

Tassibee Project
(Company limited by guarantee, with no shared capital)
Financial Statements for the year ended 31st March 2025

Charity number: 1091559
Tassibee Project
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For the year ended 31st March 2025

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Tassibee Project
Administrative Details
For the Year Ending 31st March 2025

Registered Charity number	1091559
Registered Company number	4146484
Directors (Trustees)	S Rafique K Begum Shabana Amjid Uzma Rani M Asghar
Company Secretary	K Luqman
Registered Office	36 Godstone Road Rotherham South Yorkshire S60 2PU
Bankers	Virgin Money 1 Frederick Street Rotherham S60 1QP
Accounting Practice	5J Accountants Ltd. Unit 37. Camperdown Street. City Quay. Dundee. DD1 3JA

**TASSIBEE PROJECT
TRUSTEE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

Tassibee ran the following projects:

1. Advocacy & Befriending Service – Drop-in sessions at the centre.
2. Direct Payments RMBC – providing support to vulnerable clients.
3. Luncheon club, outreach, and capacity building.
4. English and Numeracy class - building confidence to use digital platforms and how to manage your finances using a smart phone.
5. Promoting healthy living – exercise and walking sessions
6. Confidence building courses.

Achievements and performance

1. Partnership with YAWR Service to provide Multiply numeracy classes to BAME women and their children.
2. Continuation of the luncheon club supported by Tassibee volunteers.
3. Developed the Volunteer pool and increased the capacity to offer work experience – Tassibee now has a bank of over 25 trained regular volunteers.
4. Continued development for Staff and Volunteers – Dementia, Safeguarding, Health & Safety, Equalities and Diversity, First Aid, Manual Handling, Food Hygiene & Training.
5. Successful working partnership with Touchstone.
6. Advocacy Support.
7. Harworth Group Company provided resources, and their staff volunteered to revitalise the old Sensory Garden.
8. Became a hate crime reporting centre – working with South Yorkshire Communities Together on the Minority Ethnic Women's Voices Project following Rotherham Race Riots. Conducted consultation and worked with RMBC Safer Rotherham Partnerships.
9. Ramadan Course - spiritual and health benefits of healthy fasting through our Eat Well and Live Well initiative which was a huge success with mixed age group of women attending.
10. Annual Seaside trip – providing an opportunity to visit and experience the seaside for BAME women and their children.
11. Eid Milan Event – to celebrate Eid and our volunteers' achievements.
12. Successfully recruited a Centre Manager.
13. Obtained the second instalment of core funding from Garfield Weston Fund.

Future Plans

Tassibee's future plans are to focus on its core areas of expertise and secure funding to continue current activities and develop new activities to meet the need of our service users.

1. Continue to establish links with mainstream mental health services to support individuals and women of all ages.
2. Mental health promotion of vulnerable groups, lone parents, carers, women with learning disabilities disabled women and young women.
3. Promote Healthy Lifestyles through the 'Cook and Eat' initiative.
4. Volunteer led Garden Project provides a safe place for users to come together and create a herb garden.
5. Launch of the Well-Being Café – promoting healthy living and mental health well-being.
6. Developing new Tassibee Website.
7. Café – Launched new initiative to welcome clients to health eating.
8. Continue to provide support to vulnerable clients through Direct Payments and RMBC.
9. Secure funding for the staff and the organisation development.
10. Recruit an Administrator to work alongside the Centre Manager to ensure the objectives of the Tassibee are met.

Developing the capacity Tassibee

1. Continue to develop systems for monitoring and evaluating all work.
2. Continue to adapt the business model for individual budget – direct payments, where necessary.
3. Improve marketing and Social Media presence to generate more income, e.g. room hire.
4. Continue with staff appraisal and personal and professional development plans.
5. Continue to develop training and support for volunteers.
6. Introduce a volunteer coordinator into the organisation, voluntary/staff - subject to funding.

By the end of next year to have secured funding for:

1. Recruitment of a Centre Administrator.
2. Secure Core Funding to develop a Business Plan and provide training for staff and volunteers.
3. Increase activities aimed at older people and the elevation of mental health issues of BAME women.
4. Support Volunteers – to increase knowledge and training opportunities.
5. To update the training programme for the staff and Trustees.
6. Capacity Building of the Organisation.
7. Increase activities for service users with dementia.

Objectives and Activities for Public Benefit

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission. Tassibee's activities benefit the public of Rotherham Metropolitan Borough and its surrounding area, particularly the advancement of education, the protection of health, the relief of poverty, distress and sickness. The Trustees ensure that the Charity's objectives support the public and work with other organisations to ensure maximum impact on all their beneficiaries.

Financial Review

Tassibee has continued to secure funding which has enabled the project to expand its training provision, in addition to this Tassibee is responsible for its own finances reporting directly to funding organisations.

It is the policy of the company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of three month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the company's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the Board of Trustees

Name: Shabana Amjid

Position: Acting Treasurer/Trustee

Signed: *S. Amjid*

Dated:

Tassibee Project Reserves Policy

The Tassibee Project reserves policy was reviewed and updated in April 2025. The trustees have set a level equivalent to 12 months of operating costs for the organisation as a desired level of reserve. This fund is a contingency in the event of a sudden reduction in income, in order to protect the future operation of the organisation from the effects of any unforeseen variations in its income and expenditure. It also provides a cash flow for grants and contracts that are paid in arrears.

