



District Trustees Annual Report

to the

BRISTOL SOUTH DISTRICT SCOUT COUNCIL

for the year ended 31 March 2022

presented at the Annual General Meeting 11th July 2022

BRISTOL SOUTH DISTRICT SCOUT COUNCIL TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2022

Contents	Pages
Reference and Administrative Information	1
Structure, Governance and Management Objectives and Activities	2
Public Benefit Risk Assessment Financial Review Statement of Trustees Responsibilities	3
Additional Reporting Requirements	4
Achievements and Performance 2021-22 Paul Harper – District Commissioner Steve Williams – District Chairman	5 6
Plans for the Coming Year 2022-23 Paul Harper – District Commissioner Declaration	7

The accounts for the financial year 2021-22 and Independent Examine Statement form a separate document to this report.

BRISTOL SOUTH DISTRICT SOUTH COUNCIL TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2022

Status

The scout district was first registered with the Charity Commission on 22nd March 2002 under the charity number 1091301 on the merger of the Bristol SE and SW scout districts.

The charity is part of the Scout Association, located within the 'Scout County of Avon' and has the district registration number 16716.

Trustees 2021-22

Steve Williams	District Chairman*	(X)
Paul Harper	District Commissioner	(X)
<i>Vacancy</i>	District Treasurer*	(X)
<i>Theresa Coll</i>	District Secretary (stood down) position now Vacant	(X)
Scott Stowell	Deputy District Commissioner*	(N)
Cathy Harding	Deputy District Commissioner*	(N)
Carl Rogers	District Explorer Scout Commissioner (stood down)	(X)
Joe Derrick	District Explorer Scout Commissioner (wef 21.01.22)	(X)
Gemma Francis	District Explorer Leader*	(E)
Nick Winter	District Explorer Scout Administrator*	(E)
Gary Turner	District Scouter	(E)
Beth Haines	Assistant District Commissioner – Scouts	(N)
Tansie Congdon	District Youth Commissioner (wef 30.07.21)	(X)
James Wall	District Network Commissioner	(X)
Stephen Thomas	Executive Committee Member*	(E)
Tony Rees	Executive Committee Member*	(E)
Andy Morris	Executive Committee Member* (stood down 30.07.21)	(E)
Nick Eccles	Executive Committee Member (wef 30.07.21)	(E)
Roger Whiter	Executive Committee Member (wef 30.07.21)	(N)
Aaron Wheatley	Executive Committee Member (wef 30.07.21)	(N)

*Indicates member of the Finance Sub Committee (Tony Rees acting Chairman).

(N) District Commissioner's Nomination, (E) Elected Member (X) Ex-officio

Principal Address

c/o. 45 Whitecross Avenue, Bristol, BS14 9JF

Bankers

Lloyds Bank, Kingswood, Bristol PO Box 1000, BS1 6AH

Virgin Media, Unit 1, Transom House, Victoria Street, BX1 1LT

Bristol South District Website and e-mail Address

www.bristolsouthscouts.org.uk

contact@bristolsouthscouts.org.uk

Independent Financial Examiner

Simon Lovell - BSc ACA

Structure, Governance and Management

The district's governing documents and constitution are those of The Scout Association (TSA). These consist of Charter Royal, 1991 being the most recent, which in turn gives authority to the bye laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association. The district is a trust established under its rules, which are common to all Scouts. The trustees are appointed in accordance with the rules and policies contained in POR of The Scout Association.

The District Executive Committee (DEC) consisted of up to 15 members during the year, all of which are the charity trustees of the scout district, which is an educational charity, manages the district. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The district operates under the model rules and constitution provided by The Scout Association under POR rule 4.25, as amended from time to time.

The DEC meets on average six times a year (by Zoom during the pandemic period restrictions), and exists to support the district leadership team in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of district property
- The raising of funds and the administration of district finance
- The insurance of persons, property and equipment
- District public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committees that may be required
- Appointing district administrators and advisors other than those who are elected

The DEC is a member of the Small Charities Coalition, which exists to help promote good practise and operational procedure of smaller charities using forums, online learning and lobbies on behalf of this sector in general.

Objectives and Activities

The objectives of the district are as a unit of the Scout Association. The Aim of The Scout Association is:

“To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.”

“The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.”

