

REGISTERED COMPANY NUMBER: 3643622 (England and Wales)
REGISTERED CHARITY NUMBER: 1091200

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED

Read, Milburn & Co
71 Howard Street
North Shields
Tyne and Wear
NE30 1AF

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

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FOR THE YEAR ENDED 31 MARCH 2022**

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THE NORTH OF ENGLAND REFUGEE SERVICE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Throughout the year NERS continued on working with and for the immediate and long term needs of the community of refugees across the North East region, focusing at the most vulnerable stages of the journey to integration. This year the Board and Staff continued reshaping a strong organisation capable of achieving success in meeting its objectives.

Centres of Operation

NERS works from 3 centres and runs outreach from 1 site

- | | |
|------------------|---|
| 1. Newcastle | 2 Friars Street, Newcastle upon Tyne, NE1 4XA |
| 2. Middlesbrough | Unit 6, Broadcasting House, Newport Road, Middlesbrough TS1 5JA |
| 3. Sunderland | Suite 12, Eagle Building, 201 High Street East, Sunderland, SR1 2XA |
| 4. Stockton | The Arrival Practice, Stockton-On-Tees, TS18 2EP |

Newcastle and Middlesbrough offices are open full time, Sunderland three days and Stockton outreach one day per week. We also provide services via telephone and social media platforms, such as WhatsApp, Skype and Zoom. Our services included liaising with the Home Office, the Department of Work and Pensions and local authorities.

Asylum Advice Service

This service is partly funded by Newcastle City Council. We provide advice and support to people at all stages of their asylum process. This means from the pre-asylum application stage, through the time they are in the asylum process, and if they are given refugee status or leave to remain, during the transition into mainstream society. We also provide information and advice for those whose support is terminated.

We provide impartial and independent advice to people whose application for Asylum has been refused. We will advise clients on possibility of applying for 'Section 4' or 'Section 95' support and where appropriate, we work jointly with client and immigration and asylum lawyers in exploring further steps that can be taken. For some clients the option of Assisted Voluntary Return (AVR) to their home country may be appropriate in which case referrals for such a specific advice will be made. Our AVR service assists people who have 'No Recourse to Public Funds' to return to their country of origin with dignity if they wish.

In the period between 1 April 2021 and 31 March 2022 we provided advice and support on asylum issues to 873 individuals during 2,101 advice sessions. We have also taken our services to the asylum seekers who were housed in the Metro Inn and Novotel hotels in Newcastle. We provided advice and support to 46 of those individuals.

THE NORTH OF ENGLAND REFUGEE SERVICE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES - continued

Asylum Legal Advice

This is a new service part of the Justice Together North East Project funded by the Justice Together Initiative. Justice Together is a funder collaboration that aims to operate for a decade. As well as offering funding, they will support the grant partners to build the power and influence of people with lived and learned experience of the immigration system and embed anti-racism strategies.

We are a delivery partner where we provide immigration asylum legal advice for those who has no access to legal aid and can't afford the legal fees. We help people in making applications to lodge their appeal and securing their appeal rights to have an oral hearing when all other law firms, in the area, have refused to take their matter any further. We are helping them to work out what has been their issue(s) throughout the asylum process, which has led to their refusal, and tackling it head on. We make successful applications reuniting children and mums and dads all loved ones. We help to draft statements and gather supportive evidence such as National IDs, birth certificates and marriage certificates. We also assist those who have gained Leave to Remain in the UK in the above way, to then apply for Indefinite Leave to Remain (ILR). The service was ceased after a few months due to the loss of staff and will start in the new financial year.

Integration and Employment Service

This service is funded by Henry Smith Foundation for six years initially followed by another three years, which started in January 2019.

This service provides support to those granted refugee status and leave to remain to enable them to "take hold" of life in this country. We look both to immediate needs, such as housing and finance, and also to the longer term, as they seek to make their home in the community, find education and use their skills in work. This service is vitally important in preventing destitution among those who receive Leave to Remain and are required to find accommodation and financial support within 28 days. This strand of our work also provides conversation classes for those who speak little or no English.

