



CAMPSBOURNE SCHOOL HSA

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

Financial Year ending 30 August 2022

Charity Name: Campsbourne School HSA
Registered Charity Number: 1091885
Principle Address: Campsbourne School, Nightingale Lane, London, N8 7AF

Names of the trustees registered with Charities Commission:

Elena Carofyllakis (Chair)

Tabitha Jones (Treasurer)

Other Trustee Committee Members:

Natalie Rusby (Secretary, elected)

Diana Smith (Class Rep Liaison, elected)

Sarah Guttridge (Licencing and Sponsorship, elected)

Filiz Erkmen (General Member, elected)

Burku Keser (General Member, elected)

Sarah Sharpe (Events, elected)

Mel Pemberton (General Member, elected).

Type of Governing Document:

Campsbourne School HSA is governed by the Parentkind (formerly PTA-UK) model constitution, March 2021, adopted on 1 October 2021.

How the charity is constituted:

Campsbourne School HSA is constituted as a charitable trust.

Charity trust selection methods:

All parents/carers of pupils at the school are eligible to be trustees and nominations are invited annually at the AGM. New trustees are appointed by a resolution of the existing trustees, and the appointment of a new trustee is recorded in the minutes of a trustee meeting.

Additional governance information:

The board of trustees and extended committee meets at least once every half term and in regular contact via our communication groups (Classlist, email and WhatsApp). Voting on funding requests happens at committee meetings, but smaller amounts (less than £100) can be expediated via our communication channels (Classlist, email and WhatsApp) and then ratified at the following meeting and recorded in the minutes.

The board works closely with the school headteacher (the chair meeting with the headteacher at least once per term). We welcome suggestions regarding funding or events from parents/carers of the pupils at the school at the AGM and throughout the year via communication in person to class reps or the committee or via our HSA email or Classlist.

Campsbourne School HSA is a member of Parentkind (formerly PTA-UK)

The leading membership organisation for parent/teacher associations

<https://www.parentkind.org.uk>. As members we benefit from appropriate insurance,

support from their helpline and access to their website which has a host of support and guidance material for members of the association to use, including a model constitution, which has been adopted (as above).

Objectives and activities:

The object of the association (the objects) is to advance the education of pupils in the school in particular by:

2.1 Developing effective relationships between the staff, parents and others associated with the school

2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

This objective is achieved primarily through staging a number of fundraising events throughout the school year, the net proceeds of which are used to fund activities, to purchase equipment and to fund developments at the school which will be for the pupil's benefit.

ACHIEVEMENTS OVERVIEW

The HSA financial year runs August to August to match the school year. Therefore this report concerns itself with the HSA accounts for the year ending in August 2022.

BALANCE OVERVIEW	Aug 2021 - Aug 2022	<i>Aug 2020 – Aug 2021 for comparison</i>
Funds at 30 Aug 2021	£20,339.66	£20,999.98
Total Income	£30,275.64	£12,113.22
Total Expenditure	£16,911.96	£12,713.54
Funds at 30 Aug 2022	£33,763.34	£20,399.66
Surplus for year	£13,363.68	(£600.32)

Overall the fundraising significantly improved compared to the previous year due to the relaxation and ending of covid restrictions. As a result we have been able to return to major fundraising events this year and have held six events including the summer fair which raised £5,092.80.

The level of spending has increased compared to the previous year as the school as looked to the HSA to fund maintenance projects, most significantly, the essential maintenance works to wooden walkways between the trees in the lower playground at a cost of £7,338.

The HSA has continued to benefit from significant donations from one family. The children of the family have now left the school so no further donations are anticipated. During lockdown and while it was not possible to host major fundraising events, the HSA did seek financial donations from parents. However, with the ending of restrictions and the return to fundraising events, no such donations have been actively sought.

The HSA has entered into an ongoing partnership with Tatlers Estate Agents. In return for Campsbourne families agreeing to place a Tatler's board outside their house for two to three weeks, Tatlers are to contribute £15 per board to the HSA. The intention is for the boards to go up twice a year (i.e. potentially £30 per house, per year), anticipated to be at the time of the summer fair and fireworks night. In addition, Tatlers donated the easter eggs for the easter egg hunt event and an ipad for the auction. £495 was raised from the 2022 summer fair boards but this will be reflected in next year's accounts as the sum was received from Tatlers after 30 August 2022.

