

Charity registration number 1091986

Company registration number 04365607 (England and Wales)

**Diss & District Community Transport Association Ltd**

**Annual report and unaudited financial statements**

**For the year ended 31 March 2025**

# Diss & District Community Transport Association Ltd

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr B M Riches The Revd M M Kingston Mr E A Bird Mr J Clark
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<b>Charity number (England and Wales)</b>	1091986
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<b>Company number</b>	04365607
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<b>Registered office</b>	40 Fuller Road Harleston Norfolk IP20 9EA
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<b>Independent examiner</b>	Hayden Watson Elstree House Watson's Yard High Street Cottenham Cambridge CB24 8RX
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# Diss & District Community Transport Association Ltd

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# **Diss & District Community Transport Association Ltd**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 31 MARCH 2025**

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

#### **Objectives and activities**

The company mission statement is "to provide an affordable transport service to those who, for whatever reason, are without personal transport or unable to use scheduled buses and who would benefit by being transported to and from their homes to the facilities they require."

The directors' strategic objective is to continue

- a. to meet the needs primarily for those who are in need because of age, mental or physical disability or poverty in particular but not to limit this to any local person.
- a. to assist the charitable work of organisations and bodies engaged in promoting the relief of such persons through the provision of appropriate services.

#### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# **Diss & District Community Transport Association Ltd**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2025**

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#### **Achievements and performance**

##### **REVIEW OF THE YEAR**

The principal activity of the charity in the year ended 31 March 2025 under review was the operation of a community bus service.

The trustees of Diss & District Community Transport Association Limited have considered and complied with the duty section 4 of the 2011 Charities Act to have due regard to guidance published by the Charity Commission, including public benefit guidance.

We employ five members of staff of whom one is part time. Our staff are well respected by our passengers for the caring nature that they bring to the business. The day-to-day operational responsibility of the business was in the hands of the Transport Manager, Tom Clarke.

The dial-a-ride service can be used by members who need to reserve a trip at least 48 hours in advance. Most trips are to the main areas of population of Diss, Harleston and Long Stratton, taking people from their villages to shops, medical appointments, and other essential services.

During the year, there were 3,924 journeys in Norfolk (2023/24 – 3,879) and 1,413 journeys in Suffolk (2023/24 – 1,041). In addition to the main dial-a-ride service, we organised 79 members outings transporting a total of 1,366 passengers.

We also operate a group-hire service to enable local voluntary organisations to use our buses to take their members to meetings or on special outings by using our own, or volunteer drivers. This service, has the benefit to Diss & District Community Transport Association Limited of utilising some of our surplus capacity and cross-subsidising our core dial-a-ride business.

Our operation of school contracts for Norfolk and Suffolk County Councils raises funds to subsidise our core dial-a-ride business by bringing in additional income during the year.

We are grateful for financial support received during the year:

Bullock Fair Charity Shop gave donations / grants of £9,500. We also received the following grants from County Councils during the year;

Norfolk County Council £30,858 (2023/24 - £30,858)

South Norfolk District Council £13,146 (2023/24 - £13,146)

The trustees wish to thank all staff, volunteers, and supporters for their commitment and contribution throughout the year.

During the year, Brian Riches continued as Chairman.

##### **ACHIEVEMENTS AND PERFORMANCE**

Operationally the Dial-a-Ride bus service has provided £11,334 and completed 7,965 passenger trips.

Total mileage in 2024/25 was 55,710 miles.

##### **Financial review**

###### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. We also try to keep £25,000 in the Bus Club for emergency replacement of buses.

# Diss & District Community Transport Association Ltd

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### Structure, governance and management

The charity is a company limited by guarantee under company number 04365607 and is governed by its Memorandum and Articles of Association dated 1st February 2002.

The charity is also known in the local area under the alternative name of Borderhoppa.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr B M Riches

The Revd M M Kingston

Mr E A Bird

Mr J Clark

### Recruitment and appointment of trustees

New trustees are recruited via invitation. If the proposed trustee accepts the invitation, then the new trustee is appointed by a resolution at a meeting of trustees at which there is a majority of the trustees present. This is formally documented via a memorandum of appointment of new trustees under the Charities Act 2011 part 18 (section 334). None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.

.....  
Mr B M Riches

**Trustee**

.....  
Mr J Clark

**Trustee**

Date: .....

