

Liverpool Archdiocesan
Lourdes Pilgrimage
Association

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

Registered Charity number 1091132

**TRUSTEES REPORT AND ACCOUNTS
YEAR ENDED 31ST DECEMBER 2024**

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

TRUSTEES REPORT and ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2024

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LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

Statement of Officers and Professional Advisers

Trustees	Reverend Grant Paul Maddock (Chair) Very Reverend Monsignor Desmond Mark Seddon Very Reverend Monsignor John Butchard Reverend Mark Beattie Michael William Roper Catherine Mary McCarthy Una Marie Giles Paul Malachy Cunningham
Principal Address	Archdiocesan Office Croxteth Drive Sefton Park Liverpool L17 1AA
Bankers	Metro Bank 15 Paradise Street Liverpool L1 3EU
Independent Examiner	Robinson Rice Associates Ltd Chartered Accountants 93 Banks Road West Kirby Wirral CH43 0RB
Investment Advisers	Rowan Dartington Walker House Exchange Flags Liverpool L2 3YL

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

TRUSTEES REPORT FOR YEAR ENDED 31ST DECEMBER 2024

The Trustees present their annual report and financial statements for the year ended 31 December 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The Charity was set up under a trust deed dated 28 February 2002 and operates in accordance with the provisions of that document.

Trustees

The Trustees who served during the year are set out in the Statement of Officers and Professional Advisers on page 1.

They are expected to comply with the requirements of the Charities Act and their publications,

"The essential trustee"

"The hallmarks of an effective Charity"

The Charity has robust policies to identify potential Trustees and recruit appropriately qualified persons. The value which they may have to the Charity, and their ability to further its objectives, are of importance.

In 2024, Fr. Grant Maddock officially became Chair of the trustees, in line with his new post of Pilgrimage Director. In addition, Paul Cunningham and Fr. Mark Beattie were added as trustees of the charity, and Fr Joseph Kendall and Fr. Simon Gore removed as trustees. Fr. Simon Gore remains on the Executive in his role as Director of the Archdiocesan Youth Pilgrimage.

OBJECTIVES AND ACTIVITIES

Objectives

The objects of the Charity are:

- (1) The advancement of the Roman Catholic religion and the relief of sickness and suffering, with the purpose of promoting and organising pilgrimages to Lourdes, including raising funds to subsidise such pilgrimages for those who are sick or handicapped, together with their carers.
- (2) For such other charitable purposes as the Trustees may from time to time determine and are connected with the charitable work of the Charity.

Activities

Following the 2023 Centenary Anniversary of the Liverpool Pilgrimage to Lourdes, as we expected, pilgrim numbers did reduce in 2024, but we still saw a healthy increase on immediate post-Covid numbers across various elements of the pilgrimage. Increasing costs for the pilgrimage and individuals is a key factor in whether people can travel, and the Pilgrimage Executive has this as one of its key focus areas in decision-making and planning for future years.

Once again, we facilitated for assisted pilgrims to travel, together with sufficient helpers to look after them. These volunteer helpers form the Liverpool Hospitalité of Our Lady of Lourdes, which falls under our charitable structure. In addition, we work closely with and rely on the great work of the Archdiocesan Youth Pilgrimage in the caring of our Assisted Pilgrims and the work carried out in various Masses and services during the week. Whilst it is at a cost to the charity, the Executive are keen to provide a Jumbulance as a transport option for Assisted Pilgrims each year if possible. This overland travel on a specialised "ambulance coach" ensures those who may be too sick or infirm to travel to Lourdes by plane are able to be with us on pilgrimage.

During the year we carried out our usual programme of spiritual activities, fundraising and planning for the pilgrimage. Our charity relies heavily on the kindness of many volunteers, who give so much of their time not just during our pilgrimage week, but throughout the year in the preparation that takes place. During 2024, a number of Policies were either updated or introduced, with the Pilgrimage Executive working to ensure that our ways of working are robust across the whole pilgrimage. Sponsorship was gained from Microsoft, giving access to their non-profit support network. This includes dedicated pilgrimage-role email addresses and cloud storage, helping in our path to continue to ensure we are compliant with GDPR and best-practice, and provide suitable IT access and facilities to our volunteers and staff.

Work was undertaken on the pilgrimage website, getting it up to date as a source of information. This will continue, with a focus of it being more of a "go to" area to promote and grow the pilgrimage.

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION
TRUSTEES REPORT FOR YEAR ENDED 31ST DECEMBER 2024 (continued)

Public benefit

All the work undertaken by the Charity has a public benefit. We provide the opportunity to travel to Lourdes and experience the valuable spiritual and social aspects of the pilgrimage which includes opportunities for volunteering and caring for those less fortunate than themselves. This is open to all persons.

