

FAMILIES UNITED NETWORK

Registered Charity Number: 1091474

ACCOUNTS 31st March 2024

FAMILIES UNITED NETWORK

ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

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FAMILIES UNITED NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2024

The trustees present their annual report together with the accounts for the year ended 31 March 2024. They are prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and the provisions of the Statement of Recommended Practice (SORP 2005) "Accounting and Reporting by Charities" issued in March 2005.

REFERENCE AND ADMINISTRATIVE INFORMATION

Registered Charity Number 1091474

Trustees Chairperson Mr S Kite
Mrs J Tompkins
Ms M Titmus
Mrs H Dunn
Mr S Chakrabarty

Charity Development Manager Miss C Fonseca

Business Manager Mrs A Collinson

Principal Address Unit 5
Britannia Trading Estate
Leagrave Road
Luton
Bedfordshire
LU3 1RJ

Bankers Caf Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 47Q

FAMILIES UNITED NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity was formed as an unincorporated charity under a deed of trust adopted on 8th October 2011 and subsequently amended on 22nd February 2002. It was registered as a charity on 28th March 2002.

Appointment of trustees

Trustees are appointed by the board of trustees, subject to approval at the following annual general meeting, which is normally held in October. At each AGM the two longest serving trustees retire but may offer themselves up for re-election.

Organisation

The names of the trustees who served during the year are set out on page 1.

Board meetings are held regularly on a bi - monthly basis, with ad hoc meetings being held as and when necessary

Day to day running of the organisation is handled by the Charity Manager, with major items of expenditure being referred to board members.

Risk Management

The trustees carry out an annual review of the risks which the charity may face, have established systems and procedures to mitigate any risks identified and minimise any potential impact should any identified risks materialise.

OBJECTS AND ACTIVITIES

Objects and activity

Improving the lives of children and young adults with physical and learning disabilities living within Bedfordshire through the provision of recreational activities, support, information and advice for these children and their families and carers.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular. The trustees consider how planned activities will contribute to the aims and objectives they have set.

FAMILIES UNITED NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2024

ACHIEVEMENTS AND PERFORMANCE

Chair of Trustees Statement

During 2023/24 the charity continued to offer high quality services to children and young adults with disabilities living across Bedfordshire, including providing support to parent carers and siblings. The charity provides a community which enables the young children, adults and siblings to thrive in a safe environment whilst allowing them to develop further independent life skills to utilise through to and beyond their adult life.

Unfortunately we closed FUNZONE as there was a lack of interest and attendance in the year.

Due to the demand for our Saturday Respite Clubs for both younger and older children we had to look at how we could better utilise the resourcing to meet the needs of the children both older & younger. We moved these to an allocation process so this enabled us to match the staff resource available with the needs of the child to fully maximise the places available. Families committed to fixed sessions each month so we could plan resources accordingly. This resulted in us being able to offer a total of 15 more places across senior and junior respite clubs.

Our school Holiday Clubs have continued to be part of the local HAF programme within Bedfordshire; with our Easter, summer and Christmas clubs providing activities and healthy meals for local children with disabilities and their siblings. These family sessions continue to be very much in demand.

Parent Wellbeing Group was a weekly daytime drop-in service that is parent-lead and provides a forum for parents to be able to connect with each other and participate in activities that address their own wellbeing needs as carers. Parents plan their own activities for each session and can bring along pre-school children if needed. The demand had fallen dramatically so we reduced these sessions to twice a month with a minimal charge for attendance to cover the costs of offering this service.

Adult skills workshops available for adults from 18 to 40 is now into the fourth year and has continued to be a success. We have had new participants in the year with some of the adults repeating the course to consolidate their learning and build their confidence.

Our building is available for hire including the facilities and coffee shop. This has been utilised within the community by local community groups, schools, charities for youth club and parent group.

