

# **THE LITTLE ASTON VILLAGE HALL**

**Little Aston Lane, Little Aston, Sutton Coldfield, B74 3UF**  
**Registered Charity Number: 1091921**

**Report for the Trustees and Unaudited Financial Statements**  
**For the Year Ended 31 December 2022**

## The Financial Statements for the year ended 31 December 2022

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# **LITTLE ASTON VILLAGE HALL**

## **Report of the Trustees for the Year Ended 31 December 2022**

The trustees present their report with the financial statements of the charity for the year ended 31<sup>st</sup> December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (effective 1<sup>st</sup> January 2019).

### **1. REFERENCE AND ADMINISTRATIVE DETAILS**

#### **1.1. Registered Charity Number - 1091921**

**Address:**

Little Aston Lane, Little Aston, Sutton Coldfield, B74 3UF

**Trustees during the Reporting Period:**

	<u>Representing</u>	<u>Role</u>
Dr R G Paxton	Little Aston Lane	Chairman
Mr G Clement	Elected	Treasurer
Mrs E Paxton	Elected	Booking Secretary
Mrs L Wrack	Elected	
Mrs S Wynn	Elected	
Mrs M Pye	St Peter's Church	
Mr S Bennett	Little Aston Community Association – resigned 22 <sup>nd</sup> February 2022	
Mrs D Clayton	Little Aston Bowls Club – resigned 10 <sup>th</sup> February 2022	
Mrs P Heartland	Little Aston Bowls Club – appointed 10 <sup>th</sup> February 2022	
Mr P Jackson	Little Aston Table Tennis Club	
Mr S King	Little Aston Tennis Club	
Mrs S Bradbury	Little Aston Pre-School	
Mrs J Cassel	Aikido	
Mr N Rankine	Tai Chi	

The Trustees are appointed in accordance with the Constitution of the Charity and consist of up to four elected members, elected at an Annual General Meeting and who may serve for up to three years prior to re-election or replacement; plus representatives from Shenstone Parish Council (the Custodian Trustee), from St. Peter's Church, from the principal regular users and from the immediate neighbours; and not more than three co-opted members.

**Independent Examiner:**

Shacklefords Chartered Accountants  
6A Little Aston Lane  
Little Aston  
Sutton Coldfield  
B74 3UF

#### **1.2. Objectives and Activities**

The provision of a village community hall for the use of the persons residing in the Electoral and Parochial Parish of Little Aston and the surrounding area without distinction of sex, sexual orientation, age, disability, nationality, race, religious or other opinions, including use of the property for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the conditions of life for the said persons.

### 1.3. Review of Charitable Activities in 2022

During the early part of the year the activities at the Village Hall were still being affected by COVID. As the COVID infections reduced, most of the regular users were able to resume their activities again. However, many of the user groups have continued to see progressively dwindling numbers of participants and, unfortunately, some of the groups decided that it was no longer viable for them to continue. In the main, this has applied to the groups who were using the Main Hall, especially those groups that operated at the weekends. Thankfully, as the year progressed, most of the vacant slots have been filled by new activities. Also, the surge that we saw last year in the number of occasional bookings has continued, especially for children's parties creating a substantial increase in the income to the Hall. Elisabeth Paxton, the Booking Secretary, has done a wonderful job managing the bookings and showing prospective hirers around the Hall.

In February, we were successfully able to apply for the Government Restart Grant and this helped us to avoid having to increase the hire rates for the Hall. We are deeply indebted to the Support Staffordshire organisation for keeping us abreast of what was available.

The proposed plans for converting the loft space above the Committee Room and the Kitchen into an additional room were agreed by the Management Committee and Planning Permission was granted in July. It then took a while to find a Structural Engineer who was willing to do the necessary structural calculations. The problem was all to do with the non-normal nature of some of the necessary construction. However, a suitably capable engineering consultancy was found and the appropriate details were prepared and submitted for Building Regulations Approval. These details were also added to a detailed specification for the proposed works and both were submitted to a number of suitable contractors for price estimates. At the same time, grant applications have been prepared and submitted to the Platinum Jubilee Village Hall Fund and to Shenstone Parish Council. Further grant applications are in preparation.

The first of the contractors to respond indicated a price that was very much higher than expected, so high in fact that it exceeded the maximum project cost criteria for two of the grant sources from whom, it was hoped, a large proportion of the necessary funding would be forthcoming. We have therefore had to adapt the proposal to avoid most of the additional structural steel work that would have been required by the original proposal. The Structural Engineer is currently doing the necessary calculations for the revised concepts. The Architect has made the necessary modifications to the plans and has submitted them to the Planning Authority for approval. Once the necessary structural calculations have been completed, the details will be resubmitted to the contractors for detailed costing.

The Tennis Club has continued to develop and is enjoying the benefits of all year round play and coaching on their all-weather 'clay' courts.