ACHIEVEMENTS AND PERFORMANCE

As stated above the Charity was once again able to undertake an annual pilgrimage to Lourdes. With this came opportunities to bring together a large body of volunteers to accompany the assisted pilgrims and make it a worthy experience for those for whom the Charity cares.

FINANCIAL REVIEW

Sources of funding

The Charity continued to receive donations from the public sector; however, there was a substantial drop on 2023 totals. Legacies totalling £6,497 were received in 2024 (£111,017 in 2023). Sales of Christmas cards and other fundraising goods & events brought in additional income for the benefit of the Charity, totalling £4,400 (£9,350 in 2023). Donations income totalled £14,000, and whilst this is down from £32,000 the year prior, that amount did include from a large project to purchase new wheelchairs. We also derived a small amount of dividend income from our investments, similar in amount to 2023.

Financial result

The Charity's expenditure during the year reduced from 2023, with a lower number of pilgrims and smaller numbers of wheelchairs purchased; in all a total of £88,191. With the decreased income received (primarily from legacies in 2023), this resulted in a loss of £62,508 on general fund, with restricted funds reducing by £3,429.

Unfortunately, in line with the performance of the stock market, investments reduced in value by £6,078. The year ended with an overall decrease in reserves to the extent of £72,015.

We carry forward £503,279 in reserves, in our portfolio of investments and bank balances.

We continue to regularly review our finances, in order to maintain our reserves as best we can.

We are always keen to finance the care and support of our assisted pilgrims and help volunteers in their travel and accommodation costs, whilst maintaining the long-term vision of organising Archdiocesan pilgrimages to Lourdes. Work is ongoing to ensure we have an up-to-date Finance Policy, which will ensure robust procedures are in place to reduce risks and wastage, and make sure money is spent wisely for the benefit of the pilgrimage both short-term and long-term.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure are sufficient with the level of reserves for the charity to be able to continue as a going concern.

Investment policy

The Charity holds ethical investments only. The Trustees, advised by its investment committee and its brokers, balance income against growth. They regularly review the portfolio and adjust as considered necessary.

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION
TRUSTEES REPORT FOR YEAR ENDED 31ST DECEMBER 2024 (continued)

Reserves policy

The Charity is dependent upon its reserves which over the years it has been able to build with legacies and donations. They are represented by the investment portfolio and cash and bank balances which the Trustees use to best effect to generate income with which to support its objects.

REVIEW OF RISKS

The risks to which the Charity is exposed are regularly reviewed and systems have been established to deal with those risks.

Signed on behalf of the Trustees.



Reverend Grant Maddock
Chair of Trustees

4-7-25

Date

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

Independent Examiner's Report to the Trustees of Liverpool Archdiocesan Lourdes Pilgrimage Association

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2024, which are set out on pages 5 to 8

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

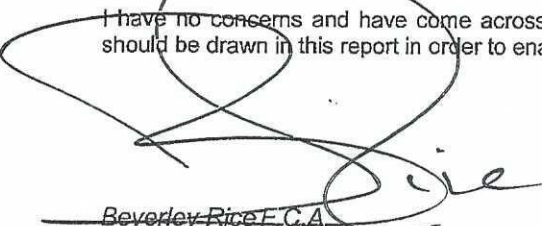
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



~~Beverley Rice F.C.A.~~
Robinson Rice Associates Ltd
93 Banks Road
West Kirby
Wirral
CH48 0RB

19/8/25
Date

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31ST DECEMBER 2024

Note	Unrestricted Funds £	Restricted Funds £	Capital Fund £	Total 2024 £	Total 2023 £
INCOMING RESOURCES					
Donations	12,086	1,950		14,036	33,543
Legacies	6,497	-		6,497	111,018
Associate and affiliation fees	561			561	-
Fund raising	4,396			4,396	9,349
Subscriptions	1,480			1,480	995
Investment income	663	10,454		11,117	11,400
Exchange rate gain				-	-
Surplus on disposal of investments				-	-
	25,683	12,404		38,087	166,305
CHARITABLE EXPENDITURE					
Costs of activities in furtherance of the Charity's objects:					
Grants and subsidies	24,638	15,833		40,471	37,647
Care of assisted pilgrims	7,626			7,626	5,172
Assisted pilgrim fares	-			-	977
Refreshments and subsistence	2,731			2,731	6,763
Purchase of books and badges	7,081			7,081	7,463
Equipment and medical supplies	2,224			2,224	8,603
Levies	6,433			6,433	10,500
Insurance	3,850			3,850	2,879
Depreciation	1,750			1,750	1,750
	56,333	15,833		72,166	81,754
Managing and administering the Charity					
Accountancy and professional fees	9,378	-		9,378	9,958
Administrator's salary	9,584	-		9,584	9,232
Printing postage and telephone	1,578	-		1,578	2,980
Computer and software costs	1,155	-		1,155	1,314
Bank charges	163	-		163	162
Travel and conference fees	9,080	-		9,080	11,885
Subscriptions and licences	-	-		-	1,948
Exchange rate variance	920	-		920	547
	31,858	-	-	31,858	38,026
TOTAL CHARITABLE EXPENDITURE	88,191	15,833	-	104,024	119,780
Net (outgoing)/incoming resources	(62,508)	(3,429)		(65,937)	46,525
OTHER RECOGNISED GAINS AND LOSSES					
Unrealised (loss)/gain on investments	(6,078)	-		(6,078)	4,023
TRANSFER BETWEEN FUNDS	255	-	(255)	-	-
Net movement in funds	(68,331)	(3,429)	(255)	(72,015)	50,548
FUND BALANCES BROUGHT FORWARD	553,437	6,107	15,750	575,294	524,746
FUND BALANCES CARRIED FORWARD	485,106	2,678	15,495	503,279	575,294

