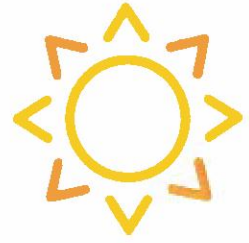




**Northmoor  
Community  
Association**

**Annual Report and Accounts of  
Northmoor Community Association  
for the year ending  
31<sup>st</sup> March 2022**



<https://www.facebook.com/NorthmoorCommunityAssociation/>

[https://twitter.com/Nmoor\\_Community](https://twitter.com/Nmoor_Community)

Company Limited by Guarantee no. 4227867

Registered Charity no. 1091595

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## Northmoor Community Association

Report of the Management Committee for the year ended 31<sup>st</sup> March 2022

### Legal and Administrative Information

#### Management Committee

David Callicott	Chairperson
Marsha Brooks	Deputy Chairperson
David Hanson	Secretary
Dayan Atenyam	Treasurer
Gloria Martin	
Tom Fisher	
Joseph Fisher	
Gemma Shepherd (Howell)	
Helen Rowe	
Marsha Brooks	
Victor Ologbebenga	(Removed 8 <sup>th</sup> February 2022)
Jordan Lewis	(Resigned 14 <sup>th</sup> December 2021)
Elizabeth Booth (Gear)	(Resigned 8 <sup>th</sup> December 2021)

#### Co-opted/ Non-voting Advisors

Lynn Leggatt	(Akasha Training) Co-opted, non-voting
Rosie Longden	(Great Places Housing Group) Co-opted, non-voting

**Charity Name:** Northmoor Community Association

**Charity Registration Number:** 1091595

**Company Registration Number:** 4227867

**Registered Office:** Northmoor Community Centre  
95-97 Northmoor Road, Longsight  
Manchester, M12 5RT

**Accountants:** Community Accountancy Service Ltd,  
The Grange, Pilgrim Drive, Beswick, Manchester M11 3TQ

**Bankers:** Co-operative Bank, PO Box 101, Balloon St, Manchester M60 4EP  
Lloyds, King St, Manchester

**HR Services** Aversure, Longcroft House, 2-8 Victoria Avenue  
London, EC2M 4NS

## TRUSTEES ANNUAL REPORT

### From the Chair

We are thankful that the rules under which we have had to work have been relaxed a little although many restrictions have remained. The continued challenges from previous years still remain as we start getting back to a more normal situation. Thanks to the continued support we have received from our partners and our diverse funders, we have managed to continue to provide support, and indeed increase support for so many who have faced challenges throughout the pandemic and now because of the economic situation.

The challenges we faced as we come out of lockdown and began to live with the virus were tremendous. The year ahead will be very challenging as we see so many needs of the community. We look forward to having a more open and productive 12 months and we continue to provide the impressively wide range of services: from those for the very youngest to those for people, like me, of more mature years.

It is this rich diversity of service provision that makes NCA such a wonderful and exciting place to be, and that ensures its continued relevance in a rapidly changing world. What will make this a possibility is the dedicated and loyal staff and volunteers who have done so much to get us through these troubled times.

I offer my sincere thanks to all my fellow trustees who are using their knowledge, experience, and skills to help guide NCA safely through challenging times.

David Callicott – Chair of NCA

### Our Focus

#### **Aims and Objectives of Northmoor Community Association (NCA)**

- To provide local facilities and resources which promote and encourage learning, development, and a stronger sense of community.
- To improve quality of life.
- To manage and develop fully accessible, multi-use, welcoming community facilities.
- To provide inter-generational and multi-cultural activities and services.
- To have a diverse team of dedicated staff and volunteers.
- To provide a range of low or no cost educational, recreational, social, inter-generational and multi-cultural activities that are accessible in response to local needs and aspirations.
- To create a mixed portfolio of funding including income from community enterprise activities to underpin the salaries of key staff and support for services.
- To maintain strategic relevance with partnerships, local authority, and funding bodies.



Our aim is to relieve poverty, promote health & wellbeing, advance skills & learning and improve the quality of life for the people living, working or volunteering in Northmoor and surrounding areas; we do this by providing a variety of accessible, welcoming projects and services for all.

Our vision for Northmoor is one of a thriving, diverse vibrant community in which we act as a catalyst in partnership with other community and voluntary organisations, to engage with the local community for the provision of local facilities, local employment and community activity.

The core values underpin our mission are that NCA is: open and inclusive, dedicated to its aims and mission, responsive to need and is independent and community led.

We strive to meet our aims and objectives through a number of ways:

- Providing a range of services for everyone in the community which are reflective of relevant quality standards and address the needs highlighted by the annual survey, community consultation and beneficiary feedback.
- Focussing on providing opportunities for local people to improve their skills, their options, their job prospects and their quality of life.
- Working in partnership with other organisations to provide the most comprehensive services for the wider community.
- Delivering four core services (and an additional five formal partnership services) at the Centre and Hub. We work to ensure these services are free or very low cost in order to be accessible to our community.

## **Community Consultation**

### **Annual Survey – summary of process and results**

Consultations are carried out on a regular basis to get feedback from Centre users on impact of services which shapes future delivery.

Throughout June and July of 2022 we conducted our Annual Survey where 66 Centre users completed a questionnaire.

We identified the needs of the community with the most chosen support services being benefits (55%), housing (45%), digital skills (40%), employment (47%) Mental Health (55%) and debt advice (36%). The most chosen activity was our Diner (41%), but often chosen were a Ladies exercise group (32%) and an older adult's group (23%).

The vast majority of Centre users live locally (59% from Longsight) and the vast majority (over 89%) rated the services that Northmoor Community Association offered as excellent. 75% of users were completely satisfied with the service, with 65% saying that using the service increased their self confidence and 79% saying that it had made a positive difference to their lives.

82% felt more connected to their local community with the same number responding that coming to the Community Centre improved their overall Wellbeing including Mental Wellbeing.

Comments from service users included "I am glad the community centre is there. I have used it in various ways over the years. It is one of the main focal points of the Longsight community" and "thank you very much for keeping the service open as much as possible and ensuring access to a range of communities and groups. It's lovely that local volunteers

get the chance to increase their confidence and skills and feel a part of making a difference to local people”.

### **Community Consultation**

Further consultations were carried out with three different groups in August and September 2022. The findings were that the positives about the local area were the variety of local shops, friendly and diverse local community, local people maintaining streets and green spaces (including Crowcroft Park and Nutsford Vale).

What people liked about the community centre was the welcoming and helpful staff, the IT Support offered and the range of volunteering opportunities.

The negatives of the local area were listed as fly tipping and rubbish, rats, lack of street lighting, poorly maintained green spaces, speeding traffic, car parking, people feeling unsafe, drug dealing, lack of police presence, no sense of community and poor mental health however the respondents offered practical solutions to remedy some of these issues.

The groups also fed back what sessions/ services they would like from Northmoor Community Centre and this will help develop future plans for the Centre. These included ESOL sessions, better guidance on coping with everyday life, gardening group and access to tools, dance and music classes, treatment therapies and exercise (such as massage, acupuncture, Tai-chi and QiQang), baking, jewellery making and sewing classes.

## **Our Services**

### **Next Step project**

Our Next Step project is an appointments and drop-in service that provides 1:1 support around benefits, housing, online learning, jobs and more. The service is delivered by staff and volunteers in Northmoor Hub which is open five days a week to anyone aged 16+. Within the service our partner, Great Places Housing, also delivers weekly CV support appointments.

**Opening times:** 10am to 1pm on Monday, Tuesday, Thursday and Friday and 4pm-7pm on Wednesday. Open all year round expect for 2 weeks over winter holidays.

**Highlights over the year:** 286 new people accessed the service, 1,172 total interactions and 973 hours of support given.

### **Case Studies:**

#### **June 2021**

Muhammad is 47 and lives locally; he first came to us in February 2019 for job search and to make a new CV. Since then we helped him apply for Universal Credit and showed him how to use his online account. He created a CV using the Great Places CV support service and we helped him with job search and applications. He has enhanced his CV by completing 4 of our online industry standard courses through Highspeed Training. He secured a job in May, his first since 2020!



*"I would have had too much struggle to do any of these things and probably would not have done any of them... Very good and cooperative. I feel very nice and feel like family members. There is not anything they haven't been able to do for me so far. Very good"*

#### **Anonymous – December 2021**

He is a local, single man from the UK with Italian and South Asian heritage; he has no education not helped by his dyslexia; he has worked all his life from aged 14.