The trustees have designated reserves where there are planned commitments that cannot be met by anticipated future income alone. These reserves are broken down into a number of funds that relate to:

- The organisation's responsibilities as an employer to hold sufficient funds to provide proper notice and redundancy costs in the event of closure
- The organisations responsibility to hold sufficient funds to provide employment for a period of 12 months to all staff.
- The organisation's responsibilities as a leaseholder with full-repairing responsibilities. It is the trustees' intention to build a capital improvement fund over the next few years to meet future repair and refurbishment commitment
- The organisations responsibilities to repair and/or renew equipment to ensure that the organisation is able to continue its operations.

The reserves policy and the levels of reserves required are reviewed yearly as part of the annual budgetary process.

Within the accounts, the amounts of reserves are specified in a table as follows:	Desired Reserves £	Balance as at 31st March 2025 £ 233,273.02	Description of Funds Unrestricted funds represented by Cash in hand and at bank. Allocated as follows.
General purpose reserve fund	30,000.00	50,000.00	Funds to provide cash flow and meet unforeseen expenses. Based on approx. 3 months of annual turnover.
Salaries Reserve	100,000.00	100,000.00	Twelve months salaries and employers' NI contributions.
Redundancy Reserve	25,000.00	25,000.00	Redundancy liabilities (and required notice period) based on statutory minimum payments for all staff.
Premises Reserve - General	10,000.00	10,000.00	To fulfil lease obligations.
Premises Reserve - Capital Improvements	10,000.00	10,000.00	Funds to maintain, repair and improve premises held on a full-repairing lease.
Asset Replacement	5,000	5,000.00	Provision to replace IT and furniture as required.
Seed funding for project development	20,000	21,000.00	Small, initial investments aimed at supporting the early stages of projects or initiatives with the potential for broad community impact.
Contingency fund	5,000.00	5,000.00	For special one off activities that include presentations, special occasions events, etc.
Total	205,000.00	233,000.00	

Tassibee Project

Independent Report to the Trustees, for the year ended 31st March 2025

I report on the accounts of the Tassibee Project for the year ended 31 March 2025 which are set out on pages 9 -12.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Umar Nawaz Janjua (ACCA)
5J Accountants Limited
Unit 37, Camperdown Street.
City Quay, Dundee. Angus
DD1 3JA

Date: 19.06.2025

Tassibee Project

Statement of Financial Activities

For the year ended 31st March 2025

INCOMING RESOURCES NOTES Incoming resources from generated funds		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
					2025 £	2024 £
Donations	2	1,269.01			1,269.01	1,070.00
Investment						
Income	3					586.00
Incoming resources from charitable activities	4	101,230.48		20,000.00	121,230.48	122,124.00
Other Income	5				-	
TOTAL INCOMING RESOURCES		102,499.49	-	20,000.00	122,499.49	123,780.00
EXPENDED RESOURCES						
Charitable activities						
Direct charitable expenses	6	119,968.46	-	-	119,968.46	121,932.00
Governance						
Costs		-			-	1,189.00
TOTAL EXPENDED RESOURCES		119,968.46	-	-	119,968.46	123,121.00
NET INCOMING AND EXPENDED RESOURCES		- 17,468.97	-	20,000.00	2,531.03	659.00
TRANSFER BETWEEN FUNDS		-	-			
NET INCOMING AND EXPENDED RESOURCES		- 17,468.97	-	20,000.00	2,531.03	659.00
AFTER TRANSFERS		17,468.97	-	20,000.00	2,531.03	659.00
FUND BALANCE AT 1 APRIL 2024		404,371.00	-	-	404,371.00	403,712.00
FUND BALANCE AT 31ST MARCH 2025		386,902.03	-	20,000.00	406,902.03	404,371.00

For the period ended 31st March 2025, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a. ensuring the company keeps accounting records which comply with section 386.
and
- b. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the charity

Name: Shabana Amjid

Date:

Position Acting Treasurer/Director

Signed: S. Amjid

Tassibee Project
Balance Sheet
For the year ended 31st March 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets	9	156,672.00		159,869.00	
Current assets					
Debtors	10			16,466.00	
Cash at bank and in hand		233,273.02		230,742.00	
		233,273.02		247,208.00	
Liabilities due within one year	11	721.45		2,706.00	
Net current assets			232,551.57		244,502.00
Creditors falling due after more than one year	12				-
Net assets			389,223.57		404,371.00
Funds of the company					
Unrestricted funds					
Designated funds	13				20,000.00
Other charitable funds			389,223.57		384,371.00
Restricted funds	14				
Total funds			389,223.57		404,371.00

For the period ended 31st March 2025, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members did not require the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a. ensuring the company keeps accounting records which comply with section 386. and
- b. preparing accounts which give a true and fair view of the state of affairs of the company at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the charity

Name: Shabana Amjid

Position:

Date:

Signed: *S. Amjid*

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2025

1 Accounting Policies

1.1 Basis of preparation

These financial statements have been prepared under the historical cost basis and in accordance with the statement of recommended practice (Charities SORP 2005 and the Financial Reporting Standards for Smaller Enterprises (FRSSE)).

