



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	Month04	Year2022		Day31	Month03	Year2023

Section A

Reference and administration details

Charity name Cylch Meithrin Maesincla

Other names charity is known by

Registered charity number (if any) 1091149

Charity's principal address Cylch Meithrin Maesincla, Safle Plas Pawb

Ysgol Maesincla, Caernarfon

Gwynedd

Postcode

LL55 -1DF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Manon Gwynedd	Chairperson / Treasurer		
2	Karen Hughes-Parry	Secretary		
3	Sion Owen	Treasurer		
4	Christine Williams	Trustee		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The setting adopted Mudiad Meithrin's policies at beginning of new school year. All parties of the committee agree to adopt policies, making relevant changes to adapt to our setting.

We have adapted and made changes to our risk assessment to ensure all safety measures are in place to meet national minimum standards and adhere to Welsh Government Guidelines.

The setting continues to offer Childcare Wales Offer to all qualifying parents with new online gateway service.

We are part of Mudiad Meithrin.

We receive inspections by CIW and ESTYN, last inspection May 2023.

We are part of Designed to Smile scheme and encourage daily brushing .

We take part in Gwynedd Healthy Schools and Pre-Schools Practitioner

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We provide care and education for children between the age of 2 – 4 years of age through the medium of Welsh. Children start at the setting term following their second birthday, they are given the opportunity to communicate and socialise with children of the same age, teaching them to share, take turns and develop on their early years skills. We also offer learning through play opportunities within different play areas. We have adapted the setting to follow the new Curriculum for Wales and implement In the moment planning during 10 hours education a week at the setting. We also offer 'wrap around care for children that attend the nursery class at the school. Where they choose to attend extended hours to their entitlement.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Cylch Meithrin Maesincla receives most of its funding through Gwynedd Council – Flying Start offering free childcare for children that live within the catchment area of Maesincla and The Childcare offer for Wales. This enables the Cylch to employ enough staff to meet National Minimum Standards ratio of 1:4 for 2:3 year olds, 1:8 for 3:4 year olds. Funding gives the children the opportunity to receive early years education and a variety of different fun and learning experiences.

The Cylch also follow the strategies of In the Moment Planning which enables the children to learn through play in different play areas offering in both indoor and outdoor classroom. These experiences help the children to develop and be confident when they are ready to start nursery class, all play experiences are led by the children with adult supervision and intervention when opportunity arise .

We also offer free Childcare offer for Wales which enables qualifying parents to receive further 20 hours childcare addition to their 10 hours education.

The Cylch provides care and education for over 83 children on a daily basis between 4 settings.

We work closely with different agencies on a regular basis –

- Health Visitors
- Support Teachers
- Mudiad Meithrin
- Estyn
- CIW
- Plas Pawb Community Centre
- Maesincla School
- Speech and Language Therapy
- Social Services
- Additional Learning Needs

Our main way of communication during this year has been via zoom and teams meeting.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The setting works closely with the support teacher for flying start and Curriculum for Wales. They observe the setting regularly, providing reports after each visit, with recommendations of good way of practice (if any to recommend) .

The setting receives inspection every 3 years from Governing Body CIW- which provide a report within 27 days of inspection, grading over 4 different aspects. The setting received joined inspection during May 2023, a positive feedback and report have been received.

Together with our support teacher we create a development plan for the setting where we work on the targeted recommendations throughout the year to improve the quality of the teaching.

Every 6 years the cylch will receive ESTYN inspection, working towards accreditation.

We work along side Additional Learning Needs to ensure all relevant parties involved with each child and it's families are invited to meetings via zoom / teams to share reports, strategies and support that are offered to each family. All attendees are then invited to fill relevant information on each child's individual One Page Profile, parents have also access to the one page profile and can share their views with regards to what works at home and what doesn't work so well.

Referrals are made to identify if children have Additional Learning Needs following close monitoring, gathering information from relevant agencies and reports. Further to identifying ALN targets are created to form an Individual Development Plan for each child.

Most staff attended relevant training to better their skills.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main principal sources and funds come from Gwynedd Council – providing funding for children living with in the deprived disadvantage area of Maesincla – Arfon. Allowing the cylch to offer 12.5 hours free childcare for the children for 39 weeks per year school term time. The funding enables the setting to employ enough staff, buy equipment and new toys when needed.

We also receive funds from Gwynedd Council that provides free childcare for up to 30 hours per week for qualifying adults that work 16 hours per week or more.