"Recently due to mental illness and other illnesses I needed to apply for PIP, you have helped me with my PIP forms, Universal Credit, Doctor sick notes. Just being there to talk with is the biggest thing you have helped with, to try and get my life back. Next Step has given me lots of help, I feel less stressed; before I was having panic attacks, I didn't have anyone before coming to NCA. I would give up if I didn't have the help of the NCA."

"I'm trying to get me back to normal, without you guys I wouldn't be here. You guys are amazing"

#### **Northmoor Community Diner**

Northmoor Community Diner provides a freshly cooked lunch two days a week, including halal and vegetarian options, for a suggested donation of £1 a portion (Max 5 portions per household)

or whatever they can give. It is run by staff and volunteers and is open to everyone. As well as a meal and hot and cold drinks, customers are given information about our services and we have regular information stalls from a variety of local projects and services. We got a grant from GM mental health to open the Diner on Fridays too; this started on 7<sup>th</sup> May. We serve 'Light Bites' such as wraps and sandwiches. It's going really well, now just as many people come to Fridays as they do to Wednesdays and several new people join a week.

**Opening times:** The Diner is eat in on Wednesdays 12-2 with takeaways starting at 1pm, on Fridays it is takeaway only 12-2. Open all year round except it is closed all August and for 2 weeks over winter holidays.

**Highlights over the year:** 124 new people accessed the service, an average of 32 meals given out a day.

#### **Feedback:**

"Fantastic food & brilliant service and an excellent meal for £1."

"The meals are tops! Couldn't wish for better. Thank you."

"More days please"

"just keep on doing what you are doing"





## **'Youth Can Do' homework club**

We wanted to be sure once we opened that we would stay open, so as to promote continuity for the children. In terms of the pandemic, most restrictions have lifted so we decided to re-open in November 2021. Our Youth Can Do homework club provide a safe, well-equipped work environment for children aged 8-16. It is run by staff and volunteers who provide support three hours of support three days a week during school term time; on Mondays and Thursdays we focus on Maths and on Tuesdays English and all subjects. We deliver and facilitate a variety of activities that engage the children in different subjects such as culture, art, community and the environment.



**Opening times:** 3:30-5:30 Mon, Tues and Thursday with Maths support on Mon and Thurs. During school term time only.

**Highlights over the year:** 74 new children accessed the service

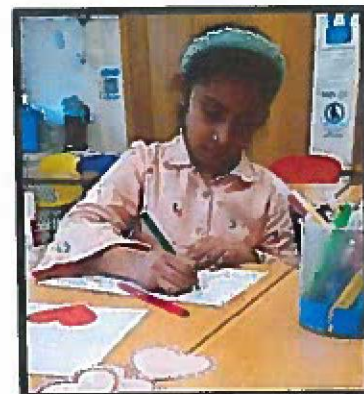
### **Case Study**

Chanel is aged 14, she is in year 9 at a local high school; she spends her spare time with her family, practising violin and listening to music. She wanted to attend the Maths sessions as she wasn't happy with her Maths grades; Michael identified which subjects she needed help with and provided her with tailored worksheets. After only a few weeks C started achieving higher grades; she is grateful to come to the club: "if I did not find Youth Can Do homework club I would not be able to achieve my grades and would have fallen behind with my work".



Abiha is 9 years old, she has recently relocated from Pakistan with her family. Her family matters a lot to her. She loves to draw, colour and play with her younger siblings in free time.

She joined the Homework Club in January 2022, she got to know about Youth Can Do Homework club through her friends. The reason for joining the Homework Club was to get help with Maths and English. She has exhibited a significant improvement in working out Maths. She had been previously struggling with speaking English, the Homework Club has been a means that she can now communicate freely and socialize with other children. Her English language has significantly improved, especially the grammar. She has started to interact with the other children, and isn't as shy as before.



In a brief conversation with her after 3 months of continuously attending the Homework Club she had a few things to say in her own words.

"I feel good, comfortable here. I get a lot of support from everyone and have improved in my Maths and English. I will continue to come here"

## **Creative Connections**

The Creative Connections project consists of a series of art and craft courses that run throughout the year. This year we ran Baking, Sewing, Jewellery Making, Floristry and Upcycling.

### **Baking**

Delivered by local baker, Janet of Heavenly Bakes.

There were five lots of 8-week baking courses over the year, reaching 40 learners.

#### **Feedback:**

"I enjoyed the course. I learned the terms and words related to Baking. In my English speaking exam presentation I spoke about making the Victoria sponge sandwich"

"I was nervous at first but this course has given me confidence in myself and the teach Janet has taught me excellent baking skills and good tips."

"I really enjoyed the classes, they are so relaxing and I'm forever learning new skills"

"I gained confidence, tried new things, met some lovely people, the teacher was lovely"



### **Floristry**

Delivered by local business Akasha.

There was one 6-week course which reached 6 learners.

#### **Feedback:**



"I really enjoyed this course, I learned a lot of new skills such as how to make a bouquet, how to wire flowers and make a centre piece and wreath."

### **Upcycling**

Delivered by local business Akasha.

There was one 6-week course which reached 6 learners.

**Feedback:** "I'd not been in a group for years, so the confidence boost was a huge. I can get out and about now on the back of it. I went into further training after, even though it was a short course, I had to right support and learnt new skills, I bought some equipment of my own and now I buy second-hand items, upcycle them and sell them on!"

### **Jewellery Making**

Delivered by Dynamic Engagement, funds held by Northmoor Together.  
A 3-week course reaching 8 LEARNERS.

#### **Feedback**

"It was good, I was excited to learnt it and happy that I have gained new skills"

"Enjoyable, I learnt new skills, gained confidence... had some time out to do something different"

"Actually fascinated that I made the jewellery"

"Very pleasurable and relaxing, made beaded dangle earring, bracelet and ring plus macramé pair of earrings"



## **Partnership Services**

The formal and informal partnerships we have are invaluable to how we meet the needs of the community and form a major aspect of how we run our organisation. Our partnerships enable us to utilise the existing provision provided by well-established organisations who have a history of delivering effective, specialist services instead of the inefficient, costly process of delivering everything in-house.

### **Macmillan Solutions**

One formal partnership we have is with the two other organisations that work to deliver the Community Cancer Solutions (CCS), (Formally known as Macmillan Solutions): Wai Yin Society and Audacious Foundation who also manage project staff. The project delivers practical and emotional support to people affected by cancer in our community and beyond. The CCS team has specialist knowledge of the needs of people affected by cancer and their team of volunteers works together with our trusted "brand" to reach people in most need. The knowledge and experience of Wai Yin and Audacious Foundation provides an even wider base of knowledge, experience and cultural understanding, enabling us to better meet these needs.

## **Self Help**

We have been formally partnered with Self Help for over 6 years who are a user-led mental health charity, part of the Big Life Group; they have a long record of providing mental health support services to the North of England. They provide their Psychological Wellbeing Service at the centre one day a week; this is one-to-one support and structured CBT courses for anyone experiencing common mental health problems such as anxiety and depression. We support people to refer into this service of which the wait time is a few weeks as opposed to months through the GP; they also deliver with the help of an interpreter if applicable which caters to the high number of residents with English as a second language.

## **Stay and Play**

We have been formally partnered with the Longsight Sure Start Centre, now part of The Big Life Group, in one form or another for 20 years; they currently deliver a stay and play session once a week on Thursdays 10-11:30 during term time for children aged 0-5 and their families or guardians. The Northmoor area was identified as having a high number of children under 5 compared to other areas in Longsight, which in itself has a high number of children. This partnership enables us help to meet the needs of the young children and parents of the community to gain pre-school socialising and support.

## **Talk English**

Since 2016 we've partnered with Manchester Adult Education Service to deliver community learning classes. For the last few years they have delivered their pre-entry Talk English classes for ESOL learners at the centre. This last year they delivered two classes every Tuesday; learners come through Manchester ESOL.

## **Partnership Working**

We have a 20-year partnership with Great Places Housing Group, over this year they provided specialist CV support sessions alongside our Next Step project.

Credit Union has not resumed their weekly collection point since the pandemic but we continue to have a close relationship with them, referring into their services and hosting them at events.

The Be Well team (Part of Big Life) deliver free NHS Health Checks once a month at the Centre or Hub.

