

Charity registration number 1091732

Company registration number 04323961 (England and Wales)

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

| | | |
|---------------------------------|--|---|
| Trustees | Lisa Hilder | Treasurer |
| | Angela Carrington | Co-Chair |
| | Alison Berkley-Hill | Co-Chair & HR Lead |
| | Karen Louise Raynor | |
| | Fatima Mahmood | Appointed 18/10/2021 |
| | Elizabeth Broadley | Appointed 17/01/2022 |
| Key Management Personnel | Jackie Hancock | HR & Operations |
| | Jane Gregory | Finances, Funding & Service Development |
| | Sarah Barnbridge | Senior Therapist and Supervisor - Resigned 10/12/2021 |
| | Elaine Peaker | HR & Operations |
| | Sumreen Aftab | Clinical Lead |
| | Natja Thorbjornsen | Advocacy Lead |
| Charlty number | 1091732 | |
| Company number | 04323961 | |
| Registered office | 3rd Floor Auburn House Upper Piccadilly Bradford West Yorkshire BD1 3NU | |
| Independent examiner | Fawley Judge & Easton Chartered Certified Accountants 1 Parliament Street Hull East Yorkshire HU1 2AS | |
| Bankers | Co-operative Bank plc Olympic House 6 Olympic Court Montford Street Salford M5 2QP | |
| | Ecology Building Society 7 Belton Road Silsden Keighley West Yorkshire BD20 0EE | |
| | Nationwide PO Box 3 5-11 St George St Douglas Isle of Man IM99 1AS | |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

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BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

BRC&SASS is established for charitable purposes only, in particular BRC&SASS is established:

- To relieve the mental and physical distress of women survivors of rape and sexual assault
- To promote education and research in the Bradford area into the subject of rape and sexual assault and its effects on women and girls, whether they be medical, social and/or psychological.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Activities undertaken for public benefit in relation to objects

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

Our objectives are achieved through the provision of specialist sexual violence support services for women and girls from a confidential office-base in Bradford and a variety of outreach locations:

Bradford Rape Crisis and Sexual Abuse Survivors Service (BRC&SASS) is a feminist organisation run by women for women and girls. We provide support services which are free, independent and confidential.

BRC&SASS provides specialist sexual violence support services for women and girls (predominantly those 13 and over) who have experienced any form of sexual violence at any time in their lives. This includes rape, sexual assault and childhood sexual abuse, forced marriage and so-called honour-based violence, female genital mutilation, trafficking and sexual exploitation.

Our Website - <https://bradfordrapecrisis.org.uk>

Information about our services, the impact of sexual violence, Self Help support (including downloadable Self Help Guides) and on-line referral.

Helpline: a woman who will listen, provide emotional support and useful information. The Help Line is the first point of contact for most referrals.

Freephone Helpline: 0800 488 0710

Text only: 07435 752 975

Email: contactus@brcg.org.uk

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Counselling & therapy: free and confidential. We offer trauma and wellbeing work focused on psychoeducation, stabilisation and coping strategies, medium and long term counselling.

Jyoti services: specialist services for Black, Asian & racially Minoritised (BAM) women and girls delivered by women of colour including assessments, counselling, Helpline and shared support groups.

Independent Sexual Violence Advocates (ISVA) Service

The team includes specialist ISVAs for BAM women and for girls and young women & girls. The ISVA team supports women & girls with informed decisions about reporting and throughout the criminal justice process including at court.

Advocacy & Support for asylum seeking and trafficked women

To assist women survivors of sexual violence to gain safety in the UK. The Refugee, Asylum Seeking & Trafficked women (RASTW) case worker works to solve immediate issues of safety and address basic needs such as homelessness, lack of food and the need for mental & physical health services. She works with survivors on their immigration cases to understand it, be involved and strengthen their applications. A weekly shared support group helps reduce isolation and build mutual support.

Young Women & Girls Services

Experienced, qualified Rape Crisis workers offer flexible weekly support for girls and young women of secondary school age up to 25 years, who have disclosed sexual violence of any type at any time in their lives. This includes text, WhatsApp, phone and face to face sessions which can be provided at school, at our Centre and on line. After school Girls Groups for 14 – 18 year old girls could not be run during pandemic restrictions as they are not suitable for on line work due to safeguarding and privacy issues. These have restarted in 2022.

