

Tassibee Project
(Company limited by guarantee, with no share capital)

Financial Statements for the year ended 31st December 2023

Tassibee Project
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For the year ended 31st March 2021

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Tassibee Project
Administrative details
For the year ended 31st March 2021

Registered Charity number	1091559
Registered Company number	04146484
Directors (Trustees)	S Begum K Begum S Mir R Midgley H Ilyas A Butt
Company Secretary	K Luqman
Registered Office	36 Godstone Road Rotherham South Yorkshire S60 2PU
Bankers	Yorkshire Bank Plc 1 Frederick Street Rotherham South Yorkshire S60 1QP
Accounting Practice	Flex Accounting Services Ltd Navigator House 12 O'Clock Court Attercliffe Rpad Sheffield South Yorkshire S4 7WW

**TASSIBEE PROJECT
(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

The Directors present their report and accounts for the year ended 31 March 2019.

The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Auditing of Charities" 2005.

Structure, governance, and management

The charity is a company limited by guarantee, with no share capital. It is governed by a Memorandum and Articles of Association, incorporated on 23 January 2001 and was granted charitable status on 8 April 2002.

The directors who served during the year were:

- Sughra Begum
- Summeera Mir
- Khatija Begum
- Ruth Midgley
- H Ilyas
- Ayesha Butt

Potential trustees are often service users or community partners of the Tassibee Project and have an interest in the place with the directors, then, if successful, the trustee is taken round the premises. They are then given an introduction to the rest of the staff and taken through the charity's policies and procedures and the charity's Memorandum and Articles of Association.

None of the directors has any beneficial interest in the company. All directors are members of the company and are not involved in the winding up.

The directors are responsible for the employment of all staff and as a result must ensure the charity complies with all relevant legislation. In addition to this the directors must also ensure that the Tassibee Project complies with all other relevant legislation and risks.

Recruitment and Appointment of Trustees

Trustees are recruited and appointed in line with Tassibee's Memorandum and Articles of Association. Recruitment is through Tassibee's newsletters, word of mouth and the website. Role descriptions exist for Trustee positions. Elections are held at the AGM Meeting after interview and recommendation by existing Trust Board Members. All new Trustee appointments are then notified as directors to The Charity Commission and Companies House.

Objectives and Activities

The focus of our activities continues to be that of the education, training and the social welfare of Asian women and girls. This benefits women within the Asian community by providing various classes and language courses to enable them to help towards achieving personal goals. The Tassibee project aims to increase the capacity and opportunities for, and to:-

and their families who do not access existing services.

- ii. Participate in learning opportunities that have been specifically developed to increase confidence, knowledge and employment.
- iv. Actively contribute to the development of the project at every stage, including as a member of the management team.
- v. Contribute to the development of accessible and appropriate health, social care and education services and facilities.

**TASSIBEE PROJECT
(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)
DIRECTORS' REPORT (CONTINUED)**

FOR THE YEAR ENDED 31 MARCH 2021

At present Tassibee are running the following projects:

1. Tassibee Advocacy Community Services – Health and Wellbeing Programme-remote services through Covid
2. Direct Payments RMBC – providing support to vulnerable clients. - full service given during Covid
3. Luncheon club, outreach, and capacity building-
4. Level 2 Classes in association with YFL - via zoom during Covid
5. Quranic Classes - via zoom during Covid
6. Provision of a mobile creche to support English (ESOL) classes within the community to other groups - postponed
7. IT classes - very beginners, beginners and Intermediate - Through RMBC IT Café at Home
8. Befriending Service - funded by MIND, ROSA, Edward Gostling, and Awards 4 All.

Achievements and performance

1. Working with external consultant to develop Business Development Plan
2. Partnership with Voluntary Action Rotherham
3. Continuation of the luncheon club supported by Tassibee
4. Level 2 Classes – in partnership with Yorkshire Fitness Limited
5. Develop the Volunteer pool and increase the capacity to offer work experience – Tassibee now has a bank of over 100 volunteers
6. Continued professional development for Staff and Volunteers – Dementia, Safeguarding, Health & Safety, Equality, Handling, Food Hygiene.
7. Successful working partnership with South Yorkshire Fire Service, Voluntary Action Rotherham, YFL
8. Advocacy Support and Training.
9. Became a dementia friendly centre
10. Became a hate crime reporting centre
11. Relaxation and Pamper room for the benefit of service users and their families

Financial Review

Tassibee has continued to secure funding which has enabled the project to expand its training provision, in addition to its core services, and to report its finances directly to funding organisations.