Wood Street Mission provide us with free, new books for children aged 0-16 which we distribute in the Hub. They can get a new book once a week to keep; we provide WSM with data on number of books taken and the ages of the children and names of the books taken.

## Volunteers

We have a robust volunteer programme consistent with the Investing in Volunteers quality standard that we achieved in 2019. Volunteers are essential to the delivery of our services and the running of our centre; we have volunteer roles in all our projects and in Northmoor Hub and the Centre. We have diverse volunteers across the age ranges, ethnicities and abilities, some who started out as a beneficiary; we make all reasonable adjustments to ensure everyone who wants to volunteer can do. Volunteers not only enable us to support more people, but they also lend their individual skills for us to better meet the beneficiaries' needs, such as IT skills, cooking skills, speaking other languages and local knowledge.

**Highlights over the year:** 45 volunteers and placements completed 1,143 hours volunteering.

### Volunteer Stories

"I am Maria and I currently go to college with the hopes of studying Dentistry in University soon. I am a local to the area which makes volunteering 10x more rewarding as I get to give back to the community. I found out about NCA on the internet; I initially wanted to volunteer to connect with the community but it has had many more benefits such as increasing my confidence and boosting communication skills. On the Next Step project I have helped people search for jobs, with Manchester Move applications and with their Universal Credit Account. Volunteering on the Next Step project has given me the opportunity to meet a diverse range of people from all walks of life. This has defiantly helped me grow and develop as a person. Specifically, it has enhanced my communication skills and boosted my confidence highly. I believe that the transferable skills I've gained from volunteering here will be of great use to me in the future!"



***"I feel highly grateful for being able to volunteer at NCA. The atmosphere of the Northmoor Community Hub is extremely warm and friendly, the staff are amazing and it is very rewarding to be able to connect more with the community"***

### Yousef, 26 from Eritrea – Next Step project

"I live in Longsight and I'm currently studying at University and I have a part time job. I found out about the role online, I wanted to volunteer because I like helping people and would like to improve myself. On the Next Step project I welcome people and talk to them about their needs and help them fill out online form. I've not been here for very long but I've gained how to communicate with people that don't speak English. I've learnt many things about the rules regarding the job centre and council."

***"I am so glad to have this opportunity with lovely staff and very good environment"***





### Kei, 24, Homework Club – professional teacher

"I am new to Manchester and I was looking for work so volunteering at the Homework Club meant I was doing something worthwhile each week. I like the opportunity to sit and take time with one student at a time, to give them a chance to tell me what they think about the work and build a relationship. In a school there is less time to do that! I really enjoy establishing a calm atmosphere and bringing on creative writing as a way of producing literacy and writing. **Volunteering is engaging and challenging, my colleagues have been really supportive and friendly."**



### **Volunteer Celebrations**

We held a celebration event, the first since the pandemic on 31<sup>st</sup> July 2021, after the Hub launch event. It was really great to be able to celebrate the volunteers face to face and give out the certificates.

Our second event was on 14<sup>th</sup> December, there were festive decorations and delicious, hot food from New City across the road. Volunteers came with friends and family to meet each other, eat food and receive their certificate.



## **Our Beneficiaries**

Our beneficiaries reflect the Manchester Statistics 2021 Intelligence Hub findings in that an average of 49% are unemployed and 85% from BAME backgrounds. What we know our beneficiaries reflect a broad spectrum of the community: 58% are women, 41% are men, 1% are non-binary, 4% are under 16, 8% 16-25, 24% 26-39, 54% 40-65, 8% 65-74 and 2% 75+, 15% are carers, up to 23% have a disability or mental ill health, 44% experience mental health challenges and 69% have English as a second language. 17% have little-to-no digital skills.

## **Our Impact**

Through this year's annual survey results we are able to see the impact beneficiaries feel after using our services: 98% said their confidence increased; 98% said we had made a positive difference in their lives (the main improvements mentioned were learning and increasing skills and being able to get out the house and socialise); 98% said they feel a stronger community connection and spirit; 96% said they felt their social interaction and network has improved and 96% said their overall mental health and wellbeing had improved.

In the comments section, one person who had come to one of our creative classes and then did an online course in Next Step said "Made me more capable and more confident in doing things and helped my mental health". A Next Step beneficiary said: "As a single person living alone, it has often kept me in touch."

The survey asks 'how have our services made a difference to your life', the comments include: "I have much more knowledge about issues I'm not sure of and I enjoy the cafe menu very much", "I learned sewing and baking", "Something to look forward to. And it gets you out of the house. And you can pick up beautiful food."

The results here strongly reflect the impact shown by the feedback forms we have for each project, we conduct 'snapshot surveys' for each project every quarter.

In the Northmoor Community Diner surveys for the last 18 months, 100% feel more confident, have improved self-esteem and mental health and feel more connected after coming to the project. 79% said they had made friends from coming and 75% had gone on to attend another activity as a result of attending the Diner. First-hand comments show the impact the service has: "It's a fantastic offering for the community. Food is always amazing and you feel part of the community. Thanks everyone" and "Fantastic food, friendly service, value for money".

In the Next Step survey for the last 18 months, 86% feel more confident, 75% have improved self-esteem and 73% have gained new skills. the comments made were: "it was brilliant, I went for help as I'm not good with reading and writing. I want to go back as it helped me a lot.", "Everybody in the centre [is] very nice and helpful. I came here first time and I am happy and more confident."

Participants of our Creative Connections courses said: "I gained confidence, tried new things, met some lovely people", "I learnt so much I want to do the further courses also", "I learnt how to make a hat, bag and pillow case"

## Key Events

### **Northmoor Hub Opening**

Since 2005 the space at 103 Northmoor Road was our Social Enterprise 'Northmoor Community Laundrette'. It boasted being Manchester's only Internet Café Laundrette and also provided community services such as Take a Seat, Library, Baby Boxes and Information Station. The Laundrette's financial difficulties were exposed by the 2020 pandemic which led to the difficult decision to close. We used the pandemic as an opportunity to take stock and move forward; the repurposing the space formed a pivotal part of our Response and Recovery Plan. It was made possible with the Manchester City Council Covid-19 business grant, the One Manchester Covid-19 Recovery grant and the income from selling the Laundrette machines. We received project management support and new signage from our landlords and long term partners Great Places Housing Group whose contractors Casey did an amazing job on the space. Local company IGL Surveying also provided their services at charitable rates. The space has been transformed into a fantastic place for the community and since March 2021 has been home to our thriving Next Step project which provides IAG support including: benefits, housing, financial, jobs, CVs and online courses. We have also maintained the community services from the Laundrette including a Café, internet and printing, library, Take a Seat and information station. Opening times are: 10am to 1pm on Monday, Tuesday, Thursday and Friday and 4pm-7pm on Wednesday.





## Northmoor Hub Launch and NCA's 20 year anniversary celebration

In July 2021 the Mayor of Greater Manchester, Andy Burnham officially opened our new Northmoor Hub and celebrated our 20 years anniversary. We invited Andy Burnham, our trustees, partners, funders and stakeholders including Manchester City Council, MP Afzal Khan and Councillors Suzanne Richards and Luthfur Rahman who have always been so supportive of us and the work we do in the community.

This was a joint event with one of our longest partners, Great Places Housing Group, who were celebrating 25 years of work in Northmoor and more than £17m investment to provide new, affordable homes and transform Northmoor into a modern and inclusive place to live and work. They also celebrated the £300k facelift of the Grade 11 listed Beswick Cooperative building including the amazing refurbishment of the three retail units next door to us.

Mayor of Greater Manchester, Andy Burnham said:

"The Hub is a fantastic new community facility for Northmoor; you can feel the community spirit as soon as you get here. It provides local people with an essential space to get together, learn and develop and I am proud to support the opening. It's also great to see the new retail units at Great Places Cooperative Building, which will provide an excellent opportunity for small businesses that will bring social value into the area and further enhance the local high street."

At the event we heard from our Chair David Callicott, Matthew Harrison the Chief Executive of Great Places and then our guest of honour Andy Burnham who then officially opened Northmoor Hub. We gave a tour of Northmoor Hub and heard from some of our volunteers and then over to Great Place's newly renovated retail units. Back at the Centre there were canapes made by Violet from our Northmoor Community Diner and gorgeous cupcakes by Janet from Heavenly Cakes who delivers our Baking classes.

