

REGISTERED COMPANY NUMBER: 04132591 (England and Wales)
REGISTERED CHARITY NUMBER: 1091120

Report of the Trustees and
Unaudited Financial Statements
For the Year Ended 31 December 2021
For
EUSPEN

Bracey's Accountants Limited
Unit 1, The Cam Centre
Wilbury Way
Hitchin
SG4 0TW

EUSPEN

Contents of the Financial Statements
for the Year Ended 31 December 2021

	Page
Reports of the Trustees	1-4
Independent Examiner's Report	5
Statement of Financial Activities	6
Statement of Financial Position	7
Notes to the Financial Statements	8-14
Detailed Statement of Financial Activities	15

EUSPEN

Report of the Trustees **for the Year Ended 31 December 2021**

The trustees who are also directors of the charity for the purpose of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provision of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The society has been operating as the European Society of Precision Engineering and Nanotechnology since 1999 and was incorporated on 29 December 2000. The company is limited by guarantee and is governed by memorandum and articles of association. The company also has charitable status.

The Directors have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding assets of the charity hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

All activities are continuously reported by the staff to directors and on a regular basis to the Society Council, who act as the company's internal controller.

The Directors have implemented a risk management strategy which comprises:

- An annual review of the risks which the charity may face;
- The establishment of systems and procedure to mitigate those risks identified, which include the approval of all payments by two directors.
- The implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.
- The company established an Audit Committee in 2004 to provide periodic reviews of the Society's management and control systems.

Objectives and activities

The objective of the Society is to advance the arts, sciences and technology of precision engineering, micro-engineering and nanotechnology, and to promote its dissemination through education and training, and to promote its use by science and industry.

EUSPEN

Report of the Trustees (continued) **for the Year Ended 31 December 2021**

Achievement and performance **Financial review and summary of activities**

The global Covid pandemic has continued to affect us as it has the whole world. The impact for us was seen in the inability to deliver in-person events and conference, being a large income source of the Charity. We were proactive in continuing with the model of virtual events and a decision was quickly taken to continue with this model for the whole year. Whilst income overall has fallen, we have mitigated this reduction by changing our method of delivery and reducing expenditure. This enables us to ensure we continue to deliver our charitable objectives.

The overall income for the year was £388,051 (2019: £214,117). This includes PREFAM funding claimed of £198,707, with related expenditure incurred of £168,339. The surplus of £30,368 was transferred to general reserves at the year end, as permitted. A surplus for the year is recorded of £20,789 (2020: £42,030 deficit).

Financial Review **Reserves policy**

The society has achieved its short-term objective of generating sufficient reserves to fund at least two years' future projected running costs. This provides stability against the possibility of running with no projects in any further year and reserve funding required to support the hosting of large-scale events. The level of reserves will be reviewed on an annual basis.

In light of the pandemic the reserves policy has been reviewed and is considered sufficient for the Charity at the current levels.

Structure, governance and management **Governance document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

EUSPEN

Report of the Trustees (continued) **for the Year Ended 31 December 2021**

Reference and administrative details

Registered Company number

04132591 (England and Wales)

Registered Charity number

1091120

Registered office

Building 90

Cranfield University Campus

Cranfield

Bedfordshire

MK43 0AL

Trustees

Mr David Billington Euspen, UK

Mrs Baldish Phillips, Euspen, UK

Dr Harald Bosse PTB, DE – resigned 9/6/21

Dr Ir Jelm Franse ASML, NL

Mr Thomas Ittner Carl Zeiss AG, DE

Professor Richard Leach University of Nottingham, UK

Dr Oltmann Riemer LFM, University of Bremen, DE

Professor Enrico Savio University of Padova, IT

Professor Liam Blunt, University of Huddersfield, UK

Prof Geoffrey McFarland Renishaw Plc, UK

Dr Theo Anjes Maria Ruijl MI-Partners BV, NL

Dr Helene Mainaud Durand CERN

Prof Andreas Archenti, KTH Royal Institute of Technology, SE - appointed 1/6/2019

Dr Anke Guenther – appointed 10/06/20

Professor Guido Tosello Technical University Denmark, DK – appointed 8/6/21

Accountants

Bracey's Accountants Limited

Unit 1, The Cam Centre, Wilbury Way

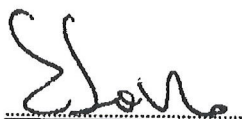
Hitchin

SG4 0TW

EUSPEN

Report of the Trustees (continued)
for the Year Ended 31 December 2021

Approved by order of the board of trustees on ^{18/07/2021} and signed on its behalf by:



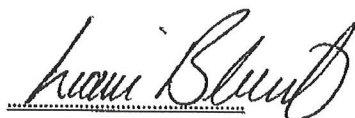
Professor Enrico Savio

Trustee



Dr. Hélène Mainaud Durand

Trustee



Liam Blunt

Trustee

Independent examiner's report to the trustees of EUSPEN ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.


Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of
2. the 2006 Act; or the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Emma Fraser FCA,
Bracey's Accountants Limited
Unit 1 The Cam Centre,
Wilbury Way,
Hitchin,
Herts
SG4 0TW
Date: 13/07/2022

EUSPEN
Statement of Financial Activities
for the Year Ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	31.12.21 Total Funds £	31.12.20 Total Funds £
Income and endowments from Charitable activities					
Conference and seminars		103,653	-	103,653	87,475
Membership Subscriptions		56,515	-	56,515	61,532
Sponsorship		12,337	-	12,337	11,496
Sale of proceedings and notes		3,457	-	3,457	1,542
Grant funding			198,707	198,707	50,512
Management Fees		12,500		12,500	
				0	
Investment income	2	880	-	880	1,560
Total		189,343	198,707	388,050	214,117
Expenditure on					
Raising funds					
		-	168,339	168,339	45,923
Charitable activities					
Conferences and seminars		17,618	-	17,618	27,973
Other Charitable activities		158,410	-	158,410	199,372
(Profit)/Loss on foreign exchange		22,900	-	22,900	(14,415)
Total resources expended		198,929	168,339	367,268	258,853
Net (outgoing)/incoming resources before transfers		(9,586)	30,368	20,782	(42,030)
Gross transfers between reserves		30,368	- 30,368	-	-
Net movements in funds		20,782	0	20,782	-
Total funds brought forward		412,343	-	412,343	454,373
Total funds carried forward		433,125	0	433,125	412,343

EUSPEN

Statement of Financial Position
for the Year Ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	31.12.21 Total Funds £	31.12.20 Total Funds £
Fixed Assets					
Tangible assets	6	2,203	-	2,203	2,328
Current Assets					
Debtors	7	58,952	-	58,952	30,479
Cash at bank and in hand		514,053	-	514,053	578,611
		573,005	-	573,005	609,090
Creditors					
Amounts falling due within one year	8	(144,789)	-	(144,789)	(201,781)
Net Current Assets		428,216	-	428,216	407,309
Total assets less current liabilities		430,419	-	430,419	409,637
Net Assets		430,419	-	430,419	409,637
Funds					
Restricted funds	11			0	-
Unrestricted funds	11			430,419	409,637
Total Funds				430,419	409,637

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable the to charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on _____ and were signed on its behalf by:

Dr Harald Bosse
Trustee

Professor Enrico Savio
Trustee

Dr Helene Mainaud Durand
Trustee

Notes to the Financial Statements
for the Year Ended 31 December 2021

1. Accounting policies

Basis of preparing the financial statements

The financial statement of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All incoming resources are included on the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Membership fees are included in the SoFA across the period of membership.

The Society organises conferences and seminars for its own benefit and on behalf of third parties. Income is recognised as unrestricted income when the Society becomes entitled to the income as a result of activities already performed and any pre-conditions have been met. Such income received for a particular purpose, in advance, and which does not have any pre-conditions attached regarding entitlement, is included in incoming resources of restricted funds when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Support and governance costs

The charity has its main charitable activity as conference and seminars, all else is classified as other charitable activities. All support and governance costs are included within other charitable activities. Given the nature of the conferences and seminars it is not considered necessary to charge any such costs to conferences and seminars.

Notes to the Financial Statements
for the Year Ended 31 December 2021

(Continued)

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on cost
Fixture and fittings	- 15% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rate of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

The financial statements are prepared in Pounds Sterling which is also the functional currency of the charitable company. Rounding of amounts shown in the financial statements is to the nearest Pound.

Pension costs and other post-retirement benefits

The company participated in the Universities Superannuation Scheme for the benefit of its employees. The assets of the scheme are held separately in a fund administered for the benefit of University Employees. The scheme is a multi-employer defined benefit final salary scheme where the share of assets and liabilities applicable to each employer is not identified. Euspen currently pays into a defined contribution pension scheme for its employees and this scheme is managed through Royal London. Accordingly, the financial statements include pension costs payable on a defined contribution basis in accordance with Financial Reporting Standards 102. The contribution to the scheme are charged to the statement of Financial Activities as they are incurred.

EUSPEN

Notes to financial statements **for the Year Ended 31 December 2021**

General Information

The society is a company limited by guarantee, incorporated in England and Wales.
The society is also a registered charity, registered with the Charities Commission.

The society's registered office is:

Building 90.,
Cranfield University Campus,
Cranfield,
Bedfordshire,
MK43 0AL

This is also the society's principal place of business.

The members of the company are the subscribing members. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

2. Investment income

	31.12.21	31.12.20
	£	£
Deposit account interest	880	1,560

3. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.21	31.12.20
	£	£
Depreciation- owned assets	441	5,741

EUSPEN

Notes to financial statements **for the Year Ended 31 December 2021**

4. Trustees' remuneration and benefits

One trustee received remuneration during the financial year and this was made under the provision in the governing document of the charity.

Total remuneration did not exceed £60,000 during the period.

Trustees' expenses

Trustees' received travel expenses during the financial year totalling £147 (2020: £284).