During the year the last remaining conifer that was between the Bowling Green and the road began to die and was removed. The Green appears to have recovered well from the crown reshaping work and has been well used throughout the Bowling Season.

During the summer, with the exception of the Committee Room and the Kitchen, the whole of the inside of the building was re-painted and all of the wood work was re-varnished. Also the fence panels between the Children's Play Area and the field were replaced.

Management Committee meetings were mostly back to normal during the year. Also, it was decided to invite representatives from Thai Chi and Aikido to join the Management Committee and we now have two new regular members. The fact that the Hall is in a sound financial position is mostly down to the efforts of the Booking Secretary and the Treasurer's stewardship. The Hall and its users have benefitted greatly from their efforts, THANK YOU.

#### 1.4. Public Benefit

The facilities at the Village Hall are available to everyone with the aim of providing a benefit to the local community.

## 2. FINANCIAL REVIEW

### 2.1. Reserves Policy

The Village Hall controls its expenditure to ensure that its financial obligations are covered by its income stream. Activities and improvements only take place if they are financially sound. The policy is to keep approximately £10,000 in reserve to cover contingencies.

### 2.2. Trustees Responsibility Statement

The Trustees are responsible for preparing the Report of the Trustees and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, of the incoming resources and the application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, The Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Management Committee:

*Richard Paxton*

Trustee .....

13<sup>th</sup> March 2023

Date .....

### 3. INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LITTLE ASTON VILLAGE HALL

I report on the accounts for the year ended 31 December 2022 set out on pages seven to nine.

#### 3.1. Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- Examine the accounts under Section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

#### 3.2. Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

#### 3.3. Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements
  - To keep accounting records in accordance with Section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature T D Shackleford

Date 13<sup>th</sup> March 2023

T D Shackleford FCA  
Shacklefords Chartered Accountants  
6A Little Aston Lane  
Little Aston  
Sutton Coldfield  
B74 3UF

#### 4. STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 December 2022

	Unrestricted Funds	
	£ 2022	£ 2021
<b>Incoming Resources</b>		
Hall, Grounds & Car Park Hire		
Regular Users	23,127.00	12,570.87
Occasional Users	9,165.00	3,659.00
Shenstone Parish Council Rates Refund	414.72	211.70
Shenstone Parish Council Insurance Refund	1,168.49	1,118.09
Donations	502.86	75.75
Grants	2,667.00	16,335.21
<b>Total Incoming Resources</b>	<u>37,045.07</u>	<u>33,970.62</u>
<b>Resources Expended</b>		
Heating & Lighting	3,338.00	2,884.99
Water & Sewage	3,202.00	2,320.00
Rates	414.72	211.70
Insurance	1,168.49	1,118.09
Caretaker & Cleaning	5,976.77	4,677.05
Grounds & Tree Maintenance	2,880.00	2,233.00
Repairs & Renewals	9,069.14	5,357.68
Refuse Disposal	470.00	290.00
Service contracts & equipment replacement	0.00	912.00
Postage, Printing & Stationery	0.00	6.78
New Room Project (designs and fees)	7,100.20	0.00
Bank Charges	332.28	0.00
Miscellaneous including membership fees	105.00	7.40
<b>Total Resources Expended</b>	<u>34,056.60</u>	<u>20,018.69</u>
<b>Net Incoming / (Outgoing) Resources</b>	2,988.47	13,951.93
<b>RECONCILIATION OF FUNDS</b>		
<b>Total Funds Brought Forward</b>	<u>46,599.86</u>	<u>32,647.93</u>
<b>Total Funds Carried Forward</b>	<u>49,588.33</u>	<u>46,599.86</u>

## 5. BALANCE SHEET 31 DECEMBER 2022

	Unrestricted Funds	
	2022	2021
	£	£
CURRENT ASSETS		
Sundry Debtors	4,831.62	3,858.12
Cash at Bank	44,776.71	42,741.74
Total	49,608.33	46,599.86
CREDITORS		
Amounts falling due within one year		
Sundry Creditors	(20.00)	0.00
NET CURRENT ASSETS	49,588.33	46,599.86
FUNDS		
Unrestricted funds	49,588.33	46,599.86
TOTAL FUNDS	49,588.33	46,599.86

The financial statements were approved by the Board of Trustees on 14<sup>th</sup> March 2023  
and were signed on its behalf by:

Trustee Richard Paxton



## 6. NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 December 2022

### 6.1. ACCOUNTING POLICIES

#### 6.1.1. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities (effective 1<sup>st</sup> January 2019).

#### 6.1.2. Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 6.1.3. Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### 6.1.4. Taxation

The charity is exempt from tax on its charitable activities.

#### 6.1.5. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

### 6.2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, expenses or other benefits paid neither during the year ended 31 December 2022 nor during the year ended 31 December 2021.

### 6.3. MOVEMENT IN FUNDS

	At 1 Jan 2022	Net Movement in Funds	At 31 Dec 2022
Unrestricted Funds	46,599.86	2,988.47	49,588.33