## Community Celebration

We held this on 31<sup>st</sup> July after the Hub Launch celebration and the Volunteer Celebration. There was a large turnout of around 80 people throughout the afternoon, many people said it was their first event since before the pandemic and how great it was to be around people





again. It was buzzing with conversation and the sound of music from local artist, Hannah Jan. We served packed lunch and ice cream and the children decorated the pavements so beautifully with lovely pictures and messages.



### Room Name Tiles

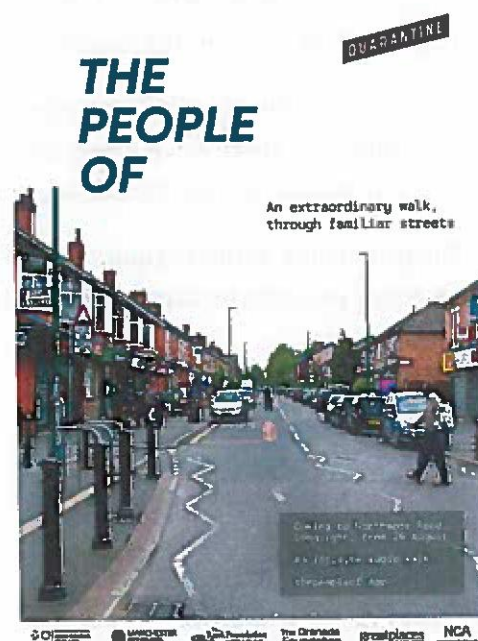
Back in November 2020 we had room name tiles created by 'Create It' in Cheadle, we thought we'd save them to be revealed at our 20 year anniversary. We had them installed by local business Rainwater Ceramics who agreed to a discount given that we were a charity. We revealed them to the board before the Hub launch event on 31<sup>st</sup> July, including the very special, newly named 'Callicott Suite'.



### 'The People of Northmoor' Audio Walk

Great Places and NCA partnered with Manchester ensemble Quarantine who created an audio walk of Northmoor made through interviews and encounters with the people who live and work in the area. It maps the voices, stories and daily routines of Northmoor Road against a sonic landscape of found and composed sound. 'The people of...' takes you on a remarkable journey along a familiar route.

We used our community connections, including Northmoor together, to introduce Quarantine to Northmoor and discussed with them what it is to work in the community.



This launched early 2022 and can be accessed by anyone via the site:

[www.thepeopleof.app/home-2/](http://www.thepeopleof.app/home-2/)

### **Work, Jobs and skills Event**

As part of Poverty Week, Great Places partnered with us to put on a 'Work, Jobs, Skills and Finance' event on 12th October. Everyone was welcome to attend the event where there were stalls from these local services and lots of good food available to enjoy; in the end 18 people came. We had a stall detailing all the services we have available including the Next Step project.

Smart Works is a charity for women, they provide coaching so they feel more confident and start believing in their own ability to succeed. They also provide high-quality clothing for their next interview and a full set of clothes if they get the job.

South Manchester Credit Union were here to talk about community banking, safe loans and fairer financing and asking people, 'How's your balance?.'

Humans MCR do work around food poverty with short and long-term solutions that tackle food insecurity faced by residents in Greater Manchester.

Gill from Great Places explained to residents about the Employment support they can offer, including

the CV support they do here are NCA.

### **Financial Review**

As we moved out of the lockdowns and returned to a semblance of normality, NCA has successfully maintained a robust financial position. At the close of the year we show a net loss of £16,972, however this is mostly against project-specific funding. The NCA reserves policy to ensure a minimum of 6 months' running costs has been exceeded, and at 31<sup>st</sup> March we have unrestricted reserves to cover 10 months in addition to the restricted funding that we hold for existing activities.

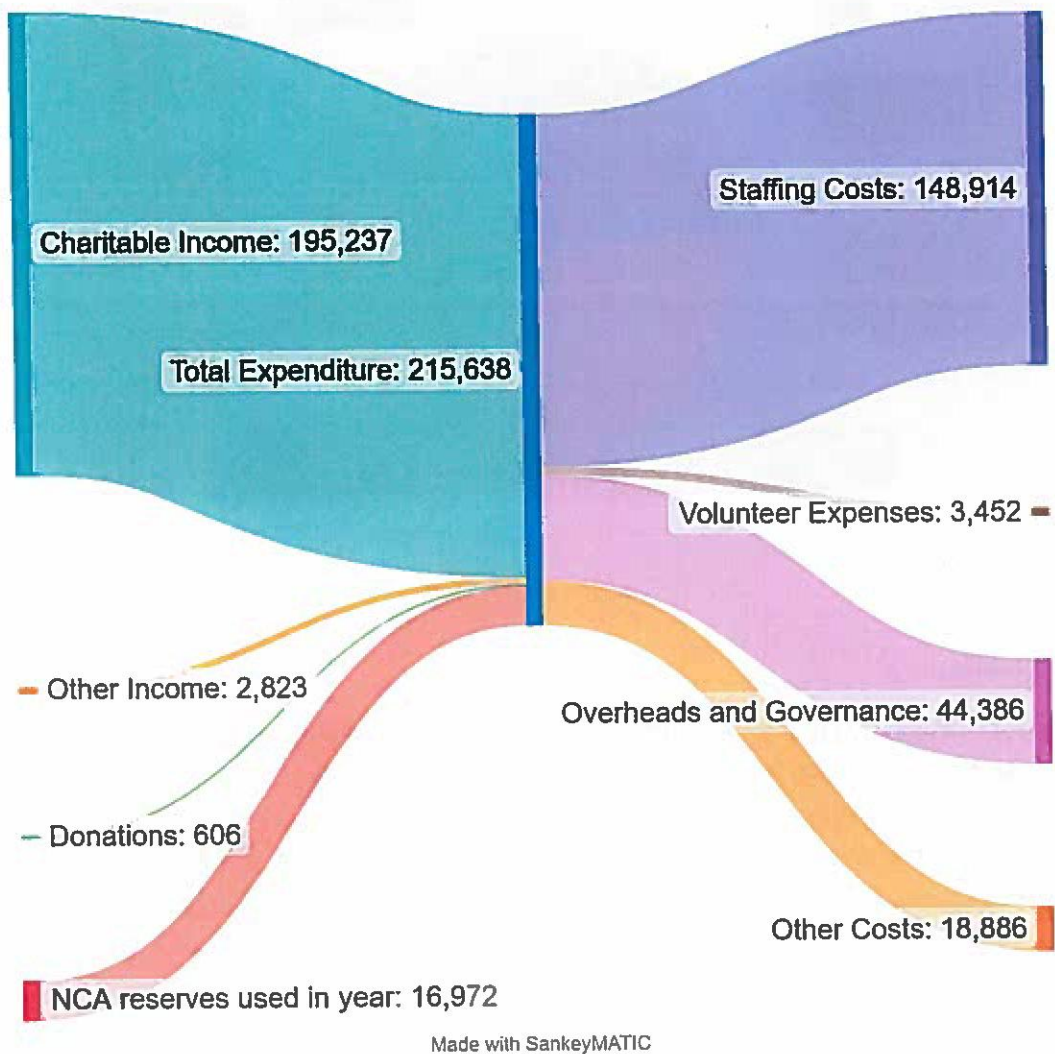
The Centre Manager has been on sick leave since June 2021, and office staff at the Community Centre have taken on additional duties to cover this absence, with support from the Trustees and from Daniel Mountford (fundraising advisor at GreatPlaces).

Despite losing some regular room hirers due to lockdowns, we are starting to see an increase in room bookings, and interest from other groups in the wider community.