Survivors Voice & Leadership

We are supporting a West Yorkshire Survivor leaders group in its development. We aim for survivors to be in the lead in the response to sexual violence. We inform and support women and girl survivors to attend events and activities such as Million Women Rise march against male violence against women and girls in London and participate in consultations.

Sexual Violence Prevention

We work in schools, in partnership with Step2, delivering free, participatory, age-appropriate, evidence-based sexual violence prevention workshops.

BRC&SASS works at a strategic level to improve the response to women and girl survivors of sexual violence locally, regionally and nationally.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

All its charitable activities focus on supporting women and girl survivors of sexual violence and are undertaken to further Bradford Rape Crisis and Sexual Abuse Survivors Service's charitable purposes for the public benefit.

BRC&SASS supported 674 women and girl survivors in this financial year.

Beneficiaries of our services

At the point of referral

- 191 women and girls disclosed a recent rape or sexual abuse
- 217 disclosed rape or sexual abuse that had occurred more than 12 months ago
- 209 were adult survivors of child sexual violence
- 371 were survivors of multiple incidents of sexual violence.

| Age at referral | |
|-----------------|-----|
| 12 & under | 5 |
| 13-15 | 65 |
| 16-17 | 60 |
| 18-24 | 121 |
| 25-34 | 174 |
| 35-44 | 119 |
| 45-54 | 67 |
| 55-64 | 32 |
| 65-74 | 3 |
| 75 & over | 0 |
| Not stated | 26 |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

| Ethnicity | |
|--|------------|
| White British (English, Welsh, Scottish, N. Irish) | 350 |
| White European | 30 |
| Dual heritage/multiple ethnic groups | 32 |
| Asian/Asian British (including Indian, Pakistani, Bangladeshi, Chinese and any other Asian background) | 137 |
| Black/African/Caribbean/Black British | 37 |
| Other ethnic Group (including Arab) | 16 |
| Not stated | 70 |

| | |
|------------------------------------|------------|
| Mental health distress/illness | 327 |
| Long term illness/health condition | 50 |
| Physical disability/impairment | 29 |
| Learning difficulty | 11 |
| Sensory Impairment | 5 |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

115 women and girls who used our services reported they had experienced suicidal thoughts, 56 had made suicide attempts and 110 self-harmed.

Women and girls gave information about the impact of the services they had received through before and after questionnaires.

Outcome: better health and well-being

Feel better about themselves 69%

Understand more about how the sexual violence has affected them 86%

Have better coping skills and strategies 67%

Taking better care of self 62%

Feel more in control of their emotions 63%

Outcome: more in control of their lives

Better understanding of their situation and knows what they can do about it 85%

Able to decide what to do about the sexual violence they have experienced 72%

Able to make decisions about their future 74%

More confident 69%

More able to make everyday decisions 62%

Outcome: more able to assert their rights

Knows what their rights are and what they are entitled to 75%

Enough information to engage with criminal justice system 46%

Enough information to engage in civil proceedings 19%

Outcome: more able to access further support

Knows what resources are available to them 82%

Been able to access the support they needed 86%

Outcome: more able to develop and maintain positive relationships

More able to trust people 89%

More able to feel close to people 90%

Future Aims

In order to realise our vision and achieve our mission, our aims are:

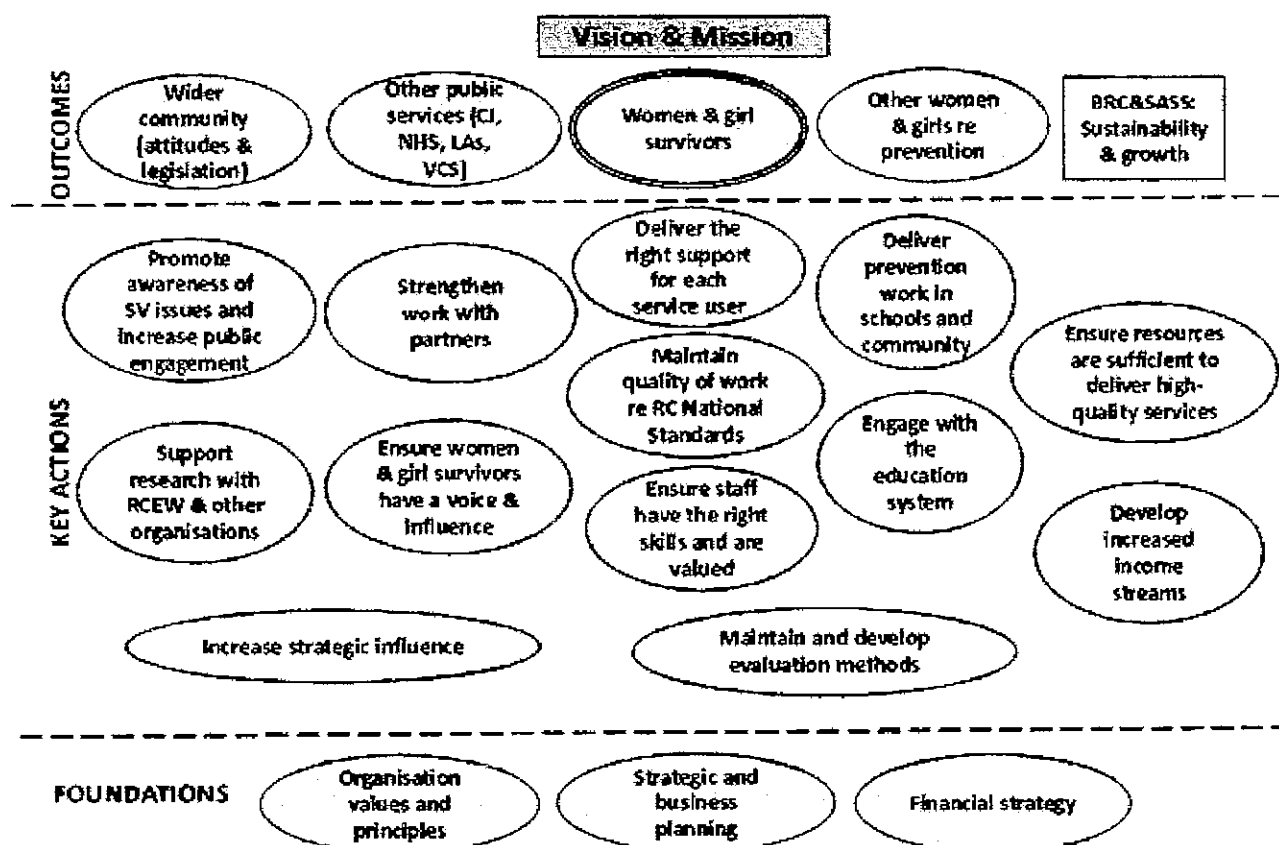
1. To provide a range of appropriate and effective services to support women and girl survivors in their recovery
2. To be at the forefront of developing new services which support survivors in their recovery
3. To enable women and girls who have experienced sexual violence to have a voice and influence
4. To promote greater public understanding of the nature, context and impact of sexual violence
5. To work with relevant agencies to draw up legislation, policy and practice which improves service provision, reduces barriers to support & justice, reduces and ultimately eliminates sexual violence
6. To ensure that the running of our organisation is effective, values driven and that the future security of the organisation is based on independently generated income as well as sources of public sector funding

The Strategy Map below outlines the key tasks required to achieve our future aims and outcomes

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022



Financial review

During the reporting period funding from the Ministry of Justice Rape Support Fund, NHS Airedale, Wharfedale & Craven; Bradford City; Bradford Districts CCG Collaboration and the newly formed West Yorkshire Combined Authority (WYCA) that took over from the PCC were used for specialist sexual violence support services including counselling, help line, ISVA service, young women and girl's services and group work. The WYCA also provided a grant for Jyoti – specialist services for Black, Asian & racially Minoritised women & girls. Bradford Metropolitan District Council provided grants to support our ISVA service during the pandemic and work with young women where domestic abuse in the family was an issue as part of an Early Help pilot. The Lloyds Foundation Trust Invest grant funded advocacy & support work with asylum seeking & trafficked women survivors. We had a small amount of grant monies (under £7k each) left from the National Lottery Community Fund grant to West Yorkshire Sexual Violence Partnership (with BRC&SASS as the lead partner) for an action research project on Survivor Leadership and Refugee Action to support refugees that were spent up this financial year. We were successful in gaining a Charitable Aid Foundation grant to support the development of our services for Black, Asian & racially Minoritised services run by our Jyoti, women of colour team. This money will be spent in the next financial year. The Garfield Weston grant that was received into BRC&SASS was transferred to Daizybell a subsidiary of BRC&SASS.