BRISTOL SOUTH DISTRICT SOUTH COUNCIL TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2022

Public Benefit

The district meets the Charity Commission's public benefit criteria under both the 'advancement of education' and the 'advancement of citizenship or community development' headings. Bristol south scout district 'catchment' covers the following postal code areas of south Bristol, though in some areas not exclusively BS1, BS3, BS4, BS13 and BS14.

Risk Assessment

The District Executive Committee has identified the major risks to which they believe the district is exposed, these have been periodically reviewed and systems have established to mitigate against them. The principal areas of concern that have been identified are:

- Damage to the building, property and equipment.
The district has sufficient buildings and contents insurance in place to mitigate against permanent loss, and in the event of temporary loss would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other scout groups, as a short-term solution.
- Injury to leaders, helpers, supporters and members.
The district through the membership fees contributes to the Scout Association national accident insurance policy and has additional cover in place for occasional helpers. Risk Assessments are undertaken before all activities by the groups and units within the district.
- Reduction or loss of volunteers.
The district is totally reliant upon volunteers to run and administer the activities of the district. If there were a reduction in the number of volunteers to an unacceptable level in a particular area then there would have to be a contraction, consolidation of activities or closure of parts of the district operations.

Financial Review

Due to the nature of the district funding not being guaranteed to be consistent from one year to another the Reserves Policy is somewhat flexible in nature. In essence being sufficient funds to continue to pay non deferrable or fixed debts/costs for a period of three years without funding being received from the usual income streams. This usually amounts to being in the region of £15k.

Funds are also allocated in addition to this for any possible costs associated with the vacation of the Eastwinds Scout Centre property, £22k and other activities funds are held in specific bank accounts separate from the general district account e.g. Jamboree fund, Explorer Scout fund and Gang Show fund. Funds held are regularly monitored to ensure that they do not become excessive and that are used to the widest possible benefit. However, opportunities to invest in local scouting during the ongoing 'pandemic period' and the continued availability of grant aid has meant that balances/reserves were at the end of the year under review much higher than usual or anticipated. A financial support package to groups and units within the district will be action from 2022-23 budgets, along with other activity 'subsidies' etc to reduce balances to reasonable levels.

The district is now registered with HMRC for Gift Aid, £1915.93 being claimed in 2021-22. These claims including 'back years'.

The district has adopted a low-risk strategy to the investment of its funds. All funds are held in Lloyds Bank Accounts and a Virgin Money deposit account. The district is continuing to reduce cash holdings, only now held by the Eastwinds manager, all other floats having been repaid.

The DEC regularly monitors the levels of bank balances and the interest rates received to ensure the district obtains maximum value and income from its banking arrangements. 2021-22 saw the continuation of a programme of severe rate cutting by banks, building societies etc. Funds have therefore been left in place to attract what income it can, however, this is much reduced on previous years.

The district has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include either two signatories (Cheques) or two approvals (BACs transfers) for all payments.

Further financial commentary along with the Independent Examiner's statement can be found on pages 9 & 10 of the annual accounts, 2021-22.

Statement of Trustees Financial Responsibilities

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the district.

They are also responsible for safeguarding the assets of the district and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The accounts have been drawn up on the receipts and payments basis and follow best practice as set out in the Statement of Recommended Practice "Accounting and Reporting by Charities."

Additional Reporting Requirements

Numbers at the end of each comment refers to The Charity Commission 'Additional Reporting Requirements' template.

There were no 'serious' or notifiable incidents during the year under review. All processes are subject to review by the trustees (4&36).

Grant making is not the main way the charity fulfils its purposes. However, in this unprecedented year, refunds have been made and small grants made available within the scout district in addition to those usually considered e.g. hardship assistance. No funds were raised from the general public (5&10).

No funding was received as a payment for contracts with central or local government. However, two Covid relief grant payments were received from government paid by the local authority totalling £10667.00 as detailed in the annual accounts, page three, section A (11, 14, 15&16).

The charity does not have any trading subsidiaries, nor does it operate outside of England & Wales and has not received any overseas funding (17,20&27).

BRISTOL SOUTH DISTRICT SOUTH COUNCIL TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2022

All the trustees are volunteers and as such not remunerated except for the payment of claimed expenses. There are no paid staff, thus no trustees have resigned to start paid appointments (29,31&32).

As a young person's charity, all volunteers including trustees are subject to a DBS check prior to appointment, which is reviewed upon positional changes and after five years. This service is provided centrally by The Scout Association via its approved contractor. Trustee details are recorded and shown on The Charity Commission portal (37&41).

