

Charity Number: 1091996

THE SOCIETY FOR EDUCATION IN ANAESTHESIA (UK)

Report and financial statements

For the year ended 31 December 2023

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THE SOCIETY FOR EDUCATION IN ANAESTHESIA (UK)

Legal and administrative information

Full name

THE SOCIETY FOR EDUCATION IN ANAESTHESIA (UK)

Registered Charity Number

1091996

Registered address

C Smith, SEAUK Administrator
PG Medical Education Centre
The Rotherham NHS Foundation Trust
Moorgate Road
ROTHERHAM
S60 2UD

Trustees

Dr Cyprian Mendonca	Chair
Dr Claire Halligan	Treasurer
Dr Peeyush Kumar	Secretary

Bankers

Natwest Bank
Eastbourne Town Centre Branch
86 Terminus Road
Eastbourne
East Sussex
BN21 3LX

THE SOCIETY FOR EDUCATION IN ANAESTHESIA (UK)

Trustees Annual Report

For the year ending 31 December 2023

The trustees submit their annual report and the financial statements for the year to 31 December 2023.

Structure, governance and management

The Charity was incorporated on 13 May 2002 and its constitution governs it. Its legal status is that of a registered Charity number 1091996.

Trustee Appointment

Trustees must be appointed for 4 years by a resolution passed at a properly convened meeting of the charity trustees. After 4 years the trustees must retire and be re-appointed for a further period of 2 years. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

Charitable Objectives

The promotion of the following charitable purposes for the public benefit in accordance with the laws of England and Wales:

The advancement of public education particularly, but not so as to limit the generality of the foregoing, to promote and carry out for the public benefit research into anaesthesia, general medicine and related medical sciences and to publish the useful results of such research.

Principal Activities

The main areas of activity undertaken for the public benefit by the charity are as follows:

Annual scientific meeting was delivered on 15th May 2023 in Cambridge. The SEA UK provided faculty and supported the Royal College of Anaesthetists to run the Anaesthetists as Educators advanced supervision course on 31st January 2023 and for Anaesthetists as educators introductory course on 10th of October 2023. Also, provided faculty for teaching and training in the workplace course organised by Royal College of Anaesthetists. These courses were aimed at providing knowledge and skills to consultants in effectively supervising and supporting trainee anaesthetists.

Two webinars were organised for members on 9th of March 2023, on supervision and new ACCS curriculum and on 14th of November on how to balance the need of patients with needs of anaesthetic workforce.

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On 31st August 2023, in collaboration with association of Anaesthetists, the society delivered webinar on Road to success-FRCA exam with the aim of providing guidance to trainees preparing for FRCA exams. On November 23rd, in collaboration with Safe Anaesthesia Liaison Group, SEA UK delivered a session on interprofessional education and educational critical incidents. SEA UK delivered session on multidisciplinary education for developing excellence in medical education (DMEC) conference on 4th December 2023. These session been useful for the members in gaining further knowledge on recent developments and innovations in education.

The biannual newsletter was sent to all members of the society and included summaries of the presentations at the ASM and novel articles. This promotes the activities of the society and keeps members up to date.

All trustees have regard to the Charities Commission guidance on public benefit and have read the relevant sections of the Charities Commission website.

Summary of main achievements during the period

Delivering webinars using virtual platform for high quality anaesthetic education and biannual newsletters reaching all members and sent to College Tutors to disseminate around anaesthetic departments.

Supporting Royal College of Anaesthetists' in delivering Anaesthetists as Educators workshops.

Annual Scientific meeting and AGM delivered in person.

Collaboration with other societies to disseminate advances in education.

These activities have promoted quality and excellence in anaesthesia education and thus patient safety.

Structure, governance and management

A council consisting of the Officers of the Society and a number (as determined by the council from time to time) of Ordinary Members (including two trainee representatives) if appropriate and a non-medical lay member shall conduct the business of the Society. Council shall also have the power to Co-opt as Members or invite as Observers those whose advice or expertise would assist Council's deliberations.

a. The Council shall nominate the President, Honorary Secretary and Honorary Treasurer of the Society and the names submitted to the AGM for the approval of the Members. These Officers will take up post at the next meeting of the Council following

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Trustees Annual Report

For the year ending 31 December 2023

the AGM. The President will not normally hold Office for more than 3 consecutive years, unless the Council and Society in General Meeting decide otherwise in a particular case.

b. The Ordinary Members of Council are elected through an electronic process administered by the administrator and the results will be presented at the AGM. The initial term of office is for 4 years. They may with agreement of Council, stand to remain on council for a further 2 year period if approved at AGM. Any member of the Society may nominate any other Member of the Society for election to Council provided that such nominations are sent in writing to the Honorary Secretary as set out by the guidance on the website not less than four weeks before the AGM. The members who are presented as Council members at the AGM shall take up their posts at the next Council Meeting.

c. Any casual vacancy occurring in the office of Honorary Officers or of the Council may be filled by the Council, but any person so chosen shall retain the office so long only as the vacating members in whose place the appointment has been made would have retained the same if no vacancy had occurred, however such members may stand for re-election for a further term in such circumstances for up to 3 years.

d. The trainee representatives may be re-elected by council members as an ordinary council member as they obtain their CCT and finish their term on council as an ordinary member.