1.2 Incoming resources

These are included in the Income and Expenditure account; incoming resources are recognised when:

- the company becomes entitled to the resources
- the directors are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure are reported gross in the income and expenditure account.

Grants and donations are only included in the incoming and expenditure account when the company has unconditional entitlement to the resources.

Contractual income is only included in the income and expenditure account once the related goods or performance related services have been delivered.

Investment income is included in the accounts when received.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accrual's basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of staff.

Governance costs include those costs associated with meeting constitutional and statutory requirements.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project.

Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £600. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are:

Freehold land is not depreciated

Freehold buildings 2% straight line

1.6 Taxes

The company is not VAT registered. As a charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

1.7 Pensions

The charity operates a defined contribution scheme for the benefit of its employees.

Contributions payable are charged to the statement of financial activities in accordance with FRS 17.

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2025

2. Donations				2025	2024
Donations and gifts				£	£
				1,269.01	1,079.00
3. Investment income				2025	2024
Interest received				£	£
				0.00	586.00
4. Incoming resources from charitable activities					
	Unrestricted funds	Restrict		2025	2024
	£	d funds		£	£
Grant-Awards for All				-	9,800.00
Grant-Garfield Westfield Foundation		20,000.00		20,000.00	20,000.00
Direct Payments	91,380.48			91,380.48	73,649.00
Room Hire	5,720.00			5,720.00	2,885.00
Other Charitable Work	4,130.00			4,130.00	15,790.00
				122,499.49	92,324.00
5. Other incoming resources				2025	2024
Other income				£	£
6. Total resources expended					
Charitable activities	Staff costs	Depreciat ion	Other costs	Total 2025 £	Total 2024 £
Direct charitable activities	90,866.24	3,197.00	25,905.22	119,968.46	92,132.00
Governance costs				-	1,189.00
				119,968.46	93,321.00

Tassibee Project

Notes to the Financial Statements
For the year ended 31st March 2025

7. Director's remuneration

No remuneration was received by any directors (or any person connected to them) during the period and no expenses incurred were reimbursed by the charity

8. Employees and staff costs

Number of employees: During the period of the accounts the average number of employees was 11. This is an increase of 3 from the previous years.

Employment costs	2025 £	2024 £
Wages and salaries	90,866.24	85,585.00
Social security costs	2,712.01	-
Other pension costs	1,183.04	-
	<u>94,761.29</u>	<u>85,585.00</u>

No employee earned £60,000 or more in the period of these accounts. The same applies to 2024.

9. Fixed assets	Freehold Building	£
Cost		228,374.00
Additions		
Disposals		
At 31st March 2025		<u>228,374.00</u>
Depreciation		
At 1st April 2024		68,505.00
Charge this period		3,197.00
At 31st March 2025		<u>71,702.00</u>
Net book value as at 31st March 2025		<u>156,672.00</u>
10. Debtors	2025	2024
	£	£
Trade debtors	-	16,466.00
Other debtors	-	-
	<u>-</u>	<u>16,466.00</u>

Tassibee Project

Notes to the Financial Statements
For the year ended 31st March 2025

11. Creditors - falling due within one year	£	£
Bank loans	-	-
Trade creditors	-	-
Social security costs	721.45	2,709.00
Accruals	-	-
	<u>721.45</u>	<u>2,709.00</u>

12. Creditors -falling due after more than one year

	2025	2024
	£	£
Bank loans	-	-
	<u>-</u>	<u>-</u>
Analysis of loan		
Not wholly repayable within five years by instalments	-	-
Wholly repayable within five years	-	-
	<u>-</u>	<u>-</u>
Included in current liabilities		
	<u>-</u>	<u>-</u>

Loan maturity analysis

Not wholly repayable within five years by instalments

13. Movement of funds

Unrestricted funds	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Service Provision to include Direct Payments					
General funds					
* Designated funds					
Property					
General Fund	57,092.00				53,895.00
	20,000.00		3,197.00	-	20,000.00
	<u>77,092.00</u>		<u>3,197.00</u>	<u>-</u>	<u>73,895.00</u>

****Restricted funds**

Grant Weston Foundation	20,000.00	-	20,000.00
Total funds	20,000.00	-	

*Designated funds	77,092	20,000.00	3,197.00	-	93,895.00
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The designated property fund represents the net book value of the property, 36 Godstone Road, Rotherham less depreciation

14. Analysis by net assets between funds

Fund balance at 31 March 2025 are represented by:

	Unrestricted funds	Designated funds	Restricted funds	Total funds
	£	£	£	£
Tangible assets				
Current assets		156,672.00	-	156,672.00
Creditors: amounts due within one year	233,273.02			233,273.02
Creditors: amounts due after more than one year	-			-
	721.45			721.45
	232,551.57	156,672.00		389,223.57