Achievements and Performance

Paul Harper – District Commissioner

2021/22 will hopefully be looked back on as the year we finally moved forward from the COVID lockdown. It was also my first year as District Commissioner as I was appointed in April 2021.

In the past year a lot has happened. Having lost one scout troop and one explorer unit during the pandemic, we were delighted that every other beaver colony, cub pack, scout troop and explorer unit restarted. This followed a lot of work by my predecessor and the district team to work with the scout groups and units to design and sign off COVID risk assessments.

Overall, the young people membership has bounced back quickly with numbers up by 178 young people and 2 adult volunteers.

My aim this year was to rebuild the district team so we can support the groups. We now have an almost complete district team with all section commissioners in place who are able to visit and support the groups.

We also wanted to re-establish the major district events. The Gang Show was a great success in March. It also managed to make a small profit, so we have plans to make it even bigger and better in 2023.

Looking forward, we hope for an almost 100% group turnout at St George's Parade and church service at St Mary Redcliffe church in April. We will shortly be supporting the "Big Fiesta" at Woodhouse Park, anticipating approximately 450 young people and 150 volunteers to attend the event overseen by Andy Scully, our new ADC (events). We have plans to re-establish section events. Cubs are planning a pinewood derby and mad March while the scout section is planning a district PLs and APLs camp.

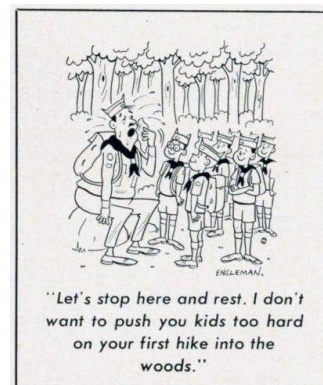
Not everything is perfect of course, we lost one group during the year and a couple of others are vulnerable due to low leader numbers. However, we have also had some successes. One of our most vulnerable groups, Knowle West, has been supported by Aaron Wheatley and Windmill Hill Scout Group, who, with financial support from the Trustees, was able to ensure 25 young people have signed up to attend the Big Fiesta. This is a massive achievement which most would have thought would be impossible even a short time ago. By providing GSL and committee support, we may just have found a way of pairing our most vulnerable groups with stronger ones.

BRISTOL SOUTH DISTRICT SOUTH COUNCIL TRUSTEES ANNUAL REPORT YEAR ENDED 31 MARCH 2022

Steve Williams – District Chairman

When putting pen to paper or in this world of technology fingers to keyboard, after several years you begin to run out of accolades to use to describe the excellent work that is undertaken by all our uniform leaders across the district. Whether it is running or assisting with a section, small or large, running a group in the role of a Group Scout Leader, overseeing the leaders in a district role or running a district, the last couple of years has certainly challenged us all.

Overall membership in the district is up on last year which can only be put down to all your hard work and determination in not letting even a world pandemic stop Scouting from thriving and growing. As we get into the spring and summer months, both groups and district can start planning and reintroducing many of the much loved and welcomed traditional scout events and activities. St. George's day parade, the joint District "Big Fiesta" and District Gang Show to name just a few. Not forgetting all the locally ran scout camps and days-out ran by individual Scout Groups and Explorer Units and our specialist activities e.g. our acclaimed Gang Show.



Every week, month, term and year you continue to bring to your weekly meetings and group activities fresh and innovative ideas to motivate and encourage all our young members. My grateful thanks to all of you!

John Donne, the 15th century poet wrote "*No man is an island, entire of itself; every man is a piece of the continent*". Here in Bristol South the same can be said of our District Management Team where no leader belongs to a section but one piece of the Scout District Team, all working together with the common aim of bringing the aims and objectives of the Scout movement to all our groups and units under the leadership of our District Commissioner (DC), Paul Harper.



Having spent all my relatively short Scouting life working behind the scenes on both group and more recently District Executive committees (or Board of Trustees as we are now referred too) then I know from first-hand experience that the success of scouting is not only down to those who wear the uniform. There are roles, too many to mention here, that contribute to the Scouting success whether it's at your local Scout Group, working in a District role supporting the management team or holding a County position.

As we look forward to the new financial year, financially, the District is in a stable position which can be seen from our Annual Accounts Report. My thanks to Tony and his team for all their hard work in ensuring the finances as always are never an issue.

