflationally increases which is putting a strain on the organisation and making us consider only viable contracts going forward.

The people that Taking Part support are present with multiple issues, many of them challenging and they are taking longer to resolve or obtain an outcome. This is due to the increased demand on statutory health and social care services and we do understand their position. We find ourselves helping clients to 'wait well' whilst working with statutory services for resolution. We are encouraging people to 'self help' as much as possible and look at community solutions.

During 2022/2023 our dedicated staff team supported 3310 people with their health and social care issues with 8112 interventions. This is a significant increase on our figures last year. Taking Part is an organisation of 8 part time and we are very proud of the numbers of people we support and a range of interventions. We remain a reliable and trusted organisation who has a track record for delivery and providing value for money in public spending.

Advocacy

Information

Advice

Guidance

Our 40 Citizen Advocates provided 2344 volunteers hours which equates to £32,112 of paid staff time. We are very lucky and honoured to have been able to retain a large number of our volunteers since the pandemic and beyond as we know that some charities have depleted numbers of volunteers.

Our Board of Trustees have been supportive to all paid staff and volunteers during another year of change and challenge. We strive to keep up to date with all the changes that is happening in the world of health and social care and having 2 board members of have nearly 20 years service as trustees for Taking Part helps us all keep grounded and confident that we are providing a service which is run like a business; reflecting our organisations value base and Business Plan, true to our articles of association.

During this financial year of 2022/2023, Taking Part has been able to continue to obtain additional income from statutory services to continue our work with health inequalities particularly for people with learning difficulties. We have also become a preferred supplier in Shropshire, Telford and Wrekin to provide parental advocacy to clients who have substantial difficulties in understanding statutory services where their are under child protection or are children in need.

Continued work with our local Integrated Care System along with other voluntary sector colleagues is challenging and time consuming. Our CEO is still involved in many workshops and meetings to see how the voluntary sector is being included and seen as equal partners but without funding. Within Shropshire, Telford and Wrekin (STW) there is much work being undertaken strategically by voluntary sector leads to ensure that charities and their work is being recognised as vital services in the prevention agenda in the world of health and social care. Taking Part is very much linked into this work encouraging community solutions and promoting self help where possible. This work is also looking at resilience and sustainability of the sector across STW and assessing our impact locally based on outcomes and outputs and social value.

Taking Part remains resilient and confident that we can continue to deliver our services for the next year. In 2024 we are celebrating 30 years of service delivery and we have come a long way in that time.

Our Taking Part team consists of:

Four volunteer trustees

- Jean Harris (chair)
- John Godfrey
- Sue Godfrey
- Paul Hume-Miller

C.E.O

Julie Mellor, day to day management of the charity plus strategic representation, networking, maintaining our ongoing business plans and maintaining all required returns and outcome reports.

Six further contracted staff – 4 Shropshire based, 2 Telford based

Four sessional workers.

Ten Experts by experience.

Forty volunteer citizen advocates.

Two professional advisors.

Finances for the year 2022/23

Funding from local authorities, health, private funded commissions and other projects are reported on a quarterly basis and our monitoring and reporting mechanism reflect outputs, outcomes and funding spend.

We hold reserves to cover running costs for 18mths in compliance with our reserves policy. We also continue to hold ring fenced redundancy funds for staff and liable costs in the event of charity closure.

Accounts available on Charity Commission website.

Independently audited by;

Phillips Ltd. Chartered Accountants

4 Pearson Road, Central Park

Telford, Shropshire TF2 9TX

Jean Harris

Chair of Trustees

Taking Part

Registered Charity number 1092033
Company Limited by guarantee number 04362948

Unaudited Income and Expenditure Account for the Year Ended 31 March 2023

Offices
Taking Part
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Roman Road
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Shrewsbury
Shropshire
SY3 9JN

Accountants

Phillips Ltd
Chartered Accountants
4 Pearson Road
Central Park
Telford
TF2 9TX

Taking Part
Company No 04362948
Charity No 1092033
Contents of the Financial Statements

for the period 1st April 2022 to 31 March 2023

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Taking Part

Report of the Directors for the period 1st April 2021 to 31st March 2023

The Directors present their report with the financial statements of the company for the period 1st April 2022 to 31st March 2023.

Principal Activity

The principal activity of the company in the period under review was that of the prevention or relief of poverty and provision of information, advice, advocacy and training for those clients who have health and social care needs.

