

REGISTERED COMPANY NUMBER: 04347767 (England and Wales)  
REGISTERED CHARITY NUMBER: 1091463

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021  
FOR  
SUSSEX LANTERN

Parkers  
178-180 Church Road  
Hove, East Sussex  
BN3 2DJ

## **SUSSEX LANTERN**

### **CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

	<b>Page</b>
<b>Report of the Trustees</b>	<b>1 to 4</b>
<b>Independent Examiner's Report</b>	<b>5</b>
<b>Statement of Financial Activities</b>	<b>6</b>
<b>Balance Sheet</b>	<b>7</b>
<b>Notes to the Financial Statements</b>	<b>8 to 11</b>

**SUSSEX LANTERN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity's objectives are to relieve and improve the quality of life of the blind and partially sighted, and of disabled people within Brighton and Hove and in West and East Sussex.

2020-2022 has been a challenging year to all concerned. Our Park was closed for holidays. However, it became a sanctuary to a number of people requiring a physically safe place to be. Covid 19 brought huge risks.

A number of people were unable to stay at home due to health conditions, or urgent hospital operations where the patient could not return home due to family circumstances or opt for a short term care placement, due to Covid. With the co-operation of Caravan Sales Company "new unused" caravans were rented to enable people to stay in the leisure park until it was safe to return home. With the willingness and help of qualified nurses the Park became a safe and secure haven.

The Leisure Park became a life saver to many. With the agreement of the District Council and the housing department, it was agreed we could assist the long term homeless. This proved at times difficult as many had not been in accommodation "one" in nine years. It was at times a difficult process. Helped by volunteers who took people off the beach, bought new clothes for them and delivered them to us, the staff worked so hard and patiently and by the end of the Lock Down many relocated close to family members.

The charity's main objectives for the year :-

- \* To maintain all facilities to the recognised high standard. To achieve this we employ a gardener and maintenance person. The grounds and buildings are well maintained and very attractive.

- \* To maintain the recognition of Excellence from the promoters of such facilities as ours, which in turn encourages disabled people to use the park. The Park has a reputation of excellence.

- \* We have continued to upgrade and add additional facilities to the Park. Including planting trees and hedges and small floral beds. Giving a charming colourful view and adding protection to the land.

- \* Many of our regular visitors quickly returned to our site as soon as they were able.

- \* By making the facilities available to the local community on a restricted and tightly controlled basis, we can continue to develop an income to ensure our charitable work is sustainable.

An extremely difficult year, But one in which the staff and volunteers can be justly proud.

## **SUSSEX LANTERN**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Achievement and performance**

Throughout 2019/2021 great effort was made regarding seeking the funds for the development of the new centre.

\* The Chief Executive Officer continues developing and supporting both the Leisure Park, its volunteers and staff and relationships with a number of disabled groups. She has also built good working relations with local hospitals, the community and specialist managers working with Blind, Partially sighted and Disabled People.

\* At the same time she is developing our funding strategy to find the finance to build the centre. Discussions have been held regarding the need for the service with both users and potential specialists who would wish to refer to our service. These discussions have created great enthusiasm for the centre, most people say "We Just Cannot Wait" the demand for its services is high.

\* The successful Leisure Park is essential, it has provided all the finances for our work to date. It will also be an exceptional financial asset to the new centre ensuring that we have the ability to develop and provide "A Centre for Excellence" with purposeful and much needed imaginative services.

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

The funding sources so far is the Leisure Park. Donations are increasing from visitors, and others. A small number of grant making trusts have been approached regarding funding for the building of the new centre.

All costs are met from the earned income of the Leisure Park. This has allowed us to leave our existing savings and donations intact.

Year Ending - 2020-2021

There is still an essential need for specialist support services, for Blind, Partially Sighted and Physically Disabled People. In addition, support for people who are on the cusp of becoming disabled, "practical intervention", which our service could provide, could prevent further deterioration of their condition.