I would also like to extend a very special thanks to Scott who since standing down from the role of DC seems to now spend more time working on behalf of the District than ever. Thank you, Scott, for all your help and support.

So, to all the volunteer, helpers and supporters across the District our grateful thanks for another year of service to Scouting and here's to another great year ahead. In the words of our Chief Scout, Bear Grylls **"So much of who we are as an adult is formed when we are kids. What scouting says to people is- It's ok to go for it in life!"**

Plans for the Coming Year

Paul Harper – District Commissioner

My next priority is to strengthen our groups.

Scouting is dependent on our excellent volunteers. While there is plenty of room for variety, it is evident to me that groups with an effective GSL who can recruit and motivate leaders are in the best position to offer great programmes to their young people. So, this year, my team and I will focus on identifying and developing the next generation of GSLs and Commissioners for our district and working with them to attract our next generation of volunteers.

Finally, I would like to reflect on my first year in Bristol South District. It's a unique district with many exclusive aspects. 2 sea scout groups. 1 sea explorer unit, 1 air scout group, a gang show and a band. It also has a phenomenal leadership team. Currently Cathy Harding, our DDC has been selected to lead the Avon contingent of 36 young people to South Korea. Scott, our DDC has stepped up to every role as it has arisen, however temporarily and Andy Scully is giving his time to Support Woodhouse Park. We may be small, but we punch above our weight.

I would like to thank the Board of Trustees for their support and the appointments committee for continuing to be a line of defence to protect our young people. Finally, I would like to thank my district Team and all our volunteers who continue to offer adventures and memories to all of our young people.

Declaration

The trustees declare that they have approved the Trustees Report above. Signed on behalf of the Charity's Trustees by:



Steve Williams - Chairman



Paul Harper - District Commissioner

Date: 15th June 2022

Bristol South Scout District
Board Of Trustees
Annual Accounts 2021 - 2022

Registered Charity 1091301



Contents:

Page

1	Cover & Contents
2	Account Summaries & Assets
3	Main Operational Account
4	Virgin Money District Gang Show
5	District Jamboree Eastwinds Scout Centre
6	District Explorers (including Young Leaders & DofE) District Network - Gert Lush
7	Spinnaker Explorer Scout Unit Supernova Explorer Scout Unit
8	Ravens Band Approval Declaration
9	Commentary
10	Independent Examiners Report

Accounts Statement - 2021 - 2022

<u>Accounts Summaries</u>			B/F	Income	Expenditure	Balance		
A	Board of Trustees - Lloyds Account	£	77786.76	84783.01	71481.93	91087.84		
B	Board of Trustees - Virgin Money		42183.15	56.01	0.00	42239.16		
C	District Gang Show		2893.72	5274.05	4213.28	3954.49		
D	District Jamboree		4317.96	0.00	0.00	4317.96		
E	Eastwinds Manager		588.77	153.01	457.80	283.98		
F	District Explorers		1812.96	1465.69	1371.80	1906.85		
G	District Network		461.21	0.00	0.00	461.21		
H	Spinnaker ESU		1378.00	4711.99	5108.11	981.88		
I	Supernova ESU		1689.97	2408.90	2365.60	1733.27		
L	District Badge Secretary <i>(cash in hand at end of year)</i>		0.44	0.05	0.00	0.49		
M	Ravens Band		1689.28	250.00	188.55	1750.73		
Grand Totals			2021-22	£	134802.22	99102.71	85187.07	148717.86

Non-monetary Assets

	2021-22	2020-21	
Eastwinds Building	287739.00	282014.00	(a)
Eastwinds Contents/Equipment	24848.00	23735.00	(a)
The Den Contents	6864.00	6279.00	(a)
District Badge Stock	2063.78	2599.30	(b)
Ravens Band Instruments & Equipment	5000.00	5000.00	(c)

Valuations based on (a) NFU Insurance (b) District Badge Secretary annual report (c) Band Leader estimate.

<u>Total Non-monetary assets</u>	£	326514.78	319627.30
<u>Total Asset Value, Money Buildings etc</u>	£	475232.64	454429.52

"Notional" BOT Fund Allocations A+B

The District has no Endowment or otherwise 'restricted funds' formally ringfenced for specific use by Deed of Gift/Trust or similar legal condition.

