

Charity number 1091429

**Norfolk and Norwich Horticultural Society  
Annual Report and Statement of Accounts  
For the year ended 30 September 2023**

**Norfolk and Norwich Horticultural Society**  
**Contents**

|                                   | <b>Page</b>  |
|-----------------------------------|--------------|
| Annual report                     | <b>1 - 3</b> |
| Statement of financial activities | <b>4 - 5</b> |
| Balance sheet                     | <b>6</b>     |
| Notes to the financial statements | <b>7 - 8</b> |

**Norfolk and Norwich Horticultural Society**  
**Annual Report For The Year Ended 30 September 2023**

The Trustees submit their annual report and the financial statements of Norfolk and Norwich Horticultural Society (the Society) for the year ended 30 September 2023. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the Society's governing document and of the 2019 Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102).

**STRUCTURE GOVERNANCE & MANAGEMENT**

**Constitution**

The Norfolk and Norwich Horticultural Society has been established by a written Constitution since 29 March 2002.

It is registered with the Charity Commission under Registration Number 1091429.

The charity's principal address is c/o Mirtna Cottage, Whinburgh Road, Westfield, Dereham, NR19 1QL.

**Selection of Committee Members**

Committee Members are appointed at the Annual General Meeting and are the registered Trustees of the Society.

During the year the principal officers and Committee members comprised of:

Julia Stafford Allen (Honorary President)  
Dr Ian Bedford (Vice-President)  
Len Finch (Chair person)  
Simon White (Vice-Chair person)  
Lesley Webdale (General & Membership Secretary)  
Frances Howard (Treasurer)  
*Vacant* (Events Co-ordinator & Social Secretary)  
*Vacant* (Show Secretary)  
Gloria Goodley (Floral Art Co-Ordinator)  
Simon Gaches

The Committee have been assisted in covering the vacant roles by Sarah Barley as Show Entry Co-ordinator, Malcolm Stelfox as Summer Show Co-ordinator and Tricia Loades as Autumn and Spring Show Co-ordinator.

**OBJECTIVES & ACTIVITIES**

**Objects, Activities and Achievements**

The purpose of the charity is to increase the interest in Horticulture generally and to hold shows and arrange lectures and trips with this objective. The Society continues to review its activities in order to reach out to a wider audience with a more inclusive mission. During the year under review, activities returned closer to pre-pandemic levels including the holding of four shows during the year, teaming up with the Norfolk Chrysanthemum Association for a joint late autumn show.

**Norfolk and Norwich Horticultural Society**  
**Annual Report (Continued) For The Year Ended 30 September 2023**

**Objects, Activities and Achievements**

There was a series of day trips and other social events during the year under review including a sold-out holiday to Scotland. Continued use of Zoom has proved helpful with Committee Meetings and also for talks and lectures to the membership and affiliated Societies.

The Society will be 200 years old in 2029. An archive group has been formed to research the history of the Society and is working through materials and resources currently available. The aim is to produce a booklet in connection with the anniversary and to preserve the history of the Society.

**BANKERS**

Barclays Bank plc, Red Lion St, Norwich, Norfolk.

**FINANCIAL REVIEW**

**Financial Results**

The balance sheet shows a satisfactory position at 30 September 2023, with current assets exceeding current liabilities by £38,102 - this figure being the total funds at the year end. The Society's funds are held in bank deposit and current accounts. It is felt that the level of funds held is needed for financing the activities of the Society.

**Reserves Policy**

The Trustees are conscious of the need to maintain a level of reserves sufficient to meet planned and unforeseen fluctuations in income and expenditure for the foreseeable future.

Present free reserves amount to £38,102, representing 29 months of total expenditure.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Society's transactions and disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 13 January 2023 and signed on their behalf by:

.....  
Mr L Finch  
Chairman

**Norfolk and Norwich Horticultural Society**  
**Statement of Financial Activities**  
**Year ended 30 September 2023**

|  | Unrestricted funds<br>2023 |                 | Unrestricted funds<br>2022 |                 |
|--|----------------------------|-----------------|----------------------------|-----------------|
| Note   | £                          | £               | £                          | £               |
| <b>Incoming resources from charitable activities</b> |                            |                 |                            |                 |
| <i>Voluntary income</i>                              |                            |                 |                            |                 |
| Donations  |                            | 87              |                            | 235             |
| General income - members subscriptions               |                            | 2,913           |                            | 2,841           |
| General income - gift aid received                   |                            |                 |                            | 854             |
| General income - affiliated society subscriptions    |                            | 880             |                            | 1,185           |
| General income - members loyalty vouchers used       |                            |                 |                            | 12              |
| <i>Fundraising income</i>                            |                            |                 |                            |                 |
| Show income  |                            | 1,117           |                            | 1,513           |
| Social events - lectures and trips                   |                            | 25,321          |                            | 15,727          |
| General income - tombola and raffle                  |                            | 2,030           |                            | 965             |
| Miscellaneous income                                 |                            | 484             |                            | 29              |
| <i>Investment income</i>                             |                            |                 |                            |                 |
| General income - bank and interest                   |                            | 166             |                            | 2               |
| <b>Total incoming resources</b>                      |                            | <b>32,998</b>   |                            | <b>23,363</b>   |
| <b>Resources expended</b>                            |                            |                 |                            |                 |
| <i>Charitable activities - Direct costs</i>          |                            |                 |                            |                 |
| Shows - general expenses                             |                            | 1,675           |                            | 1,944           |
| Shows - medals                                       |                            | 174             |                            | 284             |
| Shows - judges and prizes                            |                            | 594             |                            | 593             |
| Loyalty vouchers issued to members                   |                            | -               | -                          | 1,089           |
|  |                            | <b>(2,443)</b>  |                            | <b>(1,732)</b>  |
| <i>Costs of generating funds</i>                     |                            |                 |                            |                 |
| Social events - lecturers and room hire              |                            | 678             |                            | 1,096           |
| Social events - outings and trips                    |                            | 23,976          |                            | 14,748          |
| General - advertising and website                    |                            | 631             |                            | 212             |
| General - mileage                                    |                            | 316             |                            | 217             |
| General - equipment                                  |                            | 986             |                            | 45              |
|  |                            | <b>(26,587)</b> |                            | <b>(16,318)</b> |
| Carried forward                                      | £                          | <b>3,968</b>    | £                          | <b>5,313</b>    |

