

**Saint Mary's Nursery School
Report of the Trustees and
Financial Statements for the year ended
31 August 2022
Charity No: 1091191**

St Mary's Nursery School
Financial Statements
for the Year Ended 31 August 2022

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St Mary's Nursery School

**Report of the Trustees
for the Year Ended 31 August 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name

St Mary's Nursery School

Registered Charity number

1091191

Principal address

Queens Road
Crowborough
East Sussex
TN6 2LB

Trustees

Mrs K Shilling
Mrs K Bowles
Mr C Ford
Mrs L McIntyre
Mrs I Wojcieszak
Mr T Dean

Independent Examiner

Mr L W Woodhams FCCA
TN6 Ltd
Pine Grove Enterprise Centre
Pine Grove
Crowborough
East Sussex
TN6 1DH



Trustees' Annual Report for the period

	Period start date	Period end date
From	1 st Sept 2021	To 31 st Aug 2022

Reference and administration details

Charity name St Mary's Nursery School

Other names charity is known by As above

Registered charity number (if any) 1091191

Charity's principal address Queens Road

Crowborough

East Sussex

Postcode

TN6 2LB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Shilling - Chair	Trustee		Constitution
2	Kelly Bowles - Secretary	Trustee		Constitution
3	Charlie Ford - Treasurer	Trustee		Constitution
4	Iyla McIntyre – Fundraising Lead	Trustee		Constitution
5	Ilona Wojcieszak	Trustee		Constitution
6	Tom Dean	Trustee		Constitution
7				
8				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 02.07.2001 Amended 19.10.2001 Amended 21.02.2002
How the charity is constituted (eg. trust, association, company)	Trust.
Trustee selection methods (eg. appointed by, elected by)	By election.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

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Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of children below statutory school age through the provision of a Nursery School, 2 years old to school age.

Summary of the main activities in relation to these objects

To provide an educational and stimulating curriculum for the stage age appropriate under the guidance of OFSTED.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Fundraising activities which are supported and assisted by the parents whose children attend the nursery.

Achievements and performance

Achievements and performance

Summary of the main achievements of the charity during the year

Committee members who wished to stand down did so and were replaced by newly elected members of incoming children to the setting. Those parents whose children remained at the nursery and wished to do so were re-nominated for the committee.

We offer 38 weeks of 10 sessions per week inclusive of lunch, which enables the children to attend both morning and afternoon sessions.

Our intake of children went from strength to strength as the year progressed. We started September 2021 with 21 children on our books. This was a great starting number giving us confidence in our financial stability from September which in years past has not always been the case. October to December saw another 4 children join us with a further 7 children starting in January 2022. We finished the year with 43 children on our books. Of this number, 19 left to go to school.

The Nursery School continues to be assisted by guidance of the Pre - School Learning Alliance and the East Sussex Early Years Team. This year we specifically engaged the help of the Local Authority Early Years Improvement Team to assist us with the overall management and running of the nursery as our Nursery Manager left in December 2021. Their involvement has been of great help to all staff as well as our Chair and Trustees and has helped the Nursery to address any operational issues and strengthen our childcare provision for all our children.

The Committee with the assistance of our parents raised over £2000.00 – our sponsored event being the highlight of that raising almost £1500.00 alone. It has been a relief to be able to return to our normal events this year following the Pandemic.

All staff have continued in keeping their training up to date and the Nursery has renewed its subscriptions to the relevant training portals to be able to do this. We also use the Local Authority specific training to ensure we meet our statutory obligations for safeguarding etc.

All staff have supporting numeracy training.

All staff have paediatric first aid training.

All staff have Child Protection training.

Financial review

Brief statement of the charity's policy on reserves

The trustees maintain a minimum of £5000.00 in the bank at all times for monthly salaries and billings.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

St Mary's Nursery School receives funds from the Nursery Education Grant; special needs grant and additional session fees from parents.

Fundraising continues to improve the environment of the nursery providing new resources for the children such as educational toys and books as well as making improvements to the outdoors area.

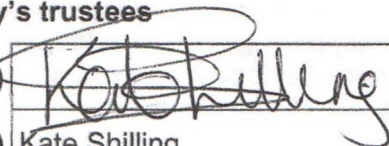
Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Kate Shilling

Position (e.g. secretary, chair, etc)

Chair
on behalf of the Committee

Date 21.06.2022

St Mary's Nursery School
Report of the Independent Examiner for the Year Ended 31 August 2022

I report to the trustees on my examination of the accounts of the charity for the year ended 31st August 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of The Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act).

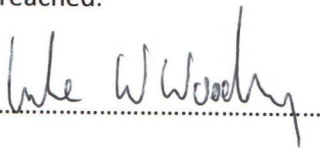
I report in respect of my examination of the charity's accounts carried out under section 135 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L W Woodhams FCCA
TN6 Ltd
Pine Grove Enterprise Centre
Pine Grove
Crowborough
East Sussex
TN6 1DH

Date: 28/06/2023

Saint Mary's Nursery School

Receipts and Payments Accounts

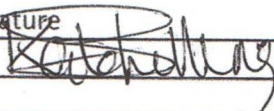
	2021-22 Unrestricted funds £	2020-21 Unrestricted funds £
Receipts		
Fees	42,301	31,902
Grants	53,337	47,288
	95,638	79,190
Donations	35	159
Fundraising	1,408	1,979
	1,443	2,137
Total receipts	97,081	81,327
Payments		
Salaries and pension	66,985	58,033
Accountancy	1,038	1,199
Administrative expenses	1,980	1,901
Advertising	129	215
COS	10,484	4,606
Legal	154	451
Utilities	2,071	1,105
Staff training	881	380
Insurance	840	825
Telephone	1,559	1,230
Rent	4,500	3,000
Total payments	90,621	72,943
Net of receipts/(Payments)	6,460	8,384
Cash fund last year end	37,145	28,761
Cash funds this year end	43,604	37,145

Saint Mary's Nursery School
Statement of Assets and Liabilities at the year end

	2021-22 Unrestricted funds £	2020-21 Unrestricted funds £
Fixed Assest		
Computer	12,223	12,223
Furniture	1,355	1,355
	<hr/>	<hr/>
	13,578	13,578
Cash funds		
Bank current account	43,604	37,145
	<hr/>	<hr/>
Total cash funds	43,604	37,145
	<hr/>	<hr/>
Total Assets	<u>57,182</u>	<u>50,723</u>

The above receipts and payments account and statement of assets and liabilities were approved by the trustees on and signed on their behalf by:

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Signature	Print Name	Title
	Kate Shilling	Chair/Trustee