Directors

The directors who have held office during the period from 1st April 2022 to the date of this report are as follows:

Mr John Godfréy

Mrs Susan M Godfrey

Mr Garry S Kirlaw (appointed 1st August 2022)

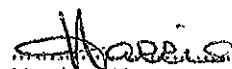
Mrs Jean Harris

Mr Paul R Hume-Miller

All the directors who are eligible offer themselves for election at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD


Mrs Jean Harris

Date 18th DEC 2023

Independent Examiner's Report on the Accounts to the trustees of Taking part
On the Accounts for the period 1st April 2022 to 31st March 2023.

Independent examiner's report to the trustees of Taking Part

I report to the trustees on my examination of the accounts of Taking Part for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Phillips FCA
Phillips Ltd
Chartered Accountants
4 Pearson Road
Central Park
Telford
TF2 9TX

Neil C Phillips

Date

18/12/23

Taking Part

Statement of Financial Activities for the period 1st April 2022 to 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	2023 £	2022 £
Incoming resources from charitable activities					
Grants and contracts	2	188,316	331	188,647	282,002
Total incoming resources		<u>188,316</u>	<u>331</u>	<u>188,647</u>	<u>282,002</u>
Resources expended					
Charitable activities		240,463	-	240,463	210,122
Total resources expended	3	<u>240,463</u>	<u>-</u>	<u>240,463</u>	<u>210,122</u>
Net incoming/(outgoing) resources		<u>(52,147)</u>	<u>331</u>	<u>(51,816)</u>	<u>71,880</u>

Taking Part
Balance Sheet as at 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	2023 £	2022 £
Current assets					
Debtors	4	38,238		38,236	44,719
Cash at bank and in hand		156,337	151,611	307,948	353,958
Total current assets		194,573	151,611	346,184	398,677
Creditors					
	5	2,967	-	2,967	3,644
Net current assets		191,606	151,611	343,217	395,033
Net assets		191,606	151,611	343,217	395,033

Funds of the Charity

	Unrestricted funds £	Restricted funds £	2023 £	2022 £
Opening Funds	243,753	151,280	395,033	323,153
Net incoming resources	(52,147)	331	(51,816)	71,880
Total funds	191,606	151,611	343,217	395,033

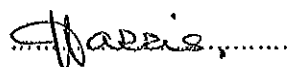
For the year ended 31st March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Directors on 18th DECEMBER 2023 and were signed on its behalf
 by:



Mrs Jean Harris

Taking Part

Notes to the financial statements for the period 1st April 2022 to 31 March 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

2 Incoming resources from charitable activities

	2023	2022
	£	£
Grants	9,892	13,970
Other Income	178,424	268,032
	<u>188,316</u>	<u>282,002</u>

3 Total resources expended

	Charitable Activities 2023	Charitable Activities 2022
	£	£
Wages	187,141	168,801
Expenses	12,205	10,639
Telephone	2,818	2,767
Postage & Stationery	5,088	10,585
Computer Expenses	9,356	5,249
Staff training	1,573	818
Sundry expenses	13,198	2,188
Accountancy and professional charges	763	782
Travelling	4,232	3,150
Rent and premises costs	2,404	2,404
Insurance	1,580	2,648
Bank Charges	105	91
	<u>240,463</u>	<u>210,122</u>

Taking part

Notes to the Financial Statements for the period 1st April 2022 to 31 March 2023

4 Debtors: amounts falling due within one year

	2023	2022
	£	£
Trade Debtors	38,236	44,719
	<u>38,236</u>	<u>44,719</u>

5 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	-	-
Other creditors and accruals	2,967	3,644
	<u>2,967</u>	<u>3,644</u>

6 Taxation status

The company is a registered charity and, under sections 478 and 479 of the Corporation Tax Act 2010 is exempt from corporation tax on its charitable activities.

7 Reserves policy

General funds are unrestricted funds which are available for the use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designation for other purposes.

Designated funds comprise restricted funds that have been set aside by Trustees for particular purposes.

Reserves will be used to continue with the running of the service until other funds are obtained in the case of future lost income from statutory sources.

Funds in reserves will have to take into consideration payments required for staff redundancies and expenditure associated with the closure of the service if further funding is not forthcoming in the future. This expenditure will all be overseen by the board of Trustees.

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited.

Taking Part

Registered Charity number 1092033
Company Limited by guarantee number 04362948

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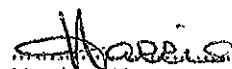
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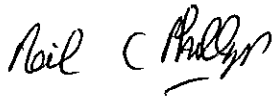
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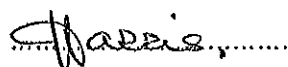
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