# Diss & District Community Transport Association Ltd

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF Diss & District Community Transport Association Ltd

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I report to the trustees on my examination of the financial statements of Diss & District Community Transport Association Ltd (the charity) for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

#### Hayden Watson

The MHH Partnership  
Elstree House  
Watson's Yard  
High Street  
Cottenham  
Cambridge  
CB24 8RX

Dated: .....

# Diss & District Community Transport Association Ltd

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2025**

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<b>Income from:</b>							
Donations and legacies	3	67,088	705	67,793	60,530	993	61,523
Charitable activities	4	96,710	-	96,710	87,800	-	87,800
Investments	5	3,151	-	3,151	2,950	-	2,950
<b>Total income</b>		166,949	705	167,654	151,280	993	152,273
<b>Expenditure on:</b>							
Raising funds	6	750	198	948	-	309	309
Charitable activities	7	158,610	-	158,610	160,374	-	160,374
<b>Total expenditure</b>		159,360	198	159,558	160,374	309	160,683
<b>Net income/(expenditure) and movement in funds</b>		7,589	507	8,096	(9,094)	684	(8,410)
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		65,562	28,340	93,902	74,656	27,656	102,312
<b>Fund balances at 31 March 2025</b>		73,151	28,847	101,998	65,562	28,340	93,902

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# Diss & District Community Transport Association Ltd

## BALANCE SHEET

AS AT 31 MARCH 2025

		2025		2024	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13		2,250		-
<b>Current assets</b>					
Debtors	14	13,605		10,750	
Cash at bank and in hand		93,217		89,365	
		<u>106,822</u>		<u>100,115</u>	
<b>Creditors: amounts falling due within one year</b>	15	<u>(7,074)</u>		<u>(6,213)</u>	
<b>Net current assets</b>			99,748		93,902
<b>Total assets less current liabilities</b>			<u>101,998</u>		<u>93,902</u>
<b>The funds of the charity</b>					
Restricted income funds	17	28,847		28,340	
Unrestricted funds	18	73,151		65,562	
		<u>101,998</u>		<u>93,902</u>	

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on .....

.....  
Mr B M Riches  
**Trustee**

Company registration number 04365607 (England and Wales)

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

##### Charity information

Diss & District Community Transport Association Ltd is a private company limited by guarantee incorporated in England and Wales. The registered office is 40 Fuller Road, Harleston, Norfolk, IP20 9EA.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

(Continued)

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	25% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 1 Accounting policies

(Continued)

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	12,834	705	13,539	16,386	993	17,379
Grants	54,254	-	54,254	44,144	-	44,144
	<u>67,088</u>	<u>705</u>	<u>67,793</u>	<u>60,530</u>	<u>993</u>	<u>61,523</u>

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 3 Income from donations and legacies

(Continued)

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Donations and gifts</b>						
Membership fees	2,951	-	2,951	3,076	-	3,076
Members donations	293	-	293	788	-	788
Bullock Fair Charity Shop	2,500	-	2,500	-	-	-
Bus Club	-	705	705	-	993	993
NFU Donation	-	-	-	3,222	-	3,222
South Norfolk Council	-	-	-	300	-	300
GWN Trading	7,000	-	7,000	9,000	-	9,000
Other	90	-	90	-	-	-
	<u>12,834</u>	<u>705</u>	<u>13,539</u>	<u>16,386</u>	<u>993</u>	<u>17,379</u>

#### Grants

Norfolk County Council	30,858	-	30,858	30,858	-	30,858
Parish Council	250	-	250	140	-	140
South Norfolk District Council	13,146	-	13,146	13,146	-	13,146
Suffolk County Council	10,000	-	10,000	-	-	-
	<u>54,254</u>	<u>-</u>	<u>54,254</u>	<u>44,144</u>	<u>-</u>	<u>44,144</u>

#### 4 Income from charitable activities

	Fares 2025 £	County council contracts 2025 £	Total 2025 £	Fares 2024 £	County council contracts 2024 £	Total 2024 £
Community transportation	<u>40,187</u>	<u>56,523</u>	<u>96,710</u>	<u>30,026</u>	<u>57,774</u>	<u>87,800</u>
<b>Analysis by fund</b>						
Unrestricted funds	<u>40,187</u>	<u>56,523</u>	<u>96,710</u>	<u>30,026</u>	<u>57,774</u>	<u>87,800</u>

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	3,151	2,950

### 6 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Fundraising and publicity</b>						
Other fundraising costs	-	198	198	-	309	309
<b>Trading costs</b>						
Depreciation and impairment	750	-	750	-	-	-
Total costs	750	198	948	-	309	309