Funding from the 31st March 2022 for the financial year is in place. Our major funders Ministry of Justice, Clinical Commissioning Groups, WYCA all continue to contribute to services. The Trustees receive regular financial management reports and funding reports and make decisions about service levels based on the actual and forecast income and expenditure.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Reserves are held to cover:

- a. Employment related legal responsibilities such as pensions, redundancy, sickness and maternity
- b. Salaries & running costs should there be a gap in funding for existing staff and services
- c. Underwriting costs where grants, commissions or contracts are paid in arrears
- d. Underwriting running costs & salaries in the 1st quarter of the financial year due to late confirmation of funding
- e. Costs related to developing services to meet the needs of women & girl survivors
- f. Investing in the financial resilience of the organisation
- g. Costs related to delivering against BRC&SASS Aims & Objectives should other funding not be available.
- h. Winding down costs & legal liabilities should the organisation be unsustainable

This policy and the level of reserves has been reviewed in accordance with a risk assessment. Trustees agreed that in 2022/23 £177,450 for employment related legal responsibilities such as pensions, redundancy, sickness and maternity is required to be held. Demands on reserves will be considered on a case by case basis according to the reserves policy. Should the organisation lose 20% of funding at any one time £90,429 would be required over 9 months whilst replacement funding was sort.

At the 31st March 2022, £203,602 was held in unrestricted funds and £168,947 in restricted funds carried forward to be spent on specific projects in 2022/23.

Structure, governance and management

The organisation is a company limited by guarantee, first registered on 16th November 2001 number 04323961 and registered as a charity on 24th April 2002 number 1091732. It took over the assets, liabilities and undertakings of Bradford Rape Crisis Group, an unincorporated charity established in 1982 on 4th April 2002.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 6 (2021:5). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 7 to the accounts.

BRC&SASS aims to recruit Trustees who have experience of working with women and girl survivors of rape and sexual abuse, experience of the voluntary sector and who have relevant management skills to offer. Trustees are appointed by Members of the organisation at the AGM and by existing members of the Trustees at Trustee meetings. One third of Trustees must retire at each AGM, those longest in office retiring first. Membership of the organisation is open to any volunteer who is interested in promoting the objects of the Charity, has been supporting the organisation through voluntary work for more than three months, applies to the Charity in the form required by the Trustees and is approved by the Trustees. New Trustees are given an induction pack and offered relevant training opportunities as they arise.

Trustees are Trustees of the Charity, Directors of the Company and Members of the organisation. They meet 8-10 times a year; working groups are established when necessary.

BRC&SASS is a member of Rape Crisis England & Wales (RCEW) and has achieved the RCEW National Service Standards. BRC&SASS is also an organisational member of the British Association for Counselling and Psychotherapy (BACP).

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

C Heron (Resigned 5 August 2021)

Ms L M Hilder

A Carrington

A Berkeley-Hill

K L Rayner

F Mahmood

(Appointed 18 October 2021)

E Broadley

(Appointed 17 January 2022)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Related parties and relationships with other organisations

BRC&SASS has activated a Trading Arm, Daizybell LTD, in order to generate our own unrestricted income and be less reliant on public bodies commissioning and grant funding which is subject to changes in the political environment.

BRC&SASS formed the West Yorkshire Sexual Violence Action Partnership (WYSVAP) with other specialist sexual violence organisations in West Yorkshire and has delivered an action learning project into Survivor Leadership. This partnership is now informal and less active. The 3 Rape Crisis Centres in West Yorkshire work closely together and are working to formalise their partnership.

Risk management

Trustees receive regular risk reports in relation to finances, funding, staffing and service delivery. Trustees conducted an annual risk review in addition to a rolling review of risk.

Risks identified by the Board of Trustees in the annual risk review include:

- Maintaining posts recruited with short term funding that are needed to meet demand on services.
- Maintaining the health & wellbeing of staff.
- Uncertainty about West Yorkshire Combined Authority's commissioning strategy.
- Other organisations are moving into the sexual violence sector that could be potential competitors.
- Lack of medium to longer term funding that creates uncertainty and instability in the staff team

Funds held as custodian trustee

There are no funds held as custodian trustee on behalf of others.