In the period between 1 April 2021 to 31 March 2022 the project helped 301 individuals and 41 families to claim the right benefits and find suitable accommodation.

North East RISE (NERISE)

NERISE is an innovative new partnership between the Home Office, North East Migration Partnership (NEMP), Local Authorities, charities supporting refugees and Bridges Outcomes Partnership. The aim is to improve the initial financial inclusion, housing, employment and wider integration needs of newly granted refugees in the North East region. The programme started in October 2021. At the end of March 2022, 52 clients benefited from the programme.

NERS is a delivery partner where we provide advice and support on housing and wider integration needs. We provide our services in Sunderland, Northumberland, North and South Tyneside.

THE NORTH OF ENGLAND REFUGEE SERVICE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES - continued

Supported Housing

This is a partnership with Your Homes Newcastle (YHN is the arm's length management organisation for Newcastle City Council housing) and Home Group (HG is a large housing association). We manage 20 properties in Newcastle, on lease from YHN and HG.

We house asylum seekers given leave to remain, who are also vulnerable and in need of further support. For example, they may suffer from mental health or addiction issues and from having been homeless. The service provides short term housing and appropriate individualised support for up to two years and until clients can move on from supported housing to independent living. The support can include claiming housing benefit, other welfare benefits, advice with council tax, accessing health and social care services, accessing ESOL and other relevant education services, accessing employment and training services, budgeting and financial advice. We also provide support with accessing community activities and linking with refugee community organisations, counselling and help with problem solving. Our support continues after clients leave our accommodation up to the point where they can cope with independent living.

Over the year April 2021 - March 2022; 40 homeless individuals have benefited from our Supported Housing programme and 6 clients were successfully supported to move on from our supported housing into their own independent housing.

Interpreting and Translation Service

We assist refugees and other migrants to train and employ them as sessional interpreters to provide interpreting and translation services. We provide these services for NERS clients and as well as other organisations such as NHS, social services, schools, solicitors, local authorities, housing associations, care homes and counselling services.

The service is our main income generating activity, it used to contribute more than 20% to our annual income. However, due to a combination of factors beyond our control the service income has reduced from £140,300 in 2019/20 to £42,800 in 2021/22.

Advocacy and Policy Influence

NERS advocates for its clients right to access information and services to which they are entitled and provides an independent 'Voice' in meetings and fora about their needs. We use the evidence gathered from our clients to also work regionally and nationally to influence and advocate on matters of policy. We usually do this in partnership with other organisations; nationally with our key partner, the Refugee Council, but also with other agencies such as Refugee Action and the Welsh and Scottish Refugee Councils, Red Cross, Freedom from Torture and Migrant Help. We are also members of the National Asylum Stakeholders Forum and the Asylum Support Forum. Locally we work with partner agencies such the Regional Refugee Forum and work through structures and processes such as the Regional Migration Partnership, hosted by Middlesbrough Council.

We work in partnership with local charities, such the Red Cross, West End Refugee Service, Newcastle Law Centre, Friends of the Drop-In, Open Doors, Justice First and Action Foundation, to address destitution. We provide face-to-face advice on accessing the Asylum Support to clients that they are supporting. We also assist with coordination of destitution referrals which helps in maximising use of limited resources. When needed, we deliver awareness raising sessions across the Region that aim to improve the wider community's understanding of issues affecting asylum seekers.

THE NORTH OF ENGLAND REFUGEE SERVICE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES - continued

Student Placements

Social work students from the universities of Durham, Teesside, Northumbria and Cumbria are hosted on placement within NERS. This enables NERS to work with and engage future social workers in the issues affecting our client group. On average we provide about 800 days per annum of placements for social work students.

Public Benefit

The trustees have considered the Charity Commission's guidance on public benefit with regard to its objectives and activities.

FINANCIAL REVIEW

At the balance sheet date, the charity held funds amounting to £169,560 (2021 - £165,119) of which £nil (2021 - £5,666) was subject to restriction, a further £34,191 (2021 - £25,485) was represented by illiquid assets and therefore not freely available to the charity. Total free reserves amounted to £135,369 (2021 - £133,968).