It is the policy of the company that unrestricted funds which have not been designated for a specific use should be held in reserve for a minimum of three month's expenditure. The directors consider that reserves at this level will ensure that, in the event of a downturn in income, they will be able to continue the company's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Future Plans

Tassibee's plan for the future is to continue to focus on its core areas of expertise:

Mental Health and Well-being

- a) Continue to establish links with mainstream mental health services to support individuals.
- b) Mental health promotion of vulnerable groups, lone parents, carers, women with learning disabilities disabled with mental health issues
- c) Healthy Lifestyles
- d) Health promotion, healthy living, and well-being.
- e) Promote access to appropriate health and social care services.
- f) Secure funding to hold a regular Dementia Café - Pilot project funded by Comic Relief
- g) Secure additional funding to continue the Life after CSE Programme

Capacity building and outreach with excluded groups and individuals

- a) Provide Information and Training on Safeguarding to individuals
- b) Organise cultural events.
- c) Develop volunteering opportunities.
- d) Develop the sewing group at the ladies request
- e) Look at alternative ways of session delivery for those who can't attend the centre

TASSIBEE PROJECT

**(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)
DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Developing the capacity of the charity

- I. Continue to develop systems for monitoring and evaluating all work.
- II. Continue to adapt the business model for individual budget – direct payments, where necessary.
- III. Improve marketing and Social Media presence to generate more income, e.g. room hire
- IV. Continue with staff appraisal and personal and professional development plans.
- V. Continue to develop training and support for volunteers.
- vi. Introduce a volunteer coordinator into the organisation, voluntary/staff - subject to funding

By the end of the next year to have secured funding for:

- a) Befriender/Volunteer Coordinator
- b) Core Funding
- c) Working with older people and mental health advocacy
- d) Support Volunteers – to increase and train
- e) To update the training programme for the staff and Board Members
- f) Capacity Building of the Organisation.
- g) Increase activities for service users with dementia

Objectives and Activities for Public Benefit

the Commission.

ensure maximum impact for all their beneficiaries.

On behalf of the board of directors

Ayesha Butt

Acting Treasurer/Director

.....

Dated

Tassibee Project
Independent Report to the Trustees
For the year ended 31st March 2021

I report on the accounts of the Tassibee Project for the year ended 31 March 2021 which are set out on page 2.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. My examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and explanations from you as trustees concerning any such matters. The procedures undertaken do not provide the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts give a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

1. Which gives me reasonable cause to believe that, in any material respect, the requirements :

- to keep accounting records in accordance with section 130 of the 2011 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Beverley Flanagan
MAAT, ACPA, ICPA
Flex Accounting Services Ltd
Navigator House
12 O'Clock Court
Attercliffe Road
Sheffield

Date :

S4 7WW

Tassibee Project
Statement of Financial Activities
For the year ended 31st March 2021

		Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	2020 Total
	NOTES	£	£	£	£	£
INCOMING RESOURCES						
Incoming resources from generated funds						
Donations	2	-	-	-	-	451
Investment						
Income	3	-	-	-	-	-
incoming resources						
from charitable						
activities	4	176,438	-	175,246	351,684	202,161
Other Income	5	2,285	-		2,285	293
TOTAL INCOMING RESOURCES		178,723	-	175,246	353,969	202,905
EXPENDED RESOURCES						
Charitable activities						
Direct charitable						
expenses	6		4,567	227,985	232,552	163,787
Governance						
Costs		900			900	594
TOTAL EXPENDED RESOURCES						
NET INCOMING/EXPENDED RESOURCES		900	4,567	227,985	233,452	164,381
TRANSFER BETWEEN FUNDS		-	-	-	-	-
NET INCOMING/EXPENDED RESOURCES		900	4,567	227,985	233,452	164,381
AFTER TRANSFERS		177,823	-	52,739	120,517	38,524
FUND BALANCE AT 1 APRIL 2020		219,255	48,327	34,504	302,085	263,561
FUND BALANCE AT 31ST MARCH 2021		397,078	43,760	18,235	422,601	302,085

Tassibee Project
Balance Sheet
For the year ended 31st March 2021

	Notes	£	2021 £	£	2020 £
Fixed assets	9	173,570		178,137	
Current assets					
Debtors	10	24,805		30,361	
Cash at bank and in hand		<u>241,170</u>		<u>193,567</u>	
		265,975		223,928	
Liabilities					
Creditors: amounts falling due within one year	11	<u>(16,944)</u>	249,031	<u>(5,686)</u>	218,242
Net current assets			<u>422,601</u>		<u>396,379</u>
Creditors - amount due more than one year	12		0		(94,293)
Net assets			<u>422,601</u>		<u>302,086</u>
Funds of the company					
Unrestricted funds					
Designated funds	13		68,830		64,263
Other charitable funds			345,688		214,234
Restricted funds	13		8,083		23,589
Total funds			<u>422,601</u>		<u>302,086</u>

For the period ended 31st March 2020, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for :

- a) ensuring the company keeps accounting records which comply with section 386, and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors :

Signed :

Name and position :

Ayesha Butt

Date :

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2021

1 Accounting Policies

1.1 Basis of preparation

These financial statements have been prepared under the historical cost basis and in accordance with the statement of recommended practice (Charities SORP 2005 and the Financial Reporting Standards for Smaller Enterprises (FRSSE)).

1.2 Incoming resources

These are included in the Income and Expenditure account, incoming resources are recognised when :

- the company becomes entitled to the resources
- the directors are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure are reported gross in the income and expenditure account.

Grants and donations are only included in the incoming and expenditure account when the company has unconditional entitlement to the resources.

Contractual income is only included in the income and expenditure account once the related goods or performance related services have been delivered.