FAMILIES UNITED NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2024

Financial Review

The results of the charity for the year are set out in the Statement of Financial Activities on page 7. Overall the Charity had a surplus for the year of £41,568

Principal Funding Sources

Grant Income for the year totalled £407,678 and was made up as follows:

Unrestricted / Restricted:	£	
The Steel Charitable Trust	20,000	
The Sobell Foundation	20,000	
Lottery Community Fund	30,000	
The King Charles III Charitable Fund	2,000	
House of Industry Estate	3,592	
The Baily Thomas Charitable Fund	20,000	
Others grants and trusts	309,992	405,584
Movement in Deferred Income in the year		2,094
		<u><u>407,678</u></u>

FAMILIES UNITED NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2024

FINANCIAL REVIEW (*continued*)

Reserves policy

The trustees review the level of reserves periodically to ensure that the charity is able to be managed efficiently and to provide a buffer for uninterrupted services. It is their policy to maintain unrestricted funds at a level which covers three to nine months expenditure. This provides sufficient funds to cover management, administration and support costs.

PLANS FOR FUTURE PERIODS

Our future plans include:

- creation of new projects;
- expanding the scope of existing projects and their geographical locations.
- Continuing the development of our activity centre.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The law applicable to charities in England and Wales requires the trustees to prepare accounts in accordance with United Kingdom Generally Accepted Accounting Practice for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources for that period. In preparing those accounts, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is appropriate to assume that the charity will continue operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and to ensure that the accounts comply with the Charities Act 2011, Statements of Recommended Practice and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

FAMILIES UNITED NETWORK

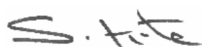
BALANCE SHEET

AS AT 31st MARCH 2024

	Note	2024	2023
		£	£
FIXED ASSETS	3	59,958	54,501
CURRENT ASSETS			
Debtors	4	23,562	27,945
Cash at bank and in hand		<u>167,028</u>	<u>156,325</u>
		190,591	184,270
LESS: CURRENT LIABILITIES			
Creditors: amounts falling due within one year	5	<u>11,771</u>	<u>41,561</u>
NET CURRENT ASSETS		<u>178,819</u>	<u>142,709</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		238,777	197,210
NET ASSETS		<u>238,777</u>	<u>197,210</u>
FUNDS			
Unrestricted:			
Designated		0	0
General		230,519	197,210
Restricted	6	<u>8,258</u>	<u>0</u>
		238,777	197,210

The accounts on pages 7 to 12 were approved by the trustees on

..... and were signed on their behalf by:



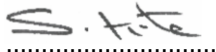
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Mr S Kite
CHAIRPERSON

FAMILIES UNITED NETWORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2024

Approved by the trustees on
and signed on behalf of the board by:



.....
Mr S Kite
CHAIRPERSON

Unit 5
Britannia Trading Estate
Leagrave Road
Luton
Bedfordshire
LU3 1RJ

.....

FAMILIES UNITED NETWORK

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31st MARCH 2024

	Note	Unrestricted Funds	Restricted Funds	2024 Total Funds £	2023 Total Funds £
Incoming Resources					
Incoming Resources from generated funds:					
Voluntary income- donations and gift aid		1,672		1,672	11,016
Activities for generating funds:					
Fundraising events		10,225		10,225	14,652
Coffee shop income		2,400		2,400	2,660
Investment Income:					
Deposit account interest		338		338	248
Rent received		2,505	-	2,505	4,636
Incoming Resources from charitable activities:					
Grants received		166,266	241,412	407,678	347,369
Other income		39,022		39,022	37,906
Total Incoming Resources		222,428	241,412	463,840	418,487
Resources Expended					
Costs of generating funds	2	405		405	2,044
Charitable activities	2	185,646	233,154	418,800	438,001
Governance costs	2	3,067		3,067	2,930
Total Resources Expended	2	189,119	233,154	422,273	442,976
Net Incoming/ (Outgoing) Resources for the year		33,310	8,258	41,568	(24,488)
Balance at 1st April 2023		197,210	0	197,210	221,698
Balance at 31st March 2024		230,519	8,258	238,777	197,210

FAMILIES UNITED NETWORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

1 ACCOUNTING POLICIES

(a) Basis of accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice (SORP 2005) "Accounting and Reporting by Charities" issued in March 2005, applicable United Kingdom Accounting Standards and the Charities Act 2011.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. This includes grant funds which are given for specific purposes.