Further development is required for adapted holiday accommodation for severely disabled people and their family/carers, who would benefit from our successful Leisure Park

The Essential Need is, To Build and Open "The Rehabilitation Centre". This Need Continues to remain high.

##### **Investment policy and objectives**

Future income will provide steady savings to accumulate funds to ensure the future of the charity, its aims and objectives.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

Sussex Lantern is a charitable company limited by guarantee, incorporated on 4th January 2002 and registered as a charity on 27th March 2002.

Registered Charitable Company Number 43477767.

Registered Charity Number 1091463.

The charitable company emerged from its original foundation, the Brighton Society for the Blind, which was an unincorporated charity founded pre-1860 and all of the assets and reserves held by the Society were transferred to Sussex Lantern on the 1st April 2002.

Sussex Lantern was the original title of the charity which was nicknamed by the users and members as "The Lantern". The Charity has worked continually since its foundation pre 1860.

The charity is governed by a Memorandum and Articles of Association and is controlled by a board of trustees whose members are elected at the Annual General Meeting and are directors for the purposes of company law and trustees for the purposes of charity law.



## **SUSSEX LANTERN**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

New directors/trustees are selected on the basis of the contribution that they will make to the governance of the organisation and the skills they will contribute.

##### **Induction and training of new trustees**

Directors/Trustees are introduced to the work of the organisation by an existing Director/Trustee. The story is told by the use of photographs of our work and the introduction to people partaking of our services.

If an applicant is successful, a copy of our governing document is given to them along with the Charities Commission Guidance to Trustees. All Directors/Trustees are kept up to date with external changes in governance, by the Chief Executive and Chairman.

##### **Risk management**

Financial controls are strictly enforced. Compliance requirements which are assessed annually, are met in full. The systems introduced over the last four years are monitored and working successfully.

To avoid financial risk of deposits in the Bank we have spread the risk by opening a separate Bank for our savings account.

This year has added the severe Risk to Staff and Visitors to the site, of the Pandemic, "Covid 19". The challenging control required to ensure safety to all, was achieved by the staff twice daily, physically sanitising and spraying of the whole premises, offices, toilet blocks, showers, pathways and caravans. It was an immense effort, a clean and disease free site was achieved. The Chief Executive has to be commended for her consistent valiant efforts in leading all to overcome this very real risk.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

04347767 (England and Wales)

##### **Registered Charity number**

1091463

##### **Registered office**

Southdown Farm  
Lodge Lane  
Keymer  
Hassocks  
West Sussex  
BN6 8LX

##### **Trustees**

F Wright  
Mrs G D Wright Director and Company Secretary  
G Hill  
S Guest  
R Swale-Pope (MBE)

##### **Company Secretary**

Mrs G D Wright

##### **Independent Examiner**

Annette Watson FCA  
Parkers  
178-180 Church Road  
Hove, East Sussex  
BN3 2DJ

**SUSSEX LANTERN**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

Bank of Scotland  
38 St Andrews Square  
Edinburgh  
EH2 2YR

**Solicitors**

Griffith Smith Farringdon Webb  
47 Old Steyne  
Brighton  
East Sussex  
BN1 1NW

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on ..... *20 December 2021* ..... and signed on its behalf by:



.....  
Mrs G D Wright - Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SUSSEX LANTERN**

**Independent examiner's report to the trustees of Sussex Lantern ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of \_ which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Annette Watson*

Annette Watson FCA  
Parkers  
178-180 Church Road  
Hove, East Sussex  
BN3 2DJ

Date: *23rd December 2021*

**SUSSEX LANTERN**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2021**

	Notes	2021 Unrestricted fund £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies		261,085	208,750
Investment income	2	383	400
Other income	3	-	660
<b>Total</b>		<b>261,468</b>	<b>209,810</b>
<b>EXPENDITURE ON</b>			
Raising funds		110,713	103,166
<b>Charitable activities</b>			
Support and advice		16,345	14,850
Members' services		98,143	84,754
Other	4	800	17,500
<b>Total</b>		<b>226,001</b>	<b>220,270</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>35,467</b>	<b>(10,460)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		1,698,932	1,709,392
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,734,399</b>	<b>1,698,932</b>