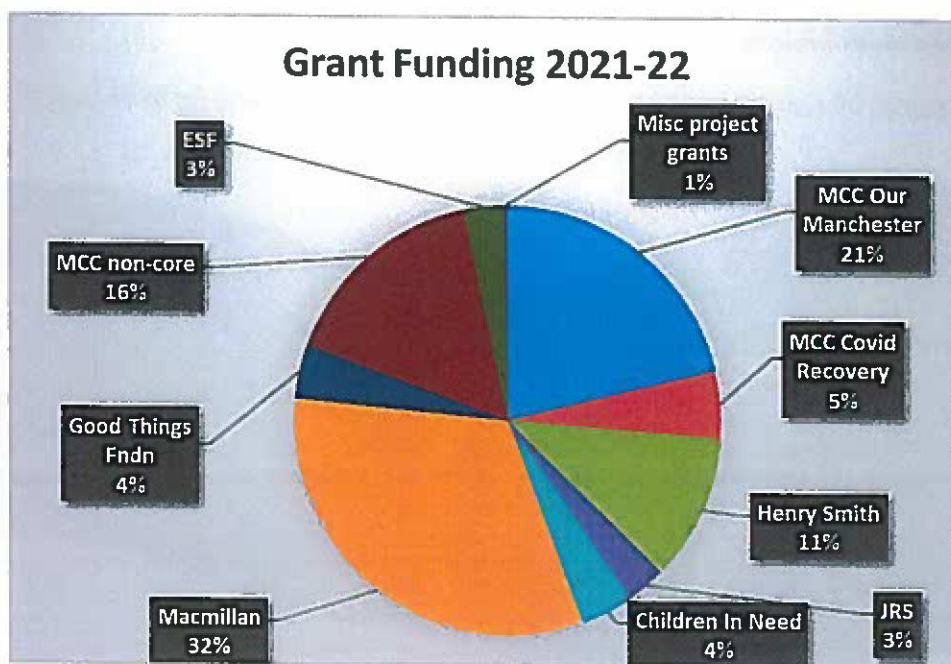


Income sources and Funders

Our main source of income in 2021-22 was restricted income in the form of Grants.



Our most significant funding came from Macmillan Cancer Support, to deliver the Macmillan Solutions project, closely followed by MCC Our Manchester Funding, which supported core costs including the Centre Manager.



### Reserves policy

The NCA reserves policy to ensure a minimum of 6 months' running costs has been exceeded, and at 31<sup>st</sup> March we have unrestricted reserves to cover 10 months' costs, in addition to the restricted funding that we hold for existing activities. Holding this level of reserves ensures that should there be difficulties in securing funding, the NCA is in a robust position to continue delivering services. In light of the predicted cost of living crisis which will also affect our running costs, this level of reserves is considered prudent by the Trustees.

In addition, the Association holds a fixed amount of £21,500 against potential future costs to wind up the charity should the need arise.

### Investment and Risk Reduction

Now that the Association holds significant reserves, the Trustees will be reviewing options for short-term investments to maximise returns. The Trustees are conscious of the risks in investing in the current climate, and will be investigating low-risk options. There are also plans to move funds into different accounts in order that all the funds held will be protected under the FSCS.



## **Plans for the Future**

The Trustees have reviewed the activities currently offered and it has been agreed that during this period of regeneration it is vital to continue to deliver these core services. With a view to this, funding has been secured to employ a second member of staff in the Next Step Project to double the capacity for advice and guidance.

Activities and in-person sessions are becoming more in demand, and we are responding to this with increased delivery.

Community Consultation will be a continuing priority in order to assess the demands of the local neighbourhood and develop services accordingly.

## **Governance**

The Association is a charitable company limited by guarantee, incorporated on 4<sup>th</sup> June 2001 and registered as a charity on 11<sup>th</sup> April 2002. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

## **Recruitment and appointment of Management Committee**

The term of office for members of the Management Committee expires at the 2nd A.G.M. after their initial appointment at which point retiring members are eligible for re-election as per section 33 of the Articles of Association for Northmoor Community Association:

*At every Annual General Meeting one-half of the elected members of the Management Committee shall retire from office (or, if their number is not divisible by two, then the number nearest to one-half), those to retire being those who have been longest in office since they were last elected. In the event of there being two or more persons with the same length of service then, in the absence of agreement, those to retire shall be decided by lot. One half of the elected members of the Management Committee are eligible for re-election at the AGM. The officers of the committee are elected from the membership of the Management Committee at the first committee meeting after the AGM*

All Trustees give their time freely and no Trustees received remuneration during the year except for out-of-pocket expenses incurred in the course of their duties.

## **Trustee Induction and Training**

Whilst some of our would-be Trustees are familiar with the duties involved, this is not the case for all. We employ a thorough induction programme that includes: an introduction to the Association and its history; the work we have done over the last 20 years and how far we have come; current projects and activities and the community we serve; duties and commitments of being a Trustee; training including accredited Safeguarding courses.

## **Risk Management**

The Trustees have conducted a thorough appraisal of the risks to the organisation and have established a risk register which is updated at least annually. This is delegated to the Business subcommittee who report to the larger board.

Risks are prioritised using an assessment matrix and the Trustees aim to reduce the occurrence of amber or red risks, whilst appreciating that some things are impossible to alleviate, such as the pandemic.

The Association requires all Trustees and all relevant staff to complete a DBS check and to complete Safeguarding training at the appropriate level for their role. All staff are also required to undertake Health & Safety, First Aid and Fire Marshall training. Anyone handling data is required to undertake GDPR and data protection training, and relevant role-specific training such as COSHH or Manual Handling.

The Association became PQASSO accredited and will be looking to renew this in the near future (Now called Trusted Charities).

The Association adheres to local and national legislation and policies for best practice in the voluntary and community sector.

## **Management Structure**

The Trustees oversee the charity and a scheme of delegation is in place whereby day-to-day running of the Community Centre, Community Hub, activities and management of staff is the responsibility of the Centre Manager, who reports directly back to the Trustees.

The Trustees also have subcommittees to form working groups for specific areas of governance: Business and Finance; Fundraising; Marketing; Macmillan Solutions Steering Group; and the SAFE group for safeguarding, Health & Safety and GDPR

Back office tasks are completed by the Finance & Administration Officer, the Community Development and Volunteer Co-ordination Officer and the Centre Manager, assisted by volunteers.

Projects are staffed and run by project workers with oversight, management and planning by the Community Development and Volunteer Co-ordination Officer.

All staff report to the Centre Manager and to the Trustees as necessary.

**NORTHMOOR COMMUNITY ASSOCIATION**

**COMPANY REGISTRATION NUMBER: 4227867 (England)**  
**CHARITY REGISTRATION NUMBER: 1091595**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED**  
**31ST MARCH 2022**

**COMMUNITY ACCOUNTANCY SERVICE LIMITED**  
The Grange  
Pilgrim Drive  
Beswick  
Manchester M11 3TQ



## **NORTHMOOR COMMUNITY ASSOCIATION**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022**

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**NORTHMOOR COMMUNITY ASSOCIATION  
REPORT OF THE TRUSTEES FOR THE YEAR ENDED  
31st MARCH 2022**

**Trustees Responsibilities**

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year (or other accounting period) which give a true and fair view of the state of affairs of the charitable company, and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records, that disclose with reasonable accuracy, at any time, the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees report is prepared in accordance with the small companies regime under Part 15 of the Companies Act 2006.

On behalf of the Board of Trustees:



David Hanson

Company Secretary

Date: 3rd August 2022





## **Independent examiner's report to the trustees of Northmoor Community Association**

I report on the accounts of the company for the year ended 31<sup>st</sup> March 2022, which are set out on pages 25 to 38.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

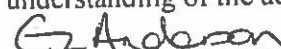
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
- with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



EL Anderson MA FCA CTA

Community Accountancy Service Ltd

The Grange, Pilgrim Drive

Beswick, Manchester, M11 3TQ

Date: 3<sup>rd</sup> August 2022



**STATEMENT OF FINANCIAL ACTIVITIES**  
(incorporating the income and expenditure account)  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
<b>INCOME FROM:</b>					
Donations & Legacies	3	466	140	606	561
Charitable Activities	4	30,594	164,643	195,237	275,540
Other Trading Activities	5	24	-	24	335
Investment Income		28	-	28	314
Partnership Income - NMT (A4A)		-	-	-	9,915
Other Income	6	2,451	320	2,771	4,362
<b>TOTAL</b>		<b>33,563</b>	<b>165,103</b>	<b>198,666</b>	<b>291,027</b>
<b>EXPENDITURE ON:</b>					
Raising Funds	8	-	-	-	14,130
Charitable Activities	9	34,071	181,567	215,638	213,956
<b>TOTAL</b>		<b>34,071</b>	<b>181,567</b>	<b>215,638</b>	<b>228,086</b>
<b>NET INCOME (EXPENDITURE)</b>		<b>(508)</b>	<b>(16,464)</b>	<b>(16,972)</b>	<b>62,941</b>
Transfers between funds	18	(3,575)	3,575	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(4,083)</b>	<b>(12,889)</b>	<b>(16,972)</b>	<b>62,941</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward	18	264,203	81,685	345,888	282,947
<b>TOTAL FUNDS CARRIED FORWARD</b>	18	<b>260,120</b>	<b>68,796</b>	<b>328,916</b>	<b>345,888</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The attached notes form part of these accounts.