The trustees' report was approved by the Board of Trustees.



A Carrington
Trustee

5 September 2022

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

I report to the trustees on my examination of the financial statements of Bradford Rape Crisis and Sexual Abuse Survivors Service (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

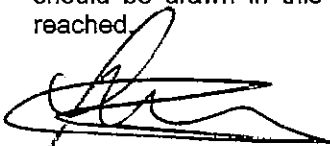
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Jonathan Leathley
Fawley Judge & Easton
Chartered Certified Accountants
1 Parliament Street
Hull
East Yorkshire
HU1 2AS

Dated: 5 September 2022

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total Unrestricted funds 2022 £ | Restricted funds 2021 £ | Total 2021 £ |
|---|-------|------------------------------------|----------------------------------|--|----------------------------------|--------------------|
| Income from: | | | | | | |
| Donations and legacies | 3 | 1,449 | - | 1,449 | 910 | 910 |
| Charitable activities | 4 | 24,839 | 840,538 | 865,377 | 22,915 | 728,788 |
| Investments | 5 | 951 | - | 951 | 939 | 939 |
| Total income | | 27,239 | 840,538 | 867,777 | 24,764 | 730,637 |
| Expenditure on: | | | | | | |
| Charitable activities | 6 | 14,168 | 733,054 | 747,222 | 5,105 | 711,360 |
| Gross transfers between funds | | - | - | - | 1,896 | (1,896) |
| Net income for the year/ Net movement in funds | | 13,071 | 107,484 | 120,555 | 21,555 | 19,277 |
| Fund balances at 1 April 2021 | | 197,107 | 54,887 | 251,994 | 57,165 | 232,715 |
| Fund balances at 31 March 2022 | | 210,178 | 162,371 | 372,549 | 54,887 | 251,992 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

BALANCE SHEET

AS AT 31 MARCH 2022

| | Notes | 2022 £ | £ | 2021 £ | £ |
|---|-------|----------------|----------------|-----------------|----------------|
| Fixed assets | | | | | |
| Tangible assets | 10 | | 5,124 | | 8,221 |
| Current assets | | | | | |
| Debtors | 11 | 11,568 | | 13,818 | |
| Cash at bank and in hand | | 364,322 | | 264,194 | |
| | | <u>375,890</u> | | <u>278,012</u> | |
| Creditors: amounts falling due within one year | 12 | <u>(8,465)</u> | | <u>(34,241)</u> | |
| Net current assets | | | 367,425 | | 243,771 |
| Total assets less current liabilities | | | <u>372,549</u> | | <u>251,992</u> |
| Income funds | | | | | |
| Restricted funds | 13 | 162,371 | | 54,887 | |
| Unrestricted funds | | 210,178 | | 197,105 | |
| | | <u>372,549</u> | | <u>251,992</u> | |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 5 September 2022


A Carrington
Trustee

Company registration number 04323961

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | 2022 £ | £ | 2021 £ | £ |
|---|-------|-----------|----------------|-----------|----------------|
| Cash flows from operating activities | | | | | |
| Cash generated from operations | 16 | | 99,177 | | 38,436 |
| Investing activities | | | | | |
| Purchase of tangible fixed assets | | - | | (9,208) | |
| Investment income received | | 951 | | 939 | |
| Net cash generated from/(used in) investing activities | | | | | |
| | | | 951 | | (8,269) |
| Net cash used in financing activities | | | | | |
| | | | - | | - |
| Net increase in cash and cash equivalents | | | | | |
| | | | 100,128 | | 30,167 |
| Cash and cash equivalents at beginning of year | | | 264,194 | | 234,027 |
| Cash and cash equivalents at end of year | | | <u>364,322</u> | | <u>264,194</u> |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Bradford Rape Crisis and Sexual Abuse Survivors Service is a private company limited by guarantee incorporated in England and Wales. The registered office is 3rd Floor Auburn House, Upper Piccadilly, Bradford, West Yorkshire, BD1 3NU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---------------------|------------------------------|
| Plant and equipment | 25% on a straight line basis |
|---------------------|------------------------------|

