



CHARITY COMMISSION  
FOR ENGLAND AND WALES

HIGH LANE U3A

No (if any)

CC16a

## Receipts and payments accounts

| For the period from | Period start | To | Period end date |
|---------------------|--------------|----|-----------------|
|                     | 01/01/23     |    | 31/12/23        |

### Section A Receipts and payments

|  | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|--|--------------------|------------------|------------------|------------------|------------------|
|  | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                 |                    |                  |                  |                  |                  |
| <b>Committee</b>                                   |                    |                  |                  |                  |                  |
| Subscriptions                                      | 3,234              | -                | -                | 3,234            | 722              |
| Meetings   | 1,685              | -                | -                | 1,685            | 1162             |
| Lunches/events                                     | 4,772              | -                | -                | 4,772            | 3569             |
|  | -                  | -                | -                | -                |                  |
| Interest RBS                                       | 34                 |                  |                  | 34               | 3                |
| Interest Vernon B S                                | 52                 |                  |                  | 52               | 10               |
| <b>Committee income</b>                            | <b>9,777</b>       |                  |                  | <b>9,777</b>     | <b>5,466</b>     |
| <b>Groups</b>                                      |                    |                  |                  |                  |                  |
| Income from groups                                 | 18,602             | -                | -                | 18,602           | 13,296           |
| Travel/Trips                                       | 53,613             | -                | -                | 53,613           | 63,902           |
| <b>Group income</b>                                | <b>72,215</b>      |                  |                  | <b>72,215</b>    | <b>77,198</b>    |
| <b>Sub total</b> (Gross income for AR)             | <b>81,992</b>      | <b>-</b>         | <b>-</b>         | <b>81,992</b>    | <b>82,664</b>    |
| <b>A2 Asset and investment sales, (see table).</b> |                    |                  |                  |                  |                  |
|  | -                  | -                | -                | -                |                  |
|  | -                  | -                | -                | -                |                  |
| <b>Sub total</b>                                   | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                              | <b>81,992</b>      | <b>-</b>         | <b>-</b>         | <b>81,992</b>    | <b>82,664</b>    |
| <b>A3 Payments</b>                                 |                    |                  |                  |                  |                  |
| <b>Committee</b>                                   |                    |                  |                  |                  |                  |
| Monthly meet room hire                             | 770                | -                | -                | 770              | 657              |
| Speakers   | 540                | -                | -                | 540              | 625              |
| Refreshments                                       | 99                 | -                | -                | 99               | 71               |
| National U3A (Mbrshp & DirMail)                    | 1,476              | -                | -                | 1,476            | 1,396            |
| Newsletter   | 400                | -                | -                | 400              | 179              |
| Committee & PPS                                    | 148                | -                | -                | 148              | 261              |
| New Members Marketing                              | -                  | -                | -                | -                |                  |
| Almoner  | -                  | -                | -                | -                | 26               |
| Website & Equip                                    | 96                 | -                | -                | 96               | 72               |
| PAT Testing  | -                  | -                | -                | -                |                  |
| Lunches and Events                                 | 5,038              | -                | -                | 5,038            | 2,867            |
| Group Support                                      | 207                | -                | -                | 207              | 67               |
| <b>Committee expenses</b>                          | <b>8,774</b>       |                  |                  | <b>8,774</b>     | <b>6,221</b>     |
|  |                    |                  |                  | -                |                  |

Receipts & Payments Consolidate

| <b>Groups</b>                    |        |   |   |        |        |
|----------------------------------|--------|---|---|--------|--------|
| Group Room Hire                  | 10,221 |   |   | 10,221 | 9,546  |
| Group Social Exp( T, Coffee etc) | 843    |   |   | 843    | 522    |
| Group Dining                     | 3,185  |   |   | 3,185  | 1,281  |
| Group Other Exp (eg supplies)    | 2,183  |   |   | 2,183  | 1,882  |
| Group Travel                     | 54,538 |   |   | 54,538 | 63,074 |
| <b>Group Expenditure</b>         | 70,970 |   |   | 70,970 | 76,305 |
| <b>Sub total</b>                 | 79,743 | - | - | 79,743 | 82,526 |

|   |   |   |   |   |  |
|---|---|---|---|---|--|
| <b>A4 Asset and investment purchases, (see table)</b> |   |   |   |   |  |
|   | - | - | - | - |  |
|   | - | - | - | - |  |
| <b>Sub total</b>                                      | - | - | - | - |  |

|                       |        |   |   |        |        |
|-----------------------|--------|---|---|--------|--------|
| <b>Total payments</b> | 79,743 | - | - | 79,743 | 82,526 |
|-----------------------|--------|---|---|--------|--------|