NORTHMOOR COMMUNITY ASSOCIATION

CO REG NO 4227867

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BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	13	24,092	29,028
<b>CURRENT ASSETS</b>			
Debtors	14	29,348	30,557
Cash at Bank and in Hand		<u>400,520</u>	<u>335,339</u>
		429,868	365,896
<b>LIABILITIES:</b>			
Amounts falling due within one year	15	<u>(125,044)</u>	<u>(49,036)</u>
<b>NET CURRENT ASSETS</b>		304,824	316,860
<b>TOTAL NET ASSETS</b>		<u>328,916</u>	<u>345,888</u>
<b>THE FUNDS OF THE CHARITY</b>			
Restricted Income Funds	19	68,796	81,685
Unrestricted Income Funds	19	260,120	264,203
		<u>328,916</u>	<u>345,888</u>

For the year in question the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved on behalf of the Company's Board of Trustees:

Trustee



David Callicott  
Chair

Trustee



David Hanson  
Secretary

Date: 3rd August 2022

The attached notes form part of these accounts.



## STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 31ST MARCH 2022

## Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net movement in funds	(16,972)	62,941
Add back depreciation	8,809	8,158
Deduct investment income	(28)	(314)
Decrease/(increase) in debtors	1,209	(3,133)
Increase/(decrease) in creditors	76,008	12,475
<b>Net cash used in operating activities</b>	<b>69,026</b>	<b>80,127</b>
<b>Cash flows from investment activities:</b>		
Interest	28	314
Purchase of fixed assets	(3,873)	(23,906)
<b>Net cash provided by investing activities</b>	<b>(3,845)</b>	<b>(23,592)</b>
 Increase/(decrease) in cash and cash equivalents during the year	 65,181	 56,535
Cash and cash equivalents brought forward	335,339	278,804
<b>Cash and cash equivalents carried forward</b>	<b>400,520</b>	<b>335,339</b>





## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

**1 ACCOUNTING POLICIES****(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on January 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), The Companies Act 2006 and the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Funds structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. There were 24 restricted funds at the year end.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Further details are in Note 18.

**(c) Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**(d) Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal and professional fees together with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned based on staff time and the usage of facilities and services for management purposes. The allocation of support and governance costs is analysed in note 10.

**(g) Costs of raising funds**

The costs of raising funds consists of staffing, running costs and overheads for the community laundrette.



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

**(h) Charitable Activities**

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 9.

**(i) Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

Building Improvements	25% on cost
Furniture and Equipment	25% on cost
Computer Equipment	33.33% on cost

**(j) Pensions**

The charity operates an auto enrolment pension scheme through NEST.

NCA makes a 3% contribution and employees a 5% contribution to this scheme. The charity has no liabilities beyond making its contributions and paying across the deductions for the employee's contributions.

**(k) Contingent liabilities**

There were no contingent liabilities at 31st March 2022 (2021 £nil).

**(l) Debtors**

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(m) Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(n) Reserves**

Please refer to annual report.

**2 RELATED PARTY TRANSACTIONS AND TRUSTEES' EXPENSES AND REMUNERATION**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or in kind (2020: £nil). Expenses paid to one trustee in the year totalled £121 (2021: £121). The expenses are in respect of a project volunteer role.

**3 DONATIONS & LEGACIES**

	Unrestricted £	Restricted £	Total 2022 £
Donations	466	140	606
	<u>466</u>	<u>140</u>	<u>606</u>
Previous Year			
	Unrestricted £	Restricted £	Total 2021 £
Donations	397	164	561
	<u>397</u>	<u>164</u>	<u>561</u>



**NORTHMOOR COMMUNITY ASSOCIATION**

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**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022**

<b>4 INCOME FROM CHARITABLE ACTIVITIES</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2022 £</b>
Grants:			
Manchester City Council - Our Manchester	-	37,852	37,852
Manchester City Council - EARG	6,163	-	6,163
Manchester City Council - Restart	8,000	-	8,000
Manchester City Council - Covid Impact Fund	-	9,309	9,309
Manchester City Council - Work Club	-	8,000	8,000
HMRC - CJRS Grant	-	4,718	4,718
The Henry Smith Charity	-	20,400	20,400
Lloyds Foundation	-	8,036	8,036
Macmillan	-	57,608	57,608
ESF	-	4,224	4,224
Other small grants	-	440	440
Good Things Foundation	-	6,400	6,400
BBC Children in Need	-	7,500	7,500
Diner & Catering Income	2,669	156	2,825
Community Facility Rental Income	13,762	-	13,762
	<u>30,594</u>	<u>164,643</u>	<u>195,237</u>

Previous Year:	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2021 £</b>
Grants:			
Manchester City Council - Our Manchester	-	37,852	37,852
Manchester City Council - RHLGF	20,000	-	20,000
Manchester City Council - LRSG	12,738	-	12,738
Manchester City Council - Work Club	-	9,700	9,700
HMRC - CJRS Grant	-	30,229	30,229
The Henry Smith Charity (£10,200 deferred)	-	7,300	7,300
Lloyds Foundation (£8,036 deferred)	-	9,761	9,761
Great Places Housing	-	15,000	15,000
Macmillan	-	69,754	69,754
ESF	-	13,790	13,790
We Love Manchester	-	2,855	2,855
Garfield Weston Foundation	2,000	6,250	8,250
One Manchester	-	14,568	14,568
Good Things Foundation	-	8,313	8,313
BBC Children in Need	-	9,383	9,383
Diner & Catering Income	-	288	288
Community Facility Rental Income	5,759	-	5,759
	<u>40,497</u>	<u>235,043</u>	<u>275,540</u>

**5 INCOME FROM OTHER TRADING ACTIVITIES**

	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2022 £</b>
Photocopying & Printing	24	-	24
	<u>24</u>	<u>-</u>	<u>24</u>
Previous Year:	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2021 £</b>
Community Launderette	10	-	10
Consultancy	-	240	240
Photocopying & Printing	79	-	79
Clothing & Recycling Income	6	-	6
	<u>95</u>	<u>240</u>	<u>335</u>





NORTHMOOR COMMUNITY ASSOCIATION

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

**6 OTHER INCOME**

	Unrestricted £	Restricted £	Total 2022 £
Contribution to maintenance costs	2,070	-	2,070
Staffing Recharge	162	-	162
Other	219	320	539
	<u>2,451</u>	<u>320</u>	<u>2,771</u>

Previous Year

	Unrestricted £	Restricted £	Total 2021 £
Contribution to alarm maintenance	132	-	132
Surplus on sale of fixed assets	4,000	-	4,000
Other	100	130	230
	<u>4,232</u>	<u>130</u>	<u>4,362</u>

**7 NET INCOMING RESOURCES FOR THE YEAR**

	2022 £	2021 £
The net incoming (outgoing) resources are stated after charging:		
Depreciation (owned assets)	8,809	8,158
Accountancy & Independent Examination Fees	1,215	1,215
Trustees (Directors) Remuneration (see note 2)	-	-

**8 EXPENDITURE ON RAISING FUNDS**

	Launderette £	Launderette Grant Subsidised £	Total 2022 £	Total 2021 £
Salaries & Wages	-	-	-	13,864
Staff Pension	-	-	-	44
Refreshments	-	-	-	3
Support Costs	-	-	-	219
	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,130</u>
Restricted Funds			-	9,547
Unrestricted Funds			-	4,583
			<u>-</u>	<u>14,130</u>

**9 EXPENDITURE ON CHARITABLE ACTIVITIES**

	Unrestricted £	Restricted £	Total 2022 £
Salaries and Wages	21,848	108,352	130,200
Pension Costs	919	2,795	3,714
Secondments	-	15,000	15,000
Recruitment & DBS checks	-	260	260
Staff Travel & Subsistence	5	757	762
Staff Training	24	-	24
Beneficiary Training	-	2,340	2,340
Volunteer Expenses	91	3,452	3,543
Catering & Refreshments	2,720	5,912	8,632
Projects, Activities & Materials	1,265	3,495	4,760
Publicity	200	783	983
Personal Budgets	-	1,034	1,034
Project Recharges	-	-	-
Support Costs	6,999	34,161	41,160
Governance Costs	-	3,226	3,226
	<u>34,071</u>	<u>181,567</u>	<u>215,638</u>



NORTHMOOR COMMUNITY ASSOCIATION

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

EXPENDITURE ON  
CHARITABLE ACTIVITIES

9 cont...