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

| | Unrestricted funds | Unrestricted funds |
|---------------------|--------------------|--------------------|
| | 2022 | 2021 |
| | £ | £ |
| Donations and gifts | 1,449 | 910 |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

| | Supporting women and girls who have experienced sexual violence 2022 £ | Supporting women and girls who have experienced sexual violence 2021 £ |
|----------------------------|--|--|
| Charitable activity income | 865,377 | 728,788 |
| Analysis by fund | | |
| Unrestricted funds | 24,839 | 22,915 |
| Restricted funds | 840,538 | 705,873 |
| | 865,377 | 728,788 |

5 Investments

| | Unrestricted funds 2022 £ | Unrestricted funds 2021 £ |
|--|---------------------------------|---------------------------------|
| User definable Investment income heading 1 | 951 | 939 |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

| | Supporting women and girls who have experienced sexual violence 2022 £ | Supporting women and girls who have experienced sexual violence 2021 £ |
|--|--|--|
| Staff costs | 569,661 | 533,461 |
| Depreciation and impairment | 3,098 | 3,266 |
| Premises costs | 31,733 | 31,056 |
| Expenses | 4,727 | 6,485 |
| Training | 2,477 | 5,285 |
| Supervision | 16,858 | 11,727 |
| Insurance | 2,182 | 1,948 |
| Telephone | 13,095 | 10,733 |
| Printing, postage and stationery | 3,132 | 3,185 |
| Subscriptions | 5,695 | 929 |
| Advertising | - | 1,855 |
| Repairs and renewals | 300 | 5,122 |
| Freelance fees | 40,690 | 49,712 |
| Interpretation | 13,049 | 25,819 |
| Travel & Substenance | 3,874 | 335 |
| Computer and software costs | 4,666 | 4,933 |
| Other operational costs | 30,485 | 13,847 |
| | <u>745,722</u> | <u>709,698</u> |
| Share of governance costs (see note 7) | 1,500 | 1,662 |
| | <u>747,222</u> | <u>711,360</u> |
| Analysis by fund | | |
| Unrestricted funds | 14,168 | 5,105 |
| Restricted funds | 733,054 | 706,255 |
| | <u>747,222</u> | <u>711,360</u> |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

| | Support costs £ | Governance costs £ | 2022 £ | Support costs £ | Governance costs £ | 2021 £ |
|---|--------------------|-----------------------|-----------|--------------------|-----------------------|-----------|
| Accountancy | - | 1,500 | 1,500 | - | 1,662 | 1,662 |
| | - | 1,500 | 1,500 | - | 1,662 | 1,662 |
| Analysed between Charitable activities | - | 1,500 | 1,500 | - | 1,662 | 1,662 |

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

| | 2022 Number | 2021 Number |
|-------------------------|-------------------|-------------------|
| | 22 | 18 |
| Employment costs | 2022 £ | 2021 £ |
| Wages and salaries | 504,331 | 472,344 |
| Social security costs | 40,379 | 37,398 |
| Other pension costs | 24,951 | 23,719 |
| | 569,661 | 533,461 |

There were no employees whose annual remuneration was more than £60,000.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Tangible fixed assets

| | Plant and equipment £ |
|------------------------------------|--------------------------|
| Cost | |
| At 1 April 2021 | 24,913 |
| At 31 March 2022 | 24,913 |
| Depreciation and impairment | |
| At 1 April 2021 | 16,691 |
| Depreciation charged in the year | 3,098 |
| At 31 March 2022 | 19,789 |
| Carrying amount | |
| At 31 March 2022 | 5,124 |
| At 31 March 2021 | 8,221 |

11 Debtors

| | 2022 £ | 2021 £ |
|---|-----------|-----------|
| Amounts falling due within one year: | | |
| Trade debtors | 5,715 | 1,000 |
| Other debtors | 3,221 | 10,211 |
| Prepayments and accrued income | 2,632 | 2,607 |
| | 11,568 | 13,818 |

