



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2023
To 31 December 2023

Period start date
Period end date

Charity name: Dereham Cancer Care

Charity registration number: 1091187

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve, aid and support persons who are suffering or have suffered from, cancer.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a centre in Dereham where cancer patients and their loved ones can receive social and emotional support. To provide complementary therapies and a respite holiday home.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to this guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity could not function without the volunteers who interact with service users. Some volunteers have previously been service users, and 'giving something back' can be an important and rewarding element of rehabilitation post cancer.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity made significant progress in 2023. Under the leadership of the part time manager, there was an increased level of community involvement which helped to raise awareness of how the charity helps cancer patients and their loved ones.</p> <p>It is hugely beneficial for patients and their loved ones to talk to empathetic people outside of their immediate circle.</p> <p>With the NHS and cancer services under acute pressure, Dereham Cancer Care offers crucial support to cancer patients and their families and friends. We also offer signposting services to other sources of help, including benefits etc, and complementary therapies. We provide respite breaks at our holiday home for patients and their loved ones. We offer regular social events, craft workshops etc.</p> <p>Four additional trustees were appointed in 2023 – bringing an enhanced range of skills and the experience.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees feel that the charity's financial position was healthy at the end of its financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity needs to keep a reasonable level of cash reserves for maintenance of its premises and a holiday caravan. Its reserves policy is based on a minimum of six months' operating costs.
Amount of reserves held	Para 1.22	£79161
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 14 January 2002
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by a vote of the current trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Dereham Cancer Care
Other name the charity uses	
Registered charity number	1091187
Charity's principal address	Unit E Baldings Yard, Cowper Road, Dereham NR19 2DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Harrison			
2	Louise Henman			
3	Susan Rockley	Secretary		
4	Thomas Harold Bridgham	Chairman		
5	Suzanne Senior		March to May 2023	
6	Stephen Cross		Appointed November 2023	
7	Thomas Cross		Appointed November 2023	
8	Nichola Curd		Appointed November 2023	
9	Christina Dagg		Appointed November 2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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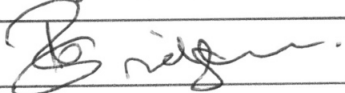

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Thomas Harold Bridgham	Susan Rockley
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date

5/6/24

Receipts and Payments Account

Dereham Cancer Care

For the year ended 31 December 2023

	2023		2022	
	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>
Income				
Grants	8,254	0	26,016	0
Donations		25,247		12,249
Fundraising		12,756		6,798
Misc		492		1,409
Caravan		3,346		2,713
Interest Income		745		75
Total Income	8,254	42,586	26,016	23,244
Expenditure				
Wages	14,663	1,025	4,263	0
General Expenses		864		536
Supplies		1,935		646
Caravan expenses		6,733		6,731
Rent		6,000		6,000
Utilities	2,000	1,591		1,470
Repairs and Maintenance	1,500	2,117		523
Insurance		661		913
Macmillan Expenses	4,665	0	3,577	0
Digital Grant	500	18		0
Therapies		0		2,020
Professional fees		984		497
Bank Charges		18		82
Depreciation		949		460
Total Expenditure Costs	23,327	22,896	7,840	19,878
Surplus Income over Expenditure	<u>-15,074</u>	<u>19,691</u>	<u>18,176</u>	<u>3,366</u>

Balance Sheet

Dereham Cancer Care

As at 31 December 2023

	Notes	2023	2022
Fixed Assets	1	16,197	15,003
Current Assets			
Cash at bank and in hand			
Business Account	14,042	11,214	
Savings Account	48,822	48,077	
Petty Cash Floats	100	250	
Total Cash at bank and in hand		62,964	59,541
Total Current Assets		79,161	74,544
Capital and Reserves			
Unrestricted Retained Earnings		76,059	56,368
Restricted Retained Earnings		3,103	18,176
Total Capital and Reserves		79,161	74,544

Notes to the Accounts
Dereham Cancer Care
As at 31 December 2023

1 Tangible Fixed Assets

	Land & Buildings	Fixtures & Fittings	Computer Equipment	Total
Cost				
B/fwd	41,935	9,332	1,357	52,624
Additions		2,143		2,143
C/fwd	41,935	11,475	1,357	54,767
Depreciation				
B/fwd	27,424	9,262	935	37,621
Charge for the year	290	553	106	949
C/fwd	27,714	9,815	1,041	38,570
Net Book Value				
B/fwd	14,511	70	422	15,003
C/fwd	14,221	1,660	317	16,197

2 Funds Movement

	Incoming Resources			
	B/fwd	Resources	Expended	C/fwd
Unrestricted Funds	56,368	42,586	-22,896	76,059
Restricted Funds	18,177	8,254	-23,327	3,103
	74,545	50,840	-46,223	79,161

3 Restricted Funds Breakdown

	C/fwd	Grant	Spent	C/fwd
Macmillan	4,665		-4,665	0
P Bassham	1,500		-1,500	0
Warm Hub	2,000	2,000	-2,000	2,000
Awards For All	9,274		-9,274	0
Norfolk Community foundation	737	4,652	-5,389	0
Tesco Blue Token		1,102		1,102
Digital Grant		500	-500	0
	18,176	8,254	-23,327	3,103



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Dereham Cancer Care

On accounts for the year
ended

31/12/23

Charity no
(if any)

1091187

Set out on pages

3-5

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Pauline Street*

Date: 12/03/24

Name: Pauline Street

Relevant professional
qualification(s) or body
(if any):

ACCA FMAAT

Address: ADP Accounting Ltd

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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