Previous Year:

	Unrestricted £	Restricted £	Total 2021 £
Salaries and Wages	2,275	117,124	119,399
Pension Costs	293	3,207	3,500
Redundancy Costs	4,656	-	4,656
Secondments	-	15,000	15,000
Facilitators	-	4,735	4,735
Recruitment & DBS checks	-	87	87
Staff Travel & Subsistence	-	907	907
Beneficiary Training	-	8,371	8,371
Volunteer Expenses	12	3,011	3,023
Catering & Refreshments	5	700	705
Projects, Activities & Materials	81	5,273	5,354
Publicity	-	-	-
Personal Budgets	-	5,960	5,960
Specific Donations	-	5	5
Project Recharges	(11,923)	11,923	-
Support Costs	4,913	33,969	38,882
Governance Costs	954	2,418	3,372
	<u>1,266</u>	<u>212,690</u>	<u>213,956</u>



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

## 10 ALLOCATION OF GOVERNANCE AND SUPPORT COSTS

		General Support	Governance	Total 2022
		£	£	£
Telephone	<i>Use of Premises</i>	1,203		1,203
IT & Computer Maintenance	<i>Use of Premises</i>	2,715		2,715
Repairs and Maintenance	<i>Use of Premises</i>	6,004		6,004
Heat, Light & Water	<i>Use of Premises</i>	4,015		4,015
Cleaning	<i>Use of Premises</i>	3,800		3,800
Printing and Stationery	<i>Use of Premises</i>	3,814		3,814
Insurance	<i>Use of Premises</i>	2,226		2,226
Rent & Council Tax	<i>Use of Premises</i>	7,531		7,531
Minor Equipment	<i>Use of Premises</i>	320		320
Depreciation	<i>Use of Equipment</i>	8,809		8,809
Subscriptions	<i>Activity Specific</i>	139		139
Sundries	<i>Use of Premises</i>	460		460
Bad Debts	<i>Activity Specific</i>	120		120
Bank Charges	<i>Activity Specific</i>	4		4
HR Costs	<i>Governance</i>		2,011	2,011
Accountancy	<i>Governance</i>		1,215	1,215
		41,160	3,226	44,386

## Previous Year:

		General Support	Governance	2021 Total
		£	£	£
Telephone	<i>Use of Premises</i>	923		923
IT & Computer Maintenance	<i>Use of Premises</i>	2,638		2,638
Repairs and Maintenance	<i>Use of Premises</i>	257		257
Heat, Light & Water	<i>Use of Premises</i>	6,520		6,520
Cleaning	<i>Use of Premises</i>	3,927		3,927
Printing and Stationery	<i>Use of Premises</i>	2,885		2,885
Insurance	<i>Use of Premises</i>	2,449		2,449
Rent & Council Tax	<i>Use of Premises</i>	8,279		8,279
Minor Equipment	<i>Use of Premises</i>	436		436
Depreciation	<i>Use of Equipment</i>	8,158		8,158
Subscriptions	<i>Activity Specific</i>	560		560
Sundries	<i>Use of Premises</i>	235		235
Bad Debts	<i>Activity Specific</i>	152		152
Bank Charges	<i>Activity Specific</i>	5		5
HR Costs	<i>Governance</i>		2,157	2,157
Professional Fees	<i>Activity Specific</i>	1,458		1,458
Accountancy	<i>Governance</i>		1,215	1,215
		38,882	3,372	42,254

## 11 STAFF COSTS

Staff costs were as follows:

	2022	2021
	£	£
Salaries and wages	126,088	129,577
Redundancy Costs	-	4,656
Social security costs	4,112	3,686
Pensions	3,714	3,544
	133,914	141,463

The charity employed 10 people during the year (2021 :12), with an average full time equivalent of 5. The charity considers its key management personnel comprises the trustees and the Centre manager. The Centre manager is a seconded post and a contribution of £15,000 p.a. is paid towards the post. This is shown in Note 9 under secondments. No employee has benefits in excess of £60,000 .





## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

## 12 AMOUNTS DUE UNDER OPERATING LEASE ARRANGEMENTS

	Equipment	Land & Buildings	2022 £	2021 £
Due within one year	881	7,267	8,148	7,934
Due within 2-5 years	2,084	30,172	32,256	32,252
After more than 5 years		15,774	15,774	24,031
	<u>2,965</u>	<u>53,213</u>	<u>56,178</u>	<u>64,217</u>

## 13 TANGIBLE FIXED ASSETS

	Building Improvements £	Furniture & Equipment £	Computer Equipment £	Total £
<b>COST</b>				
At 1 April 2021	48,590	32,966	21,768	103,324
Additions			3,873	3,873
Disposals		(18,660)	(3,493)	(22,153)
At 31 March 2022	<u>48,590</u>	<u>14,306</u>	<u>22,148</u>	<u>85,044</u>
<b>DEPRECIATION</b>				
At 1 April 2021	25,611	30,180	18,505	74,296
Charge for Year	4,157	1,224	3,428	8,809
Disposals		(18,660)	(3,493)	(22,153)
At 31 March 2022	<u>29,768</u>	<u>12,744</u>	<u>18,440</u>	<u>60,952</u>
<b>NET BOOK VALUE</b>				
At 31 March 2022	<u>18,822</u>	<u>1,562</u>	<u>3,708</u>	<u>24,092</u>
At 31 March 2020	<u>22,979</u>	<u>2,786</u>	<u>3,263</u>	<u>29,028</u>

## 14 DEBTORS

	2022 £	2021 £
Other Debtors & Accrued Income	27,825	26,844
Prepayments	1,523	3,713
	<u>29,348</u>	<u>30,557</u>
Restricted	23,357	24,181
Unrestricted	5,991	6,376
	<u>29,348</u>	<u>30,557</u>

## 15 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£	£
Other Creditors	2,241	20,374
Deferred Income	121,000	25,736
Accruals	1,803	2,926
	<u>125,044</u>	<u>49,036</u>
Restricted	121,910	43,248
Unrestricted	3,134	5,788
	<u>125,044</u>	<u>49,036</u>

## 16 DEFERRED INCOME

Deferred income comprises grants in advance.

Balance as at 1st April

Amount released to income earned from charitable activities

Amount deferred in year

Balance at 31st March

	2022 £	2021 £
Balance as at 1st April	25,736	31,541
Amount released to income earned from charitable activities	(25,736)	(31,541)
Amount deferred in year	121,000	25,736
Balance at 31st March	<u>121,000</u>	<u>25,736</u>



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

## 17 ANALYSIS OF CHARITABLE FUNDS

## Analysis of movements in restricted funds

## Revenue Funds:

## Core:

	At 1st April 2021 £	Incoming Resources £	Transfers £	Outgoing Resources £	At 31st March 2022 £
MCC - Our Manchester	399	37,852	-	(38,183)	68
One Manchester	8,389	-	-	(3,073)	5,316
Great Places - Comm.Resilience	5,813	-	-	(2,670)	3,143
The Henry Smith Charity	-	20,400	-	(20,400)	-
Garfield Weston Found.- pilot	2,641	-	(2,641)	-	-
HMRC - CJRS	-	4,718	-	(4,718)	-
Lloyds Foundation	133	8,036	-	(3,375)	4,794
WEA ESF	(276)	4,224	-	(3,948)	-
Macmillan:					
Macmillan	-	58,781	1,544	(60,325)	-
Macmillan - Covid Response	2,727	(1,173)	-	(1,554)	-
Buzz- buddies	856	-	-	-	856
Audacious - Macmillan	69	-	-	-	69
Creative Crafty:					
Buzz	-	440	-	(440)	-
NIF	1,599	-	-	(1,205)	394
MACC	500	-	-	-	500
Awards for All	527	-	-	(211)	316
Diner:					
Diner Income	1,055	156	2,031	(3,242)	-
MCC Covid Impact Fund	-	9,309	-	(9,301)	8
MCC Food Poverty	634	-	-	(634)	-
One Manchester - Comm. Soup	926	-	-	(926)	-
NMT - Partnership Income A4A	2,310	-	-	(2,310)	-
Next Step:					
Good Things Foundation	25,849	6,400	-	(398)	31,851
MCC Work Club	228	8,000	-	(7,955)	273
Salford CVS	615	-	-	(234)	381
YCD- Homework:					
Jigsaw	2,000	-	-	(116)	1,884
Great Places - Maths Support	1,384	-	-	(1,384)	-
BBC Children in Need	4,992	7,500	-	(8,127)	4,365
UK Youth	1,501	-	-	(1,216)	285
Capital Funds					
Great Places - refurbishment	4,805	-	-	(1,601)	3,204
Great Places - IT Equipment	541	-	-	-	541
GW Pilot	795	-	2,641	(1,676)	1,760
Macmillan - Recorders	153	-	-	(153)	-
We Love Manchester	1,949	-	-	(874)	1,075
Awards for All - diner	2,261	-	-	(753)	1,508
One Manchester	4,474	-	-	(497)	3,977
3rd Party					
Macmillan Fundraising (3rd party)	251	-	-	-	251
Income held for other groups	1,585	460	-	(68)	1,977
	<b>81,685</b>	<b>165,103</b>	<b>3,575</b>	<b>(181,567)</b>	<b>68,796</b>



## NORTHMOOR COMMUNITY ASSOCIATION

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## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

## 17 ANALYSIS OF CHARITABLE FUNDS

CONT...