	End 2021-22	End 2020-21
General Day To Day	20222.00	20452.41
District Property (Den & Eastwinds)	10000.00	5000.00
Development/Group Assistance incl. Additional Needs	15000.00	10000.00
Land or Building Remediation	22000.00	20000.00
District Activities (non Jamboree)	7000.00	5000.00
General Maintained Reserve	15000.00	12000.00
Membership Provision 2022	44105.00	47517.50
TOTALS	133327.00	119969.91

A	<u>Board of Trustees - Lloyds account</u>	2021-22	2020-21
	Balance brought forward	77786.76	59338.21
	Income		
	Annual Membership Fees From Groups 2021	58302.50	
	Covid Support Grants from Bristol Council	10667.00	
	Donations Recd - General	17.50	
	Donations Recd - Amazon/Paypal/JustGiving	250.01	
	Badge Income	5802.41	
	World Scout Jamboree Payments/Grants Recd	1550.00	
	Repayment of Loan from District	760.00	
	Eastwinds		
	Forest School	5196.00	
	Scout Use	1600.00	
	EDF Refund	637.59	
		7433.59	
	Total Income	84783.01	81490.11
	Balance B/F + Income	162569.77	140828.32
	Expenditure		
	Membership Payment to County 2021	47517.50	
	Badge Purchases (Scout Shop)	6250.07	
	Badge Purchase (County/District Restock)	562.74	
	Den and Casual Helper Insurance	229.04	
	District Website (URL, Hosting & Support)	263.84	
	Licenses Legal & Consents	469.73	
	Clearance & Disposal Costs (Den)	180.00	
	Active Support Unit Costs	25.00	
	Adult Training & Support	100.00	
	Activity Costs - District Support to Events	75.00	
	ADC/DC expenses	170.02	
	AGM/Trustee Expenses	0.00	
	Materials & Equipment	113.18	
	World Scout Jamboree Payments to County	600.00	
	Refund of Grant Recieved	50.00	
	Eastwinds BT for WiFi	481.28	
	Repairs & Maintanance	1516.00	
	Water	355.16	
	EDF Electricity	1117.00	
	Insurance NFU & Fire Equipment	1973.61	
	Business Rates	88.86	
		5531.91	
	Covid Related Expenditures		
	Grants to Groups	6357.40	
	Eastwinds Refunds	400.00	
	Refund 2021 District Membership	2586.50	
		9343.90	
	Total Expenditure	71481.93	63041.56
	<u>Income less Expenditure to C/F</u>	<u>91087.84</u>	<u>77786.76</u>

B	<u>Board of Trustees - Virgin Money</u>	2021-22	2020-21
	Balance brought forward	42183.15	41976.73
	Interest Received		
	Account interest	56.01	206.42
	Total Transfers In/Interest	56.01	206.42
	Balance B/F + Deposits	42239.16	42183.15
	Transfers Out		
	Transfer to Lloyds Current Account	0.00	0.00
	Total Transfers Out		
	<u>Deposits less Withdraws to C/F</u>	<u>42239.16</u>	<u>42183.15</u>

-

C	<u>District Gang Show</u>	2021-22	2020-21
	Balance brought forward	2893.72	3267.51
	Income		
	Ticket Sales (all sources)	3518.63	
	Refreshment Sales	663.00	
	Raffle Sales	256.60	
	Donations	100.00	
	Charitable Performance Collection	303.97	
	Merchandise Sales	25.00	
	Programme Sales	71.85	
	After Show Celebration Contributions	335.00	
	Total Income	5274.05	0.00
	Balance B/F + Income	8167.77	3267.51
	Expenditure		
	Rehersal Expenses	250.00	
	Equipment/Services Hire (Audio/Visual)	2628.60	
	Scenery	100.45	
	Music	44.71	
	Costumes	280.24	
	Makeup	19.10	
	Uniform/Badges	241.75	
	Refreshment Costs	363.38	
	Raffle Costs	6.25	
	Disposal Redundant Equipment/Scenery	180.00	
	Printing, Copying & Postage	48.80	
	After Show Celebration Costs	50.00	
	Total Expenditure	4213.28	373.79
	<u>Income less Expenditure to C/F</u>	<u>3954.49</u>	<u>2893.72</u>