The notes form part of these financial statements



**SUSSEX LANTERN**

**BALANCE SHEET  
31ST MARCH 2021**

	Notes	2021 Unrestricted fund £	2020 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	7	1,637,122	1,644,221
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		104,419	57,756
<b>CREDITORS</b>			
Amounts falling due within one year	8	(7,142)	(3,045)
<b>NET CURRENT ASSETS</b>		<u>97,277</u>	<u>54,711</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,734,399</u>	<u>1,698,932</u>
<b>NET ASSETS</b>		<u>1,734,399</u>	<u>1,698,932</u>
<b>FUNDS</b>	9		
Unrestricted funds		<u>1,734,399</u>	<u>1,698,932</u>
<b>TOTAL FUNDS</b>		<u>1,734,399</u>	<u>1,698,932</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

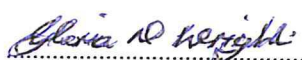
The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 December 2021 and were signed on its behalf by:

  
G D Wright - Trustee

The notes form part of these financial statements

## SUSSEX LANTERN

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Allocation and apportionment of costs**

Expenditure on Charitable Activities includes the proportion of salaries, secretarial costs and other relevant expenses which relate to the planning, development and administration of these activities. Staff costs are allocated proportionally on a time spent basis. Other indirect costs are apportioned as the trustees deem appropriate from time to time.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- in accordance with the property
Plant and machinery	- 20% on cost
Fixtures and fittings	- 20% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

#### 2. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	383	400

**SUSSEX LANTERN**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**3. OTHER INCOME**

	2021 £	2020 £
Gain on sale of tangible fixed assets	-	660
	<u>          </u>	<u>          </u>

**4. OTHER**

	2021 £	2020 £
Project manager	800	17,500
	<u>          </u>	<u>          </u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	16,345	14,850
Surplus on disposal of fixed assets	-	(660)
	<u>          </u>	<u>          </u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1st April 2020	1,736,651	117,204	246,247	2,100,102
Additions	7,272	-	1,974	9,246
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31st March 2021	1,743,923	117,204	248,221	2,109,348
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>				
At 1st April 2020	110,636	98,998	246,247	455,881
Charge for year	11,668	4,282	395	16,345
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31st March 2021	122,304	103,280	246,642	472,226
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>				
At 31st March 2021	1,621,619	13,924	1,579	1,637,122
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31st March 2020	1,626,015	18,206	-	1,644,221
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**SUSSEX LANTERN**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Social security and other taxes	5,650	1,464
Other creditors	-	381
Accrued expenses	1,492	1,200
	<u>7,142</u>	<u>3,045</u>

**9. MOVEMENT IN FUNDS**

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
<b>Unrestricted funds</b>			
General fund	1,698,932	35,467	1,734,399
	<u>1,698,932</u>	<u>35,467</u>	<u>1,734,399</u>
<b>TOTAL FUNDS</b>	<u>1,698,932</u>	<u>35,467</u>	<u>1,734,399</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	261,468	(226,001)	35,467
	<u>261,468</u>	<u>(226,001)</u>	<u>35,467</u>
<b>TOTAL FUNDS</b>	<u>261,468</u>	<u>(226,001)</u>	<u>35,467</u>

**Comparatives for movement in funds**

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
<b>Unrestricted funds</b>			
General fund	1,709,392	(10,460)	1,698,932
	<u>1,709,392</u>	<u>(10,460)</u>	<u>1,698,932</u>
<b>TOTAL FUNDS</b>	<u>1,709,392</u>	<u>(10,460)</u>	<u>1,698,932</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	209,810	(220,270)	(10,460)
	<u>209,810</u>	<u>(220,270)</u>	<u>(10,460)</u>
<b>TOTAL FUNDS</b>	<u>209,810</u>	<u>(220,270)</u>	<u>(10,460)</u>



**SUSSEX LANTERN**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31ST MARCH 2021**

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2021.