(c) Incoming resources

Grant income is accounted for in the period in which it is to be used.

All other incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be qualified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the accounts for services donated by volunteers.

Investment income is included when receivable.

FAMILIES UNITED NETWORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

1 ACCOUNTING POLICIES

(d) Resources expended

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds comprise the costs associated with attracting voluntary income; mainly in relation to fund raising, marketing and PR.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Items of small equipment purchased are taken to expenditure in the year in which the expenditure is incurred.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the professional fees and costs linked to the strategic management of the charity.

All costs are allocated between expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 2.

FAMILIES UNITED NETWORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

2 TOTAL RESOURCES EXPENDED

	Basis of Allocation	Generating Funds	Charitable activities	Governance Costs	2024 Total £	2023 Total £
Costs directly allocated to activities	Actual					
Staff Costs		0	241,133	0	241,133	230,281
Fundraising		405	0	0	405	2,044
Direct Activity Costs		0	18,660	0	18,660	22,812
Equipment Hire/Purchases		0	113	0	113	5,085
Other Staff Costs and Expenses		0	3,948	0	3,948	4,139
Volunteer Expenses		0	35	0	35	0
Trustee Expenses		0	0	0	0	0
Training		0	5,252	0	5,252	5,566
Publicity Materials		0	0	0	0	329
Consultancy		0	5,575	0	5,575	8,454
Professional		0	5,095	0	5,095	5,095
Legal Fees		0	0	0	0	0
Accountancy		0	0	3,067	3,067	2,930
Bank Charges		0	183	0	183	220
Sundries		0	0	0	0	0
		405	279,994	3,067	283,466	286,955
Support Costs Allocated to Activities						
Premises	Floor Area	0	97,796	0	97,796	115,381
General Office Costs	Useage	0	23,222	0	23,222	21,868
Communications	Useage	0	2,501	0	2,501	2,226
Depreciation	Useage	0	15,287	0	15,287	16,545
		0	138,806	0	138,806	156,020
Total resources expended		405	418,800	3,067	422,273	442,976

Staff Costs

Wages and Salaries	236,412	223,059
Social Security Costs	2,952	4,854
Stakeholder Pension Costs	1,768	2,368
Recruitment Costs	0	0
	<u>241,133</u>	<u>230,281</u>

No employee earned £60,000 per annum or more.

The number of employees, analysed by function was:

Charitable Activities	Number	Number
Fundraising	75	75
Management and Administration	1	1
	<u>5</u>	<u>5</u>

None of the trustees received any remuneration from the charity during the year (2023-nil).

The trustees claimed no expenses during the year (2023 - NIL)

FAMILIES UNITED NETWORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

3 TANGIBLE FIXED ASSETS

COST	Leasehold Improvements £	Motor Vehicles £	Equipment £	Office Equipment £	Fixtures & Fittings £	Total £
Balance at 1 April 2023	139,015	45,792	37,798	21,663	19,865	264,133
Additions	4,679	-	12,536	3,528	-	20,744
Disposals	-	-	-	-	-	-
Balance at 31 March 2024	143,694	45,792	50,335	25,191	19,865	284,877
DEPRECIATION						
Balance at 1 April 2023	114,062	37,416	23,468	17,527	17,159	209,632
Charge for the period	5,951	2,094	5,090	1,475	677	15,287
Disposals	-	-	-	-	-	-
Balance at 31 March 2024	120,013	39,510	28,559	19,002	17,835	224,919
NET BOOK VALUE						
As at 31 March 2024	23,681	6,282	21,776	6,189	2,030	59,958
As at 31 March 2023	24,953	8,376	14,330	4,136	2,706	54,501