12 Creditors: amounts falling due within one year

| | 2022 £ | 2021 £ |
|------------------------------|-----------|-----------|
| Other creditors | - | 22,067 |
| Accruals and deferred income | 8,465 | 12,174 |
| | 8,465 | 34,241 |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

| | Balance at 1 April 2020 £ | Movement In funds | | Transfers £ | Balance at 1 April 2021 £ | Movement In funds | | Balance at 31 March 2022 £ |
|---|---------------------------------|----------------------------|----------------------------|----------------|---------------------------------|----------------------------|----------------------------|----------------------------------|
| | | Incoming resources £ | Resources expended £ | | | Incoming resources £ | Resources expended £ | |
| Jyoti | 2,882 | - | - | - | 2,882 | 45,000 | (45,000) | 2,882 |
| Ministry of Justice: Rape Support Fund | - | 136,080 | (136,080) | - | - | 185,802 | (185,802) | - |
| Ministry of Justice: Rape Support Fund (COVID) | - | 88,080 | (86,190) | (1,890) | - | - | - | - |
| NHS Airedale, Wharfedale & Craven: Bradford City: and Bradford Districts CCG Collaboration | - | 236,470 | (236,470) | - | - | 236,470 | (236,470) | - |
| Police and Crime Commissioner for West Yorkshire | - | 140,539 | (140,539) | - | - | 150,657 | (150,657) | - |
| Bradford Council | 6 | 9,933 | (9,933) | (6) | - | 60,018 | (60,018) | - |
| Lloyds Invest | 21,735 | 37,000 | (33,306) | - | 25,429 | 25,000 | (26,064) | 24,365 |
| Rape Crisis England and Wales | 3,524 | - | (3,524) | - | - | - | - | - |
| National Lottery Community Fund - Partnership Development Grant | 29,018 | - | (22,440) | - | 6,576 | - | (6,576) | - |
| Big Lottery | - | 37,771 | (37,771) | - | - | - | - | - |
| Garfield Weston | - | 20,000 | - | - | 20,000 | - | (20,000) | - |
| CAF Resilience Fund | - | - | - | - | - | 137,592 | (2,467) | 135,125 |
| | 57,165 | 705,873 | (706,253) | (1,896) | 54,887 | 840,539 | (733,054) | 162,371 |

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Analysis of net assets between funds

| | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total 2022 £ | Unrestricted funds 2021 £ | Restricted funds 2021 £ | Total 2021 £ |
|--|---------------------------------|-------------------------------|--------------------|---------------------------------|-------------------------------|--------------------|
| Fund balances at 31 March 2022 are represented by: | | | | | | |
| Tangible assets | 5,124 | - | 5,124 | 8,221 | - | 8,221 |
| Current assets/ (liabilities) | 205,054 | 162,371 | 367,425 | 155,598 | 54,889 | 243,771 |
| | <u>210,178</u> | <u>162,371</u> | <u>372,549</u> | <u>163,819</u> | <u>54,889</u> | <u>251,992</u> |

15 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

| | 2022 £ | 2021 £ |
|------------------------|----------------|----------------|
| Aggregate compensation | <u>135,250</u> | <u>104,655</u> |

The following amounts were outstanding at the reporting end date:

| | Amounts owed by related parties 2022 | | Amounts owed by related parties 2021 | |
|---------------|---|--------------|---|--------------|
| | Balance £ | Net £ | Balance £ | Net £ |
| Daizybell Ltd | 3,000 | 3,000 | 3,000 | 3,000 |
| | <u>3,000</u> | <u>3,000</u> | <u>3,000</u> | <u>3,000</u> |

The Charity has a subsidiary Daizybell Ltd; a company ltd by guarantee registered in England & Wales on 05/12/2014 no.9343476. Consolidated accounts are not required to be prepared. Trustees decided that BRC&SASS would be making a soft loan of 0% interest to Daizybell. The rationale being that the simplest process that maximises the benefits to BRC&SASS is best. The initial loan will be small and no Directors will be receiving any financial benefits. The outstanding balance of this loan at the year end was £3,000.

BRADFORD RAPE CRISIS AND SEXUAL ABUSE SURVIVORS SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

| 16 | Cash generated from operations | 2022 £ | 2021 £ |
|----|---|---------------|---------------|
| | Surplus for the year | 120,556 | 19,277 |
| | Adjustments for: | | |
| | Investment income recognised in statement of financial activities | (951) | (939) |
| | Depreciation and impairment of tangible fixed assets | 3,098 | 3,266 |
| | Movements in working capital: | | |
| | Decrease/(increase) in debtors | 2,250 | (9,540) |
| | (Decrease)/increase in creditors | (25,776) | 26,372 |
| | Cash generated from operations | <u>99,177</u> | <u>38,436</u> |
| 17 | Analysis of changes in net funds | | |
| | The charity had no debt during the year. | | |