### 7 Expenditure on charitable activities

	Fares and council contracts 2025 £	Fares and council contracts 2024 £
<b>Direct costs</b>		
Staff costs	69,108	60,953
Busses running costs	42,123	48,462
Training	105	122
Costs of outings	1,509	1,426
	112,845	110,963
<b>Share of support and governance costs (see note 8)</b>		
Support	41,952	45,934
Governance	3,813	3,477
	158,610	160,374
<b>Analysis by fund</b>		
Unrestricted funds	158,610	160,374

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 8 Support costs allocated to activities

	2025 £	2024 £
Staff costs	30,903	35,338
Subscriptions	120	120
Insurance	627	439
Repairs and maintenance	65	245
Computer costs	337	225
Stationery, postage and printing	436	623
Telephone	1,209	1,171
Advertising	-	850
Premises costs	7,478	6,084
Sundries	460	581
Pension admin costs	317	258
Governance costs	3,813	3,477
	<u>45,765</u>	<u>49,411</u>
<b>Analysed between:</b>		
Fares and council contracts	<u>45,765</u>	<u>49,411</u>

### 9 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	3,813	3,477
Depreciation of owned tangible fixed assets	<u>750</u>	<u>-</u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 11 Employees

The average monthly number of employees during the year was:

2025 Number	2024 Number
<u>4</u>	<u>5</u>

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 11 Employees

(Continued)

Employment costs	2025 £	2024 £
Wages and salaries	95,666	92,931
Social security costs	2,777	1,645
Other pension costs	1,568	1,715
	<u>100,011</u>	<u>96,291</u>

There were no employees whose annual remuneration was more than £60,000.

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 13 Tangible fixed assets

	Plant and equipment £	Motor vehicles £	Total £
<b>Cost</b>			
At 1 April 2024	4,415	96,541	100,956
Additions	-	3,000	3,000
	<u>4,415</u>	<u>99,541</u>	<u>103,956</u>
At 31 March 2025	4,415	99,541	103,956
<b>Depreciation and impairment</b>			
At 1 April 2024	4,415	96,541	100,956
Depreciation charged in the year	-	750	750
	<u>4,415</u>	<u>97,291</u>	<u>101,706</u>
At 31 March 2025	4,415	97,291	101,706
<b>Carrying amount</b>			
At 31 March 2025	-	2,250	2,250
	<u>-</u>	<u>2,250</u>	<u>2,250</u>

### 14 Debtors

	2025 £	2024 £
<b>Amounts falling due within one year:</b>		
Trade debtors	6,873	5,141
Other debtors	2,989	2,698
Prepayments and accrued income	3,743	2,911
	<u>13,605</u>	<u>10,750</u>



# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 15 Creditors: amounts falling due within one year

	2025 £	2024 £
Other taxation and social security	1,975	1,535
Trade creditors	2,929	3,067
Other creditors	895	486
Accruals and deferred income	1,275	1,125
	<u>7,074</u>	<u>6,213</u>

### 16 Retirement benefit schemes

	2025 £	2024 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	<u>1,568</u>	<u>1,715</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 31 March 2025 £
	<u>28,340</u>	<u>705</u>	<u>(198)</u>	<u>28,847</u>
<b>Previous year:</b>				
	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
	<u>27,656</u>	<u>993</u>	<u>(309)</u>	<u>28,340</u>

### 18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 31 March 2025 £
General funds	<u>65,562</u>	<u>166,949</u>	<u>(159,360)</u>	<u>73,151</u>

# Diss & District Community Transport Association Ltd

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 18 Unrestricted funds (Continued)

Previous year:	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	74,656	151,280	(160,374)	65,562
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

### 19 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	2025	2025	2025
	£	£	£
<b>At 31 March 2025:</b>			
Tangible assets	2,250	-	2,250
Current assets/(liabilities)	70,901	28,847	99,748
	<u>          </u>	<u>          </u>	<u>          </u>
	73,151	28,847	101,998
	<u>          </u>	<u>          </u>	<u>          </u>
	Unrestricted funds	Restricted funds	Total
	2024	2024	2024
	£	£	£
<b>At 31 March 2024:</b>			
Current assets/(liabilities)	65,562	28,340	93,902
	<u>          </u>	<u>          </u>	<u>          </u>
	65,562	28,340	93,902
	<u>          </u>	<u>          </u>	<u>          </u>

### 20 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).