|                                    |        |   |   |        |        |
|------------------------------------|--------|---|---|--------|--------|
| <b>Net of receipts/(payments)</b>  | 2,249  | - | - | 2,249  | 138    |
| <b>A5 Transfers between funds</b>  | -      | - | - | -      |        |
| <b>A6 Cash funds last year end</b> | 14,690 |   |   | 14,690 | 14,553 |
| <b>Cash funds this year end</b>    | 16,939 | - | - | 16,939 | 14,690 |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> | Bank (Committee)                                       | 2,610                              | -                                | -                               |
|                      | Vernon B S ( Committee)                                | 4,752                              | -                                | -                               |
|                      | Group Balances   | 9,578                              | -                                | -                               |
|                      | <b>Total cash funds</b>                                | <b>16,939</b>                      | <b>-</b>                         | <b>-</b>                        |
|                      | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |




|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

|                       | Details     | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|-------------|---------------------------------|-----------------------|---------------------|
| <b>B5 Liabilities</b> | Prepayments | Group Travel                    | 4,100                 | March               |
|                       |             |                                 | -                     |                     |
|                       |             |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name               | Date of approval |
|---|--------------------------|------------------|
|  | PAUL KENNETH (CHOR)      | 14/2/24          |
|  | LES BIRKS (TREAS)        | 14/2/24          |
|  | MICHAEL CLARKE (CHECKER) | 14/2/24          |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2023

To 31<sup>st</sup> December 2023

Charity name: High Lane U3A

Charity registration number: 1091296

### Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To advance the education of the middle aged and primarily older people who are not in full time employment in High Lane and its surrounding locality and the provision of facilities for leisure, recreation and social welfare  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | As well as a monthly meeting with speaker and 3 or 4 special events per year we also provide many interest groups that members can take part in throughout the week including: Art; Backgammon; Bridge; Canasta; Crown Green Bowls; Current Affairs; Dancing; Dining; Family History; Gardening; German; Handbell ringing; History; Indoor Kurling; Memoirs; Photography; Quiz; Reading; Shakespeare; Table Tennis; Travel; Trivial Pursuit and Walking.   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The Committee and leaders work tirelessly free of charge to provide educational and social events to its members. The obvious public benefits are many. The varied interest groups means there is something for everyone to attend at a very low cost. As it tends to be an older generation that attends it helps combatting loneliness and depression in our later years and creating friendships amongst members. The varied groups have areas of education and the meetings and special events give members entertainment at times when they may otherwise be on their own |

Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |   |
|--|----------------|---|
| Policy on grant making   | Para 1.38      | <b>We do not give grants</b>  |
| Policy on social investment including program related investment | Para 1.38      | <b>We are a well established and our work in the community is undertaken on a volunteer basis. Our audience is mainly the retired and semi retired say over 60s albeit we have no age limitation. We provide educational and recreational activities at no major cost centrally within our own community</b>  |
| Contribution made by volunteers                                  | Para 1.38      | <b>All the committee are volunteers as are the group leaders. We have several other volunteers all of which are members in their own right. As much as possible is done in house free of charge utilising our members experience to provide entertainment and learning for others. Subscriptions and group fees are taken to cover rents and other costs.</b> |
| Other  |                |   |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p><b>2022 was a free year as regards existing members as before this we had the pandemic when they received little for their membership.</b></p> <p><b>Membership suffered so this year we had to put up membership by 33% but still cheap at £8 per year.</b></p> <p><b>A lot of groups meet weekly or monthly and membership is slowly on the rise again but not back to pre pandemic figures altho with the fee increase income is .The main meetings which happen monthly and group meetings which are more often than not weekly help combat loneliness and depression and anxiety etc. within the older generation within our community</b></p> <p><b>The increase in the subscriptions together with money generated within the groups</b></p> |

|  |  |  |
|--|--|--|
|  |  | <p>has meant our surplus is 2250 however we do hold within that figure £4100 of deposits for holidays yet to be paid out which would easily be met by the holiday group balances held (£6500). This balance was made up of £4500 plus a £2000 refund from one of the River cruise lines in December.</p> |
|--|--|--|