Reserves Policy

The trustees agree to retain those amounts generated by interpreting and venue hire each financial year, within the reserves of the charity.

The trustees are committed to maintaining at all times at least the equivalent of three months running costs as advised by the Charity Commission and, whenever we fall below that level, to make it a business plan priority to regain the three month position.

FUTURE DIRECTION

Our future plan is to strengthen and deepen our work within NERS five core service areas, while also piloting and developing additional service interventions where relevant and feasible. NERS will become a more enterprising organisation, open to experimenting and piloting new interventions. There are several other potential service areas that warrant further investigation. Introducing new services will be dependent on a number of factors, including availability of funding and relevance to the needs in the Region. Possible interventions for which we will explore the feasibility and relevance include the following:

- > Provision of support services to unaccompanied children.
- > Mentoring and support to refugee community organisations, in partnership with the Regional Refugee Forum.
- > Advice and support for host communities.
- > Interventions that generate an income, including attaching a fee to certain non-urgent services, or selling products.

THE NORTH OF ENGLAND REFUGEE SERVICE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

The company is governed by its Memorandum of Articles of Association which state the objects as: "(a) to provide relief for refugees (including convention refugees, refugee communities, people with exceptional leave to remain, asylum seekers and ex-detainees) and migrants who are in conditions of need, hardship, sickness or distress, without distinction of age, sex, race, nationality, political or religious or other opinions, and in addition: (b) to advance the education and the protection of health of such people, and (c) to provide them with facilities for recreation and leisure-time occupation in the interests of social welfare."

Board of Trustees (The Board)

The Company Board of Trustees has at least three persons. At every Annual General Meeting one-third of the Trustees shall retire from office. In the event that the number is not divisible by three, then the proportion to retire shall be that which is nearest to one-third. The Trustees to retire shall be those longest in office since they were last appointed or re-appointed. Where there are Trustees who have been in office for the same length of time then, in the absence of agreement, those to retire shall be selected by lot. A retiring Trustee is eligible for re-appointment provided that no-one may serve as a Trustee for more than nine consecutive years.

Operational Management

The day to day management of the Company is through the Director who reports to the Board. The staff team includes a senior finance officer, a finance officer, an administrator, five service leads and seven service specialists working alongside more than 40 volunteers.

Policies

The North of England Refugee Service (NERS) holds a full range of policies regulating all aspects of its business. These are regularly updated and a list of current policies is given below:

- Complaints Procedure
- Confidentiality
- Dignity at Work
- Equal Opportunity
- Health and Safety
- Internal Audit Procedure for Finance
- Safeguarding Children
- Safeguarding Vulnerable Adults
- Investment and Reserves Policy

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Induction and Training of New Trustees

Due to the diverse nature of the trustee group, induction and training is tailored to each trustee's needs.

Key Management Remuneration

Management remuneration is reviewed every two years, most recently in 2021.

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

3643622 (England and Wales)

Registered Charity number

1091200

Registered office

2 Friars Street
Newcastle upon Tyne
NE1 4XA

Trustees

Cllr Ann Schofield - Chair

Ibrahim Diallo - Vice Chair

Edward Mutsvairo - Treasurer (retired 11 August 2021)

Dean Backhouse (appointed 26 September 2022)

Christopher Boyle

David Glendinning (retired 10 November 2021)

Tessa Gray

Josephine Mudzingwa

Mavreen Ncube (retired 11 August 2021)

Fiona Ranson

Amer Ratkusic (appointed 28 September 2022)

Pa Saikou Saidkhan (appointed 28 September 2022)

Company Secretary and Director

Dr Mohamed Nasreldin

Independent Examiner

Read, Milburn & Co, 71 Howard Street, North Shields, NE30 1AF

Bankers

Virgin Money, 131-135 Northumberland Street, Newcastle upon Tyne, NE1 4XF

Solicitors

Muckle LLP, 32 Gallowgate, Newcastle upon Tyne, NE1 4BF

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

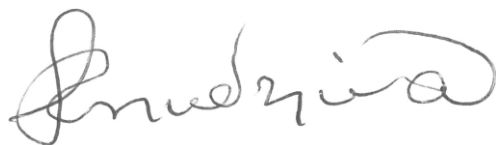
The trustees (who are also the directors of The North of England Refugee Service Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 28 January 2023 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'Josephine Mudzingwa', written in a cursive style.

