



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022
To 31 December 2022

Period start date
Period end date

Charity name: Dereham Cancer Care

Charity registration number: 1091187

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve, aid and support persons who are suffering, or have suffered from, cancer
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Providing a centre in Dereham where cancer patients and their loved ones can receive social and emotional support. To provide complementary therapies and a respite holiday home.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to this guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity made significant progress in 2022. We secured grant funding for a part time Manager's position which has enabled the expansion of our services with increased opening hours and the recruitment of more volunteers.</p> <p>With cancer services under increased pressure, it is even more crucial for people affected by cancer to have someone to talk to outside of their immediate circle. We also provide signposting services on other sources of help, benefits etc, as well as complementary therapies including reflexology. We run regular social events, craft workshops etc. Our holiday home provides respite breaks for people affected by cancer. Our service is aimed at supporting patients and their loved ones through their treatment and beyond.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees feel that the charity's financial position was healthy at the end of its financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity needs to keep a reasonable level of cash reserves for maintenance of its premises and a holiday caravan. It might also need to use some reserves for salary. The reserves increased substantially as the result of grants received during the year – which are restricted funds.
Amount of reserves held	Para 1.22	£74,554
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants received from various sources to fund Manager's post and purchase of equipment, supplies etc. General fundraising and donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution 14 January 2002
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by a vote of the current trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Dereham Cancer Care
Other name the charity uses	
Registered charity number	1091187
Charity's principal address	Unit E Baldings Yard, Cowper Road, Dereham NR19 2DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Harrison			
2	Louise Henman			
3	Susan Rockley	Secretary		
4	Thomas Harold Bridgham	Chairman	From 1 Sept 2022	
5	Zoe Flint		January to August 2022	
6	Iain Green		June to December 2022	
7	Bradley Bedingfield	Chairman	May to August 2022	
8				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Electronic signature Susan Rockley	
Full name(s)	Susan Rockley	
Position (eg Secretary, Chair, etc)	Trustee	
Date	18 August 2023	

Receipts and Payments Account

Dereham Cancer Care

For the year ended 31 December 2022

	2022		2021
	Restricted	Unrestricted	Unrestricted
Income			
Grants	26,016	0	6,746
Donations		12,249	10,950
Fundraising		6,798	4,612
Misc		1,409	189
Caravan		2,713	3,990
Interest Income		75	2
Total Income	26,016	23,244	26,489
Expenditure			
Wages	4,263	0	0
General Expenses		536	406
Supplies		646	0
Hopton expenses		6,731	5,872
Rent		6,000	5,438
Utilities		1,470	1,167
Repairs and Maintenance		523	1,960
Insurance		913	268
Macmillan Expenses	3,577	0	0
Volunteer Expenses		0	130
Therapies		2,020	1,496
Website & social media		0	2,936
Professional fees		497	0
Bank Charges		82	0
Depreciation		460	521
Total Expenditure Costs	7,841	19,879	20,196
Surplus Income over Expenditure	18,175	3,365	6,293

Balance Sheet

Dereham Cancer Care

As at 31 December 2022

	Notes	2022	2021
Fixed Assets	1	15,003	15,463
Current Assets			
Cash at bank and in hand			
Business Account	11,214	19,278	
Savings account	48,077	18,002	
Petty Cash Floats	250	260	
Total Cash at bank and in hand		59,541	37,540
Total Current Assets		74,544	53,003
Capital and Reserves			
Unrestricted Retained Earnings		56,368	53,003
Restricted Retained Earnings		18,175	0
Total Capital and Reserves		74,544	53,003

Notes to the Accounts
Dereham Cancer Care
As at 31 December 2022

1 Tangible Fixed Assets

	Land & Buildings	Fixtures & Fittings	Computer Equipment	Total
Cost				
B/fwd	41,935	9,332	1,357	52,624
Additions				0
C/fwd	<u>41,935</u>	<u>9,332</u>	<u>1,357</u>	<u>52,624</u>
Depreciation				
B/fwd	27,128	9,238	795	37,161
Charge for the year	296	23	141	460
C/fwd	<u>27,424</u>	<u>9,262</u>	<u>935</u>	<u>37,621</u>
Net Book Value				
B/fwd	<u>14,807</u>	<u>94</u>	<u>563</u>	<u>15,463</u>
C/fwd	<u>14,511</u>	<u>70</u>	<u>422</u>	<u>15,003</u>

2 Funds Movement

	B/fwd	Incoming Resources	Resources Expended	C/fwd
Unrestricted Funds	53,003	23,244	-19,879	56,368
Restricted Funds		26,016	-7,841	18,175
	<u>53,003</u>	<u>49,260</u>	<u>-27,719</u>	<u>74,544</u>

3 Restricted Funds Breakdown

	Grant	Spent	C/fwd
Macmillan	8,242	-3,577	4,665
P Bassham	1,500		1,500
Warm Hub	2,000		2,000
Awards For All	9,274		9,274
Norfolk Community foundation	5,000	-4,263	737
	<u>26,016</u>	<u>-7,841</u>	<u>18,175</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Dereham Cancer Care

On accounts for the year
ended

31/12/22

Charity no
(if any)

1091187

Set out on pages

3-5

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Pauline Street*

Date: 16/05/23

Name: Pauline Street

Relevant professional
qualification(s) or body
(if any):

ACCA FMAAT

Address: ADP Accounting Ltd

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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