



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st April 2023
Period end date

Period start date To 31st March 2024

Charity name: The Friends of Sedgwick Museum (FOSM)

Charity registration number: 1091393

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of FOSM shall be the education of the public by promotion, support, assistance and improvement of the Sedgwick Museum in co-operation with the management and staff.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The FOSM hosted a series of fundraising geological talks given by staff in the University of Cambridge and elsewhere. The Society organised fundraising educational geology field trips, to Iceland and locally. There were two fundraising social events: an Xmas Party and Annual Dinner.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are aware of, and follow, the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The Honorary Officers and members of the Executive Committee are volunteers and run the Society. The organisers of fundraising field trips and social events are volunteers.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The FOSM has enhanced the geological knowledge and understanding of the many people who listened to the lectures and came on the field trips.</p> <p>The FOSM donation of £6,000 to the Sedgwick Museum provided support for 4 student placements working across the Museum for the public benefit, including production of a display showcasing women in geology to encourage young people into science careers; reviewing/revising family-friendly labels; reviewing/revising the handling/teaching collection and incorporating new material; and curating a recently acquired large fossil collection.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position of FOSM is sound. Cash funds at year-end = £33,915. The closing balance of the Barclays community account = £20,601. Of this sum, £11,250 is held in reserve for payments due for future fund-raising trips. Therefore, the unencumbered balance is £9,350. The closing balance of the Cambridge Building Society = £13,314.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The large sum held in reserve in the Cambridge Building Society was due to a very large donation many years ago. The policy now is to gradually shift money to the current account to maintain the current level of annual donation to the Sedgwick Museum
Amount of reserves held	Para 1.22	Cambridge Building Society, £13,314
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Constitution states that all the Honorary Officers are the Trustees of FOSM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Friends of Sedgwick Museum
Other name the charity uses	FOSM
Registered charity number	1091393
Charity's principal address	c/o Dept of Earth Sciences, Downing Street, Cambridge CB2 3EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mary-Anne Enoch	Treasurer	Whole year	
2	Margaret Sanderson	Chair	Whole year	
3	Penelope Coggill	Secretary	Whole Year	
4	Michael Tuke	Vice Chair	Whole Year	
5	Peter Friend	Honorary President	None. Removed 12/11/24	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Margaret Sanderson	M. P. - Tuke
Full name(s)	MARGARET A. SANDERSON	MICHAEL TUKE
Position (eg Secretary, Chair, etc)	CHAIR	VIC CHAIR.
Date	3/12/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Friends of Sedgwick Museum

UIC (if any)
1091393

Receipts and payments accounts

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For the period	Period start date	To	Period end date
from	1st April 2023		31st March 2024

Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

A1 Receipts

Donations	528		528	609
Fundraising events	29,546	-	29,546	4,068
Interest on deposit account	294	-	294	68
Members subscriptions	1,628	-	1,628	1,810
Gift aid	720	-	720	709
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	32,716	-	32,716	7,264

A2 Asset and investment sales, (see table).

	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-

Total receipts

32,716	-	-	32,716	7,264
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A3 Payments

Cost of fundraising events	18,992	-	-	5,274
Geol Assoc fee + insurance	391	-	-	40
Admin / postage	-	-	-	43
Donation to Sedgwick Museum	6,000	-	-	4,000
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	25,383	-	25,383	9,357

A4 Asset and investment purchases, (see table)

	-	-	-	-
	-	-	-	-
	1	-	-	-
Sub total	-	-	-	-

Total payments	25,383	-	-	25,383	9,357
Net of receipts/(payments)	7,333	-	-	7,333	2,093
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,582	-	-	26,582	28,675
Cash funds this year end	33,915	-	-	33,915	26,582

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

B1 Cash funds

-
-
-

-
-
-

-
-
-

Total cash funds

33,915

-

-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

-
-
-
-
-

-
-
-
-
-

-
-
-
-
-

-
-
-
-
-

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-

-
-
-
-
-

-
-
-
-
-

Details

Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-

-
-
-
-
-

-
-
-
-
-

B4 Assets retained for the charity's own use

Details		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Signature		Print Name		Date of approval
Margaret Anderson		MARGARET ANDERSON		3/12/24
M. A. Anderson		MARGARET ANDERSON		3/12/24

Independent examiner's report to the trustees of The Friends of Sedgwick Museum

I report to the trustees on my examination of the accounts of The Friends of Sedgwick Museum (the Charity) for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Ian Campbell

Relevant professional qualification or membership of professional bodies:
Associate Member of the Chartered Institute of Management Accountants
Affiliate Member of the Association of Independent Examiners

Address: 27 Victoria Street, Bury St Edmunds, Suffolk IP33 3BB

Date: 3rd December 2024