**Norfolk and Norwich Horticultural Society**  
**Statement of Financial Activities (continued)**  
**Year ended 30 September 2023**

|  | <b>Unrestricted funds</b> |                 | <i>Unrestricted funds</i> |                 |
|--|---------------------------|-----------------|---------------------------|-----------------|
|  | <b>2023</b>               |                 | <i>2022</i>               |                 |
| <b>Note</b>                                  | <b>£</b>                  | <b>£</b>        | <i>£</i>                  | <i>£</i>        |
| Brought forward                              |                           | <b>3,968</b>    |                           | <i>5,313</i>    |
| <i>Charitable activities - support costs</i> |                           |                 |                           |                 |
| General - affiliations to national societies |                           | <b>163</b>      |                           | <i>102</i>      |
| General - printing, postage and stationery   |                           | <b>1,415</b>    |                           | <i>1,377</i>    |
| General - meeting expenses                   |                           | <b>101</b>      |                           | <i>96</i>       |
| General - general insurance                  |                           | <b>220</b>      |                           | <i>243</i>      |
| General - bank and paypal charges            |                           | <b>28</b>       |                           | <i>23</i>       |
| General - Annual General Meeting             |                           | <b>397</b>      |                           | <i>664</i>      |
| General - sundry                             |                           | <b>78</b>       |                           | <i>20</i>       |
|  |                           | <hr/>           |                           | <hr/>           |
|  |                           | <b>(2,402)</b>  |                           | <i>(2,525)</i>  |
| <br><b>Net incoming/(outgoing) resources</b> |                           | <hr/>           |                           | <hr/>           |
|  |                           | <b>1,566</b>    |                           | <i>2,788</i>    |
| <br>Total funds brought forward              |                           | <b>36,536</b>   |                           | <i>33,748</i>   |
| <br><b>Total funds carried forward</b>       |                           | <hr/>           |                           | <hr/>           |
|  |                           | <b>£ 38,102</b> |                           | <i>£ 36,536</i> |

The notes to the accounts on pages 7 to 8 form part of these accounts.

**Norfolk and Norwich Horticultural Society**  
**Balance Sheet**  
**As at 30 September 2023**

|                                      | <b>2023</b> |        | <b>2022</b> |        |
|--------------------------------------|-------------|--------|-------------|--------|
|                                      | £           | £      | £           | £      |
| <b>Current assets</b>                |             |        |             |        |
| Stocks                               | 792         |        | 944         |        |
| Debtors                              | 210         |        | 247         |        |
| Cash at bank :                       |             |        |             |        |
| - Deposit account : 93150909         | 29,499      |        | 19,333      |        |
| - General account : 50661864         | 8,023       |        | 16,395      |        |
| Cash in hand and Paypal              | 142         |        | 107         |        |
|                                      |             | <hr/>  |             | <hr/>  |
|                                      |             | 38,666 |             | 37,026 |
| <b>Creditors due within one year</b> |             |        |             |        |
| Trade creditors                      | 301         |        | 342         |        |
| Accruals                             | 263         |        | 148         |        |
|                                      |             | <hr/>  |             | <hr/>  |
|                                      |             | (564)  |             | (490)  |
| <b>Net current assets</b>            |             | <hr/>  |             | <hr/>  |
|                                      |             | 38,102 |             | 36,536 |
| <b>Net assets</b>                    | £           | <hr/>  | £           | <hr/>  |
|                                      |             | 38,102 |             | 36,536 |
| <b>Charity Funds</b>                 |             |        |             |        |
| Unrestricted funds                   | £           | 38,102 | £           | 36,536 |
|                                      |             | <hr/>  |             | <hr/>  |

Approved by the Trustees on 13 January 2023 and signed on their behalf by:

.....  
Mr L Finch  
Chairman

.....  
Mr S White  
Vice-Chairman

The notes to the accounts on pages 7 to 8 form part of these accounts.



## **1 ACCOUNTING POLICIES**

### **1.1 Basis of accounting**

The financial statements have been in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK issued in October 2019, the Financial Reporting Standard applicable in the UK (FRS 102) and with the Charities Act 2011.

### **1.2 Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income received which relates to events which are postponed has been carried to future periods to be recognised in the accounting period in which the event occurs.

### **1.3 Resources expended**

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

### **1.6 Stock**

Stock is valued at the lower of cost and market value.

### **1.7 Fixed assets**

Fixed assets are written off in the year of purchase.

**Norfolk and Norwich Horticultural Society**  
**Notes To The Financial Statements (continued)**  
**For the year ended 30 September 2023**

**2 COMMITTEE MEMBERS REMUNERATION AND EXPENSES :**

**a** No committee member received any honoraria or other remuneration during the year ( *2022 - nil*)

**b** Mileage expenses paid to committee members during the year are as follows:

|                |   |     |
|----------------|---|-----|
| Lesley Webdale | £ | 140 |
| Frances Howard | £ | 37  |
| Len Finch      | £ | 36  |