Josephine Mudzingwa - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

Independent examiner's report to the trustees of The North of England Refugee Service Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England & Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nicholas Liley FCA
Institute of Chartered Accountants in England & Wales
Read, Milburn & Co

31 January 2023

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	7,066	-	7,066	13,952
Charitable activities	4				
Housing		264,405	18,900	283,305	283,674
Integration advice		41,261	44,362	85,623	23,300
Interpreting		42,819	-	42,819	69,200
Core		-	97,000	97,000	198,528
Investment income	3	59	-	59	-
Other income		<u>15,666</u>	<u>-</u>	<u>15,666</u>	<u>11,456</u>
Total		<u>371,276</u>	<u>160,262</u>	<u>531,538</u>	<u>600,110</u>
EXPENDITURE ON					
Charitable activities	5				
Housing		159,852	18,900	178,752	178,891
Integration advice		-	50,028	50,028	28,967
Interpreting		24,816	-	24,816	35,276
Core		<u>176,501</u>	<u>97,000</u>	<u>273,501</u>	<u>249,090</u>
Total		<u>361,169</u>	<u>165,928</u>	<u>527,097</u>	<u>492,224</u>
NET INCOME/(EXPENDITURE)		10,107	(5,666)	4,441	107,886
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>159,453</u>	<u>5,666</u>	<u>165,119</u>	<u>57,233</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>169,560</u></u>	<u><u>-</u></u>	<u><u>169,560</u></u>	<u><u>165,119</u></u>

The notes form part of these financial statements

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED (REGISTERED NUMBER: 3643622)**

**BALANCE SHEET
31 MARCH 2022**

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	12	22,607	19,527
Investments	13	<u>11,584</u>	<u>11,624</u>
		34,191	31,151
CURRENT ASSETS			
Debtors	14	73,257	41,830
Cash at bank and in hand		<u>148,861</u>	<u>233,313</u>
		222,118	275,143
CREDITORS			
Amounts falling due within one year	15	(86,749)	(141,175)
		<u>135,369</u>	<u>133,968</u>
NET CURRENT ASSETS			
		<u>135,369</u>	<u>133,968</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		169,560	165,119
NET ASSETS		<u>169,560</u>	<u>165,119</u>
FUNDS	18		
Unrestricted funds		169,560	159,453
Restricted funds		<u>-</u>	<u>5,666</u>
TOTAL FUNDS		<u>169,560</u>	<u>165,119</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

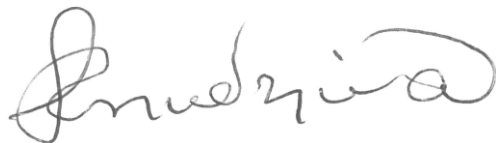
The notes form part of these financial statements

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED (REGISTERED NUMBER: 3643622)**

**BALANCE SHEET - continued
31 MARCH 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28 January 2023 and were signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'Josephine', written in a cursive style.

Josephine Mudzingwa - Trustee

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	20	<u>(58,609)</u>	<u>220,497</u>
Net cash (used in)/provided by operating activities		<u>(58,609)</u>	<u>220,497</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(25,883)	(10,286)
Purchase of fixed asset investments		(6)	-
Sale of fixed asset investments		<u>46</u>	<u>-</u>
Net cash used in investing activities		<u>(25,843)</u>	<u>(10,286)</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		(84,452)	210,211
Cash and cash equivalents at the beginning of the reporting period		<u>233,313</u>	<u>23,102</u>
Cash and cash equivalents at the end of the reporting period		<u><u>148,861</u></u>	<u><u>233,313</u></u>

The notes form part of these financial statements

THE NORTH OF ENGLAND REFUGEE SERVICE LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

The presentation currency of the financial statements is the Pound Sterling (£).