Gwynedd Council also funds children during their 10 hours education.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Manon Gwynedd</i>	<i>Sion Owen</i>
Full name(s)	Manon Gwynedd	Sion Owen
Position (eg Secretary, Chair, etc)	Chair Person	
Date	14/05/2024	

Cylch Meithrin Maesincla, Caernarfon

blwyddyn Ebrill 2022 - Mawrth 2023

TALIADAU

dyddiad	manylion	cyf	banc	cyflogau	oriau ychwanegol	HMRC a Mantell Gwynedd	adnoddau	arall	cyfanswm	check	wedi clirio
17/11/2021	Konica Minolta						210.53		210.53	-210.53	
14/01/2022	TTS adnoddau						35.66		35.66	-35.66	
21/01/2022	cyflog LH Hughes			653.40					653.40	-653.40	
29/03/2022	TTS adnoddau		257.99				257.99		257.99	0.00	v
29/03/2022	Community Playthings		854.40				854.40		854.40	0.00	v
04/04/2022	Nicola Talu yn ol Adnoddau	101011	328.06				328.06		328.06	0.00	v
19/04/2022	Nest		603.39			603.39			603.39	0.00	v
22/04/2022	A Snape Cyflog	101012	951.46	951.46					951.46	0.00	v
22/04/2022	CW Thomas Cyflog	101013	1,081.17	1,081.17					1,081.17	0.00	v
22/04/2022	A Snape Cyflog	101014	961.46	961.46					961.46	0.00	v
22/04/2022	NW Jones Cyflog	101015	1,340.90	1,340.90					1,340.90	0.00	v
22/04/2022	SL Williams Cyflog	101018	656.60	656.60					656.60	0.00	v
22/04/2022	NJ Jones Cyflog	101019	1,004.34	1,004.34					1,004.34	0.00	v
22/04/2022	AM Jones Cyflog	101020	963.06	963.06					963.06	0.00	v
22/04/2022	CE Sadler Cyflog	101021	963.06	963.06					963.06	0.00	v
22/04/2022	AM Jones cyflog	101024	487.11	487.11					487.11	0.00	v
22/04/2022	AM Jones cyflog	101025	213.75	213.75					213.75	0.00	v
25/04/2022	LH Hughes Cyflog	101016	688.02	688.02					688.02	0.00	v
25/04/2022	NW Williams Cyflog	101017	1,159.14	1,159.14					1,159.14	0.00	v
25/04/2022	K Roberts Cyflog	101022	960.91	960.91					960.91	0.00	v
25/04/2022	Bank Charges		15.00					15.00	15.00	0.00	v
26/04/2022	K Roberts Cyflog	101023	953.05	953.05					953.05	0.00	v
29/04/2022	Nicola Talu yn ol Adnoddau	101031	139.20				139.20		139.20	0.00	v
29/04/2022	Nicola Talu yn ol Adnoddau	101032	245.63				245.63		245.63	0.00	v
03/05/2022	AM Jones cyflog	101033	98.00	98.00					98.00	0.00	v
04/05/2022	Seated Furniture	101030	213.11				213.11		213.11	0.00	v
06/05/2022	Cyngor Gwynedd Photocopi	101026	44.71				44.71		44.71	0.00	v
06/05/2022	TTS adnoddau	101027	95.99				95.99		95.99	0.00	v
06/05/2022	TTS adnoddau	101028	101.99				101.99		101.99	0.00	v
09/05/2022	Early Excellence	101029	248.34				248.34		248.34	0.00	v
09/05/2022	Nicola Talu yn ol Adnoddau	101034	98.94				98.94		98.94	0.00	v
11/05/2022	Nest		640.18			640.18			640.18	0.00	v
12/05/2022	Penningtons PPE	101035	225.96				225.96		225.96	0.00	v
20/05/2022	TTS adnoddau	101036	169.47				169.47		169.47	0.00	v
25/05/2022	HMRC	101037	615.39			615.39			615.39	0.00	v
25/05/2022	Nicola Talu yn ol Adnoddau	101038	222.93				222.93		222.93	0.00	v
25/05/2022	CM Lloyd Cyflog	101041	951.46	951.46					951.46	0.00	v
25/05/2022	NJ Jones Cyflog	101042	1,004.34	1,004.34					1,004.34	0.00	v
25/05/2022	AM Jones cyflog	101043	963.06	963.06					963.06	0.00	v
25/05/2022	SL Williams Cyflog	101046	656.60	656.60					656.60	0.00	v
25/05/2022	CW Thomas Cyflog	101048	500.00	500.00					500.00	0.00	v
25/05/2022	CW Thomas Cyflog	101049	581.17	581.17					581.17	0.00	v
25/05/2022	K Roberts Cyflog	101050	500.00	500.00					500.00	0.00	v
25/05/2022	K Roberts Cyflog	101051	453.05	453.05					453.05	0.00	v
25/05/2022	K Roberts Cyflog	101052	500.00	500.00					500.00	0.00	v
25/05/2022	CE Sadler Cyflog	101055	500.00	500.00					500.00	0.00	v
25/05/2022	A Snape Cyflog	101057	500.00	500.00					500.00	0.00	v
25/05/2022	Bank Charges		21.43					21.43	21.43	0.00	v