MAJOR INCOME GENERATORS YEAR ENDING 2022 (NET PROFIT)

	2022	2021
Summer Fair	£5,092.80	x

Parent Donations	£4,153.00	£4,277.50
Auction	£3,440.74	£3,464.33*
Fireworks	£2,565.95	x
Santa Run	£2,135.54	£2,274.21
Egg Hunt	£1,125.69	x
Movie Night	£900.22	x
Quiz Night	£559.48	x
Christmas Cards	£306.00	£327.50
Calendars	£280.00	£142

* The 2021 auction proceeds were received in the 2021-22 financial year so the figures are reflected in this year's accounts, however are shown in this table as a 2021 event for comparison purposes.

YEAR ENDING 2022 ILLUSTRATION

Summer Fair	£5,092.80
Parent Donations	£4,153.00
Auction (figures from 2022 auction only)	£3,440.74
Fireworks	£2,565.95
Santa Run	£2,135.54
Egg Hunt	£1,125.69
Movie Night	£900.22
Quiz Night	£559.48

2022
BIG EVENTS NET PROFIT £19,973

FUNDING PROVIDED TO SCHOOL

Lower playground wooden walkways maintenance	£7,338.00
Radiators for pool changing rooms	£1,987.44

Mural	£594.00
Year 6 hoodies	£981.42
Pantomime	£175.00
Compost for eco-garden	£87.97
Katy's craft club	£33.52

Purchasing of the above items have provided support to Campsbourne School for both teaching and extra-curricular activities in line with our charitable objectives as set out in the HSA's constitution.

FUTURE PROJECTS

The following are following projects that the HSA has agreed to fund:

1. Refurbishment and fitting out of the ICT suite (£11,713) – works already carried out, invoice awaited.
2. 15 ipads for teachers (£4,272).
3. Year 6 hoodies (£1,000).
4. Infant school class books (£1,320).

Annexure

Report of the Independent Examiner
2021-2022 Accounts balance Sheet

REPORT OF THE INDEPENDENT EXAMINER

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kevin Broadbent BSc (Econ.), ACIB, FPFS, Chartered FCSI
36 Clovelly Road
London N8

06 October 2022

Balance Sheet 2021-22

Event	Income £	Expenditure £	Net £
FUNDRAISING EVENTS			
Jumblebee auction (from 2020-):	£3,652.63	£188.30	£3,464.33
Fireworks	£4,154.55	£1,588.60	£2,565.95
Eddie's Swains Lane Challenge	£500.00	£0.00	£500.00
Santa run	£2,366.16	£230.62	£2,135.54
Calendars	£280.00	£198.00	£82.00
Cookbook	£8.00	£0.00	£8.00
Christmas Cards	£306.00	£0.00	£306.00
Egg Hunt	£1,185.01	£59.32	£1,125.69
Movie Night	£1,353.92	£453.70	£900.22
Quiz Night	£927.45	£367.97	£559.48
Summer Fair	£8,956.26	£1,863.46	£5,092.80
Picnic	£382.00	£4.04	£377.96
Jumblebee auction (from 2021-):	£3,440.74	£0.00	£3,440.74
DONATIONS			
Donations	£4,153.00	£0.00	£4,153.00
FUNDING TO SCHOOL			
Compost for eco-garden	£0.00	£87.97	-£87.97
Katy's craft club	£10.00	£33.52	-£23.52
Radiators for pool changing room	£0.00	£1,987.44	-£1,987.44
Pantomime	£0.00	£175.00	-£175.00
Anna Boggon Mural	£0.00	£594.00	-£594.00
Lower playground maintenance	£0.00	£7,338.00	-£7,338.00
Year 6 hoodies	£0.00	£981.42	-£981.42
MICELLANEOUS			
Bank interest	£0.84	£0.00	£0.84
Amazon Smile	£175.02	£0.00	£175.02
Easy Fundraising	£267.83	£0.00	£267.83
Bar Licences	£0.00	£126.00	-£126.00
Parentkind subscription	£0.00	£116.00	-£116.00
Christmas Tree	£0.00	£75.00	-£75.00
Battery packs for HSA card reader	£0.00	£84.84	-£84.84
Bank fees	£0.00	£61.78	-£61.78
Cake Sale Bags	£0.00	£39.98	-£39.98
Movie Licence	£0.00	£79.00	-£79.00
Izettle Card Reader	£0.00	£178.00	-£178.00
Gift aid	£156.23	£0.00	£156.23
TOTAL	£30,275.64	£16,911.96	£13,363.68
Funds brought forward from pre	£20,399.66		
Funds at 30th August 2022	£33,763.34		
Surplus for year	£13,363.68		
Bank Balance 1 Current Account	£29,173.89		
Bank Balance 2 Deposit Account	£4,212.03		
Cash	£377.42		
Total	£33,763.34		