Going Concern

The financial statements are prepared on the going concern basis. In the opinion of trustees, no material uncertainties exist about the charity's ability to continue.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Income subject to VAT is stated nett of output tax at the applicable flat rate.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. All expenditure is shown inclusive of VAT where applicable.

Allocation and apportionment of costs

Costs are allocated to the charity's activities on the basis of fair usage of staff and facilities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- in accordance with the property
Office equipment	- 25% on reducing balance and 25% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments

In accordance with recommended practice, listed investments are included at market value. Realised and unrealised gains and losses are shown separately on the Statement of Financial Activities.

Debtors

Trade and other debtors (including prepayments) are recognised at the settlement amount due or amount prepaid) nett of any trade discounts.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments.

Creditors

Creditors (including accruals) are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and accruals are recognised at their settlement amount nett of any trade discounts.

Financial instruments

All financial assets and financial liabilities of the charity qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>7,066</u>	<u>13,952</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Investment income	<u>59</u>	<u>-</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Housing £	Integration advice £	Interpreting £
Interpreting services	-	-	42,819
Contract income	7,849	41,261	-
Newcastle City Council	256,556	-	-
Grants	<u>18,900</u>	<u>44,362</u>	<u>-</u>
	<u>283,305</u>	<u>85,623</u>	<u>42,819</u>
		2022	2021
		Total	Total
	Core	activities	activities
	£	£	£
Interpreting services	-	42,819	69,200
Contract income	-	49,110	6,640
Newcastle City Council	-	256,556	258,134
Grants	<u>97,000</u>	<u>160,262</u>	<u>240,728</u>
	<u>97,000</u>	<u>508,747</u>	<u>574,702</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
The Henry Smith Charity	35,075	23,300
Tudor Trust	42,000	10,821
The Lloyds Bank Foundation	-	32,500
The 1989 Willan Charitable Trust	2,500	7,500
West End Refugee Fund	18,900	18,900
National Lottery Community Fund	-	60,000
The 29th May 1961 Charitable Trust	<u>-</u>	<u>7,500</u>
Carried forward	98,475	160,521

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

4. INCOME FROM CHARITABLE ACTIVITIES - continued

	2022	2021
	£	£
Brought forward	98,475	160,521
Community Foundation	7,500	9,870
The Sir James Knott Trust	-	10,000
Barrow Cadbury Trust	25,000	25,000
Job Retention Scheme	-	35,337
Middlesbrough Council	20,000	-
JTI Foundation	9,287	-
	<u>160,262</u>	<u>240,728</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Housing	136,485	42,267	178,752
Integration advice	27,470	22,558	50,028
Interpreting	20,534	4,282	24,816
Core	<u>141,897</u>	<u>131,604</u>	<u>273,501</u>
	<u>326,386</u>	<u>200,711</u>	<u>527,097</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Staff costs	175,573	136,276
Client costs	125,643	124,526
Volunteer costs	1,548	730
Other staffing costs	3,088	3,142
Interpreter costs	<u>20,534</u>	<u>28,356</u>
	<u>326,386</u>	<u>293,030</u>

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

7. SUPPORT COSTS

	General support £	Governance costs £	Totals £
Housing	42,267	-	42,267
Integration advice	22,558	-	22,558
Interpreting	4,282	-	4,282
Core	<u>128,502</u>	<u>3,102</u>	<u>131,604</u>
	<u>197,609</u>	<u>3,102</u>	<u>200,711</u>

Cost	Basis of allocation
General support	Fair usage of staff and facilities
Governance costs	Fair usage of staff and facilities

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Depreciation - owned assets	22,803	17,781
Independent Examiner's remuneration	3,102	3,090
Payments under operating leases	<u>123,791</u>	<u>147,551</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

10. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	240,632	202,873
Social security costs	12,915	10,033
Other pension costs	<u>8,096</u>	<u>6,778</u>
	<u>261,643</u>	<u>219,684</u>

The key management personnel, including the trustees, are listed under Reference and Administrative Details. The total employee benefits of the key management personnel including Social Security were £38,337 (2021 - £34,869).