D	District Jamboree	2021-22	2020-21
	Balance brought forward	4317.96	4317.96
	Income	0.00	0.00
	Total Income	0.00	0.00
	Balance B/F + Income	4317.96	4317.96
	Expenditure	0.00	0.00
	Total Expenditure	0.00	0.00
	<u>Income less Expenditure to C/F</u>	<u>4317.96</u>	<u>4317.96</u>

-

E	Eastwinds (Held by Eastwinds Manager)	2021-22	2020-21
	Balance brought forward	588.77	949.00
	Income		
	Hire - Non Regular Users	65.00	0.00
	Refunds Received	88.01	
	Total Income	153.01	
	Balance B/F + Income	741.78	949.00
	Expenditure		
	Electrical	88.46	
	Chainsaw	107.00	
	Security	102.70	
	Admin	2.50	
	Tools	12.99	
	Cleaning	38.62	
	Plumbing	105.53	
	Total Expenditure	457.80	360.23
	<u>Income less Expenditure to C/F</u>	<u>283.98</u>	<u>588.77</u>

F	<u>District Explorers</u> (Incl. Young Leaders & DofE)	2021-22	2020-21
	Balance brought forward	1812.96	1325.98
	Income		
	Subscriptions (net of Go Cardless fees)	762.14	
	Refund of District Membership 2021	59.50	
	Donations Recd	172.11	
	Gift Aid	240.94	
	Covid Assistance from District	204.00	
	Uniform & Badge Payments	27.00	
	Total Income	1465.69	1388.48
	Balance B/F + Income	3278.65	2714.46
	Expenditure		
	Membership To District 2021	1052.00	
	Uniform & Badges	302.80	
	Online Scout Manager License	17.00	
	Total Expenditure	1371.80	901.5
	<u>Income less Expenditure to C/F</u>	<u>1906.85</u>	<u>1812.96</u>

-

G	<u>District Network</u>	2021-22	2020-21
	Balance brought forward	461.21	461.21
	Income	0.00	0.00
	Total Income	0.00	0.00
	Balance B/F + Income	461.21	461.21
	Expenditure	0.00	0.00
	Total Expenditure	0.00	0.00
	<u>Income less Expenditure to C/F</u>	<u>461.21</u>	<u>461.21</u>

H	Spinnaker ESU	2021-22	2020-21
	Balance brought forward	1378.00	670.57
	Income		
	Subscriptions	1330.00	
	Membership Refund Received	63.00	
	Covid Grant from District	171.00	
	HMRC Gift Aid (via District)	1774.99	
	Programme & Activity Contributions	483.00	
	Camps Contributions	890.00	
	Total Income	4711.99	3239.00
	Balance B/F + Income	6089.99	3909.57
	Expenditure		
	Loan Repayment	760.00	
	Annual Membership 2021	1001.00	
	Rent	250.00	
	Camps Costs	1926.29	
	Camp Refund Given	250.00	
	Activity Costs	733.08	
	Badges	55.00	
	Equipment Insurance	103.04	
	Go Cardless Transaction Fees	29.70	
	Total Expenditure	5108.11	2531.57
	<u>Income less Expenditure to C/F</u>	<u>981.88</u>	<u>1378.00</u>
		-	
I	Supernova ESU	2021-22	2020-21
	Balance brought forward	1689.97	1019.22
	Income		
	Subscriptions	1350.00	
	Activity Contributions	450.00	
	Camp Contributions	180.00	
	Refunds Received		
	Running Costs	143.90	
	District Membership	52.50	
	Support Grant	232.50	
	Total Income	2408.90	2268.00
	Balance B/F + Income	4098.87	3287.22
	Expenditure		
	National, County & District Membership	901.50	
	Rent Paid	300.00	
	Uniforms & Badges	42.94	
	Activity Costs	915.79	
	Camp Costs	185.37	
	Leader Training	20.00	
	Total Expenditure	2365.60	1597.25
	<u>Income less Expenditure to C/F</u>	<u>1733.27</u>	<u>1689.97</u>

M	<u>Ravens Band</u> (Held by The Band)	2021-22	2020-21
	Balance brought forward	1689.28	1659.28
	Income		
	Parade/Performance Donations	250.00	
	Total Income	250.00	30.00
	Balance B/F + Income	1939.28	1689.28
	Expenditure		
	Festive Season Celebration Get Together	188.55	
	Total Expenditure	188.55	0.00
	<u>Income less Expenditure to C/F</u>	<u>1750.73</u>	<u>1689.28</u>

Declaration

Approved by the District Trustees at the Executive Committee meeting on 26th April 2022.
in accordance with POR Rule 4:25 f ii point 16 and are signed on their behalf.