4 DEBTORS

	2024 £	2023 £
Trade Debtors	2,270	2,108
Prepayments	21,292	25,838
	<u>23,562</u>	<u>27,945</u>

5 CREDITORS

Amounts falling due within one year

Trade Creditors	2,298	27,962
Accruals	2,700	5,223
Taxation and Social Security	491	0
Other Creditors	0	0
Deferred Income	6,282	8,376
	<u>11,771</u>	<u>41,561</u>

FAMILIES UNITED NETWORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

6 RESTRICTED FUNDS	Balance at 31st March 2023 £	Movement in Resources		Balance at 31st March 2024 £
		Incoming	Outgoing	
Holiday Club	0	100,589 (92,331)	8,258
Senior Respite Club	0	47,558 (47,558)	0
Junior Respite Club	0	25,725 (25,725)	0
Youth Club	0	19,292 (19,292)	0
Young Adult Club	0	19,261 (19,261)	0
Adult Club	0	5,552 (5,552)	0
Adult Skills Workshops	0	21,261 (21,261)	0
Trips & Parties	0	2,174 (2,174)	0
	<u>0</u>	<u>241,412 (</u>	<u>233,154)</u>	<u>8,258</u>

These funds represent grants received by the charity for particular purposes and projects.

7 DESIGNATED FUNDS	2024 £	2023 £
At 1st April 2023	0	0
Movement in year	0	0
At 31st March 2024	<u>0</u>	<u>0</u>

These funds were being held for a new building and development. The funds were released during 2015/16 into general funding for projects and services.

FAMILIES UNITED NETWORK

INDEPENDENT EXAMINERS REPORT

FOR THE YEAR ENDED 31st MARCH 2024

I report on the accounts of the Charity for the year ended 31st March 2024, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 (5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1** which gives me any reasonable cause to believe that any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2** to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Victoria Moulds FFA FIPA
MOULDS & CO LIMITED
Chartered Accountants**

Ground Floor Concept House
2 Cromwell Park
York Road Estate
Wetherby
West Yorkshire
LS22 7SU

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FAMILIES UNITED NETWORK

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2024

	2024		2023	
	£		£	
Income				
Donations	1,672		11,016	
Grants	407,678		347,369	
User Fees	37,035		35,191	
Trips/Tickets	1,952		2,690	
Fundraising Events	10,225		14,652	
Coffee shop Income	2,400		2,660	
Deposit Account Interest	338		248	
Rent Received	2,505		4,636	
Other Income	36		25	
Total Income		463,840		418,487
Expenses				
Fundraising, Marketing & PR	405		2,044	
Wages	241,133		230,281	
Motor Expenses	3,333		3,247	
Other Staff Expenses	615		891	
Volunteer Expenses	35		0	
Trustees Expenses	0		0	
Hire of Equipment	0		0	
Office Rent	78,669		87,688	
Rates	0		3,600	
Heat & Light	12,432		13,317	
Cleaning	1,786		2,479	
Premises Expenses	4,910		8,298	
Insurance	8,019		7,037	
Telephone	2,501		2,226	
Printing, Postage and Stationary	3,595		3,689	
Computer Costs	11,608		11,143	
Publicity Material	0		329	
Sundries	0		0	
Equipment purchases	113		5,085	
Entertainers/Workshops	1,969		2,786	
Transport/Coaches	0		0	
Ticket Costs	6,764		6,449	
Activity Costs- Other/Materials	4,687		7,838	
Food	4,365		4,415	
Venue Hire/Costs	874		1,324	
Staff Training	5,252		5,566	
Accountancy	3,067		2,930	
Legal Fees	0		0	
Professional Fees	5,095		5,095	
Consultancy Fees	5,575		8,454	
Depreciation	15,287		16,545	
Bank Charges	183		220	
Loss/(Profit) of sale of Fixed Asset	0		0	
		422,273		442,976
Surplus / (Deficit) for the year		41,568		-24,488