The average monthly number of employees during the year was as follows:

	2022	2021
Management & administration	<u>14</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,952	-	13,952
Charitable activities			
Housing	264,774	18,900	283,674
Integration advice	-	23,300	23,300
Interpreting	69,200	-	69,200
Core	-	198,528	198,528
Other income	<u>11,456</u>	<u>-</u>	<u>11,456</u>
Total	<u>359,382</u>	<u>240,728</u>	<u>600,110</u>
EXPENDITURE ON			
Charitable activities			
Housing	159,991	18,900	178,891
Integration advice	-	28,967	28,967
Interpreting	35,276	-	35,276
Core	<u>50,562</u>	<u>198,528</u>	<u>249,090</u>
Total	<u>245,829</u>	<u>246,395</u>	<u>492,224</u>
NET INCOME/(EXPENDITURE)	113,553	(5,667)	107,886
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>45,900</u>	<u>11,333</u>	<u>57,233</u>
TOTAL FUNDS CARRIED FORWARD	<u>159,453</u>	<u>5,666</u>	<u>165,119</u>

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

12. TANGIBLE FIXED ASSETS

	Improvements to property £	Office equipment £	Computer equipment £	Totals £
COST				
At 1 April 2021	27,007	26,356	29,961	83,324
Additions	6,996	-	18,887	25,883
Disposals	<u>-</u>	<u>-</u>	<u>(7,855)</u>	<u>(7,855)</u>
At 31 March 2022	<u>34,003</u>	<u>26,356</u>	<u>40,993</u>	<u>101,352</u>
DEPRECIATION				
At 1 April 2021	21,873	18,831	23,093	63,797
Charge for year	7,845	2,394	12,564	22,803
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>(7,855)</u>	<u>(7,855)</u>
At 31 March 2022	<u>29,718</u>	<u>21,225</u>	<u>27,802</u>	<u>78,745</u>
NET BOOK VALUE				
At 31 March 2022	<u>4,285</u>	<u>5,131</u>	<u>13,191</u>	<u>22,607</u>
At 31 March 2021	<u>5,134</u>	<u>7,525</u>	<u>6,868</u>	<u>19,527</u>

13. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 April 2021	11,624
Additions	6
Disposals	<u>(46)</u>
At 31 March 2022	<u>11,584</u>
NET BOOK VALUE	
At 31 March 2022	<u>11,584</u>
At 31 March 2021	<u>11,624</u>

There were no investment assets outside the UK. The portfolio continued to be managed by Fidelity Worldwide Investment during the financial year.

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	56,900	28,647
VAT	3,370	-
Prepayments and accrued income	<u>12,987</u>	<u>13,183</u>
	<u>73,257</u>	<u>41,830</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	39,484	19,105
Social security and other taxes	4,678	3,383
VAT	-	2,526
Other creditors	5,202	3,161
Accruals and deferred income	<u>37,385</u>	<u>113,000</u>
	<u>86,749</u>	<u>141,175</u>

Deferred Income

Included within Accruals and Deferred Income are the following amounts comprising income received in advance of delivery of the related services or expenditure incurred.

	£
Balance at 1 April 2021	94,200
Released to income from charitable activities	(94,200)
Amount deferred in year	<u>19,275</u>
Balance at 31 March 2022	<u>19,275</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	<u>70,663</u>	<u>23,004</u>

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets	22,607	-	22,607	19,527
Investments	11,584	-	11,584	11,624
Current assets	202,843	19,275	222,118	275,143
Current liabilities	<u>(67,474)</u>	<u>(19,275)</u>	<u>(86,749)</u>	<u>(141,175)</u>
	<u>169,560</u>	<u>-</u>	<u>169,560</u>	<u>165,119</u>

18. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	159,453	10,107	169,560
Restricted funds			
Clothworkers Foundation	5,666	(5,666)	-
TOTAL FUNDS	<u>165,119</u>	<u>4,441</u>	<u>169,560</u>

**THE NORTH OF ENGLAND REFUGEE SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	371,276	(361,169)	10,107
Restricted funds			
The Henry Smith Charity	35,075	(35,075)	-
Tudor Trust	42,000	(42,000)	-
The 1989 Willan Charitable Trust	2,500	(2,500)	-
West End Refugee Fund	18,900	(18,900)	-
Clothworkers Foundation	-	(5,666)	(5,666)
Community Foundation	7,500	(7,500)	-
Barrow Cadbury Trust - COVID-19			
Support Fund	25,000	(25,000)	-
Middlesbrough Council	20,000	(20,000)	-
JTI Foundation	9,287	(9,287)	-
	<u>160,262</u>	<u>(165,928)</u>	<u>(5,666)</u>
TOTAL FUNDS	<u>531,538</u>	<u>(527,097)</u>	<u>4,441</u>

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	45,900	113,553	159,453
Restricted funds			
Clothworkers Foundation	11,333	(5,667)	5,666
	<u>57,233</u>	<u>107,886</u>	<u>165,119</u>
TOTAL FUNDS	<u>57,233</u>	<u>107,886</u>	<u>165,119</u>

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	359,382	(245,829)	113,553
Restricted funds			
The Henry Smith Charity	23,300	(23,300)	-
Tudor Trust	10,821	(10,821)	-
The Lloyds Bank Foundation	32,500	(32,500)	-
The 1989 Willan Charitable Trust	7,500	(7,500)	-
West End Refugee Fund	18,900	(18,900)	-
National Lottery Community Fund	60,000	(60,000)	-
The 29th May 1961 Charitable Trust	7,500	(7,500)	-
Clothworkers Foundation	-	(5,667)	(5,667)
Community Foundation	9,870	(9,870)	-
Sir James Knott Trust	10,000	(10,000)	-
Barrow Cadbury Trust - COVID-19			
Support Fund	25,000	(25,000)	-
Job Retention Scheme	35,337	(35,337)	-
	<u>240,728</u>	<u>(246,395)</u>	<u>(5,667)</u>
TOTAL FUNDS	<u>600,110</u>	<u>(492,224)</u>	<u>107,886</u>

The Henry Smith Charity fund is a grant received towards the appointment of an advice worker to support service users in Tyne & Wear.

The Tudor Trust fund is a grant received towards the post of Director.

The West End Refugee Fund supported the provision of housing.

Barrow Cadbury Trust provided continuing support for Covid recovery.

Middlesbrough Council funded salary costs and related expenditure as part of the Sustainability Capacity Fund.

The other restricted funds relate to various projects run by the charity to support its primary objectives as noted in the Trustees report.

**THE NORTH OF ENGLAND REFUGEE SERVICE
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

20. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	4,441	107,886
Adjustments for:		
Depreciation charges	22,803	17,781
(Increase)/decrease in debtors	(31,427)	21,219
(Decrease)/increase in creditors	<u>(54,426)</u>	<u>73,611</u>
Net cash (used in)/provided by operations	<u>(58,609)</u>	<u>220,497</u>

21. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/21 £	Cash flow £	At 31/3/22 £
Net cash			
Cash at bank and in hand	<u>233,313</u>	<u>(84,452)</u>	<u>148,861</u>
	<u>233,313</u>	<u>(84,452)</u>	<u>148,861</u>
Total	<u>233,313</u>	<u>(84,452)</u>	<u>148,861</u>

22. LEGAL STATUS

North of England Refugee Service is a company limited by guarantee, registered in England and Wales and has no share capital. The company's registered number and registered office address can be found within Reference and Administrative Details.

The liability of the members is limited. Every member of the charitable company undertakes to contribute such amount as may be required (not exceeding £1) to the charitable company's assets if it should be wound up while s/he is a member or within one year after s/he ceases to be a member, for payment of the charitable company's debts and liabilities contracted before s/he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories themselves.