The notes on pages 7 and 8 form part of these accounts.

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

BALANCE SHEET AT 31ST DECEMBER 2024

	Note	2024	2023
		£	£
TANGIABLE FIXED ASSETS	2	15,500	15,750
FIXED ASSET INVESTMENTS	3	404,021	388,874
STOCK		7,999	6,195
BANK AND CASH BALANCES		79,712	173,881
DEBTORS AND PREPAYMENTS		3,929	4,912
		511,161	589,612
LESS			
CREDITORS			
Due within one year		7,882	14,319
		503,279	575,293
REPRESENTED BY			
UNRESTRICTED FUNDS	4(a)	485,106	553,437
CAPITAL FUND		15,495	15,750
RESTRICTED FUNDS	4(b)	2,678	6,106
		503,279	575,293

The notes on pages 7 and 8 form part of the financial statements

Signed on behalf of the Trustees


 Reverend Grant Maddock
 Chair of Trustees

4-7-25
 Date

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2024

1 ACCOUNTING POLICIES

- 1.The accounts are prepared under the historical cost convention, with the exception of investments which are included at market value.
- 2.The financial statements, incorporating a Statement of Financial Activities (SOFA), have been prepared in accordance with Statement of Recommended Practice (SORP) (FRS102) issued in 2016 and applicable accounting standards.
- 3.Tangible assets costing more than £1,000, and anticipated to last more than a year, are capitalised.
4. Depreciation policy. Equipment is depreciated over 10 years on a straight line basis.

2 TANGIBLE FIXED ASSETS

	Wheelchairs	Total
Equipment		
Cost at 31 December 2023	17,500	17,500
Additions	1,500	1,500
Cost at 31 December 2024	19,000	19,000
Depreciation		
At 3 December 2023	1,750	1,750
Charge for year	1,750	1,750
At 31 December 2024	3,500	3,500
Book value		
At 31 December 2024	15,500	15,500
At 31 December 2023	15,750	15,750

3 INVESTMENTS

Quoted Investments

Market value at 1st January 2024
Net purchases and reinvestment
Net unrealised gain/ (loss)
Market value at 31st December 2024

2024			2023
£	£	£	£
Unrestricted Funds	Restricted Funds	Total	Total
388,874	-	388,874	377,346
21,225	-	21,225	7,505
(6,078)	-	(6,078)	4,023
404,021	-	404,021	388,874
	-		396,808
404,021	-	404,021	388,874

Historical cost
Quoted investments are represented by:
Investment Trusts and Unit Trusts

4 FUNDS

(a) Unrestricted

General Fund

Balance 1 January 2024
Net outgoing resources
Unrealised gain/ (loss) on investments
Transfer Capital Fund
Balance 31 December 2024

£	2023 £
553,437	498,291
(62,407)	66,873
(6,078)	4,023
255	(15,750)
485,207	553,437

(b) Capital fund

Balance 31.12.2023
Transfer (to)/from General fund

2024 £	2023 £
15,750	-
(255)	15,750
15,495	15,750

(c) Restricted

Support Funds

Balance 1 January 2024
Incoming resources
Outgoing resources
Balance 31 December 2024

£	£	£	£	£
St. Helens Fund	Assisted Pilgrim Fund	Rev. Jim Collins Fund	F. and M Rooney Fund	Total
2,073	728	420	2,885	6,106
3,555	3,204	732	4,913	12,404
(5,628)	(1,254)	(1,152)	(7,798)	(15,832)
0	2,678	0	0	2,678

LIVERPOOL ARCHDIOCESAN LOURDES PILGRIMAGE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2024

5 TRANSACTIONS WITH TRUSTEES

No payments or benefits have been made to Trustees during the year.

6 FEE PAID FOR INDEPENDENT EXAMINATION OF ACCOUNTS

Robinson Rice Associates

2024
£
2,100

2023
£
2,100

6 STAFF COSTS

Gross salary

2024
£
9,584

2023
£
9,723

Average number of employees

1

1

8 RELATED PARTY TRANSACTIONS

There were no transactions with related parties during the year.