Investment income is included in the accounts when received.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of staff.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £600. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are :

Freehold land	is not depreciated
Freehold buildings	2% straight line

1.6 Taxes

The company is not VAT registered. As a charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

1.7 Pensions

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in accordance with FRS 17.

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2021

2 Donations	2021	2020
	£	£
Donations and gifts	-	451

3 Investment income	2021	2020
	£	£
Interest received	-	293

4 Incoming resources from charitable activities	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Grants receivable	176,438	175,246	351,684	202,161

5 Other incoming resources	2021	2020
	£	£
Other income	2,285	-

6 Total resources expended	Staff Costs	Depreciation	Other costs	Total 2021	Total 2020
	£	£	£	£	£
Charitable activities					
Direct charitable activities	169,952	4,567	58,033	232,552	163,787
Governance costs			900	900	594
	169,952	4,567	58,933	233,452	164,381

Direct charitable expenses include payments to the accountants of £900.00 (2020 : £594.00)

7 Directors remuneration

No remuneration was received by any directors (or any person connected to them) during the period and no expenses incurred were reimbursed by the charity

8 Employees and staff costs

Number of employees

During the period of the accounts the average number of employees was :

	2021	2020
Directors	6	8
Other staff	13	13
	19	21

Employment costs	Total 2021	Total 2020
	£	£
Wages and salaries	156,683	126,727
Social security costs	6,674	3,891
Other pension costs	6,595	6,321
	169,952	136,939

No employee earned £60,000 or more in the period of these accounts (2020 :None)

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2021

9 Fixed assets

	Freehold building
	£
Cost	
Additions	228,374
Disposals	-
At 31st March 2021	228,374
Depreciation	
At 1st April 2021	50,237
Charge this period	4,567
At 31st March 2021	54,804
Net book value as at 31st March 2021	173,570

10 Debtors

	2021	2020
		£
Trade debtors	24575	29,159
Other debtors	229	1,202
	24,804	30,361

11 Creditors - falling due within one year

	2021	2020
		£
Bank loans		
Trade creditors	10163	2,534
Social security costs	5589	2,377
Accruals	1191	776
	16,943	5,687

12 Creditors - falling due after more than one year

	2021	2020
		£
Bank loans	0	94,293
	-	94,293
Analysis of loan		
Not wholly repayable within five years by instalments	0	84,133
Wholly repayable within five years	0	10,160
	-	94,293
Included in current liabilities	-	3,401
	-	90,892

Loan maturity analysis

Not wholly repayable within five years by instalments	Building is now paid up	-	84,133
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The above loan is secured over the property of Godstone Road, Rotherham. The outstanding liability represents 41.288% of the net book value of the property.

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2021

13 Movement of funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
Unrestricted funds					
Service Provision to include Dp and Barnardo's					
General funds	214,233	178,723 -	47,268		345,688
*Designated funds					
Property	57,092		4,567		61,659
Activities	7,171				7,171
	64,263	-	4,567	-	68,830
** Restricted funds					
	-				-
TACS - Reaching Communities	12,032	77,685 -	81,634		8,083
Tesco Bags for the Community	-	500 -	500		-
South Yorkshire Community Foundation - IT Classes	1,800	- -	1,800		-
RMBC Covid Recovery Funding		4,361 -	4,361		-
Big Lottery - Awards for All	9,757	10,000 -	19,757		-
CLLRS - Jigsaw Project		37,500 -	37,500		-
Rotherham CCG - IT Café	-	3,200 -	3,200		-
Screwfix		5,000 -	5,000		-
Tudor Trust		2,000 -	2,000		-
MIND		20,000 -	20,000		-
Edward Gostling Foundation		5,000 -	5,000		-
Rosa		10,000 -	10,000		-
	23,589	175,246 -	190,752	-	8,083
Total funds	302,085	353,969 -	233,453	-	422,601

*** Designated funds**

The designated property fund represents the net book value of the property, 36 Godstone Road, Rotherham less the mortgage outstanding on such property.

The designated activities fund has been set aside by the trustees in order to continue to fund certain activities of the charity in the future.

**** Restricted funds**

Reaching Communities - TACS Project - £77605 Second of three year funding to support the Tassibee Advocacy Community Support Services. This new funding programme started in April 2019 and will run to March 2022.

Tesco Stores - £500 towards sewing project to make masks for the community workers

RMBC Covid Recovery Funding - £4360.99 for PPE and covid secure adaptations to building

Big Lottery - Awards for All - Covid - Staying at home £10,000

Covid Led Recovery Funding CLORS - £37,500 Community Jigsaw Project

Screwfix - £5,000 Decorating and enhancing the centre

Tudor Trust £2,000 for staff and volunteers appreciation day

MIND £20,000 Staying at home project

Edward Gostling - £5,000 Staying at Home Project

ROSA £10,000 staying at home project

Leeds Building Society £800 towards a new oven for the centre

14 Analysis by net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balance at 31 March 2021 are represented by :				
Tangible assets		173,570		173,570
Current assets	265,975			265,975
Creditors : amounts due within one year	- 16,944		-	16,944
Creditors : amounts due after more than one year		-	-	-
	249,031	173,570	-	422,601