5. Staff Costs	31.12.21	31.12.20
	£	£
Wages and salaries	103,947	104,452
Social security costs	9,720	5,720
Other pension costs	8,809	8,809
	<u>122,476</u>	<u>118,981</u>

The average monthly number of employees during this year was as follows:

	31.12.21	31.12.20
All staff	<u>16</u>	<u>16</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	31.12.21	31.12.20
£60,001- £70,000	<u>0</u>	<u>0</u>

One key management personnel received emoluments <£60,000 during the year (2020: £79,065).

EUSPEN**Notes to financial statements
for the Year Ended 31 December 2021****6. Tangible fixed assets**

	Plant and machinery	Fixtures and fittings	Computer equipment	Totals
COST				
At 1 January 2021	2,319	5,897	26,252	34,468
Additions	-	948		948
At 31 December 2021	2,319	6,845	26,252	35,416
Depreciation				
At 1 January 2021	2,319	5,526	24,295	32,140
Charge for year		315	758	1,073
At 31 December 2021	2,319	5,841	25,053	33,213
Net book value				
At 31 December 2021	<u>-</u>	<u>1,004</u>	<u>1,199</u>	<u>2,203</u>
As 31 December 2020	<u>-</u>	<u>371</u>	<u>3,945</u>	<u>4,316</u>

7. Debtors: amounts falling due within one year

	31.12.21 £	31.12.20 £
Trade Debtors	56,425	29,900
Prepayments	<u>2,528</u>	<u>579</u>
	<u>58,952</u>	<u>30,479</u>

EUSPEN**Notes to the Financial Statements- continued
for the Year Ended 31 December 2021****8. Creditors: amounts falling due within one year**

	31.12.21	31.12.20
	£	£
Trade Creditors	2,651	4,303
Social security and other taxes	-	-
VAT	25,091	21,453
Other creditors	51,255	98,554
Accruals and deferred income	9,595	26,076
Deferred Income	<u>56,198</u>	<u>51,395</u>
	<u>144,790</u>	<u>201,781</u>

9. Movement in funds

	At 01.01.21	Net movement in funds	At 31.12.21
Unrestricted funds			
General Funds	412,343	<u>20,789</u>	433,132
Restricted funds			
Grants	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfer between reserves £	Movement in funds £
Unrestricted funds				
General Fund	189,344	(198,922)	30,368	20,789
Restricted funds				
Grants	198,707	(168,339)	(30,368)	---
TOTAL FUNDS IN YEAR	388,051	(367,261)	---	20,789

EUSPEN

Notes to the Financial Statements- continued **for the Year Ended 31 December 2021**

10. Related party disclosures

There were no related party transactions for the year ended 31 December 2021.

11. Deferred salary costs

In the financial year there were no deferred salary costs.

12. Deferred income

Deferred income is due to annual memberships being raised pre year end, that relate to forthcoming financial year.

Opening Deferral	51,395
Released during the period	4,803
Provision created	
Closing provision	56,198

EUSPEN**Detailed Statement of Financial Activities**
for the Year Ended 31 December 2021

	31.12.21 £	31.12.20 £
Income and endowments		
Investment income		
Deposit account interest	880	1,560
Charitable activities		
Conference and seminars	103,653	87,475
Membership Subscriptions	56,515	56,515
Sale proceedings and notes	3,457	1,533
Grant funding	198,707	50,512
Management Fees	12,500	0
Sponsorship	12,337	12,337
	<u>387,170</u>	<u>208,372</u>
Total incoming resources	<u>388,050</u>	<u>209,932</u>
Expenditure on		
Raising funds		
Reimbursed amounts		
Dinner, tours and sundry items	-	-
Tutorials and workshops	-	-
Event Services	-	-
HMRC interest	-	6
Prior year adjustment	-	15,003
Prefam costs	168,339	30,797
Travel costs	-	57
Entertainment	-	60
	<u>168,339</u>	<u>45,923</u>
Charitable activities		
Wages	104,452	122,285
Social Security	5,720	8,645
Pensions	8,809	11,374
Light and heat	818	671
Postage and stationary	1,560	840
Advertising	6,001	16,293
Entertainment	-	-
Travel and subsistence	1,408	2,648
Rent and services	4,884	6,004
Recruitment fees	-	383
Bank and credit charges	2,468	2,628
Telephone	451	599
Computer equipment	5,879	1,413
	<u>142,449</u>	<u>173,783</u>
Governance Costs		
Accountancy and legal fees	15,961	25,589
	<u>15,961</u>	<u>25,589</u>
Conferences and seminars		
Conference marketing	-	248
Event services	5,921	12,569
Bursary	-	-
Networking dinner	-	1,495
Overseas entertainment	-	43
American express fees	-	-
Depreciation	1,073	5,742
Bad debt write off	3,900	(277)
Subscriptions	5,204	5,581
Training costs	40	692
Insurance	1,480	1,367
Travel, subsistence and sundry	-	96
Meetings	-	416
	<u>17,618</u>	<u>27,973</u>
Profit/(loss) on foreign exchange	22,900	(14,415)
Total resources expended	<u>367,268</u>	<u>258,853</u>
Net expenditure	20,782	(48,920)