Financial review

During the year the charity received donations of £3,439 (2022: £3,765) and conference fees of £22,746 (2022: £17,657). Expenditure totalling £20,513 (2022: £9,753) was incurred. The charity generated an unrestricted surplus of £5,672 (2022: £11,669) in the year. At the year-end there are no restricted funds. Unrestricted funds of £38,883 (2022 £33,211) are available to be spent on future charitable activities.

Reserves policy

The charity aims to keep £12,000 balance to cover unforeseen expenditure. At the year end the charity has unrestricted reserves of £38,883.

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Plans for the future

The trustees have reviewed the charity's forecasts and projections and have considered the potential implications raising costs in delivering the ASM. Charity is trying their best to deliver the high quality educational and scientific activities to the benefit of members. The society has planned to deliver educational updates through regular online webinars for the benefit of members. Society has planned to deliver face to face Annual Scientific Meeting and Annual general meeting in 2024.

The charity plans to continue to facilitate a conference, produce a newsletter and award grants to members to develop teaching skills within the field of anaesthesia.

Approved by the board of trustees on 20 May 2024

Signed on their behalf by:



Dr Claire Halligan

Treasurer

THE SOCIETY FOR EDUCATION IN ANAESTHESIA (UK)
Independent Examiners report for the year ended 31 December 2023

I report to the trustees on my examination of the accounts of the above charity for year ending 31 December 2023 as set out on pages 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Adrian Phillips

Adrian Phillips FCA
Arlo Accountancy Limited
107 Valley Road
Stockport
SK4 2DB

08 / 07 / 2024

**Receipts & payments account
for the year ended 31 December 2023**

	Unrestricted fund £	Restricted funds £	Total 2023 £	<i>Unrestricted fund £</i>	<i>Restricted funds £</i>	<i>Total 2022 £</i>
Receipts						
Donations	3,439	-	3,439	3,765	-	3,765
Conference fees	22,746	-	22,746	17,657	-	17,657
Total receipts	26,185	-	26,185	21,422	-	21,422
Payments						
Printing	845	-	845	1,661	-	1,661
Grants	980	-	980	1,221	-	1,221
Website and IT	1,240	-	1,240	280	-	280
Conference and dinner fees	14,623	-	14,623	4,118	-	4,118
Accountancy	390	-	390	325	-	325
AAGBI	900	-	900	450	-	450
Bank charges	55	-	55	39	-	39
Prizes	50	-	50	319	-	319
Other expenditure	1,430	-	1,430	1,340	-	1,340
Total payments	20,513	-	20,513	9,753	-	9,753
Net receipts/(payments)	5,672	-	5,672	11,669	-	11,669
Cash funds b/fwd	33,211	-	33,211	21,542	-	21,542
Cash funds c/fwd	38,883	-	38,883	33,211	-	33,211

**Statement of assets and liabilities
for the year ended 31 December 2023**

	Note	2023	2022
		£	£
Cash assets			
Balances at bank: Current account		38,883	33,211
		<hr/>	<hr/>
		38,883	33,211
		<hr/>	<hr/>
Liabilities			
Accountancy		900	390
		<hr/>	<hr/>

Approved by the board of trustees on 20 May 2024

Signed on their behalf by:



Claire Halligan

Treasurer

The Society for Education in Anaesthesia (UK)
Notes to the accounts
for the year ended 31 December 2023

1 Accounting policies

a Basis of preparation

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The trustees are satisfied that the charity has sufficient funds available to continue its activities and the accounts are prepared on a going concern basis.

b Income

Donations received during the year are shown as unrestricted income.

Conference fees are shown as unrestricted income

c Expenditure

All expenditure includes VAT in the cost shown as incurred on expenses.

d Funds

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the funder. The purpose and use of each restricted fund is set out in the notes in the financial statements.

2 Grants & Donations

	Unrestricted fund £	Restricted funds £	Total 2023 £	<i>Unrestricted fund £</i>	<i>Restricted funds £</i>	<i>Total 2022 £</i>
Donations	3,439	-	3,439	3,765	-	3,765
	3,439	-	3,439	3,765	-	3,765

3 Assets retained for Charity's Future Use

	£ 2023	£ 2022
Bank balances	<u>38,883</u>	<u>33,211</u>

4 Trustees' remuneration and expenses

Trustees received no expenses, remuneration or benefits in this period.