

**Saint Mary's Nursery School  
Report of the Trustees and  
Financial Statements for the year ended  
31 August 2024  
Charity No: 1091191**

**Saint Mary's Nursery School**  
**Financial Statements**  
**for the Year Ended 31 August 2024**

<b>Contents</b>	<b>Page</b>
Report of the Trustees	1 to 3
Report of the Independent Examiner	4
Receipts and payments Accounts	5
Statement of Assets and Liabilities	6

## **Saint Mary's Nursery School**

### **Report of the Trustees for the Year Ended 31 August 2024**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity name**

St Mary's Nursery School

**Registered Charity number**

1091191

**Principal address**

Queens Road  
Crowborough  
East Sussex  
TN6 2LB

**Trustees**

Mrs K Shilling (Chair)

Mrs L Kelly – Appointed 12 October 2023 - Resigned 16 October 2024

Mrs C Lacy-Hulbert (Treasurer) – Appointed 12 October 2023

Mrs C Brown – Appointed 12 October 2023

Mrs A Dann (Secretary) – Appointed 12 September 2023 - Resigned 16 October 2024

Mrs R Piper (Treasurer) – Appointed 12 September 2023 -Resigned 16 October 2024

Mrs K Attwood – Appointed 12 September 2023 - Resigned 16 October 2024

Mrs J Gibson – Appointed 29 January 2025

Mrs I Macintyre – Appointed 16 October 2024

Mrs C Penny – Appointed 12 October 2024

**Independent Examiner**

Mr L W Woodhams FCCA

TN6 Ltd

Pine Grove Enterprise Centre

Pine Grove

Crowborough

East Sussex

TN6 1DH



## **Saint Mary's Nursery School**

### **Report of the Trustees (continued) for the Year Ended 31 August 2024**

#### **Structure, Governance and management!**

The charity's constitution was adopted on the 2 July 2001 with subsequent amendments on the 19 October 2001 and 21 February 2002. The charity is constituted as a trust with trustees selected by election.

#### **Objectives and activities**

The objective of the charity is to advance the education of children below statutory school age through the provision of a Nursery School, 2 years old to school age. These objects are achieved by the creating an educational and stimulating curriculum for the stage age appropriate under the guidance of OFSTED. The additional Fundraising activities which are supported and assisted by the parents whose children attend the nursery are undertaken.

#### **Achievements and performance**

Committee members who wished to stand down did so and were replaced by newly elected members of incoming children to the setting. Those parents whose children remained at the nursery and wished to do so were re-nominated for the committee.

We offer 38 weeks of 10 sessions per week inclusive of lunch, which enables the children to attend both morning and afternoon sessions.

We started September 2023 with 31 children on our books. This was a great starting number, giving us confidence in our financial stability from September for the year ahead. We finished the year with 40 children on our books, which was a slight increase on last year. Of this number, 25 left to go to school.

The Nursery School continues to be assisted by guidance of the Pre - School Learning Alliance and the East Sussex Early Years Team. The Local Authority Early Years Improvement Team to assist us has assisted us with support for our committee as well as guiding us towards our Ofsted inspection which took place on 19th October 2023, awarding us 'good' which we were delighted with. As ever their support has been invaluable in improving the nursery for our children as well as providing much needed support for staff and the committee.

The Committee with the assistance of our parents raised over £1200.00 this year which will be used towards purchasing new toys for the setting as well as beginning a fund for some other improvements within the nursery itself.

All staff have continued in keeping their training up to date and the Nursery has renewed its subscriptions to the relevant training portals to be able to do this. We also use the Local Authority specific training to ensure we meet our statutory obligations for safeguarding etc. All staff have supporting numeracy training, paediatric first aid training and have Child Protection training.

**Saint Mary's Nursery School**

**Report of the Trustees (continued)  
for the Year Ended 31 August 2024**

**Financial review**

The trustees maintain a minimum of £5,000 in the bank at all times for monthly salaries and billings. St Mary's Nursery School receives funds from the Nursery Education Grant; special needs grant and additional session fees from parents.

Fundraising continues to improve the environment of the nursery providing new resources for the children such as educational toys and books as well as making improvements to the outdoors area.

**Declaration**

The trustees declare that they have approved the above report.

Signed on behalf of the charity's trustees.

Signature .....

A handwritten signature in black ink, appearing to read 'Kate Shilling', written over a dotted line.

Full Name: Kate Shilling (Chair)

Date:

29 March 2025



**Saint Mary's Nursery School**  
**Report of the Independent Examiner for the Year Ended 31 August 2024**

I report to the trustees on my examination of the accounts of the charity for the year ended 31st August 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of The Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act).

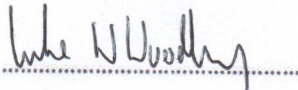
I report in respect of my examination of the charity's accounts carried out under section 135 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L W Woodhams FCCA  
TN6 Ltd  
Pine Grove Enterprise Centre  
Pine Grove  
Crowborough  
East Sussex  
TN6 1DH

Date: 31/03/2025

## **Saint Mary's Nursery School**

### **Receipts and Payments Accounts**

	2023-24 Unrestricted funds £	2022-23 Unrestricted funds £
<b>Receipts</b>		
Fees	47,400	39,258
Grants	75,040	55,400
	<u>122,440</u>	<u>94,658</u>
Fundraising	1,961	1,747
	<u>1,961</u>	<u>1,747</u>
Total receipts	<u>124,401</u>	<u>96,405</u>
<b>Payments</b>		
Salaries and pension	88,176	81,007
Accountancy	1,218	1,212
Administrative expenses	4,162	2,714
Advertising	181	311
COS	8,260	6,298
Legal	185	85
Utilities	4,936	3,441
Staff training	106	689
Insurance	906	865
Telephone	1,884	1,734
Rent	5,001	4,500
	<u>115,013</u>	<u>102,856</u>
Total payments	<u>115,013</u>	<u>102,856</u>
Net of receipts/(Payments)	<u>9,388</u>	<u>- 6,451</u>
Cash fund last year end	37,154	43,605
Cash funds this year end	<u><u>46,542</u></u>	<u><u>37,154</u></u>

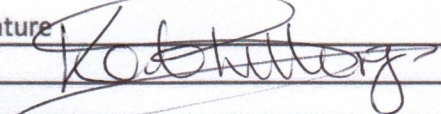


**Saint Mary's Nursery School**  
**Statement of Assets and Liabilities at the year end**

	2023-24 Unrestricted funds £	2022-23 Unrestricted funds £
<b>Fixed Assets</b>		
Computer	13,788	13,788
Furniture	2,288	1,355
	<hr/>	<hr/>
	16,076	15,143
<b>Cash funds</b>		
Bank current account	44,292	37,155
	<hr/>	<hr/>
<b>Total cash funds</b>	44,292	37,155
	<hr/>	<hr/>
<b>Total Assets</b>	<u>60,368</u>	<u>52,298</u>

The above receipts and payments account and statement of assets and liabilities were approved by the trustees on and signed on their behalf by:

.....

Signature	Print Name	Title
	Kate Shilling	Chair/Trustee