Steve Williams Chairman
Board of Trustees

Paul Harper District Commissioner
Bristol South Scouts

Tony Rees Finance Sub Committee
Board of Trustees

These accounts are :

- * Presented at the Annual General Meeting of the Bristol South District Scout Council
- * Uploaded to The Charity Commission portal as part of the annual charity report after the AGM
- * Forwarded to Avon County Scouts for information
- * Uploaded to the Bristol South Website enabling public access

In a repeat of last year, I start the year by talking about the apparent 'cash rich' position at the end of the financial year, this year there is no 'apparent' about it. The Covid pandemic has seen a second year unlike any other, resulting in –

- 1). An increase in income due to the financial support from Bristol City Council as the district is a Business Rate paying organisation, to the tune of some £10k in grants.
- 2). The decrease in the usual and projected outgoings across the year (many postponed until 2022-23 e.g. Eastwinds expenditures, district events or agreed support payments).
- 3). Refunds and reliefs have been granted to groups and ESUs, e.g. return of district membership and refund of Scouting rents payable for Eastwinds use due to the prevailing situation.

However, the usual county and national membership payment taking place in the first few days of the subsequent financial year, means the main account needs to be reduced by some £44.1k to give an accurate snapshot of the true balance, equaling approx £47.0k.

The total district income falls between £25k and £250k, therefore, in accordance with The Charity Commission guidelines the accounts are of the 'Receipts & Payments' type rather than 'Accrual & Prepayment' accounting.

In this year under review we have seen a growing incidence of payments being received to accounts other than where they should be. The main account, Network and Jamboree accounts have all received such payments which have been dealt with as 'transfers' and not shown as income in the originally receiving accounts, as when transferred to the correct accounts would have 'double accounted' for the amounts concerned.

As in the previously year, expenditures relating to Eastwinds have been deferred and the regular income stream for incidental third party use has decreased. Whilst a Business Rates holiday was granted utility charges still occurred and increased.

After several years of trying to sort out a 'false start' in registering for Gift Aid, the issues have now been resolved with HMRC and two back claims' have been made. Going forward, a claim for 2021-22 will be made at the commencement of 2022-23.

The financial effects of Covid having been widely felt, last year it was, for the first time necessary to report that the district had a debtor. However, the payment to clear this was made right at the start of the year under review.

The district has no specific external financial liabilities, except for ongoing payments for services provided/business rates. No capital assets were purchased nor disposed of during the year under review.

The value of badge stocks has fallen, although perhaps not quite as much as would be expected in a 'normal' operational year. It is still the intention to sell off stocks of obsolete badges as circumstances permit, recognising that this will not be for market value.

Whilst the trustees reaffirmed the intention that the Jamboree account would be used to support those attending the rescheduled 2022 county Avon event this has now been permanently cancelled, so this fund will be used to underwrite costs of a similar event and the Gang Show account will continue to 'pump prime' the next (2023) show.

Also the Virgin Money deposit account has not been drawn upon over this year, interest gained has decreased due to the ongoing reductions in the interest percentage paid, which was much in line with the practice across the banking sector.

Whilst 2020 saw the establishing of a formal reserves policy, essentially retaining at least an average of three years reserve covering non deferrable costs, anticipated to be in the region of £12k this has been increased to £15k in the light of increasing costs. The 'Remediation' fund at £20k has been increased to £22k against the need to vacate and clear the Eastwinds site due to termination of lease or the district wishing to vacate the site in the future.

Whilst it is hoped that the Covid situation will continue to ease the District Executive will continue its prudent financial attitude to providing support across the district in the future. Therefore, overall fund holding is larger than would normally be the norm.

I end with my usual sincere thanks to all who have kept accounts over the year, enabling the timely production of these accounts. Also the continued support of the account signatories contributions to the 'finance steering committee'.

Independent Examiners Report

I report to the trustees on my examination of the accounts of Bristol South District Board of Trustees for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Lovell
BSc ACA
Date: 10/06/2022

I report to the trustees on my examination of the accounts of Bristol South District Board of Trustees for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Lovell
BSc ACA

Date: 10/06/2022