Previous Year: Analysis of movements in restricted funds	At 1st April 2020 £	Incoming Resources £	Transfers £	Outgoing Resources £	At 31st March 2021 £
Revenue					
Core:					
MCC - Our Manchester	518	37,852	-	(37,971)	399
One Manchester	-	14,568	(4,474)	(1,705)	8,389
Great Places - Comm.Resilience	-	15,000	-	(9,187)	5,813
The Henry Smith Charity	(3,747)	7,300	-	(3,553)	-
Garfield Weston Found.- pilot	4,388	-	(1,591)	(156)	2,641
Garfield Weston Foundation	6,494	6,250	-	(12,744)	-
HMRC - CJRS	-	30,229	-	(30,229)	-
Lloyds Foundation	1,264	9,761	-	(10,892)	133
WEA ESF	-	13,790	-	(14,066)	(276)
Macmillan:					
Macmillan	-	57,754	19	(57,773)	-
Macmillan - Covid Response	-	12,000	-	(9,273)	2,727
Macmillan - Other	-	130	(19)	(111)	-
Buzz- buddies	1,000	-	-	(144)	856
Audacious - Macmillan	1,095	240	-	(1,266)	69
Creative Crafty:					
Great Places	10	-	-	(10)	-
NIF	2,093	-	-	(494)	1,599
MACC	500	-	-	-	500
Awards for All	1,591	-	-	(1,064)	527
Diner:					
Diner Income	1,055	-	-	-	1,055
The Charity Service	8,697	-	-	(8,697)	-
MCC Food Poverty	750	-	-	(116)	634
One Manchester - Comm. Soup	1,000	-	-	(74)	926
NMT - Partnership Income A4A	-	9,915	(2,261)	(5,344)	2,310
Next Step:					
Good Things Foundation	17,536	8,313	-	-	25,849
MCC Work Club	228	9,700	-	(9,700)	228
Arcon	279	-	-	(279)	-
Zedra	186	-	-	(186)	-
Salford CVS	615	-	-	-	615
YCD- Homework:					
Jigsaw	2,000	-	-	-	2,000
Great Places - Maths Support	1,623	-	-	(239)	1,384
BBC Children in Need	(1,281)	9,383	-	(3,110)	4,992
UK Youth	1,501	-	-	-	1,501
Capital Funds					
Great Places - refurbishment	6,406	-	-	(1,601)	4,805
Great Places - IT Equipment	541	-	-	-	541
GW Pilot	-	-	1,591	(796)	795
MCC	269	-	-	(269)	-
Macmillan - Recorders	317	-	-	(164)	153
We Love Manchester	-	2,855	-	(906)	1,949
Awards for All - diner	-	-	2,261	-	2,261
One Manchester	-	-	4,474	-	4,474
3rd Party					
Macmillan Fundraising (3rd party)	275	89	-	(113)	251
Captain Sir Tom Moore Fund	-	5	-	(5)	-
Income held for other groups	1,515	70	-	-	1,585
	58,718	245,204	-	(222,237)	81,685





## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

## 18 ANALYSIS OF CHARITABLE FUNDS CONT...

Analysis of movements in restricted funds	At 1st April 2021 £	Incoming Resources £	Transfers £	Outgoing Resources £	At 31st March 2022 £
<b>Restricted Funds:</b>	81,685	165,103	3,575	(181,567)	68,796
<b>Unrestricted Funds:</b>					
General	132,339	31,399	17,049	(14,670)	166,117
Designated - Project Support	30,433	-	(20,563)	(1,734)	8,136
Designated - repurposed space (Hub 103 capital)	11,063	-	2,117	(3,347)	9,833
Designated - Playgroup	147	-	(147)	-	-
Designated - Homework Club	3,880	-	-	(357)	3,523
Designated - Next Step	71	-	-	(19)	52
Designated - Creative Crafty Group	94	-	-	-	94
Designated - Development Fund	41,905	-	-	(9,432)	32,473
Designated - Photocopier	5,000	-	-	-	5,000
Designated - Op.Contingency	21,500	-	-	-	21,500
Designated - Diner	15,406	2,164	334	(4,512)	13,392
Designated - Diner Recipe Book	2,365	-	(2,365)	-	-
	<b>264,203</b>	<b>33,563</b>	<b>-</b>	<b>(34,071)</b>	<b>260,120</b>
<b>Total Funds</b>	<b>345,888</b>	<b>198,666</b>	<b>-</b>	<b>(215,638)</b>	<b>328,916</b>

Previous Year Analysis of movements in restricted funds	At 1st April 2020 £	Incoming Resources £	Transfers £	Outgoing Resources £	At 31st March 2021 £
<b>Restricted Funds:</b>	58,718	245,204	-	(222,237)	81,685
<b>Unrestricted Funds:</b>					
General	98,004	33,210	4,023	(2,898)	132,339
Designated - Project Support	27,703	-	2,730	-	30,433
Designated - repurposed space (Hub 103 capital)	10,000	12,292	(8,336)	(2,893)	11,063
Designated - Playgroup	147	-	-	-	147
Designated - Homework Club	3,880	-	-	-	3,880
Designated - Next Step	71	-	-	-	71
Designated - Creative Crafty Group	83	11	-	-	94
Designated - Development Fund	43,082	-	(1,177)	-	41,905
Designated - Photocopier	5,000	-	-	-	5,000
Designated - Op.Contingency	21,500	-	-	-	21,500
Designated - Diner	12,394	310	2,760	(58)	15,406
Designated - Diner Recipe Book	2,365	-	-	-	2,365
	<b>224,229</b>	<b>45,823</b>	<b>-</b>	<b>(5,849)</b>	<b>264,203</b>
<b>Total Funds</b>	<b>282,947</b>	<b>291,027</b>	<b>-</b>	<b>(228,086)</b>	<b>345,888</b>

## Purposes of restricted funds:

Core	towards core costs
MacMillan	towards staff, volunteer and premises costs for Macmillan Solutions Project
Creative Crafty	towards craft and baking activities
Diner	towards the costs of running the diner
Next Steps	towards the job club
YCD - Homework Club	towards the homework club



## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

## 19 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Tangible Fixed Assets	11,972	12,120	24,092
Net Current Assets	248,148	56,676	304,824
	<u>260,120</u>	<u>68,796</u>	<u>328,916</u>

	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Previous Year			
Tangible Fixed Assets	13,728	15,300	29,028
Net Current Assets	250,475	66,385	316,860
	<u>264,203</u>	<u>81,685</u>	<u>345,888</u>

## 20 TAXATION AND VAT

As a charity, Northmoor Community Association is exempt from tax on income and gains falling within sections 466 to 493 of the Corporation Tax Act 2010 or S256 of the Taxation of Chargeable Gains Act to the extent that these are applied to its charitable objects.  
The charity is not registered for Value Added Tax.

## 21 GOING CONCERN

The company's main source of income is grant funding and rental income. The trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if the funding income should cease.

## 22 POST BALANCE SHEET EVENTS

The trustees do not consider that there have been any post balance sheet events that materially impact on these financial statements.

## 23 FINANCIAL INSTRUMENTS

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value.

## 24 CONTROL OF THE COMPANY

Control of the company lies with the volunteer trustees named on Page 1.