26/05/2022	NW Jones Cyflog	101039	1,340.90	1,340.90					1,340.90	0.00	v
26/05/2022	NW Williams Cyflog	101040	1,159.14	1,159.14					1,159.14	0.00	v
26/05/2022	AM Jones cyflog	101044	487.11	487.11					487.11	0.00	v
26/05/2022	AM Jones cyflog	101045	289.75	289.75					289.75	0.00	v
26/05/2022	LH Hughes Cyflog	101047	688.02	688.02					688.02	0.00	v
26/05/2022	CE Sadler Cyflog	101056	463.06	463.06					463.06	0.00	v
26/05/2022	A Snape Cyflog	101058	461.46	461.46					461.46	0.00	v
26/05/2022	V Priest	101059	55.68	55.68					55.68	0.00	v
31/05/2022	Nest		639.52			639.52			639.52	0.00	v
14/06/2022	Konica Minolta	101060	210.53				210.53		210.53	0.00	v
17/06/2022	ICO	101062	40.00					40.00	40.00	0.00	v
20/06/2022	Konica Minolta	101063	11.15				11.15		11.15	0.00	v
23/06/2022	Cyngor Gwynedd Clytiau	101064	8.83					8.83	8.83	0.00	v
23/06/2022	CM Lloyd Cyflog	101065	915.50	915.50					915.50	0.00	v
23/06/2022	CW Thomas Cyflog	101066	1,080.97	1,080.97					1,080.97	0.00	v
23/06/2022	LH Hughes Cyflog	101069	688.02	688.02					688.02	0.00	v
23/06/2022	SL Williams Cyflog	101071	656.60	656.60					656.60	0.00	v
23/06/2022	NJ Jones Cyflog	101072	1,004.34	1,004.34					1,004.34	0.00	v
23/06/2022	AM Jones cyflog	101073	963.06	963.06					963.06	0.00	v
23/06/2022	K Roberts Cyflog	101076	953.05	953.05					953.05	0.00	v
23/06/2022	AM Jones cyflog	101077	487.11	487.11					487.11	0.00	v
23/06/2022	AM Jones cyflog	101078	389.50	389.50					389.50	0.00	v
24/06/2022	NW Jones Cyflog	101068	1,340.90	1,340.90					1,340.90	0.00	v
24/06/2022	NW Williams Cyflog	101070	1,159.14	1,159.14					1,159.14	0.00	v
24/06/2022	K Roberts Cyflog	101075	953.05	953.05					953.05	0.00	v
24/06/2022	CE Sadler Cyflog	101080	500.00	500.00					500.00	0.00	v
24/06/2022	A Snape Cyflog	101082	500.00	500.00					500.00	0.00	v
25/06/2022	Bank Charges		26.16					26.16	26.16	0.00	v
27/06/2022	CE Sadler Cyflog	101081	463.06	463.06					463.06	0.00	v
27/06/2022	A Snape Cyflog	101083	372.13	372.13					372.13	0.00	v
29/06/2022	Penningtons PPE	101079	56.71				56.71		56.71	0.00	v
12/07/2022	Nest		627.55			627.55			627.55	0.00	v
18/07/2022	Inc a Papur	101086	146.54				146.54		146.54	0.00	v
18/07/2022	AM Jones cyflog	101097	990.76	990.76					990.76	0.00	v
18/07/2022	CE Sadler Cyflog	101098	500.00	500.00					500.00	0.00	v
19/07/2022	CM Lloyd Cyflog	101087	978.96	978.96					978.96	0.00	v
19/07/2022	CE Sadler Cyflog	101099	490.76	490.76					490.76	0.00	v
19/07/2022	AM Jones cyflog	101102	487.11	487.11					487.11	0.00	v
19/07/2022	AM Jones cyflog	101103	408.50	408.50					408.50	0.00	v
20/07/2022	LH Hughes Cyflog	101093	711.77	711.77					711.77	0.00	v
21/07/2022	CW Thomas Cyflog	101088	500.00	500.00					500.00	0.00	v
21/07/2022	CW Thomas Cyflog	101089	610.78	610.78					610.78	0.00	v
21/07/2022	A Snape Cyflog	101090	500.00	500.00					500.00	0.00	v
21/07/2022	NW Jones Cyflog	101092	1,370.51	1,370.51					1,370.51	0.00	v
21/07/2022	NW Williams Cyflog	101094	1,188.95	1,188.95					1,188.95	0.00	v
21/07/2022	SL Williams Cyflog	101095	656.60	656.60					656.60	0.00	v
21/07/2022	NJ Jones Cyflog	101096	1,032.04	1,032.04					1,032.04	0.00	v
21/07/2022	K Roberts Cyflog	101100	979.14	979.14					979.14	0.00	v
21/07/2022	K Roberts Cyflog	101101	979.14	979.14					979.14	0.00	v
21/07/2022	Nicola Talu yn ol Adnoddau	101104	71.67				71.67		71.67	0.00	v
21/07/2022	HMRC	101107	614.93			614.93			614.93	0.00	v
21/07/2022	HMRC	101108	575.46			575.46			575.46	0.00	v
21/07/2022	HMRC	101109	333.02			333.02			333.02	0.00	v
22/07/2022	A Snape Cyflog	101091	418.04	418.04					418.04	0.00	v

Cyfrif banc 31/03/2023	£50,514.99
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