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 | Our U3A ended up financially better off than anticipated but this was due to the deposits held re holidays. We were hoping to see a reduction in balances held but this was not to be the case.  |
| Performance of fundraising activities against objectives set | Para 1.41 | One of the events in 2022 had to be postponed so £700 in costs was in this years accounts with income in 2022, all due to Covid. Our events this year made up some of the shortfall leaving only £250 deficit from the events. Income from meetings covered the costs of the meetings for the first time in years and the committee cut costs themselves by moving committee meetings to a cheaper venue |
| Investment performance against objectives                    | Para 1.41 | N/A  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Our basic committee reserves have recovered to pre pandemic levels with the increases in subs and meeting income  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Prefer to hold at least 1 years running money for the main meetings in the Vernon Building Society  |
| Amount of reserves held  | Para 1.22 | £6,000.00   |
| Reasons for holding zero reserves  | Para 1.22 | N/A   |
| Details of fund materially in deficit  | Para 1.24 | N/A   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | We have a very low subscription rate and increases even by 30% are still very affordable and should ensure continuation as a going concern. We have also recently addressed costs for special events and have increased the amount we charge to ensure we cover our costs. It is hoped in 2025 we can reduce our membership cost or at least hold it steady |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Membership and income arising from 3 or 4 events during the year some of which hopefully will make a profit.   |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | We only invest in Banks and our local Building Society and by the nature of the U3A we are already investing in the social wellbeing of our members  |
| A description of the principal risks facing the charity                         | Para 1.46 | Attraction of Committee members and leaders is a major problem. Most members do not want to lead or be on committees. It is a major major problem shared by most clubs, societies and charities in this area. Difficulty in attracting people who want to lead groups has led to a small reduction in the number of groups available |
| Other   |           |  |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           | Trust   |
| Type of governing document (trust deed, royal charter)  | Para 1.25 | Trust deed Original dated 30/6/2001                               |
| How is the charity constituted? (e.g. unincorporated association, CIO)  | Para 1.25 | Unincorporated Association  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | All Trustees are chosen and accepted by the Committee as a whole. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | Guidelines as published by the main U3A albeit most Trustees are long term members                           |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The main National U3A are our guiding organisation and provide us with a wide range of rules and regulations |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | High Lane U3A  |
| Other name the charity uses |  |
| Registered charity number   | 1091296  |
| Charity's principal address | Treasurers home address<br><br>15 Langdale Close<br>High Lane<br>Stockport<br>SK68JG |
|                             |  |



**Names of the charity trustees who manage the charity**

|    | Trustee name       | Office (if any)   | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-------------------|-----------------------------------|---|
| 1  | Paul Kenneth       | Chair             |                                   |   |
| 2  | Linda Dale         | Vice Chair        |                                   |   |
| 3  | Lyn Arnold         | Secretary         |                                   |   |
| 4  | Les Birks          | Treasurer         |                                   |   |
| 5  | Margaret McDermott | Membership Sec.   |                                   |   |
| 6  | Sue Harlin         |                   |                                   |   |
| 7  | Diane Saxon        | Newsletter editor |                                   |   |
| 8  | Trevor Kinvig      |                   |                                   |   |
| 9  | Andre Lister       |                   |                                   |   |
| 10 | Kath Wareham       |                   |                                   |   |
| 11 | Pam Curley         |                   |                                   |   |
| 12 | Barbara Kenneth    |                   |                                   |   |
| 13 | Dorothy Neillands  |                   |                                   |   |
| 14 | Pam Cooke          |                   |                                   |   |
| 15 |                    |                   |                                   |   |
| 16 |                    |                   |                                   |   |
| 17 |                    |                   |                                   |   |
| 18 |                    |                   |                                   |   |
| 19 |                    |                   |                                   |   |
| 20 |                    |                   |                                   |   |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name         |  |  |
|-----------------------|--|--|
|                       |  |  |
|                       |  |  |
| <b>NOT APPLICABLE</b> |  |  |
|                       |  |  |
|                       |  |  |
|                       |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name          | Dates acted if not for whole year |  |
|-----------------------|-----------------------------------|--|
|                       |                                   |  |
|                       |                                   |  |
| <b>NOT APPLICABLE</b> |                                   |  |
|                       |                                   |  |
|                       |                                   |  |
|                       |                                   |  |

**Funds held as custodian trustees on behalf of others**

|   |     |
|---|-----|
| Description of the assets held in this capacity   | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

**Additional information (optional)****Names and addresses of advisers (Optional information)****Type of adviser****Name****Address**

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Exemptions from disclosure****Reason for non-disclosure of key personnel details**

SEE FULL COMMITTEE LIST

**Other optional information**



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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

|   |   |
|---|---|
|  |  |
|---|---|

Full name(s)

|              |                      |
|--------------|----------------------|
| PAUL KENNETH | LESLIE ANTHONY BIRKS |
|--------------|----------------------|

Position (eg Secretary, Chair, etc)

|        |            |
|--------|------------|
| CHAIR. | TREASURER. |
|--------|------------|

Date

|    |   |    |
|----|---|----|
| 14 | 2 | 24 |
|----|---|----|



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
High Lane U3A

On accounts for the year  
ended

31/12/23

Charity no  
(if any)

1091296

Set out on pages

1 to 2

(Remember to include the page numbers of any final notes)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/23.

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14 | 2 | 24

Name:

Michael Clarke

Relevant professional  
qualification(s) or body  
(if any):

Retired Financial Services Officer

**Address:** 18 Albert Place  
Church Lane  
Marple SK6 7RP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**